



APPLICATION FOR IMMUNISATION RECORD

Fees apply for individuals 18 years of age and over

- Council's Environmental Health department can provide immunisation records for individuals that have been immunised through a Greater Shepparton City Council immunisation service.
- Council is not able to provide records of immunisations given by doctors or other providers.
- For children under the age of 14 years, their infant immunisation records are available by contacting the Australian Immunisation Register (AIR) on 1800 653 809.
- Any enquiries for individuals under 18 years of age please speak to an officer from the Health Department before completing this form.

IMMUNISATION RECORDS REQUIRED FOR:

SURNAME:

FIRST NAME:

DATE OF BIRTH: Medicare No. - -

ADDRESS:

PHONE NO.: MOBILE:

Email:

Preferred form of correspondence: Post / Email

Please list any **changes** that may have occurred to **Surname** or **First name** that will assist with our search:

.....

PERSON APPLYING FOR RECORD: If the same, write **AS ABOVE**

SURNAME:

FIRST NAME:

POSTAL ADDRESS:

..... POSTCODE:

APPLICANT'S RELATIONSHIP TO THE ABOVE MENTIONED (Parent/Guardian):

PHONE NO.: MOBILE:

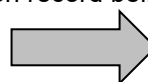
APPLICANT'S SIGNATURE: DATE:

SEARCH FEE:

\$35.00

- Search fee only applies for records of individuals over the age of 18 years.
- Please allow ten (10) working days for retrieval of record.
- Once records are found they will be posted to the applicant.

Payment of \$35.00 must be made prior to the application for immunisation record being processed.
Methods of payment are provided on the reverse side of this form.



APPLICATION FOR IMMUNISATION RECORD

OFFICE USE ONLY FEE \$35.00 (inc. GST)	Ledger Short Code: 10VACC (ledger no. W4426.1.128)
Note: Search fee only applies to records for individuals over the age of 18 years	
DATE OF PAYMENT:	RECEIPT NO.:
OFFICER:	AMOUNT PAID:

METHODS OF PAYMENT

PAYMENT AT COUNCIL OFFICE

- Payment can be made during office hours at the Greater Shepparton City Council, 90 Welsford Street, Shepparton..
- Payment may be made by: Cash, Cheque (payable to the Greater Shepparton City Council) or EFTPOS.

PAYMENT THROUGH THE MAIL

- Please make cheque or money order payable to the Greater Shepparton City Council and crossed "Not Negotiable".
- Please return the application form and cheque or money order to:
Greater Shepparton City Council
Locked Bag 1000
SHEPPARTON VIC 3632
- Please do not pin or staple your cheque to the application form.

COLLECTION OF RECORDS

- Please allow ten (10) working days for retrieval of record.
- Once records are found they will be posted to the applicant.

For any details about immunisation, please phone the Council's Environmental Health department on (03) 5832 9731.

Collection Notice:

Greater Shepparton City Council manages your personal and health information in accordance with its Privacy Policy and the *Privacy and Data Protection Act 2014* (Vic). The "personal and health information" supplied on this application form is collected under the requirements of the *Public Health and Wellbeing Act 2008*. This information may be disclosed to other areas of Council for the purposes of maintaining and updating your Immunisation record and communicating with you in relation to your Immunisation records. It may also be provided to the Department of Health & Human Services and the Australian Immunisation Register (Medicare) for the same purposes and for statistical purposes related to the application of the Act or Regulation. If you do not provide the requested information we may be unable to process your application. To gain access to your personal information please contact the Health Department on 5832 9731.