

ATTACHMENT TO AGENDA ITEM

Ordinary Meeting

20 May 2014

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Greater Shepparton Disability Advisory Committee Minutes

1.00pm Friday 29 November 2013

Chairperson: Tiny Harrison **Note Taker:** Louise Dwyer
In attendance: Barry Kruse, Leah Ross, Tiny Harrison, David Harcoan, Cr Fern Summer, Tony Bell, Noela Hill, Kendall Grace (Team Leader Positive Ageing), Louise Dwyer (Access & Inclusion Officer) Dean Pritchett (Valley Sport)

Apologies: Bryan Oehm, Amanda Tingay

Item No.	Description	Action
1.	Welcome, introduction apologies	Tiny
2.	Assemblies of Councillors <ul style="list-style-type: none"> • Disclosures of conflict of interest Reminder: Local Government rules state if there is a Councillor present at a meeting, the Councillor must disclose a conflict of interest with any items on the Agenda	Cr Summer
3.	Guest Speaker - nil	
4.	Adoption of previous minutes – 18 October 2013 Moved Barry , Seconded David Carried Business arising <ul style="list-style-type: none"> • V/line accessibility forum Melbourne 4 December. Louise and Kendall are attending. Requested forum closer to our region. V/line will organise for the new year and send out invitation. 	
5	Correspondence:	
5.1	Outgoing: Letter to CEO re accessibility of paths. Sealed paths in preference to granitic sand. Incoming:	
5.2	Reports: Parking sub-committee (PSC) verbal report given by David <ul style="list-style-type: none"> • David reported on the parking subcommittee meeting • Vaughan St designated accessible parking bay (DAPB) completed, Poplar Avenue DAPB completed. • Plans approved for Edwards St so work will commence in the near future • Louise reported on the proposed Toolamba car park. Draft presented however more detail required such as width and path surfaces. Recommended TGSI's at traffic/pedestrian crossing points. Further information also required on fenced area. • Louise reported Maude Street Bus Interchange Project – designs are being finalised and plans are coming along nicely. Discussion over relocated proposed DAPB from in front of 	

	Collins Books further south in front of the existing chemist.	
6.	<p>Feedback from around the table</p> <p>Barry – nil</p> <p>Tony – Concerned there is no accessible toilet at Ferrari Park. Louise explained that there is planning being done post the Public Toilet review which was recently completed earlier this year. Priorities will be discussed with a steering committee. All toilets in the GSCC have been reviewed.</p> <p>Dean – Dean explained his role with Valley Sport and All Abilities Access (AAA). Dean also discussed his involvement with IDPwD event next Tuesday. Dean will be organising outdoor games such as the Swish Table (specially modified table tennis game for people who have vision impairment). Also assisting Moira Shire with IDPwD events.</p> <p>Tiny – Nil</p> <p>Fern – Promoted the SARU forum on Wednesday 4 December.</p> <p>Noela – Been busy talking to schools raising the awareness of Mental Health</p> <p>Leah – Leah has applied for funding on behalf of ConnectGV for costs associated with the IDPwD event. Leah will notify Louise when she hears confirmation of the application. Leah announced ConnectGV were successful in receiving some funding from The Community Fund. They have recently purchased 6 x Adult Trikes and a bike rack. Currently working with Dean to organise training days with a qualified instructor out at DECA.</p> <p>Kendall – Nil</p> <p>David – Raised the question as to the follow up process on Council's Major Projects on completion. Is an access audit carried out on completion of projects prior to public access? Also questions if the DAC's recommendations have been taken into consideration and implemented? This process is followed thoroughly in the DAC parking sub-committee with monthly progress updates on the designated accessible parking bay program (DAPB) Currently DAC receive no formal feedback or monitoring lists on capital projects. David mentioned it does not reflect well on the DAC members within the community if disability access requirements are not fully implemented throughout these projects. David will draft a letter from the DAC and send to Louise for distribution to Steve Bowmaker (Director Infrastructure)</p> <p>Barry - Nil</p>	
7.	<p>Upcoming events</p> <p>7.1 International Day of Person with a Disability – 3 December. Working group has met regularly to finalise planning for the day. Many organisations are involved in this year's event and plenty of activities have been organised.</p> <ul style="list-style-type: none"> • Day is scheduled to be hot (37degrees) so extra marquees have been ordered. People have been asked to arrive at 10.00am to assist with setting up for the day <p>7.2 V/Line accessibility Forum – 4 December (Melbourne)</p> <ul style="list-style-type: none"> • Kendall and Louise will be attending this forum on behalf of Council. Louise has requested that a local forum is organised within our region for our local community. V/Line has advised 	

7.3	<p>Louise this will occur in the New Year. Everyone is encouraged to attend the local forum and raise access barriers.</p> <p>Public Transport Ombudsman – 26 March 2014</p> <ul style="list-style-type: none"> Louise encouraged all to ‘save this date.’ Cr Colleen Furlanetto (VDAC) has been instrumental in arranging this meeting. 	
8	<p>Universal Access and inclusion Plan (UAIP)</p> <ul style="list-style-type: none"> Members present briefly worked through the actions and Louise verbally gave an update of actions which have been completed. There wasn't too many as the plans have only been adopted for two months. 	<p>DAC requested to bring UAIP to each meeting please.</p>
<p>9.</p> <p>9.1</p> <p>9.2</p> <p>9.3</p> <p>9.4</p> <p>9.5</p> <p>9.6</p> <p>9.7</p>	<p>General Business</p> <p>Con Palling Reserve Project</p> <ul style="list-style-type: none"> Louise updated DAC on plans to redevelopment of the BBQ and shelter at the Con Palling Reserve (Near Shell Service Station – Vic Park Lake) <p>Carols by Candlelight/ Outdoor Cinemas – Auslan and Hearing loops</p> <ul style="list-style-type: none"> Louise met with the organising committee to discuss the importance of the Auslan Interpreters being on the stage with the performers and that the area is safe and meets OHS requirements. <p>Accessible communication proposal</p> <ul style="list-style-type: none"> Louise recently attended a forum in Melbourne and accessible communication was discussed. Louise raised the proposal of a communication steering committee to develop a communication strategy for Council. <p>Shepparton Stadium – access to seating area</p> <ul style="list-style-type: none"> Louise has been working with staff to improve disability access to one of the grand stands at the basketball courts in the Shepparton Stadium. Louise will have draft plans to present to the DAC at the next meeting. <p>Staff monthly inductions</p> <ul style="list-style-type: none"> Louise explained to the DAC that all new staff to Council must undergo induction and fifteen minutes is dedicated to disability awareness and brief overview of the DAC <p>Parks and Rec fortnightly meetings re accessibility</p> <ul style="list-style-type: none"> Louise meets with Parks and Rec on a fortnightly basis to go over all projects within their department and discuss disability access requirements where appropriate. Regular updates of projects and feedback is discussed between staff <p>Kurt Furnley</p> <ul style="list-style-type: none"> Tony promoted Shepparton Access's event on Monday 2 December with Kurt Furnley as guest speaker. \$24 includes nibbles and drinks. Please contact Shepp Access directly if interested. 	
10.	<p>Next Meeting – 1.00pm – 3.00pm Friday 20 December 2013</p> <p>Venue – Billabong Garden Café – Numurkah Road</p> <p>Chair – Tiny Harrison</p>	

Assemblies of Councillors

Briefings or meetings involving one or more Council officers and four or more councillors and meetings of advisory committees of which at least one councillor is a member are assemblies of councillors, as defined in the Local Government Act 1989 and must be properly recorded. An electronic copy of that record saved in the TRIM folder "Assemblies of Councillors" (folder 37/208/0011) and recorded on the Register M09/3170.

Name of Meeting Art Gallery Advisory Committee

Date of Briefing: Wednesday 19 February 2014

Attendees (including those who may have only attended for part of the briefing):

Councillors:

Michael Polan

Officers:

Carrie Donaldson – Manager Arts, Tourism and Events

Kirsten Paisley – Director

Sheron Stevens – Administration Officer

Disclosures of Conflicts of interest: NIL

Councillors:

Officers/Contractors:

Matters Considered:

Acquisitions

Directors Report

- *Feasibility Study for SAM*
- *Foundation Update*

Friend of the Shepparton Art Museum Inc. Report

Additional Matters Raised (if any):

- Amendments to Advisory Committee Meeting Dates for 2014

Outcomes:

Nil

MINUTES

Greater Shepparton Positive Ageing Advisory Committee

Friday 14 March 2014

12 noon until 2pm

Present: Terri Wyatt, Christine Wilson, Jeanette Doherty, Alfred Heuperman, Albert Kellock, Lisa McIlpatrick, Dean Walton, Cr Fern Summer, Kendall Grace (Team Leader Positive Ageing) Louise Dwyer (Access and Inclusion Officer)

Chairperson this meeting: Dean Walton

Apologies: Peg Newman, Eric Farrow

Item	Description	Outcomes
1.	<p>a) Welcome / Apologies</p> <p>b) Declaration: Any conflict of interest in any matters on this agenda to be declared here.</p>	<p>a) Alfred welcomed the members present and recorded apologies.</p> <p>b) Nil conflict of interest raised by members.</p>
2	<p>Previous Minutes February 2014</p>	<p>Previous Minutes of March 2014 read and confirmed</p> <p>Moved: Jeanette, Seconded: Albert, Carried.</p>
3.	<p>Business Arising/Outstanding Items</p>	<p>Louise reported;</p> <ul style="list-style-type: none"> Louise has spoken to Dean Pritchett from Valley Sport, raising the awareness of people playing/training in 'extreme heat'. Dean will draft a document which raises awareness of risks associated and distribute amongst sporting clubs/associations. In particular spots where there is increased participation from the older community such as bowls. Louise liaised with Council's Volunteer co-ordinator, including the Meals on Wheels (MOW) Officer, to seek expression of interest for a relief volunteer for the Tarcoola bus shopping service for a driver. Louise spoke to Peter Gunn (Council's Emergency Management Co-ordinator) to raise concerns about people who are elderly, homeless and living without adequate cooling during the recent 'extreme heat.' Suggestion to address these concerns as part of Emergency co-ordination and look at temporary measures Council could take to lessen the impact the effects.
4.	<p>Correspondence</p> <p>IN - Nil</p>	<p>IN</p>
5.	<p>Feedback from each committee member</p>	<p>Lisa</p> <ul style="list-style-type: none"> Reported the 'Miller Homes' property has been recently sold. All in prime location within the CBD

Item	Description	Outcomes
5 cont	Feedback from each committee member cont..	<p>Cr Summer</p> <ul style="list-style-type: none"> • Attended a forum in relation to sustainable behaviour change. • Council are trying to encourage Jamie Oliver to visit the region • Attended International Women’s Day event – would be good to see more representation from older community members. • Promoted ‘Getting to know your neighbour day’. Look at Council website or see customer service staff for more information • Suggestion of promotion for raising the awareness of the possibility of the worst flu season we have seen in ten years. <p>Albert</p> <ul style="list-style-type: none"> • Reported that the Senior Citizens rooms were a ‘disgrace’ • Planned events for the elderly in our community needs to be more flexible. Peoples health varies on the day which makes it difficult to commit <p>Terri</p> <ul style="list-style-type: none"> • Raised concerns about recent Market which was held in the Mall. • Saw some unsafe food handling practices at a food stall. • Suggest to report to Council when this occurs so that can investigate immediately <p>ACTION – Louise to follow up with Health Department</p> <p>Jeanette</p> <ul style="list-style-type: none"> • Suggestion of possibility of travelling to outlining towns for PAAC meetings – possibly the senior citizen’s rooms • This will assist with building rapport, increasing exposure of the PAAC and hopefully increasing participation of the older community in outlining communities. <p>Christine</p> <ul style="list-style-type: none"> • Spoke about the Multicultural Emerge event held recently at the Victoria Park Lake. A successful and well attended event. <p>Alfred</p> <ul style="list-style-type: none"> • Mends Shed – offers cooking classes • Recent project of the Men’s Shed was making 1000lt wine which included picking the grapes, crushing them etc. • Another recent project has been making up to 700 Indian Minor Cages for resale. <p>ACTION – Louise to speak to Environment and Sustainability</p>

Item	Description	Outcomes
5 cont	Feedback from each committee member cont..	<p>Dept re possible use of cages.</p> <p>Dean</p> <ul style="list-style-type: none"> • Spoke about a planned river walk. Community Interlink in conjunction with Rumbalara along the flats between Mooroopna and Shepparton. • Require use of vehicle to transport clients who are unable to walk the distance. <p>ACTION – Louise to contact relevant Council staff to confirm permission to use vehicles along path</p>
6.	<p>Other Advisory Group Updates</p> <p>a) Community Safety</p> <p>b) U3A</p>	<p>a) Deferred – no report</p> <p>b) Christine reported;</p> <ul style="list-style-type: none"> • U3A are ‘going full steam’ with programs • Recent AGM was held with new members appointed • Public Transport Visit was promoted to U3A via Christine • Christine also promoted recruitment of the PAAC
7.	<p>General Business</p> <p>a) Terms of Reference (TOR)</p> <p>b) World Elder Abuse Awareness Day – 15 June</p> <p>c) Senior’s Forum</p>	<p>a) Review is complete and report will go to Council when the new members have been appointed</p> <p>b) Kendall is organising for the water tower in Mooroopna to be lit up purple to raise awareness for this day. A media release will also assist with the promotion and awareness of this day. Kendall is working with staff in Communications</p> <p>c) ‘Take good care of yourself’ is the theme. Kendall spoke about an forum which will promote local services within our community and give them the opportunity to promote themselves. A great opportunity for the community to learn what activities and programs are about. Suggestions of stall holders are Travellers Aide, U3A, Mens Shed, etc</p>
	Review of Positive Ageing Strategy	Deferred
9.	<p>Next meeting:</p> <p>Thursday 24 April 2014</p> <p>Goulburn Boardroom</p>	Apologies to Louise for catering purposes.

Record of Assembly of Councillors

Record in accordance with section 80A(1) of the *Local Government Act 1989*

Councillors: Cr Houlihan, Cr Summer, Cr Polan, Cr Patterson, C Ryan, Cr Oroszvary

Staff: Gavin Cator, Johann Rajaratnam, Steve Bowmaker, Kaye Thomson, Rosanne Kava, Sharlene Still, Majenta Rose, Matt Jarvis (not all officers were present for all items)

Name of meeting: **Councillor Briefing Session**

Date of meeting: **1 April 2014**

Matters discussed

1. Operating Budget 2014/2015
2. Shepparton Heritage Committee - Plan Update
3. Maude Street Bus Interchange

Conflict of Interest Disclosures

Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil	

[Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]

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Name of Meeting Art Gallery Advisory Committee

Date of Briefing: Wednesday 9 April 2014

Attendees (including those who may have only attended for part of the briefing):

Councillors:

Michael Polan

Officers:

Kirsten Paisley – Director

Sharon Stevens – Administration Officer

Disclosures of Conflicts of interest: NIL

Councillors:

Officers/Contractors:

Matters Considered:

Acquisitions

Directors Report

- *Foundation Update*
- *Exhibition Update*
- *Terms of Reference*

Friend of the Shepparton Art Museum Inc. Report

Additional Matters Raised (if any):

Outcomes:

Nil

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Staff: Gavin Cator, Johann Rajaratnam, Steve Bowmaker, Kaye Thomson, Rosanne Kava, Sharlene Still, Majenta Rose, Matt Jarvis, Carrie Donaldson (not all officers were present for all items)

Name of meeting: **Councillor Briefing Session**

Date of meeting: **15 April 2014**

Matters discussed

1. Free Camping and Provision of Caravan Waste Services
2. 2014-2015 Capital Budget Review

Conflict of Interest Disclosures

Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil	

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Name of meeting: **RiverConnect Implementation Advisory Committee**

Date of meeting: **Wednesday 16 April 2014**

Attendees

Councillors: Cr Jenny Houlihan, Cr Dennis Patterson

Staff: Renee Ashmore, Bonny Schnorrenberg, Sharon Terry, Dale Thomson

Matters discussed

1. Eastbank Lake Project
2. Shepparton Heritage Centre
3. NRM Knowledge Conference
4. RiverConnect Website virtual tour

Conflict of Interest Disclosures

Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
Nil		

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