

ATTACHMENT TO AGENDA ITEM

Ordinary Meeting

17 May 2016

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GREATER SHEPPARTON CULTURAL HERITAGE AWARDS GUIDELINES

Adopted by Resolution of Council on ~~20-17~~ May ~~2014~~2016

Greater Shepparton City Council is proud to present the Cultural Heritage Awards program. The Awards will be guided by the recommendations of the Greater Shepparton Heritage Advisory Committee. If appropriate, the Awards ceremony may be affiliated with other organisations, such as The National Trust of Australia (Vic). The Awards will recognise outstanding contributions to cultural heritage conservation, research, education, promotion, interpretation, training and awareness-raising within the Municipality. The Awards aim to honour individuals and organisations whose work has promoted and conserved the Municipality's diverse cultural heritage. They also serve to promote the benefits of cultural heritage conservation by promoting examples of good conservation practice and guidance, as well as offering the owners or guardians of our cultural heritage recognition of their invaluable work.

Cultural heritage includes both tangible cultural heritage (such as buildings, monuments, landscapes, books, works of art and artefacts) and intangible cultural heritage (such as folklore, traditions, language and knowledge). Cultural heritage may have a range of values for different individuals or groups. This value is referred to as cultural heritage significance. Cultural heritage significance refers to the aesthetic, historic, scientific, social or spiritual value that past, present or future generations hold in relation to their cultural heritage.

Cultural heritage significance for tangible cultural heritage is embodied in the place itself, its fabric, setting, use, associations, meanings, records, related places and related objects. "Place has a broad scope and includes natural and cultural features. Place can be large or small: for example, a memorial, a tree, an individual building or group of buildings, the location of an historical event, an urban area or town, a cultural landscape, a garden, an

industrial plant, a shipwreck, a site with in situ remains, a stone arrangement, a road or travel route, a community meeting place, a site with spiritual or religious connections” (Burra Charter, 2013: 2).¹

Cultural Heritage Awards Categories

There are ~~six~~eight Cultural Heritage Awards categories:

1. **Creative Reuse of a Heritage Place** – This award recognises adaptive reuse of a place. Adaptive reuse is a process that changes the use or function of a derelict or redundant place, such as a building, place of worship, dwelling, factory, farm buildings, hall, shop or landscaped parkland, to a different use or function. The winner and finalists must demonstrate that the adaptive reuse has had a minimal impact on the place’s cultural heritage significance, built fabric and setting.
2. **Conservation of a Heritage Place** – This award recognises best practice conservation work that maintains the cultural heritage significance of a place. ~~It~~ Conservation includes the processes of maintenance, reconstruction, restoration and preservation. The winner and finalists must have demonstrated a thorough application of the principles within the Burra Charter.
3. **Best Research Publication or Manuscript** – This award recognises and acknowledges a substantial research publication - for example, a book, heritage or conservation study, monograph - related to interpretation, recording, research, promotion and awareness-raising of cultural heritage within the Municipality. ~~Any nominated publication must have been published within five years prior to the closing date for the public nomination phase.~~
4. **Other Publication** – This award recognises and acknowledges a significant publication - for example, a booklet, pamphlet, brochure, memoir, software application - related to interpretation, recording, research, promotion and awareness-raising of cultural heritage within the Municipality.
- 4.5. **Student** – This award, for students at primary or secondary level, and those undertaking a tertiary or other course, recognises the contribution of an individual or group whose project or efforts make a demonstrable contribution to the interpretation, understanding, preservation or conservation of cultural heritage. The age of entrants will be taken into account in making this award.

¹ The Australia ICOMOS Burra Charter, 2013 defines the basic principles and procedures to be followed in the conservation of places of cultural heritage significance in Australia. The Burra Charter can be found at: <http://australia.icomos.org/wp-content/uploads/The-Burra-Charter-2013-Adopted-31.10.2013.pdf>.

5.6. Interpretive Signage – This award recognises the interpretation of a place of cultural heritage significance in a text – written, electronic or other – which serves as a communication tool for the understanding of the place and as a tangible reminder of its cultural heritage significance.

7. Community, Multicultural and Indigenous Events and Tourism – This award recognises events – for example walks and heritage-related days – that disseminate the cultural heritage significance of the peoples that reside in our Municipality.

6.8. Other Contribution – This award recognises the potential for contributions to cultural heritage conservation, research, education, promotion, interpretation, training and awareness-raising within the Municipality not included in any of the categories outlined above.

Cultural Heritage Awards Procedure

The Awards will open with the commencement of an extensive public nomination process lasting in excess of ~~two~~four months. The commencement of the public nomination process will be announced in a variety of media sources throughout the Municipality. Members of the public will be invited to nominate places, works, volunteers, publications, etc., for one or more of the award categories. Following the completion of the public nomination period, the nominations will be reviewed by Council's Heritage Advisor or delegated Planning Officer to ensure compliance with local planning policies.

Council's Heritage Advisor or delegated Planning Officer will prepare a shortlist of nominations based upon the Assessment Criteria and Conditions outlined below. This shortlist will be assessed by a judging panel from the Heritage Advisory Committee. The Judging Panel will use the Assessment Criteria and Conditions outlined within these Guidelines to determine successful entries. Only one award may be given in each category.

The Judging Panel will advise Council of its Awards recommendations. An evaluation matrix of eligible nominations and judging panel recommendations will be provided to Council. The successful nominations will then be honoured at a special Cultural Heritage Awards ceremony.

Cultural Heritage Awards Assessment Criteria and Conditions

The following assessment criteria and conditions have been prepared to allow the Judging Panel to determine whether the nominations successfully demonstrate the conservation principles and procedures outlined in the ~~Australia ICOMOS (International Council of Monuments and Sites) Burra Charter 1999~~.

The Burra Charter defines the basic principles and procedures to be followed in the conservation of places of cultural heritage significance. It does not prescribe the techniques to be used or the manner in which a place should be cared for. These principles and procedures can be applied to a monument, building, garden, shell midden, rock art site, road, mining or archaeological site, etc., or to a whole region. The main conservation principles inherent within the Charter include:

1. The acknowledgement that there are places worth keeping because they enrich our lives by helping us to understand the past, by contributing to the richness of the present environment and because we expect them to be of value to future generations;
2. The cultural heritage significance of a place is embodied in its fabric, its setting and its contents; in any associated documents; and in people's memory and association with the place;
3. The cultural heritage significance of a place, and other issues affecting its future, are best understood by a methodical process of collecting and analysing information before making decisions; and
4. The acceptance that the keeping of accurate records about decisions and changes to a place helps in its care, management and interpretation.

The main aims of the Charter are to ensure that people involved in the conservation of places of cultural heritage significance:

1. Understand the place and its cultural significance, including its meaning to people, before making decisions about its future;
2. Involve the communities associated with the place;
3. Care for the culturally significant fabric and other significant attributes, taking into account all aspects of significance;
4. Care for the place's setting;
5. Provide an appropriate use;
6. Provide security for the place;
7. Use available expertise;
8. Make records of the place and changes to it, and the reasons for decisions and actions; and
9. Interpret and present the place in a manner appropriate for its significance.

The Burra Charter advocates a cautious approach to changing a place. Only the work necessary to repair, secure and to make it function is recommended, so the history of the place can continue to be recognised.

In addition, the Judging Panel will use the assessment criteria and conditions outlined below to determine successful entries.

Assessment Criteria

Individuals, groups or organisations shall have provided evidence of having:

1. Successfully contributed to the recording, preservation or promotion of a place which has a statutory designation (e.g. be included in a Heritage Overlay or the Victorian Heritage Register), is included in a local heritage study, is classified by the National Trust of Australia [Vic], or which, if none of these, is nevertheless of demonstrable cultural heritage significance.
2. Demonstrated adherence to best practice conservation principles as outlined in the ~~Australia ICOMOS (International Council of Monuments and Sites) Burra Charter, 1999~~ and/or local conservation guidelines or policy.
3. Demonstrated a significant ongoing commitment to the conservation and preservation of the cultural heritage of the City of Greater Shepparton through advocacy, innovation, community engagement, research or on-the-ground action.

Conditions

There are a number of conditions that nominators should be aware of, specifically:

1. Any nominated place must be located within Greater Shepparton's municipal boundaries.
2. Nominations of places can relate to commercial, residential, government or public places, including those of non-profit bodies.
3. Anyone may nominate a place, object, work, person or group.
4. Any entries involving works that require a planning or building permit must have received their approval before works were undertaken.
5. Any nominated place must have a statutory designation (e.g. be included in a Heritage Overlay or the Victorian Heritage Register), be included in a local heritage study, be classified by the National Trust of Australia [Vic], or which, if none of these, must nevertheless be of demonstrable cultural heritage significance.

6. Owner approval is necessary for the nomination of a place to proceed through the Awards process. Similarly, acceptance of nomination (for the relevant categories) by craftspeople, volunteers, groups, etc., is necessary for those nominations to proceed through the Awards process. Nominators may acquire approval and provide it on the nomination form, or Council will seek to obtain approval when the nomination is received.
7. Nominations must relate to the five years prior to the closing date for the public nomination phase of the Greater Shepparton Cultural Heritage Awards.
8. A nomination must receive a total assessment figure of at least 75% before it can be considered for an award.
- 8.9. Short-listed properties must be available for inspection by the judging panel at a time suitable to all parties.
- 9.10. A nominated place, object, work, person or group in each category must have an individual nomination form. A place, object, work, person or group may be entered in more than one category but a separate form must be completed for each nomination in each category.
- 10.11. The Judging Panel may consider that a nomination better fulfils the criteria of a category other than that in which it was entered and may resolve to reallocate the nomination. This can only be done with the nominator's prior approval.
- 11.12. The Judging Panel reserves the right not to present an award in any particular category.
- 12.13. Greater Shepparton City Council shall take no responsibility for the content of the nomination submissions. It is the responsibility of those nominating a place, object, work, person or group to ensure that all care has been taken to identify and acknowledge the contribution and work of all relevant parties.

Each nomination remains the property of Greater Shepparton City Council. Greater Shepparton City Council reserves the right to use information and photographs of nominated places, objects, works, persons, groups and publications on publicity material, websites and in media releases.

Awards Presentation

The winners will be honoured at a Cultural Heritage Awards ceremony hosted by Greater Shepparton City Council.

Appendices

Appendix A: General Definitions

Appendix B: Nomination Form

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Appendix A: General Definitions

Adaptation	<i>Adaptation</i> means modifying a place to suit the existing use or a proposed use.
Compatible Use	<i>Compatible use</i> means a use which respects the cultural heritage significance of a place. Such a use involves no, or minimal, impact on cultural heritage significance.
Contributory Place	A <i>Contributory</i> place contributes to the cultural heritage significance of a precinct.
Conservation	<i>Conservation</i> means all the processes of looking after a place so as to retain its cultural heritage significance. It includes the processes of maintenance, reconstruction, restoration and preservation.
Cultural Heritage Significance	<i>Cultural heritage significance</i> means aesthetic, historic, scientific, social or spiritual value for past, present or future generations. Cultural heritage significance is embodied in the place itself, its fabric, setting, use, associations, meanings, records, related places and related objects.
Cultural Landscape	<i>Cultural Landscapes</i> represent the combined works of nature and of man. They are illustrative of the evolution of human society and settlement over time under the influence of the physical constraints and/or opportunities presented by their natural environment and of successive social, economic and cultural forces, both external and internal.
Fabric	<i>Fabric</i> means all the physical material of the place including components, fixtures, contents and objects.
Facade	<i>Facade</i> refers to the principal elevation of a building. It generally refers to one exterior elevation of a building, usually, but not always, the front elevation.
<u>Heritage Overlay</u>	<i><u>The Heritage Overlay is part of local council planning schemes. It seeks to conserve heritage places of cultural heritage significance and prevent development that would have a detrimental impact upon this significance.</u></i>
Individually Significant Place	An <i>Individually Significant place</i> is a place that has cultural heritage significance independent of its context. These places may also contribute to the significance of a heritage precinct. Individually Significant places will usually have a separate citation and statement of significance.
Integrity	<i>Integrity</i> refers to the degree to which a place or component of a place retains the form and completeness of its physical fabric, historical associations, use or social

	attachments that give the place its cultural significance.
Interpretation	<i>Interpretation</i> means all the ways of presenting the cultural heritage significance of a place.
Maintenance	<i>Maintenance</i> means the continuous protective care of the fabric and setting of a place, and is to be distinguished from repair. Repair involves restoration or reconstruction.
Meanings	<i>Meanings</i> denote what a place signifies, indicates, evokes or expresses.
Minor Works/Development	<i>Minor works/development</i> as defined in the Building Regulations 2006.
Non-Contributory Place	<i>Non-Contributory</i> places do not contribute to the heritage significance of a heritage precinct. In some instances, an Individually Significant place may be considered Non-Contributory within a precinct - for example, a significant factory complex within a residential precinct.
Place	<p>A <i>Place</i> may consist of a site, area, land, landscape, building, group of buildings or other works and may include components, contents, spaces and views. Heritage places have cultural heritage significance.</p> <p>If located within a precinct, these places are identified as being either 'Individually Significant', 'Contributory' or 'Non-Contributory' within the Greater Shepparton Planning Scheme.</p>
Precinct	A <i>Precinct</i> is an precinct area of cultural heritage significance and contains Contributory places (some of which may be Individually Significant places) and may contain Non-Contributory places.
Preservation	<i>Preservation</i> means maintaining the fabric of a place in its existing state and retarding deterioration.
Reconstruction	<i>Reconstruction</i> means returning a place to a known earlier state and is distinguished from restoration by the introduction of new material into the fabric.
Restoration	<i>Restoration</i> means returning the existing fabric of a place to a known earlier state by removing accretions (additions that detract from the cultural heritage significance of the building or structure) or by reassembling existing components without the introduction of new material.
Setting	<i>Setting</i> means the area around a place, which may include the visual catchment.
Significant Elements/Features	A <i>significant element or feature</i> is any feature (building, tree, structure, etc.) that the <i>Greater Shepparton City Council Heritage Study Stage 1, the City of Greater</i>

Shepparton Heritage Study Stage II and the *Greater Shepparton Heritage Study Stage IIB* have identified as contributing to the cultural heritage significance of a heritage place.

Solid-to-Void Ratio

A *solid-to-void ratio* refers to the relationship between the voids (window and, door openings, verandahs, etc., openings) to the blank or solid wall surface area on an exterior elevation.

Use

Use means the functions of a place, as well as the activities and practices that may occur at the place.

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Appendix B: Sample Nomination Form**GREATER SHEPPARTON CULTURAL HERITAGE AWARDS****Nomination Form**

A nomination form must be submitted with each nomination. A place, object, work, person or group may be entered in more than one category but a separate form must be completed for each nomination in each category. For further information, please refer to the Greater Shepparton Cultural Heritage Awards Guidelines and the Greater Shepparton Cultural Heritage Awards webpage available at www.greatershepparton.com.au.

<u>Name of Nominator</u>	
<u>Address</u>	
<u>Contact Telephone Number</u>	
<u>E-mail (if available)</u>	
<u>Nomination</u> <i>(place name, address and description of works OR name and address of person or group)</i>	
<u>Category</u>	
<u>Short description of what you are nominating</u>	
<u>Date of Completion (if applicable)</u>	
<u>Owner's Name (if applicable)</u>	
<u>Describe how your nomination satisfies the criteria outlined for the award category (attach additional pages if required to a maximum of four pages)</u>	
<u>Signature of Owner / Group / Publisher</u>	

Do you give permission for these details to be published on the Council's website and other media in association with the Cultural Heritage Awards? **Yes No**

Completed nomination forms must be submitted via e-mail at council@shepparton.vic.gov.au or post-marked "Greater Shepparton Cultural Heritage Awards" and sent to Greater Shepparton City Council, Locked Bag 1000, Shepparton VIC 3632.

Greater Shepparton City Council shall take no responsibility for the content of the nomination submissions. It is the responsibility of those nominating projects to ensure that all care has been taken to identify and acknowledge the contribution and work of all relevant parties.

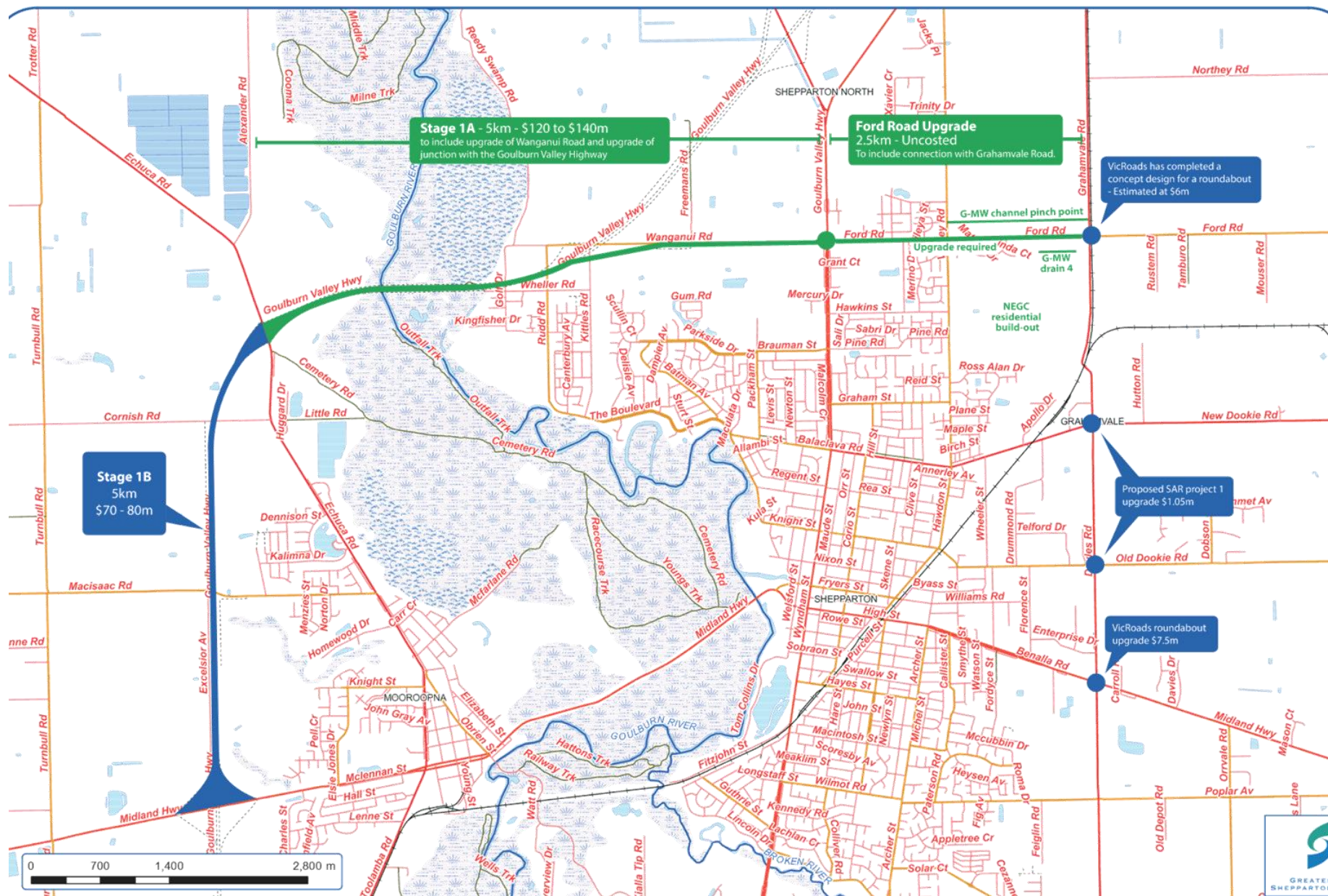
ATTACHMENT TO AGENDA ITEM

Ordinary Meeting

17 May 2016

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SHEPPARTON BYPASS STAGE 1A AND 1B





GOULBURN VALLEY HIGHWAY SHEPPARTON BYPASS ACTION GROUP

TERMS OF REFERENCE

Adopted by Resolution of Council on 17 May 2016

For Review May 2018

1. Purpose

The Goulburn Valley Highway Shepparton Bypass Action Group will provide advice to Greater Shepparton City Council (Council) on the development of the proposed Goulburn Valley Highway Shepparton Bypass (the Bypass). It has no executive function and will operate in accordance with these Terms of Reference.

2. Role of the Goulburn Valley Highway Bypass Action Group

- a. Act as an advisory committee to Council on issues related to the proposed Bypass.
- b. Provide a forum to update the community and stakeholders on the project process.
- c. Promote community participation, where appropriate.
- d. Lobby State and Federal governments to accelerate funding of the project.
- e. Initiate submissions and representations to the State and Federal governments in addition to the Goulburn Regional Partnership, where appropriate.
- f. Provide advice on marketing, branding and promotion of the proposed Bypass.

3. Action Group Membership

The membership of the Action Group shall consist of the following voting members which will be approved by resolution of Council:

- i. Chairperson (voting member);
- ii. One (1) representative (voting members) from each of the following municipalities:
 - a. Greater Shepparton City Council;
 - b. Strathbogie Shire Council;
 - c. Shire of Campaspe; and
 - d. Moira Shire Council.
- iii. Up to six (6) community representatives (voting members);
- iv. One (1) representative from the Committee for Greater Shepparton (voting member);
and
- v. Up to two supporting officers (non-voting member/s).

Each organisation must resolve to nominate a representative to the Action Group. In the event that this representative is unable to attend an Action Group meeting, each organisation should nominate a second representative who can attend and vote at Action Group meetings in their absence.

Council will call for nominations from members of the community to be appointed to the Goulburn Valley Highway Bypass Action Group as community representatives and Chairperson for a two (2) year term.

TRIM: M16/21341

Public notices will be placed in a newspaper circulating in the local area calling for nominations for the community representative and Chairperson positions. All applications will be assessed by Council. Council is not obliged to nominate candidates to all six community representative positions and will assess each nomination against the nominee's ability to fulfil the Action Group's functions as outlined in these Terms of Reference, as well as the following selection criteria:

- Communicate at a political level;
- Possess knowledge of the project history and understand the relationships between Local, State and Federal governments;
- Demonstrated experience in community representation; and
- Demonstrated commitment to the proposed Bypass.

All applications will be carefully considered by a selection panel consisting of the Chief Executive Officer, Director Sustainable Development and Manager Planning who will subsequently make a recommendation to Council. The appointment of Chairperson and community representatives will be made by a formal resolution of the Council.

If a community representative does not attend three scheduled consecutive meetings their membership may be reviewed by the Action Group, which may prompt a vacancy on the Action Group. Should a vacancy occur Council may appoint a replacement for the balance of the term.

The Action Group can invite other attendees, as deemed appropriate by the Chairperson. These attendees are free to present to the Action Group, provide input and materials, and engage in discussion but will hold no voting rights.

Council will provide appropriate support officers to the Goulburn Valley Highway Bypass Action Group.

4. Action Group Meeting Procedure

- a. A Chairperson will be elected by Council for the duration of a two (2) year term.
- b. The community representatives will be elected for the duration of a two (2) year term.
- c. The Chairperson shall take the Chair at all meetings at which they are present. If the Chairperson is not present at an Action Group meeting, voting members must appoint a Chairperson for that meeting.
- d. The Action Group's position on any issue under consideration will be made upon a majority vote by members present. In the event of an equal number of votes, the Chairperson shall have an additional casting vote.
- e. The Action Group shall have a quorum which is (half plus one) of the voting members of the Committee in attendance for the meeting to take place.
- f. Each member of the Committee must comply with the Act with respect to any conflicts of interest and all agendas for committee meetings must contain an item for consideration of conflicts of interest.
- g. The Action Group shall meet at a frequency to be determined by the Action Group.
- h. The support officer/s shall give reasonable notice of all meetings by distributing a notice of the meeting to all members at least seven clear days prior to the meeting.
- i. Minutes shall be kept of the proceedings at all meetings. These will be confirmed by the Action Group at their next scheduled meeting and kept on file by Council.

5. Action Group Conduct Principles

Action Group members are expected to:

TRIM: M16/21341

- Actively participate in Action Group discussions and offer their opinions and views;
- Treat all persons with respect and have due regard to the opinions, rights and responsibilities of others;
- Act with integrity;
- Work together and speak with one voice on matters relating to the proposed Bypass;
- Attend each meeting where practical; and
- Avoid conflicts of interest and the releasing of confidential information.

6. Assemblies of Councillors

In accordance with the *Local Government Act 1989*, the definition of an Assembly of Councillors includes any meeting of an advisory committee of Council if at least one Councillor is present. Any Councillors in attendance at meetings of the Action Group are required to declare any conflicts of interest. Following the meeting, a Record of Assembly of Councillors must be completed stating:

- The names of all Councillors and members of Council staff in attendance;
- The matters considered;
- Any conflicts of interest disclosures made by a Councillor attending; and
- Whether the Councillor who has disclosed the conflict of interest leaves the assembly.

The Record of Assembly of Councillors must be submitted to Council in accordance with the Assembly of Councillors Operational Procedure 37.PRO9.1 (Trim Ref: M11/51282) within 7 days of the date of the Action Group meeting so that it can be included in the next available Ordinary Council Meeting agenda.

7. Review

The Terms of Reference for the Goulburn Valley Highway Shepparton Bypass Action Group will be reviewed on a biennial basis.

MINUTES

GOULBURN VALLEY HIGHWAY BYPASS ACTION GROUP

Thursday, 7 April 2016
10.00am – 12.00pm

Board Room
90 Welsford Street Shepparton

Chairperson
Peter Johnson

Attendees:

Peter Johnson (Chairperson)	Steve Cooper (Hon Dr Sharman Stone MP's Case Manager)
Cathy Walker (Ms Suzanne Sheed's Communications Advisor)	Tom Perry (Community Member)
Cr Mick Williams (Strathbogie Shire Council)	Brian Hicks (Brian Hicks Transport)
Mayor Colleen Furlanetto (Strathbogie Shire Council)	Peter Beaumont (Community Member)
Steve Crawcour (Strathbogie Shire Council)	John Gray (Community Member)
Mark Henderson (Moirra Shire Council)	Johann Rajaratnam (GSCC)
Cr Wendy Buck (Moirra Shire Council)	Peter Harriott (GSCC)
Mayor Gary Cleveland (Moirra Shire Council)	Darren Buchanan (GSCC)
Peter Hill (Kreskas Brothers Transport)	Marilyn Howley (GSCC)
Mayor Leigh Wilson (Campaspe Shire Council)	Geraldine Christou (GSCC)
Jason Russell (Campaspe Shire Council)	Dan Sheppard (GSCC)
Leah Smith (DEDJTR)	Michael MacDonagh (GSCC)
David McKenzie (Committee for Greater Shepparton)	Mayor Dinny Adem (GSCC)
John Noronha (Essential Economics Pty Ltd)	Sam Birrell (Committee for Greater Shepparton)
Jade Miller (Community Member)	Nathan Mullane (VicRoads)

10.35am Opening

1. Introductions and apologies

Peter J opened the meeting and welcomed attendees.

Apologies: Ms Suzanne Sheed; Hon Dr Sharman Stone MP; Geoffrey Withers; Colin Robinson; Ms Jaclyn Symes, Adam Olive; Cr Neil Pankhurst; Bryan Sherritt, Steve Bowmaker, Hon Wendy Lovell and Colin Kalms.

2. Declarations of Conflicts of Interest

Peter J asked attendees to declare any conflict of interest and reminded attendees to declare any conflict of interest that may arise during the meeting.

3. Note the meeting record of 17 October 2014

Peter J gave background on why attendees were being asked to note the meeting record as opposed to confirming the Minutes as would normally take place. Peter J discussed the fact that the current Terms of Reference is relatively light on detail and that attendance at meetings has

changed since the Action Group was originally constituted.

Peter H stated that this change in attendance means that it is difficult to get a quorum and advised that a quorum was not achieved at today's meeting, as such, no formal motions would be proposed.

Peter J stated that Council should update the Terms of Reference and reset the membership of the Action Group. This would be discussed under Item 7.

4. Update on modelling and business case work – Dan Sheppard

- Discussions with State government representatives have highlighted the need to clearly articulate the economic benefits flowing from the provision of the proposed Stages 1a and 1b;
- Subsequently, Council has engaged Essential Economics Pty Ltd to complete an Economic Benefits Assessment of proposed Stages 1a and 1b; and
- Essential Economics Pty Ltd's work to date has highlighted the need to update the Shepparton Bypass Strategic Transport Model developed by AECOM Pty Ltd for VicRoads in 2012. The State government has agreed to contribute \$35,000 towards the cost of this work, which will model the traffic and associated economic benefits of Stage 1a and 1b using the latest transport and demographic/economic data available.

Action: Council to discuss with Leah what process is required to access the \$35,000 funding commitment made by the State government.

5. Presentation – Stage 1a and 1b Economic Benefit Assessment – John Noronha

- The Goulburn Valley Highway forms a vital part of the Melbourne to Brisbane national road link;
- The full length \$33km four lane bypass is estimated at over \$1.355billion;
- Essential Economics Pty Ltd's work will focus on the economic benefits of the proposed Stage 1a and 1b only;
- Transport, environmental, community and construction benefits will accrue from implementation of Stages 1a and 1b, and these will be identified and articulated through Essential Economics Pty Ltd's work; and
- Essential Economics Pty Ltd is keen to engage with regional industry players and capture the potential impact of Stages 1a and 1b on business. These will be developed into case studies that will tell the story of the regional need for the bypass and support the harder data, which will be provided by both Essential Economics Pty Ltd and AECOM Pty Ltd.

Discussion:

John Gray asked whether Stage 1b could be extended south by 3km to the proposed GV Link site. Peter H asked whether the Benefit Cost Ratio favoured this extension. Dan responded that the aim of Stages 1a and 1b was to start Bypass construction and facilitate east-west traffic movements, and that the proposed Stages 1a and 1b had the highest Benefit Cost Ratio out of all the bypass options previously modelled. Nathan stated that the economic analysis did not factor in the GV Link site. Leah stated that this was a local road network issue and, as such, including it in the proposed bypass stages may be unfavourably viewed by both the State and Federal governments.

David questioned the inclusion of the 50ha Council-owned land in the presentation and stated

that the analysis should relate to all potential land development across the region irrespective of ownership. John N responded that he agreed but stated that it was important that the methodology is robust, and that a causal relationship could be demonstrated between proposed development and the implementation of bypass Stages 1a and 1b. John N stated that this could be done for the Council-owned land discussed and, as a result was used as an example but he is happy to be informed of other sites. Leah stated that lots of site assessment had been completed for the *Greater Shepparton Freight and land Use Study (2013)* and that this would be reflected in the Essential Economics Pty Ltd analysis.

David asked whether specific site assessment e.g. road haulage depots would be considered in AECOM Pty Ltd's traffic and economic modelling work. Dan responded that this work would include the use of large data sets e.g. traffic counts and census data broken down into the specific cordon areas for inputting into the transport model. As such, the modelling will not consider specific locations but would aggregate employment locations from larger data sets to ensure national consistency in this type of work. Nathan stated that sense checking will occur in terms of local knowledge around traffic and employment movement in AECOM Pty Ltd's modelling but that this local input would be better included in Essential Economics Pty Ltd's analysis.

Action: Dan to investigate the potential impact on the Benefit Cost Ratio from the extension of Stage 1b to the GV Link site.

Action: John N to contact the transport companies in attendance to capture their input into this work. Committee for Greater Shepparton to assist this engagement process.

Action: John N to ensure that the Economic Benefits Assessment captures the regional benefits related to Stages 1a and 1b.

6. Chairperson's report – Peter Johnson

- The previous Action Group meeting in October 2014 was held during the lead-in to the State election. Following this, a positive meeting was held with Shadow Minister Donnellan (now Minister for Roads, Road safety and Ports) but the Action Group was unable to obtain pledges of support prior to the election;
- Ms Suzanne Sheed arranged a follow up meeting with Minister Donnellan in April 2015. This meeting focused on Stages 1a and 1b, and the \$20million request for Stage 1a preliminary works. Hon Wendy Lovell has subsequently arranged meetings with other State politicians, and the Action Group has continued to spread its message and articulate its ask of government; and
- The Committee for Greater Shepparton has been strong advocates for the Bypass and helped open doors; this included the Goulburn Valley Infrastructure Summit on 27 May 2015 at which Peter J gave a presentation on the Bypass.

7. Discussion of Administrative Matters: Peter Johnson

- Council plan to reset composition of the Action Group as the original Terms of Reference is light on detail and there are issues around named members as mentioned previously under Item 3. As such, a new Terms of Reference will go to Council for adoption. This will provide more detail in terms of governance and reset the membership of the Action Group to aid in achieving a quorum at each meeting;
- Adverts will be placed in the news press and current members were urged to nominate themselves for appointment as community representatives and Chairperson to ensure that the Action Group can continue to benefit from their experience and knowledge;
- A number of Action Group requests of Council were provided for discussion:
 - Ask government to recommit to rolling improvement works along the Goulburn

Valley Highway in relation to Prime Minister Howard's statement of commitment on Goulburn Valley Highway duplication as part of the National Highway Strategy;

- Elevate Council's advocacy and lobbying activity in relation to the Bypass especially in terms of the forthcoming Federal election;
- Resolve to adopt the staged approach to Bypass construction proposed by VicRoads including the Stage 1a and 1b proposals;
- Investigate, in partnership with VicRoads, the potential works required along Ford Road in relation to the Stages 1a and 1b proposal and the facilitation of east-west heavy traffic movements; and
- Update the Action Group's Terms of Reference and place adverts asking for nominations for the community representative and Chairperson roles.

Discussion:

Nathan asked whether there was value in expanding the focus of the Action Group to include the entire Goulburn Valley Highway corridor in Victoria, as the Action Group may have more influence if their scope was extended. Peter

Action: Request that Council elevates its lobbying activity in relation to the Bypass including asking government to recommit to the Goulburn Valley Highway rolling duplication commitment made by Prime Minister Howard.

Action: Request that Council resolves to adopt the staged approach to Bypass delivery proposed by VicRoads including Stages 1a and 1b, as discussed.

Action: Request that Council, in partnership with VicRoads, investigate the works required along Ford Road to facilitate east-west heavy traffic movements related to the Stages 1a and 1b proposal.

Action: Request that Council update and adopt the Action Group's Terms of Reference, and place adverts asking for nominations for the community representative and Chairperson roles.

Action: That Council ensure a consistent approach between Council, the Action Group and VicRoads including the messaging around Stage 1a preliminary cost estimates.

8. Council update – Peter Harriott

- Extended thanks for everyone's attendance and their work to date;
- Federal elections are approaching and Council will be promoting the Bypass at every opportunity;
- Committee for Greater Shepparton hosted Minister Pallas recently; he was generally very supportive of the project and reinforced the need for a staged approach;
- Successfully obtained a \$35,000 State government contribution towards the update of the *Shepparton Bypass Strategic Transport Model*;
- Minister Donellan was in Shepparton recently and he reaffirmed State government support for the staged project. It is important to get Ministers on board and the project has been listed in previous submissions by Infrastructure Victoria but not in their most recent submission to Infrastructure Australia. Council and the Action Group need to continue to push for this recognition;
- Council and VicRoads need to examine the potential work required to upgrade Ford Road to link the proposed Bypass Stage 1a with the Shepparton Alternative Route;
- There is a need to get a Council resolution on matters that have been discussed today; and
- It is important that good relationships are built and maintained with Infrastructure

Victoria, and that the Bypass is recognised in their thirty year plan. Two Citizens' Juries will be held to gain public input into the infrastructure prioritisation process in Victoria. One of these Juries will be held in Shepparton. Through this work, Council will repeat the message that there needs to be equity in project delivery between regional and metropolitan Victoria.

Discussion:

Peter J discussed the Port of Melbourne sale and whether proceeds of the sale will fund the delivery of regional infrastructure. Leah stated that this had not been confirmed and made the point that Infrastructure Victoria do not determine funding allocations but are an advisory body to Infrastructure Australia.

Action: That Council write to VicRoads and Minister Donnellan requesting that the Bypass be reinstated as a State government priority project via its inclusion in submissions and long term planning documents produced by Infrastructure Victoria.

9. Any other business

Peter J stated that the Committee for Greater Shepparton has been of real support to the Action Group and asked for an update. Sam stated that the Committee for Greater Shepparton had met with Minister Donnellan after his meeting with Council and given particular attention to changing production practices that highlighted the need for the second river crossing. Peter J thanked staff from VicRoads for their attendance and valuable input.

Next meeting: Last quarter of 2016