

ATTACHMENT TO AGENDA ITEM

Ordinary Meeting

15 April 2014

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| Agenda Item 7.3 | Community Matching Grants Round Two 2013/2014 | |
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COMMUNITY MATCHING GRANTS SCHEME ROUND TWO 2013/2014

Review Panel Meeting – Thursday 28 February 2014

| No | Applicant | Project | Score/184 | Allocation | Comments/Recommendation |
|-------|---|---|-----------|------------|---|
| CMG02 | Tatura Community House Inc. | Colour our World <i>The Community House will facilitate a picket fence art project together with other Hub users and community organisations. Initially this will be across the front of the Casey Street building and then add works of art to the exterior of the Hub. The project will create a more vibrant façade to the building and connect the broader community with the facility.</i> | 126 | \$2500 | Great project. Will bring life to the old Shire of Rodney building Concerns raised regarding ongoing maintenance. The Men's shed would be able to support this. Initial consultation not clear. RECOMMENDED |
| CMG09 | Shepparton High School | Connecting Youth with Community Service for Senior Citizens <i>Working in partnership with Tarcoola Students in Years 10 – 12 will build an outdoor chess board using pavers that will benefit residents and visitors to Tarcoola village. The students will hold a tournament with residents</i> | 140 | \$1580 | The school has consulted with the Village and the Tarcoola grounds and maintenance officer. Concerns raised included the capability of residents to move large chess pieces. The broader community will benefit creating a space for visiting families to be able to engage in an activity with residents. Ongoing tournaments with school students could be arranged with residents RECOMMENDED |
| CMG10 | Sing Australia Auspice: Sing Australia national body | Sing in the Community <i>The Sing Australia group has been singing in the Greater Shepparton community for 11 years. They will be purchasing a new PA system to replace the old system that is no longer adequate to support their performances.</i> | 122 | \$1000 | The benefits of the Sing Australia choir are not only for those being entertained but just as importantly the members of the choir to engage in community activities and social opportunities. RECOMMENDED |

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| CMG11 | Slap Tomorrow | <p>Slap Tomorrow – Liveability & Energy Saving <i>The volunteers will organise a forum addressing how to build and live comfortably and successfully in a low energy house. Through education they hope to see people better understand the benefits arising from a low-energy house both personally and for the broader community. The project aims to see a broader range of people become aware of the challenges of climate change.</i></p> | 90 | \$1000 | <p>The Slap Tomorrow group approached Council for support last year for the forum that attracted 600 people. They were advised to apply earlier next time.</p> <p>RECOMMENDED REDUCED ALLOCATION The panel didn't agree that this project would have broader community benefits and because of the low score allocated \$1000 to the project rather than the \$2500 requested.</p> |
| CMG12 | South Shepparton Community Centre Inc | <p>South Shepparton Community Lunches <i>The Community Centre will provide a community lunch once a month to engage the multi-cultural community and other residents in the area.</i></p> | 137 | \$2075 | <p>Grant will be used for the one of purchase of equipment and initial food costs. Ongoing cost of food will be subsidised by a gold coin donation and partnership with Shepparton Food Bank</p> <p>RECOMMENDED</p> |
| CMG13 | Congupna Recreational Reserve Committee of Management | <p>Community Safety/health and Defibrillator Training <i>The Congupna Rec Reserve Committee will provide a defibrillator for the use of user groups at the Congupna Reserve and Community Hall as well as being available to the broader community. They will provide training which will make the whole community aware of the use of and availability of the machine in case of emergency.</i></p> | 151 | \$2100 | <p>Concern was raised why they hadn't received funding through other sources. Most of the funding has been for sporting clubs, there is no funding currently available.</p> <p>This will be the only defibrillator in Congupna. The Committee are keen to make sure the whole community will have access to it in the case of an emergency including the many groups using the Hall and recreation facilities.</p> <p>Concern was noted whether there was any maintenance/refresher courses required. It would be expected that any upgrade or maintenance would be provided by the Congupna community/organisations.</p> <p>RECOMMENDED</p> |

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| CMG14 | Merrigum Bowls Club | Shady Bowls <i>To construct a retractable shade cloth the full length of the green in front of the Club rooms to address, OH&S issues, damage to the greens.</i> | 135 | \$2500 | The group have provided more funding than they have requested so good match provided. The Merrigum Bowls Club is being well utilised as a community venue for other groups. RECOMMENDED |
| CMG16 | Toolamba Craft Group Auspice: Toolamba Lions Club | Toolamba Craft Group <i>The group will provide four workshops to add to participants skills. Currently a couple of participants share skills with group members. By providing the workshops more members can share knowledge with new group members.</i> | 130 | \$880 | RECOMMENDED |
| CMG18 | GV Chronic Pain Management Support Group | Happy Feet <i>A new support group wishing to provide the opportunity for people who suffer from chronic pain to meet with like people and share their experiences and ways of coping and to decrease their isolation.</i> | 138 | \$2050 | The group are looking to offer a variety of options to support members and their carers through social activities, information sharing and skill development. RECOMMENDED |
| CMG21 | 36 Degrees South | 38 Degrees South Choir <i>The choir requests funds to enable the group to maintain and grow its membership and capacity and to provide social connectedness within itself and within the larger community.</i> | 104 | \$800 | Application requested funds for ongoing operational costs eg Incorporation and Insurance. Grant not for ongoing costs but Panel agreed to fund equipment requested. RECOMMENDED – Fund equipment \$800 |
| CMG22 | Cosgrove & Pine Lodge Fire Brigade | Amenities Upgrade <i>Community Matching Grant will enable the Brigade to complete the upgrade of the Fire Station. The Fire Station is used by the wider community as a meeting space.</i> | 145 | \$2500 | Currently the Fire Station is unlined with no heating/cooling or facilities to prepare refreshments. There are no other meeting facilities apart from the Fire Station within the local community. The community have contributed \$4500 to the project and have attracted other funding of \$14,000 to complete the project. Jason declared a conflict of interest for this grant. Scores from the three remaining panel members were averaged to provide a total score. RECOMMENDED |

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| CMG23 | Dhurringile Primary School | Wonderful Wetlands <i>Planning and implementation of the wetlands next to the Dhurringile PS, including removal of weeds and planting of wetlands vegetation in collaboration with the Dhurringile Prison and Dhurringile Landcare Group and other interested community members. A small gate will allow access so the school can enjoy and maintain the area. The small bridge will undergo some repairs and oiling.</i> | 134 | \$1600 | Question: Who owns the land? RECOMMENDED |
| CMG24 | Shepparton Canoe Club | Junior Outrigger Paddling and Safety <i>This project will develop a junior canoeing club and will encourage sport for young people as well as community participation on Victoria Lake. They will purchase equipment with the grant.</i> | 112 | \$2500 | Funding will provide the paddles for the project not the collection of the canoe and associated costs. RECOMMENDED |
| CMG25 | Murchison Community Plan Steering Committee | Murchison Rail Trail Signage <i>The funding is requested for interpretive signage on the new Rail Trail.</i> | 137 | \$2400 | More information required regarding signs. Application reflected the whole project. Some confusion regarding whether CMG will be funding one of the signs. Although applicant said they had not been funded previously by GSCC the Murchison community has been funded through the Community Plan for the Rail Trail project. RECOMMENDED |
| CMG26 | Tatura Carers Group Auspice: Tatura Community House Inc | Caring for Tatura Carers <i>The Tatura Carers want to increase participation in their group. They want to skill up members to help co-ordinate the group and build partnerships with local organisations. They want to develop new ways to assist local carers</i> | 116 | \$800 | Assessment panel felt that some of the requests were for ongoing costs. Recommended a contribution of \$300 for brochures and advertising and \$500 to support activities. RECOMMENDED reduced amount of \$800 <i>Original request \$2200</i> |
| CMG27 | Shepparton Branch of the Red Cross | Red Cross Centenary Exhibition <i>There will be an exhibition during the month of August of artefacts covering the one hundred years since Red Cross began in Australia and a Morning Tea launch.</i> | 118 | \$600 | RECOMMENDED |

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| CMG30 | Mooroopna Red Cross Branch | Recognising 100 years of Service <i>A Booklet will be produced to recognise the 100 years' service of the Mooroopna Red Cross Branch. Four gatherings will be held to collect memorabilia and share memories to form the material for the book.</i> | 114 | \$2500 | Concerned that the short time frame won't see the booklet produced in time. Much of the information is already available through the Mooroopna Red Cross. RECOMMENDED |
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G R E A T E R S H E P P A R T O N
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Community Matching Grants Round Two 2013 – 2014

Funding Guidelines

Funding up to \$2500

| TIMETABLE | |
|--|------------------------|
| Call for applications | 9 December 2013 |
| Applications Close | 7 February 2014 |
| Collate and Assess applications | February 2014 |
| Council Meeting - recommended allocations are considered/approved | 15 April 2014 |
| Notify successful applicants | 16 April 2014 |
| Notify unsuccessful applicants | 16 April 2014 |
| Information Session for successful applicants. Funding Agreements returned | 28 April 2014 TBC |
| Final date for paperwork to be returned | 16 May 2014 |
| Distribute Funds | By end of May |
| Acquittal due | May 2015 |

Please call Council if you need assistance with your application

Phone: 5832 9478

www.greatershepparton.com.au

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Community Matching Grants Scheme Round One 2013/2014

Greater Shepparton City Council is pleased to offer funding for projects and events which build or strengthen Greater Shepparton communities through its Community Matching Grant Scheme. The Community Matching Grant Scheme will support the development and implementation of community activities and projects, and is part of Council's Community Development Framework.

The intention of the funding is to facilitate projects which achieve some or all of the following objectives:

- Build new social connections and partnerships within communities, or reinforce those that already exist
- Encourage participation in community activities and organisations
- Enable community members to acquire or develop a new skill
- Create, renew or revitalise places and spaces within the community

Funded projects must be able to demonstrate that they are inclusive, have wide community support, and, where appropriate, are sustainable following Council's funding. Funding may be used to conduct events such as a celebration or social gathering, artistic or cultural projects, projects which address environmental needs or community building projects such as creating or rejuvenating a community asset.

In 2013/2014, a total of \$75,000 will be available to support small one-off projects identified and delivered by the community. Grants are available up to **\$2,500** per project.

**FUNDING IS NOT AVAILABLE FOR ONGOING EXPENSES OR FOR PROJECTS WHICH
HAVE ALREADY COMMENCED OR HAVE BEEN COMPLETED.**

See Greater Shepparton City Council website
www.greatershepparton.com.au
for information on how to apply.

Round Two
Open: December 2013
Close: Friday 7 February 2014

Information Sessions
will be held in the week commencing Monday 14 January 2014

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Please read the Guidelines carefully to ensure you are eligible to apply and to assist you to complete all sections of the application process. For more information on any aspect of the scheme, or if you encounter any problems with your application, please contact Council's Community Development Officer on 5832 9478.

Eligibility

- Applications may be made by a residents' group which specifically forms to carry out the project, or can be made by not-for-profit community, arts, cultural or sporting groups which already exist and whose principal activities are conducted within the Greater Shepparton area.
- Applications can be made by Small Town Community Planning Groups.
- Where an application is made by a group that is not an Incorporated Association; the applicants will need to nominate another incorporated not-for-profit Community Group, Organisation or Club which is willing to manage the grant funds ("auspice the grant") on their behalf. A letter will be required from your auspice organisation confirming their willingness to accept the auspice role.

What will NOT be funded

- Applications received after the closing date.
- Applicants who have previously been funded by Council and have failed to comply with the financial, project monitoring and/or reporting requirements.
- Applications will not be accepted from or on behalf of individuals.
- Groups/organisations that operate for profit.
- Groups/organisations are only eligible for one Community Matching Grant in any given financial year.
- Fundraising activities.

Matched funding

Through the Community Matching Grants Scheme, Council wishes to assist groups who are willing to share the cost of the project with Council. Applicants are required to match the grant requested by providing a

- Financial contribution for your organisation/partner organisation
- In-kind contribution (an in-kind contribution is part of the project that would normally be paid for but is given to the project at no cost).

The ability to provide financial and in-kind support to a project by the applicants will be taken into account during the review process to ensure a fair distribution of grant funds.

Budget

The budget should include details on all income (all sources of funding which will be used to deliver the project) and expenditure (all costs involved in the project). Income and expenditure must be equal. Please provide a copy of quotes with your application where applicable.

It is also necessary to detail the in-kind contributions, if any, that will be made to the project in the budget section.

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Assessment

Your application will be assessed by a panel of Council staff, with broad representation from across Council departments. In assessing the applications, the panel will take the following factors into consideration.

- Applicants must meet some or all of the objectives of the Scheme.
- The intended project meets an objective within the Council Plan. A copy of the Council Plan can be accessed at www.greatershepparton.com.au
- Community benefit
- Project Feasibility
- Evidence of community support

The Assessment Panel's recommendations will be:

- Presented to Council within a Council Report to be prepared by Council Officers
- Council will consider the recommended funding allocations at a formal Ordinary Council Meeting
- All applicants will be notified in writing as to the outcome of their application

We aim to notify you of the outcome of your application 18 April 2014.

In some cases, the assessment panel may consider your application as more suited to one of Council's other grant programs. If your application is considered by another funding program, Council will contact you to let you know, and may ask for additional information.

Approvals

In some cases, approvals/permits maybe required to carry out the proposed project. Applicants should discuss their project with the responsible body eg Council or a Victorian Government Department, prior to submitting their application. Your offer of funding will be made conditional to you obtaining regulatory approvals. The approval/permit must be obtained within 6 weeks of your offer of funding or an extension negotiated and approved. Council officers can assist applicants with the process of gaining approvals.

Access and Inclusion

Council are committed to providing dignified equitable access for all. It is important that applicants are inclusive of people living with a disability and their carers. This may include considerations to the following:

- Accessible parking at the venue
- Provision of accessible facilities such as toilets, ramp access and accessible seating
- Consideration for assistance animals
- Acceptance of Carer Cards and/or Companion Cards for carers
- Information available in accessible format, such as large print and signage
- If required, use of interpreters, such as Auslan for people who are Deaf

For further information, please contact Council's Access and Inclusion Officer on 5832 9592.

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Cultural diversity

Council strongly supports the cultural diversity within our municipality and ensuring our community is inclusive of all. It is therefore important that applicants demonstrate their pro diversity practices within their application. This can include any demonstration of inclusion of all; for example:

- Advertising events in plain English
- Ensuring event membership is open to everyone
- Availability of halal foods
- Ensuring all published materials avoids acronyms and jargon
- Take religious and cultural occasions into consideration when planning events
- Considerations of uniform alterations for religious dress wear practices
- Availability of interpreters and translated information

For further information please contact Council's LEAD Coordinator on 5832 9527.

Acquittal

You will be required to report back to Council when your project is completed. The Acquittal process is important because it enables Council to continuously evaluate the success of the Community Matching Grants Scheme. Your acquittal should include

- A summary of the project including your feedback on the things that went well and also things that did not go according to plan.
- A Financial Statement must be completed together with receipts attached.
- Copies of promotional materials, photographs or video for the purpose of promoting the Community Matching Grants Scheme through Council publications and website.

All projects should be completed and acquitted within twelve months of receiving funds.

A group which fails to submit their acquittal documents is ineligible to apply for funding under any future rounds of the Community Matching Grant Scheme until their acquittal is completed and reviewed by Council.

Greater Shepparton City Council warmly welcomes your application.

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Section 2

Budget

It is important to demonstrate that your application is financially viable and can be delivered within the budget specified here.

| Income | \$ | Expenditure | \$1000 |
|--------------------------|------------------------------|-----------------------------------|------------------------------|
| Matching Grant | 2100 | Hire of hall 3 days | 1200 |
| Funds from the applicant | 1500 | Band for opening night | 1000 |
| | | Food for opening night | 600 |
| | | Hire of display equipment for art | 800 |
| Total* | 3600 | Total* | 3600 |
| | Must be a direct cash amount | | Must be a direct cash amount |

Add Rs

In-Kind

Please include details of any contributions to the project that you would normally pay for, but are being received at no cost to the project.

If you have volunteers working on the project, include their contribution valued at:

- \$25 per hour for unskilled labour
- \$40 per hour qualified trades person
- \$65 per hour machinery hire including driver

| Person or organisation* | Task | Hours/Rate | Amount In-Kind* |
|-------------------------|----------------------------------|-------------|---------------------|
| Committee | Labour set up and remove display | 10 hrs:\$25 | \$250 |
| Recreation Reserve | Loan of tables and chairs | | \$100 |
| Joe Blough | Sound equipment and tech support | 4 hrs:\$40 | \$160 |
| Mary's Newsagents | Photo copy flyers | | \$100 |
| | | | Total* \$610 |

Add Rs

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