

AGENDA

FOR THE
GREATER SHEPPARTON CITY COUNCIL

ORDINARY COUNCIL MEETING

TO BE HELD ON
TUESDAY 17 MARCH, 2015
AT 5.30PM

IN THE COUNCIL BOARD ROOM

COUNCILLORS:

Cr Dennis Patterson (Mayor)
Cr Fern Summer (Deputy Mayor)
Cr Dinny Adem
Cr Jenny Houlihan
Cr Les Oroszvary
Cr Michael Polan
Cr Kevin Ryan

VISION

GREATER SHEPPARTON
AS THE FOOD BOWL OF AUSTRALIA,
A SUSTAINABLE, INNOVATIVE
AND DIVERSE COMMUNITY
GREATER FUTURE

**A G E N D A
FOR THE
ORDINARY COUNCIL MEETING
TO BE HELD ON
TUESDAY 17 MARCH, 2015 AT 5.30PM**

**CHAIR
CR DENNIS PATTERSON**

INDEX

1.	ACKNOWLEDGEMENT	1
2.	APOLOGIES	1
3.	DECLARATIONS OF CONFLICT OF INTEREST	1
4.	CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS.....	1
4.1	Confirmation of Minutes of Previous Meetings	1
5.	MANAGEMENT REPORTS FROM THE OFFICE OF THE CHIEF EXECUTIVE OFFICER.....	2
5.1	Ordinary Council Meeting - Mooroopna Education and Activity Centre	2
5.2	Contracts Awarded Under Delegation Report - March 2015.....	5
5.3	Gifts and Benefits Policy	8
5.4	Appointment of Substitute Representative to the Municipal Association of Victoria.....	10
5.5	2015 Electoral Representation Review	13
6.	MANAGEMENT REPORTS FROM THE INFRASTRUCTURE DIRECTORATE	16
6.1	Ferrari Park Master Plan	16
6.2	Kialla Park Recreation Reserve Master Plan.....	21
7.	MANAGEMENT REPORTS FROM THE BUSINESS DIRECTORATE.....	27
7.1	February 2015 Monthly Financial Report	27
7.2	2016 General Valuation	30
8.	MANAGEMENT REPORTS FROM THE SUSTAINABLE DEVELOPMENT DIRECTORATE	35
8.1	Discussion Paper - Goulburn Valley Equine and Greyhound Precinct.....	35
9.	TABLED MOTIONS.....	44
10.	REPORTS FROM COUNCIL DELEGATES TO OTHER BODIES.....	44
11.	REPORTS FROM SPECIAL COMMITTEES AND ADVISORY COMMITTEES	44
11.1	Cr Houlihan's Report on Special Committees and Advisory Committees	44
12.	NOTICE OF MOTION, AMENDMENT OR RESCISSION	45
12.1	Notice of Motion - Cr Summer.....	45
12.2	Notice of Motion - Cr Summer.....	45
13.	DOCUMENTS FOR SIGNING AND SEALING	45
13.1	Documents for Signing and Sealing	45
14.	COUNCILLOR ACTIVITIES	46
14.1	Councillors Community Interaction and Briefing Program	46
15.	ASSEMBLIES OF COUNCILLORS.....	48
16.	URGENT AND OTHER BUSINESS NOT INCLUDED ON THE AGENDA	55

17. PUBLIC QUESTION TIME	55
18. CONFIDENTIAL MANAGEMENT REPORTS	55
18.1 Designation of Confidentiality of Information	55
18.2 Cultural Heritage Awards 2015	55
18.3 Development Hearings Panel - Seeking Permission to Appoint an Independent Qualified Person to the Panel.....	55
18.4 Contract Number 1600 Design and Construction of Tatura Park Arena Roof and Associated Works.....	55
18.5 Reopening of the Council Meeting to Members of the Public	55

RISK LEVEL MATRIX LEGEND

Note: A number of reports in this agenda include a section on “risk management implications”. The following table shows the legend to the codes used in the reports.

Likelihood	Consequences				
	Negligible (5)	Minor (4)	Moderate (3)	Major (2)	Catastrophic (1)
Almost Certain (A) Event expected to occur several times per year (i.e. Weekly)	Low	Moderate	High	Extreme	Extreme
Likely (B) Will probably occur at some stage based on evidence of previous incidents (i.e. Monthly)	Low	Moderate	Moderate	High	Extreme
Possible (C) Not generally expected to occur but may under specific circumstances (i.e. Yearly)	Low	Low	Moderate	High	High
Unlikely (D) Conceivable but not likely to occur under normal operations (i.e. 5-10 year period)	Insignificant	Low	Moderate	Moderate	High
Rare (E) Only ever occurs under exceptional circumstances (i.e. +10 years)	Insignificant	Insignificant	Low	Moderate	High

Extreme CEO’s attention immediately required. Possibly avoid undertaking the activity OR implement new controls

High Director’s attention required. Consider suspending or ending activity OR implement additional controls

Moderate Manager’s attention required. Ensure that controls are in place and operating and management responsibility is agreed

Low Operational, manage through usual procedures and accountabilities

Insignificant Operational, add treatments where appropriate

PRESENT:

1. ACKNOWLEDGEMENT

“We the Greater Shepparton City Council, begin today’s meeting by acknowledging the traditional owners of the land which now comprises Greater Shepparton. We pay respect to their tribal elders, we celebrate their continuing culture, and we acknowledge the memory of their ancestors.”

2. APOLOGIES

3. DECLARATIONS OF CONFLICT OF INTEREST

In accordance with sections 77A, 77B, 78 and 79 of the *Local Government Act 1989* Councillors are required to disclose a “conflict of interest” in a decision if they would receive, or could reasonably be perceived as receiving a direct or indirect financial or non-financial benefit or detriment (other than as a voter, resident or ratepayer) from the decision.

Disclosure must occur immediately before the matter is considered or discussed.

4. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

RECOMMENDATION

That the Minutes of the Ordinary Council Meeting held 17 February 2015 as circulated, be confirmed.

5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

5.1 Ordinary Council Meeting - Mooroopna Education and Activity Centre

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Acting Team Leader Governance

Proof reader(s): Acting Manager Corporate Performance

Approved by: Chief Executive Officer

Executive Summary

At the Special Council Meeting held on 9 November 2012, the Council resolved:

That:

- 1. the start time for Ordinary Council Meetings to be held on the 3rd Tuesday of the month be changed from 1.00pm to 5.30pm commencing with the Ordinary Council Meeting scheduled for 20 November 2012*
- 2. each year, commencing in 2013, the April Ordinary Council meeting will be held in Mooroopna and the October Ordinary Council meeting be held in Tatura*
- 3. no Ordinary Council meeting be held during January 2013.*

Due to the Mooroopna Education and Activity Centre being unavailable on the 21 April 2015, it is proposed that the April Ordinary Council Meeting be held in the Council Boardroom, and the May Ordinary Council Meeting be held in Mooroopna at the Education and Activity Centre.

RECOMMENDATION

That:

1. the Ordinary Council Meeting scheduled for 21 April 2015 be held at the Council Offices, 90 Welsford Street Shepparton
2. the Ordinary Council Meeting scheduled for 19 May 2015 be held at the Mooroopna Education and Activity Centre, 23 Alexandra Street, Mooroopna.

Background

In order to encourage greater community involvement and attendance at Council Meetings, a resolution was passed on 9 November 2012 which stated that commencing in 2013, the April Council meeting is to be held in Mooroopna and the October Council meeting is to be held in Tatura each year.

5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

5.1 Ordinary Council Meeting - Mooroopna Education and Activity Centre (continued)

Holding the Council Meetings in these towns has provided a unique opportunity for local residents to attend, some of which who may not have been able to otherwise due to family or work commitments. Attendance at these meetings has been extremely well received and it is encouraging to see so many members of the public taking an interest in the conduct of Council business.

Due to the Mooroopna Education and Activity Centre being unavailable on the 21 April 2015, it is proposed that the 19 May 2015 Ordinary Council Meeting be held in Mooroopna to ensure this opportunity is still provided to the residents of Mooroopna and nearby towns.

Council Plan/Key Strategic Activity

This proposal supports Strategic Goal 1 of the 2013-2017 Council Plan '*Active and Engaged Communities*'.

Risk Management

There is no risk associated with this proposal.

Policy Considerations

There are no conflicts with existing Council Policies.

Financial Implications

There are no financial implications arising from this proposal.

Legal/Statutory Implications

There are no legal or statutory implications arising from this proposal.

Environmental/Sustainability Impacts

There are no environmental or sustainable impacts that will arise from this proposal.

Social Implications

Identifying an alternative date to hold a Council Meeting in Mooroopna will ensure that we continue engaging with local residents in a way which is most convenient to them.

Economic Impacts

There are no economic impacts arising from this proposal.

Consultation

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	<p>All members of the public will be informed of the time and location of all Council Meetings.</p> <p>Additional promotional techniques are utilised when Council Meetings are held at offsite locations.</p>	<p><u>External Communication:</u></p> <ul style="list-style-type: none"> • Public Notice • Flyers at Mooroopna Businesses • GSCC Website • Media Release to local papers and radio • Post on social media

5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

5.1 Ordinary Council Meeting - Mooroopna Education and Activity Centre (continued)

Strategic Links

a) Greater Shepparton 2030 Strategy

There are no strategic links to the *Greater Shepparton 230 Strategy*.

b) Other strategic links

Consistent with goals 1.3 and 1.4 of the *Council Plan 2013-2017*.

Options for Consideration

1. Select an alternative venue in Mooroopna – this is not the recommended option as a suitable alternative venue has not been identified. The Mooroopna Education and Activity centre provides the space, facilities and accessibility required to host a Council Meeting.
2. Hold the Meeting at the Council Offices –this is not the recommended option as Councillors have previously passed a resolution indicating the need to reach out to smaller towns and actively engage them in the Council Meeting process.
3. Change the date of the April Council Meeting – this is not the recommended option as it is well known by regular attendees that Ordinary Council Meetings are held on the third Tuesday of each month and a change of date may cause confusion.
4. Hold the Mooroopna Meeting in an alternative month – this is the preferred option as outlined in the recommendation.

Conclusion

Holding Council Meetings in both Mooroopna and Tatura has introduced many residents to the conduct of Council business. Attendance at these meetings usually exceeds that of the Meetings held in the Council Boardroom and it is important that we continue to provide this opportunity to residents as often as practical.

Attachments

Nil

5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

5.2 Contracts Awarded Under Delegation Report - March 2015

Disclosures of conflicts of interest in relation to advice provided in this report
 Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report
Author: Acting Contracts and Procurement Advisor
Proof reader(s): Acting Manager Corporate Performance
Approved by: Acting Manager Corporate Performance

Executive Summary

To inform the Council of publicly advertised contracts awarded by the Chief Executive Officer under delegated authority of the Council during the period February 2015 to March 2015. The report also provides details of the status of requests for tenders that have not yet been awarded.

RECOMMENDATION

That the Council notes the publicly advertised contracts awarded by the Chief Executive Officer under delegated authority and tenders that have been advertised but not yet awarded.

Tendered Contracts Awarded under Delegated Authority by the CEO

Contract Number	Contract Name	Contract details, including terms and provisions for extensions	Value inclusive of GST	Awarded to
1393	Design & Construction of Saleyards new Cattle Shed	Lump sum tender for the design and construction of new roof structure at the Shepparton Regional Saleyards	\$322,866.50	Moretto Building Pty Ltd

Requests for Tenders advertised but not yet awarded

Contract No.	Contract Name	Contract detail, including terms and provisions for extensions	Status
1429	Provision of Temporary Placements and Contractors	Panel of Suppliers Contract with an initial contract term of 3 years with a possible 1 x 1 x 1 extension.	Tender closed 9 July 2014. Tenders currently being evaluated. This contract will be awarded at the April Council meeting.

5. OFFICE OF THE CHIEF EXECUTIVE OFFICER
5.2 Contracts Awarded Under Delegation Report - March 2015 (continued)

Contract No.	Contract Name	Contract detail, including terms and provisions for extensions	Status
1554	Provision of Catering Services to Eastbank Cafe	Expression of interest for the Provision of Catering Services to Eastbank Cafe	Tender closed 14 January 2015. Expressions of interest have been evaluated and a report is being prepared for Executive for shortlisting and invitations to tender.
1452	Provision of a Contract Management System	Expression of Interest for the Provision of a Contract Management System	Tender closed 28 January 2015. Expressions of interest are currently being evaluated. A shortlist will be prepared and invited to tender.
1551	Provision of Consulting Services - Cosgrove 3 Works Approval Application	Schedule of Rates contract is for the Provision of Consulting Services - Cosgrove 3 Works Approval application.	Tender closed 28 January 2015. Tenders are currently being evaluated. This contract will be signed under delegation.
1593	Toolamba Public Toilet (Design & Construct)	Lump sum contract for the design and construction of the Toolamba Uni-Sex Toilet	Tender closed 11 February 2015. Tenders are currently being evaluated.
1600	Tatura Park Outdoor Arena Roof	Lump sum contract for the design and construction of roof structure and associated works over the Tatura Park outdoor arena	Tender closed 18 February 2015. Tenders are currently being evaluated.
1588	Kerbside Waste, Recyclables and Organics Collection 2015	Provision of Landfill Waste, Recyclables and Organics Kerbside Bin Collection, Special Event Recyclables Collection, Public Recyclables Bin Collection and Resource Recovery Centre Recyclables Skip Supply and Collection Services and after 1 December, 2016 Litter Bin, Cleaning, Special Event Bin Supply and Special Event Waste Services.	Tender closed 4 March 2015. Tenders are currently being evaluated.
1589	Recyclables Acceptance and Sorting 2015	Provision of acceptance and sorting of recyclables.	Tender closed 4 March 2015. Tenders are currently being evaluated.

5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

5.2 Contracts Awarded Under Delegation Report - March 2015 (continued)

Contract No.	Contract Name	Contract detail, including terms and provisions for extensions	Status
1590	Kerbside and other Organics Acceptance and Processing 2015	Provision of the acceptance and processing of kerbside and other organics.	Tender closed 4 March 2015. Tenders are currently being evaluated.
1609	Provision of Community Leadership Program 2015	This contract is for the provision of the design and delivery of a Community Leadership Program.	Tender closed 4 March 2015.

Policy Considerations

Through the *Instrument of Delegation to the Chief Executive Officer* the Council has delegated authority to the Chief Executive Officer to award a contract up to the value of \$400,000 excluding GST.

The Council through the *Exercise of Delegations Policy* has delegated authority to the Directors to approve a contract up to the value of \$150,000 for goods and services and \$200,000 for works.

Legal/Statutory Implications

Section 186 of the *Local Government Act 1989* (the Act) establishes the requirements for tendering and entering into contracts.

Section 186(1) of the Act requires that before Council enters into a contract for the purchase of goods or services to the value of \$150,000 or more, or for the carrying out of works to the value of \$200,000 or more, it must give public notice of the purpose of the contract and invite tenders or expressions of interest from any person wishing to undertake the contract.

Conclusion

It is important that decisions and actions taken under delegation be properly documented and transparent in nature.

The report details the publicly advertised contracts awarded by the Chief Executive Officer under delegated authority of the Council during the period February 2015 to March 2015.

Attachments

Nil

5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

5.3 Gifts and Benefits Policy

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Executive Support Assistant

**Proof reader(s): Acting Team Leader Governance,
Acting Manager Corporate Performance**

Approved by: Chief Executive Officer

Executive Summary

The Gifts and Benefits Policy was adopted in September 2009 and most recently reviewed in October 2013. Following the busy Christmas period where a number of gifts were received, it was identified that the current Policy did not provide enough detailed instructions for Council Staff and Councillors to follow when declaring a gift.

The updated Gifts and Benefits Policy aims to assist Councillors and Council Staff in declaring and registering any gifts they receive by providing greater detail and improve consistency on the process which must be followed.

As a result, this will ensure Council Staff and Councillors meet their legislative requirements under Section 78C of the *Local Government Act 1989 (The Act)*.

RECOMMENDATION

That the Council adopt the Gifts and Benefits Policy 37.POL1.

Background

While a current Policy is in place to guide Council Staff and Councillors on matters such as when it is and is not appropriate to accept or decline a gift, there is little clarity on the steps that need to be taken to declare the gift.

As a result, there may be some uncertainty of what the staff member or Councillor is required to do or who they should contact when they receive the gift.

This updated Policy was prepared to formally outline the correct process to follow, therefore ensuring all Council Staff and Councillors meet their statutory obligations when receiving any gift or benefit.

In addition to the Policy, a quick reference flow chart has been developed to further assist Council Staff and Councillors.

Council Plan/Key Strategic Activity

This Policy will support the organisations goal to provide leadership and governance which is both transparent and accountable, as outlined in the 2013-2017 Council Plan – Goal 5: High Performing Organisation.

5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

5.3 Gifts and Benefits Policy (continued)

Risk Management

Adoption and promotion of the amended Gifts and Benefits Policy will assist Councillors and Staff in meeting their statutory obligations.

Adherence to the Policy will reassure members of the public that Council will continue to act with their best interests in mind, and that all dealings are done so in a way which is both transparent and ethical.

Policy Considerations

This Policy compliments the Councillor Code of Conduct and the Employees Code of Conduct.

Financial Implications

No financial implications have been identified in relation to this report.

Legal/Statutory Implications

This Policy has been prepared in accordance with the statutory requirements of *the Local Government Act 1989*.

Environmental/Sustainability Impacts

There are no environmental / sustainability impacts in relation to this report.

Social Implications

There are no social impacts in relation to this report.

Economic Impacts

There are no economic impacts in relation to this report.

Consultation

The proposed amendments do not change the current practices, they simply provide improved guidance to Councillors and Council Staff. Once adopted, the new Policy will be promoted to the organisation via internal newsletters and intranet.

Strategic Links

a) Greater Shepparton 2030 Strategy

No links have been identified with the Greater Shepparton 2030 Strategy.

Options for Consideration

The Council could choose one of the following options:

1. Endorse the Policy with or without further amendment.
2. Continue to use the current Policy and not adopt the proposed amendments.

Conclusion

As the amended Policy provides improved guidance and greater clarity to Councillors and Council Staff on the Gift Declaration Process, it is recommended that it be adopted in its new form to ensure continued compliance of Council's legislative requirements.

Attachments

1. Gifts and Benefits Policy 37.POL1
2. Declaration of Gifts Form

5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

5.4 Appointment of Substitute Representative to the Municipal Association of Victoria

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Acting Governance Officer

Proof reader(s): Acting Team Leader Governance,
Acting Manager Corporate Performance

Approved by: Chief Executive Officer

Executive Summary

The Municipal Association of Victoria (MAV) is the peak representative and advocacy body for Victoria's 79 councils. A council which is a financial member of the Association must appoint a representative and a substitute representative of the Council to the Association.

At the Ordinary Council held on 16 December 2014, Council resolved to appoint Cr Adem as the Councillor representative to the MAV.

The purpose of this report is to appoint a substitute representative to the MAV who may be called upon to attend meetings in the event that Cr Adem is not available to attend. This will ensure that full representation is achieved at all meetings of the MAV.

RECOMMENDATION

That the Council appoint Cr Polan as the substitute representative to the Municipal Association of Victoria.

Background

As part of the Council's community consultation, communication and advocacy role, the Mayor, Councillors and officers are represented on various community organisations and government agency groups, as well as purpose groups appointed by the Council.

The MAV plays a vital advocacy role as 'the voice of local government' and participation at these meetings will ensure our priorities and concerns as a regional municipality are heard. Councillor representation at these meetings will also ensure that we remain informed of the current issues facing local government, and provide valuable collaboration and networking opportunities with other Victorian Councils.

Councillor representation for the MAV will be reviewed annually at the time all other Councillors committee representation is reviewed.

Council Plan/Key Strategic Activity

This recommendation is consistent with objective 5.2 – develop stronger relationships between Council and State and Federal Governments, Local Government sector and non-Government partnerships to enhance our position.

5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

5.4 Appointment of Substitute Representative to the Municipal Association of Victoria (continued)

Risk Management

The appointment of a substitute Councillor representative with the MAV presents no identified risks.

Policy Considerations

There are no conflicts with existing council policies.

Financial Implications

The only financial implications associated with this proposal are the expenses associated with the Councillors' attendance at meetings and functions. All such expenses have budgetary provision.

Legal/Statutory Implications

This proposal conforms with all relevant legislation.

Environmental/Sustainability Impacts

There are no environmental or sustainability impacts arising from this proposal.

Social Implications

There are no social implications arising from this proposal.

Economic Impacts

There are no economic impacts arising from this proposal.

Consultation

As part of the Council's community consultation, communication and advocacy role, the Mayor, Councillors and officers are represented on various community groups and committees.

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Collaborate	Feedback and advice received from the association will be incorporated into decisions at the maximum level possible.	Councillor representatives to the association enables ongoing collaboration between various government bodies and Victorian Councils.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

There are no direct links to the *Greater Shepparton 2030 Strategy*.

b) Other strategic links

No other strategic links have been identified.

Options for Consideration

Councillors could choose not to appoint a substitute representative to the MAV. However this would reduce the Council's communication and advocacy capacity.

5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

5.4 Appointment of Substitute Representative to the Municipal Association of Victoria (continued)

Conclusion

It is recommended that Cr Polan be appointed as the substitute representative to the MAV.

Attachments

Nil

5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

5.5 2015 Electoral Representation Review

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Acting Team Leader Governance

Proof reader(s): Acting Manager Corporate Performance

Approved by: Chief Executive Officer

Executive Summary

In accordance with the *Local Government Act 1989* (the Act), the Victorian Electoral Commission (VEC) is required to undertake an electoral representation review prior to every third Council election, which is approximately every 12 years.

The last review took place in 2004, and Greater Shepparton is now commencing the 2015 review with preliminary submissions closing on Wednesday 25 March 2015.

The purpose of this review is to recommend the number of Councillors and the electoral structure which provides fair and equitable representation for all voters.

All voters within the municipality are welcome to make a submission to the VEC, outlining their preferred structure. The Council also has the right to make a preliminary submission to this review, stating its preferred option for the municipality's electoral structure.

Following informal discussions, a submission has been prepared supporting the Council's preference for the current structure to be maintained. This report presents Council's preliminary submission for formal endorsement and submission to the VEC.

RECOMMENDATION

That the Council:-

1. endorse the preliminary submission to the Victorian Electoral Commission's Electoral Representation Review of Greater Shepparton, recommending that the municipality remain unsubdivided, with a preferred number of seven Councillors.
2. request the Chief Executive Officer submit the submission on the Council's behalf to the Victorian Electoral Commission prior to the preliminary submission closing date being 25 March 2015.

Background

Representation reviews are a key mechanism to ensure all voters in the Greater Shepparton municipality are given the opportunity to present their views on how they would be best represented. The review focuses on two key areas:

1. The number of Councillors
2. Whether the municipality should be subdivided into wards, or remain unsubdivided.

5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

5.5 2015 Electoral Representation Review (continued)

A public information session was held by the VEC on Thursday 5 March 2015 and all individuals interested in making a submission were encouraged to attend. The session provided an overview of the Electoral Review process and information on how to make a submission.

Following the closing of preliminary submissions on 25 March 2015, a preliminary report will be released by the VEC on 22 April 2015 outlining their recommendations based on the information received. The VEC will then receive submissions from the public on recommendations contained within their preliminary report until 5.00pm, 20 May 2015.

The VEC will then publish a final report for consideration by the Minister for Local Government recommending an electoral structure for Greater Shepparton on Wednesday 17 June 2015. Any potential changes as a result of this recommendation will not be implemented until the October 2016 general election.

It is important to note that the attached submission presented for endorsement outlines Council's position as a whole, however all voters including Councillors have the opportunity to provide an individual submission and we encourage you to do so.

Council Plan/Key Strategic Activity

This report is consistent with Objective 5 of the Council Plan – High Performing Organisation, as Council believes the current structure represents the most efficient and fair representation for our municipality.

Risk Management

There have been no risks identified in relation to this report.

Policy Considerations

The recommendation does not conflict with Council Policies.

Financial Implications

This report and the attached submission recommends that the current structure be maintained. However, any potential changes arising from the electoral representation review and associated financial implications will be addressed in the 2016/2017 budget process.

Legal/Statutory Implications

The Electoral Representation Review ensures compliance with the *Local Government Act 1989*.

Environmental/Sustainability Impacts

There have been no environmental / sustainability impacts identified in relation to this report.

Social Implications

There are no identified social implications arising from this report.

Economic Impacts

No economic impacts have been identified in relation to this report.

5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

5.5 2015 Electoral Representation Review (continued)

Consultation

The recommendation in this report relates to Councils position in the Electoral Representation Review.

The VEC has published a public notice and held an information session to ensure all voters are informed of the upcoming review and their opportunity to make a submission.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

No direct links have been identified.

b) Other strategic links

This report is consistent with Objective 5 of the Council Plan 2013-2017.

Options for Consideration

The Council could choose any of the following options:

- Endorse the preliminary submission as presented
- Request changes to the preliminary submission
- Decide not to submit a preliminary submission.

Conclusion

As the preliminary submission presents the Councils preference of maintaining the current structure, it is recommended that the submission be endorsed to ensure it meets the submission deadline of 25 March 2015.

Attachments

Preliminary Submission - Council Electoral Representation Review

6. INFRASTRUCTURE DIRECTORATE

6.1 Ferrari Park Master Plan

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Team Leader Sports Development and Strategy

Approved by: Director Infrastructure

Other: Coordinator Neighbourhoods Planning

Executive Summary

Ferrari Park is a highly valued community asset within Mooroopna. It provides public open space for the hosting of farmers markets, sport and recreation activities, major events and offers parkland for visitors and locals to enjoy.

The Ferrari Park Master Plan has been developed to;

1. Ensure current facilities meet the expectations of the community and user groups.
2. Identify future development opportunities to meet changing community needs.

A stakeholder consultation plan was developed for the project with a wide range of community groups and community members consulted in this process.

Taking into account all community feedback a final plan for Ferrari Park is tabled for consideration by the Council.

RECOMMENDATION

That the Council adopt the Ferrari Park Master Plan.

Background

A master plan has been developed for Ferrari Park, Mooroopna. The aim of the master plan is to provide recommendations for addressing current and future issues and opportunities within the reserve.

Recommendations include:

1. Replacement of public toilet block (approved in 2014/15 budget)
2. Underground power supply for market sites
3. Improved access via pathways, lighting, drinking water, seating
4. Improved shade and shelter
5. Improved parking, including large vehicle parking
6. Additional tree planting
7. Improved signage and visitor information
8. Improved and increased open space areas to better cater for the farmers market and play.

6. INFRASTRUCTURE DIRECTORATE

6.1 Ferrari Park Master Plan (continued)

A Community Consultation Plan developed for this project provided guidance for stakeholder engagement. Consultation undertaken included a stall at the Mooroopna Farmers Market in May 2012 and a survey in July 2012. Feedback gathered through the process contributed to the design of the draft master plan.

The draft master plan was presented back to the public for further comment during April 2013.

Council officers together with the Mooroopna Community Planning Group have developed an implementation plan identifying priority projects, possible funding sources and relevant stakeholders.

The Ferrari Park Master Plan commenced in May 2012. The draft plan was complete in April 2013, however, at the time was not presented to Council for endorsement.

Council officers noted the project had not been completed as per the project specification, therefore, clarification was sought with the project planning consultants. It was explained a request had been made for additional community consultation under the existing budget.

As a result, Council officers undertook an informal internal review of what a master plan is and how they should be developed. As the Ferrari Park project had been completed in the eyes of the consultants and the community, it was decided the draft plan should be presented to Council.

The report was presented to Executive in October 2013 and then to Council in December 2013, however, it did not progress to a Council meeting. This was recently highlighted, therefore, officers have taken the opportunity to resubmit the draft plan to Executive along with an implementation plan.

The public toilet facility and power upgrade are both in Council's 2014/15 budget.

The Mooroopna Community were consulted in the development of the Public Toilet Policy and priority projects, which has resulted in the Ferrari Park toilet redevelopment being approved in the 2014/15 Council budget.

A draft design for the service road along McLennan Street has been discussed with relevant Council officers and VicRoads. Further discussions will be required to advance this planning.

Discussions regarding the positive impacts the imminent power upgrade would provide and how this would support projects in the master plan have also been held. This will determine the sequence of project deliverables. The power upgrade project has been approved in Council's 2014/15 budget.

The implementation plan has been refined in consideration of the power and public toilet upgrade projects.

Council Plan/Key Strategic Activity

The project supports Councils plan to improve liveability through social and recreational opportunities, a range of inclusive community services and activities, and valuing our diversity.

6. INFRASTRUCTURE DIRECTORATE

6.1 Ferrari Park Master Plan (continued)

Through Council's objective to continue to enhance community capacity building, the project supports working with the Mooroopna community to assist them to create opportunities to develop, implement and sustain actions which allow them to exert greater control over their physical, social, economic and cultural environments.

Risk Management

Risk exists that the master plan may not be able to be delivered as per recommendations made, for example, limited funding sources being available for identified projects. Council's Neighbourhoods Branch will, therefore, undertake further community planning sessions to identify high priority projects and develop an achievable implementation plan.

The recommendations made aim to reduce a number of risks through planning upgrades that meet current regulations and codes. For example, an electricity upgrade is required to be able to safely and effectively service the reserve.

Policy Considerations

The Ferrari Park Master Plan is consistent with Council's Community Engagement Policy. The Mooroopna community and users of the reserve have been consulted in the development of the master plan through surveying and on-site interviews. Further consultation will be undertaken with the community to develop a set of priority projects and associated achievable implementation plan.

Financial Implications

Further work needs to be undertaken with the community to determine priority works, cost estimates and timelines (long and short term). This work will provide the basis for an implementation plan outlining financial requirements and possible sources of income for priority works.

Community feedback in the development of the plan has suggested a power upgrade as a high need.

This project is estimated to be at a cost of approximately \$250,000 - \$300,000. Depending on outcomes of the development implementation plan, the project may be placed on a list for consideration through the 2015/16 Council budget bid process. The community will need to take the power upgrade into consideration when developing their implementation plan as some development proposals depend on this, for example expansion of the market area.

Legal/Statutory Implications

The Ferrari Park Master Plan is consistent with the *Local Government Act 1989* and the *Victorian Charter of Human Rights and Responsibilities Act (2006)*.

Environmental/Sustainability Impacts

The Ferrari Park Master Plan considers relevant sustainability impacts associated with the provision of public open space.

Council has a responsibility for engaging a strategic approach towards open space ensuring it continues to adequately meet community need now and into the future. A strategic approach to planning open space assists in avoiding ad hoc developments. Ad hoc developments often do not adequately meet community need, therefore, require planning and funds for redevelopment, costing the community more money and resources.

6. INFRASTRUCTURE DIRECTORATE

6.1 Ferrari Park Master Plan (continued)

Social Implications

The adoption of the master plan will support developments that meet current and future community need. Further consultation will be undertaken as part of the Community Planning process to plan priority projects and develop an achievable implementation plan.

Economic Impacts

The master plan provides opportunity for development of facilities that aim to service both local community and visitors. Proposed developments have been identified to support growth of existing events, establishment of new events and support an increase in visitor stop overs.

Consultation

A stakeholder consultation plan was developed for the project with a wide range of community groups and community members consulted in this process.

A draft master plan was presented to the public for comment during April 2013. The draft master plan was sent to a number of key Mooroopna stakeholders, including schools, sports groups, service clubs and other community groups. Stakeholders could contribute their comments on the draft plan through a survey and at a one on one meeting at the Mooroopna Farmers Market. There was overwhelming support for the master plan with only minor amendments required.

Level of public participation	Commitments to the public/stakeholders	Examples of techniques to use
Inform	Keeping the community informed about the development of the community plan	Telephone Conversations Emails to groups Group Meetings Online Survey Media Release Stall at Farmers Market
Consult	Discuss ideas for the future priorities for the park	Stall at Farmers Market Survey
Involve	Feedback is an important input into decision making	Meetings Media Release Surveys

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

Greater Shepparton 2030 Strategy

This review supports the community and infrastructure objective of the Greater Shepparton City Council:

- To encourage and implement activities that will strengthen community spirit by encouraging new development and redevelopments of existing areas to include community gathering spaces, such as village greens, local public open spaces and sporting facilities.
- To protect and enhance the network of public open space that contributes to the amenity of the municipality and advances the image of the community by preparing master plans of major parks and open space areas, recreation reserves and sports facilities.

6. INFRASTRUCTURE DIRECTORATE

6.1 Ferrari Park Master Plan (continued)

Options for Consideration

Option 1 – Do Nothing - This option is not preferred as the community have been driving the development of the master plan in an attempt to address identified community need.

Option 2 - Endorse the master plan as this will ensure the goals of the master plan and the Mooroopna community are captured and used to drive the development of an achievable implementation plan.

Conclusion

The master plan has been developed in consultation with the local community to identify current and future community needs.

If endorsed the Neighbourhoods team together with the Recreation and Parks team will work with the community to deliver recommendations from the master plan.

Attachments

1. Ferrai Park Master Plan
2. Ferrari Park - Implementation Plan

6. INFRASTRUCTURE DIRECTORATE

6.2 Kialla Park Recreation Reserve Master Plan

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Team Leader Sports Development and Strategy

Proof reader(s): Team Leader Community Strengthening

Approved by: Manager Neighbourhoods

Other: Systems Services Coordinator

Executive Summary

The Kialla Park Recreation Reserve Master Plan aims to provide strategic guidance for the future planning, management and operations of the reserve over the next 10 years.

A detailed background report (including an action plan and key responsibilities) has been prepared along with a site plan summarising key recommendations.

High priority recommendations include:

1. Establish an informal Reserve Committee made up of user groups.
2. Council to continue discussions with AFL to determine future strategic directions in the region.
3. Undertake a feasibility study for the development of an artificial turf oval and associated infrastructure at the Shepparton Sports Precinct or other location
4. An upgrade to the main oval surface including expansion, surface improvements and lighting to the main oval.
5. Seal roadways, improve traffic calming measures and signage.
6. Bowls Club to work towards replacement of carpet on undercover bowls green and develop a future capital replacement program.

The master plan highlighted issues relating to the management of the Community Centre. Council officers recognise a new management structure for the Community Centre may be required to ensure all users and community stakeholders are equally represented in relation to their needs.

The master plan has also recommended that all reserve user groups and relevant stakeholders (such as child care centre) meet twice per year to ensure issues and opportunities across the reserve are being discussed and addressed in a constructive manner.

The master plan report identifies the need for Council to discuss with AFL the future direction of the sport in the region and whether the Kialla Park Recreation Reserve is the ideal long term preference for its administration and facilities home base. A major issue raised is the orientation and size of the existing oval ie. it is a junior size and oriented east/west instead of the preferred north/south. There is no capacity for the oval to be extended to full size and be oriented to the north/south.

6. INFRASTRUCTURE DIRECTORATE

6.2 Kialla Park Recreation Reserve Master Plan (continued)

The Shepparton Sports Precinct is home to Regional Sport therefore linkages with the proposed Sports House, Sports Academy, multi-use grounds, netball facilities and support infrastructure such as change rooms and car parking may provide an ideal site for the AFL. Further discussions are currently taking place with AFL Goulburn Murray.

Council Officers are seeking endorsement to place the draft documents on public exhibition.

Council officers will seek feedback on the draft master plan through a stakeholder consultation process involving media releases, household letter drops and information to key stakeholder groups. Also through internal Council departments, State Sporting Associations and funding bodies to determine the reality of achieving some of the recommended projects with a partnership approach.

RECOMMENDATION

That the Council approve the release of the draft Kialla Park Recreation Reserve Master Plan for public exhibition for a period of 5 weeks, commencing Wednesday 18 March 2015 until Wednesday 22 April 2015.

Background

The Kialla Park Recreation Reserve Master Plan aims to provide strategic guidance for the future planning, management and operations of the reserve over the next 10 years, with particular focus on:

1. Management of the Precinct
2. Open Space
3. Formal and informal sport and recreation needs
4. Carrying capacity and limitations of existing sports facilities
5. Ageing and single use facilities
6. Use, management and need in relation to multi use facilities
7. Traffic flow – vehicle and pedestrian
8. Major event capabilities.

As with many sporting reserves over time, facilities have been developed with an ad hoc approach. As a result of this type of development, a number of issues exist, highlighting the need for the strategic direction identified above.

Recommendations have been determined through community and stakeholder consultation and specialist advice.

Community consultation included individual meetings held with user groups, potential user groups, sports associations, Council departments and other relevant stakeholders such as ValleySport. An open day was held where the local community was invited to attend to provide information and suggestions. An online survey was conducted for community and sports groups (with hard copies distributed to key locations around Shepparton). An excellent response was received from club members and the local community through surveys, however, a forty two degree day was experienced on the open day which unfortunately was a disincentive for people to participate.

6. INFRASTRUCTURE DIRECTORATE

6.2 Kialla Park Recreation Reserve Master Plan (continued)

Specialist advice included an assessment of usage, State Sporting Association requirements for individual sports, trends in sport and recreation participation locally and broader and examples of similar projects elsewhere.

Recent discussions between AFL Goulburn North East and Council are suggesting the Shepparton Sports Precinct may offer a great opportunity for the AFL in regards to a sports academy, sports house and the ASH program. The master plan also suggests a feasibility study be undertaken for a synthetic oval and the most strategic location should such a facility be viable.

The master plan recommends:

1. Management

- Establish an informal Reserve committee made up of user groups.

2. AFL

- Council to continue discussions with AFL to determine future strategic directions in the region.
- Undertake a feasibility study for the development of an artificial turf oval and associated infrastructure at the Shepparton Sports Precinct or other location.

3. Ovals

- An upgrade to the main oval surface including expansion, surface improvements and lighting to the main oval.

4. Access

- Improved pedestrian and cycle access throughout and linking with the reserve.
- Investigate the opportunity for a new bus stop at the Reserve entrance.

5. Signage

- Improved signage including a welcome sign.
- Council develop a municipal wide sponsorship and signage policy.

6. Landscaping

- Improve landscaping by planting trees separating housing from the reserve and for shade.
- Improve landscaping by having a consistent planting strategy across the reserve and ensure regular maintenance to improve amenity.

7. Roadways and parking

- Seal roadways, improve traffic calming measures and signage.
- Improve parking by formalising carparking around the oval (with bollards around trees), decommission car parking between the tennis and bowls area to improve safety and establish a bbq/picnic area alongside the playspace, increase the size of the turning circle, maintain five car spaces alongside the community centre for deliveries and staff parking, install bike racks, develop additional event parking near oval number two.

6. INFRASTRUCTURE DIRECTORATE

6.2 Kialla Park Recreation Reserve Master Plan (continued)

8. Bowls

- Replace carpet on undercover bowls green.
- Upgrade bowls facilities including plastic curtains on south side of undercover green, verandah on northern side and additional shade around greens.
- Develop an additional lawn bowls green should demand warrant.

9. Tennis

- Extend existing tennis shelter and add additional storage.
- Upgrade tennis facilities including resurface of courts and additional seating.

10. Scouts

- Should future demand warrant, upgrade Scout facility changerooms and kitchen facilities and explore sharing opportunities with other user groups.

11. Open Space

- Open space area to be considered for redevelopment incorporating off leash dog area. Space has been set aside for a community garden with opportunity for cooking classes in the community centre.
- Upgrade playground to a universally designed playspace, with increased size and accessibility.
- Establish bbq/picnic area in place of outside toilet to be demolished.

12. Community Centre

- Upgrade and extend the community centre to include changeroom space, meeting and office space, improvements to aesthetics such as carpets.
- Develop new accessible toilet facilities with access from within and outside of the community centre. Demolish separate sports use toilet block.
- Establish storage facility for cricket, football, tennis and other relevant user groups as required (could incorporated into community centre design).

A detailed background report (including an action plan and key responsibilities) has been prepared along with a site plan summarising key recommendations.

Council Officers are seeking endorsement to place the draft documents on public exhibition.

A consultation process for the draft plan will include media releases, household letter drops and meetings with key stakeholder groups.

Council Plan/Key Strategic Activity

- Active and Engaged Community – We will improve liveability through social and recreational opportunities, a range of inclusive community services and activities, and valuing our diversity.
- We will provide and maintain urban and rural infrastructure to support the development and liveability of our communities.

Risk Management

There are no adverse risks associated with the Kialla Park Recreation Reserve Master Plan.

6. INFRASTRUCTURE DIRECTORATE

6.2 Kialla Park Recreation Reserve Master Plan (continued)

Policy Considerations

The Kialla Park Recreation Reserve Master Plan supports Council's policy including the Greater Shepparton Council Plan 2013-2017 and the Greater Shepparton Strategy 2030.

Financial Implications

Responsibility for implementation of action items is identified in the background report. Should the master plan recommendations be endorsed by Council, costs associated with items will require financial consideration and commitments by relevant stakeholders.

Legal/Statutory Implications

Implementation of some recommendations, such as building works, will require statutory approvals.

Environmental/Sustainability Impacts

- Upgraded oval surfaces to improve water saving and drought tolerant turf.
- Upgraded toilets and kitchens with water saving connections.

Social Implications

Improved access to facilities supporting current use, encouraging increased use and supporting increased social connection opportunities.

Economic Impacts

Planned facilities will ensure best value for money including assessment of need and sustainability of use into the future.

Consultation

A consultation plan was identified and implemented as required by the project specification document.

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Consult	Residents	Survey and Open Day
Involve	User groups, Sports associations	Individual meetings, Survey and open day
Collaborate	AFL and State Sporting Associations	Individual meetings

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

'Make Greater Shepparton the regional sporting capital of Victoria and a leading sporting destination.'

1. Pursue opportunities for Greater Shepparton to be the location for major sporting events.
2. Build partnerships with state bodies to enable Greater Shepparton to be Victoria's leading location for major events.
3. Continue to implement master plans that have been prepared for recreation reserves and sports facilities.
4. Review, adopt and implement the tourism and major events strategy to enable the breadth and quality of major events and tourism experiences to grow.

6. INFRASTRUCTURE DIRECTORATE

6.2 Kialla Park Recreation Reserve Master Plan (continued)

b) Other strategic links

1. Council Plan
2. Kialla Park Recreation Reserve Master Plan 2004
3. Greater Shepparton Cycling Strategy 2013-2017
4. Sport 2050 Plan
5. Greater Shepparton 2030 Strategy
6. 2006-2018 Greater Shepparton Play Strategy
7. Greater Shepparton Capacities and Capabilities Assessment (2013)
8. AFL Victoria: Growing the Heartland: Football Facilities Development Strategy 2014:2020
9. North and South Shepparton Growth Corridors – Outline Development Plan Report (2003)
10. Australian Sports Commission and CSIRO (2013) The Future of Australian Sport – Megatrends shaping the sports sector over coming decades
11. Australian Bureau of Statistics 2011 Census QuickStats¹
12. Australian Government: *Participation in Exercise Sport and Recreation – Annual Report 2010*
13. VicHealth – “Physical Activity Fact Sheet”, April 2007

Detailed information on strategic links can be found from pages 23 - 27 of the draft document.

Options for Consideration

1. Do nothing – do not progress the master plan
2. Endorse the draft master plan to be placed on public exhibition for a period of 5 weeks.

Conclusion

Council Officers are seeking endorsement for placing the draft Kialla Park Recreation Reserve documents on public exhibition seeking stakeholder feedback.

A stakeholder consultation process for the draft plan will include information in the media, household letter drops and meetings with key stakeholder groups.

Feedback received through the public consultation process period will be considered and the Master Plan finalised seeking Council endorsement for the final plan.

Attachments

Draft Kialla Park Recreation Reserve Master Plan

7. BUSINESS DIRECTORATE

7.1 February 2015 Monthly Financial Report

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Acting Management Accountant

Proof reader(s): Manager Finance and Rates

Approved by: Director Business

Executive Summary

The report presents Council's actual financial performance compared to the budget for the eight months ended 28 February 2015.

RECOMMENDATION

That the Council receive and note the February 2015 Monthly Financial Report.

Background

The Draft 2014/2015 Budget was prepared by Council on 17 June 2014. Public notice was given on 20 June 2014 and submissions invited until 18 July 2014. Council considered all submissions received and adopted the 2014/2015 Budget at a Special Council Meeting on 6 August 2014. The 2014/2015 Budget provided for an accounting surplus of \$9.24 million with revenue of \$119.97 million and expenditure of \$110.73 million. The 2014/2015 Budget also provided for capital works of \$37.42 million.

On 28 October 2014, Council adopted the 2014/2015 September Quarter Budget Review with revenue of \$121.67 million and expenditure of \$117.78 million resulting in an accounting surplus of \$3.89 million for the full financial year. The forecast decrease in accounting surplus of \$5.35 million was mainly due to the timing of payments for Building Better Regional Cities Mooroopna West Rebates (\$2.52 million) and the Goulburn Broken Greenhouse Alliance Street Lighting Project (\$1.72 million).

The 2014/2015 September Quarter Budget Review also included \$38.83 million in capital works, a forecast increase of \$ 1.41 million mainly due to re-budgeted prior year projects.

On 17 February 2015, Council adopted the 2014/2015 Mid Year Budget Review with revenue of \$119.58 million, expenditure of \$118.07 million and an accounting surplus of \$1.51 million. The forecast decrease in accounting surplus of \$2.39 million was mainly due to \$1.5 million reduction in grants for the Greater Shepparton Regional Sports Precinct (to be received in 2015/2016), \$511k for the transfer of the art gallery restricted investment to the newly formed SAM Foundation and a \$430k reduction in proceeds from plant sales due to a reduced plant replacement program. The 2014/2015 Mid Year Budget Review also included \$33.73 million in capital works, a forecast decrease of \$5.10 million mainly due to reduced plant purchases (\$2.0 million) and reduction in expenditure for the Greater Shepparton Regional Sports Precinct (\$2.24 million) which will be considered for re-budget in 2015/2016.

Council's actual financial performance compared to the budget is presented to Council on a monthly basis.

7. BUSINESS DIRECTORATE

7.1 February 2015 Monthly Financial Report (continued)

The February 2015 Monthly Financial Report incorporates the following sections which are presented for Council's consideration:

- Financial Report
- Income Statement
- Balance Sheet
- Cash Flow Statement
- Operating Budget
- Capital Budget
- Investment Summary
- Rates Debtors Report
- Sundry Debtors Report
- Councillor Expense Report

Council Plan/Key Strategic Activity

The report is consistent with the leadership and governance goal "High Performing Organisation as included in the *Council Plan 2013-2017*.

Risk Management

No risks have been identified in providing this financial report.

Policy Considerations

There are no conflicts with existing Council policies.

Financial Implications

There are no financial implications arising from this proposal.

Legal/Statutory Implications

Section 137 of the *Local Government Act 1989* provides that Council maintain a budgeting and reporting framework that is consistent with the principles of sound financial management. In addition Section 138 requires that at least every 3 months a statement comparing the budgeted revenue and expenditure for the financial year with the actual revenue and expenditure to date is presented to the Council at a Council meeting which is open to the public. This report satisfies that requirement.

Environmental/Sustainability Impacts

No Environmental or Sustainability impacts have been identified.

Social Implications

No Social implications have been identified.

Economic Impacts

No Economic impacts have been identified.

Consultation

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Options for Consideration

This report is for information purposes only and does not present any options for consideration.

7. BUSINESS DIRECTORATE

7.1 February 2015 Monthly Financial Report (continued)

Conclusion

The report provides details of Council's financial performance compared to the budget for the eight months ended 28 February 2015.

Attachments

February 2015 Monthly Financial Report

7. BUSINESS DIRECTORATE

7.2 2016 General Valuation

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Manager Finance and Rates

Proof reader(s): Team Leader Rates

Approved by: Director Business

Executive Summary

This report seeks to cause a general valuation of all rateable and non-rateable leviable properties within Council's municipal district based on the effective level of value date of 1 January 2016 as required by the *Valuation of Land Act 1960*.

The 2016 General Valuation will be used for apportioning rates for the 2016/2017 and 2017/2018 financial years.

LG Valuation Services Pty Ltd has been appointed as Council's contract valuer to return a Site Value, Capital Improved Value and Net Annual Value for each property as part of the 2016 General Valuation.

The *Valuation of Land Act 1960* also requires Council to give notice to the Valuer-General Victoria and interested rating authorities of Council's intention to undertake a general valuation of land within the municipality.

RECOMMENDATION

That the Council:

1. cause a general valuation of all rateable and non-rateable properties within the City of Greater Shepparton to be made based on the effective level of value date of 1 January 2016, in accordance with section 11 of the *Valuation of Land Act 1960*.
2. note the Impartiality Declaration provided by the Valuer, pursuant to Section 13DH of the *Valuation of Land Act 1960*.
3. notify the Valuer-General Victoria and interested rating authorities of the Council's resolution to cause the 2016 General Valuation, in accordance with Section 6 of the *Valuation of Land Act 1960*.

Background

The *Valuation of Land Act 1960* requires Victorian councils to cause a general valuation of all rateable land in their municipality to be made every even calendar year and returned to it no later than 30 June in that year. The last general valuation was returned in 2014; hence the next general valuation is due to be returned by 30 June 2016. Up to date valuations across the State support equity in rating and other tax determinations.

7. BUSINESS DIRECTORATE

7.2 2016 General Valuation (continued)

In September 2014 Council tendered for the 2016 general valuation. In December 2014 the contract was awarded to LG Valuations at \$375,027 inc GST for the 2016 General Revaluation and the rates of \$35.00 (incl GST) per assessment for Supplementary Valuations and \$50.00 (incl GST) per assessment for Objections. This is within the CEO delegation limit and was endorsed by the Executive for the CEO to accept and sign Contract No. 1571. The contract was signed on 12 December 2014.

The principal for the LG Valuation Services Pty Ltd is Marcus Hann who holds all the necessary qualifications and who has provided valuation services to the Council since 2000. Marcus Hann has provided the Impartiality Declaration required under section 13DH of the *Valuation of Land Act 1960*.

The State Revenue Office also uses the valuations for land tax purposes and reimburses Council 50 per cent of the general valuation cost.

The effective level of value date for the 2016 General Valuation is 1 January 2016 and the new valuation will come into effect from 1 July 2016 and will be used for apportioning rates for the 2016/2017 and 2017/2018 financial years.

Council Plan/Key Strategic Activity

This proposal is consistent with the governance principle contained in Goal 5 of the *Council Plan 2013-2017*, "High Performing Organisation (Leadership and Governance)".

Risk Management

The quality and timeliness of the delivery of the 2016 General Valuation by the contract valuer is important as Council and other rating authorities depend on the valuation for their rates and taxes. The valuations returned by the contract valuer are closely monitored by Council officers and the Valuer-General Victoria. Therefore the level of risk exposure is minimal.

Risks	Likelihood	Consequence	Rating	Mitigation Action
Council doesn't comply with the relevant section of the <i>Valuation of Land Act 1960</i> .	Unlikely	Moderate	Moderate	Council adopts this recommendation

Policy Considerations

This proposal is consistent with the requirements of the *Valuation of Land Act 1960*, the *Local Government Act 1989*, the *Fire Services Property Levy Act 2012* and the Valuer-General Victoria's *Valuation Best Practice 2016 Specification Guidelines*. Council's Municipal Valuation Services Contract No. 1571 contains specifications drafted to ensure compliance with all legislative requirements and best practice guidelines.

Financial Implications

STAGE	TITLE	Total Fee per Stage (incl GST)
Stage 1	General Preparation	37,503
Stage 2	Preliminary Residential and Rural Valuations	145,533
Stage 3A	Specialist Property Valuations	26,928

7. BUSINESS DIRECTORATE

7.2 2016 General Valuation (continued)

STAGE	TITLE	Total Fee per Stage (incl GST)
Stage 3B	Final Commercial and Industrial Valuations	79,049
Stage 4	Final Residential and Rural Valuations	48,511
Stage 5	Valuation Return	37,503
TOTAL		375,027

The amount shown is the estimated cost incurred for the preparation of the general valuations and does not include further works relating to supplementaries and objections.

A budget of \$33,000 (excl GST) is in 2014/2015 for stage 1. A budget bid of \$307,100 (excl GST) has been entered for the remaining stages in 2015/16. Further budget will be required in 2016/17 relating to the 2016 General Valuation for any supplementaries and objections.

As these valuations are also used as a base to levy Land Tax, the State Revenue Office (SRO) reimburses Council 50 per cent of the general valuation cost plus a further contribution to contract management and ancillary costs of \$15,000. The contribution for the 2016 valuation will be received in the 2016/2017 financial year.

For the 2014 valuation the actual contribution received from the SRO in 2014/2015 was \$198,977.90 (incl GST).

Legal/Statutory Implications

Section 186 of the *Local Government Act 1989*, requires councils to undertake a competitive process to test the market by giving public notice before entering into a contract when the value of the contract is equal to or greater than:

- \$150,000 (including GST) for contracts for the purchase of goods or services; or
- \$200,000 (including GST) for contracts for the carrying out of works.

In September 2014 Council tendered for the 2016 general valuation. In December 2014 the contract was awarded to LG Valuations at \$375,027 inc GST for the 2016 General Revaluation and the rates of \$35.00 (incl GST) per assessment for Supplementary Valuations and \$50.00 (incl GST) per assessment for Objections.

This is within the CEO delegation limit and was endorsed by the Executive for the CEO to accept and sign Contract No. 1571. The contract was signed on 12 December 2014.

For the purposes of the *Local Government Act 1989* and the *Fire Services Property Levy Act 2012*, Council must cause a general valuation of all rateable and non-rateable properties within the City of Greater Shepparton to be made as at 1 January in every even calendar year.

Section 13DA of the *Valuation of Land Act 1960* provides that Council, when making a valuation, may appoint one or more people to carry out the valuation. Council must not appoint a person to carry out the valuation unless the person holds the qualifications or experience specified by the Minister.

7. BUSINESS DIRECTORATE

7.2 2016 General Valuation (continued)

Section 13DH of the *Valuation of Land Act 1960* requires that before any valuation and return is made, the person appointed to make it must make a statutory declaration that the valuation and return will be impartial and true to the best of that person's judgment and will be made by that person or under that person's immediate personal supervision.

Section 6 of the *Valuation of Land Act 1960* requires Council to notify the Valuer-General Victoria and other interested rating authorities of the Council's decision to cause a general valuation within one month of making such a resolution.

Environmental/Sustainability Impacts

This is an administrative matter and there are no environmental or sustainability implications.

Social Implications

This is an administrative matter and there are no social implications.

Economic Impacts

Changes to the valuation of properties impact on the value and apportionment of rates and taxes levied. These implications are considered when Council compiles its budget.

Consultation

The Valuer-General Victoria and interested rating authorities are to be notified of Council's intention to cause a general valuation of its municipality.

The 2016 General Valuation will be prepared through consultation with Council's contract valuer, Council officers and the Valuer-General Victoria. The contract valuer will also liaise with valuation objectors to determine if all valuations are correct. All ratepayers have the opportunity to object to the prescribed valuation.

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Keep informed	<ul style="list-style-type: none"> • Media releases • Social Media • Council website

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

There are no direct links to the *Greater Shepparton 2030 Strategy*.

b) Other strategic links

This proposal is consistent with the Valuer-General Victoria's *Valuation Best Practice 2014 Specification Guidelines* and Council's *Rating Strategy 2013-2017*.

Options for Consideration

Option 1: Not support the recommendation to cause the general valuation of properties.
Not recommended.

The general valuation as at 1 January 2016 is a statutory requirement under *the Valuation of Land Act 1960*, for the purposes of the *Local Government Act 1989*.

7. BUSINESS DIRECTORATE

7.2 2016 General Valuation (continued)

Option 2: Cause a general valuation as it is a statutory requirement under *the Valuation of Land Act 1960*, for the purposes of the *Local Government Act 1989*. Recommended.

Conclusion

The undertaking of the 2016 General Valuation is a legislated obligation which supports the equitable imposition of rates, levies and taxes across the municipality.

Attachments

2016 Revaluation - Impartiality Declaration - Marcus Hann

8. SUSTAINABLE DEVELOPMENT DIRECTORATE

8.1 Discussion Paper - Goulburn Valley Equine and Greyhound Precinct

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Senior Strategic Planner

Proof reader(s): Team Leader Strategic Planning, Manager Planning

Approved by: Director Sustainable Development

Executive Summary

At the 18 November 2014 Ordinary Council Meeting, Council resolved to “make the *Goulburn Valley Harness and Greyhound Racing Feasibility Study and Master Plan – Background Discussion Paper* including Concept Options 1, 2, and 3 publically available for comment”. A public consultation process was commenced to invite stakeholders to review the document and make a submission. The closing date for submissions was 23 January 2015.

The consultant, Urban Enterprise, has reviewed the submissions and prepared a revised *Goulburn Valley Harness and Greyhound Racing Feasibility Study and Master Plan – Background Discussion Paper* (the Discussion Paper). The updated version contains revisions to two existing sections and two new sections, including:

- Section 8 Future Land Use Opportunities (revised section);
- Section 9 Alternative Concepts Considered (revised section);
- Section 10 Additional Consultation (new section); and
- Section 11 Recommended Concept (new section).

Prior to Councillors making a decision on the Discussion Paper and Recommended Concept, Council officers arranged an additional opportunity for stakeholders to be involved in the consultation process. Any person or organisation that made a submission was invited to present their point-of-view on the Discussion Paper at the 3 March 2015 Council Briefing session.

The main objective of the Discussion Paper is to inform the subsequent Feasibility Study and Master Plan, which will also be subject to public consultation. The Feasibility Study and Master Plan will be used to progress the development of the precinct and provide strategic justification in seeking future funding opportunities. It will also be used to assess future rezoning and development applications within the precinct.

RECOMMENDATION

That the Council:

1. endorse the *Goulburn Valley Harness and Greyhound Racing Feasibility Study and Master Plan – Background Discussion Paper* (February 2015), including the ‘Recommended Concept’

8. SUSTAINABLE DEVELOPMENT DIRECTORATE

8.1 Discussion Paper - Goulburn Valley Equine and Greyhound Precinct (continued)

2. note the next step involves the preparation of the Goulburn Valley Harness and Greyhound Racing Feasibility Study and Master Plan.

Background

Council awarded a contract to Urban Enterprise (18 December 2013) to complete a feasibility study and master plan for the Goulburn Valley Equine and Greyhound Precinct. Urban Enterprise was appointed in accordance with Council's procurement policy. The decision making process involved the appointment of an evaluation panel and a selection process.

The project is jointly funded by Greater Shepparton City Council, Regional Development Victoria, Shepparton Harness Racing Club, Shepparton Greyhound Racing Club, Harness Racing Victoria and Greyhound Racing Victoria.

This work is in accordance with the actions outlined in the *Greater Shepparton Housing Strategy (2013)* and *Greater Shepparton Planning Scheme*. Clause 21.04 of the Greater Shepparton Planning Scheme references the Goulburn Valley Equine & Greyhound Precinct and provides the following description:

"Investigation Area 1 – Kialla Paceway and Shepparton Greyhound Racing environs. This area surrounds and includes the greyhound and trotting facilities and is directly adjacent to the Shepparton South Growth Corridor. There is potential to extend services to this land. However, future residential development within this area will be dependent on amenity issues such as lighting, noise, odour and dust being addressed to ensure that the long term interests of the racing facilities are protected".

The main objective of the Discussion Paper is to inform the Feasibility Study and Master Plan, which will be published in the near future and will be subject to a further public consultation stage. The Discussion Paper has been informed by existing Council strategies for this site and several rounds of consultation with stakeholders including landowners within and adjoining the investigation area, the Shepparton Harness and Greyhound Racing Clubs, Shepparton equine clubs and referral authorities.

The Discussion Paper provides a detailed assessment of the strategic context of the site, and an informative background of the existing harness and greyhound activities that currently take place. The Discussion Paper also provides a profile of the harness and greyhound sectors, highlighting that growth is expected to take place within both sectors in the near future.

The Feasibility Study and Master Plan will be used to progress the development of the precinct and provide strategic justification in seeking future funding opportunities. It will also be used to assess future rezoning and development applications within the precinct.

8. SUSTAINABLE DEVELOPMENT DIRECTORATE

8.1 Discussion Paper - Goulburn Valley Equine and Greyhound Precinct (continued)

Revised Discussion Paper

At the 18 November 2014 Ordinary Council Meeting, Council resolved to “make the *Goulburn Valley Harness and Greyhound Racing Feasibility Study and Master Plan – Background Discussion Paper* including Concept Options 1, 2, and 3 publically available for comment”. A public consultation process was commenced to invite stakeholders to review the document and make a submission. The closing date for submissions was 23 January 2015.

The consultant, Urban Enterprise, has reviewed the submissions and prepared a revised Discussion Paper. The new version makes revisions to two existing sections and includes two new sections. Below is a brief explanation of the revisions and additions:

Section 8 Future Land Use Opportunities (revised section) – provides supplementary market analysis information and recommendations, including:

- Section 8.2 Residential Land – provides further justification to the recommendation for areas of the investigation area to be developed for low density living (LDRZ) and rural living (RLZ) purposes; and
- Section 8.3 Commercial and Tourism Uses – provides justification for the recommendation to provide both a high quality visitor accommodation and a service centre in the investigation area. Additionally, this section suggests there is potential to provide land for equine and greyhound related services; however it states that general retail is inappropriate.
- Section 9 Alternative Concepts Considered (revised section) – shows the progression of concept options which the consultant considered through the preparation of the Discussion Paper in arriving at the Recommended Concept.
- Section 10 Additional Consultation (new section) – provides a summary of the submissions received and explains the key opportunities supported and key issues raised by stakeholders.
- Section 11 Recommended Concept (new section) – provides the revised Recommended Concept based on feedback received in the most recent consultation phase.

Consultation

The consultation process is a vital aspect of the project, thus an extensive consultation exercise has been undertaken. The process comprised of two stages of public consultation with a third stage to be completed prior to the completion of the final Feasibility Study and Master Plan.

Stage One – April 2014, letters were sent out the relevant landowners, referral agencies and equine and greyhound related clubs inviting them to personally meet with the consultants. These workshops help to inform the content of the Discussion Paper.

Stage Two – November 2014 to January 2015, the Discussion Paper was made public and stakeholders were invited to make a submission.

It should be noted that stakeholders have also been given the opportunity to present their point-of-view prior to the March 2015 OCM decision. In February 2015, letters were sent out to people and organisations that made a submission during the second stage of consultation and invited them to review the revised Discussion Paper and present their thoughts at a Council Briefing.

8. SUSTAINABLE DEVELOPMENT DIRECTORATE

8.1 Discussion Paper - Goulburn Valley Equine and Greyhound Precinct (continued)

Stage Three – (Upcoming) following the draft of the Feasibility Study and Master Plan, feedback will be sought from stakeholders through another formal consultation process.

Stage Four – (Upcoming) following the competition of the Feasibility Study and Masterplan, a Planning Scheme Amendment process will be required to introduce the Masterplan to the Planning Scheme. Public notification of the proposed amendment will be needed, which will involve another formal consultation process.

Discussion Paper

A Discussion Paper has been prepared by Urban Enterprise. A copy of this Paper can be found within Attachment 1.

The Discussion Paper provides an informative overview of the existing and future land uses at the GV Equine and Greyhound Racing Precinct. There are a range of existing operations which take place on the site.

The Discussion Paper outlines the Alternative Concepts Considered and the Recommended Concept for the site. The layout plans for each are provided in Attachment 2.

Recommended Concept

Based on all of the consultation, workshops, planning policy, physical constraints and opportunities, a variety of future land use opportunities have been considered. This includes:

- Low Density Residential
- Rural Living Residential (Equine allotments)
- Equine Recreation
- Commercial and Tourism Uses (Visitor Accommodation and Service Centre)
- Equine and Greyhound Services

The 'Recommended Concept' varies from previous concept options, and investigates using a large proportion of the investigation area for future rural living and low density residential, commercial and tourism uses (see Figure 1 below).

8. SUSTAINABLE DEVELOPMENT DIRECTORATE

8.1 Discussion Paper - Goulburn Valley Equine and Greyhound Precinct (continued)

Figure 1: Recommended Concept



Also see Attachment 2 for larger image and rationale of the 'Recommended Concept'.

It is proposed that rural living residential allotments to be located directly east of the Kialla Paceway acting as a buffer between the low density residential allotments proposed along Archer Road and a portion of River Road.

The area southwest of Seven Creeks may be an ideal location for a major visitor accommodation facility, which could leverage off the harness and greyhound racing operations. The facility should be high quality and support key market gaps in tourist accommodation, as well as maximising the exposure to the natural setting of the area. It is important that any tourism accommodation is well designed and appropriate for this location given that the area forms part of an important town entrance to Shepparton.

The area directly north of the Kialla Paceway could be an ideal location for a service centre taking advantage of the frontage to the Goulburn Valley Highway and River Road. Such a facility would be able to service Shepparton's heavy vehicle traffic along these routes, including B-doubles and semi-trailers.

The area directly south of the Kialla Paceway would be designated for recreational equine uses. It would be setback from GV Highway, with the area directly to the east of the highway retained for rural living purposes. The land would be subject to future negotiations between the clubs and current landowners and may include land purchase or a long term lease option.

8. SUSTAINABLE DEVELOPMENT DIRECTORATE

8.1 Discussion Paper - Goulburn Valley Equine and Greyhound Precinct (continued)

Arriving at the Recommended Concept

Urban Enterprise prepared a set of concept options which were released to the public during the latest round of consultation. This feedback, as well additional market research, has informed the Recommended Concept. Urban Enterprise recommended this concept plan for the following reasons:

- It satisfies the Greater Shepparton Housing Strategy by providing a viable mix of low density residential and rural living residential allotments, without interrupting the operations of the Kialla Paceway;
- The equine role of the precinct will be strengthened;
- The expansion of recreational horse facilities will create stronger demand for rural lifestyle allotments;
- Relocation of the training track to the centre of the harness racing track allows for additional land for stabling and facilities for on-site trainers;
- The large visitor accommodation establishment has the potential to capture and cater for overnight visitation from the harness and greyhound precinct; and
- Commercial uses on the corner of the Goulburn Valley Highway and River Road could fill a market gap in the provision of a large service centre to cater for heavy vehicle and service through traffic.

Next Steps

Several steps will follow the 17 March 2015 Ordinary Council Meeting, including additional opportunities for public consultation and multiple occasions where Council will make a decision on the outcome of project. Attachment 4 (Next Steps) outlines the evolution of the project from the March OCM decision to the introduction of the Masterplan into the Planning Scheme.

Council Plan/Key Strategic Activity

The Council Plan 2013-2017 contains a strategic goal which seeks to promote economic growth through working with existing businesses and industries, encouraging new business development and diversification, attracting and supporting education within the city and strengthening the agricultural industry. Implementation of the Masterplan will support economic growth in Shepparton.

The Discussion Paper is consistent with the Council Plan's vision and strategic goals. In particular, it implements the following key objectives:

- 3.3 Make Greater Shepparton the regional sporting capital of Victoria and a leading sporting destination.
- 4.3 Encourage sustainable municipal growth and development.

Risk Management

There are no adverse risks associated with the Discussion Paper.

Policy Considerations

The Goulburn Valley Harness and Greyhound Racing Feasibility Study and Master Plan supports Council policy including the Greater Shepparton City Council *Council Plan 2013-2017* and the *Greater Shepparton Strategy 2030*.

Financial Implications

The recommendation does not have any financial or budgetary implications for Council. Council has already made budget provision to complete the project.

8. SUSTAINABLE DEVELOPMENT DIRECTORATE

8.1 Discussion Paper - Goulburn Valley Equine and Greyhound Precinct (continued)

Legal/Statutory Implications

All procedures associated with the discussion paper comply with the legislative requirements. The discussion paper has been prepared in accordance with the Greater Shepparton Planning Scheme.

Environmental/Sustainability Impacts

A large proportion of the Precinct is affected by a Floodway Overlay and Land Subject to Inundation Overlay, which will place development constraints in some areas of the site. It should be noted however, that floodplain areas could potentially be utilised for open space, recreation trails and/or horse tracks.

There are no adverse environmental impacts associated with the discussion paper.

Social Implications

The development options outlined in the discussion paper will provide positive social benefits. It could potentially expand existing uses and introduce new uses to this part of Shepparton.

It is intended to achieve a positive social outcome by facilitating development on a key strategic site in Shepparton.

There are no adverse social impacts associated with the discussion paper.

Economic Impacts

The Recommended Concept outlined in the discussion paper would provide positive economic benefits. There is an opportunity for a range of new uses to be realised within this location, which would create employment opportunities and have a positive impact upon the local economy. This would also provide additional planning certainty over the location and built form for a range of uses.

There are no adverse economic impacts associated with the discussion paper.

Consultation

The consultation process is a vital aspect of the project. An extensive consultation exercise has already been undertaken. This has involved two stages and will include a third stage in the upcoming months:

Stage One – April 2014

- Inception Meeting – Initial meeting between Council, consultant team and the steering group to discuss project objectives and scope, provide a review of information requirements and initiate a broad discussion on issues and opportunities and vision for the precinct.
- Letters were sent to landowners within and adjoining the precinct, to referral authorities, racing clubs and internal council departments informing them of the project and inviting them to meet with Urban Enterprise. A series of workshops subsequently took place to gather the views, opinions and suggestion from the stakeholders.
- A workshop and site visit with representatives from Greyhound Racing Victoria, Harness Racing Victoria, Shepparton Harness Racing Club, Shepparton Greyhound Racing Club.

8. SUSTAINABLE DEVELOPMENT DIRECTORATE

8.1 Discussion Paper - Goulburn Valley Equine and Greyhound Precinct (continued)

Stage Two – November 2014 to January 2015

- Public notice was made that The Discussion Paper was available for review and submissions were requested.
- Twenty-four submissions were received from landowners, racing groups, and referral authorities. Please see attachment 3 (Submissions Recorder).
- Urban Enterprise altered the Discussion Paper to reflect feedback obtained during this consultation phase.

Stage Three – 2015 (Upcoming)

- Notice will be made notifying the public that the Feasibility Study and Master Plan has been drafted and can be reviewed.
- The public will be invited to make a submission on the draft Feasibility Study and Master Plan.
- The feedback received during stage three of the consultation process will help to finalise the Feasibility Study and Master Plan.

Stage Four – 2015 to 2016 (Upcoming)

- A Planning Scheme Amendment process will be required to introduce the Masterplan to the Planning Scheme.
- Public notification of the proposed amendment will be needed and will involve another formal consultation process.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

The future planning and development of this location is consistent with the premise of the *Greater Shepparton 2030 Strategy* for continued sustainable development.

b) Greater Shepparton Housing Strategy 2011

The *Greater Shepparton Housing Strategy 2011* (GSHS) was developed to respond to existing and future housing needs in the municipality up to 2031. It includes objectives, strategies and actions to guide housing delivery, and sets a long-term direction for future residential growth. The Discussion Paper supports the GSHS by encouraging residential development in appropriate locations. It will also create sustainable living environments which conserve land and energy and are integrated with existing networks and systems.

Options for Consideration

1. Endorse the *Goulburn Valley Harness and Greyhound Racing Feasibility Study and Master Plan – Background Discussion Paper* (February 2015), including the Recommended Concept.
2. Do not endorse the *Goulburn Valley Harness and Greyhound Racing Feasibility Study and Master Plan – Background Discussion Paper* (February 2015), including the Recommended Concept.

8. SUSTAINABLE DEVELOPMENT DIRECTORATE

8.1 Discussion Paper - Goulburn Valley Equine and Greyhound Precinct (continued)

Conclusion

The *Goulburn Valley Equine and Greyhound Racing Precinct Feasibility Study and Master Plan* provides an opportunity to progress the development of the precinct.

The revised Discussion Paper provides a detailed assessment of the strategic context of the site, and an informative background of the existing harness and greyhound activities that currently take place. The Discussion Paper also provides a profile of both sectors, highlighting that growth is expected to take place within the harness and greyhound sectors in the near future.

Urban Enterprise's professional opinion for the future development of the site is detailed in the Recommended Concept. The advantages and rationale for this concept are provided in Section 11 of the Discussion Paper.

Stakeholders have been given multiple opportunities to provide input into the Discussion Paper and will have two further chances to participate in later stages of the project. Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Following the Council Meeting the consultant will proceed to complete a draft Feasibility Study and Master Plan. Stage three of the consultation process will then commence to seek feedback from stakeholders prior to finalising the Feasibility Study and Master Plan.

A Planning Scheme Amendment process will be required at a future point to formally introduce the Master Plan to the Planning Scheme. This will also involve another formal notification and consultation process.

Attachments

1. Goulburn Valley Equine and Greyhound Precinct Feasibility Study and Masterplan Final Recommendations Report
2. GV Equine and Greyhound Precinct Discussion Paper - Alternate Concepts Considered and Recommended Concept
3. Next Steps - GV Equine and Greyhound Precinct

9. TABLED MOTIONS

Nil Received

10. REPORTS FROM COUNCIL DELEGATES TO OTHER BODIES

Nil Received

11. REPORTS FROM SPECIAL COMMITTEES AND ADVISORY COMMITTEES
11.1 Cr Houlihan's Report on Special Committees and Advisory Committees

Name of Committee	Date of Meeting Attended	Key Items
Deakin Reserve Advisory Committee (Annual and General Meetings)	11 February 2015	Election of Office Bearers - Chris Smith - Chairperson. Don Kilgour - Secretary Annual Report Adopted Arena report: in good condition Maintenance projects - Preparation for AFL game New toilet block construction proceeding
Australian Botanic Gardens Shepparton Special Committee	25 February 2015	Planning of strategy for next 5 years (assisted by Director Infrastructure Steve Bowmaker) ABGS on Council Website- development of a suitable model Preparation for Shepparton Festival event: Moonlight Family Cinema 'The Residence Garden' native species – purchase and planting Designer engaged to begin planning 'Refugee Garden'
Heritage Advisory Committee	2 March 2015	Importance of the Heritage Advisory Service and need to adequately fund this service. Heritage Working Groups: 8 separate groups. Several members on each. Draft Heritage Strategy: continuing feedback period. Heritage Advisory Committee Annual report – planning a briefing to Council Heritage Advisor's update on progress of conservation works at Philippine House

RECOMMENDATION

That Cr Houlihan's report on Special Committees and Advisory Committees report be noted.

Attachments

Nil

12. NOTICE OF MOTION, AMENDMENT OR RESCISSION

12.1 Notice of Motion 2/2015 - Cr Summer

Cr Summer has given notice that she will move:

That Council develop a requirement for public consultation prior to any major works likely to have a significant environmental, cultural, political, financial or visual impact on an existing Master Plan.

12.2 Notice of Motion 3/2015 - Cr Summer

Cr Summer has given notice that she will move:

That Council develop a complaints policy for the Chief Executive Officer and Councillors, inclusive of, but not limited to guidelines for engagement of legal representation, written obligations for lodging a formal complaint, recording of documentation and follow up requirements.

13. DOCUMENTS FOR SIGNING AND SEALING

13.1 Documents for Signing and Sealing

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989*, Council officers and others who are contracted to provide advice or services to the Council must disclose any conflicts of interests they have before any advice they provide is considered. Disclosures must be in writing, to the Chief Executive Officer and must specify the type and nature of the conflict.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

The following document has been presented for signing and sealing:

Transfer of Land – Kialla Lakes South – The purpose of this transfer of land is for the developer, Kavant Nominees Pty Ltd to vest at no charge to the Greater Shepparton City Council land to be developed for a public park and drainage purposes.

RECOMMENDATION

That the Council authorise the Chief Executive Officer to sign and seal the document listed above.

14. COUNCILLOR ACTIVITIES

14.1 Councillors Community Interaction and Briefing Program

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989*, Council officers and others who are contracted to provide advice or services to the Council must disclose any conflicts of interests they have before any advice they provide is considered. Disclosures must be in writing, to the Chief Executive Officer and must specify the type and nature of the conflict.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Councillors' Community Interaction and Briefing Program

From 1 February 2015 to 28 February 2015, the Councillors have been involved in the following activities:

Cr Dennis Patterson

- Dinner with Stakeholders | Guest of Honor: Parliamentary Secretary, The Hon Bob Baldwin MP
- Fairley Leadership Program | 2015 Launch
- Meet & Speak Year 2 Medical Students | University of Melbourne
- Fruit Fly Fruitgrowers Meeting
- Mooroopna Secondary College | Induction Ceremony - School Assembly
- Meeting with Suzanna Sheed
- AFL | Carlton Pre-Season Visit - Civic Welcome
- RiverConnect Implementation Advisory Committee Meeting
- Shepparton Chamber of Commerce & Industry
- Regional Cities Victoria | February 2015 Meeting
- Shepparton '2coo4school Students'
- International Day of Social Justice
- Baking Association of Australia, 2015 Victorian Baking Show
- Greater Shepparton City Council & VicRoads Liaison Meeting
- Margaret Billingham Plaque Unveiling
- Official Opening | Murchison Rail Trail
- Official Opening | Murchison Heritage Centre
- Exhibition Opening 'Hand Picked'

Cr Fern Summer

- Fruit Fly Fruitgrowers Meeting
- National Apology Breakfast
- Queensland Fruit Fly Emergency Meeting
- AFL | Carlton Pre-Season Visit - Civic Welcome
- Senior Combined Partners Meeting (Ag Floodplains)
- Aquamoves Energy Project Launch
- Report Racism Shepparton | Launch
- Positive Ageing Advisory Committee Meeting
- KAR Shed | Inaugural General Meeting
- Official Opening | Murchison Rail Trail
- Official Opening | Murchison Heritage Centre
- Exhibition Opening 'Hand Picked'
- Disability Advisory Committee Meeting

14. COUNCILLOR ACTIVITIES

14.1 Councillors Community Interaction and Briefing Program (continued)

Cr Dinny Adem

- Investor Luncheon | Flavorjen - Paul Marra
- AFL | Carlton Pre-Season Visit - Civic Welcome
- Queensland Fruit Fly Emergency Meeting
- Aquamoves Energy Project Launch
- Report Racism Shepparton | Launch
- National Apology Breakfast
- Rural City of Wangaratta Civic Reception | The Hon Sir Peter Cosgrove AK MC (Retd) and Lady Cosgrove
- Saleyards Advisory Committee Meeting

Cr Jenny Houlihan

- Fairley Leadership Program | 2015 Launch
- Deakin Reserve Advisory Committee Meetings (Annual and General)
- Queensland Fruit Fly Emergency Meeting
- Aquamoves Energy Project Launch
- Report Racism Shepparton | Launch
- National Apology Breakfast
- Australian Botanic Gardens Shepparton Committee and 'Friends' Working Bee
- AFL | Carlton Pre-Season Visit - Civic Welcome
- On Leave 18/02/2015 – 24/02/2015
- Australian Botanic Gardens Shepparton Meeting
- Official Opening | Murchison Rail Trail
- Official Opening | Murchison Heritage Centre

Cr Michael Polan

- Fairley Leadership Program | 2015 Launch
- AFL | Carlton Pre-Season Visit - Civic Welcome
- Official Opening | Murchison Rail Trail
- Official Opening | Murchison Heritage Centre
- Exhibition Opening 'Hand Picked'

Cr Les Oroszvary

- On Leave 08/02/2015 – 15/03/2015

Cr Kevin Ryan

- Queensland Fruit Fly Emergency Meeting
- Saleyards Advisory Committee Meeting

RECOMMENDATION

That the summary of the Councillors' community interaction and briefing program be received.

Attachments

Nil

15. ASSEMBLIES OF COUNCILLORS
Record of Assembly of Councillors

 Record in accordance with section 80A(1) of the *Local Government Act 1989*

Councillor Briefing Session – 3 February 2015		
Councillors	Cr Patterson (Chair), Cr Summer, Cr Adem, Cr Houlihan and Cr Polan.	
Officers:	Gavin Cator, Steve Bowmaker, Johann Rajaratnam, Kaye Thomson, Chris Teitzel, Fiona LeGassick, Sharlene Still, Paul Elshaug, Anthony Nicolaci, Michael Freeman, Kirsten Paisley and Rebecca Bertone (not all officers were present for all items)	
Matter No.	Matters discussed	Councillors Present at Discussion
1.	Make Shepparton Greater	Cr Patterson (Chair) Cr Summer (partial) Cr Adem Cr Houlihan Cr Polan
2.	LG Performance Reporting Framework	Cr Patterson (Chair) Cr Summer Cr Adem Cr Houlihan Cr Polan
3.	Australian Botanic Gardens Shepparton	Cr Patterson (Chair) Cr Summer Cr Adem Cr Houlihan Cr Polan
4.	Shepparton Sports Stadium Future Direction Plan	Cr Patterson (Chair) Cr Summer Cr Adem Cr Houlihan Cr Polan
5.	Victoria Lake Caravan Park	Cr Patterson (Chair) Cr Summer Cr Adem Cr Houlihan Cr Polan
6.	Shepparton Art Museum	Cr Patterson (Chair) Cr Summer Cr Adem Cr Houlihan Cr Polan
7.	Committee Attendance Report	Cr Patterson (Chair) Cr Summer Cr Adem Cr Houlihan Cr Polan

15. ASSEMBLIES OF COUNCILLORS

15.1 Assemblies of Councillors (continued)

Matter No.	Matters discussed	Councillors Present at Discussion
8.	Aquamoves Bike Hire	Cr Patterson (Chair) Cr Summer Cr Adem Cr Houlihan Cr Polan
9.	Service Planning	Cr Patterson (Chair) Cr Summer Cr Adem Cr Houlihan Cr Polan
10.	Report Racism Launch	Cr Patterson (Chair) Cr Summer Cr Adem Cr Houlihan Cr Polan
11.	Planning Application for Rezoning	Cr Patterson (Chair) Cr Summer Cr Adem Cr Houlihan Cr Polan
12.	Councillor Legal Expenses	Cr Patterson (Chair) Cr Summer Cr Adem Cr Houlihan Cr Polan
Conflict of Interest Disclosures		
Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
12.	Cr Houlihan	Yes
12.	Cr Polan	Yes

15. ASSEMBLIES OF COUNCILLORS
15.1 Assemblies of Councillors (continued)

Councillor Briefing Session – 10 February 2015		
Councillors	Cr Summer (Chair), Cr Adem, Cr Houlihan, Cr Polan and Cr Ryan.	
Officers:	Gavin Cator, Steve Bowmaker, Johann Rajaratnam, Kaye Thomson, Chris Teitzel, Colin Kalms, Ian Boyle, Sharlene Still and Rebecca Bertone (not all officers were present for all items)	
Matter No.	Matters discussed	Councillors Present at Discussion
1.	Amendment C112 – Infrastructure Design Manual	Cr Summer (Chair) Cr Adem Cr Houlihan Cr Polan
2.	Community House in Mooroopna	Cr Summer (Chair) Cr Adem Cr Houlihan Cr Polan Cr Ryan
3.	Backpacker Accommodation in Tatura	Cr Summer (Chair) Cr Adem Cr Houlihan Cr Polan Cr Ryan
4.	Truly Deeply Workshop	Cr Summer (Chair) Cr Adem Cr Houlihan Cr Polan Cr Ryan
5.	SAM Feasibility Communication Process	Cr Summer (Chair) Cr Adem Cr Houlihan Cr Polan Cr Ryan
6.	Shepparton Search and Rescue Presentation	Cr Summer (Chair) Cr Adem Cr Houlihan Cr Polan Cr Ryan
Conflict of Interest Disclosures		
Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil	

15. ASSEMBLIES OF COUNCILLORS

15.1 Assemblies of Councillors (continued)

Councillor Briefing Session – 17 February 2015		
Councillors	Cr Patterson (Chair), Cr Summer, Cr Adem, Cr Houlihan, Cr Oroszvary, Cr Polan and Cr Ryan.	
Officers:	Gavin Cator, Johann Rajaratnam, Kaye Thomson, Chris Teitzel, Amanda Tingay, Kate Montgomery, Brodie Humphreys, Braydon Aitken, Colin Kalms, Mel Sporry, Sharlene Still and Rebecca Bertone (not all officers were present for all items)	
Matter No.	Matters discussed	Councillors Present at Discussion
1.	Discussion with The Hon Wendy Lovell MP, Member for Northern Victoria Region	Cr Patterson (Chair) Cr Summer Cr Adem, Cr Houlihan, Cr Polan Cr Ryan (partial)
2.	Reconciliation Action Plan	Cr Patterson (Chair) Cr Summer Cr Adem Cr Houlihan Cr Polan
3.	Development Hearings Panel – Appointment of an Independent Qualified Person	Cr Patterson (Chair) Cr Summer Cr Adem Cr Houlihan Cr Polan Cr Oroszvary (partial)
4.	Audit and Risk Management Committee – Annual Report	Cr Patterson (Chair) Cr Summer Cr Houlihan Cr Polan Cr Ryan (partial)
5.	Cosgrove Landfill	Cr Patterson (Chair) Cr Summer Cr Houlihan Cr Polan Cr Ryan Cr Oroszvary
6.	Seasonal Swimming Pools	Cr Patterson (Chair) Cr Summer Cr Houlihan Cr Polan Cr Ryan Cr Oroszvary

15. ASSEMBLIES OF COUNCILLORS
15.1 Assemblies of Councillors (continued)

Matter No.	Matters discussed	Councillors Present at Discussion
Matter No.	Matters discussed	Councillors Present at Discussion
7.	Ferrari Park Master Plan	Cr Patterson (Chair) Cr Summer Cr Adem Cr Houlihan Cr Polan Cr Ryan Cr Oroszvary
8.	Kialla Park Recreation Reserve Master Plan	Cr Patterson (Chair) Cr Summer Cr Adem Cr Houlihan Cr Polan Cr Ryan Cr Oroszvary
Conflict of Interest Disclosures		
Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil.	

RiverConnect Implementation Advisory Committee – 18 February 2015

Councillors	Cr Patterson (Chair)	
Officers:	Renee Ashmore, Bonny Schnorrenberg	
Matter No.	Matters discussed	Councillors Present at Discussion
1.	River Health Presentation	Cr Patterson (Chair)
2.	Memorandum of Understanding	Cr Patterson
3.	Draft RiverConnect Paths Master Plan	Cr Patterson

15. ASSEMBLIES OF COUNCILLORS

15.1 Assemblies of Councillors (continued)

Conflict of Interest Disclosures		
Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil.	

Art Gallery Advisory Committee – 18 February 2015		
Councillors	Cr Polan (Chair)	
Officers:	Kaye Thomson, Kirsten Paisley, Sheron Stevens	
Matter No.	Matters discussed	Councillors Present at Discussion
1.	Feasibility Study	Cr Polan (Chair) Partial
2.	Staffing	Cr Polan
3.	Foundation	Cr Polan
Conflict of Interest Disclosures		
Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil.	

15. ASSEMBLIES OF COUNCILLORS
15.1 Assemblies of Councillors (continued)

Councillor Briefing Session – 24 February 2015		
Councillors	Cr Patterson (Chair), Cr Summer, Cr Adem and Cr Polan.	
Officers:	Johann Rajaratnam, Kaye Thomson, Chris Teitzel, Steve Bowmaker, Sam Kemp, Ian Boyle Colin Kalms and Rebecca Bertone (not all officers were present for all items)	
Matter No.	Matters discussed	Councillors Present at Discussion
1.	Goulburn Valley Equine and Greyhound Precinct	Cr Patterson (Chair) Cr Summer Cr Adem Cr Polan
2.	Victoria Park Lake Barbeque Area	Cr Patterson (Chair) Cr Summer Cr Adem Cr Polan
3.	Myola Gardens	Cr Patterson (Chair) Cr Summer Cr Adem Cr Polan
4.	Bangerang Centre	Cr Patterson (Chair) Cr Summer Cr Adem Cr Polan
5.	Off Leash Dog Park	Cr Patterson (Chair) Cr Summer Cr Adem Cr Polan
Conflict of Interest Disclosures		
Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil.	

16. URGENT AND OTHER BUSINESS NOT INCLUDED ON THE AGENDA

17. PUBLIC QUESTION TIME

18. CONFIDENTIAL MANAGEMENT REPORTS

18.1 Designation of Confidentiality of Information

RECOMMENDATION

That the Council:

1. pursuant to sections 89(2)(h) of the *Local Government Act 1989* close the meeting to members of the public and declare the following matters as confidential:
 - a. Cultural Heritage Awards 2015
 - b. Development Hearings Panel – Seeking Permission to Appoint an Independent Qualified Person to the Panel
 - c. Contract Number 1600 Design and Construction of Tatura Park Arena Roof and Associated Works.
2. Upon the meeting being re-opened to the public, the chairperson may announce any motion carried as a consequence of that confidential discussion.

18.2 Cultural Heritage Awards 2015

18.3 Development Hearings Panel - Seeking Permission to Appoint an Independent Qualified Person to the Panel

18.4 Contract Number 1600 Design and Construction of Tatura Park Arena Roof and Associated Works

18.5 Reopening of the Council Meeting to Members of the Public