

ATTACHMENT TO AGENDA ITEM

Ordinary Meeting

16 September 2014

Agenda Item 15.1	Councillors Community Interaction and Briefing Program	
Attachment 1	Disability Advisory Committee Meeting Minutes 21 March 2014.....	276
Attachment 2	Minutes Positive Ageing Advisory Committee Meeting 24 April 2014.....	279
Attachment 3	Disability Advisory Committee Meeting Minutes June 27 2014.....	283
Attachment 4	Councillor Briefing Session - 12 August 2014	289
Attachment 5	Councillor Briefing Session - 19 August 2014	290
Attachment 6	Record of Assembly of Councillors - RiverConnect Implementation Advisory Committee - 20 August 2014 ..	291
Attachment 7	Record of Assembly of Councillors - Women's Charter Alliance Advisory Committee meeting 22 August 2014...	292

Greater Shepparton Disability Advisory Committee Minutes

1.00pm Friday 21 March 2014

Chairperson: Tiny Harrison **Note Taker:** Louise Dwyer
In attendance: Barry Kruse, Leah Ross, David Harcoan, Cr Fern Summer, Tony Bell, Noela Hill, Tiny Harrison, Sharon Sellick, Kendall Grace (Team Leader Positive Ageing), Louise Dwyer (Access & Inclusion Officer) Bernie Ezeokoli (Rural Access) Amanda Tingay (Manager Neighbourhoods)

Apologies:

Item No.	Description	Action
1.	Welcome, introduction apologies	Tiny
2.	Assemblies of Councillors <ul style="list-style-type: none"> • Disclosures of conflict of interest Reminder: Local Government rules state if there is a Councillor present at a meeting, the Councillor must disclose a conflict of interest with any items on the Agenda	Cr Summer
3.	Guest Speaker - nil	
4.	Adoption of previous minutes – 28 February 2014 Moved David , Seconded Tony Carried Business arising <ul style="list-style-type: none"> • Designated Accessible Parking Map and App <ul style="list-style-type: none"> ➤ Development of Map and App are nearly finalised. Very close to printing and finalising features of app. Waiting on funding approval • Future invitation from Directors at DAC meetings. Assist in raising the awareness of DAC and its achievements • Terms of Reference (TOR) Review – Updated TOR is scheduled to be heard at the April Council meeting for adoption. 	Louise will coordinate invitations for Directors to attend DAC meetings
5	Correspondence: Nil	
5.1	Reports: Parking sub-committee (PSC) verbal report given by David <ul style="list-style-type: none"> • Discussion over the re-line marking of existing DAPB's as the length needs to be extended to 5.4mt as per AS 1428.1. Currently the majority are 4.9mt in length. This is causing hazards with entrances/exits to off-street car parks. • New DAPB in Edward/Nixon St is due for completion April 2014 • Discussion around statistics for DAPB permits and the number of permits issued over recent years. This will justify the need to secure funding allocation to increase and improve DAPB in Greater Shepparton. • Need to discuss priorities for the 2014/2015 financial year during next parking sub-committee meeting. 	Louise to obtain stats for permits issued over recent years

6.	Feedback from around the table Amanda – Nil	
6.1	Leah <ul style="list-style-type: none"> • Discussed International Autism Day “Bubble Day”. Joint event between ConnectGV and Verney Road School. • ConnectGV and Steve Doran (R.I.A.C.) will be hosting a meeting 14 May 11am – 1.00pm at the Carrington. Please RSVP to Leah. You will be required to pay for your own lunch. Hear directly from James O’Brien (NDIS) 	
6.2	Barry – Nil	
6.3	Bernie <ul style="list-style-type: none"> • Discussed an issue raised at Riverside Plaza no provision for shelter on the DAPB’s. 	
6.4	Sharon <ul style="list-style-type: none"> • Apology for not attending recent meetings. • Spoke about car service available via the Leukaemia Foundation, in the Arcade (Wyndham St). This service is targeted at people who need to attend medical appointments for treatment for their blood disorders/cancers etc. • Louise requested a flyer from the organisation to distribute and promote amongst her networks. 	Sharon to provide Louise contact details for Leukaemia Foundation to obtain the flyers for distribution.
6.5	Cr Fern Summer <ul style="list-style-type: none"> • Has been busy advocating for better train services to our region • Recently attended Harmony Day at KidsTown. Successful event however numbers down on last year. 	
6.6	David <ul style="list-style-type: none"> • Reported access barrier on Fryers Street outside Letizias. • Footpath has been fenced off and there has been a ramp provided but there is restricted circulation space for a wheelchair to get back on the footpath. • David reported that he received unacceptable comments from a person (unnamed) which were discriminative. The DAC role in the community, along with Council, needs to continue to raise awareness about people with disabilities as this will assist with reducing disability discrimination in our region. • David has had recent conversations with representation from Shire of Campaspe and promoted our DAC and the parking sub-committee. David shared Louise’s contacts for further information. 	Louise to work with the Local Laws Dept. to review Hoarding permits
6.6	Noela <ul style="list-style-type: none"> • Spoke about the Psychiatric Disability Rehabilitation Services Sector – offers opportunities for people to ‘get back on their feet’ and live independently within the community. • These benefits include a Central Intake function, (one-stop- 	

	shop) more choices around services, offering education, advocacy, respite opportunities and supports to carers.	
7.	Upcoming events	
7.1	Public Transport Forum – 26 March 2014 10.00am <ul style="list-style-type: none"> • Reminder - The Public Transport Ombudsman, together with representation from V/Line will be presenting at a forum here at Shepparton on Wednesday 26 March 2014 at 10.00am. It would be great if the DAC could make themselves available to present issues and concerns relating to accessing our trains in our local area – including timetables. 	
7.2	Victorian Disability Advisory Committee (VDAC) <ul style="list-style-type: none"> • Joint meeting organised by Cr Colleen Furlanetto (Deputy Mayor Strathbogie). Inviting 12 neighbouring Councils to this meeting. Tentative date 18 June – time to be confirmed. 	
7.3	NDIS – Lessons learnt from Barwon Trial – 14 May 2014 at the Carrington 2.00pm.	
8	Universal Access and inclusion Plan (UAIP) <ul style="list-style-type: none"> • Louise prepared an annual action plan for this year. The DAC started to work through the plan however it was felt this needed to be even more condensed. Still too lengthy. 	Louise will redo report and condense.
9.	General Business	
9.1	Disability Discrimination Legal Services <ul style="list-style-type: none"> • Bernie promoted information session. 3 April at the North Shepparton Community Hub. • A second session will be held at Numurkah – To be confirmed 	
9.2	Victorian Electrical Commission <ul style="list-style-type: none"> • Bernie spoke about some ‘mock’ information session to be organised. Information will include how to vote, who has the right to vote and accessible venues. Planning is for 2-3 sessions. 	
9.3	Village Cinema toilets <ul style="list-style-type: none"> • The toilets on the ground floor are out of order and patrons are required to use the toilets on the first floor. Bernie is going to report this to the building department for further investigation. 	
10.	Next Meeting – 1.00pm – 3.00pm Friday 2 May 2014 Venue – Council Boardroom Chair – Bryan Oehm (Deputy Chair in Barry’s absence) Barry – an apology for the next meeting	

MINUTES

Greater Shepparton Positive Ageing Advisory Committee

Friday 24 April 2014

12 noon until 2pm

Present: Peg Newman, Eric Farrow, Christine Wilson, Albert Kellock, Cr Fern Summer, Louise Dwyer (Access and Inclusion Officer)

Chairperson this meeting: Christine

Apologies: Lisa, Kendall, Jeanette, Alfred

Item	Description	Outcomes
1.	<p>a) Welcome / Apologies</p> <p>b) Declaration: Any conflict of interest in any matters on this agenda to be declared here.</p>	<p>a) Christine welcomed the members present and recorded apologies.</p> <p>b) Nil conflict of interest raised by members.</p>
2	<p>Previous Minutes</p> <p>March 2014</p>	<p>Previous Minutes of March 2014 read and confirmed</p> <p>Moved: Albert Seconded: Eric, Carried.</p>
3.	<p>Business</p> <p>Arising/Outstanding Items</p>	<p>Nil</p>
4.	<p>Correspondence</p> <p>IN - COTA</p>	<ul style="list-style-type: none"> Upcoming COTA conference in Melbourne
5.	<p>Feedback from each committee member</p>	<p>Cr Summer</p> <ul style="list-style-type: none"> Discussion about Gym memberships and admissions prices and whether discounts for seniors is available <p>Albert</p> <ul style="list-style-type: none"> Discussion about a local 'Grandparents Support Group' meets 1st Thursday of every month at CentreCare (68 Wyndham Street) 10.00am – 12.noon. Albert very pleased with the recruitment of volunteer drivers for Tarcoola. Requested update on the plans for the Senior Citizens Building. <p>ACTION – Kendall to provide update at the next meeting</p> <p>Peg</p> <ul style="list-style-type: none"> Disappointed with the Public Transport Ombudsman (PTO) Forum. The PTO only gave advice and was not able to address the main issues. Peg suggested 10.00am was not a good time for people who were employed/working

Item	Description	Outcomes
		<ul style="list-style-type: none"> • Peg mentioned that there was only one V/line representative present. (There was however 3 x V/line and 3 x Public Transport Victoria Reps present) • Suggested instead of people travelling to Melbourne for medical appointments and treatment, it would be easier for those services to be available locally in Shepparton. <p>Eric</p> <ul style="list-style-type: none"> • Raised concern that the public toilets located at Vaughan Central (next to Kmart) have been closed due to vandalism. Very disappointing.
6.	<p>Other Advisory Group Updates</p> <p>a) Community Safety</p> <p>b) U3A</p>	<p>a)</p> <ul style="list-style-type: none"> • Attended a recent safety meeting in the Moira Shire. • Discussion about Police statistics on car thefts/break-ins, arrests, driving under the influence of drugs and/or alcohol • Camera steering committee progressing well and have interviewed potential staff to monitor the CCTV camera screens • Disappointed that only 5 attended the meeting out of a possible 20 members <p>b) Christine reported;</p> <ul style="list-style-type: none"> • U3A continuing to go well • U3A walking group participated in a planned walking tour with Rumbalara (Leon Saunders). Very well sign posted around The Connection. • Good to see the progress of the external ramp at Eastbank on Nixon Street.
7.	<p>Guest Speaker</p> <p>Brian Doyle (Council's OH& S Officer)</p>	<ul style="list-style-type: none"> • Brian has been given the opportunity from RACV to secure some portable defibrillators for local community organisations/venues. • Brian encouraged those in the room to inform him of possible candidates for this resource • He needs to know membership numbers and other factors such as CALD community, no local doctors available, people who are frail aged or who have disabilities etc. • Brian encouraged PAAC members to spread this opportunity to their networks • Brian needs to know expressions of interest by Monday 28 April so he has time to prepare his report to RACV

Item	Description	Outcomes
8.	<p>General Business</p> <p>a) World Elder Abuse Awareness Day (WEAAD) – 15 June</p> <p>b) Senior's Forum</p>	<p>a) Kendall has arranged for a a guest speaker (Karen Gurney) to present at the next PAAC meeting to discuss plans for the WEAAD.</p> <p>b) 'Committee 'brainstormed' ideas/stall holders for the Senior's forum scheduled for Wednesday 15 October</p> <ul style="list-style-type: none"> • Suggestion to invite Minister for the Ageing, Minister for Transport and Mayor. Promotion of this throughout media. • Suggested stall holders from the Committee as follows; <ol style="list-style-type: none"> 1. PAAC 2. Travellers Aide 3. U3A 4. Men's Shed 5. Community Interlink 6. Gyms such as Aquamoves (demonstrations) 7. Dietician 8. FamilyCare 9. CentreCare 10. Choir 11. Churches 12. Probus 13. Lions 14. Rotary 15. Meals on Wheels 16. Hubs (Mooroopna/Shepp Nth/ Shepp Sth) 17. Berry Street 18. Community Gardens 19. Senior Citizens Clubs 20. Uniting Care Cutting Edge (UCCE) 21. GV Health 22. Health Checks (Aquamoves) 23. The Villages (Tarcoola/Ave Maria/Lifestyle..) 24. Ethnic Council 25. Home and Community Care (HACC) 26. Energy Saving info 27. Road Safety/Scooter Safety
9.	<p>Review of Positive Ageing Strategy</p>	Deferred

Item	Description	Outcomes
10.	Next meeting: Friday 13 June 2014 Boardroom	Apologies to Louise for catering purposes.

Greater Shepparton Disability Advisory Committee Minutes

1.00pm Friday 27 June 2014

Chairperson: Barry Kruse

Note Taker: Louise Dwyer

In attendance: Noela Hill, David Harcoan, Barry Kruse, Tony Bell, Cr Fern Summer, Bryan Oehm, Sharon Sellick, Kendall Grace (Team Leader Positive Ageing), Louise Dwyer (Access & Inclusion Officer) Amanda Tingay (Manager Neighbourhoods)

Apologies: Bernie Ezeokoli, Tiny Harrison

Item No.	Description	Action
1.	Welcome, introduction apologies	Barry
2.	<p>Assemblies of Councillors</p> <ul style="list-style-type: none"> • Disclosures of conflict of interest <p>Reminder: Local Government rules state if there is a Councillor present at a meeting, the Councillor must disclose a conflict of interest with any items on the Agenda</p>	
3.	<p>Guest Speakers</p> <p>Rohan Sali – Economic Development Project Officer</p> <ul style="list-style-type: none"> • Rohan discussed some of the major projects he is responsible for. These include; <ul style="list-style-type: none"> ➤ Summer/Winter markets ➤ GV Brain ➤ Shepparton Show Me involvement ➤ Shepparton Parking Map • Future aspirations include; <ul style="list-style-type: none"> ➤ a generic parking map for the municipality ➤ Smart Phone/website availability for maps • Rohan thanked the DAC for their input into the design and feedback to date to the Map. It has received some very positive feedback. • Rohan requested feedback for additional distribution outlets for the DAPB map from the DAC. Suggestions included; <ul style="list-style-type: none"> ➤ RIAC ➤ ConnectGV ➤ Shepparton Access ➤ Vision Australia ➤ General Practitioners ➤ Neighbourhood Houses ➤ Primary Care Connect ➤ Head Space • Rohan reported that the number of vacant shops in the CBD has reduced over the past two years. • Rohan suggested Louise present to the Shepparton Show Me to raise disability awareness amongst business owners. 	

Greg McKenzie – Manager Environment

- Been working for Council for 18 years
- Worked for Local Government for over 40 years
- Greg has 3 main areas he is responsible for are
 - 1) Waste Services
 - 2) Environmental Health
 - 3) Sustainability and Environment

Sustainability and Environment

- Greenhouse management
- Current project, valued approximately \$4.5 Million which involves changing over the street lighting to T5 lights
- 3500 lights in the municipality will be replaced
- Responsible for vegetation management, roadside and Council properties
- Partnerships with landcare groups
- Water management – decrease Council's water use, increase joint projects with neighbouring Councils
- Improve water quality – river health, storm water systems, filtering waste systems etc.
- River Connect Program – Project Officers work on this program within Council

Environmental Health

- Legislative requirements Council must follow under the Act
- Inspection of food premises annually
- Responsible for transfer inspections
- Averages on receiving about 20 food complaints per year
- Collection of food samples @ 190/year (legislated)
- Health Premises Registrations – Tattoo/Hair/Beauty etc
- Responsible also for 17 Caravan Parks across municipality
- Responsible for septic tanks – inspections, monitoring and installations.
- Public swimming pools/spas (including motels)
- Public tobacco Act – ensure business meets guidelines
- Immunisation Program – subsidised by State and Federal Government
- Flu/Hepatitis A or B immunisation to business'
- Infectious Diseases outbreak – reporting etc
- Syringe containers across municipality
- Mosquito monitoring 1 November – 30 April annually
- Testing of chickens at Toolamba for viruses
- Emergency Management support – assessing septic tanks etc
- Temporary Food Premises requests

Waste

- Waste and Resource Recovery Strategy

	<ul style="list-style-type: none"> • Department is working in line with State Strategy • Infrastructure Waste Industry – including disability access • Monitoring Landfill sites • Cosgrove 3 – landfill of choice for Greater Shepparton, Moira, Strathbogie and Campaspe • Responsible for kerbside contracts (Roadside collection) <p>Barry thanked both Rohan and Greg on behalf of the DAC for their time today and the information they shared with the committee.</p>	
4.	<p>Adoption of previous minutes –2 May and 23 May 2014 Moved: Tony Bell, Seconded: Bryan Oehm, Carried</p> <p>Business arising</p> <p>Parking Tatura Oval</p> <ul style="list-style-type: none"> • Louise has met with residents, Council staff and David Harcoan regarding the parking request around Howley Reserve. • Louise will meet and discuss this with the Committee of Management at the Tatura Ballantyne Centre for further discussions about the proposed site for the DAPB <p>Accessibility Kit Update</p> <ul style="list-style-type: none"> • Louise has met with Bernie and has been working on the resources to be included in the Accessibility Kit. • An events checklist has been developed to improve access for community groups who are hosting events. Once completed, this will be available online and also in the kits. <p>Shepparton Senior Citizens Building</p> <ul style="list-style-type: none"> • Amanda discussed the proposed plans for the Shepparton Senior Citizens Building. Proposed plans have been changed to include an adult change table. This is proposed for the external toilets which can be accessed by the public. The building does not to be open for access to this facility so it will be available to more user groups. <p>Shepparton Showgrounds Toilets</p> <ul style="list-style-type: none"> • Concept plans are being drafted for the portable external toilets which will be located at the Shepparton Showgrounds (High Street end) of the pavilion. • Louise will present these plans once they have been received <p>Parking Map</p> <ul style="list-style-type: none"> • The Parking Map has been finalised. Refer to Rohan Sali's presentation for more information. 	
5	Correspondence:	
5.1	Outgoing/Incoming	
5.2	Reports:	

	<p>Parking sub-committee (PSC) verbal report given by Bryan</p> <ul style="list-style-type: none"> • Bryan presented the updated information to the PSC as per the DAPB program. • Brendan will follow up the line marking at the All Abilities Playground DAPBs • Edward/Nixon Street DAPB's completed • Murchison DAPB works will commence in the next few days • DAPB in front of CVGT Welsford St will commence within next week • Bryan requested to install a DAPB in front of the Colliver Road Shops. • McLennan Street, Mooroopna kerb ramp at DAPB will be completed within the next week. • Discussion about motorised scooter parking in front of Community Health @GV Health, Corio Street. • Possibility of designing a 'scooter parking area' on the footpath, near where the bins/bike racks would normally be placed. • Louise will meet with Projects department to discuss the options 	<p>Plan for the Colliver Road DAPB in the next Financial Year</p>
6.	<p>Feedback from around the table</p> <p>Amanda</p> <ul style="list-style-type: none"> • Reported a very successful recent VDAC meeting. A great turn out and positive feedback received. <p>Bryan – nil Barry – nil Kendall – nil David – nil</p> <p>Sharon</p> <ul style="list-style-type: none"> • Reported her position at Vision Australia has become redundant. • Recently been accepted for the Council's leadership program • Complaint received from a community member who raised concerns about the colour contrasting of the seating in Sobroan Street (near Centrelink) as it blends in with the cement ground colouring. • Complaint received about the damaged TGSIs in front of Coles (Vaughan Street) • Complaint received about positioning of TGSIs out the front of SAM/Eastbank. <p>Fern</p> <ul style="list-style-type: none"> • Spoke about awards for businesses that are being disability access friendly. <p>Noela</p> <ul style="list-style-type: none"> • Attended VDAC meeting and found it very informative • Raised profile of Mental Health and homelessness amongst the group • Questioned what was in our community for people who are 	<p>Louise will investigate internally with staff and report back to the DAC</p> <p>Louise to speak to Shepp Show Me committee re possibility of awards. Louise to invite Lisa from Wintringham Villages to DAC meeting</p>

	<p>homeless</p> <ul style="list-style-type: none"> • Felt point was heard by others and the awareness was raised about Mental Health • David presented well and it was good to see such a broad range of people attend from a large geographic community • Many different representatives from other Councils from Wodonga, Moira, Strathbogie, Mitchell, Murrindindi, Benalla, Wangaratta 	
7. 7.1	<p>Upcoming events</p> <ul style="list-style-type: none"> • VDAC meeting – Noela gave a verbal report about the VDAC meeting. (refer to her feedback above) 	
8. 8.1	<p>General Business</p> <p>Footpath Welsford Street – completed the sealed footpath near the Tennis courts</p> <p>KidsTown Car Park – Louise has been feeding back advice on the design of the proposed DAPB located at KidsTown.</p> <p>Arthur Dickman Child Care Centre – Louise reported works have commenced and will monitor progress of works</p> <p>Philippine House – Plans are being developed to design proposed works on the Philippine House. Louise will keep DAC updated as information comes to hand</p> <p>Vaughan Street Taxi Shelter – Louise presented proposed plans for Taxi Shelter in Vaughan Street. Louise requested feedback from DAC to forward onto Council officers. Suggestion from DAC to allow for a trolley drop off nearby taxi rank</p> <p>National Disability Awards Nomination – David suggested Council apply for an award category. Louise will complete application for two categories (time permitting). Category 4 – Access and Inclusion and category 5 – Advocacy.</p> <p>Pedestrian Crossing McKinney/Corio St – report received about poor disability access to this intersection. Complaint raised within Council and barrier rectified</p> <p>Accessible matting – Louise and Kendall will investigate and research on options for portable accessible matting for outdoor events.</p> <p>Events Checklist – Louise has developed a DRAFT events checklist to go in the Accessibility Kits for community members who host event. Point on how to be more accessible and contact information available in the checklist. Louise presented draft to DAC for feedback.</p>	<p>Louise to continue to develop Kits</p> <p>Louise to suggest recommendation to Graeme Pollard</p> <p>Kendall to report back to DAC findings</p>
9.	Next Meeting – 1.00pm – 3.00pm Friday 22 August 2014	

	Venue – Council Boardroom Chair – Bryan	
--	--	--

Record of Assembly of Councillors

Record in accordance with section 80A(1) of the *Local Government Act 1989*

Councillors: Cr Houlihan, Cr Patterson, Cr Oroszvary, Cr Polan, Cr Summer, Cr Adem and Cr Ryan

Staff: Gavin Cator, Steve Bowmaker, Kaye Thomson, Rebecca Bertone, Amanda Tingay, Amy Jones, Michelle Bertolli, Kendall Grace, Colin Kalms, Ian Boyle, Karen Dexter Heath Chasemore and Marilyn Howley (not all officers were present for all items)

Name of meeting: **Councillor Briefing Session**

Date of meeting: **12 August 2014**

Matters discussed

1. Neighborhood Houses
2. Greater Shepparton Seniors Festival Grants – October 2014
3. Adoption of Amendment C134 to the Greater Shepparton Planning Scheme – Rezoning of Cosgrove 3 Landfill
4. Adoption of Amendment C172 to the Greater Shepparton Planning Scheme – 7720 Goulburn Valley Highway, Kialla
5. Approval to advertise Community Lease Renewals
6. Maude Street Redevelopment

Conflict of Interest Disclosures

Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil	

[Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]

Record of Assembly of Councillors

Record in accordance with section 80A(1) of the *Local Government Act 1989*

Councillors: Cr Houlihan, Cr Patterson, Cr Summer, Cr Adem, Cr Oroszvary, Cr Polan, Cr Ryan

Staff: Gavin Cator, Steve Bowmaker, Rosanne Kava, Johann Rajaratnam, Kaye Thomson, Rebecca Bertone, Colin Kalms, Sarah Van Meurs, Fiona LeGassick, Geraldine Christou and Laurienne Winbanks (not all officers were present for all items)

Name of meeting: **Councillor Briefing Session**

Date of meeting: **19 August 2014**

Matters discussed

1. Amendment to Planning Permit 2014-8 to delete condition eight (Section 173 Agreement)
2. Amendment to conditions in Planning Permit 2007-154/A
3. Greater Shepparton on Show | Further development discussion
4. Itinerant Traders Policy and Locations

Conflict of Interest Disclosures

Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil	

[Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]

Record of Assembly of Councillors

Record in accordance with section 80A(1) of the *Local Government Act 1989*

Briefings or meetings involving one or more Council officers and four or more councillors and meetings of advisory committees of which at least one councillor is a member are assemblies of councillors, as defined in the Local Government Act 1989 and must be properly recorded. An electronic copy of that record saved in the TRIM folder "Assemblies of Councillors" (folder 37/208/0011) and recorded on the Register M09/3170.

Name of meeting: **RiverConnect Implementation Advisory Committee**

Date of meeting: **Wednesday 20 August 2014**

Attendees

Councillors: Cr Jenny Houlihan

Staff: Greg McKenzie, Sharon Terry, Renee Ashmore, Bonny Schnorrenberg.

Matters discussed

1. 2013/2014 Annual Report
2. Reflections from GSCC
3. 2015/2016 Planning
4. Whole Land Planning

Conflict of Interest Disclosures

Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
Nil		

[Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]

Record of Assembly of Councillors

Record in accordance with section 80A(1) of the *Local Government Act 1989*

Briefings or meetings involving one or more Council officers and four or more councillors and meetings of advisory committees of which at least one councillor is a member are assemblies of councillors, as defined in the Local Government Act 1989 and must be properly recorded. An electronic copy of that record saved in the TRIM folder "Assemblies of Councillors" (folder 37/208/0011) and recorded on the Register M09/3170.

Name of meeting: **Women's Charter Alliance Advisory Committee Meeting**

Date of meeting: *Friday 22 August 2014.*

Attendees

Councillors: Cr Houlihan

Staff: *Emma Hofmeyer, Kate Montgomery, Michelle Bertoli*

Matters discussed

1. *WCA business - forum, website, awards, etc.*
- 2.

Conflict of Interest Disclosures

Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	<i>NIL.</i>	

[Note: Details of matters discussed at the meeting that have been designated confidential under section 77 of the Local Government Act 1989 are described in a separate "confidential addendum" that will be reported to the next closed Council meeting]

Form can be found on InSite under Organisation Wide Templates
 Save the completed form under Trim Classification 37/208/0011
 Enter details of the Assembly into the Register at Trim No. M09/3170