

# AGENDA

FOR THE  
GREATER SHEPPARTON CITY COUNCIL

## ORDINARY COUNCIL MEETING

TO BE HELD ON  
TUESDAY 19 MAY, 2015  
AT 5.30PM

AT THE MOORoopNA HUB  
23 ALEXANDRA STREET, MOORoopNA

**COUNCILLORS:**

Cr Dennis Patterson (Mayor)  
Cr Fern Summer (Deputy Mayor)  
Cr Dinny Adem  
Cr Jenny Houlihan  
Cr Les Oroszvary  
Cr Michael Polan  
Cr Kevin Ryan

***VISION***

***GREATER SHEPPARTON***  
AS THE FOOD BOWL OF AUSTRALIA,  
A SUSTAINABLE, INNOVATIVE  
AND DIVERSE COMMUNITY  
***GREATER FUTURE***



**A G E N D A  
FOR THE  
ORDINARY COUNCIL MEETING  
TO BE HELD ON  
TUESDAY 19 MAY, 2015 AT 5.30PM**

**CHAIR  
CR DENNIS PATTERSON**

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## RISK LEVEL MATRIX LEGEND

**Note: A number of reports in this agenda include a section on “risk management implications”. The following table shows the legend to the codes used in the reports.**

Likelihood	Consequences				
	Negligible (5)	Minor (4)	Moderate (3)	Major (2)	Catastrophic (1)
<b>Almost Certain (A)</b> Event expected to occur several times per year (i.e. Weekly)	Low	Moderate	High	Extreme	Extreme
<b>Likely (B)</b> Will probably occur at some stage based on evidence of previous incidents (i.e. Monthly)	Low	Moderate	Moderate	High	Extreme
<b>Possible (C)</b> Not generally expected to occur but may under specific circumstances (i.e. Yearly)	Low	Low	Moderate	High	High
<b>Unlikely (D)</b> Conceivable but not likely to occur under normal operations (i.e. 5-10 year period)	Insignificant	Low	Moderate	Moderate	High
<b>Rare (E)</b> Only ever occurs under exceptional circumstances (i.e. +10 years)	Insignificant	Insignificant	Low	Moderate	High

**Extreme** CEO’s attention immediately required. Possibly avoid undertaking the activity OR implement new controls

**High** Director’s attention required. Consider suspending or ending activity OR implement additional controls

**Moderate** Manager’s attention required. Ensure that controls are in place and operating and management responsibility is agreed

**Low** Operational, manage through usual procedures and accountabilities

**Insignificant** Operational, add treatments where appropriate



**PRESENT:**

**1. ACKNOWLEDGEMENT**

“We the Greater Shepparton City Council, begin today’s meeting by acknowledging the traditional owners of the land which now comprises Greater Shepparton. We pay respect to their tribal elders, we celebrate their continuing culture, and we acknowledge the memory of their ancestors.”

**2. APOLOGIES**

**3. DECLARATIONS OF CONFLICT OF INTEREST**

In accordance with sections 77A, 77B, 78 and 79 of the *Local Government Act 1989* Councillors are required to disclose a “conflict of interest” in a decision if they would receive, or could reasonably be perceived as receiving a direct or indirect financial or non-financial benefit or detriment (other than as a voter, resident or ratepayer) from the decision.

**Disclosure must occur immediately before the matter is considered or discussed.**

**4. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**RECOMMENDATION**

That the Minutes of the Ordinary Council Meeting held 21 April 2015 and the Special Council Meetings held 1 April and 28 April 2015 as circulated, be confirmed.

## 5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

### 5.1 Contracts Awarded Under Delegation Report - May 2015

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Acting Contracts and Procurement Advisor**

**Proof reader(s): Acting Manager Corporate Performance**

**Approved by: Acting Manager Corporate Performance**

#### **Executive Summary**

To inform the Council of publicly advertised contracts awarded by the Chief Executive Officer under delegated authority of the Council during the period March 2015 to April 2015. The report also provides details of the status of requests for tenders that have not yet been awarded.

#### **RECOMMENDATION**

That the Council notes the publicly advertised contracts awarded by the Chief Executive Officer under delegated authority and tenders that have been advertised but not yet awarded.

#### **Tendered Contracts Awarded under Delegated Authority by the CEO**

<b>Contract Number</b>	<b>Contract Name</b>	<b>Contract details, including terms and provisions for extensions</b>	<b>Value inclusive of GST</b>	<b>Awarded to</b>
1609	Provision of Community Leader Program 2015	Provision of the design and delivery of a Community Leadership Program	\$76,760.00	The Regional Development Group

#### **Requests for Tenders advertised but not yet awarded**

<b>Contract No.</b>	<b>Contract Name</b>	<b>Contract detail, including terms and provisions for extensions</b>	<b>Status</b>
1554	Provision of Catering Services to Eastbank Cafe	Expression of interest for the Provision of Catering Services to Eastbank Cafe	Tender closed 14 January 2015. Expressions of interest have been evaluated and invitation to fill tender was invited. Tender closed 6 May 2015. Assessment closed.



## 5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

### 5.1 Contracts Awarded Under Delegation Report - May 2015 (continued)

Contract No.	Contract Name	Contract detail, including terms and provisions for extensions	Status
1551	Provision of Consulting Services - Cosgrove 3 Works Approval Application	Schedule of Rates contract is for the Provision of Consulting Services - Cosgrove 3 Works Approval application.	Tender closed 28 January 2015. Tenders are currently being evaluated. This contract will be signed under delegation.
1593	Toolamba Public Toilet (Design & Construct)	Lump sum contract for the design and construction of the Toolamba Uni-Sex Toilet	Tender closed 11 February 2015. Tenders are currently being evaluated. This contract will be signed under delegation.
1588	Kerbside Waste, Recyclables and Organics Collection 2015	Provision of Landfill Waste, Recyclables and Organics Kerbside Bin Collection, Special Event Recyclables Collection, Public Recyclables Bin Collection and Resource Recovery Centre Recyclables Skip Supply and Collection Services and after 1 December, 2016 Litter Bin, Cleaning, Special Event Bin Supply and Special Event Waste Services.	Tender closed 4 March 2015. Tenders are currently being evaluated.
1589	Recyclables Acceptance and Sorting 2015	Provision of acceptance and sorting of recyclables.	Tender closed 4 March 2015. Tenders are currently being evaluated.
1590	Kerbside and other Organics Acceptance and Processing 2015	Provision of the acceptance and processing of kerbside and other organics.	Tender closed 4 March 2015. Tenders are currently being evaluated.
1436	Shepparton Aerodrome Relocation – Feasibility Study	Lump sum contract for a suitably qualified consultant for the provision of the Shepparton Aerodrome Relocation Feasibility Study as outlined by the tender specifications.	Tender closed 15 April 2015. Tenders are currently being evaluated.

## 5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

### 5.1 Contracts Awarded Under Delegation Report - May 2015 (continued)

Contract No.	Contract Name	Contract detail, including terms and provisions for extensions	Status
1578	Construction of the Aquamoves Car Park	Lump sum contract for a suitably qualified civil contractor to undertake the construction of the Aquamoves Car Park. The project will consist of all works and services required to complete construction as per the detailed design and specifications.	Tender closed 15 April 2015. Tenders are currently being evaluated.
1619	Design and construction of Aquamoves change rooms & concourse refurbishment	Lump sum contract for qualified consultants and contractors to undertake the design and construction of the Aquamoves Change Rooms & Concourse Refurbishment.	Tender closed 22 April 2015. Tenders are currently being evaluated.
1601	Provision of Office Catering Services Provision of Office Catering Services	Schedule of rates contract for the provision of Office Catering Services to buildings where Council services are being delivered. These include the Civic Centre, Doyles Road Complex, Business Centre and other community buildings throughout the municipality.	Tender closed 15 April 2015. Tenders are currently being evaluated.
1523	Provision of Economic Development, Tourism & Events Strategy 2016-2020	Schedule of rates contract for qualified consultants to prepare an Economic Development, Tourism and Events Strategy for Greater Shepparton. The strategy will identify opportunities that will lead to building and diversifying the local economy within the Greater Shepparton region, assisting in building on Council's event portfolio and boosting tourism.	Tender closed 15 April 2015. Tenders are currently being evaluated.

## 5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

### 5.1 Contracts Awarded Under Delegation Report - May 2015 (continued)

Contract No.	Contract Name	Contract detail, including terms and provisions for extensions	Status
1568	Construction of Mooroopna Community Storage Shed	Lump sum contract for the construction of the Mooroopna Community Storage Shed in the Mooroopna Recreation Reserve, McLennan Street, Mooroopna in accordance with working drawings, engineering drawings, schedules and specification.	Tender closed 22 April 2015. Tenders are currently being evaluated.
1567	Construction of Consolidation of existing power at Mooroopna Recreation Reserve Construction of Consolidation of existing power at Mooroopna Recreation Reserve	Lump sum contract for the construction of consolidation of consumer mains at Mooroopna Recreation Reserve.	Tender closed 15 April 2015. This tender was over budget and the process has been abandoned. This project is currently being re-scoped and re-advertised in the coming weeks.
1570	Construction of Ferrari Park Toilet Upgrade Construction of Ferrari Park Toilet Upgrade	Lump sum contract for the construction of Ferrari Park Toilet Upgrade, in accordance with working drawings, engineering drawings, specifications & schedules.	Tender closed 6 May 2015. Tenders are currently being evaluated.
1623	Shepparton Sports Stadium Redevelopment Functional Design Shepparton Sports Stadium Redevelopment Functional Design	Lump sum contract for a qualified consultant to undertake the functional design and documentation for the Shepparton Sports Stadium Redevelopment.	Tender closed 6 May 2015. Tenders are currently being evaluated.
1375	Provision of Trade Services - Panel of Suppliers Provision of Trade Services - Panel of Suppliers	Schedule of rates contract provision of labour, equipment and materials by suitably qualified and experienced tradespersons in the maintenance and upgrades of buildings and assets owned by Greater Shepparton City Council and used for the delivery of Council services.	Tender closed 13 May 2015. Tenders are currently being evaluated.

## 5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

### 5.1 Contracts Awarded Under Delegation Report - May 2015 (continued)

Contract No.	Contract Name	Contract detail, including terms and provisions for extensions	Status
1452	Provision of IT Products and Services Contract Management System	Lump sum price for the supply and implementation of a contract management solution that includes a Contract Management System to enable the electronic management of the procurement and tendering processes, contract initiation, contract management, document management and able to serve as Councils Register of Contracts.	Tender closed 13 May 2015. Tenders are currently being evaluated.

#### **Policy Considerations**

Through the *Instrument of Delegation to the Chief Executive Officer* the Council has delegated authority to the Chief Executive Officer to award a contract up to the value of \$400,000 excluding GST.

The Council through the *Exercise of Delegations* Policy has delegated authority to the Directors to approve a contract up to the value of \$150,000 for goods and services and \$200,000 for works.

#### **Legal/Statutory Implications**

Section 186 of the *Local Government Act 1989* (the Act) establishes the requirements for tendering and entering into contracts.

Section 186(1) of the Act requires that before Council enters into a contract for the purchase of goods or services to the value of \$150,000 or more, or for the carrying out of works to the value of \$200,000 or more, it must give public notice of the purpose of the contract and invite tenders or expressions of interest from any person wishing to undertake the contract.

#### **Conclusion**

It is important that decisions and actions taken under delegation be properly documented and transparent in nature.

The report details the publicly advertised contracts awarded by the Chief Executive Officer under delegated authority of the Council during the period March 2015 to April 2015.

#### **Attachments**

Nil

## 5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

### 5.2 Exercise of Delegations Policy

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author:** Acting Team Leader Governance

**Proof reader(s):** Acting Manager Corporate Performance

**Approved by:** Chief Executive Officer

#### **Executive Summary**

The Exercise of Delegations Policy is required to be reviewed every four years, within six months of a general election. The last review was undertaken in December 2012 following the general election in October 2012.

Due to a recent resolution of Council at the 17 February 2015 Ordinary Council Meeting, the Chief Executive Officers (CEO) delegation limit has been altered, resulting in some minor amendments being required to the Exercise of Delegations policy. These amendments have initiated a minor review of the Policy, however a major review will still be undertaken within six months of the 2016 general election, in accordance with the statutory requirement.

### **RECOMMENDATION**

That the Council adopt the Exercise of Delegations Policy 37.POL2, version 1.5.

#### **Background**

Delegations are a critical Governance tool of the Council. Most Council decisions are not made at Council meetings and the effective functioning of the Council would not be possible if they were. Instead, most decision-making power is allocated by formal delegations.

It is important that the Council puts in place appropriate policies and guidelines under which delegation should be exercised. This will ensure individuals and committees are making decisions within the powers and functions delegated to them.

The policy has been amended to reflect a resolution passed by Council on 17 February 2015 in which the CEO's delegation to award contracts was reduced from \$750, 000 to \$400 000. The amendment will require all contracts exceeding the value of \$400,000 to be referred to a Council Meeting for approval.

#### **Council Plan/Key Strategic Activity**

The exercise of delegations is a key facilitator in ensuring all objectives within the Council Plan can be achieved as timely and efficiently as possible.

## 5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

### 5.2 Exercise of Delegations Policy (continued)

#### **Risk Management**

The review and adoption of this amended policy ensures that it accurately reflects the delegations to the CEO. If the policy is not adopted and it contradicts the Instrument of Delegation, it may cause confusion amongst staff and provide room for error.

#### **Policy Considerations**

This policy is consistent with the current Instrument of Delegation adopted by Council and the Procurement Policy will soon be amended to reflect this change.

#### **Financial Implications**

There are no financial implications associated with this Policy.

#### **Legal/Statutory Implications**

There are no legal/statutory implications associated with this Policy.

#### **Environmental/Sustainability Impacts**

There are no environmental / sustainability impacts associated with this Policy.

#### **Social Implications**

There are no social implications associated with this Policy.

#### **Economic Impacts**

There are no economic impacts associated with this Policy.

#### **Consultation**

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

#### **Strategic Links**

##### a) Greater Shepparton 2030 Strategy

No strategic links to the Greater Shepparton 2030 Strategy have been identified.

##### b) Other strategic links

This policy and the associated delegations facilitate achievement of all objectives outlined in the Council Plan.

#### **Options for Consideration**

Council could chose to adopt the Policy, with or without further amendment.

#### **Conclusion**

It is recommended that the Policy be adopted as presented, as it accurately reflects the current Instrument of Delegation to the Chief Executive Officer, adopted by Council on 17 February 2015.

#### **Attachments**

Exercise of Delegations Policy 37.POL2 - version 1.5

## 5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

### 5.3 Submission on the Preliminary Report - 2015 Electoral Representation Review

**Disclosures of conflicts of interest in relation to advice provided in this report**  
Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Acting Team Leader Governance**

**Proof reader(s): Acting Manager Corporate Performance**

**Approved by: Chief Executive Officer**

#### **Executive Summary**

In accordance with the *Local Government Act 1989* (the Act), the Victorian Electoral Commission (VEC) is required to undertake an electoral representation review prior to every third Council election, which is approximately every 12 years.

The purpose of this review is to recommend the number of Councillors and the electoral structure which provides fair and equitable representation for all voters. The last review took place in 2004, and Greater Shepparton has now commenced the 2015 review.

A preliminary submission was endorsed by Council at the 17 March 2015 Ordinary Council Meeting outlining the Council's support to maintain the current structure. The preliminary report has since been released on 22 April 2015, and a submission has been prepared again supporting the Council's preference for the current structure to be maintained.

All voters within the municipality are welcome to make a submission to the VEC, outlining their preferred structure and a copy of the VEC Preliminary Report is available for inspection at the Council Offices, 90 Welsford Street, Shepparton.

#### **RECOMMENDATION**

That the Council:-

1. endorse the submission to the preliminary report on the Victorian Electoral Commission's Electoral Representation Review of Greater Shepparton, recommending that the municipality remain unsubdivided, with a preferred number of seven Councillors.
2. request to be heard in support of its submission at the public hearing scheduled to be held at 5.30pm, Thursday 28 May 2015
3. request the Chief Executive Officer submit the submission on the Council's behalf to the Victorian Electoral Commission prior to the closing date being 20 May 2015.

## 5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

### **5.3 Submission on the Preliminary Report - 2015 Electoral Representation Review (continued)**

#### **Background**

Representation reviews are a key mechanism to ensure all voters in the Greater Shepparton municipality are given the opportunity to present their views on how they would be best represented. The review focuses on two key areas:

1. The number of Councillors
2. Whether the municipality should be subdivided into wards, or remain unsubdivided.

A public information session was held by the VEC on Thursday 5 March 2015 and all individuals interested in making a submission were encouraged to attend. The session provided an overview of the Electoral Review process and information on how to make a submission.

Following the closing of preliminary submissions on 25 March 2015, a preliminary report was released by the VEC on 22 April 2015 outlining their recommendations based on the information received. The report contained the following three options, with 'Option A' being the preferred:

- Option A – Nine Councillors in an unsubdivided Council (VEC preferred option)
- Option B – Nine Councillors elected from three 3-Councillor Wards (West Ward, North East Ward and South East Ward)
- Option C – Seven Councillors in an unsubdivided Council (current structure)

The VEC is now receiving submissions from the public on recommendations contained within their preliminary report until 5.00pm, 20 May 2015.

The VEC will then publish a final report for consideration by the Minister for Local Government recommending an electoral structure for Greater Shepparton on Wednesday 17 June 2015. Any potential changes as a result of this recommendation will not be implemented until the October 2016 general election.

It is important to note that the attached submission presented for endorsement outlines Council's position as a whole, however all voters including Councillors have the opportunity to provide an individual submission and we encourage you to do so.

#### **Council Plan/Key Strategic Activity**

This report is consistent with Objective 5 of the Council Plan – High Performing Organisation, as Council believes the current structure represents the most efficient and fair representation for our municipality.

#### **Risk Management**

There have been no risks identified in relation to this report.

#### **Policy Considerations**

The recommendation does not conflict with Council Policies.

#### **Financial Implications**

This report and the attached submission recommends that the current structure be maintained. However, any potential changes arising from the electoral representation review and associated financial implications will be addressed in the 2016/2017 budget process.



## 5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

### **5.3 Submission on the Preliminary Report - 2015 Electoral Representation Review (continued)**

#### **Legal/Statutory Implications**

The Electoral Representation Review ensures compliance with the *Local Government Act 1989*.

#### **Environmental/Sustainability Impacts**

There have been no environmental / sustainability impacts identified in relation to this report.

#### **Social Implications**

There are no identified social implications arising from this report.

#### **Economic Impacts**

No economic impacts have been identified in relation to this report.

#### **Consultation**

The recommendation in this report relates to Councils position in the Electoral Representation Review.

The VEC has published public notices, held an information session and provided a media release to ensure all voters are informed of the electoral review and their opportunity to make a submission.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

#### **Strategic Links**

##### **a) Greater Shepparton 2030 Strategy**

No direct links have been identified.

##### **b) Other strategic links**

This report is consistent with Objective 5 of the Council Plan 2013-2017.

#### **Options for Consideration**

The Council could choose any of the following options:

- Endorse the submission to the preliminary report as presented.
- Request changes to the submission.
- Decide not to provide a submission to the preliminary report.

#### **Conclusion**

As the submission presents the Councils preference of maintaining the current structure, it is recommended that the submission be endorsed to ensure it meets the submission deadline of 20 May 2015. Council also wishes to be heard in support of the submission.

#### **Attachments**

Submission to VEC Preliminary Report - 2015 Greater Shepparton City Council Electoral Representation Review

## 5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

### 5.4 Adoption of Procurement Policy

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Acting Contracts and Procurement Advisor**

**Proof reader(s): Acting Manager Corporate Performance**

**Approved by: Chief Executive Officer**

#### **Executive Summary**

The Procurement Policy (Policy) is required to be reviewed every 12 months, as required by the *Local Government Act 1989* (Act). The last review was undertaken and adopted by Council at its November Ordinary Council Meeting.

Due to a recent resolution of Council at the 17 February 2015 Ordinary Council Meeting, the Chief Executive Officers (CEO) delegation limit has been altered, resulting in some minor amendments being required to the Policy. These amendments have initiated a minor review of the Policy.

### **RECOMMENDATION**

That the Council adopt the Procurement Policy 13.POL2.1.

#### **Background**

The policy has been amended to reflect a resolution passed by Council on 17 February 2015, in which the CEO's delegation to award contracts was reduced from \$750, 000 to \$400 000. The amendment will require all contracts exceeding the value of \$400,000 to be referred to a Council Meeting for approval.

An additional change was made under section 28 of the Policy to make it clear that in the case of an emergency, a quotation is not required. This is to ensure emergencies can be responded to quickly and safely.

A full review of the policy will be conducted in 12 months in accordance with the Act.

#### **Council Plan/Key Strategic Activity**

The proposed *Procurement Policy* is consistent with the strategic goals and aims of the *Council Plan 2013/17*, ie:

- a) strategic goal 3 – economic prosperity – incorporating the aims of regional competitiveness, environmental sustainability and social inclusion; and
- b) strategic goal 5 – develop stronger relationships between Council, state and federal governments and the local government sector – incorporating the aim of collaboration within the local government sector.

## 5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

### 5.4 Adoption of Procurement Policy (continued)

#### Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Contract approved which does comply with current Policy	Possible	Details of non-complaint contracts have to be included in a public register.	Low	Centralisation of the high level procurement function with a greater focus on documentation, contract extensions and re-tendering.

#### Policy Considerations

There are no conflicts with any other Council policy

#### Financial Implications

There are no financial implications in adopting an updated *Procurement Policy*

#### Legal/Statutory Implications

Council has a statutory requirement to amend its Procurement Policy to align with other Policies and Council resolutions.

#### Environmental/Sustainability Impacts

There are no environmental/sustainability implications in adopting an updated *Procurement Policy*.

#### Social Implications

There are no social implications in adopting an updated *Procurement Policy*.

#### Economic Impacts

There are no economic implications in adopting an updated *Procurement Policy*.

#### Consultation

There was no statutory requirement for community consultation.

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	The Act requires that the <i>Procurement Policy</i> be publicly available.	The <i>Procurement Policy</i> is available at the Civic Centre and on the Council website.
	Commencing in 2104/15, the new Local Government (Planning and Reporting)	Inclusion of the required information in the Annual Report 2014/15.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

## 5. OFFICE OF THE CHIEF EXECUTIVE OFFICER

### **5.4 Adoption of Procurement Policy (continued)**

#### **Strategic Links**

##### **a) Greater Shepparton 2030 Strategy**

There are no direct links to the Greater Shepparton 2030 Strategy

#### **Options for Consideration**

Option 1 – Adopt the policy as presented

Option 2 – Adopt the policy with further amendments

Option 3 – Not adopt the amended policy. This option is not recommended as the Policy will not reflect Councils delegation.

#### **Conclusion**

The amended *Procurement Policy* has been the result of a Council resolution relating to the delegation limits of the CEO.

The policy annual review will occur in the 2015/16 financial year.

#### **Attachments**

M15 20801 Procurement Policy (Draft 30 March 2015) PDF

## 6. INFRASTRUCTURE DIRECTORATE

### 6.1 Arcadia Recreation Reserve Draft Master Plan

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Team Leader Sports Development and Strategic Planning**

**Approved by: Director Infrastructure**

#### **Executive Summary**

The Arcadia Community Planning Group identified the need to develop a master plan for the Arcadia Recreation Reserve.

A draft plan master plan has been developed by Council officers in consultation with the Arcadia Planning Group and the Arcadia Recreation Reserve Committee of Management.

The Arcadia Recreation Reserve Master Plan aims to provide strategic guidance for the future planning and development of the reserve over the next 5 years. The plan identifies the need to:

1. Install additional bollards for safety reasons
2. Develop new entrance and car park area
3. Undertake landscape works
4. Upgrade the toilet facility
5. Develop historical information boards
6. Extend CFA shed
7. Investigate opportunity for possible future recreation facilities
8. Investigate the opportunity for links with Greater Shepparton
9. Shade over playground.

The plan highlighted a section of the Reserve belongs to VicTrack and leased to VLine. Investigations are currently underway to ensure continued community access to this land.

#### **RECOMMENDATION**

That the Council approve the release of the draft Arcadia Recreation Reserve Master Plan for public exhibition for a period of 4 weeks, commencing on Wednesday 17 June 2015 until Wednesday 15 July 2015.

#### **Background**

The Arcadia Community Planning Group identified the need to develop a master plan for the Arcadia Recreation Reserve to guide development and priorities.

A draft plan master plan has been developed by Council officers in consultation with the Arcadia Planning Group and the Arcadia Recreation Reserve Committee of Management.

## 6. INFRASTRUCTURE DIRECTORATE

### 6.1 Arcadia Recreation Reserve Draft Master Plan (continued)

The master plan recommends:

1. Install additional bollards
  - Existing bollards are aged and in need of replacement.
  - Additional bollards are required to separate the car park area and the recreation space for safety reasons.
2. Develop new entrance and car park area
  - A separation between vehicles and the recreation space is required for safety reasons.
  - A more formalised car park is also recommended for safety reasons.
3. Undertake landscape works
  - Increase native plantings within the Reserve
  - Remove Peppercorn Trees
4. Upgrade the toilet facility
  - The current toilet facility is aged and difficult to access, particularly at night and in winter.
  - The facility does not respond to current accessibility guidelines.
5. Develop historical information boards
  - Develop boards containing historical information about the area
6. Extend CFA shed
  - Extend the CFA shed to house a new vehicle
7. Investigate opportunity for possible future recreation facilities
  - Walking tracks around town to and from the reserve
  - Youth recreation facilities such as skate park and basketball court
  - Fitness equipment
8. Investigate the opportunity for links with Greater Shepparton
  - Request a Council cow to be located at the Reserve
9. Shade over playground
  - Investigate shade options for playground.

An Action Plan has been prepared along with a site plan summarising key recommendations.

Council officers are seeking Council support to place the draft Arcadia Recreation Reserve Master Plan on public exhibition for a period of 4 weeks.

A consultation process for the draft plan will include media releases, household letter drops and meetings with key stakeholder groups.

#### **Council Plan/Key Strategic Activity**

Active and Engaged Community – We will improve liveability through social and recreational opportunities, a range of inclusive community services and activities, and valuing our diversity.

## 6. INFRASTRUCTURE DIRECTORATE

### 6.1 Arcadia Recreation Reserve Draft Master Plan (continued)

We will provide and maintain urban and rural infrastructure to support the development and liveability of our communities.

#### **Risk Management**

There are no adverse risks associated with this project.

#### **Policy Considerations**

The Arcadia Recreation Reserve Master Plan supports Council's policy including the Greater Shepparton Council Plan 2013 – 2017 and the Greater Shepparton Strategy 2030.

#### **Financial Implications**

Responsibility for implementation of action items is identified in the action plan. Should the master plan recommendations be endorsed by Council, costs associated with relevant items will require financial consideration through Council's annual budget process and commitments by relevant stakeholders.

#### **Legal/Statutory Implications**

Implementation of some recommendations, such as building works, will require statutory approvals.

#### **Environmental/Sustainability Impacts**

Upgraded toilets and kitchens with water saving connections.  
Landscaping with native species.  
Removal of declared weed species.

#### **Social Implications**

Improved access to facilities supporting current use, encouraging increased use and supporting increased social connection opportunities.

#### **Economic Impacts**

Planned facilities will ensure best value for money including assessment of need and sustainability of use into the future.

#### **Consultation**

Stakeholder Consultation has been undertaken with the Arcadia Community Planning Group and the Arcadia Recreation Reserve Committee of Management.

Further community and stakeholder consultation will be undertaken as part of the public exhibition period.

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Consult	Residents	Letter box drop
Involve	User groups	Individual meetings
Collaborate	Arcadia Planning Group and Arcadia Recreation Reserve Committee of Management	Individual meetings

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

## 6. INFRASTRUCTURE DIRECTORATE

### **6.1 Arcadia Recreation Reserve Draft Master Plan (continued)**

#### **Strategic Links**

##### **a) Greater Shepparton 2030 Strategy**

'Make Greater Shepparton the regional sporting capital of Victoria and a leading sporting destination.'

1. Pursue opportunities for Greater Shepparton to be the location for major sporting events.
2. Build partnerships with state bodies to enable Greater Shepparton to be Victoria's leading location for major events.
3. Continue to implement master plans that have been prepared for recreation reserves and sports facilities.
4. Review, adopt and implement the tourism and major events strategy to enable the breadth and quality of major events and tourism experiences to grow.

##### **b) Other strategic links**

1. Council Plan
2. Greater Shepparton Cycling Strategy 2013-2017
3. Sport 2050 Plan
4. Greater Shepparton 2030 Strategy
5. 2006-2018 Greater Shepparton Play Strategy
6. North and South Shepparton Growth Corridors – Outline Development Plan Report (2003)

#### **Options for Consideration**

1. Do nothing – do not progress the master plan
2. Endorse the draft master plan to be placed on public exhibition for a period of 4 weeks.

#### **Conclusion**

Council Officers are seeking endorsement for placing the draft Arcadia Recreation Reserve documents on public exhibition seeking stakeholder feedback.

A stakeholder consultation process for the draft plan will include information in the media, household letter drops and meetings with key stakeholder groups.

Feedback received through the public consultation process period will be considered and the Master Plan finalised seeking Council endorsement for the final plan.

#### **Attachments**

1. Arcadia Recreation Reserve Master Plan - Background Paper February 2015
2. Arcadia Recreation Reserve Master Plan - Action Plan February 2015
3. Arcadia Recreation Reserve car parking layout
4. Arcadia Recreation Reserve v2 Aerial Master Plan



## 7. COMMUNITY DIRECTORATE

### 7.1 Progression of a new Shepparton Art Museum

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author:** Shepparton Art Museum Director **Proof reader(s):** Director Community

**Approved by:** Director Community

#### **Executive Summary**

At the 17 February 2015 Ordinary Council meeting it was recommended to release the Business Case for a new Shepparton Art Museum development to the community for feedback for an 8 week period, which closed on the 15 April 2015 at 5pm. The purpose of the feedback was to provide the Council with insight into the depth and breadth of community opinion of the Business Case for a new SAM prior to making a decision on whether to progress the project to the next phase.

The community feedback over the 8 week period has shown that the Community of Greater Shepparton are very interested in this project with 1781 responding to the poll and 76% of respondents supporting the recommendation of the Business Case. In the background section of this report the details of the community feedback is outlined and discussed.

This Community feedback provides Council with the data required to progress this project with the following recommendations.

#### **RECOMMENDATION**

That the Council:

1. Accept the findings of the Feasibility Study and Business Case for a New Art Museum in Shepparton and endorse the location at the site selected at the Southern end of the Victoria Park Lake.
2. Note the new SAM project estimated capital value \$34.5 Million subject to documentation outlined in item 4.
3. Include the new SAM project into the Greater Shepparton City Council long term financial plan (LTFP) and strategic resource plan (SRP), noting the following recommended funding sources:
  - a) \$10m - Greater Shepparton City Council
  - b) \$10m – State Government (funding application to be completed)
  - c) \$10m – Federal Government (funding application to be completed)
  - d) \$4.5m – SAM Foundation (plus additional \$8m for investment endowment to support future operational costs)

## 7. COMMUNITY DIRECTORATE

### 7.1 Progression of a new Shepparton Art Museum (continued)

4. Prepare all documentation necessary to progress the new SAM project including (but not restricted to):
  - a) Architectural design
  - b) Construction plans
  - c) Planning and building permits
  - d) Victoria Park Lake master plan update
  - e) Governance model and transition
  - f) Project timelines and milestones

#### **Background**

On the 18 February 2014, Council approved the process of applying for grant funding from Regional Development Victoria to undertake and Feasibility study for a possible new SAM for Greater Shepparton.

The Feasibility Study identified that a new Art Museum located at the existing shell service station site at the southern end of Victoria Park Lake, was feasible under listed conditions. The Business Case was then completed on this preferred option with the Council releasing it to the Community for comment for a period of 8 weeks in February 2015.

The Executive Summary, Business Case, Report Attachments and Frequently Asked Questions documents were all made available to the public in various formats and locations. The community engagement process and strategy was instigated and supervised by Councils Marketing and Communications department. Our aim was to make as many of the community as possible aware of the project and be able to make an informed decision on this project.

The lead component of this communication strategy was to undertake a vote from the community to gauge support or otherwise for a proposed new SAM.

Polling was managed via Council's website with regular media releases and online fact facts.

Polling boxes were also distributed at 25 venues across Greater Shepparton as listed:

Greater Shepparton City Council  
SAM – Shepparton Art Museum  
Riverlinks  
Eastbank  
Shepparton Library  
Shepparton Visitor Information  
Centre  
Kidstown  
Aquamoves  
Tatura Bakery  
Fryer's Street Food Store  
Madisons  
Friar's Café  
Mooroopna Post Office

## 7. COMMUNITY DIRECTORATE

### 7.1 Progression of a new Shepparton Art Museum (continued)

Gallery Kaiela  
Murchison Bakery  
Shepparton News  
Shepparton Adviser  
La Trobe University  
GOTAFE  
Melbourne University, Shepparton  
Campus  
Mooroopna Hub  
Shepparton Parklake Hotel  
Glasson's Art World  
Tahbilk Winery  
Tallis Wines  
Shepparton Motor Museum  
Primary and Secondary Colleges

A number of letters were received regarding the project and were all recorded.

Council officers and Project Board members were also invited to speak to a number of organisations including but not limited to, GV Brain, Chamber of Commerce, Committee for Greater Shepparton, SAM Foundation, Friends of SAM, River Connect, Gathering at Fryer's, Gallery Kaiela, Ethnic Council, GoTafe and LaTrobe University.

Regular updates or "Fast Facts" were added to Council's Facebook page and Twitter over the 8 week period. Media releases have been regular during the engagement period to remind the community of the project, the voting process and how to gain further information if required.

On Monday the 23 March 2015 a public forum was held and 25 people attended to gain further information and ask questions.

At 5pm on Wednesday the 15 of April 2015 the polling process concluded.

#### **Results of Feedback**

Feedback from the community was received via an online and hardcopy poll which included a vote and comments box, in addition to a number of written submissions. All written submissions were included as either a yes, no or partial vote and entered into the online poll and responded to in writing.

#### **The Poll Result**

The community participated in a poll which asked the question;

*"Do you support the Business Case for a New Shepparton Art Museum?"* with the option of responding Yes, Partially, No and the provision of comments.

The Business Case which the community voted on includes the following key components;

1. A multi-level, Shepparton Art Museum at the Shell Service Station site at Victoria Park Lake.
2. A \$34.5 million capital cost to build, with a \$10million local government contribution.

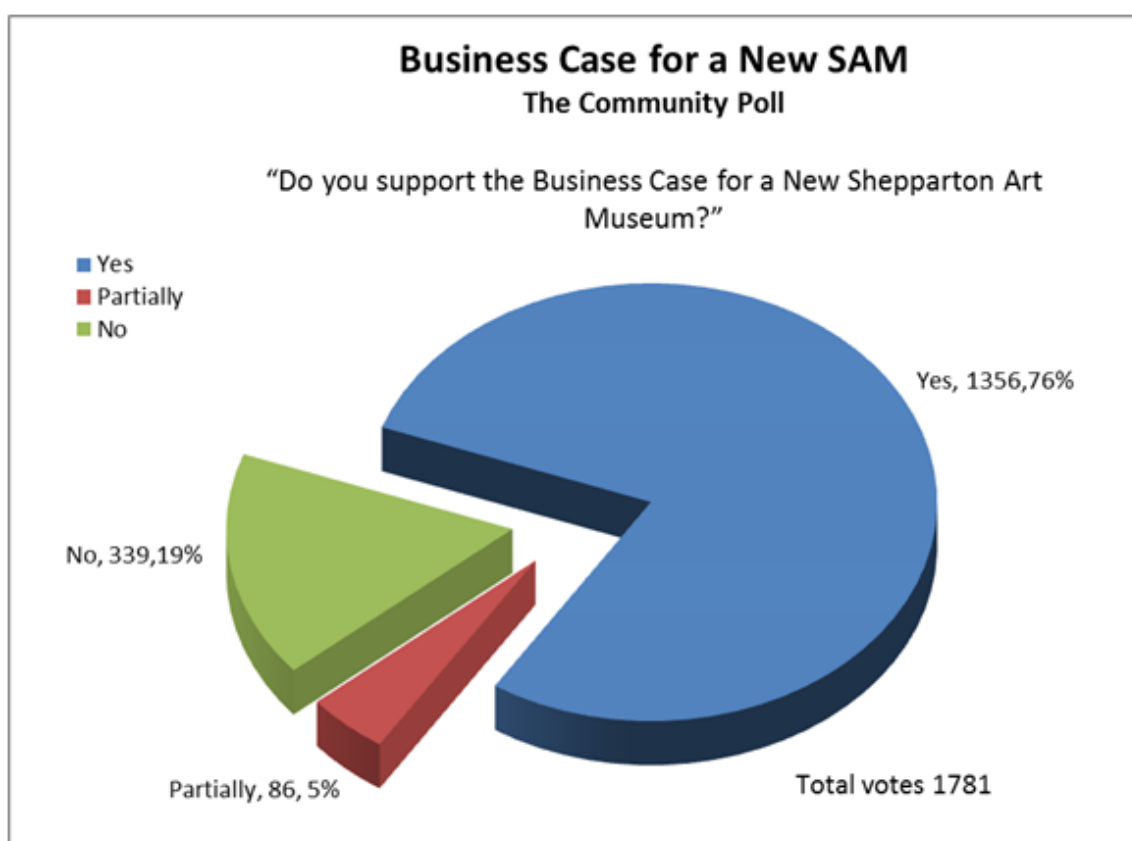
## 7. COMMUNITY DIRECTORATE

### 7.1 Progression of a new Shepparton Art Museum (continued)

3. SAM governed by a Company Limited by Guarantee, with a skills-based board of Directors comprising two Councillor nominees.
4. A vision defined as follows; *SAM will be a museum with the artist at its centre, a meeting place for the regions people, providing captivating art experiences and connection to the Aboriginality and multi-cultural origins of the regions heritage.*
5. A permanent home of the Visitor Information Centre, and a home for Gallery Kaiela.

1781 people participated in the poll, which demonstrates strong interest in the outcome of the project and of this number 76% answered 'yes' to the above question. 19% answered NO and 5% ticked the partial option.

The break-down of respondents is best demonstrated in the following pie chart.



#### **Letters Received**

27 formal letters of support for the Business Case were received from the following individuals and organisations:

- Shepparton Textile Artists Inc
- GO TAFE
- Goulburn River Valley Tourism
- GV Young Professional
- Australian National Piano Award
- Kaiela Institute
- Department of Rural Health – The University of Melbourne
- Cultural Tourism Victoria
- Catchment Management Authority

## 7. COMMUNITY DIRECTORATE

### 7.1 Progression of a new Shepparton Art Museum (continued)

- Committee for Greater Shepparton (requested to present to Council)
- SAM foundation (requested to present to Council)
- Friends of SAM (requested to present to Council)
- RiverConnect
- Chamber of Commerce
- PLUS13 Individual citizens

6 formal letters not in support of the Business Case were received from the following:

- Better local government Association Inc (requested to present to Council)
- PLUS 5 individual citizens (one, requested to present to Council)

#### **Feedback Comments**

All comments were captured during the feedback process. Themes which emerged from the Yes, Partial and No vote comments are summarised below.

#### Yes Comments: Themes

- Excited by the possibility
- Recognise the economic impact
- See it as the right time and project to progress region in the future
- See important health/wellbeing benefit
- See important educational benefit
- Believe the project will improve Shepparton as a place to live
- Believe project will improve perception of Shepparton outside the region
- Believe the project will impact positively on their children

#### Partial Comments: Themes

- Want the project to proceed but don't favour location
- Want the project to proceed but don't like the artist impression
- Want the project to proceed but have a specific addition, amendment or change with respect to the business case

#### No Comments: Themes

- Don't favour location
- Don't favour arts infrastructure
- See the project as detracting from more needy projects or as a waste of money
- Not the right timing
- Don't like or believe the advice of the Business Case or artist impression

#### **Council Plan/Key Strategic Activity**

The undertaking of a feasibility study into a new SAM is listed as a key activity to be achieved in the 2013 -17 Council Plan;  
Active & Engaged Community (Social)

#### 6. Value arts culture and heritage as an integral part of our dynamic community.

- *Establish the Shepparton Art Museum Foundation.*
- *Continue the feasibility investigations for a new location for the Shepparton Art Museum (SAM).*

## 7. COMMUNITY DIRECTORATE

### 7.1 Progression of a new Shepparton Art Museum (continued)

The project drivers of a New SAM surround the diversification of industry in Shepparton as an economic objective of the region's future sustainability, and as such are linked to this part of the Council Plan.

Economic Prosperity (Economic)

#### 1. Maximise opportunities to ensure Greater Shepparton leads Victoria, retaining and attracting education and industry

- *Develop and implement a Strategy which identifies resources needed to attract new business and industry to Greater Shepparton as well as retaining our existing businesses and industry.*
- *Develop and implement a strategy promoting Shepparton as the regional capital.*

#### **Risk Management**

Risks	Likelihood	Consequence	Rating	Mitigation Action
Perception of value for money	C	Reduction in consumer confidence	Low	Council's contribution of \$10million is contingent on securing \$24.5million from other sources towards Council's asset.
Community discouraged/unhappy with decision	A	Impact on perception of Council	High	Council has clear and precise support for its decision.
Media reporting reflects poorly on Council	B	Decision is framed inaccurately or with bias	Moderate	Work with Marketing and Communications team to work with local media partner's providing briefings and information.

#### **Policy Considerations**

As the project develops, a number of policies will need to be reviewed particularly with any change to Governance responsibilities.

#### **Financial Implications**

Include the new SAM project into the Greater Shepparton City Council long term financial plan (LTFP) and strategic resource plan (SRP), noting the following recommended funding sources:

- \$10m - Greater Shepparton City Council
- \$10m – State Government (funding application to be completed)
- \$10m – Federal Government (funding application to be completed)
- \$4.5m – SAM Foundation (plus additional 8m for investment endowment to support future operational costs)

#### **Legal/Statutory Implications**

The Business Case outlines that the new Museum concept at Victoria Park Lake is feasible if Council and the SAM Foundation achieve significant financial contribution from the philanthropic sector, in addition to State and Federal Government support.

## **7. COMMUNITY DIRECTORATE**

### **7.1 Progression of a new Shepparton Art Museum (continued)**

It advises Council to transition the governance of SAM to a Company Limited by Guarantee governed by skills based board of Directors, including two Council nominated Directors.

The report advises that such a board is a prudent measure to ensure that Council is not exposed to a burden of risk associated with an expanded operation, and warns that risk should be shared by contributing stakeholders.

It explains that the required philanthropic support to make the project feasible now and into the future would only be forthcoming if the Museum was governed by a Company Limited by Guarantee which provides the opportunity for donors and Councillors to work together, each with a voice in the governance of the future Museum.

If the motion proceeds to further research a new Company, a new legal entity will be created, a board appointment process established and transition plan developed and presented to Council for approval.

#### **Environmental/Sustainability Impacts**

The proposed new Sam project fits with the current Victoria Park Lake Master plan (2008), and the Victorian Park Lake Planning Scheme in particular Schedule 5. The plan to create an elevated building, at the site of the existing Shell Service Station on Victoria Park Lake has been supported by the Catchment Management Authority. A new SAM development could add value to a successful Caravan Park or Accommodation offering that was sensitive to the wetland riverine environment.

#### **Social Implications**

The concept for the new Art Museum is focussed on a cultural facility for the diverse community of Greater Shepparton, a place to build social equity, citizenship, advancing reconciliation and civic pride.

Based on the poll results there is likely to be collective excitement and optimism if the project does go ahead.

#### **Economic Impacts**

##### **The economic impact on the region**

The report advises that the new SAM would provide an economic benefit with net present value of \$9.15 million per year at the end of 10 years, improving the economic base of Shepparton by \$19.45 million with this net benefit growing in time.

During construction 80% of the construction costs would flow directly to the Shepparton community equating to a total output including multiplying factors, of \$58m over the two year construction period, and equating to the creation of 90 jobs across the region. The economic analysis of the new Art Museum goes onto identify that in year one of operation 21% of visitors would be tourists to the region representing 7,000 visitor nights which would grow to 23,500 visitor nights at year 10 of operation and a tourist spend generating from the Art Museum alone of \$3.1m The new SAM is estimated at the year 10 to create 23 direct tourism jobs.

##### **The economic Impact on the “Do Nothing” option**

The ‘do nothing’ option for SAM is explored as a benchmark in the feasibility report and presents a picture of decline in annual economic impact in the region flowing from SAM equalling -\$10.73 million by 2024.

## 7. COMMUNITY DIRECTORATE

### 7.1 Progression of a new Shepparton Art Museum (continued)

This decline is founded on the Museum loosing current and future philanthropic opportunities, and a declining competitive advantage over time leading to a drop in tourist visitation affecting the region. Despite this, the do nothing option would enable SAM to operate, all-be-it with declining impact and effectiveness.

An important consideration with the 'do nothing' option, is that this decision will diminish the growth of the Art Museum and its impact in the region for some decades with the project unlikely to gain momentum, and required support following the rejection of the current Business Case.

#### Consultation

\* Council were briefed on the feasibility study project on:

1. Council Ordinary meeting 18th February 2014, introduction to the project
2. Briefing 9<sup>th</sup> of September, Phase 1, data collection
3. Briefing 30<sup>th</sup> of September, Phase 2, Site assessment
4. Community Forum, 12<sup>th</sup> of November, outline results and proposed site
5. SDS re community forum and results, 18<sup>th</sup> of November
6. Briefing 3<sup>rd</sup> of February
7. Council ordinary meeting 17<sup>th</sup> of February 2015

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Share the final reports with interested parties	Stakeholder briefing Public meeting Councillor briefing and discussion Presentations/meeting participation by invitation of community group FAQ sheet Fast Facts by social media Download of reports and hard copy collection available Media Advisory Event New SAM Concept presentation
Consult	Listen and acknowledge	Invite in person discussion, Respond to questions, Keep track of feedback, regular Media Releases, email and verbal advise through public meetings Distribute information about polling and polling boxes as widely as possible Read and reply to written letters
Involve	Work with stakeholders to communicate message	Attendance at meetings and face to face discussion Councillor briefing and discussions Community presentations to Council
Collaborate	Work with schools in the region	Distribute message about poll through school community network
Empower	We will implement the best outcome for the community.	Council decision based on Community feedback



## 7. COMMUNITY DIRECTORATE

### **7.1 Progression of a new Shepparton Art Museum (continued)**

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

#### **Strategic Links**

##### a) Council Plan 2013-2017

1.6 Continue the feasibility investigations for a new location for the Shepparton Art Museum.

##### b) Greater Shepparton 2030 Strategy

This proposal is in line with the GS2030 strategy to develop tourist attractions, create opportunities for diverse cultural engagement and develop new income streams. In particular the GS2030 Strategy, report no 3. Community Life Objective 2, 'To encourage and implement activities that will strengthen community spirit' and Economic Development Objective 2.' To develop the Shepparton CBD as the regional centre for commerce and entertainment.

##### c) Other strategic links

Committee for Greater Shepparton Strategic Directions  
SAM Foundation Constitution  
Goulburn Valley River Tourism Strategic Plan

#### **Options for Consideration**

##### **Commit to the project as per the report recommendation**

The ambitious nature of the project is predicated upon sharing risk and decision making capacity across the significant stakeholders who need to contribute resources. The nature of the governance and the nexus of decision making is a critical aspect to get right and reach agreement upon.

The community have participated in this process and 76% are in support of the Business Case for a New Shepparton Art Museum.

##### **Do nothing**

The 'do nothing' option for SAM is explored as a benchmark in the feasibility report and presents a grim picture with a decline in annual economic impact in the region flowing from SAM equalling -\$10.73 million by 2024. This decline is founded on the Museum losing current and future philanthropic opportunities, and a declining competitive advantage over time leading to a drop in tourist visitation affecting the region. Despite this, the do nothing option would enable SAM to operate, all-be-it with declining impact and effectiveness.

An important consideration with the 'do nothing' option, is that this decision will diminish the growth of the Art Museum and its impact in the region for some decades with the project unlikely to gain momentum, and required support following the rejection of the current Business Case.

#### **Conclusion**

The community feedback over the 8 week period has shown that the Community of Greater Shepparton are very interested in this project and 76% of respondents are keen for this project to become a reality. In the background section of this report the details of the feedback received is outlined and discussed.

## **7. COMMUNITY DIRECTORATE**

### **7.1 Progression of a new Shepparton Art Museum (continued)**

This community encouragement gives Council the reassurance it needs to progress this project with the adoption of the report recommendation. The next stage of this proposed project will include detailed work on the design, construction drawings and quantity surveyor cost estimates, finalise the governance process and State and Federal grant applications. With the Community as our key stakeholder, communication and consultation will gain a successful outcome for Greater Shepparton.

#### **Attachments**

Nil

## 8. BUSINESS DIRECTORATE

### 8.1 April 2015 Monthly Financial Report

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Acting Management Accountant**

**Proof reader(s): Manager Finance and Rates**

**Approved by: Director Business**

#### **Executive Summary**

The report presents Council's actual financial performance compared to the budget for the ten months ended 30 April 2015.

#### **RECOMMENDATION**

That the Council receive and note the April 2015 Monthly Financial Report.

#### **Background**

The Draft 2014/2015 Budget was prepared by Council on 17 June 2014. Public notice was given on 20 June 2014 and submissions invited until 18 July 2014. Council considered all submissions received and adopted the 2014/2015 Budget at a Special Council Meeting on 6 August 2014. The 2014/2015 Budget provided for an accounting surplus of \$9.24 million with revenue of \$119.97 million and expenditure of \$110.73 million. The 2014/2015 Budget also provided for capital works of \$37.42 million.

On 28 October 2014, Council adopted the 2014/2015 September Quarter Budget Review with revenue of \$121.67 million and expenditure of \$117.78 million resulting in an accounting surplus of \$3.89 million for the full financial year. The forecast decrease in accounting surplus of \$5.35 million was mainly due to the timing of payments for Building Better Regional Cities Mooroopna West Rebates (\$2.52 million) and the Goulburn Broken Greenhouse Alliance Street Lighting Project (\$1.72 million).

The 2014/2015 September Quarter Budget Review also included \$38.83 million in capital works, a forecast increase of \$ 1.41 million mainly due to re-budgeted prior year projects.

On 17 February 2015, Council adopted the 2014/2015 Mid Year Budget Review with revenue of \$119.58 million, expenditure of \$118.07 million and an accounting surplus of \$1.51 million. The forecast decrease in accounting surplus of \$2.39 million was mainly due to \$1.5 million reduction in grants for the Greater Shepparton Regional Sports Precinct (to be received in 2015/2016), \$511k for the transfer of the art gallery restricted investment to the newly formed SAM Foundation and a \$430k reduction in proceeds from plant sales due to a reduced plant replacement program. The 2014/2015 Mid Year Budget Review also included \$33.73 million in capital works, a forecast decrease of \$5.10 million mainly due to reduced plant purchases (\$2.0 million) and reduction in expenditure for the Greater Shepparton Regional Sports Precinct (\$2.24 million) which will be considered for re-budget in 2015/2016.

## 8. BUSINESS DIRECTORATE

### **8.1 April 2015 Monthly Financial Report (continued)**

On 21 April 2014, Council adopted the 2014/2015 March Quarter Budget Review with revenue of \$123.94 million, expenditure of \$125.18 million and an operating deficit of \$1.23 million. The forecast decrease in operating surplus of \$2.72 million was largely due to written down value of asset disposals \$6.68 million which includes write off of assets identified during a review of the Infrastructure assets register and capital work in progress (WIP) expenditure. This has been partly offset by increase in income from developer gifted assets \$5.0 million. The 2014/2015 March Quarter Budget Review also provided for \$31.62 million in capital works, a forecast decrease of \$2.08 million, mainly due to transfers to restricted investments of \$2.12 million to be considered for re-budget in 2015/2016.

Council's actual financial performance compared to the budget is presented to Council on a monthly basis.

The April 2015 Monthly Financial Report incorporates the following sections which are presented for Council's consideration:

- Financial Report
- Income Statement
- Balance Sheet
- Cash Flow Statement
- Operating Budget
- Capital Budget
- Investment Summary
- Rates Debtors Report
- Sundry Debtors Report
- Councillor Expense Report

#### **Council Plan/Key Strategic Activity**

The report is consistent with the leadership and governance goal "High Performing Organisation as included in the *Council Plan 2013-2017*.

#### **Risk Management**

No risks have been identified in providing this financial report.

#### **Policy Considerations**

There are no conflicts with existing Council policies.

#### **Financial Implications**

There are no financial implications arising from this proposal.

#### **Legal/Statutory Implications**

Section 137 of the *Local Government Act 1989* provides that Council maintain a budgeting and reporting framework that is consistent with the principles of sound financial management. In addition Section 138 requires that at least every 3 months a statement comparing the budgeted revenue and expenditure for the financial year with the actual revenue and expenditure to date is presented to the Council at a Council meeting which is open to the public. This report satisfies that requirement.

#### **Environmental/Sustainability Impacts**

No Environmental or Sustainability impacts have been identified.

## **8. BUSINESS DIRECTORATE**

### **8.1 April 2015 Monthly Financial Report (continued)**

#### **Social Implications**

No Social implications have been identified.

#### **Economic Impacts**

No Economic impacts have been identified.

#### **Consultation**

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

#### **Options for Consideration**

This report is for information purposes only and does not present any options for consideration.

#### **Conclusion**

The report provides details of Council's financial performance compared to the budget for the ten months ended 30 April 2015.

#### **Attachments**

April 2015 Monthly Financial Report

## 9. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 9.1 Greater Shepparton Heritage Advisory Committee - Nomination of Community Representatives

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Principal Strategic Planner**

**Proof reader(s): Team Leader Strategic Planning, Manager Planning**

**Approved by: Director Sustainable Development**

**Other: Senior Strategic Planner**

#### **Executive Summary**

Council authorised the formation of the Greater Shepparton Heritage Advisory Committee (the Committee) on 17 January 2012. The primary purpose of the Committee is to act as an advocate for all cultural heritage matters within the municipality.

The Terms of Reference for the Committee allow for the appointment of three community representatives unaffiliated with any of the historical groups and societies already represented on the Committee.

Advertisements calling for community representative nominations for membership of the Committee were placed in the Shepparton News on Friday 23 January 2015 and Friday 30 January 2015, the Tatura Guardian on 27 January 2015 and the Advisor on 27 January 2015. Three nominations were received.

On 2 March 2015, the Committee assessed the three nominations against the three selection criteria outlined in the Terms of Reference. The Committee agreed to request that Council appoint the three nominees for a two year term ending on 18 May 2017.

This report has been prepared to appoint Gary Steigenberger, Evan Lloyd and Robyn Slee to the Committee.

#### **RECOMMENDATION**

That the Council, having considered the nominations received for appointment to the Heritage Advisory Committee, resolve to appoint the following community representatives to the Heritage Advisory Committee for a two year term concluding on 18 May 2017:

1. Evan LLOYD;
2. Robyn SLEE; and
3. Gary STEIGENBERGER.

## 9. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 9.1 Greater Shepparton Heritage Advisory Committee - Nomination of Community Representatives (continued)

#### **Background**

Council authorised the formation of the Heritage Advisory Committee (the Committee) at the Ordinary Council Meeting held on the 17 January 2012. As part of the resolution, Council adopted Terms of Reference (TOR) to guide the future operation of the Committee.

The Committee's membership consists of up to two councillors, up to two members of Council's Strategic Planning Team, Council's Heritage Advisor, one voting member from each of the ten identified member organisations and three community representatives unaffiliated with any of these organisations.

The current community representatives are Evan Lloyd, Gary Steigenberger and Leanne Raditsas. The tenure for these positions will end on 19 May 2015.

At the December 2014 Committee meeting, the Committee agreed to seek nominations for the three community representatives. Advertisements calling for membership of the Committee were placed in the Shepparton News on Friday 23 January 2015 and Friday 30 January 2015, the Tatura Guardian on 27 January 2015 and the Advisor on 27 January 2015. Three nominations were received.

On 2 March 2015, the Committee assessed the nominations against the selection criteria included in the Committee's Terms of Reference:

- demonstrated experience in area or building conservation, or the development industry in general,
- knowledge of conservation and historical issues affecting the Municipality, and
- the ability to access historical or conservation networks and stakeholder groups.

At this meeting, the Committee agreed to request that Council appoint all three nominees to the Committee for a two year term ending on 18 May 2017.

This report has been prepared to appoint Gary Steigenberger, Evan Lloyd and Robyn Slee to the Committee.

#### **Council Plan/Key Strategic Activity**

The operation of the Heritage Advisory Committee is consistent with the following goals and objectives outlined in the *Greater Shepparton City Council Council Plan 2013-2017*:

- Goal 1: Active and Engaged Communities (Social):
  - Objective 1: Continue to enhance Community Capacity Building.
  - Objective 4: Provide sustainable community services to our community.
  - Objective 6: Value Arts Culture and Heritage as an integral part of our dynamic community.
- Goal 5: High Performing Organisation (Leadership and Governance).

#### **Risk Management**

Council considerably reduces the governance risks associated with the operation of the Heritage Advisory Committee by ensuring that members are appointed and appointments are rescinded in accordance with the *Local Government Act 1989*.

## 9. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 9.1 Greater Shepparton Heritage Advisory Committee - Nomination of Community Representatives (continued)

Failure to appoint new community representatives to the Heritage Advisory Committee would fail to meet Council's obligations under the *Local Government Act 1989*. It would also reduce the Committee's ability to promote community participation in and raise awareness of cultural heritage issues within the Municipality.

#### **Policy Considerations**

Appointing new community representatives to the Heritage Advisory Committee does not conflict with existing Council policies.

#### **Financial Implications**

There are no costs associated with the appointment of new community representatives to the Heritage Advisory Committee.

The approved budget for the Heritage Advisory Committee is \$10,000 in the 2014-'15 financial year. Council resolved to allocate \$8,000 of this budget to the costs associated with hosting the biennial Cultural Heritage Awards ceremony in April 2015. The remaining \$2,000 is allocated to meet the operating costs of the Committee within this financial year.

#### **Legal/Statutory Implications**

There are no legal or statutory implications associated with resolving to appoint new community representatives to the Heritage Advisory Committee.

The appointment of members to the Heritage Advisory Committee accords with the *Victorian Charter of Human Rights and Responsibilities Act 2006*. No human rights were negatively impacted upon through the advertisement and consideration of the appointment of the community representative to the Heritage Advisory Committee. It is not foreseen that the appointment of new community representatives will impact upon the rights of all individuals and groups with regard to freedom of expression, right to be heard, entitlement to participate in public life and property rights.

The Heritage Advisory Committee is not a Section 86 Committee under the *Local Government Act 1989*. This proposal is consistent with the provisions of the *Local Government Act 1989*.

The appointment of new community representatives for the remainder of the vacant term is in accordance with the Committee's revised Terms of Reference adopted by Council at the Ordinary Council Meeting held on 18 March 2014.

#### **Environmental/Sustainability Impacts**

There are no environmental or sustainability impacts associated with the appointment of new community representatives to the Heritage Advisory Committee.

#### **Social Implications**

There are no direct social impacts associated with the appointment of new community representatives to the Heritage Advisory Committee.

The operation of the Committee has positive social impacts. The Committee is seen as a critical way of raising awareness and promoting community participation of cultural heritage issues within the Municipality. The Committee will continue to raise awareness within the community of cultural heritage conservation.



## 9. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 9.1 Greater Shepparton Heritage Advisory Committee - Nomination of Community Representatives (continued)

#### **Economic Impacts**

There are no economic impacts associated with the appointment of new community representative to the Heritage Advisory Committee.

#### **Consultation**

Officers believe that appropriate consultation has occurred during both the formation and operation of the Committee, and the key activities it has been involved in since its formation by Council.

Advertisements calling for membership of the Committee were placed in the Shepparton News on Friday 23 January 2015 and Friday 30 January 2015, the Tatura Guardian on 27 January 2015 and the Advisor on 27 January 2015. Following this public consultation period, three nominations were received.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

#### **Strategic Links**

##### a) Greater Shepparton 2030 Strategy 2006

The appointment of new community representatives to the Heritage Advisory Committee is consistent with the objectives, strategies and actions outlined in the Environment Section of the *Greater Shepparton 2030 Strategy 2006*.

##### b) Other strategic links

The appointment of new community representatives to the Heritage Advisory Committee will also develop and implement the initiatives outlined in Section 14.2 of the *Greater Shepparton Heritage Study Stage IIB 2013*.

#### **Options for Consideration**

Option One: That Council resolve to appoint Gary Steigenberger, Evan Lloyd and Robyn Slee to the Heritage Advisory Committee for a two year term ending on 19 May 2017.

Option Two: That Council resolve not to appoint Gary Steigenberger, Evan Lloyd and Robyn Slee to the Heritage Advisory Committee for a two year term.

#### **Conclusion**

It is recommended that Council resolve to appoint Gary Steigenberger, Evan Lloyd and Robyn Slee to the Heritage Advisory Committee for a two year term ending on 19 May 2017.

The Committee is a critical way of raising awareness of cultural heritage issues, as well as promoting community participation in cultural heritage issues within the Municipality.

By continuing to support the Greater Shepparton Heritage Advisory Committee, Council is continuing to embrace a cost-effective opportunity of raising awareness and promoting community participation of cultural heritage issues within the Municipality.

#### **Attachments**

Nil

## 9. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 9.2 Greater Shepparton Heritage Advisory Committee - Annual Report 2014

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Principal Strategic Planner**

**Proof reader(s): Team Leader Strategic Planning and Manager Planning**

**Approved by: Director Sustainable Development**

#### **Executive Summary**

Council authorised the formation of the Greater Shepparton Heritage Advisory Committee (the Committee) on 17 January 2012. The primary purpose of the Committee is to act as an advocate for all cultural heritage matters within the municipality.

The Committee has prepared an annual report to inform Council of its activities for the year ending 16 January 2015. At the Committee's monthly meeting held on 2 March 2015, the Committee agreed to present the *Greater Shepparton Heritage Advisory Committee Annual Report 2014-2015* to Council, and for Council to receive and note the Report.

#### **RECOMMENDATION**

That the Council receive and note the *Greater Shepparton Heritage Advisory Committee Annual Report 2014-2015* for the year ended 16 January 2015.

#### **Background**

Council authorised the formation of the Heritage Advisory Committee (the Committee) at the Ordinary Council Meeting held on the 17 January 2012. As part of the resolution, Council adopted Terms of Reference (TOR) to guide the future operation of the Committee.

The Committee's membership consists of up to two Councillors, up to two members of Council's Strategic Planning Team, Council's Heritage Advisor, one voting member from each of the ten identified member organisations and three community representatives unaffiliated with any of these organisations.

The Committee has prepared its third annual report to inform Council of its activities. At the Committee's monthly meeting held on 02 March 2015, the Committee agreed to present the *Greater Shepparton Heritage Advisory Committee Annual Report 2014-2015* to Council, and for Council to receive and note the Report.

The Annual Report outlines the Committee's activities for the year ending 16 January 2015 (see Attachment 1: *Greater Shepparton Heritage Advisory Committee Annual Report 2014-2015*). It tracks the Committee's membership, activities and achievements, advocacy and advice.

## 9. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 9.2 Greater Shepparton Heritage Advisory Committee - Annual Report 2014 (continued)

#### **Council Plan/Key Strategic Activity**

The operation of the Heritage Advisory Committee is consistent with the following goals and objectives outlined in the *Greater Shepparton City Council Plan 2013-2017*:

- Goal 1: Active and Engaged Communities (Social):
  - Objective 1: Continue to enhance Community Capacity Building.
  - Objective 4: Provide sustainable community services to our community.
  - Objective 6: Value Arts Culture and Heritage as an integral part of our dynamic community.

#### **Risk Management**

There are minimal risks associated with the consideration of the *Greater Shepparton Heritage Advisory Committee Annual Report 2014-2015*.

#### **Policy Considerations**

The consideration of the *Greater Shepparton Heritage Advisory Committee Annual Report 2014-2015* do not conflict with existing Council policies.

#### **Financial Implications**

There are no costs associated with the consideration of the *Greater Shepparton Heritage Advisory Committee Annual Report 2014-2015*.

The Committee has an annual budget allocation of approximately \$2,000 to support its operation. A budget request for \$2,000 has been included in the 2015/16 Draft Budget to meet the operating costs of the Committee in the 2015/16 financial year.

A budget of \$40,000 has been included in the 2014/15 financial year budget to meet the costs of preparing the *Greater Shepparton Heritage Study Stage III: Rural*. This study will identify places of cultural heritage significance in rural areas of the municipality that should be considered for protection as part of a future planning scheme amendment. The Committee is currently preparing a list of places to help reduce the consultant costs associated with the preparation of this study.

A budget request of \$40,000 has been included in the 2015/16 financial year budget to further the *Greater Shepparton Heritage Study Stage III: Rural*.

#### **Legal/Statutory Implications**

The Heritage Advisory Committee is not a Section 86 Committee under the *Local Government Act 1989*.

There are no legal or statutory implications associated with the consideration of the *Greater Shepparton Heritage Advisory Committee Annual Report 2014-2015*.

The preparation of the *Greater Shepparton Heritage Advisory Committee Annual Report 2014-2015* accords with the *Victorian Charter of Human Rights and Responsibilities Act 2006* and *Local Government Act 1989*. No human rights were negatively impacted upon through the preparation of the *Greater Shepparton Heritage Advisory Committee Annual Report 2014-2015*. The consideration of the Annual Report is unlikely to impact upon the rights of all individuals and groups with regard to freedom of expression, right to be heard, entitlement to participate in public life and property rights.

## 9. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 9.2 Greater Shepparton Heritage Advisory Committee - Annual Report 2014 (continued)

#### **Environmental/Sustainability Impacts**

There are no environmental or sustainability impacts associated with the consideration of the *Greater Shepparton Heritage Advisory Committee Annual Report 2014-2015*.

#### **Social Implications**

There are no direct social impacts associated with the consideration of the *Greater Shepparton Heritage Advisory Committee Annual Report 2014-2015*.

The operation of the Committee has positive social impacts. The Committee is seen as a critical way of raising awareness and promoting community participation of cultural heritage issues within the municipality. The Committee will continue to raise awareness within the community of cultural heritage conservation.

#### **Economic Impacts**

There are no economic impacts associated with the consideration of the *Greater Shepparton Heritage Advisory Committee Annual Report 2014-2015*.

#### **Consultation**

Officers believe that appropriate consultation has occurred during both the formation and operation of the Committee, and the key activities it has been involved in since its formation by Council.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

#### **Strategic Links**

##### a) Greater Shepparton 2030 Strategy 2006

The consideration of the *Greater Shepparton Heritage Advisory Committee Annual Report 2014-2015* is consistent with the objectives, strategies and actions outlined in the Environment Section of the *Greater Shepparton 2030 Strategy 2006*.

##### b) Other strategic links

*Greater Shepparton Heritage Study Stage IIB 2013*

The consideration of the *Greater Shepparton Heritage Advisory Committee Annual Report 2014-2015* will continue to implement a key recommendation of the *Greater Shepparton Heritage Study Stage IIB 2013*.

#### **Options for Consideration**

Option One: To receive and note the *Greater Shepparton Heritage Advisory Committee Annual Report 2014-2015*.

Option Two: Not to receive or note the *Greater Shepparton Heritage Advisory Committee Annual Report 2014-2015*.

#### **Conclusion**

It is recommended that Council receive and note the *Greater Shepparton Heritage Advisory Committee Annual Report 2014-2015*.

The Committee is a critical way of raising awareness of cultural heritage issues, as well as promoting community participation in cultural heritage issues within the municipality.

## **9. SUSTAINABLE DEVELOPMENT DIRECTORATE**

### **9.2 Greater Shepparton Heritage Advisory Committee - Annual Report 2014 (continued)**

By continuing to support the Greater Shepparton Heritage Advisory Committee, Council is continuing to embrace a cost-effective opportunity of raising awareness and promoting community participation of cultural heritage issues within the municipality.

#### **Attachments**

Greater Shepparton Heritage Advisory Committee Annual Report 2014

## 9. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **9.3 Amendment C175 (Numurkah Road Service Station) - Adoption of an Amendment to the Greater Shepparton Planning Scheme**

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Senior Strategic Planner**

**Proof reader(s): Team Leader Strategic Planning, Manager Planning**

**Approved by: Director Sustainable Development**

**Other: Principal Strategic Planner**

#### **Executive Summary**

Amendment C175 to the Greater Shepparton Planning Scheme seeks to rezone land at 111-125 Numurkah Road, Shepparton from the General Residential Zone to the Commercial 2 Zone (see *Figure 1 – Locality Plan*).

The Minister for Planning granted Council an exemption from full notice. The amendment was exhibited from 5 February 2015 to 9 March 2015 in accordance with the *Planning and Environment Act 1987*.

No submissions were received by Council.

The proposed amendment is consistent with the Greater Shepparton Planning Scheme and does not conflict with any existing Council policies.

All stages of the planning scheme amendment process, including preparation, authorisation, exhibition and consideration of submissions have now been completed.

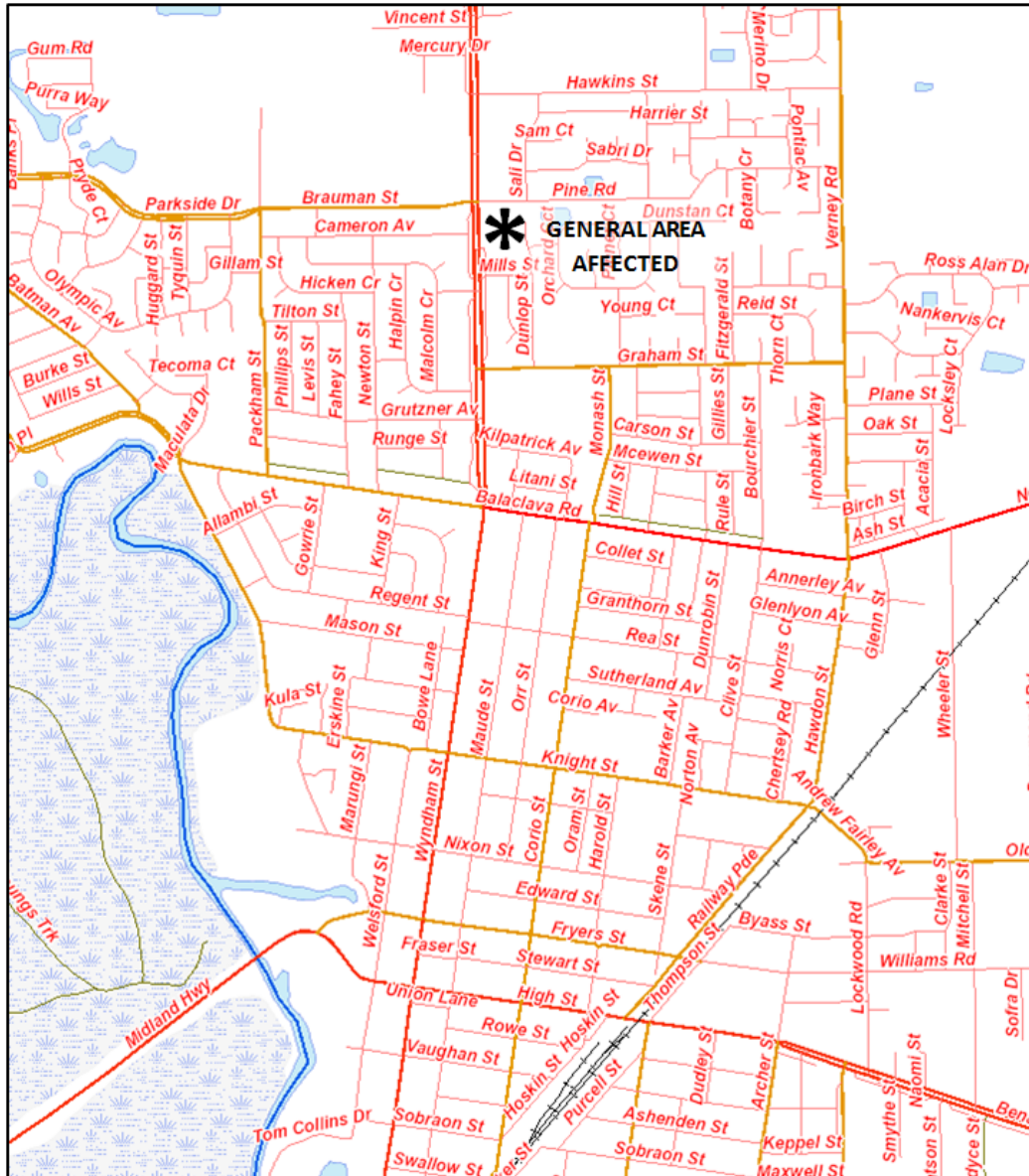
Council is now requested to adopt the amendment prior to the amendment being submitted to the Minister for Planning for approval.

Following approval, the amendment will be published in the Victorian Government Gazette, at which point it will be included in the Greater Shepparton Planning Scheme.

## 9. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 9.3 Amendment C175 (Numurkah Road Service Station) - Adoption of an Amendment to the Greater Shepparton Planning Scheme (continued)

Figure 1 – Locality Plan



#### RECOMMENDATION

That the Council:

1. adopt Amendment C175 to the Greater Shepparton Planning Scheme in accordance with Section 29 of the *Planning and Environment Act 1987* (the Act); and
2. submit Amendment C175 to the Greater Shepparton Planning Scheme to the Minister for Planning for approval in accordance with Section 31 of the Act.

## 9. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **9.3 Amendment C175 (Numurkah Road Service Station) - Adoption of an Amendment to the Greater Shepparton Planning Scheme (continued)**

#### **Background**

Council received a request to rezone land at 111-125 Numurkah Road, Shepparton from the General Residential Zone (GRZ) to the Commercial 2 Zone (C2Z). This is being facilitated through an amendment to the Greater Shepparton Planning Scheme (see *Attachment 1 – Exhibited Amendment Documentation*).

The land is located on the south-east corner of Numurkah Road (Goulburn Valley Highway) and Pine Road.

Planning permit 2012-355 was granted in March 2013 for the use and development of part of the land for a service station.

A service station is currently being constructed on the site.

The amendment will better reflect the permitted use of the land for a service station (see *Attachment 2 – Endorsed Development Plan* and *Attachment 3 – Planning Permit*).

A Section 173 Agreement has been prepared and executed (see *Attachment 4 – Section 173 Agreement*). This agreement requires that the land is only to be used and developed generally in accordance with Planning Permit 2012-355 granted for the service station.

This prevents the use/development of the land from being altered as a result of this planning scheme amendment.

This will ensure that the existing retail hierarchy for Shepparton is not negatively impacted upon by future retail development on this site (i.e. a supermarket or similar cannot be constructed on this site).

#### **Site Description**

The land is partially within the General Residential Zone and is affected by the Land Subject to Inundation Overlay and the Development Plan Overlay – Schedule 1. The northern portion of the site is within the Public Use Zone for a Goulburn-Murray Water channel easement and will remain within the Public Use Zone (see *Figure 2 – Zone Map*).

The site is bounded by Numurkah Road (Goulburn Valley Highway) to the west, a channel easement (to be retained) and Pine Road to the north, established residential dwellings to the east and an established motel to the south.

The site has no significant vegetation and is currently part-way through the construction of a service station.

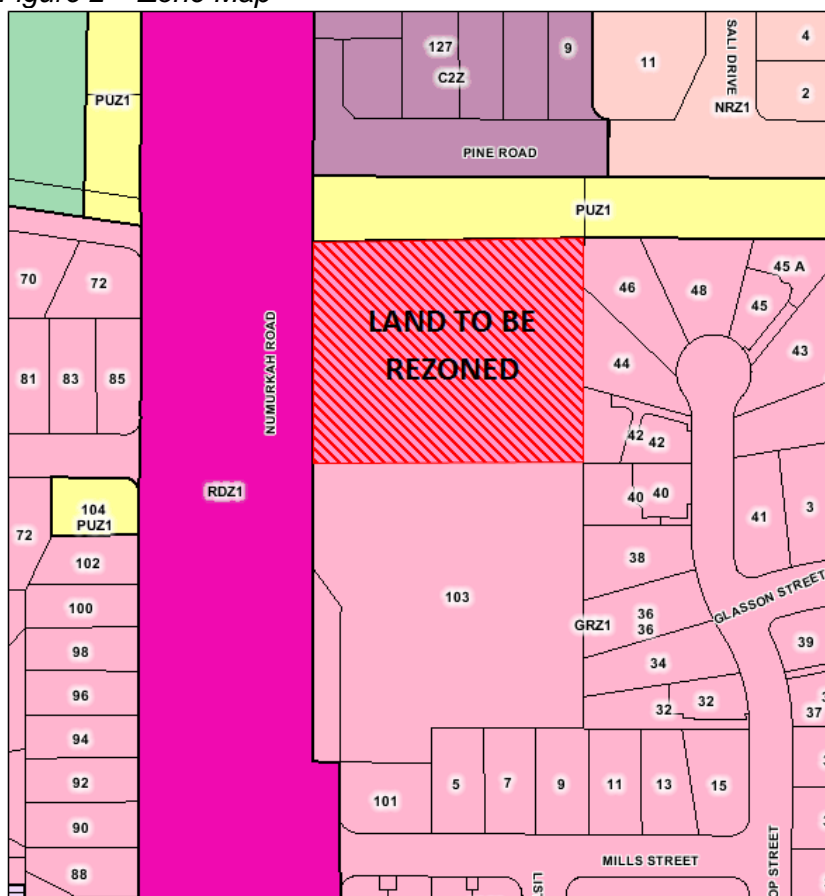
The land further to the north, across Pine Road, is within the Commercial 2 Zone and is currently vacant.



## 9. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 9.3 Amendment C175 (Numurkah Road Service Station) - Adoption of an Amendment to the Greater Shepparton Planning Scheme (continued)

Figure 2 – Zone Map



#### Planning Scheme Amendment

Planning permit 2012-355 has been issued to permit the construction of a service station on the land, in accordance with an approved development plan. Construction can occur within the current zone (being the General Residential Zone) and within the proposed zone (the Commercial 2 Zone).

Works are already underway for the service station on site in accordance with the planning permit. The land owner is seeking to avoid the 3,000m<sup>2</sup> restriction on a service station in the General Residential Zone (GRZ) by rezoning the land.

The site is 9,517m<sup>2</sup> in total and is currently within the GRZ and the Public Use Zone (PUZ). In the GRZ, a service station may be permitted subject to conditions. The conditions state that the site must either:

- Adjoin a commercial zone or industrial zone; or
- Adjoin, or have access to, a road in a Road Zone.

The site must not exceed either:

- 3000 square metres; or
- 3600 square metres if it adjoins on two boundaries a road in a Road Zone.

**9. SUSTAINABLE DEVELOPMENT DIRECTORATE**

**9.3 Amendment C175 (Numurkah Road Service Station) - Adoption of an Amendment to the Greater Shepparton Planning Scheme (continued)**

The approved development plan currently restricts the service station site to 3,000m<sup>2</sup> in the south western corner of the land to comply with this condition (see *Figure 3 – Extract from Approved Development Plan*). It achieves this by requiring a physical separation between the service station site and the remaining land.

*Figure 3 – Extract from Approved Development Plan*



## 9. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **9.3 Amendment C175 (Numurkah Road Service Station) - Adoption of an Amendment to the Greater Shepparton Planning Scheme (continued)**

The service station site cannot be used in conjunction with the remainder of the subject land without breaching the condition. This means that access to and from the service station site is only allowed from Numurkah Road. If site access was gained from Pine Road, the use would not comply with the condition.

By rezoning the land to the Commercial 2 Zone, the service station site can be used in conjunction with the balance of the land, to be used for take away shops (approved as part of the Development Plan). It effectively removes the requirement for a physical separation between the 3,000m<sup>2</sup> service station site and the remaining land. This will allow access to and from the site via Pine Road, which will improve vehicle movements throughout the subject land and the wider road network.

#### Section 173 Agreement

A Section 173 Agreement has been prepared and executed. This agreement will ensure that the rezoning does not result in undesirable use/development of the land. The agreement requires that the land will only be used and developed generally in accordance with the planning permit granted for the service station (Planning permit 2012-355). This will prevent the use/development of the land from being altered as a result of this amendment. This arrangement has been discussed with the proponent, who is satisfied that this is an acceptable outcome.

Planning permit 2012-355 applies to both the subject land and the motel site to the south of the subject land (known as 111-125 Numurkah Road, Shepparton). The permit allows the following:

*“The use and development of land for a service station, display of business identification signage, the creation of an access to a Road Zone (category 1), the variation of landscape buffer strips along boundaries, 10 additional motel units and a 3 lot subdivision in the Residential 1 Zone, Development Plan Overlay (schedule 1) and Land Subject to Inundation Overlay in accordance with the endorsed Plans forming part of this Permit.”*

#### Exhibition

The Minister for Planning granted Council an exemption from full notice. The amendment was exhibited from 5 February 2015 to 9 March 2015 in accordance with the *Planning and Environment Act 1987*.

Exhibition included the following notice:

- Direct notice to prescribed Ministers;
- Notice in the Shepparton News;
- Notice in the Victorian Government Gazette;
- Notice on the Greater Shepparton City Council website; and
- Notice on the Department of Environment, Land, Water and Planning website.

No submissions were received by Council.

All stages of the planning scheme amendment process, including preparation, authorisation, exhibition and consideration of submissions have now been completed.

Council is now requested to adopt the amendment prior to the amendment being submitted to the Minister for Planning for approval.

## 9. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **9.3 Amendment C175 (Numurkah Road Service Station) - Adoption of an Amendment to the Greater Shepparton Planning Scheme (continued)**

#### **Council Plan/Key Strategic Activity**

The proposed amendment is supported by the *Council Plan 2013-2017* as follows:

*Goal 4: Quality Infrastructure (Built)*

*Objective 3: Encourage sustainable municipal growth and development.*

#### **Risk Management**

The primary risk associated with the planning scheme amendment is not meeting the timelines required through Ministerial Direction No. 15 'The Planning Scheme Amendment Process'. This Ministerial Direction requires each stage of the planning scheme amendment process to be undertaken within set timeframes.

In accordance with Ministerial Direction No. 15, Council must make a decision on the amendment within 60 business days of the closing date of submissions. Following this, an adopted amendment must be submitted to the Minister for Planning within 10 business days of the date the amendment is adopted by Council.

#### **Policy Considerations**

The proposed amendment does not conflict with any existing Council policies.

#### **Financial Implications**

All costs associated with the planning scheme amendment process have been met by the proponent. An Independent Planning Panel is not required to consider submissions.

Council will not incur any additional costs as a result of this planning scheme amendment.

#### **Legal/Statutory Implications**

All procedures associated with this planning scheme amendment comply with the legislative requirements of the *Planning and Environment Act 1987* (the Act). The amendment has been assessed in accordance with the Act and the Greater Shepparton Planning Scheme.

The assessment is considered to accord with the *Victorian Charter of Human Rights and Responsibilities Act 2006* (the Charter). No human rights have been negatively impacted upon throughout the process.

The Charter recognises that reasonable restrictions may be placed on the use and development of land, and that there may on occasion be reasonable and acceptable offsite impacts on others. Provided these issues are properly considered, it would be a rare and exceptional case where the exercise of a planning decision in accordance with the regulatory framework is not Charter compatible.

#### **Environmental/Sustainability Impacts**

The subject land is clear of any significant vegetation.

There is no Heritage Overlay applying to the land and the land is not within an area of cultural heritage sensitivity.

The amendment will not alter the use and/or development permitted due to the Section 173 Agreement that applies to the land.

## 9. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **9.3 Amendment C175 (Numurkah Road Service Station) - Adoption of an Amendment to the Greater Shepparton Planning Scheme (continued)**

The amendment will not result in any adverse environmental/sustainability impacts.

#### **Social Implications**

The amendment will not alter the use and/or development permitted due to the Section 173 Agreement that applies to the land.

The amendment will not result in any adverse social impacts.

#### **Economic Impacts**

The amendment will not alter the use and/or development permitted due to the Section 173 Agreement that applies to the land.

The amendment will not result in any adverse economic impacts.

#### **Consultation**

The Minister for Planning granted Council an exemption from full notice. The amendment was exhibited from 5 February 2015 to 9 March 2015 in accordance with the *Planning and Environment Act 1987*.

Exhibition included the following notice:

- Direct notice to prescribed Ministers on 4 February 2015;
- Notice in the Shepparton News on 3 February 2015;
- Notice in the Victorian Government Gazette on 5 February 2015;
- Notice on the Greater Shepparton City Council website; and
- Notice on the Department of Environment, Land, Water and Planning website.

No submissions were received by Council.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

#### **Strategic Links**

##### **a) Greater Shepparton 2030 Strategy 2006**

*Topic: Infrastructure*

*Direction: The provision and restructure of urban and rural infrastructure to enhance the performance of the municipality and facilitate growth*

*Theme: Urban Growth*

##### **b) Other strategic links**

Nil

#### **Options for Consideration**

1. Adopt Amendment C175 to the Greater Shepparton Planning Scheme and refer it to the Minister for Planning for approval; or
2. Abandon Amendment C175 to the Greater Shepparton Planning Scheme.

## 9. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **9.3 Amendment C175 (Numurkah Road Service Station) - Adoption of an Amendment to the Greater Shepparton Planning Scheme (continued)**

#### **Conclusion**

Amendment C175 to the Greater Shepparton Planning Scheme seeks to rezone land at 111-125 Numurkah Road, Shepparton from the General Residential Zone to the Commercial 2 Zone.

The amendment was exhibited from 5 February 2015 to 9 March 2015. No submissions were received by Council.

The proposed amendment does not conflict with any existing Council policies.

By rezoning the land to the Commercial 2 Zone, the service station site can be used in conjunction with the balance of the land, to be used for take away shops (approved as part of the Development Plan). It effectively removes the requirement for a physical separation between the 3,000m<sup>2</sup> service station site and the remaining land. This will allow access to and from the site via Pine Road, which will improve vehicle movements throughout the subject land and the wider road network.

Council is now requested to adopt the amendment prior to the amendment being submitted to the Minister for Planning for approval.

#### **Attachments**

1. Exhibited Amendment Documentation
2. Endorsed Development Plan
3. Planning Permit
4. Section 173 Agreement

## 9. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 9.4 Amendment C162 (Implementation of the Industrial Land Review, City of Greater Shepparton, 2011) - Consideration of Submissions

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Principal Strategic Planner**

**Proof reader(s): Team Leader Strategic Planning, Manager Planning**

**Approved by: Director Sustainable Development**

**Other: Senior Strategic Planner**

#### **Executive Summary**

Amendment C162 to the Greater Shepparton Planning Scheme (Planning Scheme) proposes to implement the findings and recommendations of the *Industrial Land Review, City of Greater Shepparton, 2011* (ILR), which was adopted by Council on 19 July 2011.

The ILR comprises an assessment of the municipality's industrial land use and development, an industrial land supply analysis, a review of any associated ancillary issues (e.g. transportation), future development options and industrial land needs.

Amendment C162 was exhibited from 20 November 2014 to 5 January 2015 in accordance with the *Planning and Environment Act 1987*.

Nineteen submissions were received by Council. Of these, twelve objected to or requested changes to the proposed amendment.

The main concerns raised in submissions include objections to:

- Rezoning of lands along Toolamba Road, Mooroopna area to the Industrial 1 Zone;
- Application of the Design and Development Overlay to lands included in the Industrial 3 Zone at Kialla;
- Rezoning of lands bound by Ford, Hawkins and Southdown Streets, Shepparton to the General Residential Zone;
- Investigation Area 10 (Shepparton East);
- Investigation Area 11 (Lemnos); and
- Investigation areas for Tatura.

Council officers have met with each submitter to discuss the concerns raised in these submissions. The amendment documentation has been revised where possible to address these concerns.

Twelve submissions are unable to be resolved. These submissions relate to six main concerns, which are outlined below in the body of this report. An Independent Planning Panel is required to consider these submissions.

It is recommended that Council endorses Council officers' position at the upcoming Independent Planning Panel Hearing as outlined in the response to submissions section of this report.

## 9. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 9.4 Amendment C162 (Implementation of the Industrial Land Review, City of Greater Shepparton, 2011) - Consideration of Submissions (continued)

#### RECOMMENDATION

That, with regard to submissions received for Amendment C162 to the Greater Shepparton Planning Scheme, Council:

1. note and endorse Council Officers' response outlined in this report for presentation to an Independent Planning Panel; and
2. note that Council officers may exercise discretion to best achieve the general position adopted by Council.

#### Background

##### *Industrial Land Review, City of Greater Shepparton, 2011*

In conjunction with the former Department of Planning and Community Development's Priority Development Panel (PDP), Greater Shepparton City Council (Council) commissioned Habitat Planning Pty Ltd in April 2010 to review the supply and demand of industrial land within the municipality. The context, findings and recommendations of this report were also the subject of a peer review by the PDP. The main tasks were to:

- Substantiate the 15-year land supply estimate;
- Increase options for future industrial sites;
- Identify industry cohorts and establish criteria for future industrial land supply;
- Engage with key stakeholders; and
- Analyse current and future transport trends and related issues.

Council resolved to adopt the *Industrial Land Review, City of Greater Shepparton, 2011* (ILR) (see *Attachment 1 – Industrial Land Review, City of Greater Shepparton, 2011*) and prepare a planning scheme amendment to implement the ILR into the Planning Scheme at the Ordinary Council Meeting held on 19 July 2011. The key findings of the ILR include:

- An industrial supply of 15 years is achievable / demonstrated in most industrial precincts;
- Industrial demand is greatest in Shepparton East, with only modest development rates in other precincts;
- Shepparton is well placed to continue to meet market requirements for industrial land;
- Further investigations are recommended for certain areas, particularly Tatura and Shepparton East (Investigation Area 4 under the *Greater Shepparton Housing Strategy, 2011 / Amendment C93*); and
- The Shepparton East area is the preferred location for industry, with any residential expansion in this area posing a significant threat to the provision and operation of industrial uses and developments.

##### Amendment C162 to the Greater Shepparton Planning Scheme

Amendment C162 seeks to include the recommendations of the ILR in the Planning Scheme (see *Attachment 2 – Exhibited Explanatory Report Amendment C162*). It proposes to update the policy, objectives and framework plans within Clause 21.06 *Economic Development* of the Municipal Strategic Statement, and to include the ILR as a reference document within Clause 21.09 *Reference Documents*.



## 9. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 9.4 Amendment C162 (Implementation of the Industrial Land Review, City of Greater Shepparton, 2011) - Consideration of Submissions (continued)

#### Exhibition

The amendment was exhibited in accordance with the *Planning and Environment Act 1987* for six weeks. This included the following:

- Letters sent to owners and occupiers of land directly affected on 18 November 2014;
- Letters sent to relevant referral authorities on 18 November 2014;
- Letters sent to prescribed Ministers on 18 November 2014;
- Notice in the Victorian Government Gazette on 20 November 2014;
- Notice in the Shepparton News on 18 November 2014;
- Notice in the Tatura Guardian on 18 November 2014;
- Notice on Greater Shepparton City Council website;
- Notice on former Department of Transport, Planning and Local Infrastructure website; and
- Copy of exhibition documentation in the foyer of the Council offices at 90 Welsford Street, Shepparton.

The exhibition period closed on 5 January 2015.

#### Submissions

Nineteen submissions were received by Council (see *Attachment 3 – Submissions Recorder*). Ten of these submissions were received after 5 January 2015. Council officers accept and consider late submissions until the amendment and submissions are considered by Council at an Ordinary Council Meeting.

Six of these submissions were received from referral authorities who did not object to the proposed planning scheme amendment.

One of these submissions supports the rezoning of lands bounded by Ford, Hawkins and Southdown Streets, Shepparton to the General Residential Zone. This submission was received from Onleys Consulting Pty Ltd.

Twelve of these submissions either objected to, or requested changes to, the proposed planning scheme amendment. These submissions relate to six main concerns. These submissions are identified on Figures One and Two:

<b>Referral Authorities - No Objection</b>		
<i>Sub No.</i>	<i>Content of Submission</i>	<i>Officers' Recommendation</i>
1	No objection	No action required
2	No objection	No action required
4	No objection	No action required
5	No objection	No action required
7	Supports the amendment	No action required
10 - late	No objection	No action required

## 9. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 9.4 Amendment C162 (Implementation of the Industrial Land Review, City of Greater Shepparton, 2011) - Consideration of Submissions (continued)

<b>Supports the Amendment</b>		
<i>Sub No.</i>	<i>Content of Submission</i>	<i>Officers' Recommendation</i>
12 - late	Supports the amendment. No objection	No action required
<b>Objection – Council officers to seek view of Panel (no specific position)</b>		
<i>Sub No.</i>	<i>Content of Submission</i>	<i>Officers' Recommendation</i>
3	Objection: Does not support rezoning.	No changes. Refer to Panel
8	Objection: - The proposed airport will have a negative impact on property values; - The proposed airport will lead to a greater risk of aircraft collision on or over this property; - The proposed airport will have an impact on insurance policy premiums; - The proposed airport and flight path will cause unacceptable noise pollution and may impact upon the structural integrity of this property; - The proposed airport will lead to an invasion of privacy; and - Family members in the vicinity of this property were not notified of the amendment.	No changes. Refer to Panel
13 - late	Objection: - Rezoning of lands; - Remove lands from the amendment: - Asks a series of questions regarding the impact that may rezoning would have on existing use rights, extension to the existing buildings, buffer and signage requirements, etc.	No changes. Refer to Panel
14 - late	Objection:- Rezoning of lands;- The costs associated with relocating this business would be significant; Existing dust and noise, and future pedestrian safety would be issues;- Requests that the rezoning be postponed for ten years.	No changes. Refer to Panel
16 - late	Supports the amendment in principle but requests changes: - Correct the legend of the proposed Zoning Map 14; - Revise the proposed Schedule to the Development Plan Overlay; and - Objects to the application of the Environmental Audit Overlay to the lands.	Council officers propose to make one minor change to correct the legend of the proposed Zone Map 14 and to refer the other concerns raised to Panel

## 9. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 9.4 Amendment C162 (Implementation of the Industrial Land Review, City of Greater Shepparton, 2011) - Consideration of Submissions (continued)

<b>Objection – Council officers to refer to Panel (position outlined below)</b>		
<i>Sub No.</i>	<i>Content of Submission</i>	<i>Officers' Recommendation</i>
6	Objection: - The expansion of industrial development east of Doyles Road adjacent to Dobson's Estate; - Industrial expansion should be concentrated at Lemnos; and - Residential development should be encouraged around Dobson's Estate to protect the area's existing amenity.	Minor changes to the framework plans at Clause 21.04 to remove that area surrounding Lemnos from Investigation Area 4. Minor changes to Clause 21.06 to remove the underlying expansion areas from all investigation areas but still identify lands to the east of Doyles Road as the preferred area for industrial expansion. Revise the wording for Investigation Area 10 in Clause 21.06 to reflect this. Refer to Panel
9	Objection (amongst other things): - The lands east of Doyles Road should be investigated for residential development; - Council has not undertaken the investigation area study for Investigation Area 4; - The Industrial Land Review does not provide a suitable level of strategic justification for expansion in Shepparton East; and - There is a lack of transparency in the adoption of the Industrial Land Review and the subsequent failure to undertake the investigation area study.	As above.
11 - late	Objection: - The expansion of industrial development east of Doyles Road adjacent to Dobson's Estate; and - Residential development should be encouraged around Dobson's Estate to protect the area's existing amenity.	As above.
15 - late	Objection: - The expansion of industrial development east of Doyles Road adjacent to Dobson's Estate; and - Residential development should be encouraged around Dobson's Estate to protect the area's existing amenity.	As above.

## 9. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 9.4 Amendment C162 (Implementation of the Industrial Land Review, City of Greater Shepparton, 2011) - Consideration of Submissions (continued)

<b>Objection – Council officers to refer to Panel (position outlined below)</b>		
<i>Sub No.</i>	<i>Content of Submission</i>	<i>Officers' Recommendation</i>
17 - late	Objection: The subject lands should be included in an enlarged Investigation Area 11.	Minor changes to the framework plans at Clause 21.04 to remove that area surrounding Lemnos from Investigation Area 4. Minor changes to Clause 21.06 to remove the underlying expansion areas from all investigation areas and extend the boundary between Investigation Areas 10 and 11 to the existing G-MW Channel further to the west. Revise the wording for Investigation Area 11 to reflect this. Refer to Panel
18 - late	Objection: Requests that the subject lands be rezoned to the Industrial 1 Zone.	Minor changes to Clause 21.06 to delete the exhibited Investigation Area 13 and apply a new Investigation Area 13 on lands identified in this submission. Insert new wording for Investigation Area 13. Refer to Panel.
19 - late	Objection: - The expansion of industrial development east of Doyles Road adjacent to Dobson's Estate; and - Residential development should be encouraged around Dobson's Estate to protect the area's existing amenity.	Minor changes to the framework plans at Clause 21.04 to remove that area surrounding Lemnos from Investigation Area 4. Minor changes to Clause 21.06 to remove the underlying expansion areas from all investigation areas but still identify lands to the east of Doyles Road as the preferred area for industrial expansion. Revise the wording for Investigation Area 10 in Clause 21.06 to reflect this. Refer to Panel

**9. SUSTAINABLE DEVELOPMENT DIRECTORATE**

**9.4 Amendment C162 (Implementation of the Industrial Land Review, City of Greater Shepparton, 2011) - Consideration of Submissions (continued)**

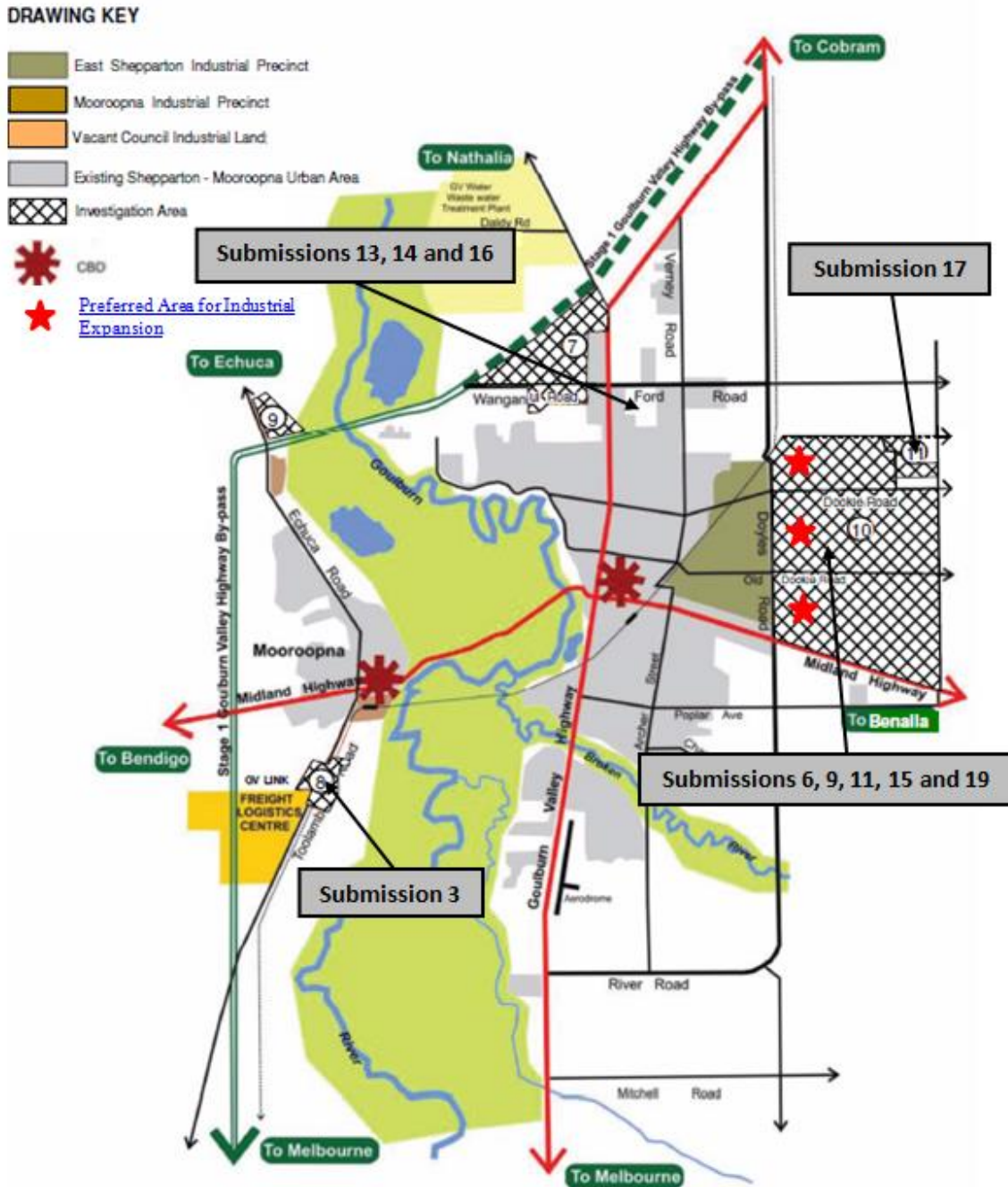


Figure One: Proposed Shepparton Industrial Framework Plan – Post-Exhibition. Submissions are indicated.

9. SUSTAINABLE DEVELOPMENT DIRECTORATE

9.4 Amendment C162 (Implementation of the Industrial Land Review, City of Greater Shepparton, 2011) - Consideration of Submissions (continued)

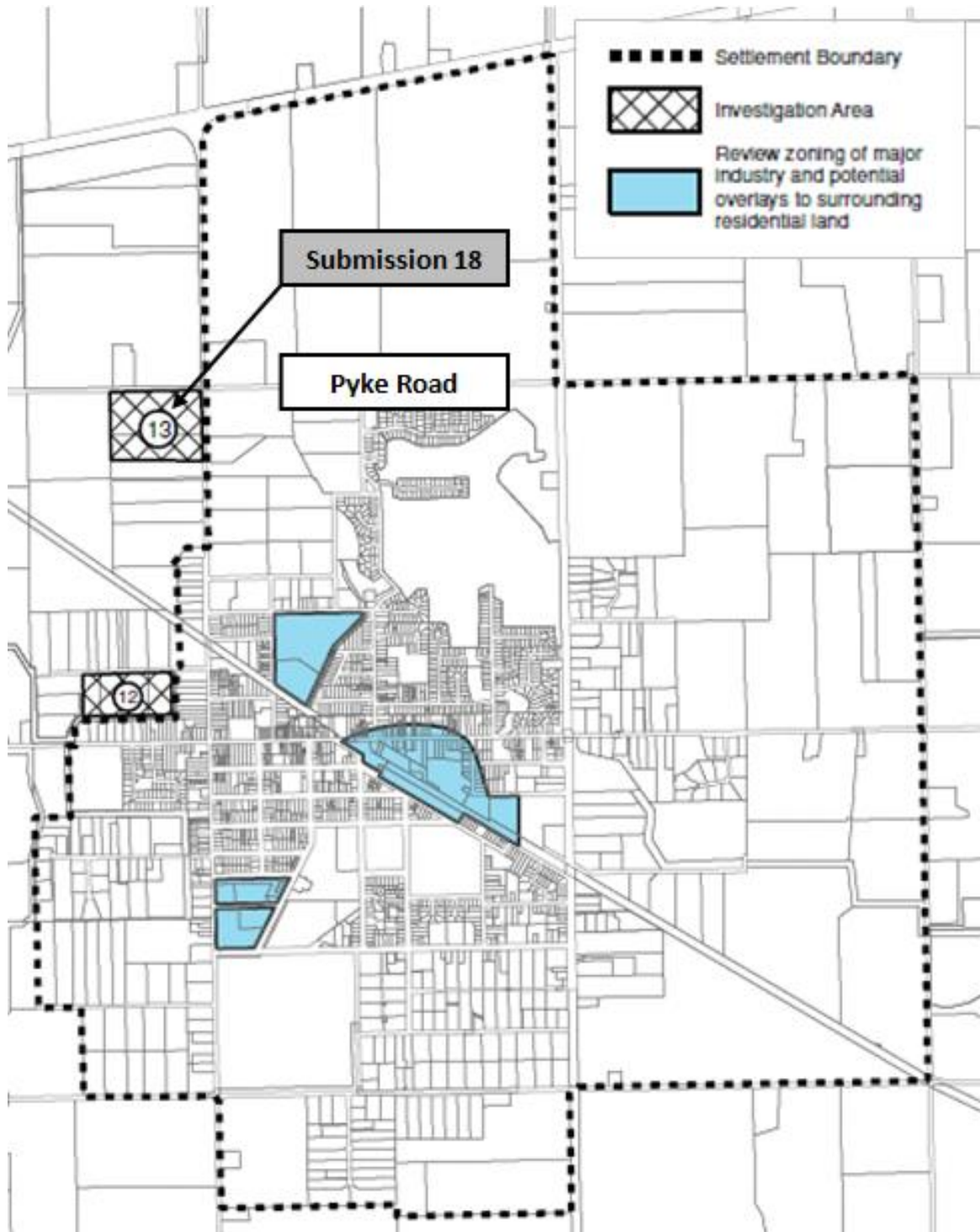


Figure Two: Proposed Tatura Industrial Framework Plan – Post-Exhibition. Submission is indicated.

## 9. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **9.4 Amendment C162 (Implementation of the Industrial Land Review, City of Greater Shepparton, 2011) - Consideration of Submissions (continued)**

#### Officers' Position at an Independent Planning Panel

Council officers request the views of the Independent Planning Panel on the following three concerns raised in submissions:

1. **Rezoning of lands at Toolamba Road, Mooroopna (Submission 3)**
2. **Application of the Design and Development Overlay at Kialla (Submission 8)**
3. **Rezoning of lands bound by Ford, Hawkins and Southdown Streets, Shepparton (Submissions 13, 14 and 16)**

Council officers request that the following changes be put to the Independent Planning Panel:

#### **4. Investigation Area 10 (Shepparton East) (Submissions 6, 9, 11, 15 and 19)**

This land is already listed as being within Investigation Area 4 at Clause 21.04 *Settlement* of the Planning Scheme as a result of Amendment C93. This amendment included the findings and recommendations of the *Greater Shepparton Housing Strategy, 2011* in the Planning Scheme. The Planning Scheme states that these lands contain a number of land use interface issues that will need to be addressed in a future investigation. This will include issues associated with present industry, potential for expansion of industrial and / or residential uses and developments, future servicing requirements and agricultural impacts.

Council officers are proposing to revise the exhibited Shepparton Industrial Framework Plan to remove the coloured underlay that identifies land for industrial expansion from all Investigation Areas but still identify lands to the east of Doyles Road as the preferred area for industrial expansion. The wording for Investigation Area 10 in Clause 21.06 *Economic Development* will be revised to reflect this as a post-exhibition change (see Attachment 4 – *Exhibition and Post-Exhibition of the Shepparton Industrial Framework Plan at Clause 21.06 Economic Development*).

#### **5. Investigation Area 11 (Lemnos) (Submission 17)**

Council officers agree that there is strategic planning merit in consolidating the existing Lemnos Industrial Precinct and that this has been given consideration in the ILR. The ILR identified lands to the south of the existing industrial site operated by Campbell Australia Pty Ltd fronting onto Lemnos North Road / Central Avenue as the "Lemnos Investigation Area" for such purposes.

This area has not been included in the study area associated with the *Shepparton Urban Stormwater Flooding Study*. Given this, Council officers have formed the view that there is merit in extending this investigation area to include all land bound by the railway line to the North, Lemnos North Road to the East, New Dookie Road to the South and the Goulburn-Murray Water Channel to the West.

Council officers are proposing to revise the boundary between Investigation Areas 10 and 11 to reflect this change. This change will also require the revision of the boundary to the existing Investigation Area 4 on two residential framework plans at Clause 21.04 *Settlement* of the Planning Scheme.

## 9. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 9.4 Amendment C162 (Implementation of the Industrial Land Review, City of Greater Shepparton, 2011) - Consideration of Submissions (continued)

The exhibited Shepparton Industrial Framework Plan and the wording for Investigation Area 11 at Clause 21.06 *Economic Development*, and the relevant residential framework plans at Clause 21.04 *Settlement* are proposed to be revised as post-exhibition changes (see Attachment 5 – *Exhibition and Post-Exhibition of the Shepparton East Framework Plan at Clause 21.04 Settlement, and Exhibition and Post-Exhibition of the Shepparton Industrial Framework Plan at Clause 21.06 Economic Development*).

#### 6. Investigation Areas at Tatura (Submission 18)

The lands identified as proposed Investigation Area 13 on the exhibited Tatura Industrial Framework Plan have been recently purchased and have been the subject of significant irrigation upgrades. These lands are unlikely to be developed for industrial purposes.

Given this, Council officers are proposing to identify those lands to the south-west corner of the Pyke and Tatura-Undera Road, included in this late submission, as the preferred location for Investigation Area 13. Officers are proposing to revise the wording for the Investigation Area at Clause 21.06 *Economic Development* to read:

*“Investigation Area 13 – South of Pyke Road. The area includes lands to the south west of the intersection of Pyke Road and the Tatura-Undera Road. They are intended to facilitate a possible small lot industrial development. Adequate buffers and separation distances from nearby residences must be considered as part of this investigation. Access to the site should be provided from Pyke Road” (see Attachment 6 – Exhibition and Post-Exhibition of the Tatura Industrial Framework Plan at Clause 21.06 Economic Development).*

#### **Council Plan/Key Strategic Activity**

The *Greater Shepparton City Council Council Plan 2013-2017* (Council Plan) includes the vision of “*a thriving economy in the food bowl of Victoria with excellent lifestyles, innovative agriculture, a diverse community and abundant opportunities*”. It also includes strategic goals around an active and engaged community, and economic prosperity.

The implementation of the ILR is consistent with the Council Plan’s vision and strategic goals. In particular, it implements the following:

*Goal 3: Economic Prosperity (Economic)*

*Objective 1: Maximise opportunities to ensure Greater Shepparton leads Victoria, retaining and attracting education and industry.*

- *‘Ensure sufficient industrial land which offers a range of options for new industry establishment is available throughout Greater Shepparton.*
- *Undertake research of industry to understand and highlight their needs and opportunities to ensure that Council has considered all options for industry attraction and retention’.*



## 9. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 9.4 Amendment C162 (Implementation of the Industrial Land Review, City of Greater Shepparton, 2011) - Consideration of Submissions (continued)

#### **Risk Management**

The primary risk associated with the planning scheme amendment is not meeting the timelines required by *Ministerial Direction No. 15 "The Planning Scheme Amendment Process"*. This Ministerial Direction requires each stage of the planning scheme amendment process to be undertaken within set timeframes.

In accordance with Ministerial Direction No. 15, Council must make a decision on the amendment within 60 business days of the closing date of submissions. Following this, an adopted amendment must be submitted to the Minister for Planning within 10 business days of the date the amendment is adopted by Council.

Council officers have requested and received an exemption from the requirements of Ministerial Direction No. 15 for this planning scheme amendment. This exemption has been granted on the basis that Council makes a decision on the amendment in the near future.

#### **Policy Considerations**

The proposed amendment does not conflict with any existing Council policies.

#### **Financial Implications**

The preparation of proposed Amendment C162 up to the exhibition stage of the planning scheme amendment process was funded through the 'Rural Planning Flying Squad' program. The costs associated with an Independent Planning Panel will need to be funded by Council unless further funding becomes available. These costs have been included in the Council Budget for the 2014-'15 financial year.

The costs associated with an Independent Planning Panel can be estimated by comparing the costs accrued for Amendment C110. Amendment C110 implemented the findings and recommendations of the *Greater Shepparton Heritage Study Stage IIB*.

The panel costs associated with this amendment amounted to \$50,220.96. In addition, legal expenses from Council's lawyers, Russell Kennedy Pty Ltd, associated with the cross-examination of objectors at the Panel Hearing amounted to \$48,253.40.

Council also incurred expenses associated with the attendance of Council's expert witness from Heritage Concepts Pty Ltd, as well as the costs associated with the preparation of expert witness statements throughout the panel process. These costs amounted to \$26,791.60.

#### **Legal/Statutory Implications**

All procedures associated with this planning scheme amendment comply with the legislative requirements of the *Planning and Environment Act 1987* (the Act). The amendment has been assessed in accordance with the Act and the Greater Shepparton Planning Scheme. The assessment is considered to accord with the *Victorian Charter of Human Rights and Responsibilities Act 2006* (the Charter). No human rights have been negatively impacted upon throughout the process.

## 9. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **9.4 Amendment C162 (Implementation of the Industrial Land Review, City of Greater Shepparton, 2011) - Consideration of Submissions (continued)**

The Charter recognises that reasonable restrictions may be placed on the use and development of land, and that there may on occasion be reasonable and acceptable offsite impacts on others. Provided these issues are properly considered, it would be a rare and exceptional case where the exercise of a planning decision in accordance with the regulatory framework is not Charter compatible.

#### **Environmental/Sustainability Impacts**

Proposed Amendment C162 is anticipated to have positive environmental and sustainability impacts for the municipality. The changes to the Planning Scheme will provide certainty for industrial activities, as well as all stakeholders involved in industrial development. The proposed amendment will increase the attractiveness and viability of industrial land use and development within Greater Shepparton.

There are no significant adverse environmental/sustainability impacts associated with this amendment.

#### **Social Implications**

The proposed amendment will generally have positive social implications by seeking to implement the findings and recommendations of the ILR. The ILR makes a number of recommendations to prevent or reduce land use conflicts between incompatible land uses.

The proposed amendment includes a number of these rezoning recommendations. The proposed rezonings aim to reduce future land use conflicts that may arise if incompatible land uses are permitted in close proximity.

The proposed amendment also proposes to apply a number of overlays to land parcels to ensure that any future buildings and works on these lands will respect the amenity of surrounding sensitive land uses.

Finally, the changes proposed to the policy contained within the Planning Scheme, specifically Clause 21.06 *Economic Development*, will assist in requiring any future industrial development to respect the amenity of surrounding sensitive land uses.

There are no significant adverse social implications associated with this amendment.

#### **Economic Impacts**

The implementation of the findings and recommendations of the ILR would be expected to deliver some economic benefit.

The proposed amendment aims to consolidate existing industrial areas, provide a greater level of protection for strategic industrial and transport assets, and identify future industrial land supply. This will provide greater certainty to all stakeholders involved in the development of industrial land. It is envisaged that this will help to attract and retain industrial land uses, investment and development by explicitly supporting industry.

There are no adverse economic impacts associated with this amendment.

## 9. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 9.4 Amendment C162 (Implementation of the Industrial Land Review, City of Greater Shepparton, 2011) - Consideration of Submissions (continued)

#### **Consultation**

The amendment was exhibited in accordance with the *Planning and Environment Act 1987* for six weeks. This included the following:

- Letters sent to owners and occupiers of land directly affected on 18 November 2014;
- Letters sent to relevant referral authorities on 18 November 2014;
- Letters sent to prescribed Ministers on 18 November 2014;
- Notice in the Victorian Government Gazette on 20 November 2014;
- Notice in the Shepparton News on 18 November 2014;
- Notice in the Tatura Guardian on 18 November 2014;
- Notice on Greater Shepparton City Council website;
- Notice on former Department of Transport, Planning and Local Infrastructure website; and
- Copy of exhibition documentation in the foyer of the Council offices at Welsford Street, Shepparton.

The exhibition period closed on 5 January 2015.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

#### **Strategic Links**

##### a) Greater Shepparton 2030 Strategy 2006

The integration of the ILR's findings and recommendations into the Planning Scheme will provide greater certainty for industrial land use and development in the future. This is consistent with the premise of the *Greater Shepparton 2030 Strategy 2006* for continued sustainable development. The amendment implements the findings of the industrial strategy and supply analysis identified as a need within the *Greater Shepparton 2030 Strategy 2006*.

##### b) Hume Regional Growth Plan 2013

The *Hume Regional Growth Plan 2013* identifies Shepparton as a key urban centre for major urban growth and development in the Hume Region. The proposed amendment and rezoning of land for industrial purposes will assist Shepparton in accommodating future growth and ensure the municipality continues "to develop its role as a business, retail and services hub for the region".

##### c) Other strategic links

Nil.

#### **Options for Consideration**

1. Endorse Council officers' position at an Independent Planning Panel Hearing for Amendment C162 to the Greater Shepparton Planning Scheme (preferred); or
2. Do not endorse Council officers' position at an Independent Planning Panel Hearing for Amendment C162 to the Greater Shepparton Planning Scheme and form an alternative position; or
3. Abandon Amendment C162 to the Greater Shepparton Planning Scheme.

#### **Conclusion**

Amendment C162 to the Greater Shepparton Planning Scheme proposes to implement the ILR.

## 9. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **9.4 Amendment C162 (Implementation of the Industrial Land Review, City of Greater Shepparton, 2011) - Consideration of Submissions (continued)**

The amendment was exhibited and nineteen submissions were received by Council. Of these, twelve requested clarification or changes to the amendment.

Amendment C162 is to be heard by an Independent Planning Panel for consideration of submissions. Council is to endorse Council officers' position at the Panel Hearing.

#### **Attachments**

1. Industrial Land Review, City of Greater Shepparton, 2011
2. Exhibited Explanatory Report for Amendment C162
3. Submissions Recorder
4. Exhibition and Post-Exhibition of the Shepparton Industrial Framework Plan at Clause 21.06 Economic Development
5. Exhibition and Post-Exhibition of the Shepparton East Framework Plan at Clause 21.04 Settlement, and Exhibition and Post-Exhibition of the Shepparton Industrial Framework Plan at Clause 21.06 Economic Development
6. Exhibition and Post-Exhibition of the Tatura Industrial Framework Plan at Clause 21.06 Economic Development

## 9. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 9.5 Events Grants Round Two 2015

#### **On disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Support Officer Investment Attraction**

**Proof reader(s): Manager Investment Attraction,  
Acting Team Leader Events and Tourism**

**Approved by: Director Sustainable Development**

#### **Executive Summary**

Greater Shepparton City Council aims to celebrate our people and our diverse region through a range of community events every year. The events supported by Council include sporting, cultural, commemorative, festive as well as annual community events.

The purpose of the Event Grants program is to provide financial assistance as well as marketing support to groups who are organising events within the Greater Shepparton municipality.

Council has previously supported through the Events Grants Program a wide range of popular community and major events such as:

- The Mad Cow Run
- The Katandra Football Netball Club - Car, Crafts and Produce Market
- The Tatura Community House Inc. – “Return of the Monster” Community Garage Sale
- The Goulburn Murray District Cub Scouts – Northern Region Club Car Race
- The Shepparton Rugby Union Club – Flavours of Polynesia

The Events Grants Program has a budget of \$40,000 over the 2014/2015 financial year and is broken into two streams of funding - small and major events grants. Small events can apply for funding of up to \$2,000 and major events can apply for funding up to \$5,000.

There are two funding rounds held each financial year. Round One 2014/2015 opened on 1 July 2014 and closed on 29 August 2014 with a total of fourteen (14) applications received on the online system, SmartyGrants. Round Two 2015/2016 opened on 6 January 2015 and closed on 6 February 2015 with twenty (20) applications received.

The applications were assessed by an internal review panel based on the approved guidelines and application process. It is to be noted that out of the twenty (20) applications three (3) applications were further considered for the Community Matching Grants and one (1) application was further considered for the Arts in the Community Grants.

It is recommended that ten (10) events be funded. All of the recommended events meet eligibility requirements and each aim to build or strengthen the Greater Shepparton community. It is to be noted that six (6) applications did not meet the required set criteria.

## 9. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 9.5 Events Grants Round Two 2015 (continued)

As outlined in the recommendation below, officers will make contact with these applicant to provide feedback to them on their applications.

#### RECOMMENDATION

1. That the Council adopt the recommendation of the Grants Assessment Panel to fund ten (10) events as detailed below to the total value of \$23,725.00 representing Round Two of the 2014/2015 Events Grants Program.
2. That officers make contact with the six (6) unsuccessful applicants to provide feedback to assist them with future applications.

No	Organisation	Event	Recommended Funding Allocation
1	Shepparton Runners Club	Shepparton Running Festival	\$3,000
2	Tatura Hall Committee	90th Birthday Commemorative Celebrations	\$2,500
3	GOTAFE	Dookie Wine Show Awards Dinner	\$625
4	Shepparton Ethnic Council	Shepparton Ethnic Council and Victoria Police Soccer Match	\$1,200
5	Shepparton High School	Open Day at Shepparton's Afghani Mosque	\$1,400
6	Merrigum Community Group	Back to Merrigum	\$2,500
7	Shepparton Agricultural Society	GVRV Rally	\$4,500
8	Shepparton Four Wheel Drive Club	MuddaKhana	\$3,000
9	Australian Burundian Community in Victoria Inc.	Burundi Community Cultural Celebrations	\$2,000
10	Shepparton Cycling Club	Lake Criterium Series	\$3,000
	<b>TOTAL</b>		<b>\$23,725.00</b>

## 9. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 9.5 Events Grants Round Two 2015 (continued)

#### Details of Each Application

##### Shepparton Runners Club

Funding Category	<b>Large Event</b>		
Event	Shepparton Running Festival		
Short event description	The Running Festival includes a marathon, half marathon, 10km, 5km and 2km distances. The festival is suited to all types of runners. Over the last couple of years the 5km distance has been a Pink Ribbon event. The marathon is organised by a committee of volunteers who are also runners.		
Who will benefit from the event	Shepparton region, the runners, retailers, not for profit organisations (Lions club of Numurkah) and Shepparton Runners Club (SRC).		
Total Event Cost	\$20,000.00	Other streams of funding	\$600.00
Requested Council Contribution	\$5,000.00	Organisation In-kind	\$0
Recommendation from the Interim assessment team	That the Shepparton Runners Club receive <b>\$3,000</b> funding from Greater Shepparton City Council for the costs associated with holding the event "Shepparton Running Festival" to be held 30 August 2015.		

##### Tatura Hall Committee

Funding Category	<b>Large Event</b>		
Event	90th Birthday Commemorative Celebrations		
Short event description	The 90th Birthday celebrations will comprise of events that will commemorate the long history of this Iconic Hall Complex in Tatura and the purposes for which it was built.		
Who will benefit from the event	The main beneficiaries of these commemorative events will be the community of Tatura, the older community members will be reminded of all the happy memories they shared in Victory Hall. The younger community members will be able to appreciate the role this Iconic Hall has played in their lives and the lives of their families. It is believed that a commemorative celebration of this nature will benefit the hall by reinvigorating the community to become active in the long term sustainability of the Hall complex.		
Total Event Cost	\$7,050.00	Organisation Cash	\$2,050.00
Requested Council Contribution	\$5,000.00	Organisation In-kind	\$0
Recommendation from the Interim assessment team	That the Tatura Hall Committee receive <b>\$2,500</b> funding from Greater Shepparton City Council for the costs associated with holding the event "90th Birthday Commemorative Celebrations" to be held 30 May 2015 and 30 September 2015.		

## 9. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 9.5 Events Grants Round Two 2015 (continued)

#### GOTAFE

Funding Category	<b>Small Event</b>		
Event	Dookie Wine Show Awards Dinner		
Short event description	Regional Wine Show Awards dinner, utilising regional produce to match a menu with award winning local wines. The dinner supports training for GOTAFE students and staff. It also attracts local residents and business, interested or involved in the Hospitality/Tourism sector.		
Who will benefit from the event	GOTAFE staff and students, regional wineries, food suppliers and supporters of the Dookie Wine Show.		
Total Event Cost	\$16,000.00	Organisation Cash	\$0
Requested Council Contribution	\$1,580.00	Organisation In-kind	\$0
Recommendation from the Interim assessment team	That GOTAFE receive <b>\$625</b> funding from Greater Shepparton City Council for the costs associated with holding the event "Dookie Wine Show Awards Dinner" to be held 15 September 2015.		

#### Shepparton Ethnic Council and Districts Inc.

Funding Category	<b>Small Event</b>		
Event	Shepparton Ethnic Council and Victoria Police Soccer Match		
Short event description	This event will be a friendly soccer match between Shepparton's Multicultural soccer community and the Victoria Police. It will be a Free community event encouraging all the community to attend.		
Who will benefit from the event	All communities will benefit through integration and team building.		
Total Event Cost	\$2,500.00	Organisation Cash	\$0
Requested Council Contribution	\$1,500.00	Organisation In-kind	\$1,000.00
Recommendation from the Interim assessment team	That Shepparton Ethnic Council and Districts Inc. receive <b>\$1,200</b> funding from Greater Shepparton City Council for the costs associated with holding the event "Shepparton Ethnic Council and Victoria Police Soccer Match " to be held between 1 September 2015 and 31 October 2015.		



## 9. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 9.5 Events Grants Round Two 2015 (continued)

#### Shepparton High School working with The Afghani Mosque

Funding Category	<b>Large Event</b>		
Event	Open Day @ Shepparton's Afghani Mosque		
Short event description	Shepparton High School students are working with leaders of the newly built Afghani Mosque to promote harmony and understanding in the Shepparton Community about our culture. Students will establish a welcoming garden area and provide free halal BBQ meat tastings at the community open day for the mosque.		
Who will benefit from the event	The whole Shepparton community will be given an opportunity to see and understand Afghani and Muslim culture and beliefs. This will create greater harmony, acceptance and tolerance of individual differences in the Shepparton community.		
Total Event Cost	\$2,775.00	Organisation Cash	\$0
Requested Council Contribution	\$2,775.00	Organisation In-kind	\$0
Recommendation from the Interim assessment team	That Shepparton High School receive <b>\$1,400</b> funding from Greater Shepparton City Council for the costs associated with holding the event "Open Day @ Shepparton's Afghani Mosque" to be held in June 2015.		

#### Merrigum Community Group Inc.

Funding Category	<b>Large Event</b>		
Event	Back to Merrigum		
Short event description	A "back to" weekend for all former Merrigum & district residents.		
Who will benefit from the event	Merrigum will benefit from the focus on the community & the number of visitors.		
Total Event Cost	\$6,820.00	Organisation Cash	\$3,000.00
Requested Council Contribution	\$3,820.00	Organisation In-kind	\$0
Recommendation from the Interim assessment team	That Merrigum Community Group Inc receive <b>\$2,500</b> funding from Greater Shepparton City Council for the costs associated with holding the event "Back to Merrigum" to be held between 21 - 23 August 2015.		

## 9. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 9.5 Events Grants Round Two 2015 (continued)

#### Shepparton Agriculture Society

Funding Category	<b>Large Event</b>		
Event	GVRV Rally		
Short event description	The 2015 GVRV Rally is a week-long assembly of Recreational Vehicle/Motor Home travelling tourists to participate in a schedule of events, based round the Heritage Festival held at Emerald Bank. They will be based at Victoria Lake Caravan Park, 2-8 September 2015.		
Who will benefit from the event	Stimulate the local economy with an large influx of tourists coming to explore, experience and sample the wide variety of local produce, shopping, sports, experiences and culture that is available here in the Greater Shepparton region.		
Total Event Cost	\$44,000.00	Other sponsorship	\$21,000.00
Requested Council Contribution	\$5,000.00	Organisation In-kind	\$0
Recommendation from the Interim assessment team	That Shepparton Agricultural Society receive <b>\$4,500</b> funding from Greater Shepparton City Council for the costs associated with holding the GVRV Rally to be held between 21 - 23 August 2015.		

#### Goulburn Valley Four Wheel Drive Club

Funding Category	<b>Large Event</b>		
Event	MuddaKhana		
Short event description	A huge one day event held at DECA in Shepparton for four wheel drive owners, competitors and enthusiasts. The event has been run on an annual basis since 2008 and attracts locals as well as people from outside Victoria.		
Who will benefit from the event	Local Four Wheel Drive owners, mud racing enthusiasts, interested people and local businesses as many interstate visitors will stay over the weekend.		
Total Event Cost	\$10,000.00	Other sponsorship	\$0
Requested Council Contribution	\$5,000.00	Organisation In-kind	\$3,000.00
Recommendation from the Interim assessment team	That Goulburn Valley Four Wheel Drive Club receive <b>\$3,000</b> funding from Greater Shepparton City Council for the costs associated with holding the event "MuddaKhana" to be held 8 August 2015.		

## 9. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 9.5 Events Grants Round Two 2015 (continued)

#### Australian Burundian Community in Victoria Inc.

Funding Category	<b>Small Event</b>		
Event	Burundi Community Cultural Celebrations		
Short event description	The event will include performances by artists from other local African communities in Shepparton as well such as the local Congolese and Sudanese. Attendees will also have an opportunity to taste free traditional Burundian foods prepared by the community.		
Who will benefit from the event	The project will benefit the Youth, Women and all other community members who will participate in different activities which will be held mostly in The City of Shepparton Leading to the Final event, such as tradition dancing rehearses, which is sharing skills between Melbourne Burundians community members and Shepparton Burundian community members.		
Total Event Cost	\$8,500.00	Other sponsorship	\$2,500.00
Requested Council Contribution	\$2,000.00	Organisation In-kind	\$5,000.00
Recommendation from the Interim assessment team	That Australian Burundian Community in Victoria Inc. receive <b>\$2,000</b> funding from Greater Shepparton City Council for the costs associated with holding the event "Burundi Community Cultural Celebrations " to be held 4 July 2015.		

#### Shepparton Cycling Club

Funding Category	<b>Large Event</b>		
Event	Lake Criterium Series		
Short event description	The lake criteriums began in January 2013 and were born from a desire to bring racing from local back roads into the heart of Shepparton in order to create a greater interest in competitive cycling in the region therefore promoting our club and building membership.		
Who will benefit from the event	The event will promote cycling as a sport to people of all ages.		
Total Event Cost	\$25,000.00	Other sponsorship	\$0
Requested Council Contribution	\$5,000.00	Organisation In-kind	\$0
Recommendation from the Interim assessment team	That Shepparton Cycling Club receive <b>\$3,000</b> funding from Greater Shepparton City Council for the costs associated with holding the event "Lake Criterium Series" to be held from 24 October 2015 to 26 March 2016.		

## 9. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **9.5 Events Grants Round Two 2015 (continued)**

#### **Background**

Greater Shepparton City Council has provided two types of events grant funding to community groups for over a decade. The event funding is only available to not-for-profit organisations or organisations that have successfully obtained an auspice. Organisations that have previously been funded by Council and have failed to comply with the financial, project monitoring will not be funded under the current guidelines and organisations are only eligible for one allocation of funding in any given financial year.

In July 2013 Council adopted a new program for monitoring and evaluating all grants and sponsorship. SmartyGrants was implemented and after consultation with staff and community groups the first rounds from each Department were available to receive applications online.

Round Two of the Events Funding opened on 6 January 2014 following the second Grants Information Session held at the Mooroopna Community Hub which was well attended by various community groups and included the following topics:

- Online Funding Process
- Council Expectations
- Event Guidelines
- Event Planning/Management
- Acquittals

The Events Grants applications are assessed in two rounds annually, with the first round closing at the end of July each year and the second round closing in February each year.

A total of twenty (20) applications were submitted for the Round Two Small and Major Event Grants with six (6) applications having to be declined as they did not meet the set criteria. These six (6) applicants will be contacted and provided with feedback which will assist them with future applications. In some cases, the Events Grants Assessment Panel identifies applicants that are more suited to one of Council's other grant programs and in this instance, three (3) applications were referred internally to the Community Matching Grants and one (1) application was further considered for the Arts in the Community Grants.

A cross department assessment team has been developed to improve the assessment of applications.

The team consists of the following five (5) members:

- Grants Coordinator
- Investment Attraction Support Officer
- Systems Services Coordinator
- Acting Team Leader Tourism and Events
- Strategic Planner

Other major event sponsorship is available via the Investment Attraction department for annual hallmark and significant events as well as attraction event funding. These sponsorship funds are separate to the Events grants application.

## 9. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 9.5 Events Grants Round Two 2015 (continued)

#### **Major Events Sponsorship**

The major events funding program is for sponsorship requests \$2,000-\$5,000 for event organisers. The major event sponsorship application will need to address key criteria in detail on the following areas:

- Background of the organisation/club
- Background of the proposed event
- Event criteria:
  - Economic impact
  - Social benefit
  - Strategic benefit
  - Environmental impact
- Event budget
- Greater Shepparton City Council recognition
- Post event evaluation

#### **Small Events Sponsorship**

The small event funding program is for sponsorship requests of between \$500 and \$2,000 for event organisers. The event sponsorship application will be required to address key criteria in the following areas:

- Event and organising group
- Participants/accompanying partners and spectators
- Community participation
- Events capacity for sustainability and growth
- Marketing advertising and promotion
- Events budget
- Greater Shepparton City Council recognition

#### **Events Grant Funding Objectives:**

As per the Events Grant Funding Guidelines the program objectives are listed below.

- **Event stimulation:** To increase visitation and event tourism to the Greater Shepparton area.
- **Economic benefits:** To maximise the economic benefits to our community from scheduled festivals, cultural events business events, major events and sporting activities
- **Event tourism to the region:** To sustainably build the profile of events in the region to attract visitors from outside the local area and to sustainably build the volume and yield of the region's tourism products.
- **Regional profile:** To generate interest and lift the profile, brand and reputation of Greater Shepparton throughout Victoria, Australia and internationally.
- **Development and Enhancement of Events:** To provide appropriate resources and advice to assist in the facilitation and enhancement of the regions events and create an environment for innovation and creation within the municipality.
- **Education:** To develop general public and community awareness and understanding about the benefit of tourism and create tourism opportunities in the region.
- **Social Benefits:** To build social relationships for our culturally diverse region by fostering and strengthening supportive inclusions between individuals and diverse groups.

## 9. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 9.5 Events Grants Round Two 2015 (continued)

- **Wellbeing:** Encourage groups/organisations to deliver events that contribute to the well-being of the Greater Shepparton community.
- **Celebration:** To encourage a diverse range of events to celebrate the tourism product strengths in the region.
- **Capacity Building:** Help develop event coordination skills of the Greater Shepparton Community.

#### Council Plan/Key Strategic Activity

The Greater Shepparton City Council Plan 2013 – 2017:

- **Goal 1:** Active and Engaged Communities
  - Ensure liveability options are always considered in our decision making activities
- **Goal 2:** Enhancing the Environment
  - Ensure the environment is a major priority in planning for the future
- **Goal 4:** High Performing Organisation
  - Develop stronger relationships between Council and State and Federal Governments, local Government sector and non-government partnerships to enhance the position of Greater Shepparton City Council.

#### Risk Management

Consideration has been given to risk management issues during the assessment of all applications for funding support.

Risks	Likelihood	Consequence	Rating	Mitigation Action
Financial – Insurance Claims	E	3	Low	Ensure successful applicant has a current insurance policy/certificate
Strategic – Emergency / catastrophes	E	2	Moderate	Ensure successful applicant has an Emergency Response Plan
Operations – OH&S	C	3	Moderate	Ensure a Risk Management Plan has been undertaken prior to each event
Operations – Infrastructure	D	3	Moderate	Ensure all Council equipment and infrastructure has been checked and is in safe working order prior to distribution for event
Other – Reputational Risk	D	3	Moderate	Ensure the funding Agreement has been signed off by grant recipient

## 9. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 9.5 Events Grants Round Two 2015 (continued)

#### **Policy Considerations**

There are no conflicts with existing Council policy.

#### **Financial Implications**

	2014/2015 Approved Budget for this proposal*\$	Funds previously committed in 2014/2015 (Round One)	Funds requested in 2014/2015 budget (Round Two)	Balance remaining from budget allocation
Small / Major Events	\$40,000.00	\$12,275.00	\$23,725.00	\$4,000.00

\* Amount shown in this column may equal one line item in budget or maybe a component of one budget line item.

#### **Legal/Statutory Implications**

All events grants applicants must comply with planning, building and health legislative and statutory requirements prior to commencement of events and/or release of the Council's funds.

#### **Environmental/Sustainability Impacts**

There is an opportunity for the inclusion of an Environmental/Sustainability Impacts Clause to be included in both the initial application as well as the Events Grants Funding Agreement so that compliance from the successful Grant recipient is achieved and that environmental impacts are considered.

#### **Social Implications**

Events sponsored by Council are aimed at increasing opportunities for the community to come together as a whole, fostering community pride and esteem.

#### **Economic Impacts**

Community events funded by Council have in the past seen an increased visitation and overnight stays with participants of the events, organisers, families and spending more time in the Greater Shepparton region over the course of events. Retail stores, local speciality stores as well as cafes and restaurants have also reported a positive economic impact during these times.

#### **Consultation**

The Grants Working Group have successfully organised community information evenings and workshops to educate and inform the public about what Council Grants are available as well as how to write and submit an online applications. There are a number of Grants Administrators throughout Council who are available at all times to answer and meet with members of the community to discuss future applications and events.

## 9. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 9.5 Events Grants Round Two 2015 (continued)

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Ensure that the information about the application process was widespread	Media Release Website Social media
Consult	Council staff available to consult, in person or via telephone or email to all community groups	Meetings with applicants Community Workshops Community Information Sessions
Involve	Recreation Program and Services Coordinator to provide assistance to community groups	Consultation on an individual basis with the application process
Collaborate	Community groups will be responsible for the planning and implementation of projects.	Successful applicants will drive their own initiatives.
Empower	Whilst decision making regarding the successful grant applications is made by Council, community groups will be responsible for the planning and implementation of projects.	Community groups will drive the delivery of their events with the assistance of the Events Team.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

#### Strategic Links

##### a) Greater Shepparton 2030 Strategy

2.3.2. Community Life

2.4.4. The Need to Grow

3.2 Supporting Principles

4.3.4 The Municipality is More Attractive

4.3.9 The Municipality is Culturally Active

##### b) Other strategic links

Council Plan 2013 – 2017

Goal 1 – Active and Engaged Communities (Social)

#### Options for Consideration

The Councillors can determine to fund the events as per the recommendation of the assessment panel. Alternatively, the Councillors can determine to fund a combination of events and decline others, or not to fund any events.

#### Conclusion

The applications for funding through the Events Funding Round Two 2014/2015 were reviewed by an internal Assessment Panel and they have recommended that the above ten (10) applications be funded. The events meet eligibility requirements for the Events Grants Guidelines. Council Officers will continue to work with the unsuccessful applicants to ensure that future applications will meet the requirements and eligibility of the Event Grants Program.

#### Attachments

Nil



## 10. ASSEMBLIES OF COUNCILLORS

### 10.1 Assemblies of Councillors

Record in accordance with section 80A(1) of the *Local Government Act 1989*

Positive Ageing Advisory Committee Meeting - 12 December 2014		
Councillors	Cr Summer	
Officers:	Kendall Grace, Louise Dwyer	
Matter No.	Matters discussed	Councillors Present for Discussion
1	Homelessness in Shepparton	Cr Summer
2	Fall from tripping hazard in Fryers Street	Cr Summer
3	Driving Assessment	Cr Summer
4	Footpath obstruction	Cr Summer
5	Feedback form PAAC members including; <ul style="list-style-type: none"> <li>• Uneven footpaths in municipality</li> <li>• Thank you to Council for financial support for Christmas for those alone</li> <li>• Feedback from travel training seminar</li> <li>• Free travel offer from PTV</li> <li>• Thanked PAAC for support for World Elder Abuse Awareness Day</li> <li>• Upgrade needed on pedestrian crossing</li> <li>• Safety concerns at Queens gardens toilet</li> <li>• Forward planning for PAAC</li> </ul>	Cr Summer
6	U3A update	Cr Summer
Conflict of Interest Disclosures		
Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil.	

**10. ASSEMBLIES OF COUNCILLORS**
**10.1 Assemblies of Councillors (continued)**

<b>Disability Advisory Committee Meeting - 19 December 2014</b>		
Councillors	Cr Summer	
Officers:	Louise Dwyer, Kendall Grace, Amanda Tingay, Bernie Ezeokoli, Brendan Walsh	
<b>Matter No.</b>	<b>Matters discussed</b>	<b>Councillors Present for Discussion</b>
1	Sports Precinct update	Cr Summer
2	International Day of People with a Disability	Cr Summer
3	Sprinklers at Vic Park Lake access barrier	Cr Summer
4	Pedestrian access along Wyndham Street	Cr Summer
5	Designated Accessible Parking Bay Sub-committee report	Cr Summer
6	Safer Community Advisory Committee update	Cr Summer
7	Good Access Good Business kit	Cr Summer
8	Shepparton Sailability	Cr Summer
9	Presentation to retiring DAC members	Cr Summer
<b>Conflict of Interest Disclosures</b>		
<b>Matter No.</b>	<b>Names of Councillors who disclosed conflicts of interest</b>	<b>Did the Councillor leave the meeting?</b>
	Nil.	

**10. ASSEMBLIES OF COUNCILLORS**
**10.1 Assemblies of Councillors (continued)**

<b>Positive Ageing Advisory Committee Meeting – 13 February 2015</b>		
Councillors	Cr Summer	
Officers:	Kendall Grace, Janet Brandreth	
<b>Matter No.</b>	<b>Matters discussed</b>	<b>Councillors Present for Discussion</b>
1	Unsafe lighting	Cr Summer
2	No lights near McDonald/Archer Street	Cr Summer
3	Trip hazard along Fryers Street – recent fall	Cr Summer
4	Turning light requested Benalla Rd/Florence St	Cr Summer
5	Getting There Network training	Cr Summer
6	Lack of toilets in Mooropna	Cr Summer
7	Fruit fly concerns	Cr Summer
8	U3A update	Cr Summer
9	Community Safety Meeting update	Cr Summer
<b>Conflict of Interest Disclosures</b>		
<b>Matter No.</b>	<b>Names of Councillors who disclosed conflicts of interest</b>	<b>Did the Councillor leave the meeting?</b>
	Nil	

**10. ASSEMBLIES OF COUNCILLORS**
**10.1 Assemblies of Councillors (continued)**

<b>Disability Advisory Committee Meeting – 13 February 2015</b>		
Councillors	Cr Summer	
Officers:	Kendall Grace, Brendan Walsh	
<b>Matter No.</b>	<b>Matters discussed</b>	<b>Councillors Present for Discussion</b>
1	Introduction to new DAC members	Cr Summer
2	Designated Accessible Parking Bay Sub-committee report	Cr Summer
3	Valley Sport - GV Stars update	Cr Summer
4	Exeloo Toilets concern for people with a Mental Illness	Cr Summer
5	Tactile bank notes	Cr Summer
6	Enabling Women's Committee	Cr Summer
<b>Conflict of Interest Disclosures</b>		
<b>Matter No.</b>	<b>Names of Councillors who disclosed conflicts of interest</b>	<b>Did the Councillor leave the meeting?</b>
	Nil	

**10. ASSEMBLIES OF COUNCILLORS**
**10.1 Assemblies of Councillors (continued)**

<b>Councillor Briefing Session – 7 April 2015</b>		
<b>Councillors</b>	Cr Patterson (Chair), Cr Summer, Cr Adem, Cr Houlihan, Cr Oroszvary and Cr Polan.	
<b>Officers:</b>	Gavin Cator, Steve Bowmaker, Johann Rajaratnam, Kaye Thomson, Chris Teitzel, Heath Chasemore, Matthew Jarvis and Rebecca Bertone (not all officers were present for all items)	
<b>Matter No.</b>	<b>Matters discussed</b>	<b>Councillors Present for Discussion</b>
1.	Off Leash Dog Park – Trial Results	Cr Patterson (Chair) Cr Summer Cr Adem Cr Houlihan Cr Oroszvary Cr Polan
2.	Deakin Reserve Advisory Committee	Cr Patterson (Chair) Cr Summer Cr Adem Cr Houlihan Cr Oroszvary Cr Polan
3.	2015/2016 Operating Budget Review	Cr Patterson (Chair) Cr Summer Cr Adem (partial) Cr Houlihan Cr Oroszvary Cr Polan
4.	Petition – Craigmuir Lake	Cr Patterson (Chair) Cr Summer Cr Adem Cr Houlihan Cr Oroszvary Cr Polan
5.	Animal Management Program	Cr Patterson (Chair) Cr Summer Cr Adem Cr Houlihan Cr Oroszvary Cr Polan
<b>Conflict of Interest Disclosures</b>		
<b>Matter No.</b>	<b>Names of Councillors who disclosed conflicts of interest</b>	<b>Did the Councillor leave the meeting?</b>
	Nil	

**10. ASSEMBLIES OF COUNCILLORS**
**10.1 Assemblies of Councillors (continued)**

Heritage Advisory Committee – 13 April 2015		
Councillors	Cr Houlihan	
Officers:	Michael MacDonagh, Lynette Bolitho	
Matter No.	Matters discussed	Councillors Present for Discussion
3	Grants	Cr Houlihan
4	Confirmation of Meeting Minutes	Cr Houlihan
5	Draft <i>Greater Shepparton Heritage Strategy 2015-2019</i>	Cr Houlihan
6	Strategic Work Program	Cr Houlihan
7	Information Purposes – Michael MacDonagh	Cr Houlihan
8	Information Purposes – Deborah Kemp	Cr Houlihan
9	Active Planning Permits	Cr Houlihan
10	<i>Greater Shepparton Heritage Study Stage IIC: Rural</i>	Cr Houlihan
11	Short Discussion Session	Cr Houlihan
12	General	Cr Houlihan
Conflict of Interest Disclosures		
Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil	

## 10. ASSEMBLIES OF COUNCILLORS

### 10.1 Assemblies of Councillors (continued)

<b>Councillor Briefing Session – 14 April 2015</b>		
Councillors	Cr Patterson (Chair), Cr Summer (Chair), Cr Adem, Cr Houlihan, Cr Polan and Cr Ryan.	
Officers:	Gavin Cator, Steve Bowmaker, Johann Rajaratnam, Kaye Thomson, Chris Teitzel, Marilyn Howley, Darren Buchanan, Malcolm Styles, Matthew Jarvis, Ian Boyle, Michael MacDonaugh, Colin Kalms, Sharlene Still and Rebecca Bertone (not all officers were present for all items)	
<b>Matter No.</b>	<b>Matters discussed</b>	<b>Councillors Present for Discussion</b>
1.	Shepparton East Drainage Scheme	Cr Patterson (Chair) Cr Summer Cr Adem Cr Houlihan (partial) Cr Polan Cr Ryan (partial)
2.	2014-2015 March Quarter Budget Review	Cr Patterson (Chair) Cr Summer Cr Adem Cr Houlihan Cr Polan Cr Ryan
3.	2015-2016 Budget Review	Cr Patterson (Chair) Cr Summer Cr Adem Cr Houlihan Cr Polan Cr Ryan
4.	Greater Shepparton Heritage Advisory Committee – Nomination of Community Representatives	Cr Summer(Chair) Cr Houlihan Cr Polan Cr Ryan
5.	Greater Shepparton Heritage Advisory Committee – Annual Report 2014	Cr Patterson (Chair) (partial) Cr Summer (Chair) Cr Houlihan (partial) Cr Polan Cr Ryan
6.	Combined Planning Scheme Amendment and Planning Permit	Cr Patterson (Chair) Cr Summer Cr Adem (partial) Cr Polan Cr Ryan
7.	Rate Capping	Cr Patterson (Chair) Cr Summer Cr Adem Cr Polan Cr Ryan

<b>10. ASSEMBLIES OF COUNCILLORS</b>
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**10.1 Assemblies of Councillors (continued)**

Matter No.	Matters discussed	Councillors Present for Discussion
8.	Review of Draft Agenda	Cr Patterson (Chair) Cr Summer Cr Adem Cr Polan
9.	Public Toilets	Cr Patterson (Chair) Cr Summer Cr Adem Cr Ryan
10.	Master Plans Policy	Cr Patterson (Chair) Cr Summer Cr Adem Cr Ryan
<b>Conflict of Interest Disclosures</b>		
Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil.	

<b>Councillor Briefing Session – 21 April 2015</b>		
Councillors	Cr Patterson (Chair), Cr Summer ,Cr Adem, Cr Houlihan, Cr Polan and Cr Ryan.	
Officers:	Gavin Cator, Steve Bowmaker, Johann Rajaratnam, Kaye Thomson, Chris Teitzel, Geraldine Christou, Paris McDougal, Rohan Sali, Colin Kalms, Ian Boyle, Fiona LeGassick and Rebecca Bertone (not all officers were present for all items)	
Matter No.	Matters discussed	Councillors Present for Discussion
1.	Capital Budget Review	Cr Patterson (Chair) Cr Summer Cr Adem Cr Houlihan Cr Polan Cr Ryan (partial)
2.	Events Grants Round Two – 2015	Cr Patterson (Chair) Cr Summer Cr Adem Cr Houlihan Cr Polan Cr Ryan



**10. ASSEMBLIES OF COUNCILLORS**
**10.1 Assemblies of Councillors (continued)**

<b>Matter No.</b>	<b>Matters discussed</b>	<b>Councillors Present for Discussion</b>
3.	Shepparton East Drainage Scheme	Cr Patterson (Chair) Cr Summer Cr Adem Cr Houlihan Cr Polan Cr Ryan
4.	Amendment C175 (Numurkah Road Service Station) – Adoption of an Amendment to the Greater Shepparton Planning Scheme	Cr Patterson (Chair) Cr Summer Cr Adem Cr Houlihan Cr Polan Cr Ryan
5.	Passenger Rail	Cr Patterson (Chair) Cr Summer Cr Adem Cr Houlihan Cr Polan Cr Ryan
6.	Waste Education / Transfer Stations	Cr Patterson (Chair) Cr Summer Cr Adem Cr Houlihan Cr Polan Cr Ryan
7.	Marketing Strategy	Cr Patterson (Chair) Cr Summer Cr Adem Cr Houlihan Cr Polan Cr Ryan
8.	Development Hearings Panel	Cr Patterson (Chair) Cr Summer Cr Adem Cr Houlihan Cr Polan Cr Ryan
9.	Land Acquisition	Cr Patterson (Chair) Cr Summer Cr Adem Cr Houlihan Cr Polan Cr Ryan

<b>10. ASSEMBLIES OF COUNCILLORS</b>
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**10.1 Assemblies of Councillors (continued)**

<b>Conflict of Interest Disclosures</b>		
<b>Matter No.</b>	<b>Names of Councillors who disclosed conflicts of interest</b>	<b>Did the Councillor leave the meeting?</b>
	Nil	

<b>RiverConnect Implementation Advisory Committee Meeting – 22 April 2015</b>		
<b>Councillors</b>	Cr Patterson (Chair)	
<b>Officers:</b>	Greg McKenzie, Bonny Schnorrenberg, Renee Ashmore	
<b>Matter No.</b>	<b>Matters discussed</b>	<b>Councillors Present for Discussion</b>
2.1	RiverConnect overview – presentation to Suzanna Sheed	Cr Patterson (Chair)
2.2	RiverConnect Memorandum of Understanding - signing	Cr Dennis Patterson
<b>Conflict of Interest Disclosures</b>		
<b>Matter No.</b>	<b>Names of Councillors who disclosed conflicts of interest</b>	<b>Did the Councillor leave the meeting?</b>
	Nil.	

<b>10. ASSEMBLIES OF COUNCILLORS</b>
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**10.1 Assemblies of Councillors (continued)**

<b>Councillor Briefing Session – 28 April 2015</b>		
Councillors	Cr Patterson (Chair), Cr Summer ,Cr Adem, Cr Houlihan, Cr Oroszvary, Cr Polan and Cr Ryan.	
Officers:	Gavin Cator, Steve Bowmaker, Johann Rajaratnam, Kaye Thomson, Chris Teitzel, Geraldine Christou, Rohan Sali, Anthony Nicolaci, Mel Sporry and Sharlene Still (not all officers were present for all items)	
Matter No.	Matters discussed	Councillors Present for Discussion
1.	Investment Attraction Events Presentation	Cr Patterson (Chair) Cr Summer Cr Adem Cr Houlihan Cr Oroszvary Cr Polan Cr Ryan
2.	Arcadia Recreation Reserve Draft Master Plan	Cr Patterson (Chair) Cr Summer Cr Adem Cr Houlihan Cr Oroszvary Cr Polan Cr Ryan
3.	Exercise of Delegations Policy	Cr Patterson (Chair) Cr Summer Cr Adem Cr Houlihan Cr Oroszvary Cr Polan Cr Ryan
4.	Draft 2015/2016 Budget	Cr Patterson (Chair) Cr Summer Cr Adem Cr Houlihan Cr Oroszvary Cr Polan Cr Ryan
<b>Conflict of Interest Disclosures</b>		
Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil.	

**10. ASSEMBLIES OF COUNCILLORS**
**10.1 Assemblies of Councillors (continued)**

Heritage Advisory Committee - 4 May 2015		
Councillors:	Cr Houlihan	
Officers:	Michael MacDonagh, Lynette Bolitho	
Matter No.	Matters discussed	Councillors Present for Discussion
3	Confirmation of Meeting Minutes	Cr Houlihan
4	Cultural Heritage Awards 2015	Cr Houlihan
5	Draft <i>Greater Shepparton Heritage Strategy 2015-2019</i>	Cr Houlihan
6	Strategic Work Program	Cr Houlihan
7	Information Purposes – Michael MacDonagh	Cr Houlihan
8	Information Purposes – Deborah Kemp	Cr Houlihan
9	Active Planning Permits	Cr Houlihan
10	<i>Greater Shepparton Heritage Study Stage IIC: Rural</i>	Cr Houlihan
11	Short Discussion Session	Cr Houlihan
12	General	Cr Houlihan
Conflict of Interest Disclosures		
Matter No.	Nil	

**RECOMMENDATION**

That the report on Assemblies of Councillors be noted.

## 11. TABLED MOTIONS

Nil Received

## 12. REPORTS FROM COUNCIL DELEGATES TO OTHER BODIES

### 12.1 Report from Cr Summer - 2015 Waste Avoidance and Resource Recovery Conference

As a joint funding initiative between 'Greater Shepparton City Council' (GSCC) and the 'Goulburn Valley Waste and Resource Recovery Group' (GVWRRG), a few board members and Council staff were sent to Coffs Harbour for the 'Waste Avoidance and Resource Recovery Conference', myself included. Proceedings were jam-packed into a two day educational tour that included keynote industry experts, workshops and infrastructure providers from across Australia and beyond. Welcomed by Mayor Denise Knight the event started in a welcoming and jovial way. Far more effective to learn and retain information when outside your comfort zone and Coffs was a magnificent backdrop that reminded everyone how important it is to look after your backyard. Topics of interest for me were landfill, organics and C&I waste.

GSCC is set to open a new landfill (Cosgrove3) by 2018 so it was interesting to learn how landfill management and laws are applied in other States and in Europe. Landfill can be a risky, problematic and convoluted process and it seems the key driver in getting things to run smoothly is adequate public consultation, which streamlines approvals. There are stringent parameters around State significant projects, such as the need for a waterway/environmental impact statement, accessibility report, construction plan, operational plan, and so forth. Dispute resolution is an essential clause that must be included in the contract.

Participants at the conference were shown drone demonstrations, which are used by Logan City Council for accurate volumetric surveying. With drone technology, the landfill site is mapped and projections made around tonnage capacity and leachate flow.

Organics is a topic relevant to our region. Audits reveal 40% of most landfills are putrescible waste, which leads to problems concerning methane gas emissions, odour and leachate. Organic technology harvests green waste and turns it into useful compost. On the back of Moira's success, GSCC is poised to begin a compulsory organics service and kitchen caddie bin provision. Moira was represented by Sally Rice and John Mangan who spoke about their full organics roll out in December 2014. Moira residents were given an 8L kitchen caddie bin and 150 compostable bags. Over 4 months, contamination was 0.55% on average, which is exceptionally low and (following an influx of inquiries) the program has been well received by residents.

Commercial and industrial waste is important to GVWRRG board members because it is written into our terms of reference. Organics in cafe's, restaurants and hospitals is a largely untapped and valuable diversion stream that could potentially reduce organics to landfill by 20%. A question from the floor asked if C&I diversion could be mandated, but seems education is preferable to enforcement.

Jacqui Murray spoke about 'Environmental Ambassadors' visiting each business and auditing ways to decrease waste cost. Challenges are that businesses don't see waste management as one of their core activities, but owners became more receptive when spoken to in financial terms.

## 12. REPORTS FROM COUNCIL DELEGATES TO OTHER BODIES

### **12.1 Report from Cr Summer - 2015 Waste Avoidance and Resource Recovery Conference (continued)**

Community behaviour is difficult to change, but a case study in Bankstown had some success in reducing park litter. They trialed a myriad of options and kept a control group for baseline data. Shiny new waste bins and stickers as prompts didn't seem to work, life sized signs of people putting litter in the bin had marginally more success (but was subject to repeat vandalism), physically handing out litter bags to people in the park worked better again, but the most effective method (reduced litter by 60%) was asking visitors to sign a pledge - this could then be photographed and placed on a board in the park.

Doug McKenzie-Moor taught similar methodology at the 'Community Based Social Learning' course and these can be applied to any situation; such as not walking your dog off lead at Victoria Park Lake, encouraging people to buy local, or enlisting repeat attendance at 'get fit' initiatives.

Another well documented driver in behaviour change is childhood early learning. EnviroCom offers books and CDs to kindergartens as 'resource kits'. Case studies show 25% of families began separating organics at home within 6 months, which successfully diverted around 4000 tonnes of putrescible waste. Another pleasing outcome is those families who began recycling, also tackled other sustainability/waste issues, such as efficient heating, turning off lights etc. -

<http://www.envirocom.com.au/category/case-studies/>

A few Councils tackled the issue of asbestos, which is always problematic, particularly in the 'asbestos belt' of NSW. Holroyd City Council built a website that answers all common household questions around disposal and regulations of asbestos. Of course, NSW differs to Victoria, but they do try to be generic Council based as possible -

<http://www.asbestosanswers.com.au/>

NSW differs in how they spend their waste levy. Chatter from the floor indicated NSW use levy funds for undiluted waste initiatives. Victoria however, doesn't necessarily spend the levy on waste and resource recovery. We also have a much lower levy, whereas NSW want to increase their levy again by \$1-2 per tonne.

It was a worthwhile conference and a great chance to network with existing and new contacts. The venue and content was ideal, so I'd highly recommend the trip to anyone interested in waste.

#### **RECOMMENDATION**

That Cr Summer's report on the 2015 Waste Avoidance and Resource Recovery Conference be noted.

### 13. REPORTS FROM SPECIAL COMMITTEES AND ADVISORY COMMITTEES

#### 13.1 Cr Houlihan's Report on Special Committees and Advisory Committees

Name of Committee	Date of Meeting Attended	Key Items
Deakin Reserve Advisory Committee	8/04/2015	<ul style="list-style-type: none"> <li>• Arena in first class condition at time of handover from cricket to football</li> <li>• New section of aluminium seating along South Western boundary</li> <li>• The old Grandstand Plaque has been located. It is being cleaned and will be placed on front of grandstand</li> <li>• Pathway to Disability accessible area in Western Stand is being redesigned.</li> </ul>
Greater Shepparton Heritage Advisory Committee	13/4/2015	<ul style="list-style-type: none"> <li>• Committee supported plans to restore and maintain Calder Woodburn Memorial Avenue along GV Hwy</li> <li>• GS Heritage Study Stage 2C- Rural Theme: 60-80 places have been nominated and a citation report on each is now being prepared.</li> <li>• 'Tirana Walk' mural: Lions Club of Shepparton Inc have offered to fund the assessment and conservation works for this mural</li> <li>• Master Class on 'Toolamba Junction' (talk and photos) by Committee member Geoff Maynard</li> </ul>
Australian Botanic Gardens Shepparton Special Committee	22/04/2015	<ul style="list-style-type: none"> <li>• ABGS Committee will write to local Service and other clubs to request donation of \$4,900 to purchase the Detheridge Wheel sculpture (currently on loan) made by local artist Tank.</li> <li>• Three members attended a one day conference in Bendigo. Main focus was on how to build, maintain, display and record plant collections.</li> <li>• The ABGS Friends Volunteers Group reported on progress of the 'Long-neck turtle' garden which they are funding and building near the entrance</li> </ul>

#### RECOMMENDATION

That the report from Cr Houlihan on Special Committees and Advisory Committees be noted.

#### Attachments

Nil

**14. NOTICE OF MOTION, AMENDMENT OR RESCISSION**

Nil Received

**15. DOCUMENTS FOR SIGNING AND SEALING**

Nil Received



## 16. COUNCILLOR ACTIVITIES

### 16.1 Councillors Community Interaction and Briefing Program

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989*, Council officers and others who are contracted to provide advice or services to the Council must disclose any conflicts of interests they have before any advice they provide is considered. Disclosures must be in writing, to the Chief Executive Officer and must specify the type and nature of the conflict.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Councillors' Community Interaction and Briefing Program**

From 1 April to 30 April, some or all of the Councillors have been involved in the following activities:

##### **Cr Dennis Patterson**

- Parade of Nations | Jnr Davis & Fed Cup Tennis
- LaTrobe University | Graduation Ceremony
- Community Celebration for the Completion of the Cosgrove Stock & Domestic Pipeline
- Meeting with NTR & Victoria
- Visit of Shepparton Stadium | Greater Shepparton Basketball Association
- Shepp Swans Presidents Luncheon
- Morning Tea | Junior Davis & Federation Cup
- Goulburn Valley Chronic Pain Support Group | Living With Pain
- Regional Cities Victoria | April 2015 Meeting
- Pilot Program Meeting with Chris Lowe
- 2015 Cultural Heritage Awards Ceremony
- Probus Club of Mooroopna | Information Day
- Aquamoves | Site Visit & Discussion for Councillors & Executive
- Murray Darling Association - Region 2 Meeting | Welcome by the Mayor
- Goulburn Valley Grammar School | ANZAC Service Ceremony
- Shepparton RSL Sub Branch | ANZAC Day Service
- Tallygaroopna Soldiers Memorial | ANZAC Day Remembrance and Historical Display
- The Back To Earth Initiative | An Evening with Dr Karl Kruszelnicki
- 'All Aboard Shepparton' Launch

##### **Cr Fern Summer**

- LaTrobe University | Graduation Ceremony
- Shepparton Interfaith Network | Is the Just War Teaching Relevant Today?
- WOW Women | Empower, Inspire, Succeed
- Australian Botanic Gardens | Site Visit for Councillors & Executive
- Aquamoves | Site Visit & Discussion for Councillors & Executive
- Shepparton RSL Sub Branch | ANZAC Day Service
- Tallygaroopna Soldiers Memorial | ANZAC Day Remembrance and Historical Display
- The Back To Earth Initiative | An Evening with Dr Karl Kruszelnicki
- 'All Aboard Shepparton' Launch
- Filming Advertisement for All Aboard Campaign
- Family Violence in Multicultural Communities Meeting
- Meeting with Carrillo Ganter | Shepparton Art Museum
- Technical Tour of Waste Management Infrastructure |GVWC

## 16. COUNCILLOR ACTIVITIES

### **16.1 Councillors Community Interaction and Briefing Program (continued)**

#### **Cr Dinny Adem**

- 2015 Cultural Heritage Awards Ceremony
- MAV | Rural and Regional Mayors, CEOs and MAV Representatives Forum
- Melbourne Hebrew Congregation | Centenary of ANZAC Event
- Merrigum Historical Society | ANZAC Day Commemoration Service
- ANZAC Day Commemorative Service
- The Back To Earth Initiative | An Evening with Dr Karl Kruszelnicki

#### **Cr Jenny Houlihan**

- LaTrobe University | Graduation Ceremony
- 50th Anniversary of the Establishment of the Sir Andrew and Lady Fairley Foundation | Governor of Victoria
- Pilot Program Meeting with Chris Lowe
- 2015 Cultural Heritage Awards Ceremony
- Australian Botanic Gardens | Site Visit for Councillors & Executive
- Aquamoves | Site Visit & Discussion for Councillors & Executive
- Spiire | 15 Years Celebration
- Mooroopna RSL Sub Branch | ANZAC Day Service
- The Back To Earth Initiative | An Evening with Dr Karl Kruszelnicki
- Ganbina Youth Leadership Program
- 'All Aboard Shepparton' Launch
- Murchison ANZAC Dawn Service

#### **Cr Michael Polan**

- VLGA | Governance by Design Panel 2
- LaTrobe University | Graduation Ceremony
- Visit of Shepparton Stadium | Greater Shepparton Basketball Association
- Basketball Victorian Tournament
- The Back To Earth Initiative | An Evening with Dr Karl Kruszelnicki
- 'All Aboard Shepparton' Launch

#### **Cr Les Oroszvary**

- March Towards War Memorial | Dookie

#### **Cr Kevin Ryan**

- Colour My World Project Launch
- Tatura RSL Sub Branch | ANZAC Day Dawn Service

### **RECOMMENDATION**

That the summary of the Councillors' community interaction and briefing program be received.

### **Attachments**

Nil

**17. URGENT AND OTHER BUSINESS NOT INCLUDED ON THE AGENDA**

**18. PUBLIC QUESTION TIME**

**19. CONFIDENTIAL MANAGEMENT REPORTS**

**19.1 Designation of Confidentiality of Information**

**RECOMMENDATION**

That the Council:

1. pursuant to sections 89(2)(h) of the *Local Government Act 1989* close the meeting to members of the public and declare the following matters as confidential:
  - a. Audit and Risk Management Committee Meeting Minutes
  - b. Taking of the Question From the Table - Development Hearings Panel - Seeking Permission to Appoint an Independent Qualified Person to the Panel
  - c. Development Hearings Panel - Seeking Permission to Appoint an Independent Qualified Person to the Panel
  - d. Contract No.1578 - Aquamoves Car Park - Awarding of Contract
  - e. Contract No. 1619 - Aquamoves Change Rooms and Concourse Refurbishment - Awarding of Contract
2. Upon the meeting being re-opened to the public, the chairperson may announce any motion carried as a consequence of that confidential discussion.

**19.2 Audit and Risk Management Committee Meeting Minutes**

**19.3 Taking of the Question From the Table - Development Hearings Panel - Seeking Permission to Appoint an Independent Qualified Person to the Panel**

**19.4 Development Hearings Panel - Seeking Permission to Appoint an Independent Qualified Person to the Panel**

**19.5 Contract No.1578 - Aquamoves Car Park - Awarding of Contract**

**19.6 Contract No. 1619 - Aquamoves Change Rooms and Concourse Refurbishment - Awarding of Contract**

**19.7 Reopening of the Council Meeting to Members of the Public**