

# AGENDA

FOR THE  
GREATER SHEPPARTON CITY COUNCIL

## SPECIAL COUNCIL MEETING

TO BE HELD ON  
TUESDAY 6 JUNE, 2017  
AT 5.30PM

IN FUNCTION ROOM 2  
EASTBANK CENTRE  
70 WELSFORD STREET, SHEPPARTON

**COUNCILLORS:**

Cr Dinny Adem (Mayor)  
Cr Kim O’Keeffe (Deputy Mayor)  
Cr Seema Abdullah  
Cr Bruce Giovanetti  
Cr Chris Hazelman  
Cr Les Oroszvary  
Cr Dennis Patterson  
Cr Fern Summer  
Cr Shelley Sutton

***VISION***

*A THRIVING ECONOMY IN THE FOODBOWL OF VICTORIA WITH  
EXCELLENT LIFESTYLES, INNOVATIVE AGRICULTURE  
A DIVERSE COMMUNITY AND  
ABUNDANT OPPORTUNITIES*

**A G E N D A  
FOR THE  
SPECIAL COUNCIL MEETING  
TO BE HELD ON  
TUESDAY 6 JUNE, 2017 AT 5.30PM**

**CHAIR  
CR DINNY ADEM**

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## RISK LEVEL MATRIX LEGEND

**Note:** A number of reports in this agenda include a section on “risk management implications”. The following table shows the legend to the codes used in the reports.

Likelihood	Consequences				
	Negligible (5)	Minor (4)	Moderate (3)	Major (2)	Catastrophic (1)
<b>Almost Certain (A)</b> Event expected to occur several times per year (i.e. Weekly)	Low	Moderate	High	Extreme	Extreme
<b>Likely (B)</b> Will probably occur at some stage based on evidence of previous incidents (i.e. Monthly)	Low	Moderate	Moderate	High	Extreme
<b>Possible (C)</b> Not generally expected to occur but may under specific circumstances (i.e. Yearly)	Low	Low	Moderate	High	High
<b>Unlikely (D)</b> Conceivable but not likely to occur under normal operations (i.e. 5-10 year period)	Insignificant	Low	Moderate	Moderate	High
<b>Rare (E)</b> Only ever occurs under exceptional circumstances (i.e. +10 years)	Insignificant	Insignificant	Low	Moderate	High

**Extreme** CEO’s attention immediately required. Possibly avoid undertaking the activity OR implement new controls

**High** Director’s attention required. Consider suspending or ending activity OR implement additional controls

**Moderate** Manager’s attention required. Ensure that controls are in place and operating and management responsibility is agreed

**Low** Operational, manage through usual procedures and accountabilities

**Insignificant** Operational, add treatments where appropriate

**PRESENT:**

**1. ACKNOWLEDGEMENT**

“We the Greater Shepparton City Council, begin today’s meeting by acknowledging the traditional owners of the land which now comprises Greater Shepparton. We pay respect to their tribal elders, we celebrate their continuing culture, and we acknowledge the memory of their ancestors.”

**2. NOTICE TO GALLERY – LIVE STREAMING OF COUNCIL MEETING**

Please note that this Council meeting is being streamed live and recorded in accordance with the Council’s Live Streaming and Recording of Council Meetings Policy.

All care is taken to maintain your privacy; however as a visitor in the public gallery, your presence may be recorded. By remaining in the public gallery it is assumed your consent is given in the event that your image is broadcast.

For more information the policy is available on the Greater Shepparton City Council’s website.

**3. APOLOGIES**

**4. DECLARATIONS OF CONFLICT OF INTEREST**

In accordance with sections 77A, 77B, 78 and 79 of the *Local Government Act 1989* Councillors are required to disclose a “conflict of interest” in a decision if they would receive, or could reasonably be perceived as receiving a direct or indirect financial or non-financial benefit or detriment (other than as a voter, resident or ratepayer) from the decision.

**Disclosure must occur immediately before the matter is considered or discussed.**

## 5. CORPORATE SERVICES DIRECTORATE

### 5.1 Draft Council Plan 2017 - 2021 - Hearing of Section 223 Submissions

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Manager Corporate Governance**

**Proof Reader(s): Director Corporate Services**

**Approved by: Director Corporate Services**

#### **Executive Summary**

At the Ordinary Council Meeting held on Tuesday 18 April 2017, the Council resolved to advertise its Draft Council Plan 2017 -2021 and call for submissions under Section 223 of the *Local Government Act 1989* ("the Act"). The public notice period closed at 5.00pm Friday, 19 May 2017. A total of 30 submissions were received with 3 of those requesting to be heard by Council.

Submissions ranged in content however generally contained the following themes:

- Clean up of the Mooroopna Hospital with suggested redevelopment ideas
- Support for the Australian Botanical Gardens Shepparton
- Redevelopment and allocation of funds to the Shepparton Sports stadium
- Shepparton Sports Stadium should be a key feature in the sports precinct
- Investment into the new Airport
- Loss of investment due to the size of the current runway at the Shepparton Aerodrome
- The need for a stronger focus on neighbourhood character and heritage value in the Council Plan
- General wording changes and additions
- Sports precinct Parking
- The Council Plan should align with the Goulburn Broken Regional Catchment Strategy and referenced within the document
- Installation of supplementary outdoor pool heating at Aquamoves
- Refurbishment of the current outdoor 50 metre pool at Aquamoves with the inclusion of supplementary pool heating
- A stronger emphasis on the Economic Development Tourism and Major events strategy
- Greater focus on Universities
- Bike and shared paths allow the use of mobility scooters

#### **RECOMMENDATION**

That standing orders be suspended to allow submitters to be heard.

Council to hear presentations from submitters.

## 5. CORPORATE SERVICES DIRECTORATE

### 5.1 Draft Council Plan 2017 - 2021 - Hearing of Section 223 Submissions (continued)

#### RECOMMENDATION

That standing orders be resumed.

#### RECOMMENDATION

That the Council:

1. receive and note the written and verbal submissions in response to the public advertisement of the Draft Council Plan 2017- 2021;
2. formally consider all received submissions and the adoption of the Council Plan 2017 - 2021 at the Ordinary Council Meeting to be held on Tuesday 20 June 2017 at 5.30pm in the Council Boardroom.

#### Background

In accordance with the Act, Council was required to give "public notice" that it intends to adopt a Council Plan. The Council Plan document must be made available for inspection at its offices and on its website for a period of 28 days and submissions invited from members of the public.

Council at the ordinary council meeting held on Tuesday 18 April 2017 resolved to advertise its Draft Council Plan 2017 -2021 and to call for submissions under Section 223 of the Act. The public notice period closed at 5.00pm Friday 19 May 2017.

#### Council Plan/Key Strategic Activity

This report details the development of the Council Plan in accordance with the Local Government Act.

#### Risk Management

The information gained at the public meetings in addition to the completed surveys have been used to inform and guide the development of the plan and the community now has a further opportunity to influence the publicly exhibited plan prior to its final adoption with the hearing of submissions.

Risks	Likelihood	Consequence	Rating	Mitigation Action
Failure to communicate with the community	E	2	Moderate	Undertake broad community consultation
Failure to comply with the Local Government Act	E	1	High	Undertake full requirements of the Act

#### Policy Considerations

There are no policy considerations associated with this report. The review and adoption of the Council Plan 2017-2021 does not conflict with any Council policy.

## **5. CORPORATE SERVICES DIRECTORATE**

### **5.1 Draft Council Plan 2017 - 2021 - Hearing of Section 223 Submissions (continued)**

#### **Financial Implications**

The financial implications associated with the draft Council Plan 2017-2021 are addressed in the Strategic Resource Plan, which forms part of the Draft document. Specific financial allocations against the achievement of identified objectives will be determined in the annual budgets developed by the Council during the life of the plan.

#### **Legal/Statutory Implications**

Section 125 of the Act requires the Council to develop and adopt a Council Plan by 30 June of the year following the conduct of a general election.

Section 126 of the Act specifies that the Strategic Resource Plan is a resource plan of the resources required to achieve the strategic objectives. The Strategic Resource Plan must include in respect of at least the next 4 financial years:

- the standard statements describing the required financial resources in
- the form and containing the information required by the regulations;
- statements describing the required non-financial resources, including human resources.

Any person has the right to make a submission on the draft Council Plan under section 223 of the Act. Section 223 of the Act requires public notice to be given to allow for any person to make a submission on the matter. The section 223 process under the Act also allows the person making a submission to appear in person to be heard in support of their submission.

A Council must review the Strategic Resource Plan during the preparation of the Council Plan and adopt the Strategic Resource Plan not later than 30 June each year.

#### **Environmental/Sustainability Impacts**

The impacts are detailed broadly through the Environmental goal as detailed in the plan. There are various strategies and directions outlined within the plan.

#### **Social Implications**

The impacts are detailed broadly through the Social goal as detailed in the plan. There are various strategies and directions outlined within the plan.

#### **Economic Impacts**

The impacts are detailed broadly through the Economic goal as detailed in the plan. There are various strategies and directions outlined within the plan.

## 5. CORPORATE SERVICES DIRECTORATE

### **5.1 Draft Council Plan 2017 - 2021 - Hearing of Section 223 Submissions (continued)**

#### **Consultation**

The Council undertook community engagement to encourage community input into the development of the Council Plan 2017-2021. This included community workshops, online, print and radio advertising and Television. Community members will have a further four weeks to provide additional feedback and formal submissions to Council prior to the final adoption of the plan.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

#### **Strategic Links**

##### **a) Greater Shepparton 2030 Strategy**

The Council Plan 2017-2021 draws heavily upon the strategies contained in the Greater Shepparton 2030 Strategy.

##### **b) Other strategic links**

The strategic links between the Council Plan 2017-2021 and other key Council documents are detailed throughout the document.

#### **Conclusion**

The Council undertook a range of community engagement to encourage community input into the development of the draft Council Plan 2017-2021. This included community workshops, online, print and radio advertising and television.

The Council Plan 2017-2021 has been prepared to guide the Council's activities during the term of the current Council.

#### **Attachments**

Nil



## 5. CORPORATE SERVICES DIRECTORATE

### 5.2 Draft 2017/2018 Budget and Draft Rating Strategy 2017- 2021 - Hearing of Section 223 Submissions

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author:** Team Leader Corporate Accounting

**Proof Reader(s):** Manager Finance and Rates

**Approved by:** Director Corporate Services

#### **Executive Summary**

At the Ordinary Council Meeting held on Tuesday 18 April 2017, the Council resolved to advertise its proposed budget and draft rating strategy and call for submissions under Section 223 of the *Local Government Act 1989* ("the Act"). The public notice period closed at 5.00pm Friday 19 May 2017. As at 22 May 2017 a total of 38 submissions were received with 5 of those requesting to be heard by Council.

Submissions ranged in content however generally contained the following themes:

- Support of the \$100,000 capital works allocation to the Botanic Gardens;
- Concern over the level of funding for Shepparton Show Me;
- Feedback and questions on the Maude Street Mall activation;
- Upgrading the infrastructure for Shepparton Airport;
- Request to extend the Tatura Museum Building; and
- The extension of Mactier Park Tatura.

#### **RECOMMENDATION**

That standing orders be suspended to allow submitters to be heard.

Council to hear presentations from submitters.

#### **RECOMMENDATION**

That standing orders be resumed.

## 5. CORPORATE SERVICES DIRECTORATE

### 5.2 Draft 2017/2018 Budget and Draft Rating Strategy 2017-2021 - Hearing of Section 223 Submissions (continued)

#### RECOMMENDATION

That the Council:

1. receive and note the written and verbal submissions in response to the public advertisement of the 2017/2018 Draft Budget and Draft Rating Strategy 2017-2021;
2. formally consider all received submissions and the adoption of the 2017/2018 Budget and Rating Strategy 2017-2021 at the Ordinary Council Meeting to be held on Tuesday 20 June 2017 at 5.30pm in the Council Boardroom.

#### Background

In accordance with the requirements of the Act, Council is required to give "public notice" that it intends to adopt a budget and its draft rating strategy. The draft budget document and draft rating strategy were made available for inspection at its offices and on its website for a period of 28 days and submissions invited from members of the public.

Council at the ordinary council meeting held on Tuesday 18 April 2017 resolved to advertise its proposed budget and to call for submissions under Section 223 of the Act. The public notice period closed at 5.00pm Friday 19 May 2017.

#### Council Plan/Key Strategic Activity

The Draft 2017/2018 Budget and Draft Rating Strategy 2017-2021 is consistent with the strategic goals of the Council Plan.

The Draft 2017/2018 Budget also includes 11 Service Performance Outcome indicators and 12 Financial Performance indicators as required by the *Local Government (Planning and Reporting) Regulations 2014 No. 17*. The final outcomes of these indicators will be reported in the 2017/2018 audited annual report.

#### Risk Management

A well planned budget will reduce the risk that Council will not be able to provide the services expected and required by the community.

## 5. CORPORATE SERVICES DIRECTORATE

### 5.2 Draft 2017/2018 Budget and Draft Rating Strategy 2017-2021 - Hearing of Section 223 Submissions (continued)

Risks	Likelihood	Consequence	Rating	Mitigation Action
Failure to comply with the Local Government Act 1989	Unlikely	1	High	Special meeting scheduled 6 June to hear submissions. Ordinary meeting to adopt budget scheduled 20 June to achieve 30 June deadline.  Draft budget document developed following the Model Budget best practice guide from Chartered Accountants Australia and New Zealand.
Operating surplus not achieved	Possible	3	Medium	Monthly and Quarterly Budget Reviews reported to Council
Capital works budget not delivered within the financial year	Possible	3	Medium	Project bids and cost estimates have been reviewed

#### **Policy Considerations**

There are no conflicts with Council policy. The annual budget resources the Council Plan to enable the outcomes in the Council Plan to be achieved, including Council policies. The rating strategy determines how the rates burden is distributed amongst ratepayers.

#### **Financial Implications**

The full financial implications are outlined in the Draft 2017/2018 budget document.

#### **Legal/Statutory Implications**

Section 129 of the Act requires the Council to give public notice of the preparation of the budget and a person has a right to make a submission on any proposal contained in the budget.

Section 223 of the Act covers the right to make a submission and states that the Council must publish a public notice stating that a person making a submission is entitled to request in the submission that the person wishes to appear in person at a meeting to be heard in support of the submission. If a request is made under this clause, Council must provide the person with the opportunity to be heard in support of the submission at a meeting of the Council.

#### **Environmental/Sustainability Impacts**

Environmental and sustainability impacts have been considered when developing the Draft 2017/2018 Budget.

## 5. CORPORATE SERVICES DIRECTORATE

### 5.2 Draft 2017/2018 Budget and Draft Rating Strategy 2017-2021 - Hearing of Section 223 Submissions (continued)

#### **Social Implications**

The Draft 2017/2018 Budget provides resources for the implementation of various strategies, plans, works and the delivery of services required to achieve the objectives of the Council plan including an active and engaged community.

The Draft Rating Strategy 2017- 2021 considers a number of principles such as Equity, Efficiency and Simplicity. The Equity principle in particular considers User Benefits and Capacity to pay as Council when determining how to distribute the rates burden.

#### **Economic Impacts**

The boost from the Greater Shepparton City Council capital works program is important with over \$37 million of infrastructure works proposed for the 2017/2018 financial year to encourage economic activity. A number of initiatives are also proposed in the Economic Development program area designed to encourage economic activity within the Greater Shepparton municipality.

#### **Consultation**

The Draft 2017/2018 Budget and the Draft Rating Strategy 2017-2021 has taken into account the goals and strategies of the Council Plan and the strategic directions of the Strategic Resource Plan.

Public notice was given in the Shepparton News on Friday 21 April 2017 that Council's Draft 2017/2018 Budget and Draft Rating Strategy 2017-2021 had been prepared and was available for inspection on Council's website, or at Council's offices in Welsford Street and Doyles Road and that written submissions were invited in accordance with Section 223 of the Act.

Submissions were to be received by 5.00pm Friday 19 May 2017.

It should also be noted that the Draft 2017/2018 Budget provides funding for nominated projects and where appropriate further community consultation will occur throughout the year specific to each project.

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Keep informed	<ul style="list-style-type: none"> <li>• Media Releases</li> <li>• Social Media</li> <li>• Council Website</li> </ul>
Consult	Inform, Listen, Acknowledge	<ul style="list-style-type: none"> <li>• Public submissions</li> <li>• Hearing of submissions</li> </ul>

#### **Strategic Links**

##### a) Greater Shepparton 2030 Strategy

The Draft 2017/2018 Budget and Draft Rating Strategy 2017-2021 is linked to the *Greater Shepparton 2030 Strategy* via the Council Plan

##### b) Other strategic links

The Draft 2017/2018 Budget is linked to the Council Plan by the funding of the Strategic Objectives contained in the Council Plan.

## 5. CORPORATE SERVICES DIRECTORATE

### 5.2 Draft 2017/2018 Budget and Draft Rating Strategy 2017-2021 - Hearing of Section 223 Submissions (continued)

#### **Conclusion**

The public notice period for submissions on the Draft 2017/2018 Budget was open from Friday 21 April 2017 and closed at 5.00pm Friday 19 May 2017. A total of 38 submissions were received with 5 of those requesting to be heard by Council.

#### **Attachments**

Nil

**6. URGENT AND OTHER BUSINESS NOT INCLUDED ON THE AGENDA**