

AGENDA

FOR THE
GREATER SHEPPARTON CITY COUNCIL

ORDINARY COUNCIL MEETING

TO BE HELD ON
TUESDAY 17 OCTOBER, 2017
AT 5.30PM

AT THE BALLANTYNE CENTRE
9 HASTIE STREET, TATURA

COUNCILLORS:

Cr Dinny Adem (Mayor)
Cr Kim O'Keeffe (Deputy Mayor)
Cr Seema Abdullah
Cr Bruce Giovanetti
Cr Chris Hazelman
Cr Les Oroszvary
Cr Dennis Patterson
Cr Fern Summer
Cr Shelley Sutton

VISION

*A THRIVING ECONOMY IN THE FOODBOWL OF VICTORIA WITH
EXCELLENT LIFESTYLES, INNOVATIVE AGRICULTURE
A DIVERSE COMMUNITY AND
ABUNDANT OPPORTUNITIES*

**A G E N D A
FOR THE
ORDINARY COUNCIL MEETING
TO BE HELD ON
TUESDAY 17 OCTOBER, 2017 AT 5.30PM**

**CHAIR
CR DINNY ADEM**

INDEX

1.	ACKNOWLEDGEMENT	1
2.	PRIVACY NOTICE	1
3.	APOLOGIES	1
4.	DECLARATIONS OF CONFLICT OF INTEREST	1
5.	CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS.....	1
5.1	Confirmation of Minutes of Previous Meetings	1
6.	PUBLIC QUESTION TIME	1
7.	MANAGEMENT REPORTS FROM THE INFRASTRUCTURE DIRECTORATE	2
7.1	Proposed Road Closure of Part of Court Bowl in Marlboro Drive, Kialla	2
7.2	Sale of 350 Hudsons Road, Marionvale and 1791 Tatura-Undera Road, Undera.....	5
7.3	Contract 1770 - MAV Procurement - Provision of Parks Playground equipment.....	9
7.4	Australian Botanic Gardens Special Committee - Instrument of Delegation and Returns Exemption.....	15
7.5	Our Sporting Future Funding Round 1 - 2017/2018	20
7.6	Revocation of Urban Street Name and Community Facility Signage Policy 82. POL1	32
7.7	Contract 1808 - Welsford Street Upgrade Stage 3 Knight Street Intersection, Shepparton.....	34
8.	MANAGEMENT REPORTS FROM THE COMMUNITY DIRECTORATE	39
8.1	Greater Shepparton Greater Health Grants - Round One 2017/2018.....	39
8.2	Halls, Community Centres & Recreation Reserves Special Committees - Review of Instruments of Delegation and Returns Exemption	46
8.3	Section 86 Special Committees - Committees of Management Memberships	53
8.4	Community Arts Grants Round 1 2017-2018.....	59
8.5	Community Matching Grant Scheme - Round One 2017/2018 - Recommendations for Approval.....	68
9.	MANAGEMENT REPORTS FROM THE CORPORATE SERVICES DIRECTORATE	80
9.1	Greater Victoria Commonwealth Games Bid Formal Commitment.....	80
9.2	Domestic Animal Management Plan Results 2013-2017.....	85
9.3	Shepparton Show Me Committee - Instrument of Delegation and Guidelines - Committee Delegations	106
9.4	Update to Asset Valuation and Revaluation Policy 03.POL4.....	110
9.5	Instrument of Delegation to the Chief Executive Officer	112
9.6	Instrument of Delegation - Members of Staff and Development Hearings Panel	115

9.7	2017/2018 Q1 Forecast Review.....	119
9.8	September 2017 Monthly Financial Report	122
9.9	2016-2017 Annual Report.....	124
9.10	Appointment to Shepparton Racecourse and Recreation Reserve Committee of Management.....	127
9.11	Ordinary Council Meeting Dates	129
9.12	2017/2018 Christmas Arrangements.....	131
10.	MANAGEMENT REPORTS FROM THE SUSTAINABLE DEVELOPMENT DIRECTORATE	133
10.1	Australia Day Grants 2017	133
10.2	Adoption of Amendment C199 - Investigation Area 1	141
10.3	MDBA Basin Community Committee - Nomination Cr Dennis Patterson.....	150
10.4	Round One 2017/2018 - Minor and Major Events Grants.....	153
10.5	Festive Events Grants 2017	164
10.6	Ask of Government	171
10.7	Shepparton Truck and Transport Museum.....	175
11.	TABLED MOTIONS	183
12.	REPORTS FROM COUNCIL DELEGATES TO OTHER BODIES	183
13.	REPORTS FROM SPECIAL COMMITTEES AND ADVISORY COMMITTEES.....	183
14.	NOTICE OF MOTION, AMENDMENT OR RESCISSION	183
15.	DOCUMENTS FOR SIGNING AND SEALING	183
15.1	Documents for Signing and Sealing	183
16.	COUNCILLOR ACTIVITIES	184
16.1	Councillors Community Interaction and Briefing Program	184
17.	ASSEMBLIES OF COUNCILLORS.....	186
17.1	Assemblies of Councillors.....	186
18.	URGENT AND OTHER BUSINESS NOT INCLUDED ON THE AGENDA	199
19.	CONFIDENTIAL MANAGEMENT REPORTS	199
19.1	Designation of Confidentiality of Information – Report Attachments.....	199

RISK LEVEL MATRIX LEGEND

Note: A number of reports in this agenda include a section on “risk management implications”. The following table shows the legend to the codes used in the reports.

Likelihood	Consequences				
	Negligible (5)	Minor (4)	Moderate (3)	Major (2)	Catastrophic (1)
Almost Certain (A) Event expected to occur several times per year (i.e. Weekly)	Low	Moderate	High	Extreme	Extreme
Likely (B) Will probably occur at some stage based on evidence of previous incidents (i.e. Monthly)	Low	Moderate	Moderate	High	Extreme
Possible (C) Not generally expected to occur but may under specific circumstances (i.e. Yearly)	Low	Low	Moderate	High	High
Unlikely (D) Conceivable but not likely to occur under normal operations (i.e. 5-10 year period)	Insignificant	Low	Moderate	Moderate	High
Rare (E) Only ever occurs under exceptional circumstances (i.e. +10 years)	Insignificant	Insignificant	Low	Moderate	High

Extreme CEO’s attention immediately required. Possibly avoid undertaking the activity OR implement new controls

High Director’s attention required. Consider suspending or ending activity OR implement additional controls

Moderate Manager’s attention required. Ensure that controls are in place and operating and management responsibility is agreed

Low Operational, manage through usual procedures and accountabilities

Insignificant Operational, add treatments where appropriate

PRESENT:

1. ACKNOWLEDGEMENT

“We the Greater Shepparton City Council, begin today’s meeting by acknowledging the traditional owners of the land which now comprises Greater Shepparton. We pay respect to their tribal elders, we celebrate their continuing culture, and we acknowledge the memory of their ancestors.”

2. PRIVACY NOTICE

This public meeting is being streamed live via our Facebook page and made available for public access on our website along with the official Minutes of this meeting.

All care is taken to maintain your privacy; however as a visitor in the public gallery, it is assumed that your consent is given in the event that your image is broadcast to the public. It is also assumed that your consent is given to the use and disclosure of any information that you share at the meeting (including personal or sensitive information) to any person who accesses those recordings or Minutes

3. APOLOGIES

4. DECLARATIONS OF CONFLICT OF INTEREST

In accordance with sections 77A, 77B, 78 and 79 of the *Local Government Act 1989* Councillors are required to disclose a “conflict of interest” in a decision if they would receive, or could reasonably be perceived as receiving a direct or indirect financial or non-financial benefit or detriment (other than as a voter, resident or ratepayer) from the decision.

Disclosure must occur immediately before the matter is considered or discussed.

5. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

RECOMMENDATION

That the minutes of the Ordinary Council meeting held 19 September 2017 as circulated, be confirmed.

6. PUBLIC QUESTION TIME

7. INFRASTRUCTURE DIRECTORATE

7.1 Proposed Road Closure of Part of Court Bowl in Marlboro Drive, Kialla

Disclosures of conflicts of interest in relation to advice provided in this report

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Property Officer, Coordinator Property

Proof reader(s): Coordinator Property, Manager Assets

Approved by: Director Infrastructure

Executive Summary

Council was approached by the owners of a residential subdivision, to consider the closure and transfer of a portion of a court bowl abutting Lot 30 Marlboro Drive, Kialla. This court bowl is no longer required due to realignment of roads in the subdivision.

Submissions

At the Council Meeting on 21 February 2017, Council resolved to give public notice of the proposed partial road closure and invite submissions from any person affected by the proposed road closure.

Five submissions were received from referral authorities, noting “no objections”.

RECOMMENDATION

That the Council:

1. determine that the portion of the court bowl on the south-east corner of Kerang Avenue and Marlboro Drive, Kialla and measuring approximately 80 square meters is not required for public use as a road due to the realignment of Kerang Avenue and be formally closed;
2. determine that the land within the portion of the court bowl, measuring approximately 80 square meters, be transferred to the adjoining property owner and consolidated with the land in certificate of title volume 11414 folio 182 to form part of the proposed residential subdivision;
3. give notice of the road closure in the *Victorian Government Gazette*;
4. authorise the signing and sealing of all documentation for Council to complete the road closure and transfer the surplus former road reserve land to the adjoining property owner.

7. INFRASTRUCTURE DIRECTORATE

7.1 Proposed Road Closure of Part of Court Bowl in Marlboro Drive, Kialla (continued)

Background

Council has considered the road closure and transfer of a portion of a road reserve within the court bowl in Marlboro Drive, Kialla. The court bowl was originally created as part of an earlier subdivision, however the adjoining property is now being further subdivided with the road reserve to be extended to connect with Kerang Avenue (see attached plan).

Due to this realignment, part of the court bowl will no longer be required as road reserve. It is recommended that part of the court bowl should be formally closed, subdivided from the remaining road reserve, and transferred to the adjoining property owners to be included in the subdivision. This will enable the best outcome identified for the development of this site.

The new development will include an enhanced road network which will be transferred to the Council once construction is complete.

Council Plan/Key Strategic Activity

This proposal is consistent with this document. The strategic objective, Growth, identifies an action as “*Facilitate residential, commercial and industrial development across Greater Shepparton.*”

Risk Management

The court bowl will no longer be required when the new subdivision is registered as Kerang Avenue will be extended through the subdivision owner’s land to intersect with Marlboro Drive, making Marlboro Drive a through road.

Policy Considerations

The proposed closure of the court bowl and sale does not conflict with Council’s policies. The Asset Management Policy states that the Council is committed to maximising resources to achieve the best outcome for the community.

Financial Implications

The cost of the closure and sale, including subdivision costs, would be met by the subdivision owners. The subdivision owners are providing additional roads and the court bowl is no longer required as part of the subdivision. Therefore it is not appropriate to sell the portion of court bowl to the subdivision owner as he had given the road to Council.

Legal/Statutory Implications

This procedure is being undertaken in compliance with the *Local Government Act 1989*. Section 206 Clause 3 of schedule 10 and provides Council with the power to close a road reserve and transfer the land. This will enable the land to be subdivided and transferred to the subdivision owners.

Environmental/Sustainability Impacts

This proposal does not have any Environmental/Sustainability Impacts which need to be considered

Social Implications

This proposal does not have any Social Implications but will assist the developer in achieving the best outcomes.

7. INFRASTRUCTURE DIRECTORATE

7.1 Proposed Road Closure of Part of Court Bowl in Marlboro Drive, Kialla (continued)

Economic Impacts

There will be no Economic Impacts on Council's budget as the developer will pay all costs.

Consultation

A number of relevant Council departments have been consulted, including planning, engineering and road management. All of the relevant authorities have been approached and none of those authorities have assets located in the portion of court bowl and therefore have not objected to the proposed closure and sale.

As a result of public notice being advertised, no public submissions were received.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

This proposal is consistent with the Greater Shepparton 2030 Strategy as one of the supporting principles is identified within the Infrastructure section that "*The provision and restructure of urban and rural infrastructure to enhance the performance of the municipality and facilitate growth.*"

Conclusion

That Council:

1. Determine that the portion of the court bowl is not required for public use as a road due to the realignment of Kerang Avenue and be formally closed.
2. That the land within the court bowl will be transferred to the adjoining property owner and consolidated with the land in certificate of title volume 11414 folio 182 to form part of the proposed residential subdivision.
3. Give notice of the road closure in the *Victorian Government Gazette*.
4. Authorise the signing and sealing of all documentation for Council to complete the road closure and transfer the surplus former road reserve land to the adjoining property owner.

Attachments

Map - Proposed Closure of Part of Court Bowl abutting Lot 30 Marlboro Drive, Kialla

7. INFRASTRUCTURE DIRECTORATE

7.2 Sale of 350 Hudsons Road, Marionvale and 1791 Tatura-Undera Road, Undera

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Coordinator Property

Proof reader(s): Manager Assets

Approved by: Director Infrastructure

Executive Summary

Council owns two parcels of land which were used in the past for municipal purposes but have not been used by Council now for many years.

One property is a former municipal dam at 350 Hudsons Road, Marionvale which is in the name of the Shepparton Waterworks Trust. This property is currently being transferred into Council's name as predecessor to that Trust.

The second property is a former sheep dip site at 1791 Tatura-Undera Road, Undera.

Both of these properties can be sold but need to be declared surplus to requirements. The sale of these properties will only raise a small amount of income, but will alleviate expenses in the future from maintaining the properties and/or any risks associated with retaining a contaminated site (in the case of the old sheep dip site).

RECOMMENDATION

That the Council:

1. declare the land at 350 Hudsons Road, Marionvale, and 1791 Tatura-Undera Road, Undera, as no longer required for use and considered surplus to Council requirements;
2. give public notice in accordance with Section 189 of the *Local Government Act 1989* ("Act"), of the Council's determination that the land may be sold by private treaty to an abutting owner, at a price determined by a licensed Valuer;
3. authorise the Chief Executive Officer to undertake the administrative procedures necessary to enable the Council to carry out its functions under section 223 of the Act in relation to this matter.

7. INFRASTRUCTURE DIRECTORATE

7.2 Sale of 350 Hudsons Road, Marionvale and 1791 Tatura-Undera Road, Undera (continued)

Background

Both of the above properties are former municipal sites that are no longer used by Council. The property at Marionvale was a former municipal dam but has not been used for this purpose for many years. It is surrounded by farmland and could only be purchased by an abutting land owner. The property at Marionvale is valued in Council's asset register at \$12,000. It has a drainage easement through the middle of the property and could not be used for any other purpose than a dam.

The property at Undera is a former sheep dip site and is therefore considered to be contaminated. It could not be used for a "sensitive" use (eg such as a dwelling) without an expensive and substantial clean up. Council was approached by an abutting owner who runs an excavation business and wanted to purchase the land for the sole purpose of parking machinery and other equipment. This is not a "sensitive" use and is permitted under the planning scheme subject to a planning permit being issued. The applicant is aware that the site is contaminated. Council advised the applicant that it would not consider selling the land to the applicant unless they acquired a planning permit to ensure that they were able to use the land for the intended purpose.

The applicant's property is within the township zone and has a planning permit for rural industry. A planning permit has now been issued to allow that use to be extended on to the Undera site. The planning permit requires the applicant to retain a certain percentage of the trees on the site and provide any additional trees/shrubs by way of screening on the southern and eastern boundaries.

A section 173 agreement will be placed on the title to the property at the time of sale, to ensure that any future owner is also aware of the restrictions on the site. The section 173 agreement will remain on the title forever unless Council consents to its removal. The planning permit requires that the title to 1791 Tatura-Undera Road be consolidated with the future owner's abutting title. Legal advice has been sought and the section 173 agreement will only apply to the portion of the property which is 1791 Tatura-Undera Road.

Council Plan/Key Strategic Activity

An objective of the Council Plan is to "*Ensure the community has access to high quality facilities*". Through the sale of unwanted land, this will allow the proceeds to be invested in other facilities for the community.

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Complaint from the Community that we are disposing of assets that may be required in the future	Possible	Minor	Low	Both sites are of no community use value and can only be utilised by an abutting owner
Not achieving the market value of properties when sold	Possible	Minor	Low	Ensuring that the property is sold for the best price

Policy Considerations

This does not conflict with any Council policies.

7. INFRASTRUCTURE DIRECTORATE

7.2 Sale of 350 Hudsons Road, Marionvale and 1791 Tatura-Undera Road, Undera (continued)

Financial Implications

Council can invest income generated through the sale of underutilised or vacant Council land into existing planned infrastructure projects. The sales will realise only a small amount but will alleviate expense to Council in the future for maintaining the properties.

	Approved Budget Estimate for this proposal ¹ \$	This Proposal GST Exclusive \$	Variance to Approved Budget Estimate \$	This Proposal GST Inclusive \$
Revenue	0	14,000	14,000	14,000
Expense	0	4000	4000	4400
Net Total	0	-10000	-10000	-9600

¹ Budgets are GST exclusive

² For Contract Award reports the GST inclusive expense shall match the amount reported in the recommendation

Income is based on "Fair Value" which may not be an accurate reflection of market value. Expenses include an estimate of valuations and legal fees.

Legal/Statutory Implications

Any sales of property will be undertaken in accordance with the *Local Government Act 1989* and the *Sale of Land Act 1962*.

Environmental/Sustainability Impacts

None of the land for sale is recognised as environmentally significant.

Social Implications

The two properties contained in this report have been held in trust by Council on behalf of the people of Greater Shepparton. Neither of the sites have been used for their intended purpose for many years. Both sites are small and are not suitable for use by a community group as a meeting or activity space, especially the Undera site due to it being contaminated. If Council retains these sites, Council will have continuing maintenance costs into the future. As the properties are only of value to abutting owners, their value is not likely to substantially increase in the long term.

Economic Impacts

The return on the sale of these properties will be minimal but it will remove unwanted assets that will continue to cost Council maintenance expenses into the future. Any monies received from the sale can be reinvested into community infrastructure.

Consultation

As part of the sale process, Council is required to advertise its intention to sell land and invite submissions under section 223 of the *Local Government Act 1989*. It will be made clear in the advertisement that the land can only be sold to an abutting land owner due to the locations.

7. INFRASTRUCTURE DIRECTORATE

7.2 Sale of 350 Hudsons Road, Marionvale and 1791 Tatura-Undera Road, Undera (continued)

Strategic Links

a) Greater Shepparton 2030 Strategy

One of the objectives in the 2030 Strategy is *To provide sustainable infrastructure to support the growth and development of the municipality*. The disposal of land will allow Council to pursue this objective.

Conclusion

That Council determine that the two sites referred to in this report are surplus to requirements and available for sale and give public notice of its intention to sell the land and invite submissions under section 223 of the *Local Government Act 1989*.

Attachments

1. Undera Site Map
2. Marionvale Site Map

7. INFRASTRUCTURE DIRECTORATE

7.3 Contract 1770 - MAV Procurement - Provision of Parks Playground equipment

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest..

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Team Leader Landscaping and Native Open Space

Proof reader(s): Manager Parks, Sport and Recreation

Approved by: Director Infrastructure

Executive Summary

Council currently provides 79 public playgrounds and 27 pieces of exercise equipment within Council public open spaces.

Council spends approximately \$200,000 on playground equipment each year including new/ renewal of playgrounds, playground borders and outdoor exercise equipment. The value of this expenditure over the term of the contract will be in excess of \$600,000, beyond the Chief Executive Officers (CEO's) approved delegation.

This is a three plus two year contract which commenced in November 2016. Participating Councils are able to opt in post the contract award. Council will utilise this contract for the remainder of the contract term.

By entering the MAV Playground and associated equipment and services tender Council will have greater opportunity for purchasing and servicing of playground and related products, and also ensure compliance with Councils Procurement policy and guidelines.

RECOMMENDATION

That the Council:

1. accept the MAV playground and associated equipment services tenders submitted by the listed companies for a schedule of rates contract until November 2019:
 - a_space
 - Adventure Playgrounds Pty Ltd T/as adventure+
 - All Play
 - Artcraft Pty Ltd
 - ASCO Open Space PL
 - Consulting Coordination Australia PTY LTD
 - Creative Recreation Solutions
 - Durapol Pty Ltd
 - EP Draffin Manufacturing
 - GR Design and Construct
 - HUB Australasia Pty Ltd
 - Kompan Playscape Pty Ltd
 - Landmark Products Pty Ltd
 - Moduplay Group Pty Ltd

7. INFRASTRUCTURE DIRECTORATE

7.3 Contract 1770 - MAV Procurement - Provision of Parks Playground equipment (continued)

- Omnitech Playgrounds
- Playground Centre Australia Pty Ltd
- Playscape Creations
- Proludic Pty Ltd
- Repeat Plastics
- RubberTough Industries
- Safe Play Systems Pty Ltd
- Shade Living (VIC) Pty Ltd
- StraBe Group
- Street Furniture
- Sturdybiltagencies
- Swanshore Pty Ltd
- Terrain Group
- The Play Works
- UAP Australia
- Ultimate Play Pty Ltd
- Unisite Street and Park Furniture
- Wagners CFT Manufacturing
- Wm Loud (Aust) Pty Ltd

2. note the contract is for three years with a further 2x12 month extension option;
3. note that the MAV procurement contract number is PP4924-2016, but will be referred to as contract 1770 for Council purposes;
4. authorise the Chief Executive Officer to sign and seal the contract documents;
5. authorise the Chief Executive Officer to exercise the 2x12 month extension options if required.

Contract Details

A Request for Tender (RFT) was issued by MAV procurement for the *Provision of park and playground equipment, open space and recreational infrastructure, outdoor furniture, signage and related products & services* on behalf of participating Victorian and Tasmanian Councils.

The scope of this tender (PP4924-2016) includes, but is not limited to, the following goods/services as described in the RFT Specifications:

Category One: Park, Playground and Fitness Equipment

- All abilities playground equipment (individual pieces and settings)
- Outdoor fitness/exercise and sporting equipment: includes netball and basketball goals/backboards,
- hockey, soccer and football goals, tennis nets and posts, outdoor stretching and fitness structures.
- Impact absorbing surfaces (e.g. safety matting, softfall, wetpour)
- Related products, spare parts and accessories

7. INFRASTRUCTURE DIRECTORATE

7.3 Contract 1770 - MAV Procurement - Provision of Parks Playground equipment (continued)

Category Two: Outdoor furniture, lighting and signage

- Barbecues (electric and gas)
- Street furniture
- Park furniture (park benches, tables etc.)
- Bicycle racks
- Litter bins and bin enclosures
- Tree surrounds and grates
- Drinking fountains
- Playground and park signage (safety, direction, council reporting) suitable for all weather conditions
- Outdoor lighting (including sustainable or green power options)
- Exterior lighting including lighting solutions for amenities, shelters, access, perimeter and path ways,
- urban and recreational areas. Lights may be incorporated into poles, bollards or other systems and powered via solar, LED, electricity or other sources.
- Exterior restrooms, including environmental toilet systems.
- Related products, spare parts and accessories

Category Three: Park and landscape structures

- Outdoor shelters, including BBQ and picnic enclosures
- Shade structures
- Shade sails
- Gazebos
- Other landscape structures including pedestrian bridges, decking, boardwalks, viewing platforms.
- Planter boxes, retaining walls
- Post and rail fencing and gates
- Soft landscaping supplies: gravels, pebbles, rock and other aggregates, composts, manures and mulches, lawns and turf including alternatives and synthetics, sands and soils. fertilisers and other agricultural products

Category Four: Associated Services

- Design of equipment and furniture. The design may include concept design, specifics of performance and quality requirements.
- Maintenance and repair, supply of spare parts
- Safety checks and quality inspections (e.g. inspections that ensure equipment is compliant with relevant Australian Standards)
- Demolition and removal, includes the deconstruction, removal and disposal of existing equipment, structures, edging and surfacing or other components.
- Onsite training if applicable along with manuals or technical documents if requested.

7. INFRASTRUCTURE DIRECTORATE

7.3 Contract 1770 - MAV Procurement - Provision of Parks Playground equipment (continued)

Tenders

Tenders were received from:

Tenderers
- a_space
- Adventure Playgrounds Pty Ltd T/as adventure+
- All Play
- Artcraft Pty Ltd
- ASCO Open Space PL
- Consulting Coordination Australia PTY LTD
- Creative Recreation Solutions
- Durapol Pty Ltd
- EP Draffin Manufacturing
- GR Design and Construct
- HUB Australasia Pty Ltd
- Kompan Playscape Pty Ltd
- Landmark Products Pty Ltd
- Moduplay Group Pty Ltd
- Omnitech Playgrounds
- Playground Centre Australia Pty Ltd
- Playscape Creations
- Proludic Pty Ltd
- Repeat Plastics
- RubberTough Industries
- Safe Play Systems Pty Ltd
- Shade Living (VIC) Pty Ltd
- StraBe Group
- Street Furniture
- Sturdybiltagencies
- Swanshore Pty Ltd
- Terrain Group
- The Play Works
- UAP Australia
- Ultimate Play Pty Ltd
- Unisite Street and Park Furniture
- Wagners CFT Manufacturing
- Wm Loud (Aust) Pty Ltd

Tender Evaluation

Tenders were evaluated by MAV procurement on behalf of participating member councils. Each panel member is well qualified with strong local government experience.

7. INFRASTRUCTURE DIRECTORATE

7.3 Contract 1770 - MAV Procurement - Provision of Parks Playground equipment (continued)

Evaluation Criteria

Tenders were evaluated on the following criteria:

Evaluation Criteria	Weighting
Regional Representation	10%
Experience	35%
Ability to deliver required goods/services/works	35%
Corporate Responsibility	10%
Contract Management	10%

Council Plan/Key Strategic Activity

- Public places, open space and community facilities are safe and accessible for all and presented to a high quality
- Quality infrastructure is provided and maintained to acceptable standards

Risk Management

Availability of quick service turn around with most tenders being Melbourne based has been identified as a low risk requiring better planning for repairs and renewals. No moderate to extreme risks have been identified.

Policy Considerations

The tender process was undertaken by the MAV on behalf of Victorian and Tasmanian Council's in accordance with relevant legislation.

Financial Implications

This contract will provide council with the best value solution in regards to playground equipment, open space and recreational infrastructure, outdoor furniture, signage and related products. Utilisation of this contract will enable council to improve the expenditure on the equipment and services and understand the needs of the business to provide further opportunities for savings through bulk purchases where applicable.

	Approved Budget Estimate for this proposal ¹	This Proposal GST Exclusive	Variance to Approved Budget Estimate	This Proposal GST Inclusive ²
	\$	\$	\$	\$
Revenue				
Expense	210,000	210,000		
Net Total	210,000	210,000		

¹ Budgets are GST exclusive

² For Contract Award reports the GST inclusive expense shall match the amount reported in the recommendation

Legal/Statutory Implications

Tender process has been carried out according to the requirements of *Section 186* of the *Local Government Act 1989*.

Environmental/Sustainability Impacts

There are no environmental/sustainability impacts associated with the report.

7. INFRASTRUCTURE DIRECTORATE

7.3 Contract 1770 - MAV Procurement - Provision of Parks Playground equipment (continued)

Strategic Links

a) Greater Shepparton 2030 Strategy

Nil

b) Other strategic links

- Open Space and Recreation Strategy
- Playground Provision Strategy
- Small towns youth recreation spaces strategy

Conclusion

The acceptance of the MAV tender will ensure the provision of park and playground equipment, open space and recreational infrastructure, outdoor furniture, signage and related products to enable officers to deliver the services to the Greater Shepparton Community.

Attachments

Nil

7. INFRASTRUCTURE DIRECTORATE

7.4 Australian Botanic Gardens Special Committee - Instrument of Delegation and Returns Exemption

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Team Leader Landscaping and Native Open Space

Proof reader(s): Manager Parks, Sport and Recreation

Approved by: Director Infrastructure

Executive Summary

The *Local Government Act 1989* (the Act) provides councils with the power to establish special committees to carry out delegated functions, duties and power on their behalf.

The Australian Botanic Gardens committee is established by resolution of Council delegated to manage the Australian Botanic Garden site.

Under the Act Council is required to conduct a review of any delegations to a special committee as well as any exemptions given to members of the special committee from the requirement to submit primary and ordinary returns. This review has been conducted and is now presented for formal endorsement by Council.

RECOMMENDATION

That the Council:

1. note that in accordance with section 86 of the *Local Government Act 1989*, Greater Shepparton City Council has undertaken a review of delegations of the Australian Botanic Gardens Special committee in force under section 86 of the Act.
2. revoke the instruments of Delegation and Authorisation previously issued to the Australian Botanic Gardens Special Committee
3. adopt the revised Instrument of Delegations to the Australian Botanic Gardens Special Committee
4. adopt the *Guidelines – Committee Delegations* for the Australian Botanic Gardens Special Committee
5. in accordance with section 81(2A) of the Act, exempt the members of the Australian Botanic Gardens Special Committee from the requirement to submit primary and ordinary returns to the Chief Executive Officer.

7. INFRASTRUCTURE DIRECTORATE

7.4 Australian Botanic Gardens Special Committee - Instrument of Delegation and Returns Exemption (continued)

Background

Section 86(6) of the Act requires Councils to conduct a review of any delegations to special committees within 12 months of a general election.

In undertaking this review, Council Officers referred to the latest template issued by Maddocks Delegations and Authorisations Service and have ensured that the revised documents are in accordance with these templates. As a result the following changes are proposed within the Instrument of Delegation template:

- Remove reference to the committee's annual budget throughout the documentation - Committee's provide financial reports at each committee meeting; regularly submit GST returns with supporting financial information as well as annual audited financial statements. Based on the provision of the aforementioned financial information, committees have not been providing an annual budget for some years. Council's Finance Department have advised that they believe that the documentation currently being provided is sufficient and that the additional annual budget documentation is not required.
- Extension of the submission due date of the Committee's Annual Report to Council from 30 November to 30 December – this will allow time for committees to hold their annual general meetings (between the period 1 September to 30 November) and then submit the endorsed Annual Report to Council (Guidelines – item 9.8).
- Extend the term of appointment from two to four years and includes a call for applications every two years. The Australian Botanic Garden Committee members are happy to extend the term to keep in accordance with other section 86 committees. New community members can apply for membership any time and existing members can also resign or be removed by Council at any time. By including an additional call for applications every two years the general community will be invited to join the existing term of the committee. (Guidelines – item 10.2)

Section 81(2A) of the Act permits Council to exempt members of special committees from the requirement to submit primary and ordinary returns if it determines this is appropriate. The Act also requires the Council to review any exemptions in force within 12 months following a general election. This report recommends that the current exemption remain in place for the Australian Botanic Gardens Special Committee.

Council Plan/Key Strategic Activity

This proposal supports the following goals of the *Council Plan 2017-2021*:

Leadership and Governance

- 1.3 Council demonstrates strong leadership and sound decision making in the best interests of the community.
- 1.7 Council advocates on issues, priorities and needs that matter to our community in partnership with key stakeholders.
- 1.9 Service standards and service delivery models are realistic and meet community expectations and demand while being financial viable and in line with Council's core business.

Social

- 2.1 Our community is supported to achieve and sustain physical, emotional and spiritual health and wellbeing.
- 2.4 Social and cultural, educational and employment opportunities are created to enable children, young people, individuals and families to actively participate in their community.

7. INFRASTRUCTURE DIRECTORATE

7.4 Australian Botanic Gardens Special Committee - Instrument of Delegation and Returns Exemption (continued)

- 2.6 Volunteering is promoted and encouraged along with other measures to improve community resilience.
- 2.7 Public places, open space and community facilities are safe and accessible for all and presented to a high quality.

Built

- 4.4 Quality infrastructure is provided and maintained to acceptable standards.
- 4.5 Assets are well managed and their renewal is being planned through long term renewal strategies.

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Delegation of Council powers to a committee	Possible	Major	High	The appointment and removal of members by formal resolution of Council reduces governance risks by ensuring that all members of a committee are covered by Council's public liability insurance
Exemption of all special committees from submitting primary and ordinary returns	Possible	Major	High	Restricted powers outlined in the Instrument of Delegation and Guidelines to committee ensures that this risk is minimal. Committees are also required to declare any conflicts of interest at the start of each committee meeting

Policy Considerations

There are no conflicts with existing Council policies.

Financial Implications

There are no financial implications associated with the review of special committees in force under section 86 of the Act. There are no identified costs associated with the exemption of special committees from submitting primary and ordinary returns.

7. INFRASTRUCTURE DIRECTORATE

7.4 Australian Botanic Gardens Special Committee - Instrument of Delegation and Returns Exemption (continued)

Legal/Statutory Implications

This proposal is consistent with the requirements of the *Local Government Act 1989*. Section 86(6) of the Act requires Council to review all special committees in force under section 86 of the Act within 12 months of a general election. Section 81(2B) of the Act requires Council to review any exemptions in force within the required time frame for both requirements.

Environmental/Sustainability Impacts

There are no environmental or sustainability impacts arising from this proposal.

Social Implications

The appointment of Special Committees with community representatives helps to build a sense of community by increasing stakeholder participation and giving community members a greater sense of pride and involvement in their local community.

Economic Impacts

There are no economic impacts arising from this proposal.

Consultation

The Australian Botanic Gardens Special Committee were briefed at the August committee meeting regarding the required review of the Instrument of Delegation and changes to the Guidelines.

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Keep informed	Copies of the revised Instruments of Delegation will be sent to the committee
Consult	Informed, listen, acknowledge	Council will continue consulting with the committee prior to making decisions that relate to the relevant the Australian Botanic Gardens site
Involve	Work together. Feedback is an input into decision making	Committees provide an important source of feedback for Council to manage their facilities
Collaborate	Feedback will be incorporated into decisions to maximum level possible	Committees provide an important source of feedback for Council to manage the ABGS
Empower	We will implement what the public decide.	Committees of Management have delegated powers to make decisions in relation to the day to day management of the facilities that they are responsible for.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

7. INFRASTRUCTURE DIRECTORATE

7.4 Australian Botanic Gardens Special Committee - Instrument of Delegation and Returns Exemption (continued)

Strategic Links

a) Greater Shepparton 2030 Strategy

Nil

b) Other strategic links

Local Government Act 1989

Conclusion

It is recommended that Council revoke the current Instrument of Delegations and adopt the revised Instrument of Delegation and Guidelines for the Australian Botanic Gardens Special Committee delegated to manage the Australian Botanic Garden Site.

Attachments

1. Australian Botanic Gardens Instrument of Delegation 2017
2. Australian Botanic Gardens Guidelines Applying to Instrument of Delegation (Special Committees)

7. INFRASTRUCTURE DIRECTORATE

7.5 Our Sporting Future Funding Round 1 - 2017/2018

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Sporting Clubs Officer

**Proof reader(s): Team Leader Sports Development and Strategic Planning,
Manager Parks, Sport and Recreation**

Approved by: Director Infrastructure

Executive Summary

Greater Shepparton City Council, Our Sporting Future Funding received 12 applications for the first round for 2017/2018:

- Six applications in the Minors Category (not exceeding \$15,000),
- Four applications in the Sports Aid Category
- Two applications in the Majors Category (not exceeding \$30,000).

In the first instance all applications were assessed taking into account the guidelines and mandatory requirements with the following applications not meeting these requirements and therefore not being presented to the assessment panel:

- One application in the Majors Category

Council Officers continue to work with this applicant to progress future applications in order to meet guidelines and mandatory requirements.

The following applications have passed through the assessment panel phase and are being recommended for funding.

7. INFRASTRUCTURE DIRECTORATE

7.5 Our Sporting Future Funding Round 1 - 2017/2018 (continued)

RECOMMENDATION

That the Council approve the recommendations of the assessment panel and subsequent funding for the following Our Sporting Future projects:

Our Sporting Future – Minor & Sports Aid Category

Club	Project	Allocation (GST n/a)
Tatura Netball Association	Disabled Toilet Facility	\$11,300
Shepparton East Football Netball Club	Netball Court Upgrade	\$10,000
Mooroopna Recreation Reserve COM	Ticket Box	\$15,000
Shepparton & Youth Club United Cricket Club	Cricket Pitch Upgrade	\$6,103
Kialla Park Community and Sports Club Inc.	Community Centre Upgrade	\$11,303
Shepparton Rugby Union Club	Container Canteen	\$15,000
Northern Eagles Junior Football Club	New Identity	\$4,230
Greater Shepparton Basketball Assoc.	Setting the Wheels in Motion	\$5,000
McEwen Reserve Tennis Club	Strategic Plan	\$5,000
Shepparton District Junior Football League	Portable Goal Posts	\$3,225
	TOTAL	\$86,161

Our Sporting Future – Major Category

Club	Project	Allocation (GST n/a)
Goulburn Valley Hockey Association	Lights & Landscaping Project	\$28,206

Details of each project Tatura Netball Association

Funding Category	Minors		
Project	Disability Toilet Facility		
Short project description	Tatura Netball Association is seeking funds to assist with the installation of a disabled toilet at the courts and club rooms. The toilet will be built within an existing shed, adjacent to the current toilets. Additional works are required to provide appropriate access to the toilet from the existing foot path and additional lighting will be required to provide increased level of lighting in the area outside the toilet.		
Who will benefit from the project	All the current and future members of the Tatura Netball Association and the wider community of Tatura. The Tatura Football Netball Club members, spectators and visiting clubs and their spectators.		
Total Project Cost	\$22,600	Organisation Cash	\$11,300
Requested Council Contribution	\$11,300	Organisation In-kind	\$0

7. INFRASTRUCTURE DIRECTORATE

7.5 Our Sporting Future Funding Round 1 - 2017/2018 (continued)

Recommendation from the Interim assessment team	The project is consistent with the funding criteria in providing assistance to community organisations with the implementation of small to medium sized facility development projects.
---	--

Shepparton East Football Netball Club

Funding Category	Minors		
Project	Netball Court Upgrade		
Short project description	In conjunction with the City of Greater Shepparton we are applying for a Country Football Netball Grant to assist us in upgrading the netball courts at Central Park Recreation Reserve. Obtaining this grant will assist us in providing funds towards the Country Football Netball grant. The current state of our netball courts at our Central Park Reserve home ground is very poor and require a serious upgrade to bring them in line with the standard required by our league.		
Who will benefit from the project	The members of our netball club will be the main beneficiaries of these works, along with opposing teams in our league. At SEFNC we have 4 senior sides and 4 junior sides who take to these courts up to 3 times weekly for training and game day purposes. Junior teams begin from the age of Under 11's - however we often have kids as young as 7 beginning their netball career in our Mini's competition. We are a diverse club having members with an ATSI background as well as being inclusive to players with disabilities.		
Total Project Cost	\$20,000	Organisation Cash	\$10,000
Requested Council Contribution	\$10,000	Organisation In-kind	\$0
Recommendation from the Interim assessment team	The project is consistent with the funding criteria in providing assistance to community organisations with the implementation of small to medium sized facility development projects.		

Mooroopna Recreation Reserve Committee of Management

Funding Category	Minors		
Project	Ticket Box		
Short project description	The Mooroopna Recreation Reserve currently has a temporary, portable ticket box/shelter located at the Midland Highway entrance to the reserve. The portable box is unsightly and is difficult to manage when positioning before and after use. A new permanent structure will enhance the reserve facilities and ease the burden on the volunteers. The entrance facility is used in all-weather situations throughout the year and shelter is required for the volunteers involved. The age of volunteers/workers is increasing each year and managing the portable box/shelter is a difficult task.		

7. INFRASTRUCTURE DIRECTORATE

7.5 Our Sporting Future Funding Round 1 - 2017/2018 (continued)

Who will benefit from the project	The sporting/recreational bodies using the reserve include: . Shepparton Junior Football League . Mooroopna Football Netball Club . Goulburn Valley Football League . Kyabram District Football League . Rotary Club of Mooroopna		
Total Project Cost	\$30,000	Organisation Cash	\$15,000
Requested Council Contribution	\$15,000	Organisation In-kind	\$0
Recommendation from the Interim assessment team	The project is consistent with the funding criteria in providing assistance to community organisations with the implementation of small to medium sized facility development projects.		

Shepparton & Youth Club United Cricket Club

Funding Category	Minors		
Project	Cricket Pitch Upgrade		
Short project description	This project will carry out required works to the Princess Park Cricket Pitch to bring the wicket up to scratch for use by the Shepparton Cricket Association and visiting clubs.		
Who will benefit from the project	The upgrade of this pitch will benefit the members of the Shepparton and Youth Club United Cricket Club and as well as visiting teams from the Shepparton association as it will mean that fewer games will need to be cancelled or delayed. In the past many junior games have been cancelled to allow time for the pitch to dry out for the senior matches. This upgrade will mean that this will no longer need to occur.		
Total Project Cost	\$12,207	Organisation Cash	\$6,103
Requested Council Contribution	\$6,103	Organisation In-kind	\$0
Recommendation from the Interim assessment team	The project is consistent with the funding criteria in providing assistance to community organisations with the implementation of small to medium sized facility development projects.		

7. INFRASTRUCTURE DIRECTORATE

7.5 Our Sporting Future Funding Round 1 - 2017/2018 (continued)

Kialla Park Community and Sports Club Incorporated

Funding Category	Minors		
Project	Community Centre Upgrade		
Short project description	<p>With four permanent sporting residents, Cricket, Football, Tennis and multiple community users the center is in desperate need of updating. The carpet has multiple stains from many years of use. The curtains have either fallen down or have larger tears or discoloration due to their age. The front and remaining section of the hall requires painting and brought into line with the new section of wall that has just been constructed. All of the tables and chairs need replacing to accommodate the area that shall now be used as the community center. I would suggest that very little maintenance has happened to the center in the past 15 years. With the new office renovation recently completed by Greater Shepparton City Council and AFL Goulburn Murray it is perfect timing to have the remaining section of the building renovated.</p>		
Who will benefit from the project	<p>The community shall be the beneficiary from this project. The community center has seen significant growth in the past couple of years with the addition of the GV Giants AFL Masters Football Club, Old Students Cricket Club, Southern Stars Junior Football Club and the pre-existing Tennis Club all using the community center to hold meetings, functions and call home. The KPCSC have communicated and consulted all users and everyone has very clear objectives of what is required to complete the project.</p>		
Total Project Cost	\$22,606	Organisation Cash	\$11,303
Requested Council Contribution	\$11,303	Organisation In-kind	\$0
Recommendation from the Interim assessment team	<p>The project is consistent with the funding criteria in providing assistance to community organisations with the implementation of small to medium sized facility development projects.</p>		

7. INFRASTRUCTURE DIRECTORATE

7.5 Our Sporting Future Funding Round 1 - 2017/2018 (continued)

Shepparton Rugby Union Club

Funding Category	Minors		
Project	Container Canteen		
Short project description	To create a Container Canteen that will give the Rugby Club and Soccer Club members and community a place to sell food and drinks from facing our playing fields at our home grounds of Vibert Reserve.		
Who will benefit from the project	<p>Those that will benefit from this project are:</p> <ul style="list-style-type: none"> * Shepparton Rugby Union Club Members and Supporters * Shepparton M Soccer Club Members and Supporters <p>We have consulted with the Soccer Club who share the facilities with us and they are happy to partner with us on the project as they see the benefit to their players and supporters as well as their community. Both Clubs have a mix of children, women and men within the Club and the community at large. We also have spoken with Council and they can see how this is beneficial to everyone. At our current set up, when Football is happening they are able to enjoy the foods and drinks also however at a slow pace. This project will allow them to access at a faster pace and be enjoyable for all while enjoying the game.</p>		
Total Project Cost	\$29,944	Organisation Cash	\$9,950
Requested Council Contribution	\$15,000	Organisation In-kind	\$4,994
Recommendation from the Interim assessment team	The project is consistent with the funding criteria in providing assistance to community organisations with the implementation of small to medium sized facility development projects.		

Northern Eagles Junior Football Club

Funding Category	Sports Aid		
Project	New Identity		
Short project description	<p>Northern Eagles is focused on creating a new social and visual identity involving the primary school communities of north Shepparton and surrounds.</p> <p>In keeping with the restructure and rezoning of the Shepparton District Junior Football Competition, the club wishes to establish a new playing jersey representative of the four (4) major primary schools in its zone - chiefly - Bouchier St, Congupna, Gowrie St, and Tallygaroopna.</p> <p>The project is driven specifically to bring identity and inclusion to the newly established club so that boys and girls from those schools recognise a pathway to junior Australian rules football as their own.</p>		

7. INFRASTRUCTURE DIRECTORATE

7.5 Our Sporting Future Funding Round 1 - 2017/2018 (continued)

Who will benefit from the project	<p>First and foremost, students and their parents will benefit from the project by offering diversity and choices for the sport and activities available for their children.</p> <p>Teachers from each of the schools will also benefit by having a clear pathway available to refer children and parents to. The consultation with all four schools, the networking and partnering and inclusiveness of parents and students across all four schools is self-evident.</p>		
Total Project Cost	\$4,230	Organisation Cash	\$0
Requested Council Contribution	\$4,230	Organisation In-kind	\$0
Recommendation from the Interim assessment team	<p>This project is consistent with the funding criteria in providing assistance to projects that provide support to new and developing sporting organisations.</p>		

Greater Shepparton Basketball Association

Funding Category	Sports Aid		
Project	Setting the Wheels in Motion		
Short project description	<p>This project will involve the purchase of 10 basketball wheelchairs, a trailer and computer to expand the current GSBA wheelchair program to a level that will provide ongoing participation opportunities for all members of the local community at a number of venues.</p> <p>Wheelchair basketball is a fantastic inclusive sport and learning opportunity, as participants can be of any ability and include people who need a wheelchair for mobility as well as able-bodied members of the community. This program is one of very few sporting opportunities those with physical impairments in the local area have access to.</p>		
Who will benefit from the project	<p>This project will directly benefit those with limited physical ability, but also has the opportunity to provide benefit to the wider community. Through the establishment of a domestic competition and social activities, we hope to encourage family and friends of those physically disabled to participate as well. We will also promote it to schools and health services, to raise awareness and appreciation amongst able bodied people of the challenges associated with wheelchair basketball and mobility.</p>		
Total Project Cost	\$16,500	Organisation Cash	\$11,500
Requested Council Contribution	\$5,000	Organisation In-kind	\$0
Recommendation from the Interim assessment team	<p>This project is consistent with the funding criteria in providing assistance to projects for special access and/or participation projects.</p>		

7. INFRASTRUCTURE DIRECTORATE

7.5 Our Sporting Future Funding Round 1 - 2017/2018 (continued)

Shepparton District Junior Football League

Funding Category	Sports Aid		
Project	Portable Goal Posts		
Short project description	<p>In 2016 the SDJFL revamped the Primary School competition to be a club based U10 and U12 competition. As part of this revamp the competition rules were changed to allow for smaller team numbers and smaller grounds, this then increases participation opportunities for children as well as providing an opportunity for participants to kick more goals, touch the ball more often, etc. A key plank of the revamped rules is the encouragement for games to be played across the field and not use the full length of the ground. This allows for two games to be played at the same time thus decreasing volunteer workload and increasing playing time for children. A difficulty in implementing the new rules is the need for portable goal posts to be installed to enable smaller fields to be created. This also allows for football grounds to be 'created' on irregular shaped fields or even soccer pitches, thus increasing the use of facility.</p>		
Who will benefit from the project	<p>The adoption of the modified rules came as part of the SDJFL Primary Review conducted in 2015. This review consulted with all stakeholders including schools, parents, clubs, AFL Goulburn Murray and League executive. The review also consulted with AFL Victoria and Valley Sport to ensure best practice standards are being implemented</p>		
Total Project Cost	\$4,000	Organisation Cash	\$775
Requested Council Contribution	\$3,225	Organisation In-kind	\$0
Recommendation from the Interim assessment team	<p>This project is consistent with the funding criteria in providing assistance to projects for special access and/or participation projects.</p>		

McEwen Reserve Tennis Club

Funding Category	Sports Aid		
Project	Strategic Plan		
Short project description	<p>The development of a strategic plan for the McEwen Reserve Tennis Club which focuses on governance, facility upgrades, participation and the overall growth of our club.</p>		
Who will benefit from the project	<p>The immediate strategic work will involve the club members and committee of management of the McEwen Reserve Tennis Club ascertaining their vision for the club. Our facilities are important to the health and wellbeing, social and emotional welfare of the Shepparton community, as they provide a place for families to participate in recreational sport. The tennis club provides not only a physical sporting environment but also an opportunity for social connection and support. We have the support of our members to develop a strategic plan, to ensure the future viability of our club.</p>		

7. INFRASTRUCTURE DIRECTORATE

7.5 Our Sporting Future Funding Round 1 - 2017/2018 (continued)

Total Project Cost	\$5,000	Organisation Cash	\$0
Requested Council Contribution	\$5,000	Organisation In-kind	\$0
Recommendation from the Interim assessment team	This project is consistent with the funding criteria in providing assistance to planning initiatives that address the future sport and recreation needs of the club/organisation.		

Goulburn Valley Hockey Association

Funding Category	Major		
Project	Lights and Landscaping Project		
Short project description	<p>1. Replace the non-functioning light fittings for the GVHA hockey field to meet safety requirements for playing.</p> <p>2. Supply and install a synthetic surfacing system to the area behind the players' dug-out. This area is used by players, officials, spectators and as a thoroughfare for members. It is also near the new entrance to the new field.</p>		
Who will benefit from the project	<p>All GVHA players, officials, spectators. Our total number of members is 454, with an age range from 7 to 75.</p> <p>Also, we have representative teams who use our facility coming from all over Victoria and northern NSW. There is also potential for hosting teams from overseas for exhibition matches.</p> <p>The GVHA Executive Committee have consulted and approved the proposals. Our President has consulted with landscapers, builders and electricians.</p> <p>A synthetic surface will remove current danger to all when moving around the perimeter of the field.</p> <p>Lighting will remove danger of injury from ball/stick as the current lighting is inadequate for players and umpires.</p>		
Total Project Cost	\$56,412	Organisation Cash	\$28,206
Requested Council Contribution	\$28,206	Organisation In-kind	\$0
Recommendation from the Interim assessment team	The project is consistent with the funding criteria in providing assistance to community organisations with the implementation of medium sized facility development projects.		

Background

The Our Sporting Future Funding Program has been established to assist community organisations with the implementation of small to medium sized facility development projects. The types of projects that may be funded include:

- Sports surface development
- OHS and public safety improvements
- Lighting upgrades
- Pavilion upgrades
- Shade for participants
- Disability Access.

7. INFRASTRUCTURE DIRECTORATE

7.5 Our Sporting Future Funding Round 1 - 2017/2018 (continued)

The program also assists with development programs for new and developing sporting organisations throughout Greater Shepparton. Clubs such as the reformation of the Shepparton Rowing Club and the Shepparton Rugby Union Club have benefited from the Sports Aid program.

The funding program provides three categories for funding:

- Major facility development – for projects on a \$1 for \$1 basis but not exceeding \$30,000
- Minor facility development – for projects on a \$1 for \$1 basis but not exceeding \$15,000
- Sports Aid - funding between \$500 and \$5,000 (without matching contributions) for special sports projects that provide support to new and developing sporting organisations, for special access and participation projects, or for planning initiatives that address the future sport and recreation needs of the club/organisation

The Our Sporting Future Funding applications are assessed in two rounds annually, with the first round closing at the end of July each year and the second round closing in February each year.

A cross department assessment team has been developed to improve the assessment of applications. The team consists of the following members:

- Sports Development Officer
- Sports Events Officer
- Team Leader Healthy Communities
- Community Development Coordinator
- Sports Facilities Coordinator – Parks & Sports

The Our Sporting Future Funding Program is available for all sporting/recreational groups within the municipality. The program has been advertised this year in the Shepparton News and through social media. Council have held a Grant Forum in June 2017, to help promote all Council grants. The program is also promoted on Council's external website with testimonials from previous recipients of funding. ValleySport, the Goulburn Valley's regional sports assembly, actively advertise the funding program through their network of known local community sport and recreation groups and via a monthly newsletter reaching over 640 recreation and sporting contacts in the Greater Shepparton Region.

The Our Sporting Future Funding Program has an acquittal process at the completion of the project. A written funding acquittal form is received including supporting documentation of invoices and photographs of installation. A Council Officer also undertakes a site visit.

Council Plan/Key Strategic Activity

The endorsement of the Our Sporting Future Funding Program is intrinsically linked to the Council Plan 2013-2017. The main objective or goal that the Our Sporting Future Funding Program will be meeting is the active and engaged communities, in particular continuing to enhance community capacity building.

Risk Management

Consideration has been given to risk management issues during the assessment of all applications for funding support.

7. INFRASTRUCTURE DIRECTORATE

7.5 Our Sporting Future Funding Round 1 - 2017/2018 (continued)

Policy Considerations

There are no conflicts with existing Council policy.

Financial Implications

	2017/2018 Approved Budget	Funds previously committed in 2017/2018	Funds requested this round	Balance remaining from budget allocation
Majors	\$60,000	\$0	\$28,206	\$31,794
Minors	\$100,000	\$0	\$86,161	\$13,839

* All items are exclusive of GST

Legal/Statutory Implications

All project applicants must comply with planning, building and health legislative and statutory requirements prior to commencement of projects and/or release of the Council's funds.

Environmental/Sustainability Impacts

There are no environmental/sustainability impacts from this project.

Social Implications

These projects will support on going community participation in sporting activity.

Economic Impacts

There is expected to be a minor regional economic stimulus arising from the construction works.

Consultation

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Ensure that the information about the application process was widespread	Media Release Website Social media
Consult	Council staff available to consult, in person or via telephone or email to all community groups	Meetings with applicants.
Involve	Recreation Program and Services Coordinator to provide assistance to community groups	Consultation on an individual basis with the application process
Collaborate	Community groups will be responsible for the planning and implementation of projects.	Successful applicants will drive their own initiatives.
Empower	Whilst decision making regarding the successful grant applications is made by Council, community groups will be responsible for the planning and implementation of projects.	Community groups will drive the delivery of their projects.

7. INFRASTRUCTURE DIRECTORATE

7.5 Our Sporting Future Funding Round 1 - 2017/2018 (continued)

Officers believe appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

These proposals support the community and infrastructure objectives of the Greater Shepparton 2030 Strategy. Direction 2 – Community Life

b) Other strategic links

Council Plan 2013 – 2017

Goal 1 – Active and Engaged Communities (social)

Greater Shepparton City Council – Community Development Framework

Greater Shepparton City Council – Community Engagement Strategy

Greater Shepparton City Council – Community Plan Implementation Policy

Conclusion

The applications for funding through the 2017/2018 Our Sporting Future Funding Program round one were reviewed by an internal Assessment Panel which has recommended the above applications be funded.

The projects meet eligibility requirements for the Minors/Sports Aid/Majors categories for Our Sporting Future Funding program.

Attachments

Nil

7. INFRASTRUCTURE DIRECTORATE

7.6 Revocation of Urban Street Name and Community Facility Signage Policy **82. POL1**

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Executive Assistant Infrastructure

Proof reader(s): Team Leader Engineer Investigation Design, Manager Projects

Approved by: Acting Director of Infrastructure

Executive Summary

Council Officers commenced an organisation wide review of all Council policies following local Council elections on 22 October 2016. As a result, the Projects Department have reviewed the Urban Street Name and Community Facility Signage Policy ("Policy") and identified that this policy may be revoked, as legislation and internal operational guidelines adequately provide clear guidance for the installation and ongoing maintenance of such signage.

RECOMMENDATION

That the Council revoke the Urban Street Name and Community Facility Signage Policy.

Background

This Policy was created to provide uniform standards for urban signage and facilitate an upgrade of all urban street name signage in the municipality, which was completed in 2006.

Council's Team Leader Engineer Investigation Design and Senior Traffic Engineer have identified that VicRoads Guidelines, Australian Standards AS1742.5, Council's Urban Street Name Signage Guidelines, Urban Design Manual and Infrastructure Design Manual all provide adequate guidance on the renewal and maintenance of urban and community facility signage, and that the content of this policy is now redundant.

Council Plan/Key Strategic Activity

Council Plan Objective, Built, 4.4 Quality Infrastructure is provided and maintained to acceptable standards.

Risk Management

Risk is low as Council may rely upon relevant legislation and operational guidelines.

Policy Considerations

There are no policy implications associated with the revocation of this policy as Council may rely upon VicRoads Guidelines, Australian Standards and internal operational documents.

Financial Implications

There are no financial implications associated with the revocation of this policy.

7. INFRASTRUCTURE DIRECTORATE

7.6 Revocation of Urban Street Name and Community Facility Signage Policy 82. POL1 (continued)

Legal/Statutory Implications

There are no legal/statutory implications associated with the revocation of this policy as Council may rely upon VicRoads Guidelines, Australian Standards and internal operational documents.

Environmental/Sustainability Impacts

There is no environmental or sustainability impact with the revocation of this policy.

Social Implications

There are no social implications associated with the revocation this policy.

Economic Impacts

There is no economic impact associated with the revocation of this policy nor reliance on

Consultation

Officers believe that appropriate consultation has occurred given the amendments are minor in nature and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

Infrastructure:

Objective 1: To promote linkages with other regional cities to cater for traffic movements which include various road users.

Objective 2: To improve the efficiency and safety of regional based freight handling and traffic.

Objective 6: To ensure the safety and efficient functioning of the roads for a variety of users.

b) Other strategic links

Nil

Conclusion

Council may rely upon VicRoads Guidelines, Australian Standards, Council's Urban Design Manual and Infrastructure Design Manual which all provide guidance on the renewal and maintenance of urban and community facility signage, and that the content of this policy is redundant.

Attachments

1. Urban Street Name and Community Facility Signage Policy 82.POL1
2. Urban Street Name and Community Facility Signage Guidelines

7. INFRASTRUCTURE DIRECTORATE

7.7 Contract 1808 - Welsford Street Upgrade Stage 3 Knight Street Intersection, Shepparton

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Project Engineer

Proof reader(s): Manager Projects

Approved by: Director Infrastructure

Executive Summary

The road pavement along Knight Street (Wyndham Street to Welsford Street) including the Welsford Street intersection is failing and it is proposed that full road pavement reconstruction be undertaken. In addition, an investigation has identified the ability to improve traffic flow by altering the layout of the intersection of Welsford Street/Knight Street.

Council prepared a concept design layout and engaged an engineering consultant to prepare detailed designs for works. Construction is split into the following stages;

- **Stage 1** - Reconstruct Welsford Street from Nixon Street to Knight Street.
- **Stage 2** - Upgrade Welsford Street/Nixon Street intersection to a signalized intersection.
- **Stage 3** - Reconstruct Knight Street intersection. (This contract)
- **Stage 4** - Welsford Street/Fryers Street intersection.

Stage 1 and Stage 2 are nearing completion. Tenders have been received for the design of Stage 4 and are currently being assessed. This report seeks approval to award a contract for Stage 3 works.

RECOMMENDATION

That the Council:

1. accept the tender submitted by Jarvis Delahey Contractors Pty Ltd for Contract No. 1808 Construction of Welsford Street Stage 3 upgrade – Knight Street intersection for the Lump Sum price of \$652,558.50 (including GST);
2. authorise the Chief Executive Officer to sign and seal the contract documents.

7. INFRASTRUCTURE DIRECTORATE

7.7 Contract 1808 - Welsford Street Upgrade Stage 3 Knight Street Intersection, Shepparton (continued)

Contract Details

Stage 3 – Knight Street Intersection, Shepparton.

The works include:

- (a) Preliminaries.
- (b) Excavate the road pavement and dispose off-site.
- (c) Supply and lay kerb and channel and concrete path.
- (d) Supply, lay and compact new pavement in layers.
- (e) Supply, lay and compact spray seal / asphalt.
- (f) Reinstatement of line-marking, furniture and driveways to private properties.
- (g) Tidy road reserve, nature strips and as built drawings.

Tenders

Tenders were received from:

Tenderers
Mawson Construction Pty Ltd, Shepparton
Jarvis Delahey Contractors Pty Ltd, Congupna

Tender Evaluation

Tenders were evaluated by:

Title	Branch
Manager Projects	Projects
Coordinator Drainage and Maintenance	Works
Project Engineer	Projects
Team Leader	Procurement

Evaluation Criteria

Tenders were evaluated on the following criteria:

Evaluation Criteria		Weighting
Mandatory	Price	40
	Prices supplied for additional works	5
	OH&S System and implementation	5
Compulsory	Environmental Sustainability	10
	Previous relevant experience, corporate and financial capability, relevant personnel and equipment.	20
	Project delivery methodology, Works Program	10
Social Procurement	Benefit to Local Region	10
TOTAL		100

7. INFRASTRUCTURE DIRECTORATE

7.7 Contract 1808 - Welsford Street Upgrade Stage 3 Knight Street Intersection, Shepparton (continued)

Council Plan/Key Strategic Activity

Council Plan 2013-2017

Quality Infrastructure (Built)

We will provide and maintain urban and rural infrastructure to support the development and liveability of our communities.

2. Ensure that the community has access to appropriate transportation infrastructure.	Council, through the understanding that the need for appropriate transportation infrastructure is a key to the health and wellbeing of the community will continue to advocate for and strive to deliver the appropriate level of service across Greater Shepparton to serve the community.
---	---

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Traffic, Pedestrian and Buses /Trucks management during construction	Likely	Moderate	Moderate	Traffic management and work methodology to provide for vehicle access
Damage to existing/proposed electric lines and electrocution	Likely	Major	High	Consult with PowerCor to identify the proposed lines. Safety Management during construction – use of warning equipment / “spotters” for overhead lines
Damage to assets owned by other Authorities	Likely	Moderate	Moderate	Consult with relevant authority to identify the proposed lines. Relocate assets prior to works Safety Management during construction

Policy Considerations

There are no conflicts with Council Policy.

7. INFRASTRUCTURE DIRECTORATE

7.7 Contract 1808 - Welsford Street Upgrade Stage 3 Knight Street Intersection, Shepparton (continued)

Financial Implications

	Approved Budget Estimate for this proposal ¹ \$	This Proposal GST Exclusive \$	Variance to Approved Budget Estimate \$	This Proposal GST Inclusive ² \$
Expenditure Budget for complete Stage 3 works:	\$285,000			Original amount as per adopted budget (\$475k) includes \$285k for Stage 3 and \$190k for Stage 4 design
R2R Funding	\$375,000			R2R contribution for Stage 3 construction
Expense		\$593,235.00		CN1808 – Proposed award amount includes \$103,280 of provisional items & sums
Allowance for variations (8%)		\$50,000		Soft spots and service relocations
Expenditure Result	\$660,000	\$643,235.00	\$16,765	

¹ Budgets are GST exclusive

² For Contract Award reports the GST inclusive expense shall match the amount reported in the recommendation

Please note the construction industry and in particular sealing contractors have a significant amount of work programmed over the dry months. This includes projects deferred from last year as a result of the unseasonably wet winter during 2016. The contract submissions reflect this with an increase of approx. 17% in costs when compared with historic unit rates.

Legal/Statutory Implications

Tender process has been carried out according to the requirements of *Section 186* of the *Local Government Act 1989*.

Environmental/Sustainability Impacts

There are no environmental or sustainability impacts arising from this proposal.

7. INFRASTRUCTURE DIRECTORATE

7.7 Contract 1808 - Welsford Street Upgrade Stage 3 Knight Street Intersection, Shepparton (continued)

Strategic Links

a) Greater Shepparton 2030 Strategy

Infrastructure – The provision and restructure of urban and rural infrastructure to enhance the performance of the municipality and facilitate growth.

b) Other strategic links

Council's CBD Strategy 2008 and the Greater Shepparton Freight and Land Use Study 2013

- Asset Management Strategy 2007 (page 12)
- Infrastructure
- Greater Shepparton will provide urban and rural infrastructure to enhance the performance of the municipality and facilitate growth.
- Maintain the Council's major asset categories, such as roads, footpaths, kerb and channel, drainage and buildings to meet specified levels of service

Conclusion

Jarvis Delahey Contractors Pty Ltd has submitted a lowest priced conforming tender.

JDC Pty Ltd is a local contractor who has completed projects for Greater Shepparton City Council. These include Verney Road Stage 3 upgrade, Aquamoves Car park development and Raftery Road construction.

The scoring following the evaluation was very competitive and within a percent's difference. The panel requested additional information in regards to timing of the works and community liaison from the tenderers to complete the evaluation. JDC Pty Ltd submitted satisfactory information in given time while no information was received from Mawson Constructions Pty Ltd.

The panel is satisfied that JDC Pty Ltd has established a good performance history in the civil works industry and is considered to have the experience, capability and resources to complete this project within the time period stipulated.

Therefore, the tender submitted by Jarvis Delahey Contractors Pty Ltd for a total lump sum price of \$652,558.50 (including GST) has been determined to provide the best value for Council.

Attachments

1. Welsford Street Upgrade Stage 3 - Council Website Plan

8. COMMUNITY DIRECTORATE

8.1 Greater Shepparton Greater Health Grants - Round One 2017/2018

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Municipal Health Project Officer

Proof reader(s): Acting Manager Active Living

Approved by: Director Community

Executive Summary

The 'Greater Shepparton Greater Health Project Grants' (Greater Health Grants) were introduced to encourage local community groups to deliver projects that address one or more of Council's strategic targets in the current Municipal Health and Wellbeing Action Plan.

Total budget allocation for the Greater Health Grants 2017/18 is \$5,000, split between two grant rounds, with \$2,500 being available each round. Small grants up to \$500 are available, with no matching fund contributions required.

Round one 2017/18, applications were open from 26 June 2017 to 31 July 2017. A total of four applications were received via Council's online Smarty Grants system.

Total funding requested in round one was \$2,124.10.

RECOMMENDATION

That the Council approve the distribution of 'Greater Shepparton Greater Health' project grant funding for round one 2017/2018 of \$2,124.10 (including GST) as listed below:

Grant Applicant & Project Name	Funding Recommended (GST included)
Grahamvale Primary School Parents Club <i>Healthy Futures</i>	\$550.00
Grahamvale Sports Club <i>Soccer Goals</i>	\$550.00
South Shepparton Community Centre <i>Feel Fit and Healthy</i>	\$550.00
Verney Road School <i>Massage Therapy – Soothing Students</i>	\$474.10
Total:	\$2,124.10

8. COMMUNITY DIRECTORATE

8.1 Greater Shepparton Greater Health Grants - Round One 2017/2018 **(continued)**

Background

The Greater Health grant eligibility criteria specifies that applicants need to deliver projects that address one or more of Council's strategic targets in the current *Municipal Health and Wellbeing Action Plan*. Applicants were required to demonstrate how they will implement their project to maximise health outcomes, particularly favouring projects that deliver to vulnerable, those living with disabilities and any disadvantaged population groups.

The Greater Health grant program provides an opportunity for small targeted projects to be undertaken on the ground close to the need, or for new ideas to be trialled.

Successful applicants are required to complete a project acquittal that demonstrates the effectiveness of the project, record any observed change in behaviour, capture anticipated long term benefits and identifies key health outcomes.

In previous Greater Health Grant Rounds – A total of 13 applications (12 eligible) were received in 2015/16, with total funding requested greater than the allocated budget of \$5,000. Funding amounts for each project were reduced accordingly to ensure all applicants received part of their project, totalling \$5,246.80 (including GST) that was approved. A total of six applications were approved in round one 2016/17 totalling \$2,357.00. Round two 2016/17 a total of four applications were approved totalling \$2,194.50.

Assessment

The grant assessment panel comprised of Council's Grants Co-ordinator plus two Council representatives from the following branches:

- Event Facilities Co-ordinator, Economic Development
- Multicultural Development Officer, Neighbourhoods

An initial assessment summary, including eligibility details were provided to the grant assessment panel members to clarify the intent of the grants, funding guidelines and discuss the range of applications received. After assessments, Council's Grants Co-ordinator and Municipal Health Project Officer met with the panel members to discuss their recommendations to inform the content of this report.

8. COMMUNITY DIRECTORATE

8.1 Greater Shepparton Greater Health Grants - Round One 2017/2018 (continued)

Applications

A summary of the four grant applications including panel recommendations are provided in the table below:

Grant Applicant & Project Name	\$ Amount requested	\$ Total project	Additional notes about project	Funding \$ Recommended (GST included)
*Grahamvale Primary School Parents Club <i>Healthy Futures</i>	\$500.00	\$643.00	<p>Purpose: Will empower parents group volunteers to establish good healthy eating habits in early years, purchase cooking utensils and equipment to cook garden produce and conduct events, eg breakfast.</p> <p>Beneficiaries: 367 students and their parents</p> <p>Expected outcomes: Parents will benefit by contributing to healthy eating habits, learning behaviours and not having to bring their own cooking equipment. Students will be better informed about healthy eating choices and consume more home grown garden produce.</p>	\$550.00
*Grahamvale Sports Club <i>Soccer Goals</i>	\$500.00	\$700.00	<p>Purpose: To provide portable soccer goals (\$70 each) for 14 newly formed junior teams of soccer, currently being borrowed from nearby clubs in the interim.</p> <p>Beneficiaries: 240 members. 126 primary school age students (from 5-12 years) from local schools; Grahamvale, Congupna, Katandra West Primary School, Shepparton Christian College and Sirius.</p> <p>Parents will benefit from maintaining registration fees, without equipment fees may increase substantially.</p> <p>Expected outcomes: Increase childhood participation in soccer as a team sport, across a multicultural group.</p>	\$550.00

8. COMMUNITY DIRECTORATE
**8.1 Greater Shepparton Greater Health Grants - Round One 2017/2018
 (continued)**

			Increased retention of players and volunteers. Increased number of new registrations	
South Shepparton Community Centre <i>Feel Fit and Healthy</i>	\$500.00	\$2,140.00	Purpose: To provide a seven week program to encourage older residents to participate in gentle exercise classes, obtain information about good nutrition, hear from local health professionals, enjoy group support and be informed of all facets of health and wellbeing. Beneficiaries: Community members aged from 50-79 years. Women and their invited friends. Expected outcomes: Participants will expect to: <ul style="list-style-type: none"> • learn to take greater control of their health and wellbeing • be better informed of health prevention techniques to avoid or manage existing chronic diseases such as; diabetes, heart disease and stroke • be fitter and feel happy to be involved • sleep better and increase awareness of the diseases of ageing. 	\$550.00
Verney Road School <i>Massage Therapy – Soothing Students</i>	\$431.00	\$431.00	Purpose: To provide massage therapy and relaxed behaviour techniques to encourage students to relax themselves, improve health and increase participation, energy, focus and conduct. Beneficiaries: 205 students plus their teachers/aides, parents and carers	\$474.10

8. COMMUNITY DIRECTORATE

8.1 Greater Shepparton Greater Health Grants - Round One 2017/2018 (continued)

Verney Road School			Expected outcomes: Students will increase their ability to relax, explore, be creative, and participate in physical activity, particularly those suffering from autism. Students may feel lower anxiety levels, blood pressure and improve their energy levels. This round is not oversubscribed so consensus was to support funding to assist most vulnerable members of our community.	
<i>Massage Therapy – Soothing Students</i>				
Total:	\$1,931.00	\$3,914.00		\$2,124.10

**Although Grahamvale Primary school has auspiced both grant applications it has been confirmed that both parent groups consist of different members, one predominantly from parents of students attending Grahamvale Primary School and the other is formed from a network of local schools to play soccer. Both projects encourage capacity of parent volunteers and were well supported by assessment panel members. Funding Guidelines state each applicant can only obtain \$500 annually; therefore both applications are eligible but may cause further review of the funding guidelines.*

Council Plan/Key Strategic Activity

Greater Shepparton Council Plan 2017-21 integrates Health and Wellbeing encouraging active, engaged and inclusive communities.

Risk Management

Insignificant to low risks have been identified across these applications, with groups required to maintain their own public liability insurance for projects.

Policy Considerations

This grant program has been developed in line with Council Policy 43.POL1 Grant Distribution Policy.

Financial Implications

The Greater Shepparton Greater Health Project grant has allocated \$5,000 annually towards this funding program:

	Previous Budget \$ for 2016/17	Current Budget \$ for 2017/18	Total budget program period \$	Comments
Revenue	\$5,000.00	\$5,000.00	\$10,000.00	
Expense	\$4,551.50	\$2,124.10	\$6,675.60	
Net Result	\$448.50	\$2,875.90	\$3,324.40	

8. COMMUNITY DIRECTORATE

8.1 Greater Shepparton Greater Health Grants - Round One 2017/2018 **(continued)**

Legal/Statutory Implications

This program is consistent with the Local Government Act 1989 and the Victorian Charter of Human Rights and Responsibilities Act (2006).

Environmental/Sustainability Impacts

There are no conflicts with environmental/sustainability impacts.

Social Implications

The Greater Health grants have a range of positive social implications including:

- Sense of community – Connecting with others through social engagement, training or activities to improve social cohesion and individual's sense of belonging.
- Community services – Providing equitable access to open spaces, services and engagement opportunities.
- Education and skill development – there is increasing evidence of the role community clubs and organisations play in education and increasing skill development, with a flow on effect to the whole community, inclusion of individuals of all abilities, recognition of diversity and culture.

Economic Impacts

The Greater Shepparton Greater Health Project grants may have the ability to attract financial support from philanthropic trusts and/or local health organisations in the future.

Consultation

Consultation has been undertaken with Council's Grant Co-ordinator and Assessment Panel members to ensure compliance with the funding guidelines. Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

A focus on the Community Life aspect is most relevant: focusing upon enhancing the health of the community both through services and facilities and participation.

Greater Shepparton Health and Wellbeing Action Plan 2016-17

The annual Action Plan is developed to ensure that we continue to plan positive health and wellbeing strategic objectives which are inclusive and sustainable.

b) Other strategic links

VicHealth's Action Agenda for Health Promotion 2013–2023

VicHealth's Action Agenda focuses on five strategic imperatives with associated goals; promoting healthy eating, encouraging regular physical activity, preventing tobacco use, preventing harm from alcohol and improving mental wellbeing.

8. COMMUNITY DIRECTORATE

8.1 Greater Shepparton Greater Health Grants - Round One 2017/2018 **(continued)**

Conclusion

Approval of 'Greater Shepparton Greater Health' project grant funding of four projects is recommended and will provide an opportunity to empower local community organisations to make positive contributions to health and wellbeing.

The Greater Health grants have the potential capacity for community to engage at the 'grass roots' level to promote good health and wellbeing, or implement health prevention models that can make a difference.

Attachments

Nil

8. COMMUNITY DIRECTORATE

8.2 Halls, Community Centres & Recreation Reserves Special Committees - Review of Instruments of Delegation and Returns Exemption

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Committees and Cemeteries Operations Officer

**Proof reader(s): Team Leader Community Strengthening,
Manager Neighbourhoods**

Approved by: Director Community

Executive Summary

The *Local Government Act 1989* (the Act) provides councils with the power to establish Special Committees to carry out delegated functions, duties and powers on their behalf. The Greater Shepparton City Council has 19 Special Committees established by resolution of Council delegated to manage halls, community centres and recreation reserves.

Under the Act, Council is required to conduct a review of any delegations to Special Committees as well as any exemptions given to members of Special Committees from the requirement to submit primary and ordinary returns. This review process has now been conducted for those Special Committees which are delegated to manage Council owned halls, community centres and recreation reserves and is presented to Council for endorsement.

RECOMMENDATION

That Council:

1. note that in accordance with Section 86 of the *Local Government Act 1989*, Greater Shepparton City Council has undertaken a review of the delegations to those Special Committees established under the *Local Government Act* which are responsible for managing halls, community centres and recreation reserves.
2. revoke the Instrument of Delegation previously issued to all Special Committees with the exception of the Australian Botanic Gardens Shepparton Special Committee, Shepparton Show Me Committee and the Development Hearings Panel.
3. resolve to rename the 'Arcadia Community Centre Committee of Management' to 'Arcadia Recreation Reserve and Community Centre Committee of Management'.
4. resolve to rename the 'Lemnos Recreation Reserve & Community Centre Committee of Management' to 'Lemnos Recreation Reserve Committee of Management'.
5. resolve to rename the 'Karramomus Recreation Reserve & Community Centre Committee of Management' to 'Karramomus Hall and Recreation Reserve Committee of Management'.

8. COMMUNITY DIRECTORATE

8.2 Halls, Community Centres & Recreation Reserves Special Committees - Review of Instruments of Delegation and Returns Exemption (continued)

6. adopt the revised Instrument of Delegation for the following Special Committees:
 - Arcadia Recreation Reserve and Community Centre Committee of Management
 - Ballantyne Centre Committee of Management
 - Bunbartha Recreation Reserve Committee of Management
 - Caniambo Hall Committee of Management
 - Central Park Recreation Reserve Committee of Management
 - Congupna Recreation Reserve and Community Centre Committee of Management
 - Dhurringile Recreation Reserve and Community Centre Committee of Management
 - Dookie Memorial Hall Committee of Management
 - Dookie Recreation Reserve and Community Centre Committee of Management
 - Harston Hall Committee of Management
 - Karramomus Hall and Recreation Reserve Committee of Management
 - Katandra West Community Facilities Committee of Management
 - Kialla District Hall Committee of Management
 - Kialla West Recreation Reserve Committee of Management
 - Lemnos Recreation Reserve Committee of Management
 - Murchison Community Centre Committee of Management
 - Tallygaroopna Memorial Hall Committee of Management
 - Tallygaroopna Recreation Reserve and Community Centre Committee of Management
 - Toolamba Recreation Reserve and Community Centre Committee of Management.

7. adopt the *Guidelines – Committee Delegations* for all Section 86 committees managing Council owned halls, community centres and recreation reserves.

8. in accordance with Section 81(2A) of the Act, exempt the members of Section 86 committees managing Council owned halls, community centres and recreation reserves from the requirement to submit primary and ordinary returns to the Chief Executive Officer.

Background

Section 86(6) of the Act requires Councils to conduct a review of any delegations to Special Committees within 12 months of a general election. Council currently has 19 Special Committees that manage Council owned halls, community centres and recreation reserves established by resolution of Council. The Instrument of Delegation for these committees has been reviewed and it is recommended that the existing Instruments be revoked and a new Instrument of Delegation issued to each of these committees.

It is recommended that three of the Committees' are renamed as follows:

- The 'Arcadia Community Centre Committee of Management' be renamed the 'Arcadia Recreation Reserve and Community Centre Committee of Management' to more accurately reflect that the committee manages the recreation reserve at this location in addition to the community centre facilities.

8. COMMUNITY DIRECTORATE

8.2 Halls, Community Centres & Recreation Reserves Special Committees - Review of Instruments of Delegation and Returns Exemption (continued)

- The 'Lemnos Recreation Reserve and Community Centre Committee of Management' be renamed the 'Lemnos Recreation Reserve Committee of Management' as the reserve does not have a community centre.
- The 'Karramomus Recreation Reserve and Community Centre Committee of Management' have indicated that the community do not refer to the facility as 'community centre' but rather as the 'Karramomus hall'. The committee have requested that their name be changed to the 'Karramomus Hall and Recreation Reserve Committee of Management' to reflect this community perception.

These name changes will better reflect the facilities and sites which the above committees currently manage. These changes have been discussed with the committees who are in support of the recommendation.

In undertaking the review of the Instruments of Delegation and associated Guidelines, Council officers referred to the latest templates issued by Maddocks Delegations and Authorisations Service and have ensured that the revised *Instruments of Delegation and Guidelines - Committee Delegations* documents are in accordance with these templates.

In addition to the above, the following changes are proposed to the Instruments of Delegation and Guidelines - Committee Delegation:

- Remove reference to the committee's annual budget throughout the documentation - Committee's provide financial reports at each committee meeting; regularly submit GST returns with supporting financial information as well as annual audited financial statements. Based on the provision of the aforementioned financial information committees have not been providing an annual budget for some years. Council's Finance Department have advised that they believe that the documentation currently being provided is sufficient and that the additional annual budget documentation is not required.
- Extension of the submission due date of the Committee's Annual Report to Council from 30 November to 30 December – this will allow time for committees to hold their annual general meetings (between the period 1 September to 30 November) and then submit the endorsed Annual Report to Council (Guidelines – item 9.8).
- Extend the term of appointment from two to four years and include a call for applications every two years to ensure sustainable membership on the committees. Feedback has been received from multiple committee members that the two year term of appointment is not long enough. New community members can apply for membership at any time and existing members can also resign or be removed by Council at any time. By including an additional call for applications every two years the general community will be invited to join the existing term of the committee. (Guidelines – item 10.2)

Section 81(2A) of the Act permits Council to exempt members of Special Committees from the requirement to submit primary and ordinary returns if it determines this is appropriate. The Act also requires the Council to review any exemptions in force within 12 months following a general election. This report recommends that the current exemption remain in place for those 19 Special Committees that manage Council owned halls, community centres and recreation reserves.

8. COMMUNITY DIRECTORATE

8.2 Halls, Community Centres & Recreation Reserves Special Committees - Review of Instruments of Delegation and Returns Exemption (continued)

Council Plan/Key Strategic Activity

This proposal supports the following goals of the *Council Plan 2017-2021*:

Leadership and Governance

- 1.3 Council demonstrates strong leadership and sound decision making in the best interests of the community.
- 1.7 Council advocates on issues, priorities and needs that matter to our community in partnership with key stakeholders.
- 1.9 Service standards and service delivery models are realistic and meet community expectations and demand while being financial viable and in line with Council's core business.

Social

- 2.1 Our community is supported to achieve and sustain physical, emotional and spiritual health and wellbeing.
- 2.4 Social and cultural, educational and employment opportunities are created to enable children, young people, individuals and families to actively participate in their community.
- 2.6 Volunteering is promoted and encouraged along with other measures to improve community resilience.
- 2.7 Public places, open space and community facilities are safe and accessible for all and presented to a high quality.

Built

- 4.4 Quality infrastructure is provided and maintained to acceptable standards.
- 4.5 Assets are well managed and their renewal is being planned through long term renewal strategies.

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Delegation of Council powers to a committee	Possible	Major	High	The appointment and removal of committee members by formal resolution of Council reduces governance risks by ensuring that all members of a committee are covered by Council's public liability insurance.
Exemption of all Special Committees from submitting primary and ordinary returns	Possible	Major	High	Restricted powers outlined in the Instrument of Delegation and Guidelines to these committees ensures that this risk is minimal. Committees are also required to declare any conflicts of interest at the start of each committee meeting

8. COMMUNITY DIRECTORATE

8.2 Halls, Community Centres & Recreation Reserves Special Committees - Review of Instruments of Delegation and Returns Exemption (continued)

Policy Considerations

There are no conflicts with existing Council policies.

Financial Implications

There are no financial implications associated with the review of Special Committees in force under section 86 of the Act. There are no identified costs associated with the exemption of Special Committees from submitting primary and ordinary returns.

Legal/Statutory Implications

This proposal is consistent with the requirements of the *Local Government Act 1989*. Section 86(6) of the Act requires Council to review all Special Committees in force under section 86 of the Act within 12 months of a general election. Section 81(2B) of the Act requires Council to review any exemptions in force within the period of 12 months after the general election. This review was conducted within the required time frame for both requirements.

Environmental/Sustainability Impacts

There are no environmental or sustainability impacts arising from this proposal.

Social Implications

The appointment of Special Committees with community representatives helps to build a sense of community by increasing stakeholder participation and giving community members a greater sense of pride and involvement in their local community.

Economic Impacts

There are no economic impacts arising from this proposal.

Consultation

Committees have been informed of the requirement to review the Instruments of Delegation and Guidelines together with the aforementioned proposed changes at their information session on 7 August 2017. This has also been specifically discussed with a number of committees as necessary.

Additional discussions have been undertaken with appropriate committees where a name change recommendation is included in this report.

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Keep informed	Copies of the revised Instruments of Delegation will be sent to the committees.
Consult	Informed, listen, acknowledge	Council will continue consult with its committees prior to making decisions that relate to the relevant facilities.
Involve	Work together. Feedback is an input into decision-making	Committees provide an important source of feedback for Council to manage their facilities.

8. COMMUNITY DIRECTORATE

8.2 Halls, Community Centres & Recreation Reserves Special Committees - Review of Instruments of Delegation and Returns Exemption (continued)

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Collaborate	Feedback will be incorporated into decisions to the maximum level possible	Council collaborates with its committees prior to making decisions that relate to the relevant facilities.
Empower	We will implement what the public decide.	Committees of Management have delegated powers to make decisions in relation to the day to day management of the facilities that they are responsible for.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

There have been no strategic links identified to the Greater Shepparton 2030 Strategy.

b) Other strategic links

Local Government Act 1989

Conclusion

It is recommended that Council rename the `Arcadia Community Centre Committee of Management' the `Arcadia Recreation Reserve and Community Centre Committee of Management', the `Karramomus Recreation Reserve and Community Centre Committee of Management' the `Karramomus Hall and Recreation Reserve Committee of Management' and the `Lemnos Recreation Reserve and Community Centre Committee of Management' the `Lemnos Recreation Reserve Committee of Management'.

It is also recommended that Council revoke the current Instruments of Delegation and adopt revised Instruments of Delegation and Guidelines to the 19 Special Committees delegated to manage Council owned halls, community centres and recreation reserves.

Attachments

1. Arcadia Recreation Reserve & Community Centre Committee of Management -Instrument of Delegation & Schedule
2. Ballantyne Centre Committee of Management - Instrument of Delegation & Schedule
3. Bunbartha Recreation Reserve Committee of Management - Instrument of Delegation & Schedule
4. Caniambo Hall Committee of Management - Instrument of Delegation & Schedule
5. Central Park Recreation Reserve Committee of Management - Instrument of Delegation & Schedule
6. Congupna Recreation Reserve and Community Centre Committee of Management - Instrument of Delegation & Schedule
7. Dhurringile Recreation Reserve and Community Centre Committee of Management - Instrument of Delegation & Schedule
8. Dookie Memorial Hall Committee of Management - Instrument of Delegation & Schedule

8. COMMUNITY DIRECTORATE

8.2 Halls, Community Centres & Recreation Reserves Special Committees - Review of Instruments of Delegation and Returns Exemption (continued)

9. Dookie Recreation Reserve and Community Centre Committee of Management - Instrument of Delegation & Schedule
10. Harston Hall Committee of Management - Instrument of Delegation & Schedule
11. Karramomus Hall and Recreation Reserve Committee of Management - Instrument of Delegation & Schedule
12. Katandra West Community Facilities Committee of Management - Instrument of Delegation & Schedule
13. Kialla District Hall Committee of Management - Instrument of Delegation & Schedule
14. Kialla West Recreation Reserve Committee of Management - Instrument of Delegation & Schedule
15. Lemnos Recreation Reserve Committee of Management - Instrument of Delegation & Schedule
16. Murchison Community Centre Committee of Management - Instrument of Delegation & Schedule
17. Tallygaroopna Memorial Hall Committee of Management - Instrument of Delegation & Schedule
18. Tallygaroopna Recreation Reserve and Community Centre Committee of Management - Instrument of Delegation & Schedule
19. Toolamba Recreation Reserve and Community Centre Committee of Management - Instrument of Delegation & Schedule
20. Guidelines - Committee Delegation S86 Halls, Community Centres & Recreation Reserves CoM

8. COMMUNITY DIRECTORATE

8.3 Section 86 Special Committees - Committees of Management Memberships

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Committees and Cemeteries Operations Officer

**Proof reader(s): Team Leader Community Strengthening,
Acting Manager Neighbourhoods**

Approved by: Director Community

Executive Summary

In accordance with Greater Shepparton City Council Corporate Procedure 07.PRO5 section three, members of special committees (established under Section 86 of the Local Government Act 1989), can only be appointed or removed by a formal resolution of Council.

As the term of office for members of the Dookie Recreation Reserve and Community Centre Committee of Management and the Kialla West Recreation Reserve Committee of Management concluded on 16 October 2017, this report recommends the appointment of new members to the committees of management for a two year term.

In addition, Council has received an Application for Appointment from a community member wishing to join the Tallygaroopna Recreation Reserve and Community Centre Committee of Management and a resignation from a committee member from the Lemnos Recreation Reserve Committee of Management.

RECOMMENDATION

That the Council:

1. having considered the applications received for appointment to the Dookie Recreation Reserve and Community Centre Committee of Management, appoint the following members for a two year term commencing 18 October 2017:
 - Richard DICKENS
 - Valda DICKENS
 - Brian FELDTMANN
 - Suzanne HALL
 - Anthony LUDEMAN
 - Peter SHIELDS

2. having considered the Applications for Appointment to the Kialla West Recreation Reserve Committee of Management, appoint the following members for a two year term commencing 18 October 2017:
 - Daryl O'KEEFE
 - Simone SMITH
 - Wesley TEAGUE
 - Joel VALLANCE

8. COMMUNITY DIRECTORATE

8.3 Section 86 Special Committees - Committees of Management Memberships (continued)

- Paul VEAL
3. having considered the Application for Appointment to the Tallygaroopna Recreation Reserve and Community Centre Committee of Management appoint the following applicant to the existing committee, term commencing 18 October 2017 and concluding 20 February 2019:
 - Jonathan PEARCE
 4. acknowledge the contribution of Matthew WALKER to the Lemnos Recreation Reserve Committee of Management, accept his resignation and rescind his membership accordingly.
 5. resolve that all members (who are not Councillors or nominated Officers) of the Dookie Recreation Reserve and Community Centre Committee of Management, Kialla West Recreation Reserve Committee of Management and Tallygaroopna Recreation Reserve and Community Centre Committee of Management continue to be exempt from the requirement to complete Interest Returns in exercise of power granted to Council under section 81(2A) of the *Local Government Act 1989*.

Background

Dookie Recreation Reserve and Community Centre Committee of Management

At the Ordinary Council Meeting held on 15 September 2015 six applicants were appointed to the Dookie Recreation Reserve and Community Centre Committee of Management for a term concluding 16 October 2017. As the term of office for these members has concluded, it is necessary that a new committee be appointed to manage the facility.

Six Applications for Appointment have been received from existing committee members and it is recommended that all be appointed for a two year term commencing 18 October 2017.

Kialla West Recreation Reserve Committee of Management

At the Ordinary Council Meeting held on 15 September 2015 six applicants were appointed to the Kialla West Recreation Reserve Committee of Management for a term concluding 16 October 2017. As the term of office for these members has concluded, it is necessary that a new committee be appointed to manage the facility.

Five Applications for Appointment have been received from existing committee members and it is recommended that all be appointed for a two year term commencing 18 October 2017.

Tallygaroopna Recreation Reserve and Community Centre Committee of Management

At the Ordinary Council Meeting held on 20 December 2016 seven applicants were appointed to the Tallygaroopna Recreation Reserve and Community Centre Committee of Management for a term of two years concluding 20 February 2019.

A further Application for Appointment has now been received and it is recommended that this application be accepted and the community member appointed to the existing committee's term commencing 18 October 2017 and concluding 20 February 2019.

8. COMMUNITY DIRECTORATE

8.3 Section 86 Special Committees - Committees of Management Memberships (continued)

Lemnos Recreation Reserve Committee of Management

At the Ordinary Council Meeting held on 20 September 2016 eight applicants were appointed to the Lemnos Recreation Reserve Committee of Management for a term of two years concluding 23 October 2018.

Matthew Walker has tendered his resignation from the committee of management. Council would like to recognise Matthew's contribution and work with the Committee of Management and accept his resignation. It is recommended that Matthew's membership be rescinded in accordance with this resignation.

Interest Return Exemption

It is recommended that all newly appointed members of Section 86 Special Committees be exempt from the requirement of completing Interest Return in accordance with Section 81(2A) of the *Local Government Act 1989*.

Council Plan/Key Strategic Activity

This proposal supports the following goals of the *Council Plan 2017-2021*:

Leadership and Governance

- 1.3 Council demonstrates strong leadership and sound decision making in the best interests of the community.
- 1.7 Council advocates on issues, priorities and needs that matter to our community in partnership with key stakeholders.
- 1.9 Service standards and service delivery models are realistic and meet community expectations and demand while being financial viable and in line with Council's core business.

Social

- 2.1 Our community is supported to achieve and sustain physical, emotional and spiritual health and wellbeing.
- 2.4 Social and cultural, educational and employment opportunities are created to enable children, young people, individuals and families to actively participate in their community.
- 2.6 Volunteering is promoted and encouraged along with other measures to improve community resilience.
- 2.7 Public places, open space and community facilities are safe and accessible for all and presented to a high quality.

Built

- 4.4 Quality infrastructure is provided and maintained to acceptable standards.
- 4.5 Assets are well managed and their renewal is being planned through long term renewal strategies.

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Delegation of Council powers to a committee	Possible	Major	High	The appointment and removal of members by formal resolution of Council reduces governance risks by ensuring that all members of a committee are covered by Council's public liability insurance.

8. COMMUNITY DIRECTORATE

8.3 Section 86 Special Committees - Committees of Management Memberships (continued)

Risks	Likelihood	Consequence	Rating	Mitigation Action
Exemption of all special committees from submitting primary and ordinary returns	Possible	Major	High	Restricted powers outlined in the Instrument of Delegation and Guidelines to these committees ensures that this risk is minimal. Committees are also required to declare any conflicts of interest at the start of each committee meeting

Policy Considerations

There are no conflicts with existing Council policies.

Financial Implications

There are no financial implications arising from this proposal.

Legal/Statutory Implications

All of Council's Committees of Management responsible for halls, community centres and recreation reserves have been established under Section 86 of the *Local Government Act 1989* and have been issued with an Instrument of Delegation and Guidelines outlining their responsibilities.

The appointment and rescinding of memberships to Section 86 special committees by formal resolution of the Council ensures that the powers, functions and duties delegated to these committees are able to be exercised legally.

Environmental/Sustainability Impacts

There are no environmental or sustainability impacts arising from this proposal.

Social Implications

The appointment of community members to committees helps to build a sense of community by increasing stakeholder participation and giving community members a greater sense of pride and involvement in their local community.

Economic Impacts

There are no economic impacts arising from this proposal.

8. COMMUNITY DIRECTORATE

8.3 Section 86 Special Committees - Committees of Management Memberships (continued)

Consultation

A public notice was placed in the Shepparton News on 18 August and 25 August 2017 calling for applications from community members to join the Dookie Recreation Reserve and Community Centre Committee of Management and the Kialla West Recreation Reserve Committee of Management. Letters were also sent to outgoing members of the committees inviting them to apply for a further term.

Dookie Primary School and Currawa Primary School placed notices in their school newsletters advertising the call for applications for membership on the Dookie Recreation Reserve and Community Centre Committee of Management with posters placed at the facility and Dookie General Store.

Kialla West Primary School placed a notice in their school newsletter advertising the call for applications for membership on the Kialla West Recreation Reserve Committee of Management.

The Tallygaroopna Recreation Reserve and Community Centre Committee of Management has been informed that Council has received a new Application for Appointment to their committee. Further contact will be made to confirm the outcome of the application.

The Lemnos Recreation Reserve Committee of Management has been informed of the resignation of one of its members by Council. Further contact will be made to confirm the outcome of the resignation.

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Keep informed	<ul style="list-style-type: none"> • Newspaper advertisements • Website announcement • Letters to outgoing committee members
Consult	Informed, listen, acknowledge	Council will consult with its committees prior to making decisions that relate to the relevant facilities.
Involve	Work together. Feedback is an input into decision making.	Committees provide an important source of feedback for Council to manage the facilities.
Collaborate	Feedback will be incorporated into decisions to the maximum level possible.	Council collaborates with its committees prior to making decisions that relate to the relevant facilities.
Empower	We will implement what the public decide.	Committees of Management have delegated powers to make decisions in relation to the day to day management of the facilities that they are responsible for.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

8. COMMUNITY DIRECTORATE

8.3 Section 86 Special Committees - Committees of Management Memberships (continued)

Strategic Links

a) Greater Shepparton 2030 Strategy

There are no direct links to the *Greater Shepparton 2030 Strategy*.

b) Other strategic links

Local Government Act 1989

Conclusion

It is recommended that all of the abovementioned applicants be appointed to the Dookie Recreation Reserve and Community Centre Committee of Management, the Kialla West Recreation Reserve Committee of Management and the Tallygaroopna Recreation Reserve and Community Centre Committee of Management respectively for the terms specified.

In addition, it is recommended that the resignation of Matthew Walker from the Lemnos Recreation Reserve Committee of Management be accepted, his contribution acknowledged and his membership rescinded in accordance with his resignation.

Attachments

Nil

8. COMMUNITY DIRECTORATE

8.4 Community Arts Grants Round 1 2017-2018

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Team Leader Business Development, Riverlinks Venues

Proof reader(s): Manager, Performing Arts & Conventions

Approved by: Director Community

Other: Cultural Development Public Programs Officer (SAM),
Events Facilities Officer, Grants Co-ordinator

Executive Summary

Greater Shepparton City Council's Community Arts Grants received five applications for the first round for 2017/2018. All applications were strong and meet the objectives of the Community Arts Grant guidelines. All five applications were considered for eligibility using the Smarty Grants assessment process and an assessment panel met subsequently to determine eligibility in order of priority, the available funds to meet applications received and to make recommendations for each application. All applications were considered eligible for part or full funding dependent on the extent to which the applications met the criteria.

The intentions of the funding are to facilitate projects which achieve some or all of the following objectives:

- Enhance the wellbeing of the community through artistic activities and pursuits which create cultural wealth;
- Encourage participation in arts and cultural activities for individuals, groups and the broader community;
- Encourage, support and promote innovation and skill development in the arts;
- Celebrate local and emerging culture and identity;
- Promote and encourage enduring and sustainable arts activities including those which may generate cultural tourism or income generating opportunities for artists.

RECOMMENDATION

That the Council approve funding for the following projects in Community Arts Grants Round 1, 2017/2018:

Applicant	Project	Grant Sought (ex GST)	Recommendations (GST Inclusive)
Shepparton Theatre Arts Group	Dookie The Musical	\$2,500	\$2, 500*
Westside Circus	Altitude: Elevate	\$2,500	\$2,750
Awaken Dance Theatre Company	Voyage	\$2,500	\$2,750
St Paul's Lutheran Church	Concerts in the Chapel – Inventi Ensemble Plays Symphonies	\$2,500	\$1,500*

8. COMMUNITY DIRECTORATE

8.4 Community Arts Grants Round 1 2017-2018 (continued)

Shepparton South Community Centre	Finding Your Creativity	\$2,000	\$1,815
	TOTAL	\$12,000	\$11,315

* Indicates no GST in total

Background

The Community Arts Grant was established as part of the 2014/2015 Council budget to enhance community wellbeing and the development of skills and innovation through artistic pursuits and participation. Prior to the 2014/2015 Council budget it was known as the Arts in the Community Fund.

Funded projects must be able to demonstrate that they are inclusive, have wide community support, and where appropriate, are sustainable following Council's funding. Funding may be used to conduct arts events and festivals, establish or develop artistic or cultural projects and workshops, build artistic capacity, enable artistic development and innovation or promote excellence in the arts.

The assessment panel reviews each application based on given criteria and recommends that grants be provided in full or in part or not at all if the criteria are not met.

Details on each project and a summary of the extent it met selection criteria are provided here:

Organisation:	Shepparton Theatre Arts Group
Project:	Dookie – The Musical
Project Description:	<p>'Dookie - The Musical' is a musical of the recently produced play 'Dookie' written by John Head and performed in Dookie as part of the 2016 Shepparton Festival as a partnership between STAG and the Goulburn Valley Concert Orchestra (GVCO). This play has now been re-written and developed with the musical assistance of Wade Gregory and Helen Rankin into a new original Australian musical. The musical tells the story of two soldiers returning from war in Afghanistan in 2007 to recuperate in the small Goulburn Valley town of Dookie. In the meantime the Dookie 'Lifestyle Committee' are in the process of raising money to build a memorial to their WW1 Honour Roll in time for the 100th anniversary of ANZAC Day. To raise the funds they enter the town into an orchestral recital competition. They find an Iraqi refugee living in Dookie is an orchestra conductor before he escaped from Iraq. Now, all they need is an orchestra!</p> <p>The play discusses the effects of war on soldiers, refugees and small Australian communities and pays tribute to the 16 men whose names are on the Dookie WWI Honour Roll. The musical will be performed on ANZAC Day and for the following 3 days (5 performances) in 2018 as part of the final commemoration of the end of WWI.</p>

8. COMMUNITY DIRECTORATE

8.4 Community Arts Grants Round 1 2017-2018 (continued)

Who will benefit from the project?	<ul style="list-style-type: none"> • an onstage cast of about 40 people. • a production crew of about 30 people. • estimate a total audience of at least 1000 people. We would expect approximately 10% of that audience to be from outside the region and therefore require local accommodation for the event. • the local community of theatre makers and musicians of STAG and the GVCO. • It will also discuss important local issues such as Post Traumatic Stress Disorder (PTSD) and the effects of war on refugees, soldiers and Australian communities. • This play is suitable for all ages from about 10 years of age to the elderly.
Amount sought:	\$2,500
Recommendation:	Full funding of \$2,500 (NO GST)
Reasoning:	<ul style="list-style-type: none"> • The project meets multiple council objectives. • It is an original work, involving a large number of locals. • The work is entirely created by local people who will gain additional skills in producing a major show. • The story is local, and is expected to draw a sizeable audience. • Good collaborations.

Organisation:	Westside Circus
Project:	Altitude: Elevate
Project Description:	<p>“Altitude: Elevate” is a creative development process with up to 10 young people from Shepparton, leading to a public performance as part of the 2018 Shepparton Festival. This project will be a discrete component of the larger Altitude Project, a multi-year program presented in partnership with a number of local organisations. In line with a number of the recommendations in the June 2009 Arts and Culture Report to Council and a number of the strategic directions of the council’s Youth Strategy and Action Plan 2012 – 2015, Altitude uses circus to support greater success for disadvantaged youth, more cohesive communities and increased artistic vibrancy, with Elevate offering an important stage in the artistic development of participants.</p> <p>Elevate will consist of the following activities, with all activities excluding some internal planning taking place in Shepparton:</p> <ul style="list-style-type: none"> • PLANNING & EVALUATION: with all partners and stakeholders • NETWORKING: between WSC and local community groups and artists • PARTICIPANT SELECTION: up to 10 participants who have previously been involved in WSC workshops will be selected by WSC and partner staff, based on skills, commitment and group dynamic • CREATIVE DEVELOPMENT & PRODUCTION: 3 days of creative development in February based at the community hall at Shepparton ACE College • FINAL REHEARSAL AND PERFORMANCE: 1 day of final rehearsals at the hall in March, directly followed by the performance in the Shepparton festival

8. COMMUNITY DIRECTORATE

8.4 Community Arts Grants Round 1 2017-2018 (continued)

Who will benefit from the project?	<ul style="list-style-type: none"> • Young participants from Shepparton: Directly this will involve up to 10 young people (anticipated to be between 13-25 years of age) in an intensive creative development and performance project of a total of approximately 25 hrs. • The wider Shepparton community: There will be between 50 and 200 audience members for up to 1 hour aged between 5 and 65. In addition increased creative engagement and capacity of Shepparton youth and artists will also have ongoing positive long-term benefits for the wider Shepparton Community. • Local artists in Shepparton: During the program Westside Circus will work to involve local artists as participants, facilitators and/or observers. We would anticipate up to 2 local artists would be involved for between 5 and 25 hours each. • Local organisations working with young people in Shepparton: Westside Circus will partner directly with a number of local groups, adding value to their existing programs by offering significant opportunities for the young people they work with. It is anticipated that each partner will participate for approximately 7 hours each. Confirmed partners are Shepparton Festival, Education First Youth Foyer, the Bridge and Shepparton ACE College, with discussions currently underway with Word and Mouth and project activities intended to develop additional partners.
Amount sought:	\$2,500
Recommendation:	Full funding of \$2,500 (PLUS GST)
Reasoning:	<ul style="list-style-type: none"> • Project has a strong social cohesion element. • Strong artistic component. • Skill building and creative development. • Creating a sustainable activity for the future. • Does involve a small number of participants, but with a deeper level of engagement. • Great collaborations.

Organisation:	Awaken Dance Theatre Company
Project:	Voyage
Project Description:	<ul style="list-style-type: none"> • Create an original dance theatre work called "Voyage" with Awaken Dance Theatre Company. The performance is created by locals, for locals. • The piece will be a collaboration with the dancers who will explore ideas and develop movement potential from a given theme. • As this is a newly formed group made up from various backgrounds, there will be some team building exercises to grow a familiarity between group members and develop a culture specific to this dance theatre group, creating a constructive and positive working atmosphere. • Workshops will be held to initially experiment with creative ideas through brainstorming, ideas development, improvisation, exploring choreographic devices and manipulating dance material. Dancers will create theme based phrases and build

8. COMMUNITY DIRECTORATE

8.4 Community Arts Grants Round 1 2017-2018 (continued)

	<p>these into sections of work.</p> <ul style="list-style-type: none"> • After the ideas development phase, they will move into rehearsal of set material and refining work for performance. • 2 community performances in the foyer at the Macintosh Centre as a part of the 2018 Shepparton Festival.
Who will benefit from the project?	<ul style="list-style-type: none"> • The ensemble will include up to 20 local dancers from the Shepparton region with connections to family groups and cultural communities in the same region and beyond. • As this piece is anticipated to be performed in the Shepparton festival, there will be many people who will support this series of artistic events as a whole, both from within and outside of the Shepparton area. The festival creates an opportunity for tourism through various activities suitable to different people. • With the auspice coming from Life Church Mooroopna and WPSC supporting the event, many from the church and school communities will attend. • Aiming to seat up to 125 audience members at each of the 2 performances (250 total).
Amount sought:	\$2,500
Recommendation:	Full funding of \$2,500 (PLUS GST)
Reasoning:	<ul style="list-style-type: none"> • Meets the objectives of the grants program. • A great opportunity to grow arts offerings in Shepparton. • Collaboration and building on the Shepparton Festival. • A strong project with a lot of support already. They have been successful in obtaining funding and support from other sources (Fairley Foundation and Regional Arts Victoria). • Potential to lead to the development of a sustainable dance organisation in the area.
Organisation:	St Paul's Lutheran Church
Project:	Concerts in the Chapel – Inveni Ensemble Plays Symphonies
Project Description:	<ul style="list-style-type: none"> • Inveni Ensemble Orchestra present the flagship performance of the Concerts in the Chapel concert series, bringing their chamber orchestra to Shepparton to perform at St Paul's Lutheran Church • Inveni Orchestra will perform works by Haydn, Mozart and Handel in a 90 minute performance • Inveni Orchestra will offer their 'Orchestral Internship' program - the opportunity for one local Shepparton resident to join the orchestra as an 'intern', rehearsing and performing as part of Inveni Orchestra for the entire Shepparton concert. • Inveni Orchestra will offer their 'Side-By-Side' program - an opportunity for local Shepparton musicians to rehearse with and perform in the orchestra and alongside the professional musicians of Inveni for one special item in the concert. • Inveni Orchestra will continue their tradition of an informal 'meet the players' following the performance.

8. COMMUNITY DIRECTORATE

8.4 Community Arts Grants Round 1 2017-2018 (continued)

Who will benefit from the project?	<ul style="list-style-type: none"> • The Greater Shepparton region will benefit from this project through the continued development of the relationship Inventi Ensemble has built over the past 2 years. • The event will occur over one day and include an afternoon rehearsal / workshop with musicians and an evening performance lasting 90 minutes (including an interval) • The wider Shepparton music community will have the opportunity to listen to quality and diverse music that normally does not come to regional Shepparton on a regular basis. • Clients from Vision Australia and other disability services will be specifically invited to attend these events, encouraging social inclusion, community engagement and interaction. • Local musicians and students will get the chance to rehearse, be mentored by and perform with world class chamber musicians in our local area, through the Inventi 'Side-by-Side' and 'Orchestral Internship' programs • The low cost events will allow those people who are not normally able to attend expensive shows locally or in Melbourne • The attendees will be able to meet the musicians and network and share their musical appreciation over supper after the performance. • Estimated audience: 150 total • Estimated Side-by-Side and Internship participation: up to 15 local musicians and students participating, up to 50 observing rehearsals and mentorship sessions
Amount sought:	\$2,500
Recommendation:	Partial funding of \$1,500 (NO GST)
Reasoning:	<ul style="list-style-type: none"> • A good project, more of an event than a community arts project. • Limited opportunity for individuals to be involved. • The project relies on the grant for over 50% of the performer fee, additional sponsorship and / or partnerships would leave the project less vulnerable to risk, and would ensure the sustainability of the event. • Panel happy to support the workshop element of the project.

Organisation:	South Shepparton Community Centre
Project:	Find Your Creativity
Project Description:	<p>This programme has three parts, each of which is formulated to allow participants to find their own level of creativity. It covers many age groups, from teens to the elderly.</p> <p>1. MINI ART JOURNAL. February 2018. 2 day workshop over consecutive weekends. Participants will learn to create a mini art journal. They will decorate pages on paper provided which will be bound with a cover. Methods used include drawing/ painting/ sprays/ stamps/ stamp pads/ stencils/ individual photos/ fabric/ ribbons.</p> <p>Day 1: Benefits of journals and how to create.</p> <p>Day 2: Finalise: more pages can be added later.</p> <p>2. CARDMAKING. March 2018. Two day workshop. pack provided for 5 cards and envelopes. Blank cards/ papers/ embellishments/</p>

8. COMMUNITY DIRECTORATE

8.4 Community Arts Grants Round 1 2017-2018 (continued)

	<p>patterned papers/ ribbons/ cords/ cutting machine/ die cutting/ bling/ stamps/ stamp pads.</p> <p>3. PLEIN AIRE PAINTING DAY. - Any medium - DRAW, SKETCH OR PAINT. Late April.</p> <p>Day 1: A day of general tuition, techniques, preparing for outside painting.</p> <p>Day 2: Painting on site; (The Lake/Botanic Gardens). With the assistance of the tutor setting up, spending the day working in the fresh air; Artworks taken home to complete ready to be delivered to South Shepp Community Centre by an agreed date for exhibition.</p> <p>THE EXHIBITION - works will be on public display for seven days. During this time artworks are for sale and the visiting public vote for their favourite. On opening night prizes are presented for the People's Choice Award and from the tutor.</p>
Who will benefit from the project?	<ul style="list-style-type: none"> • The card making and journal making components of the programme will be held at the South Shepparton Community Centre with groups of 15-20 people. • The Plein Air section will take place over a month to six weeks and will bring confidence to budding artists who may not have thought of painting in the open air, being able to exhibit their work. There is no limit on the numbers of participants in this section. • With good media exposure there would be a large number of people coming to view the art works. • Members of Council will be invited to the official presentation at the end of the exhibition period and a member of Council be asked to present the Awards.
Amount sought:	\$2,000
Recommendation:	\$1,650 (PLUS GST)
Reasoning:	<ul style="list-style-type: none"> • Well considered project. • Project supports socially isolated community members through art and creative pursuits. • Some items in budget are items ongoing expenses of the organisation (totalling \$950), which are excluded by the grant, therefore amount allocated in relation to these expenses.

Applicants receiving grants will be informed of the amount of the grant and the reason full or partial funding was provided.

All grant recipients will be required to provide an acquittal of their project.

Council Plan/Key Strategic Activity

The Community Arts Grant program is intrinsically linked to the Council Plan 2017-2021 by encouraging an active and engaged community. Council aims to improve liveability through social and recreational opportunities, a range of inclusive community services and activities and by valuing our community.

Council valued arts, cultural and heritage as an integral part of our dynamic community. (Objective 2.5) Creativity and participation in arts and culture is nurtured and encourages.

8. COMMUNITY DIRECTORATE

8.4 Community Arts Grants Round 1 2017-2018 (continued)

(Objective 2.6) Volunteering is promoted and encouraged along with other measures to improve community resilience.

(Objective 2.7) Greater Shepparton is valued for cultural celebrations, inclusion and engagement of our diverse communities.

Risk Management

Considerations have been given to risk management issues during the assessment of all applications for funding support.

Policy Considerations

This report and its recommendation complied with existing Council grants policy and guidelines.

Financial Implications

The total budget for Community Arts funding under this scheme in the current financial year is \$20,000. Based on historical data round one is the larger of the two rounds, and the panel is comfortable in allocating just over half of the budget in this round.

	Approved Budget Estimate for this proposal ¹ \$	This Proposal GST Exclusive \$	Balance for Round 2 2017/2018 \$	This Proposal GST Inclusive ² \$
Expense	\$20,000	\$10,650	\$9,350	\$11,315

¹ Budgets are GST exclusive

² For Contract Award reports the GST inclusive expense shall match the amount reported in the recommendation

Legal/Statutory Implications

There are no known legal or statutory implications for Council. Applicants are required to hold suitable public liability insurance for the duration of the project.

Environmental/Sustainability Impacts

Where applicable, environmental and/or sustainable impacts have been considered by the applicants.

Social Implications

These projects support positive social outcomes.

Economic Impacts

Minor economic benefits are expected from projects where indicated.

8. COMMUNITY DIRECTORATE

8.4 Community Arts Grants Round 1 2017-2018 (continued)

Consultation

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Grants information is easily accessible through councils external website and public information sessions were conducted	Media release Flyers and newsletters Websites Information Sessions Social Media
Consult	Council staff available to consult, in person, via telephone and email to all community groups.	Information sessions and follow up advice for applications as required
Involve	Grants involve community participation by their nature and scope	Approved projects include community participation as a required outcome
Collaborate	Community groups will be responsible for the planning and implementation of projects	Successful applicants will drive their own initiatives
Empower	Community groups will be responsible for the planning and implementation of projects	Community groups drive and deliver their projects

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

Community Life: Encouraging Arts in the Community, City of Greater Shepparton

b) Other strategic links

Council plan 2013-2017 as outlined above.

Conclusion

The applications for funding through the Community Arts Grant Round One 2017/2018 were reviewed by an internal assessment panel. The projects meet eligibility requirements for grants under this initiative. Accordingly, the panel recommends that the above applications be funded.

Attachments

Nil

8. COMMUNITY DIRECTORATE

8.5 Community Matching Grant Scheme - Round One 2017/2018 - Recommendations for Approval

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Community Development Officer

Proof reader(s): Manager Neighbourhoods,

Team Leader Community Strengthening, Community Development Coordinator

Approved by: Director Neighbourhoods

Executive Summary

Greater Shepparton City Council offers the Community Matching Grants Scheme to support the development and implementation of community projects and activities as a part of Council's Community Development Framework.

The Community Matching Grants Scheme has a total budget of \$75,000 for the 2017/2018 financial year. This Round brings the total number of community projects funded since the Scheme was introduced to 186 with an investment from Council of \$388,763.

Round One 2017/2018 opened on Monday 26 June 2017 and closed on Monday 31 July 2017 with 18 applications received. These applications were assessed by an internal Grant Review Panel and a recommendation made for consideration by Council.

There are 15 projects recommended for funding in the Community Matching Grants Scheme Round One 2017/2018.

RECOMMENDATION

That the Council approve the recommendation of the Grant Review Panel to fund 15 projects as detailed below to the value of \$31,727.50 (GST inclusive) representing Round One 2017/2018 of the Greater Shepparton City Council Community Matching Grant Scheme.

Organisation	Project	Allocation GST Inclusive*
Convent Development Group Auspice: Tatura Community House	Business Plan & Feasibility Study	\$2750*
Goulburn Valley Hockey Association	Junior Hockey Storage Container	\$1243*
Grahamvale Primary School Parent Club Auspice: Grahamvale Primary School	Community Kitchenette	\$2508*
Kialla Golf Club	Cooktop Replacement	\$385*
Life Saving Victoria	OWLE – Aquatic Survival Program for Shepparton Youth	\$2446.40*

8. COMMUNITY DIRECTORATE

8.5 Community Matching Grant Scheme - Round One 2017/2018 - Recommendations for Approval (continued)

Lifestyle Dookie Auspice: Dookie & District Development Forum	Welcome to Dookie Pack	\$933.90*
Lions Club of Mooroopna	Mobile Community Defibrillator Machine	\$2250
Merrigum Hall Reserve Committee of Management	Replacement of Roof on Memorial Hall	\$2500
Nabi Akram Mosque Inc	Cultural Bus Tours	\$2664.20*
Shepparton Family History Group	Updating Office Equipment	\$1728
South Shepparton Community Centre Inc	Music for all Ages	\$2750*
Splinter Contemporary Artists	20 Years of Splinter Contemporary Artists	\$2399
Tallygaroopna Bowling Club Inc	Kitchen Upgrade	\$2500
Tatura Bowls Club	Sun Shelter	\$2170
Tatura Men's Shed	Power On	\$2500

Background

Greater Shepparton City Council launched the Community Matching Grants Scheme in September 2011. Community Matching Grants are designed to support projects from the Greater Shepparton community which:

- Build new social connections and partnerships within communities, or reinforce those that already exist
- Allow participation in a community activity, at all stages of the project from planning to completion
- Enable community members to acquire or develop a new skill
- Create, renew or revitalise places and spaces within the community.

Grants are available to a maximum of \$2500 with each project required to provide a matching component of the total project cost, either through a cash or in-kind (material or labour) contribution. The scheme aims to be as flexible as possible regarding matching funding so there are no concrete rules about the size of the matching contribution. As a guide, however, it is anticipated that the group applying will contribute around half of the total project cost, with no more than half of the applicant's contribution being in-kind. The ability of an organisation to provide financial and in-kind support to a project is taken into account during the review process to ensure a fair distribution of grant funds.

This round of Community Matching Grants has been promoted through the Council's external website, social media, a media release and the Grants and Fundraising in the Community 2017 event held on 20 June 2017. The internal Grants Working Group continues to collaborate to increase access for community organisations across the different grant programs within Council.

8. COMMUNITY DIRECTORATE

8.5 Community Matching Grant Scheme - Round One 2017/2018 - Recommendations for Approval (continued)

Round One 2017/2018 opened on Monday 26 June 2017 closing on Monday 31 July 2017 with a total of 18 applications being received. The Grant closing day was changed from Friday to Monday to allow the many volunteers who apply for grants to have an additional weekend to complete their applications. Grants were submitted via the online application process, Smartygrants. The applications were evaluated and scored against the funding criteria by a panel of internal staff. The applications were assessed taking the following factors into consideration:

- Applications meet some or all of the objectives of the Scheme
- The intended project meets an objective within the Council Plan
- Community benefit
- Project feasibility
- Matching component
- Evidence of community support.

The applications were ranked in order of score with a cut-off point determined by the amount of funding available as per the Grant Distribution Policy. Final recommendations were determined at a meeting of the Grant Review Panel on Monday 21 August 2017. The panel have recommended 15 projects be funded. All of the recommended projects meet eligibility requirements and all aim to build or strengthen the Greater Shepparton community.

Recommended Projects

Organisation	Convent Development Group Auspice: Tatura Community House		
Project	Business Plan & Feasibility Study		
Short project description	In Tatura we have a beautiful old convent which has been vacant for the past 13 years, and we would like to see it in use again, serving the whole community. A Business plan and Feasibility study are high priorities during the start-up phase in order to apply for State, Federal and private grants.		
Requested Council Contribution	\$2500	Organisation Cash/in-kind	\$5000/\$1600
Recommendation from the Assessment panel	Recommended		

Organisation	Goulburn Valley Hockey Association		
Project	Junior Hockey Storage Container		
Short project description	Construct a lockable; mesh metal container trolley with a handle and wheels for storing twenty (20) six metre (6m) PVC pipes. The storage trolley will greatly assist our volunteers who set up and remove the pipes for Junior Half Field games. It will be much more efficient and safer as the pipes will no longer be carried from the field and stored in the First Aid Room. The cage will be on wheels to reduce the possibility of injury when carrying. It will be lockable and stored permanently at the ground, attached to a gate/beam.		

8. COMMUNITY DIRECTORATE

8.5 Community Matching Grant Scheme - Round One 2017/2018 - Recommendations for Approval (continued)

Requested Council Contribution	\$1130	Organisation Cash/in-kind	\$0/\$640
Recommendation from the Assessment panel	Recommended		

Organisation	Grahamvale Primary School Parents Club Auspice: Grahamvale Primary School		
Project	Community Kitchenette		
Short project description	Parents Club have long had the ambition of creating a Community Kitchen, so that it can be used by the Parents Club and provide a valuable tool for the community Sports Clubs who train at the school, as well as the Junior School Council. Transforming an unused part of the shed at Grahamvale Primary School into a functional kitchen will achieve this aim.		
Requested Council Contribution	\$2280	Organisation Cash/in-kind	\$2545/\$2375
Recommendation from the Assessment panel	Recommended		

Organisation	Kialla Golf Club		
Project	Cooktop Replacement		
Short project description	The project is to replace the cooktop. The current cooktop is very old and totally unreliable, to the extent that the temperature cannot be controlled; consequently everything burns when the cooktop is used.		
Requested Council Contribution	\$350	Organisation Cash/in-kind	\$279/\$120
Recommendation from the Assessment panel	Recommended		

Organisation	Life Saving Victoria		
Project	OWLE – An Aquatic Survival Program for Shepparton Youth		
Short project description	The Open Water Learning Experience (OWLE) aims to reduce the number of aquatic related injuries and drowning deaths through aquatic education. The program focuses on teaching youth how to identify potential dangers empowering them to make safe choices in and around the aquatic environment. On average 18% of drowning deaths each year are individuals known to have been born overseas, therefore this project seeks to focus on youth within the CALD community.		

8. COMMUNITY DIRECTORATE
**8.5 Community Matching Grant Scheme - Round One 2017/2018 -
 Recommendations for Approval (continued)**

Requested Council Contribution	\$2224	Organisation Cash/in-kind	\$6157/\$0
Recommendation from the Assessment panel	Recommended		

Organisation	Lifestyle Dookie Auspice: Dookie and District Development Forum Inc		
Project	Welcome to Dookie Pack		
Short project description	To provide A4 document folders to new residents of our beautiful forward thinking town giving them relevant information regarding Tourism, Historical, Health, Sporting, Business and Social Connection within our local area.		
Requested Council Contribution	\$849	Organisation Cash/in-kind	\$0/\$750
Recommendation from the Assessment panel	Recommended		

Organisation	Lions Club of Mooroopna		
Project	Mobile Community Defibrillator Machine		
Short project description	The aim of the Project is to have available through our club a Defibrillator Machine for use at meeting venues and regular club activities and to be offered on loan through our club for groups which may have an event where it is deemed to be beneficial to have a Defibrillator available.		
Requested Council Contribution	\$2250	Organisation Cash/in-kind	\$250/\$1120
Recommendation from the Assessment panel	Recommended		

8. COMMUNITY DIRECTORATE

8.5 Community Matching Grant Scheme - Round One 2017/2018 - Recommendations for Approval (continued)

Organisation	Merrigum Hall Reserve Committee of Management		
Project	Replacement of Roof of Memorial Hall		
Short project description	The objective is to restore and increase viability and usability to the Memorial Hall as a community venue by replacing the rusted and leaking roof of the 1959 Memorial Hall, the larger of our two halls. This is necessary so that the ceiling beneath, which is buckling and crumbling and developing holes, can then be replaced.		
Requested Council Contribution	\$2500	Organisation Cash/in-kind	\$2500/\$500
Recommendation from the Assessment panel	Recommended		

Organisation	Nabi Akram Mosque Inc		
Project	Cultural Bus Tours		
Short project description	Nabi Akram Mosque hosts a number of Cultural Bus Tours throughout the year. The tours are a great way to not only showcase the diversity in our community but also give the wider community an opportunity to come and see the Mosque, learn about the Afghani Culture and meet people in the community. The Mosque also hosts lunch for these tours and sets up table and chairs out in the undercover area so people can enjoy a taste of Afghani food.		
Requested Council Contribution	\$2422	Organisation Cash/in-kind	\$216/\$5900
Recommendation from the Assessment panel	Recommended		

Organisation	Shepparton Family History Group		
Project	Updating Office Equipment		
Short project description	Replace the aged laptop computer to increase capacity and enable loading of modern programs. This will improve the use of the laptop for indexing and for research and at Family History Expos. Also replace aged shelving for more suitable shelving for the records now held.		
Requested Council Contribution	\$1728	Organisation Cash/in-kind	\$0/\$250
Recommendation from the Assessment panel	Recommended		

8. COMMUNITY DIRECTORATE

8.5 Community Matching Grant Scheme - Round One 2017/2018 - Recommendations for Approval (continued)

Organisation	South Shepparton Community Centre Inc		
Project	Music for all Ages		
Short project description	<p>This project will provide music programs all ages:</p> <ol style="list-style-type: none"> 1. Music and Movement for Little People - a weekly session for Mums/Dads and their young children to come to a social morning. 2. MAKING MUSIC. School Holiday Project for primary school age. 3. Morning Melodies for older folk. Two morning sessions with experienced musicians to bring some cheer into the lives of those who may be isolated or lonely. 		
Requested Council Contribution	\$2500	Organisation Cash/in-kind	\$700/\$4007
Recommendation from the Assessment panel	Recommended		

Organisation	Splinter Contemporary Artists		
Project	20 Years of Splinter Contemporary Artists		
Short project description	<p>Splinter Contemporary Artists was established in February 1998 by 6 founding members. One of the founding members had recognised the need for an art group in the region that encouraged contemporary art practices and ideas. The visual arts group has continued to thrive and is now a household name in the Goulburn Valley. We wish to capture and celebrate our history in a book that we will launch in conjunction with a retrospective exhibition featuring works by some of our 83 past and present members, and 20 year celebration event.</p>		
Requested Council Contribution	\$2399	Organisation Cash/in-kind	\$2474/\$5325
Recommendation from the Assessment panel	Recommended		

Organisation	Tallygaroopna Bowling Club Inc.		
Project	Kitchen Upgrade		
Short project description	<p>Our kitchen requires an upgrade to allow for better catering when preparing lunches and dinners and also to enhance our ability to generate more income by hiring the green to other local sporting and community groups and businesses.</p>		
Requested Council Contribution	\$2500	Organisation Cash/in-kind	\$3318/\$440
Recommendation from the Assessment panel	Recommended		

8. COMMUNITY DIRECTORATE

8.5 Community Matching Grant Scheme - Round One 2017/2018 - Recommendations for Approval (continued)

Organisation	Tatura Bowls Club		
Project	Sun Shelter		
Short project description	Erect a protection area for players at the end of the bowling greens to meet our OHS responsibilities.		
Requested Council Contribution	\$2170	Organisation Cash/in-kind	\$2170
Recommendation from the Assessment panel	Recommended		

Organisation	Tatura Men's Shed		
Project	Power On		
Short project description	Connect electricity to Tatura Men's Shed/Rotary Club Tatura Storage Shed.		
Requested Council Contribution	\$2500	Organisation Cash/in-kind	\$2740/\$0
Recommendation from the Assessment panel	Recommended		

Not Recommended

Organisation	Katandra West Community Facilities Committee of Management		
Project	Take a Seat Katandra		
Short project description	This project will provide tiered seating on the new community centre. There is a tiered area designed to take seating under the canopy of the centre. Seating in this area was always planned, so as to provide sheltered seating for the reserve and over flow seating for the centre during functions.		
Requested Council Contribution	\$2500	Organisation Cash/in-kind	\$6300/\$100
Recommendation from the Assessment panel	Not Recommended		

Organisation	Mooroopna Men's Shed Auspice: Mooroopna Education & Activity Centre Inc		
Project	Protective Clothing		
Short project description	Uniforms for members in the form of polo shirts, caps, jackets or vests. These items will be worn by members at Men's Shed gatherings, as well as when they represent our Shed at invited or official functions.		
Requested Council Contribution	\$2190	Organisation Cash/in-kind	\$2190/\$0

8. COMMUNITY DIRECTORATE

8.5 Community Matching Grant Scheme - Round One 2017/2018 - Recommendations for Approval (continued)

Recommendation from the Assessment panel	Not Recommended		
Organisation	Primary Care Connect		
Project	Conversations for Change		
Short project description	<p>The Conversations for Change Celebration is an evening that provides a safe place for community to come and discuss the issues of domestic violence. The evening aims to build awareness around domestic violence and develop strong partnerships amongst, local businesses, service providers and larger local organisations.</p> <p>The evening will consist of fun interactive prize draws, silent auctions, healthy finger food and guest speaker Jimmy Bartel who will discuss his personal family experiences with domestic violence.</p>		
Requested Council Contribution	\$2500	Organisation Cash/in-kind	\$17,500/\$4020
Recommendation from the Assessment panel	Not Recommended		

Council Plan/Key Strategic Activity

The endorsement of the Community Matching Grants recommendations is linked to the Council Plan 2017 – 2021. The majority of applicants have identified that their project meets one or more of the Council Plan objectives:

SOCIAL

2.3 - Lifelong learning is valued and fostered in our community.

2.4 - Social and cultural, educational and employment opportunities are created to enable children, young people, individual and families to actively participate in their community

2.5 - Creativity and participation in arts and culture is nurtured and encouraged.

2.6 - Volunteering is promoted and encouraged along with other measures to improve community resilience.

2.7 – Greater Shepparton is valued for cultural celebrations, inclusion and engagement of our diverse communities

2.9 – Public places, open space and community facilities are safe and accessible for all and presented to a high quality.

BUILT

4.3 – Greater Shepparton heritage places, cultural landscapes and objects are protected and conserved for future generations.

8. COMMUNITY DIRECTORATE

8.5 Community Matching Grant Scheme - Round One 2017/2018 - Recommendations for Approval (continued)

Risk Management

Insignificant to low risks have been identified and will be addressed at the operational level. All grant recipients will be required to consult fully with Council representatives prior to, and during their projects to identify any potential adverse consequences, and to devise a strategy to minimise any risks. Applicants have been asked to confirm that they have the necessary public liability insurances for projects where activities are being undertaken by the Grantees themselves. This will be confirmed prior to the release of any funds. The risk of conflict of interest to the Review panel members has been addressed with the inclusion of a Conflict of Interest Declaration on the Grant Assessment Form.

Policy Considerations

Approval of the Community Matching Grant recommendations supports existing Council policies.

Financial Implications

Council has committed a total of \$75,000 for the 2017/2018 financial year for the Community Matching Grants Scheme. It is recommended that \$31,727.50 (GST inclusive) is approved for 15 projects in Round One. All of the projects incorporate a matching component where the community group share the costs with Council, the matched contribution being financial or in kind (materials or labour). The total cash/in-kind support from the recommended applicants is estimated at \$51,376.00. Ten recommended applications in this Round have provided at least \$1 for \$1 cash match. Eight applicants were registered for GST.

	Approved Budget Estimate for this proposal ¹ \$	This Proposal GST Exclusive \$	Variance to Approved Budget Estimate \$	This Proposal GST Inclusive ² \$
Revenue	NA	NA	NA	There is no revenue associated with the Community Matching Grant Scheme
Expense	2017/2018 Budget \$75,000	Round One \$30,302	\$44,698 remaining for Round Two	\$31,727.50 (\$1,425.50 GST)
Net Total	\$75,000	\$30,302	\$44,698	\$31,727.50

¹ Budgets are GST exclusive

² For Contract Award reports the GST inclusive expense shall match the amount reported in the recommendation

Legal/Statutory Implications

The Community Matching Grants Scheme is consistent with the Local Government Act 1989 and the Victorian Charter of Human Rights and Responsibilities Act (2006).

Environmental/Sustainability Impacts

The approval of the recommendations for this round of the Community Matching Grant Scheme will not have any negative environmental impacts.

8. COMMUNITY DIRECTORATE

8.5 Community Matching Grant Scheme - Round One 2017/2018 - Recommendations for Approval (continued)

Social Implications

All applications received this Round demonstrate the significant value of local volunteers and community organisations who contribute to the social connectedness of the Greater Shepparton community. Seven of the projects see community organisations taking pride in upgrading assets and facilities for sporting and community activities. The equipment will provide a safe environment for the many volunteers working in these organisations. There is support for the multicultural community through swimming lessons for young people and equipment for the Nabi Akram Mosque who hosts cultural bus tours and contributes to social cohesion in Shepparton. There are projects that will benefit individuals and groups across a range of ages and stages. Almost all projects are driven and delivered by local volunteers.

Economic Impacts

Grant allocations this Round will contribute to a Business plan and Feasibility study which may lead to a new community business opportunity. The 20 year Celebration for the Splinters group will see past members visiting Shepparton and contribute to the local economy. In most instances the applications are for the purchase of equipment, materials and services which will support local businesses.

Consultation

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Ensure that the information about the application process was widespread	Media Release Website Social Media Email lists
Consult	Grants & Fundraising in the Community Forum 2017	Grant writing and funding information provided and introduction to local funders.
Involve	Community Development Officers provide assistance to community groups	Consultation on an individual basis during the application process.
Collaborate	Successful community groups/members will be responsible for the implementation of their projects which will provide the opportunity for community capacity building.	Successful applicants will drive their own community initiatives
Empower	Whilst decision making regarding successful grant applications is made by Council, community groups will be responsible for the delivery of projects.	Community groups will drive the delivery of their projects

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

8. COMMUNITY DIRECTORATE

8.5 Community Matching Grant Scheme - Round One 2017/2018 - Recommendations for Approval (continued)

Strategic Links

a) Greater Shepparton 2030 Strategy

Direction 2 – Community Life

b) Other strategic links

- Council Plan 2017 – 2021
- Greater Shepparton City Council – Community Development Framework
- Greater Shepparton City Council – Community Engagement Strategy
- Greater Shepparton City Council – Community Plan Implementation Policy
- Municipal Health and Wellbeing Plan 2017-2021
- Universal Access and Inclusion Plan
- Cultural Diversity and Inclusion Strategy
- Greater Shepparton Environmental Sustainability Strategy 2014-2030
- Greater Shepparton Volunteer Strategy and Action Plan 2014-2018
- Greater Shepparton Youth Strategy and Action Plan 2012- 2015
- Katandra West Community Plan
- Merrigum Community Plan
- Dookie Community Plan
- Tatura Community Plan

Other links identified

- Australian Water Safety Strategy 2016 – 2020: Towards a Nation Free From Drowning

Conclusion

The applications for funding through the Community Matching Grants Round One 2017/2018 have been reviewed by an internal Grant Review Panel in line with the Grant Distribution Policy of Council and they have recommended 15 projects to be funded. All of these projects meet eligibility requirements and aim to both build and strengthen connections in the Greater Shepparton community.

Attachments

Community Matching Grant Guidelines 2017

9. CORPORATE SERVICES DIRECTORATE

9.1 Greater Victoria Commonwealth Games Bid Formal Commitment

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Manager Marketing and Communications

Proof reader(s): Team Leader Marketing and Communications

Approved by: Director Corporate Services

Other: Team Leader Tourism and Major Events

Executive Summary

The Greater Victoria Commonwealth Games Bid Project is a long-term and multifaceted initiative that may see a bid submitted for regional Victoria to deliver the Games in 2026, 2030 or 2034. With such a long lead time it is imperative for Greater Shepparton City Council (GSCC) to formalise commitment to this long-term project.

As an initial sign of commitment, the progression of a pre-feasibility study for the Greater Victoria Commonwealth Games Bid has been included in the 2017-2021 Council Plan, however work on this project is likely to extend beyond this timeframe.

As a lead agent for this project, it's imperative for GSCC to see this project through regardless of the timeframe. The current priority will be to undertake a pre-feasibility study.

RECOMMENDATION

That the Council:

1. support the preparation of a pre-feasibility study for a future Greater Victoria Commonwealth Games;
2. continue to assist in the coordination of this project including managing the various financial contributions for the pre-feasibility study.

Background

This project is a revolutionary approach across Victoria instigated by Greater Shepparton City Council that could see a potential Commonwealth Games held across several regional cities. But this initiative is not just about Greater Shepparton – this is about the whole of Victoria coming together to create something very special – a legacy for regional areas.

This is a 'first of its kind' vision – the "People's Games" - and could form the blueprint for future major sporting events given the cost required and infrastructure needed to hold global competitions like the Commonwealth Games.

9. CORPORATE SERVICES DIRECTORATE

9.1 Greater Victoria Commonwealth Games Bid Formal Commitment (continued)

Regional Victoria has consistently staged many international sporting events and a standalone Commonwealth Games would be a further step forward and reinforcing Victoria as Australia's premier sporting state and bringing sport to the people.

A thirteen-member bid 'taskforce' has been appointed to commence stage one of the work in exploring the possibility of a regional bid.

Chaired by former Swisse Wellness Managing Director Adem Karafili, other committee members include deputy Chair Nick Holland, Heloise Pratt AM, Peter Crinis, Radek Sali, Mitch Catlin, Andrew Ryan, Leon Spellson, The Hon Jeanette Powell, Margaret Zita, Lauren Jackson AO and John Steffensen and Greater Shepparton City Council Mayor Dinny Adem.

Terms of reference have been drawn up by the GSCC which will form the centrepiece for the work that the bid committee must undertake, with the committee's primary focus on securing funds for a full feasibility study to fully explore the regionally based model.

Central to the model is the use of existing infrastructure to host events, where possible, to upgrade to Commonwealth Games standards rather than all new infrastructure being built.

Most of the Victorian regional cities have venues and facilities that have already hosted significant international and national sporting events for many years with these now planning major facility upgrades for the next decade. While these venues may need upgrading to Commonwealth Games standard it will be at less cost than creating new facilities.

The model will also facilitate the sharing of economic, social and cultural benefits across the state.

Fundamental to this project is the creation of jobs, investment and tourism, upgraded facilities and services are potential direct benefits to participating regional cities. We have seen that the proposed economic impact for:

- 2018 Gold Coast Commonwealth Games - \$2 billion economic injection, \$200 million in new sporting and community infrastructure, up to 30,000 EFT and \$270 million to the state and local economy from tourism (City of Gold Coast website).
- 2006 Melbourne Commonwealth Games – an increase in the Gross State Product (GSP) of around \$1.6 billion over a 20-year period with around half of the impact occurring in the year of the Games and employment of approximately 13,600 jobs in FTE terms (Economic Impact Study of the Melbourne 2006 Commonwealth Games Post-event analysis pg. 1).

To date key learnings from the project have been:

- The need to consider bidding for 2026, 2030 and/or 2034 as a consequence of Durban being stripped of the 2022 Games. This has created uncertainty as to which Commonwealth countries may or may not tender to host future Games.
- A company by limited guarantee needs to be established to manage any potential funding and contracts. The Taskforce will continue to operate and report to this board. Greater Shepparton City Council will continue to be a member of the Taskforce.

9. CORPORATE SERVICES DIRECTORATE

9.1 Greater Victoria Commonwealth Games Bid Formal Commitment (continued)

- A preliminary pre-feasibility study is required to be undertaken initially prior to a full feasibility study.

To date key outcomes of the project have been:

- Meetings with State Government Ministers and the Victorian Opposition.
- Meeting with Mr Craig Phillips – CEO, Australian Commonwealth Games Association.
- Meetings and forums with Victorian Regional Councils.
- A State Government working group being convened.
- A pre-feasibility study scope developed.
- Victorian Catchment Authorities have presented a “Green Games” Proposal which will form part of the pre-feasibility study.

The Minister for Regional Development, The Hon Jaala Pulford, indicated that the State Government would like to see a formal commitment to the Greater Victoria Commonwealth Games Bid project by regional Councils. It is for this reason that GSCC needs to formalise support for the project via a formal resolution.

The next steps for the project are:

- Working with the State Government in completing the preliminary pre-feasibility study.
- Undertake the legal process in establishing company by limited guarantee likely to be referred to as the Greater Victoria Games (GVG) board subject to the outcome of the pre-feasibility study.
- A second Regional Council Commonwealth Games forum to discuss next steps in the process.

Council Plan/Key Strategic Activity

Economic: Objective 3.3 Greater Shepparton is a major destination for events and tourism (e.g. progression of the pre-feasibility study for the Greater Victoria Commonwealth Games bid).

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Failure to formalise commitment may result in a lack of state government support for the project.	Possibly	Major	High	The formal resolution is adopted by GSCC.

Policy Considerations

There are no conflicts with existing Council policies.

Financial Implications

A \$6,000 contribution to the pre-feasibility study is required. This will only occur following direction from the pre-feasibility study.

Legal/Statutory Implications

Legal advice has been sort in establishing the company by limited guarantee – likely to be referred to as Greater Victoria Games (GVG).

9. CORPORATE SERVICES DIRECTORATE

9.1 Greater Victoria Commonwealth Games Bid Formal Commitment (continued)

Environmental/Sustainability Impacts

Victorian Catchment Authorities have presented a “Green Games” Proposal as to how the Greater Victoria Commonwealth Games could be delivered sustainably. It provides an opportunity to demonstrate leadership in a model for sustainable event delivery.

The Games can be leveraged to encourage regional Victorian and Australian communities to implement more sustainable practices, such as reuse and recycling.

Social Implications

Potential delivery of a Commonwealth Games will provide social gains via:

- Uniting regional Victoria, Australia and Commonwealth countries on peace, prosperity and sustainability related issues of critical importance to regional Victoria as the host region.
- Inspiring more Australians to embrace an active lifestyle and physical activity, by promoting active travel and public transport, and supporting the sport and recreation industry to cater for active communities.
- Leveraged the Games to support the sport and recreation industry to better cater for active communities from grass roots to high performance.
- Delivery of a range of diverse, cultural and inclusive events resulting in a greater sense of inclusivity, diversity and community pride.
- Provide greater opportunities for Aboriginal people and promotes an increased awareness and understanding of Aboriginal culture.
- Creative talent and culturally diverse communities throughout regional Victoria are celebrated.
- Stimulation of increased participation, retention and representation of diversity in volunteer programs.

Economic Impacts

Potential delivery of a Commonwealth Games will provide economic gains via:

- An event delivery model that could be utilised to host a broad range of national and international events into the future.
- Will support job and skills growth, and deliver new infrastructure.
- Promoting regional Victoria as tourism destinations of choice nationally and internationally.
- Regional Victorian businesses will experience significant economic uplift.
- Creating opportunities for new skills, training and experience.
- Creating opportunities for permanent legacy benefits from infrastructure improvements e.g. improved passenger rail services.
- Highlighting trade and investment opportunities for regional Victoria and Australia.
- Assisting in further positioning Greater Shepparton as the premier regional sporting hub, including when tendering to host future events.
- Providing a unique opportunity to engage media to generate global coverage that will raise the profile of regional Victoria, inspire the community and attract investment, major events and tourism to the regions.

9. CORPORATE SERVICES DIRECTORATE

9.1 Greater Victoria Commonwealth Games Bid Formal Commitment (continued)

Consultation

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Public	Via local and national media.
Involve	Regional Councils	Sessions held to ensure an inclusive and dynamic approach to the project.
Collaborate	Taskforce	Utilise the skills based committee to drive the project.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

Direction 2: Community Life

Direction 3: Environment

Direction 4: Economic Development

Direction 5: Infrastructure

b) Other strategic links

Economic Development Tourism and Major Events Strategy 2017 – 2021 – strategy 47 to promote and position Greater Shepparton as regional Australia's sporting event capital.

Active Victoria – A strategic framework for sport and recreation in Victoria 2017-2021.

Conclusion

The State Government has requested for regional Councils to formalise their support for the project. Whether a bid is submitted or is successful or not, it will continue to provide a range of opportunities for Greater Shepparton in raising the profile of the region for investment and tourism opportunities.

Attachments

Nil

9. CORPORATE SERVICES DIRECTORATE

9.2 Domestic Animal Management Plan Results 2013-2017

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Manager Citizen Services

**Proof reader(s): Team Leader Regulatory Services,
Acting Co-Ordinator Local Laws/Animal Management**

Approved by: Director Corporate Services

Other: Acting Co-Ordinator Local Laws/Animal Management

Executive Summary

The Domestic Animal Management Plan 2013-2017 (DAMP) was endorsed by Council in September 2013 with the Action Plan being endorsed by Council in September 2014 in accordance with the *Domestic Animals Act 1994*.

The DAMP and subsequent Action Plan aimed to promote animal welfare, the responsible pet ownership of dogs and cats and the protection of the environment by providing schemes to;

- protect the community and the environment from feral and nuisance dogs and cats;
- register and permanently identify dogs and cats;
- promote responsible ownership;
- identify and control dangerous, menacing and restricted breed dogs; and
- identify, monitor and register domestic animal businesses to maintain the standards of those businesses.

The DAMP and the Action Plan has been utilised over the last four years to steer the direction of the Council's Animal Management activities with a number of significant achievements outlined the attached report. With the conclusion of the DAMP 2013-2017 in 2017, officers have commenced development of the new Domestic Animal Management Plan 2018-2021 to guide animal management services over the next four years.

It is proposed that the report on the outcome of the DAMP and Action Plan be endorsed by Council and in accordance with the *Domestic Animals Act 1994*, publish an evaluation of the plans implementation in its annual report.

RECOMMENDATION

That the Council;

1. endorse the evaluation report outlining outcomes and achievements of the Domestic Animal Management Plan 2013-2017;
2. note the evaluation and its implementation in the Annual Report.

9. CORPORATE SERVICES DIRECTORATE

9.2 Domestic Animal Management Plan Results 2013-2017 (continued)

Background

Section 68A of the *Domestic Animals Act 1994* requires every Victorian municipality to prepare in four year intervals a Domestic Animal Management Plan. Following an extensive community consultation process, the Domestic Animal Management Plan 2013-2017 (DAMP) and the Action Plan were endorsed by Council in September 2013 and September 2014 respectively.

The DAMP was required to set out a method for evaluating whether the animal control services provided by Council were adequate to give effect to the requirements of the *Domestic Animals Act 1994* and the regulations.

The DAMP outlined programs, services and strategies to implement over the following four years to;

- ensure that all Authorised Officers are appropriately trained and experienced so they can properly administer and enforce the requirements of the Act;
- promote and encourage the responsible ownership of dogs and cats;
- ensure that people comply with this Act, the regulations and any related legislation;
- minimise the risk of attacks by dogs on people and animals;
- address any over-population and high euthanasia rates for dogs and cats;
- encourage the registration and identification of dogs and cats;
- minimise the potential for dogs and cats to create a nuisance;
- effectively identify all dangerous dogs, menacing dogs and restricted breed dogs in that district and to ensure that those dogs are kept in compliance with this Act and the regulations;
- provide the review of existing orders made under this Act and local laws that relate to the Council's municipal district with a view to determining whether further orders or local laws dealing with the management of dogs and cats in the municipal district are desirable;
- provide for the review of any other matters related to the management of dogs and cats in the Council's municipal district that it thinks necessary; and
- provide for the periodic evaluation of any program, service, strategy or review outlined under the plan.

The key directions identified in the DAMP were;

- Training of Authorised Officers
- Minimise potential for animals to create a nuisance;
- Identification and registration of animals;
- Compliance and enforcement;
- Domestic Animal Business audits;
- Identification of dangerous, menacing and restricted breed dogs;
- Prevention of dog attacks;
- Overpopulation and euthanasia of animals;
- Adequacy of Local Laws;
- Plans for pets in emergencies; and
- Community education.

9. CORPORATE SERVICES DIRECTORATE

9.2 Domestic Animal Management Plan Results 2013-2017 (continued)

Highlights

The DAMP and the Action Plan have been utilised over the last four years to steer the direction of animal management activities with the following achievements -

- Investment of resources into the Animal Shelter, with building maintenance and equipment upgrades, to move toward compliance with require legislation.
- Development and implementation of major philosophy and culture changes resulting in significant reduction in euthanasia and a considerable increase in animal adoption.
- All Community Rangers and Animal Shelter Officers are now appropriately qualified and experienced to enforce the Act with the department showing a continued commitment to training through attending Bureau of Animal Welfare sessions and various conferences over the life of the DAMP.
- Development of educational programs surrounding animal management including primary school and high school education packages and Shepparton Animal Shelter visits.
- Improvement in enforcement and prosecution practices including creating new complaint resolution procedures, new templates and legal brief preparation guidelines.
- Completing a number of successful prosecutions for serious dog attacks resulting in substantial penalties for dog owners including convictions and orders banning offenders for owning dogs for 3-5 years.
- The trial of an off leash dog park that resulted in a permanent site being established at Ducat's Reserve, Paterson Road Shepparton.
- The establishment of an Off Leash Dog Park Committee to provide advice on the current location and opportunities for additional parks in the future as part of the capital works program.
- The development and promotion of a MAV desexing subsidy scheme to further support the community in the quest for responsible pet ownership.
- Employment of an additional Animal Shelter Attendant to ensure that the service can be delivered efficiently and meets Code of Practice.
- Significant improvements in the overpopulation and euthanasia of animals at the Shepparton Animal Shelter as described below.

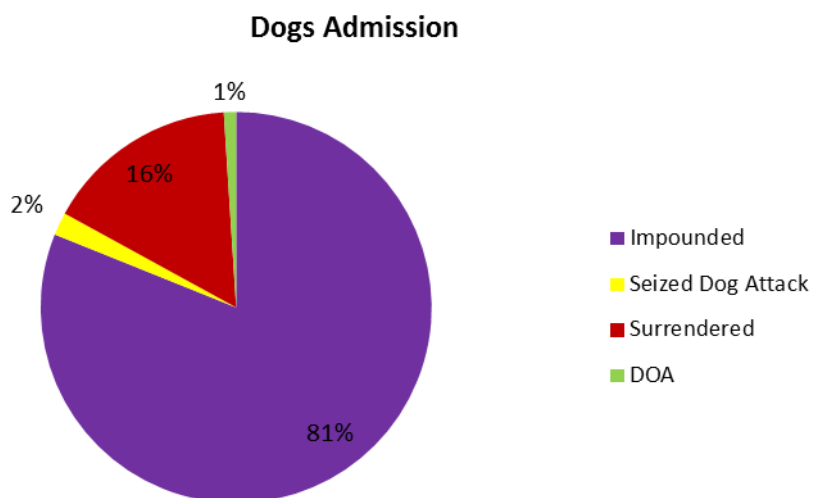
Shepparton Animal Shelter Statistics

The following statistics have been collated over a 10 year period. The statistics below relate specifically to the 2016-2017 financial year.

Dog Admission Reason 2016-2017	Dogs	% of Total
Impounded	643	81%
Seized for Dog Attack	15	1.9%
Surrendered	127	16%
Dead on Arrival	8	1.1%
TOTAL	793	

9. CORPORATE SERVICES DIRECTORATE

9.2 Domestic Animal Management Plan Results 2013-2017 (continued)



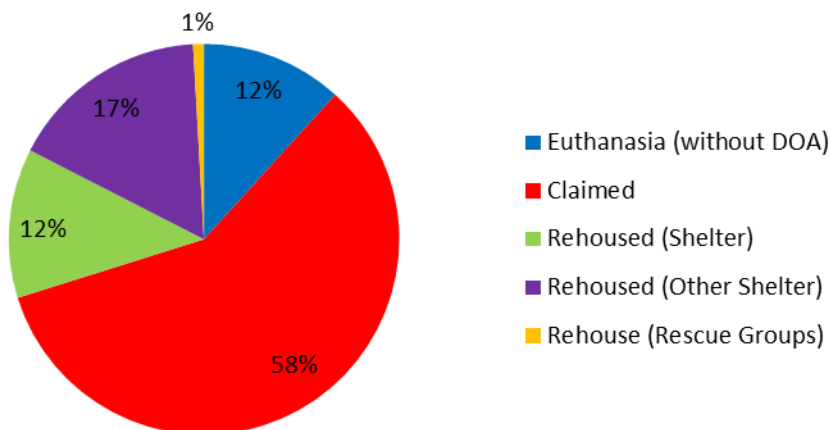
Dog Information 2016-2017	Dogs	% of Total
Under 6 months of age	82	10.3%
Females	344	43.4%
Desexed on entry	226	28.5%
Registered when admitted	175	22%

Dog Outcome Results 2016-2017	Dogs	% of Total
Claimed by their owners	453	
Rehoused at the shelter	93	
Rehoused to External Animal Shelter	130	
Rehoused to Rescue Groups	7	
Total Rehoused	230	
Euthanased	77	
Dog euthanased as a result of successful dog attack investigation	14	

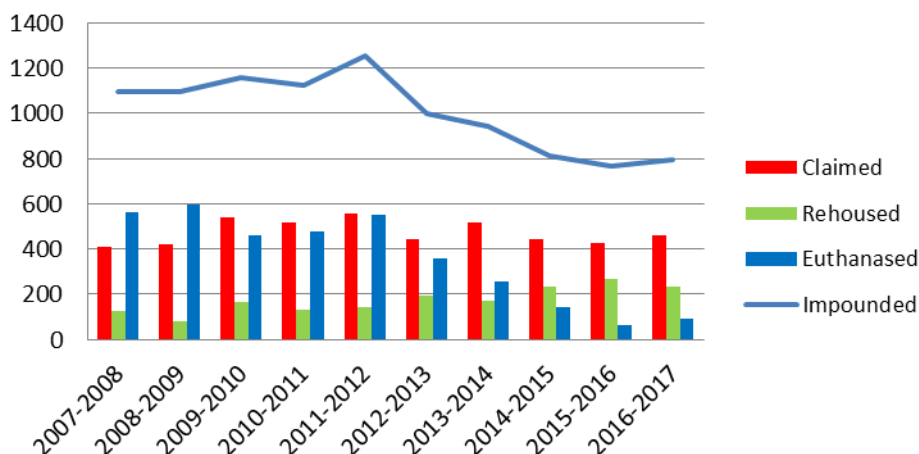
9. CORPORATE SERVICES DIRECTORATE

9.2 Domestic Animal Management Plan Results 2013-2017 (continued)

Dog Outcome



Dog Outcome 2007-2017



The comparison graph includes those seized as part of serious dog attack investigations, those surrendered for euthanasia and those found deceased after being hit by a vehicle on local roads.

Over the four years of the DAMP, between 2013 and 2017, Officers have implemented various strategies to increase adopted and decrease euthanasia. These strategies included;

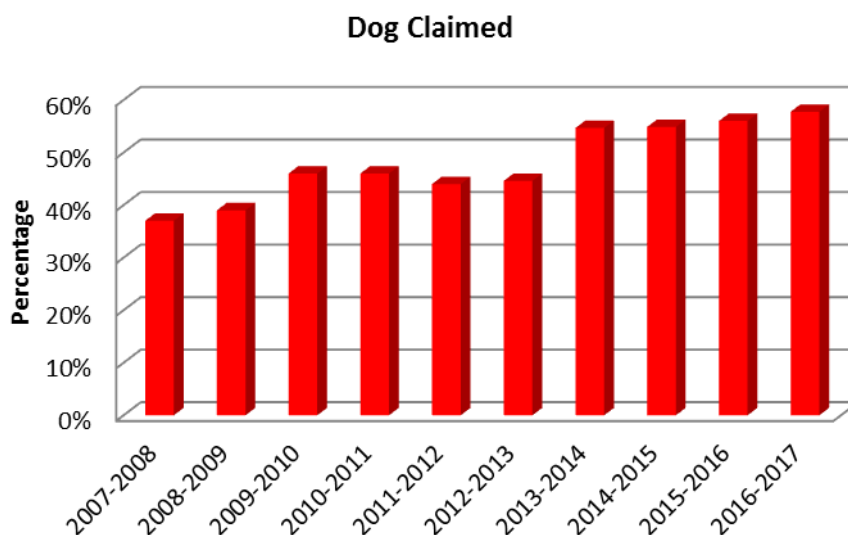
- promoting animal adoption;
- undertaking animal adoption days;
- implementing a new fee structure and reducing the adoption fee for older dogs;
- developing and implementing new behaviour and veterinary assessments to allow those dogs with known conditions that do not cause pain and suffering to be rehomed;
- developing and implementing a Health Management Plan at the Shepparton Animal Shelter; and

9. CORPORATE SERVICES DIRECTORATE

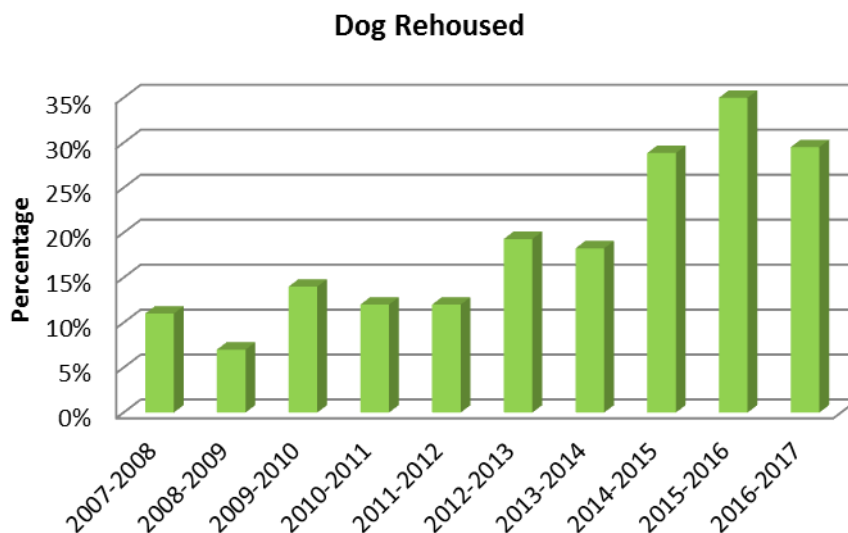
9.2 Domestic Animal Management Plan Results 2013-2017 (continued)

- working with other Animal Shelters and Rescue Groups.

The implemented strategies have resulted in a continual decrease in the number of dogs' euthanased. Since the implementation of the DAMP, the number of dogs rehoused has been higher than the number of dogs' euthanased.



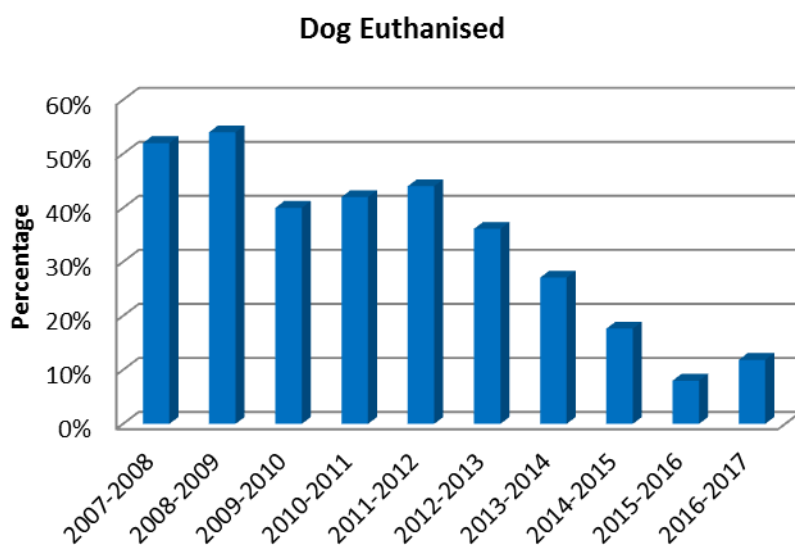
With the implementation of the DAMP, the last four years has seen a steady increase in the number of dogs claimed by their owners.



It is important to note that the decline in rehouse experienced in the 2016-2017 year compared to 2015-2016 is due to an increase in the number of dogs seized for serious dog attacks. These dogs have subsequently been euthanased either after being surrendered by their owners or as a result of a successful prosecution.

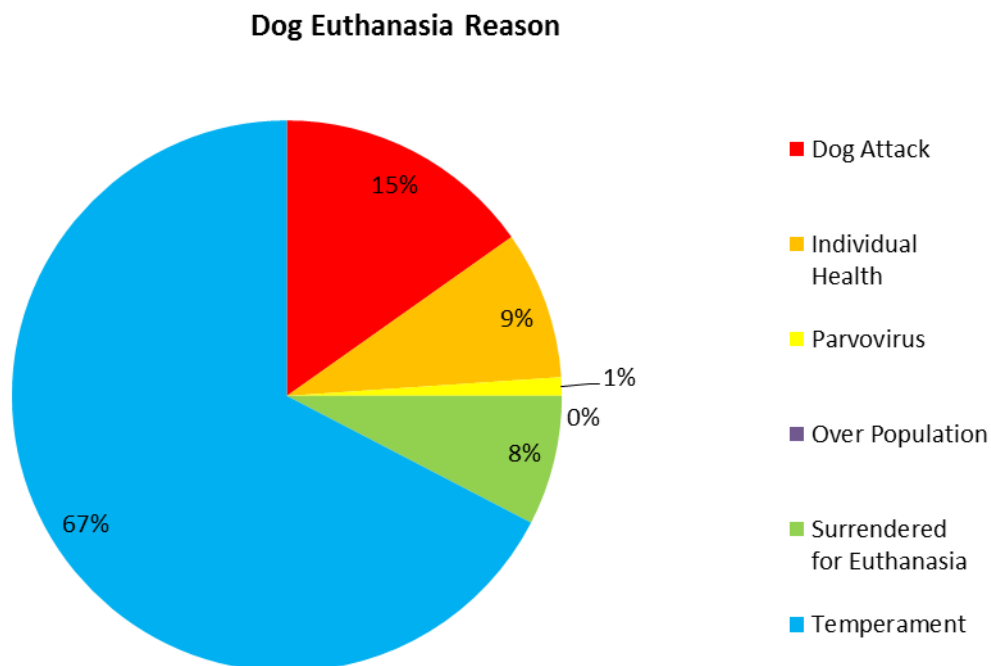
9. CORPORATE SERVICES DIRECTORATE

9.2 Domestic Animal Management Plan Results 2013-2017 (continued)



The number of dogs euthanased has significantly reduced over the DAMP implementation period.

The Local Laws and Animal Management team continue to investigate and implement new strategies to ensure the Shepparton Animal Shelter rehuses every possible animal. Officers are currently reviewing options for potential rehabilitation and retraining of some of the temperamental issues detected in an effort to reduce the euthanasia further.

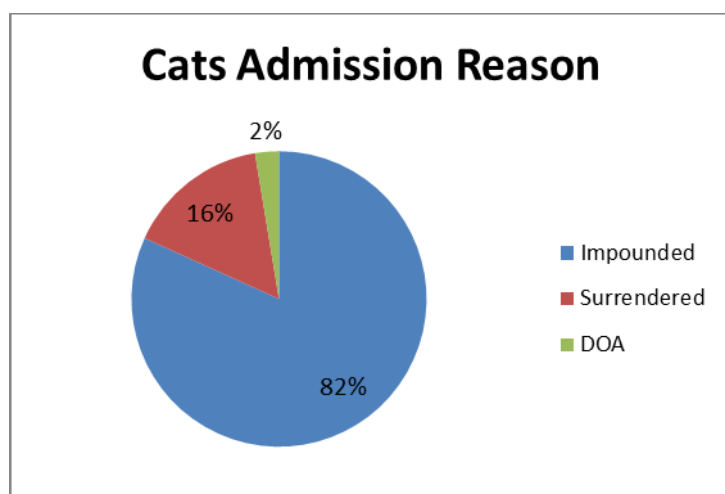


9. CORPORATE SERVICES DIRECTORATE

9.2 Domestic Animal Management Plan Results 2013-2017 (continued)

The number of animals euthanased due to the deadly parvovirus reduced over the last two to three years due to the significant building improvements and operating procedures implemented at the Shepparton Animal Shelter. 15% of all dogs euthanased were as a result of successful dog attack investigations. 8% of those animals euthanased were surrendered for euthanasia by their owners due to aggression, dog attack or serious veterinary issues.

Cat Admission Reason 2016-2017	Cats	% of Total
Impounded	1098	81.8%
Surrendered	210	15.6%
Dead on Arrival	35	2.6%
TOTAL	1343	



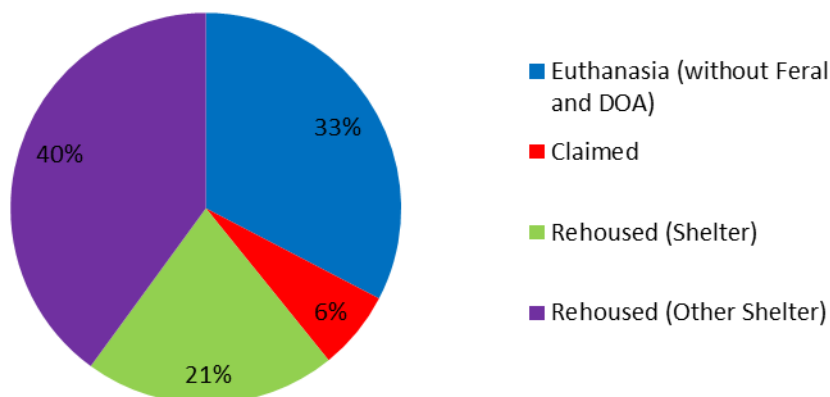
Cat Information 2016-2017	Cats	% of Total
Feral	161	12%
Under 6 months of age	644	48%
Females	614	45.7%
Desexed on entry	134	9.9%
Registered when admitted	19	1.4%

Cat Outcome Results 2016-2017	Cats	% of Total
Claimed by their owners	75	6%
Rehoused at the Shelter	239	21%
Rehoused to other Animal Shelter	458	40%
Total rehoused	697	61%
Euthanasia (without feral and DOA)	375	33%

9. CORPORATE SERVICES DIRECTORATE

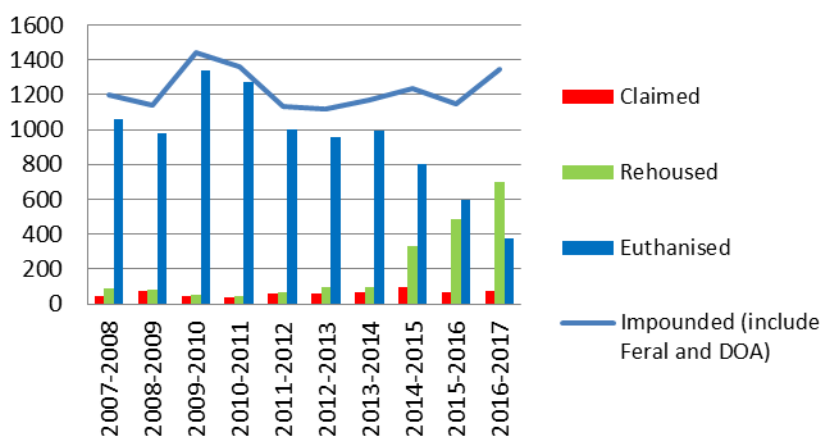
9.2 Domestic Animal Management Plan Results 2013-2017 (continued)

Cat Outcome 2016-2017



Over the 2016-2017 period, a total of 697 cats and kittens were rehoused. The Shepparton Animal Shelter rehoused 239 cats and kittens directly from the shelter with a further 458 cats and kittens being transported to an Animal Shelter in Melbourne for rehousing.

Cat Outcome 2007-2017



The comparison graph includes feral cats and those found deceased after being hit by a vehicle on local roads.

Over the four years of the DAMP, between 2013 and 2017, Officers have implemented various strategies to increase adoption and decrease euthanasia. These strategies included;

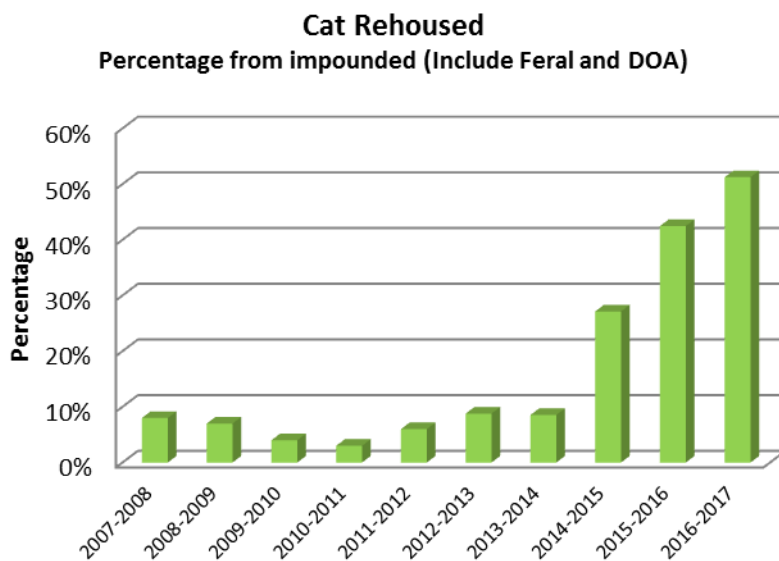
- promoting animal adoption;
- having cats and kittens for sale at local Pet Shops;
- undertaking animal adoption days;
- reducing the adoption fees at the Shepparton Animal Shelter;
- developing and implementing a Health Management Plan at the Animal Shelter; and

9. CORPORATE SERVICES DIRECTORATE

9.2 Domestic Animal Management Plan Results 2013-2017 (continued)

- working with other Animal Shelters in Melbourne.

The implemented strategies have resulted in a continual decrease in the number of cat's euthanased. The 2016 – 2017 financial year was the first year of the Shepparton Animal Shelter's records where the number of cats rehoused was significantly higher than the number of cats euthanased.

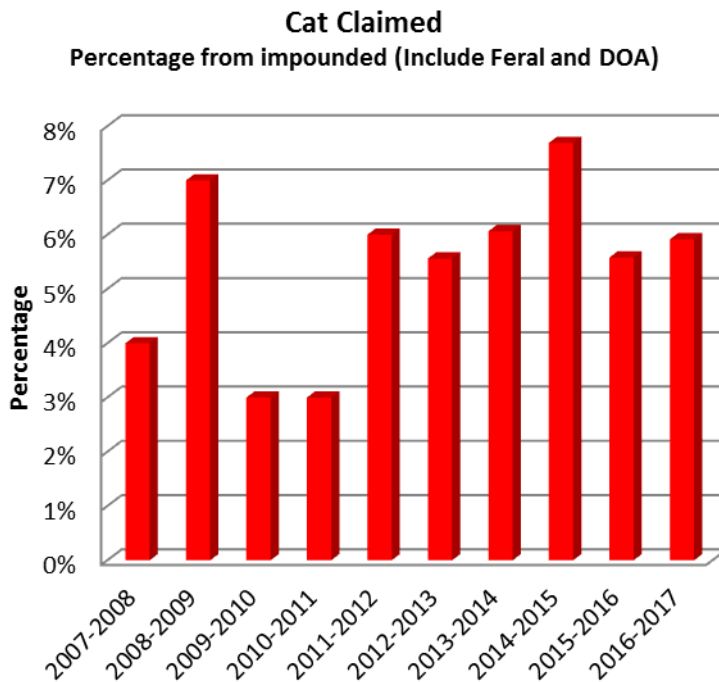


Over the last two years, the Local Laws and Animal Management department began to work closely with an Animal Shelter in Melbourne, in an attempt to continue to increase adoption rates.

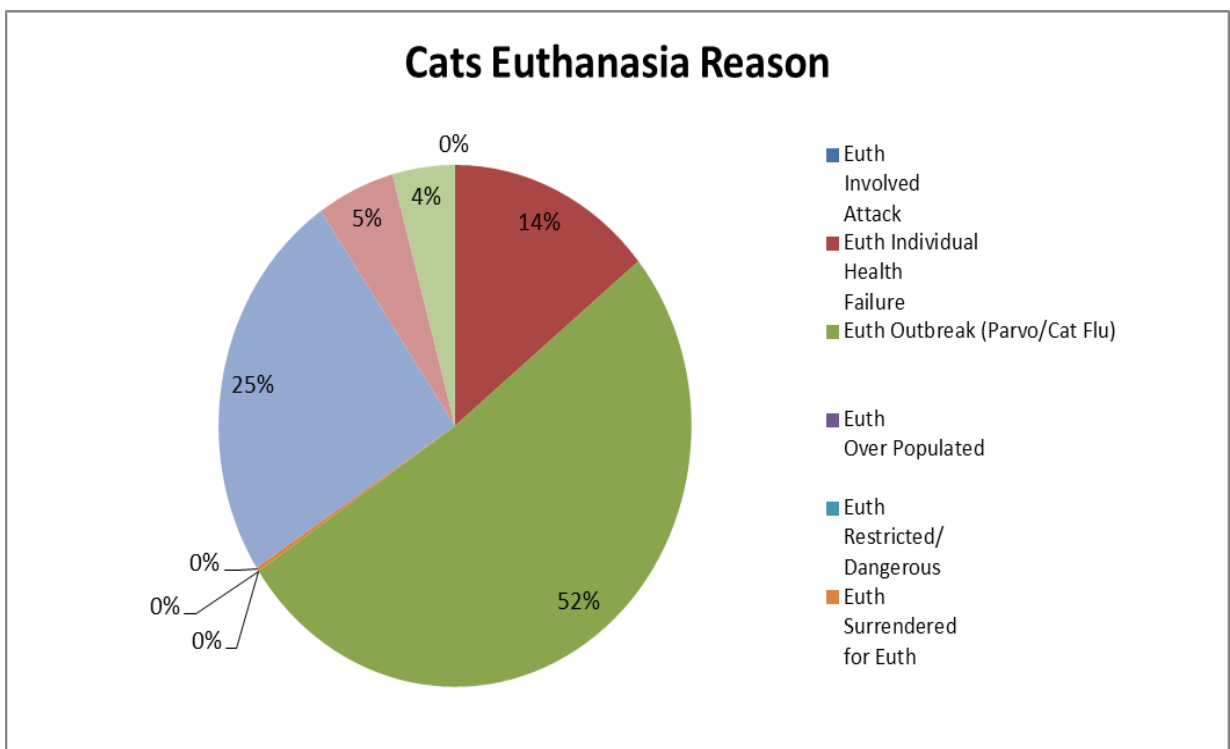
In 2010-2011, the Animal Shelter rehoused 47 cats or 3% of the impounded animals. Over the last three years, since the development of the DAMP, new initiatives and programs have seen a dramatic increase in the number of cats rehoused being, 100, 335 and 487 respectively. In 2016-2-17 the number of cats rehoused was 697. This is a significant increase in cat adoption over the life of the DAMP.

9. CORPORATE SERVICES DIRECTORATE

9.2 Domestic Animal Management Plan Results 2013-2017 (continued)



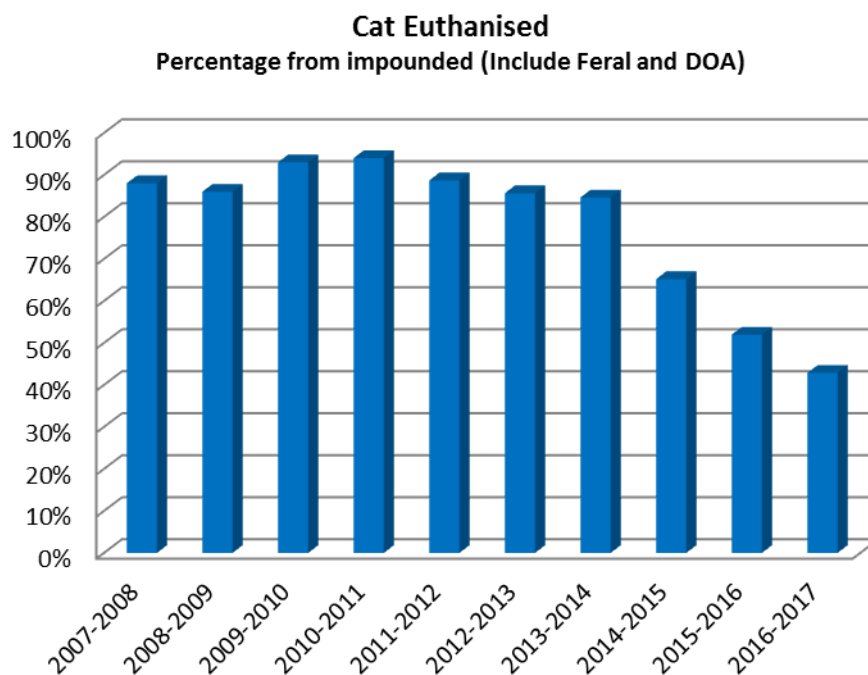
The Shepparton Animal Shelter has seen consistently low rates of owners claiming their cats from the shelter, which is relative to the number of cats being admitted without microchip or registration identification.



The Shepparton Animal Shelter has seen a high volume of cats presenting with cat flu like symptoms, a highly contagious, often deadly virus, which caused 52% of the cat euthanasia rate.

9. CORPORATE SERVICES DIRECTORATE

9.2 Domestic Animal Management Plan Results 2013-2017 (continued)



Prior to the implementation of the DAMP, the Shepparton Animal Shelter consistently had a cat euthanasia rate over 80%. Even with the high incidents of contagious diseases being detected in our cat population, the Shepparton Animal Shelter decreased the euthanasia rate over the last four years.

Shepparton Animal Shelter Building Improvements

The Shepparton Animal Shelter has had significant improvements undertaken over the last two years. The highlights of the continual development include;

Shepparton Animal Shelter Signs

The old signs at the entrance were old and damaged.



The signs were redesigned to show the variety of animal catered for, to promote a positive image in the community and to welcome the public to the shelter.

9. CORPORATE SERVICES DIRECTORATE

9.2 Domestic Animal Management Plan Results 2013-2017 (continued)



Dog Areas

In 2015, the dog pens were looking tired, with cracks in the floor, hard beds, worn out gates and damaged water bowls. The grooming areas were also located in dog adoptions and only one dog exercise area was available.



To prevent diseases and ensure every animal is comfortable, the dog areas have now been developed to include;

- new impervious floor and walls to help prevent diseases;
- new comfortable beds and kennels with blankets for every dog;
- washing machine and clothes line to wash blankets and bedding;
- new stainless steel water bowls;
- new stainless steel benches and cupboards for storage of toys, dog coats and dog treats;
- freezer for frozen dog treats to help keep dogs cool in the summer; and
- re-galvanised gates with latches that work for easy entry and exit.

9. CORPORATE SERVICES DIRECTORATE

9.2 Domestic Animal Management Plan Results 2013-2017 (continued)



Two dog exercise areas were also created to ensure all vaccinated dogs are provided with enrichment and exercise.



Cat Areas

To accommodate approximately 1300 cats each year, the cat areas have been redeveloped to include;

- new impervious floor and walls to help prevent diseases;
- blankets and bedding for every cat;
- development of colony pen for exercise and enrichment; and
- new animal handling equipment to reduce stress and ensure animals are comfortable;



9. CORPORATE SERVICES DIRECTORATE

9.2 Domestic Animal Management Plan Results 2013-2017 (continued)

Cat Laundry

In 2015, the cat laundry consisted of a non-impervious wooden bench, no hot water cleaning litter trays and bowls and very limited storage areas for equipment.



The laundry has been remodelled to include;

- new stainless steel benches;
- hot water for all taps and wash areas;
- storage for bedding and equipment



Isolation Ward

In 2015, the Shepparton Animal Shelter did not have an area to utilise for isolation. An isolation ward has been developed to house any animal suspected of having an infectious disease. To assist with disease control, new equipment and personal protective clothing is also now provided.

9. CORPORATE SERVICES DIRECTORATE

9.2 Domestic Animal Management Plan Results 2013-2017 (continued)



Vet Room

A new veterinary and grooming area has also been created and contains;

- a stainless steel veterinary examination table;
- a grooming area with hydrobath with new grooming equipment;
- stainless steel benches and cupboard for disease control; and
- an area suitable for behaviour assessments to be completed.

Office

The office and reception areas have been reorganised to include;

- new information brochures and posters;
- new foster care tracking board;
- new cupboards for storage;
- new reception chairs; and
- an area at reception to allow animals to be advertised for adoption.

Livestock Areas

The area utilised for livestock has been redeveloped to include secure fencing and livestock shelters.



Council Plan/Key Strategic Activity

Greater Shepparton City Council, Council Plan 2013-2017

Goal 1: Active and Engaged Communities (Social).

Objective 1.4: Provide sustainable community services to our community

Strategies: "Continue to implement the Domestic Animal Management Plan"

Greater Shepparton City Council, Council Plan 2017-2021

9. CORPORATE SERVICES DIRECTORATE

9.2 Domestic Animal Management Plan Results 2013-2017 (continued)

Goal 1: Leadership and Governance (Provide strong civic leadership, advocacy and good governance in the operation of Greater Shepparton City Council.)

- Objective 1.3: Council demonstrates strong leadership and sound decision making in the best interests of the community.
- Objective 1.5: Council is high performing, customer focused and is marked by great people and quality outcomes.
- Objective 1.7: Council advocates on issues, priorities and needs that matter to our community in partnership with key stakeholders.
- Objective 1.9: Service standard and service delivery models are realistic and meet community expectations and demand while being financially viable and in line with Council's core business.

Supporting Strategies and Plans;

- Current; Domestic Animal Management Plan (2013-2017)
- In development; Domestic Animal Management Plan (2017-2021)

Goals 2: Social (Develop resilient, inclusive, healthy communities that make Greater Shepparton a safe and harmonious place to live, work, learn and play.)

- Objective 2.1: Greater Shepparton is a welcoming, inclusive and safe place for all.
- Objective 2.6: Volunteering is promoted and encouraged along with other measures to improve community resilience.
- Objective 2.9: Public places, open spaces and community facilities are safe and accessible for all and presented to a high quality.
- Objective 2.10: Council demonstrates strong regional and local partnership efforts across health and wellbeing.

Risk Management

There are a number of risks associated with the implementation of the DAMP.

Risks	Likelihood	Consequence	Rating	Mitigation Action
Staff involved in animal management, including administration functions, don't have the knowledge and skills to undertake their work	Possible	Moderate	Moderate	Outline programs for the training of authorised officers to ensure that they can properly administer and enforce the requirements of the Act.
Dogs and cats creating a nuisance	Almost Certain	Moderate	High	Promote and encourage responsible pet ownership.
Attacks by dogs on people and animals	Likely	High	Moderate	Investigate and commence legal proceedings in relation to dog attacks.

9. CORPORATE SERVICES DIRECTORATE

9.2 Domestic Animal Management Plan Results 2013-2017 (continued)

Risks	Likelihood	Consequence	Rating	Mitigation Action
Over-population and high euthanasia rates for cats and dogs	Almost Certain	High	High	Promote registration to enable identification of cats and dogs. Investigate and implement strategies to reduce euthanasia rates at the Animal Shelter and increase animal adoption.
Dangerous, menacing and restricted breeds	Almost Certain	Moderate	High	Effectively identify all dangerous dogs, menacing dogs and restricted breed dogs and ensure that those dogs are kept in compliance with the Act.
Low animal registration numbers result in budget concerns	Possible	Moderate	Moderate	Promote registration to enable identification of cats and dogs.
Negative public perception regarding animal management services	Possible	Low	Moderate	Promote our people, transparency in our statistics and actively participate in responsible pet ownership activities
Domestic animal businesses do not comply with legislation and related regulations	Possible	Moderate	Moderate	Audit businesses annually. Investigate and commence legal proceedings in relation to offences.

Policy Considerations

There are no identified conflicts with Council policies.

Financial Implications

Many of the actions identified to further deliver the Domestic Animal Management Plan were carried out within existing operational budgets. Other actions that required additional resources were considered as part of the normal budget processes, including quarterly budget reviews. Specific budget was set aside for the trial and implementation of a permanent Off Leash Dog Park and for maintenance of the Animal Shelter.

9. CORPORATE SERVICES DIRECTORATE

9.2 Domestic Animal Management Plan Results 2013-2017 (continued)

Legal/Statutory Implications

Section 68A of the *Domestic Animals Act 1994* requires every Victorian municipality to prepare domestic animal management plans at four year intervals. The plan aims to promote animal welfare, responsible ownership of dogs and cats and to protect the environment.

The Domestic Animal Management Plan 2013-2017 aimed to set out a method for evaluating whether the animal control services provided are adequate to give effect to the Act.

Section 74 of the *Domestic Animals Act 1994* enables an authorised officer appointed by a Council to take any reasonable action that is necessary to find out whether the provision of this Act, the regulations, any Local Law made under this Act by Council; or a notice to comply issued under this Act are being complied with.

Environmental/Sustainability Impacts

The environmental benefits of enacting the DAMP and promoting and encouraging responsible pet ownership were;

- minimising the harmful effect of domestic pets on the population of native birds, mammals and reptiles;
- the monitoring of domestic animal businesses to reduce the risk of overpopulation with the breeding of unwanted dogs and cats; and
- an increase in animal adoption to reduce the euthanasia rate at the Animal Shelter.

Social Implications

The DAMP contains initiatives which have been developed to positively impact Greater Shepparton municipality.

The DAMP is incorporated into the Greater Shepparton Community Safety Strategy 2014-2017, Key Direction 1: Safer Places and Spaces. This is achieved by:

- promoting animal registrations and responsible pet ownership; and
- undertaking investigations and enforcement of the Domestic Animal Management Plan and Local Law Number 1, Community Living.

Economic Impacts

Authorised Officers have had a positive impact on the municipality's economy by;

- providing animal management services required under state legislation in a cost effective manner, including operating and managing the Shepparton Animal Shelter;
- promoting the positive benefits of pet ownership in the community thus increasing the public mental and health wellbeing;
- increasing the public perception of safety by reducing the number of dog attacks and nuisance animals;
- significantly improving the perception of Council's animal management department and the Shepparton Animal Shelter.

9. CORPORATE SERVICES DIRECTORATE

9.2 Domestic Animal Management Plan Results 2013-2017 (continued)

The initiatives undertaken to promote the registration and identification of dogs and cats have assisted Council to:

- provide cost effective animal management services to the community; and
- reduce the number of stray and wandering animals that are unable to be identified from entering the Shepparton Animal Shelter.

Throughout the life of the DAMP, Authorised Officers identified, investigated and provided ongoing support to legitimate domestic animal businesses through the registration and audit scheme. The scheme aims to ensure that each registered Domestic Animal Business is compliant or working towards compliance with state legislation and codes of practice; and maintains a minimum standard of animal welfare. The scheme also allows for non-compliant animal businesses to be identified and to reduce the number of unwanted dogs and cats being bred at non-compliant breeding facilities.

Consultation

Extensive consultation was undertaken in 2013 and 2014 to ensure that the community's views on the Domestic Animal Management Plan were captured in the final plan and action plan endorsed by Council. Council also undertook specific neighbourhood consultation in relation to more significant project work such as the establishment of the permanent Off Leash Dog Park as the localised impact of residents was significant.

Strategic Links

a) Greater Shepparton 2030 Strategy

Topic: Community Life

Direction: Enhance social connectedness, physical and mental health and wellbeing, education and participatory opportunities in order to improve liveability and a greater range of community services.

Themes:

- Health and social services
 - Objective 1; to provide an equitable and efficient distribution of community facilities and services
 - Objective 2; to encourage and implement activities that will strengthen community spirit.
- Recreation and open space;
 - Objective 2; to protect and enhance the network of public open space that contributes to the amenity of the municipality and advances the image of the community.
 - Objective 2.5; Protect open space areas from pest plants and animals.
- Safe and accessible environments;
 - Objective 1; to address community safety in the planning and management of the urban environment.

b) Other strategic links

Community Safety Strategy 2014-2017

Key Direction 1: Safer Places and Spaces. The Key direction "Create and maintain safe public areas which enhance perceptions of safety, liveability and encourage community engagement and connectedness."

9. CORPORATE SERVICES DIRECTORATE

9.2 Domestic Animal Management Plan Results 2013-2017 (continued)

Conclusion

Over the past four years, authorised Officers in partnership with external animal management providers have been working towards creating a safer community by implementing the key directions in the DAMP. Throughout its implementation, significant positive outcomes have been achieved and ongoing work continues to ensure that the municipality is a pet friendly area.

Officers will continue to collaborate with service providers and the community to deliver high quality outcomes and to ensure that the *Domestic Animals Act 1994* is properly administered.

Council has commenced preparation of the new DAMP for the next four year interval 2017-2021. This new plan will build on the achievements of the DAMP 2013-2017 and will guide service delivery and actions through to the year 2021.

Attachments

Nil

9. CORPORATE SERVICES DIRECTORATE

9.3 Shepparton Show Me Committee - Instrument of Delegation and Guidelines - Committee Delegations

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Manager Marketing and Communications

Proof reader(s): Team Leader Marketing and Communications

Approved by: Director Corporate Services

Other: Shepparton Show Me Marketing Co-ordinator

Executive Summary

The Local Government Act 1989 (the Act) provides Councils with the power to establish special committees to carry out delegated functions, duties and powers on their behalf. Under the Act a Council must review any delegations to a special committee in force under this section within the period of 12 months after a general election.

Upon the election of a new council any Instrument of Delegation (Special Committees) and Guidelines – Committee Delegations must be revoked and re-presented to Council for adoption.

Based on this requirement the Shepparton Show Me Instrument of Delegation (Special Committee) and Guidelines – Committee Delegations are requested to be revoked and again adopted by Greater Shepparton City Council.

It is also requested that the Shepparton Show Me Committee again be exempt from complying with Local Law No. 2 – Processes of Local Government (Meetings and Common Seal) so that formal restrictions on speaking time of Committee members does not apply.

RECOMMENDATION

That the Council;

1. revoke the Shepparton Show Me Instrument of Delegation (Special Committee) authorised by resolution of Council on 15 July 2014;
2. adopt the revised Shepparton Show Me Instrument of Delegation (Special Committee);
3. adopt the revised Shepparton Show Me Guidelines – Committee Delegations;
4. pursuant to clause 123.1 of the Local Law No. 2 Processes of Local Government (Meetings and Common Seal), resolve that Local Law No. 2 does not apply to the conduct of meeting of the Shepparton Show Me Special Committee.

9. CORPORATE SERVICES DIRECTORATE

9.3 Shepparton Show Me Committee - Instrument of Delegation and Guidelines - Committee Delegations (continued)

Background

The Local Government Act 1989 (the Act) provides Councils with the power to establish special committees to carry out delegated functions, duties and powers on their behalf. Under the Act a Council must review any delegations to a special committee in force under this section within the period of 12 months after a general election.

Upon the election of a new council any Instrument of Delegation (Special Committees) and Guidelines – Committee Delegations must be revoked and re-presented to Council for adoption.

Based on this requirement the Shepparton Show Me Instrument of Delegation (Special Committee) and Guidelines – Committee Delegations are requested to be revoked and again adopted by Greater Shepparton City Council.

The Shepparton Show Me Instrument of Delegation (special Committee) and Guidelines – Committee Delegations formed part of a major review of the program in 2014.

As part of the review the Instrument of Delegation was updated to include the current vision and mission:

Vision

To position Shepparton as the premier place in Northern Victoria to do business, shop, dine, play and stay.

Mission

To advance the growth and promotion of business and services in Shepparton.

Amendments to the Shepparton Show Me Guidelines – Committee Delegations were as follows:

- Removal of the requirement for the position of Chairperson to be filled by a Councillor;
- Include the appointment of an additional Council officer to the Committee, being the person holding the position of Manager Economic Development, Tourism and Major Events, (but with such person not holding voting rights at Committee meetings);
- Provision of an annual and bi-annual report per annum.

Section 91 (3) of the Local Government Act 1989 allows Council to exempt special committees and advisory committees from compliance with Local Law No.2 – Processes of Local Government (Meetings and Common Seal). On 17 September 2013 Council resolved to exempt Shepparton Show Me from complying with this law due to it restricting committee discussions and decision making. This law places formal restrictions on speaking time for each member. It is again requested that this exemption be granted.

9. CORPORATE SERVICES DIRECTORATE

9.3 Shepparton Show Me Committee - Instrument of Delegation and Guidelines - Committee Delegations (continued)

Council Plan/Key Strategic Activity

Economic – Building a thriving, resilient economy where Greater Shepparton is recognised as a competitive place to invest and grown business.

Leadership and Governance – Provide strong civic leadership, advocacy and good governance in the operation of Greater Shepparton City Council.

Risk Management

The Shepparton Show Me Instrument of Delegation (special Committee) and Guidelines – Committee Delegations assist the Committee to better comply with the provisions of section 86 of the *Local Government Act 1989*. This, in turn, considerably reduces the governance risks associated with the delegation of Council powers to the Committee.

Policy Considerations

There are no conflicts with existing policies associated with this report.

Financial Implications

There are no financial implications associated with this report.

Legal/Statutory Implications

The Shepparton Show Me Instrument of Delegation (special Committee) and Guidelines – Committee Delegations assist the Committee to better comply with the provisions of section 86 of the *Local Government Act 1989*.

Environmental/Sustainability Impacts

There are no environmental/sustainable impacts associated with this report.

Social Implications

One of the Shepparton Show Me's objectives is to facilitate a culture that encourages government, business and the community to work together to grow Shepparton's prosperity.

Economic Impacts

The vision for Shepparton Show Me is to position Shepparton as the premier place in northern Victoria to work, do business, shop, dine, play and stay.

The mission of Shepparton Show Me is to advance the growth and development of business (retail and commercial) and professional services in Shepparton.

Consultation

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

9. CORPORATE SERVICES DIRECTORATE

9.3 Shepparton Show Me Committee - Instrument of Delegation and Guidelines - Committee Delegations (continued)

Strategic Links

a) Greater Shepparton 2030 Strategy

The Shepparton Show Me Committee is an important component of the development and delivery of the Council's objectives for the enhancement of the Shepparton business community. The committee supports the retail strategies outlined in the Greater Shepparton 2030 plan.

b) Other strategic links

Nil

Conclusion

Under the Local Government Act 1989 a Council must review any delegations to a special committee in force under this section within the period of 12 months after a general election. The Shepparton Show Me Instrument of Delegation (Special Committee) and Guidelines – Committee Delegations are required to be revoked and again adopted by Greater Shepparton City Council, and that the Committee is exempted from Local Law No.2 – Processes of Local Government (Meetings and Common Seal).

Attachments

1. Shepparton Show Me Guidelines - Committee Delegations
2. Shepparton Show Me - Instrument of Delegation and Guidelines

9. CORPORATE SERVICES DIRECTORATE

9.4 Update to Asset Valuation and Revaluation Policy 03.POL4

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Manager Finance and Rates

Approved by: Manager Finance and Rates

Executive Summary

Council's Asset Valuation and Revaluation Policy 03.POL4 has been developed to govern the valuation of Council's non-current assets.

The policy sets in place processes and responsibilities, including a formalised approval process to manage valuation and revaluation. This report seeks approval to make minor updates to the policy.

RECOMMENDATION

That the Council adopt the updated Asset Valuation and Revaluation Policy 03.POL4.

Background

At the March 2017 Ordinary Council Meeting Council adopted the Asset Valuation and Revaluation Policy.

As part of the annual audit process a review of the policy identified the need for two minor updates.

Firstly, a number of assets had a depreciation method listed in the policy as "condition-based". This wording is not clear in the context of allowable depreciation methods under the applicable accounting standards.

Hence, the wording has been updated to refer to "Straight-line" which is the actual method of depreciation used.

Secondly, during the 2016/17 financial year Council adjusted the useful life ("Adopted Asset Life") for concrete footpaths from 60 to 70 years. The impact of this change has been fully disclosed in the Greater Shepparton City Council Financial Statements for the year ended 30 June 2017.

Council Plan/Key Strategic Activity

The report is consistent with the leadership and governance objective 1.4 "Financial Management is responsible and effective in responding to challenges and constraints with a focus on the financial sustainability of the Council."

Risk Management

No risks have been identified in relation to the adoption of this policy,

9. CORPORATE SERVICES DIRECTORATE

9.4 Update to Asset Valuation and Revaluation Policy 03.POL4 (continued)

Policy Considerations

There are no conflicts with existing Council policies.

Financial Implications

The impact of the change in useful life for concrete footpaths has been fully disclosed in the Greater Shepparton City Council Financial Statements for the year ended 30 June 2017.

Legal/Statutory Implications

There are no legal/statutory implications arising from this proposal.

Environmental/Sustainability Impacts

There are no environmental/sustainability impacts associated with this report.

Social Implications

There are no social implications associated with this report.

Economic Impacts

There are no economic implications associated with this report.

Consultation

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

None

b) Other strategic links

None

Conclusion

Council has established an Asset Valuation and Revaluation Policy to govern the valuation of Council's non-current assets and set in place processes and responsibilities for managing the revaluation process. Minor updates are required of the policy.

Attachments

Asset Valuation and Revaluation Policy 3.POL4

9. CORPORATE SERVICES DIRECTORATE

9.5 Instrument of Delegation to the Chief Executive Officer

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Team Leader Governance

Proof reader(s): Manager Corporate Governance

Approved by: Director Corporate Services

Executive Summary

Delegations are a critical governance tool of the Council. Most Council decisions are not made at Council meetings and the effective functioning of the Council would not be possible if they were. Instead, most decision-making power is allocated by formal delegations. The most important delegation issued by the Council is to the Chief Executive Officer (CEO). This delegation allows the CEO to then sub-delegate powers, duties and functions to Council officers, to allow them to make the day to day decisions necessary to provide responsive and high quality services to the community.

RECOMMENDATION

In the exercise of the powers conferred by section 98(1) of the *Local Government Act 1989 (the Act)* and the other legislation referred to in the attached instrument of delegation, Greater Shepparton City Council (**Council**) resolves that -

1. there be delegated to the person holding the position, acting in or performing the duties of Chief Executive Officer the powers, duties and functions set out in the attached *Instrument of Delegation to the Chief Executive Officer*, subject to the conditions and limitations specified in that Instrument.
2. the instrument comes into force immediately upon the common seal of Council being affixed to the instrument.
3. it authorises the Chief Executive Officer to sign and seal the Instrument of Delegation to the Chief Executive Officer.
4. on the coming into force of the instrument all previous delegations to the Chief Executive Officer are revoked.
5. the duties and functions set out in the instrument must be performed, and the powers set out in the instruments must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.
6. it is noted that the instrument includes a power of delegation to members of Council staff, in accordance with section 98(3) of the Act.

9. CORPORATE SERVICES DIRECTORATE

9.5 Instrument of Delegation to the Chief Executive Officer (continued)

Background

The previous Instrument of Delegation from the Council to the CEO was authorised by resolution at a Council meeting on 18 April 2017.

The Instrument of Delegation from the Council to the CEO has increased from \$400,000 to \$500,000 for contract acceptance.

Council Plan/Key Strategic Activity

The review and adoption of a revised delegation to the CEO directly supports Objective 1.3 Leadership and Governance “*Council demonstrates strong leadership and sound decision making in the best interest of the community*”.

Risk Management

The review and adoption of the CEO’s delegation ensures that it remains current, valid, and legal and that there is no temptation to operate outside a delegation which has become dated and unworkable over time.

Subscribing to the Maddocks service reduces the risk that legislative changes which have implications for the Council’s delegations and authorisations are not properly identified and implemented.

Policy Considerations

The Council adopted Exercise of Delegations policy provides guidance to delegates on how they should exercise their delegations. This delegation is in accordance with the Exercise of Delegations policy.

There are no conflicts with Council policies associated with the matters outlined in this report.

Financial Implications

There are no direct financial implications arising from the *Instrument of Delegation to the Chief Executive Officer*.

Legal/Statutory Implications

There are no legal implications associated with the Delegation as it ensures decisions are made legally.

Environmental/Sustainability Impacts

There are no environmental or sustainable impacts associated with this report.

Social Implications

There are no social implications associated with this report.

Economic Impacts

There are no economic impacts associated with this report.

Consultation

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

9. CORPORATE SERVICES DIRECTORATE

9.5 Instrument of Delegation to the Chief Executive Officer (continued)

Strategic Links

a) Greater Shepparton 2030 Strategy

There are no direct links to Greater Shepparton 2030 Strategy

b) Other strategic links

No other strategic links have been identified.

Conclusion

It is recommended that the amended Instrument of Delegation to the Chief Executive Officer be approved. This will allow better management of Council operations without the time delay of having to obtain Council approval.

Attachments

S5. Instrument of Delegation to Chief Executive Officer

9. CORPORATE SERVICES DIRECTORATE

9.6 Instrument of Delegation - Members of Staff and Development Hearings Panel

Disclosures of conflicts of interest in relation to advice provided in this report
Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Team Leader Governance

Proof reader(s): Manager Corporate Governance

Approved by: Director Corporate Services

Executive Summary

The power of a Council to act by resolution is set out in section 3(5) of the Act:

“Where a Council is empowered to do any act, matter or thing, the decision to do the act, matter or thing is to be made by a resolution of the Council.”

As the Council is not a “natural” person, it can act in only two ways, which is by resolution or through others acting on its behalf. For others to act on the Councils behalf, the relevant Council powers must be delegated by the Council.

The Council has delegated the majority of its delegable powers to the Chief Executive Officer (CEO), who is permitted under the act to further sub-delegate these powers to other members of Councils staff. The powers conferred on the Council under some legislative instruments cannot be delegated through the CEO, and must be delegated by resolution of Council directly to Council officers.

The Instrument of Delegation to Members of Staff and Development Hearings Panel was last adopted by Council on 18 April 2017 and has since been reviewed and updated to reflect changes to legislation, position titles and reporting lines within the organisation. These changes are essential to ensuring officers are authorised with the appropriate powers, duties and functions to perform their roles effectively.

RECOMMENDATION

In the exercise of the powers conferred by section 98(1) of the *Local Government Act 1989 (the Act)* and the other legislation referred to in the attached instrument of delegation, Greater Shepparton City Council (**Council**) resolves that -

1. there be delegated to the members of Council staff holding, acting in or performing the duties of the offices or positions referred to in the attached *Instrument of Delegation to members of Council staff and Development Hearings Panel*, the powers, duties and functions set out in that instrument, subject to the conditions and limitations specified in that Instrument.
2. the instrument comes into force immediately upon the common seal of Council is affixed to the instrument.

9. CORPORATE SERVICES DIRECTORATE

9.6 Instrument of Delegation - Members of Staff and Development Hearings Panel (continued)

3. it authorises the Chief Executive Officer to sign and seal the Instrument of Delegation – Members of Staff and Development Hearings Panel document
4. on the coming into force of the instrument all previous delegations to members of Council staff and Development Hearings Panel (other than the Chief Executive Officer) are revoked.
5. the duties and functions set out in the instrument must be performed, and the powers set out in the instruments must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.

Background

The power of a Council to act by resolution is set out in section 3(5) of the Act:

“Where a Council is empowered to do any act, matter or thing, the decision to do the act, matter or thing is to be made by a resolution of the Council.”

The Council is not in a position to exercise all the powers conferred upon it by resolution and requires others to act on its behalf. This is made possible under section 98(1) of the Act which provides that a Council may, by Instrument of Delegation, delegate to a member of its staff any power, duty or function of a Council under the *Local Government Act 1989* or any other Act, other than certain specified powers.

The Council has delegated the majority of its delegable powers to the CEO. Section 98(2) of the Act provides that the CEO may, by Instrument of Delegation, delegate to a member of the Council staff any power, duty or function of his or her office, except the power of delegation itself. This is the avenue by which most Council officers are delegated the power to make decisions.

The powers conferred on the Council under some legislative instruments cannot be delegated through the CEO, and must be delegated by resolution directly to Council officers. The Acts and Regulations referred to in the attached *Instrument of Delegation - Members of Staff and Development Hearings Panel* are among those which require direct delegation.

This Instrument has been reviewed and a number of changes proposed. These changes are necessary to reflect changes in the delegated powers and duties under these Acts and Regulations since the last delegation was adopted.

Council Plan/Key Strategic Activity

The regular review of the Instrument of Delegation to Members of Council Staff and Development Hearings Panel supports Objective 1.3 Leadership and Governance *“Council demonstrates strong leadership and sound decision making in the best interest of the community”*.

9. CORPORATE SERVICES DIRECTORATE

9.6 Instrument of Delegation - Members of Staff and Development Hearings Panel (continued)

Risk Management

The review of Instruments of Delegation ensures that they remain valid, legal and that generally routine decisions are able to be made without the need for a Council meeting.

The Council subscribes to the Delegations and Authorisations Service provided by Maddocks Lawyers and the proposed changes have been recommended by this service. Subscribing to the Maddocks service reduces the risk that legislative changes which have implications for the Council's delegations and authorisations are not properly identified and implemented.

Policy Considerations

All Instruments of delegation must be exercised in accordance with the Council's Exercise of Delegations policy.

Financial Implications

There are no direct financial implications arising from the *Instrument of Delegation to Members of Staff and Development Hearings Panel*. Financial delegations have been made by the CEO and are consistent with the Council's Exercise of Delegations Policy.

Legal/Statutory Implications

The Instrument of Delegation to members of Council Staff and Development Hearings Panel ensures that decisions made by Council officers are legally compliant and enforceable.

Environmental/Sustainability Impacts

There are no environmental/sustainability impacts on the coming into force of the *Instrument of Delegation – Members of Staff and Development Hearings Panel*.

Social Implications

There are no social implications with the coming into force of the *Instrument of Delegation – Members of Staff and Development Hearings Panel*.

Economic Impacts

There are no economic impacts with the coming into force of the *Instrument of Delegations – Members of Staff and Development Hearings Panel*.

Consultation

The review of the Instrument of Delegation was completed through Councils delegations software. Consultation was conducted with each Manager and Director on any proposed changes to the Instrument, with approval sought from the Executive Leadership Team.

All consultation was in conjunction with the advice provided by Maddocks Lawyers with the release of the new version of the *Instrument of Delegations - Members of staff* document.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

9. CORPORATE SERVICES DIRECTORATE

9.6 Instrument of Delegation - Members of Staff and Development Hearings Panel (continued)

Strategic Links

a) Greater Shepparton 2030 Strategy

There are no direct links to the Greater Shepparton 2030 Strategy

b) Other strategic links

There are no other strategic links

Conclusion

It is important that all of Council's Instruments of Delegation remain up to date with the latest versions of legislation and that the document reflects the current organisation structure. The amended Instrument of Delegation reflects such changes and it is therefore recommended that the updated document comes into force and the previous Instrument is revoked.

Attachments

S6 Instrument of Delegation to Members of Staff and Development Hearings Panel - September 2017

9. CORPORATE SERVICES DIRECTORATE

9.7 2017/2018 Q1 Forecast Review

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Team Leader Management Accounting

Proof reader(s): Manager Finance and Rates

Approved by: Director Corporate Services

Executive Summary

The report presents the draft forecast financial performance for the 2017/2018 financial year compared to the Adopted Budget submitted by Responsible Managers.

RECOMMENDATION

That the Council adopt the revised forecasts identified by the 2017/2018 Q1 Forecast Review.

Background

Under section 138 of the *Local Government Act 1989* the Chief Executive Officer at least every three months must ensure quarterly statements comparing the budgeted revenue and expenditure for the financial year with the actual revenue and expenditure to date are presented to the Council.

Council's actual financial performance compared to the budget is presented to Council on a monthly basis.

The 2017/2018 Budget was adopted at the Ordinary Council Meeting held 20 June 2017. The 2017/2018 Budget provided for an operating surplus of \$7.2 million with revenue of \$127.92 million and expenditure of \$120.72 million. The 2017/2018 Budget also provided for capital works of \$39.38 million.

The budget review process involves Managers reviewing the adopted budget for their departmental areas compared to actual income and expenditure. Managers are to update forecasts to reflect the expected year end result. The Executive then undertake a detailed review to understand and confirm forecast variations. The review is then submitted to Council for consideration.

Forecast variances to the adopted budget include re-budgeted projects that are to be delivered in the 2017/2018 financial year where funding was received or is held from last financial year and were not included in the adopted 2017/2018 budget.

Council Plan/Key Strategic Activity

This proposal is consistent with the strategic objective Leadership and Governance.

9. CORPORATE SERVICES DIRECTORATE

9.7 2017/2018 Q1 Forecast Review (continued)

Risk Management

Monitoring of performance against the 2017/2018 adopted budget as well as the forecast year end position provides for prudent financial management and ensures that Council is made aware of any known or potential financial risks.

Risks	Likelihood	Consequence	Rating	Mitigation Action
Inability to achieve current budget due to income not reaching budgeted levels or costs exceeding budget exposing the Council to a cash deficit.	Likely	Moderate	Moderate	Review detailed monthly financial reports and take corrective action where forecast varies against budget.
Breaching the local Government Act by expending funds against line items without endorsed budget.	Possible	Moderate	Moderate	Undertake quarterly budget reviews to formally consider and adjust for any known variances.

Policy Considerations

There are no identified conflicts with existing Council policies.

Financial Implications

Forecast variances to the 2017/2018 Adopted Budget are detailed throughout the attached report.

Legal/Statutory Implications

Section 138 of the Local Government Act 1989 requires that at least every three months the Chief Executive Officer must ensure a statement comparing the budgeted revenue and expenditure for the financial year with the actual revenue and expenditure to date are presented to the Council. A detailed financial report is presented to the Council each month.

Environmental/Sustainability Impacts

There are no environmental or sustainable impacts that will arise from this proposal.

Social Implications

There are no social impacts that will arise from this proposal.

Economic Impacts

There are no identified economic impacts.

Consultation

External consultation has not occurred regarding the contents of this report. Specific consultation, however, has and will take place on some specific items within the budget as and when appropriate.

Appropriate consultation has occurred with Council Officers and the matter is now ready for Council consideration.

9. CORPORATE SERVICES DIRECTORATE

9.7 2017/2018 Q1 Forecast Review (continued)

Strategic Links

a) Greater Shepparton 2030 Strategy

Nil

b) Other strategic links

The report is consistent with the governance principle of Strategic Objective one of the Council Plan 2017-2021 “Leadership and Governance”.

Conclusion

This report has been prepared and presented to identify and reflect known variances in the end of year financial forecast compared to budget.

Attachments

2017 2018 Q1 Forecast Review

9. CORPORATE SERVICES DIRECTORATE

9.8 September 2017 Monthly Financial Report

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Manager Finance and Rates

Proof Reader: Manager Finance and Rates

Approved by: Director Corporate Services

Executive Summary

The report presents Council's actual financial performance compared to the budget for the three months ended 30 September 2017.

RECOMMENDATION

That the Council receive and note the September 2017 Monthly Financial Report.

Background

The 2017/2018 Budget was adopted at the Ordinary Council Meeting held 20 June 2017. The 2017/2018 Budget provided for an operating surplus of \$7.2 million with revenue of \$127.92 million and expenditure of \$120.72 million. The 2017/2018 Budget also provided for capital works of \$39.38 million.

Council's actual financial performance compared to the budget is presented to Council on a monthly basis.

The September 2017 Monthly Financial Report incorporates the following sections which are presented for Council's consideration:

- Operating Performance
- Capital Works Performance
- Income Statement
- Balance Sheet
- Cash Flow Statement
- Capital Works Statement

Council Plan/Key Strategic Activity

The report is consistent with the leadership and governance goal "High Performing Organisation" as included in the *Council Plan 2017-2021*.

Council Plan/Key Strategic Activity

The report is consistent with the leadership and governance goal "High Performing Organisation" as included in the *Council Plan 2017-2021*.

Risk Management

There are no risks identified in providing this financial report.

9. CORPORATE SERVICES DIRECTORATE

9.8 September 2017 Monthly Financial Report (continued)

Policy Considerations

There are no conflicts with existing Council policies.

Financial Implications

There are no financial implications arising from this proposal.

Legal/Statutory Implications

Section 137 of the *Local Government Act 1989* provides that Council maintain a budgeting and reporting framework that is consistent with the principles of sound financial management. In addition Section 138 requires that at least every 3 months a statement comparing the budgeted revenue and expenditure for the financial year with the actual revenue and expenditure to date is presented to the Council at a Council meeting which is open to the public. This report satisfies that requirement.

Environmental/Sustainability Impacts

There are no environmental or sustainability impacts associated with this report.

Social Implications

There are no social implications associated with this report.

Economic Impacts

There are no economic implications in providing this financial report.

Consultation

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Conclusion

The report presents Council's actual financial performance compared to the budget for the three months ended 30 September 2017.

Attachments

September 2017 - Monthly Financial Statements

9. CORPORATE SERVICES DIRECTORATE

9.9 2016-2017 Annual Report

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Team Leader Marketing and Communications

Proof reader(s): Manager Marketing and Communications

Approved by: Director Corporate Services

**Other: Marketing Officer, Communications Officer,
Team Leader Financial Accounting**

Executive Summary

Section 131 of the *Local Government Act 1989* requires Council to prepare an Annual Report for the financial year just completed. A copy of this report must be provided to the Minister for Local Government within three months of the end of the financial year and the Council must then consider the report at a meeting of the Council within one month of its provision to the Minister. Council's Annual Report for the Financial Year 2016-2017 was forwarded to the Minister on 28 September 2017.

RECOMMENDATION

That the Council receive and consider the Greater Shepparton City Council Annual Report 2016 - 2017 for the year ended 30 June 2017, including the Financial Statements and Performance Statement, as certified by the Auditor-General.

Background

The Victorian Local Government Act (1989) requires all councils to present an Annual Report to the Minister by 30 September each year. Importantly, the Annual Report provides an account of Council's performance to our community. It details Council achievements against the goals of the Council Plan and our performance against stipulated measures. It further provides an account of council's financial management during the previous financial year.

The Annual Report is also an opportunity to acknowledge all the great activities that have been happening across the municipality and note the challenges that have marked the year.

The Annual Report 2016-2017 contains:

- A report on the operations of the Council including highlights throughout the year
- Audited Financial Statements and Performance Statement
- Other general information required by the Local Government (Finance and Reporting) Regulations 2004 and the Local Government Act

9. CORPORATE SERVICES DIRECTORATE

9.9 2016-2017 Annual Report (continued)

Council Plan/Key Strategic Activity

On 19 September 2017, Council resolved to approve in principle the Financial Statements and the Performance Statement for the year ended 30 June 2017, and authorised the Mayor, Cr Dinny Adem and Deputy Mayor, Cr Kim O'Keeffe to sign the statements in their final form after any changes recommended or agreed to by the auditor have been made. These documents were subsequently signed by Cr Adem and Cr O'Keeffe.

The Annual Report follows an in-house design template developed in previous years to minimise production costs and maximise its usability. A printed copy of the Annual Report will be made available to Councillors, government Ministers and the community once it is completed. It will also be uploaded to the Council website.

Risk Management

Any risks associated with this report relate to compliance with the requirements of the Local Government Act.

Policy Considerations

The Annual Report has been prepared in accordance with relevant Council policies including accounting policies and communication guidelines.

Financial Implications

The design of the Annual Report and Financial Report is an in-house cost as Council has a graphic designer on staff. This has saved council a considerable amount of money by having the design done internally rather than outsourcing.

Quotes on the printing of the Annual Report will be obtained once final sign off has been obtained from the state government. This cost forms part of the marketing and communications annual budget.

	Approved Budget Estimate for this proposal ¹ \$	This Proposal GST Exclusive \$	Variance to Approved Budget Estimate \$	This Proposal GST Inclusive ² \$
Revenue				
Expense	\$4000			Print quotes to be obtained
Net Total	\$4000			

¹ Budgets are GST exclusive

² For Contract Award reports the GST inclusive expense shall match the amount reported in the recommendation

Legal/Statutory Implications

Section 131 of the *Local Government Act 1989* requires Council to prepare an Annual Report for the financial year just completed. A copy of this report must be provided to the Minister for Local Government within three months of the end of the financial year and the Council must then consider the report at a meeting of the Council within one month of its provision to the Minister.

9. CORPORATE SERVICES DIRECTORATE

9.9 2016-2017 Annual Report (continued)

Environmental/Sustainability Impacts

There are no environmental/sustainability impacts associated with this report.

Social Implications

There are no social implications associated with this report.

Economic Impacts

There are no economic impacts in relation to this report.

Consultation

The Councillors, Executive Leadership Team, Senior Leadership Group and Council officers were all consulted in the preparation of the 2016-2017 Annual Report.

Officers consider that appropriate consultation has occurred and this matter is now ready for Council consideration. No external consultation is required.

Strategic Links

a) Greater Shepparton 2030 Strategy

The Annual Report is consistent with the Greater Shepparton 2030 Strategy and provides a mechanism for reporting against the achievement of strategic goals

b) Other strategic links

- 2013-2017 Council Plan
This Annual Report marks the fourth and final year of the implementation of the 2013-2017 Council Plan.
- 2016/2017 Marketing Strategy

Conclusion

That Council receives and considers the Greater Shepparton City Council Annual Report 2016-2017 for the year ended 30 June 2017, including the Financial Statements and Performance Statement, as certified by the Auditor-General.

Attachments

Annual Report 2016/2017

9. CORPORATE SERVICES DIRECTORATE

9.10 Appointment to Shepparton Racecourse and Recreation Reserve Committee of Management

Disclosures of conflicts of interest in relation to advice provided in this report
Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Team Leader Governance

Proof reader(s): Manager Corporate Governance

Approved by: Director Corporate Services

Other: Governance Officer

Executive Summary

Department of Environment, Land, Water and Planning (DELWP) has advised that the Chairperson position of the Shepparton Racecourse and Recreation Reserve Committee of Management is now vacant.

DELWP is now seeking a representative from the Greater Shepparton City Council (Council) for the Shepparton Racecourse and Recreation Reserve Committee of Management for a three year term, expiring on 6 October 2020.

RECOMMENDATION

That the Council endorse the appointment of Cr Adem as the chairperson to the Shepparton Racecourse and Recreation Reserve Committee of Management for a period of three years expiring on 6 October 2020.

Background

The Shepparton Racecourse and Recreation (Kialla Raceway) Reserve Committee of Management consists of representatives from user groups as well as community representation.

The current Committee of Management expired on 6 October 2017 and therefore DELWP is seeking a Council appointment to the Committee. This appointment is for a three year term expiring 6 October 2020.

Council Plan/Key Strategic Activity

- 1.3 Council demonstrates strong leadership and sound decision making in the best interests of the community.
- 1.7 Council advocates on issues, priorities and needs that matter to our community in
 - partnership with key stakeholders.

Risk Management

There are no identified risks associated with this report.

Policy Considerations

There are no conflicts with existing Council policies.

9. CORPORATE SERVICES DIRECTORATE

9.10 Appointment to Shepparton Racecourse and Recreation Reserve Committee of Management (continued)

Financial Implications

There are no financial implications arising from this report.

Legal/Statutory Implications

There are no legal implications associated with this report.

Environmental/Sustainability Impacts

There are no environmental or sustainable impacts associated with this report.

Social Implications

There is no social implications associated with this report.

Economic Impacts

There are no economic implications associated with this report

Consultation

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

Nil

b) Other strategic links

Nil

Conclusion

It is recommended that Cr Adem be appointed to the Shepparton Racecourse and Recreation Reserve Committee of Management Incorporated as Chairperson for a three year term expiring 6 October 2020.

Attachments

Nil

9. CORPORATE SERVICES DIRECTORATE

9.11 Ordinary Council Meeting Dates

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Governance Officer

Proof reader(s): Team Leader Governance, Manager Corporate Governance

Approved by: Director Corporate Services

Executive Summary

The purpose of this report is to set the commencement date for the 2018 Ordinary Council meeting cycle. Ordinary Council Meetings are held once per month, currently on the third Tuesday commencing at 5.30pm.

As has been the practice in previous years, it is proposed that no ordinary Council meeting be held in January 2018, with the meeting cycle to resume on Tuesday 20 February 2018.

RECOMMENDATION

That the Council resolve:

1. no Ordinary Council Meeting be held during January 2018;
2. the Ordinary Council Meeting cycle be resumed on Tuesday 20 February 2018.

Background

Ordinary Council Meetings are held once per month, currently on the third Tuesday of the month at 5.30pm.

The last Ordinary Council meeting for 2017 will be held on Tuesday 19 December. As in previous years, it is proposed that no ordinary meeting be held in January 2018, with the meeting cycle to resume on the third Tuesday of February 2018.

This period is generally a quiet time for the organisation with many suppliers shutting down over Christmas and remaining closed well into the month of January. Many staff take this quiet period as an opportunity to catch up on other work, or to take additional leave.

During the interim period, Council operations will continue to be delivered and Special Council Meetings can be called if required to consider any urgent business.

It is considered that Councillors will not be required during the holiday period and will resume Councillor commitments from Monday 22 January 2018.

9. CORPORATE SERVICES DIRECTORATE

9.11 Ordinary Council Meeting Dates (continued)

Council Plan/Key Strategic Activity

There are no direct links to the Council Plan.

Risk Management

There is no risk associated with the proposed meeting cycle. Special Council Meetings may be called at any time to address items of business requiring Council resolution during the December / January period.

Policy Considerations

There are no conflicts with existing Council Policies.

Financial Implications

There are no financial implications arising from this proposal.

Legal/Statutory Implications

This proposal conforms with the *Local Government Act 1989* and all other relevant legislation.

Environmental/Sustainability Impacts

There are no environmental or sustainable impacts arising from this proposal.

Social Implications

There are no social impacts associated with this report.

Economic Impacts

There are no economic impacts arising from this proposal

Consultation

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Staff and public will be informed of the change of meeting dates for the 2018 Calendar year.	<ul style="list-style-type: none"> • Public Notice and Council Website •

Council officers believe that appropriate consultation has taken place and the matter is ready for consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

There are no strategic links to the *Greater Shepparton 230 Strategy*.

b) Other strategic links

There are no objective links to the *Council Plan 2017-2021*.

Conclusion

It is recommended that there be no Ordinary Council meeting held in January 2018 and if required, a Special meeting may be called to consider any business arising during this interim period.

Attachments

Nil

9. CORPORATE SERVICES DIRECTORATE

9.12 2017/2018 Christmas Arrangements

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Governance Officer

Proof reader(s): Team Leader Governance, Manager Corporate Governance

Approved by: Director Corporate Services

Executive Summary

The main Council Office in Welsford Street closes over the Christmas and New Year period each year, with the length of closure varying slightly, depending on when each public holiday falls.

This year, Christmas Day falls on a Monday and it is proposed the office closes from 3.00pm Friday 22 December 2017 and reopens at 8.15am, Tuesday 2 January 2018. This length of closure is consistent with previous years and has been widely accepted by staff and the community.

It is important to note that this closure relates mainly to Council administration, and many of Councils services will still be available during this time. Directors will make appropriate staffing arrangements to ensure that Council services and programs required to operate during this period continue to do so without interruption.

RECOMMENDATION

That the Council resolve to close Council offices at 3.00pm on Friday 22 December 2017 and re-open at 8.15am on Tuesday 2 January 2018.

Background

The period between Christmas and New Year is a very quiet time for the organisation with most businesses and traders in the area closing prior to Christmas and remaining closed well into January.

It is proposed that this year, the Council Offices close at 3.00pm, Friday 22 December 2017 and re-open at 8.15am on Tuesday 2 January 2018. This would require the majority of staff to take three days of leave, with staff involved in delivering essential services and programs continuing to operate throughout this period as required.

Council Plan/Key Strategic Activity

There are no direct links to the Council Plan.

Risk Management

There is no risk associated with closing the Council Offices over the Christmas and New Year period. Arrangements will be put in place to ensure programs and services continue to operate during this period.

9. CORPORATE SERVICES DIRECTORATE

9.12 2017/2018 Christmas Arrangements (continued)

Policy Considerations

There are no conflicts with existing Council Policies.

Financial Implications

There are no financial implications arising from this proposal.

Legal/Statutory Implications

This proposal conforms with the *Local Government Act 1989* and all other relevant legislation.

Environmental/Sustainability Impacts

There are no environmental or sustainable impacts that will arise from this proposal.

Social Implications

There are no social impacts by closing the Council Offices over Christmas and New Year.

Economic Impacts

There are no economic impacts arising from this proposal.

Consultation

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Staff and public will be informed that Council is closing the offices at 3.00pm Friday 22 December 2017 and re-open at 8.15am on Tuesday 2 January 2018.	<u>External Communication:</u> <ul style="list-style-type: none"> • Flyer at Welsford Street main entrance • GSCC Website / Social Media <u>Internal Communication:</u> <ul style="list-style-type: none"> • Insite • Email from the CEO • Internal newsletters

Council officers believe that appropriate consultation has been scheduled and the matter is ready for consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

There are no strategic links to the *Greater Shepparton 230 Strategy*.

b) Other strategic links

There are no objective links to the *Council Plan 2017-2021*.

Conclusion

This timing provides staff with an adequate break over the festive season with minimal disruption to daily business and services to the public.

Attachments

Nil

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.1 Australia Day Grants 2017

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Major Events & Business Officer

Proof reader(s): Team Leader Tourism & Events, Manager Investment Attraction

Approved by: Director Sustainable Development

Executive Summary

This grant provides funding to small town community groups who wish to acknowledge and celebrate Australia Day.

The objectives of this grant are to bring the community together to celebrate Australia Day and provide recognition to hard working community members who have been awarded an Australia Day Award.

This grant aims to support and strengthen the community by providing funding for an event that has the capacity to attract the whole community to come together, celebrate what's great about our community and recognise our national day of celebration.

The Australia Day Grant has a budget of \$9,000. Community groups can apply for funding of up to \$3,000.

RECOMMENDATION

That the Council adopt the recommendation of the Australia Day Grants Assessment Panel to fund the following Australia Day events to the total value of \$9,086:

Event	Amount
Murchison Australia Day Committee	\$2,396 GST n/a
Kiwanis Club of Mooroopna	\$1,500 GST n/a
Toolamba Lions Club Inc	\$1,400 GST n/a
Dookie Country Women's Association	\$990 GST Inc
Tatura & District Australia Day Committee	\$2,800 GST n/a

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.1 Australia Day Grants 2017 (continued)

Australia Day Applicant Summary – Funding Amount Requested

No:	Organisation	Event	Funding Amount Requested
1	Murchison Australia Day Committee	Australia Day 2017/18	\$2,396 GST n/a
2	Kiwanis Club of Mooroopna	Australia Day 2017/18	\$1,500 GST n/a
3	Toolamba Lions Club Inc	Australia Day 2017/18	\$1,500 GST n/a
4	Country Women's Association Dookie	Australia Day 2017/18	\$990 GST Inc
5	Tatura & District Australia Day Committee	Australia Day 2017/18	\$3,000 GST n/a
	TOTAL		\$9,386 GST Inc

Background

Australia Day Grants 2016

Last year's Australia Day Grant recipients have all been acquitted:

Application No.	Applicant	Round	Stage
00006	Arcadia Committee of Management	Australia Day Grants 2016	Acquitted
00007	Toolamba Lions Club Inc	Australia Day Grants 2016	Acquitted
00010	The Country Women's Association Dookie Branch	Australia Day Grants 2016	Acquitted
00008	Tatura & District Australia Day Committee	Australia Day Grants 2016	Acquitted
00009	Murchison Australia Day Committee	Australia Day Grants 2016	Acquitted
00014	Kiwanis Club of Mooroopna	Australia Day Grants 2016	Acquitted

Australia Day Grants 2017

A total of five applications were submitted for the Australia Day Grants with all applications meeting the eligibility criteria.

A cross department assessment team has been developed to improve the assessment of applications. All applications have been assessed against the Australia Day funding objectives by a panel of Council staff.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.1 Australia Day Grants 2017 (continued)

The Assessment Panel consists of the following five members:

- Festivals and Events Officer
- Event Coordinator
- Executive Assistant - Community
- Grants Coordinator
- Major Events & Business Officer

As the amount requested was \$296.00 greater than the budget available for Australia Day, the panel have recommended that Tatura be granted \$200 less than the maximum request of \$3,000 and Toolamba be granted \$100 less than the \$1,500 requested. This decision was based on superfluous budget items and that these towns scored lowest on the assessment panel's scoring model. All other applicants received the full amount requested.

Australia Day Grants Program Funding Objectives:

The Australia Day Grant Funding Guidelines program objectives are listed below.

The intention of the funding is to assist with facilitation of an event/celebration which achieves some or all of the following objectives:

- Build new social connections and partnerships within communities, or reinforce those that already exist
- Encourage community participation in Australia Day celebrations and/or activities
- Enable community members to acquire or develop a new skill
- Create a welcoming and inclusive celebration/event for the whole community
- Event/celebration to be held in an accessible community space
- Showcase our community identity by engaging local talent, or providing artistic and/or cultural activity within event/celebration
- Recognise local and Greater Shepparton Australia Day Award winners
- Adequate marketing and promotion of event/celebration

Details of application submitted for each event Murchison Australia Day Committee

Funding Category	Australia Day Grant
Event	Australia Day
Short event description	Our event will be held at the local swimming pool which is accessible to all age groups and people with disabilities. We advertise the event from October via newspaper advertising, shop window posters and letter box pamphlets delivered to every Murchison household. We involve a variety of local residents and organisations in the lead up and on Australia Day - eg. Murchison Primary School are involved in the flag raising ceremony, school colouring/writing competitions and the Duck Race which is conducted by the Murchison Swimming Pool Committee. We also attempt to showcase local talent in our entertainment component of the morning. We organise additional waste & recycle bins. We hire a marquee to ensure that everyone has access to shade. We conduct many competitions and publicly recognise all town and shire award winners. We have also included Australia Citizenship ceremonies in the past, with state/federal MP's and a Greater City of Shepparton councillor in attendance.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.1 Australia Day Grants 2017 (continued)

Who will benefit from the event	All members of the community will benefit as this is a family friendly event to suit all ages.		
Total Event Cost	\$2,750.00	Organisation Cash	\$381
Requested Council Contribution	\$2,396	Organisation In-kind	\$0
Recommendation from the assessment team	That the Murchison Australia Day Committee receives \$2,396 GST n/a funding from Greater Shepparton City Council for the costs associated with holding the Australia Day event to be held 26 January 2018. Participation numbers last year reflect that more than 50% of the population were in attendance. This contribution is 100% of the amount requested and is a \$196 greater contribution from Council than last year.		

Kiwanis Club of Mooroopna

Funding Category	Australia Day Grant		
Event	Australia Day		
Short event description	Australia Day Celebrations in Mooroopna will be held in Ferrari Park. Commencing at 10.30 am. There will be a flag raising ceremony. Entertainment by a bush poet and local musicians. There will be an address by a key note speaker. Mooroopna Australia Day Awards will be presented. Official proceedings will be followed by a sausage sizzle.		
Who will benefit from the event	All members of the community will benefit as this is a family friendly event to suit all ages.		
Total Event Cost	\$1,500	Organisation Cash	\$0
Requested Council Contribution	\$1,500	Organisation In-kind	\$0
Recommendation from the assessment team	That the Kiwanis Club of Mooroopna receive \$1,500 GST n/a funding from Greater Shepparton City Council for the costs associated with holding the Australia Day event held 26 January 2018. This contribution is 100% of the amount requested.		

Toolamba Lions Club Inc

Funding Category	Australia Day Grant		
Event	Australia Day		
Short event description	Toolamba Lions Club Inc - a not for profit organization that support the community by way of fundraising, taking part in community events and running events for our community and the wider community ie Australia Day, Lions Festival in November, Halloween event in Toolamba. We currently have 22 members and also support a Lions Branch Club in Shepparton that have 9 members.		
Who will benefit from the event	All members of the community will benefit as this is a family friendly event to suit all ages.		
Total Event Cost	\$1500	Organisation Cash	\$0
Requested Council Contribution	\$1500	Organisation In-kind	\$0

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.1 Australia Day Grants 2017 (continued)

Recommendation from the assessment team	That the Toolamba Lions Club Inc. receives \$1400 GST n/a funding from Greater Shepparton City Council for the costs associated with holding the Australia Day event to be held 26 January 2018. This contribution is \$100 less than the amount requested.
---	--

Dookie Country Women's Association

Funding Category	Australia Day Grant		
Event	Australia Day		
Short event description	A celebration held in the CWA Gardens Dookie. The Dookie CWA and the Dookie Lions Club will provide a free cooked breakfast. The Dookie CWA President, or representative, will be MC. There will be a speech from an Australia Day Ambassador, and a local Councillor. Australia Day Awards will be presented. There will be Australian themed music and gifts for children. There will be time for people to meet, mingle and enjoy the day.		
Who will benefit from the event	All local members will benefit. This event is held at Dookie's CWA Gardens and the Dookie Memorial Hall, both venues have all abilities access and are open and available to all community members.		
Total Event Cost	\$2100	Organisation Cash	\$0
Requested Council Contribution	\$900	Organisation In-kind	\$1200
Recommendation from the assessment team	That the Dookie Country Women's Association receive \$990 Inc GST funding from Greater Shepparton City Council for the costs associated with holding the Australia Day event to be held 26 January 2018. This contribution is 100% of the amount requested.		

Tatura & District Australia Day Committee

Funding Category	Australia Day Grant		
Event	Australia Day		
Short event description	Australia Day celebrations in Tatura are accessible to all members of the local and wider community. They provide the opportunity for community members to come together and celebrate what is great about living in our community and in Australia. Presentation of awards is a highlight and provides the opportunity to recognize those who have made a positive contribution to the community. We have Senior and Junior Guest Speakers and try to choose people who have a link to Tatura and district. The Lions Club of Tatura provides a cooked breakfast and we also provide morning tea after the celebrations.		
Who will benefit from the event	All members of the community will benefit as this is a family friendly event to suit all ages and is accessible to all. The venue has excellent access for the disabled and ample parking		
Total Event Cost	\$4,250	Organisation Cash	\$250

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.1 Australia Day Grants 2017 (continued)

Requested Council Contribution	\$3,000	Organisation In-kind	\$1,000
Recommendation from the assessment team	That the Committee receive \$2,800 GST n/a funding from Greater Shepparton City Council for the costs associated with holding the Australia Day event to be held 26 January 2018. This contribution is 93% of the amount requested from Council and is equal to the contribution from Council in 2016 and 2017.		

Council Plan/Key Strategic Activity

The Greater Shepparton City Council Plan 2013 – 2017:

- Goal 1: Active and Engaged Communities
 - Ensure liveability options are always considered in our decision making activities
- Goal 2: Enhancing the Environment
 - Ensure the environment is a major priority in planning for the future
- Goal 4: High Performing Organisation
 - Develop stronger relationships between Council and State and Federal Governments, local Government sector and non-government partnerships to enhance the position of Greater Shepparton City Council.

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Financial – Insurance Claims	Rare	Moderate	Low	Ensure successful applicant has a current insurance policy/certificate
Strategic – Emergency / catastrophes	Rare	Major	Moderate	Ensure successful applicant has an Emergency Response Plan
Operations – OH&S	Possible	Moderate	Moderate	Ensure a Risk Management Plan has been undertaken prior to each event
Operations – Infrastructure	Unlikely	Moderate	Moderate	Ensure all Council equipment and infrastructure has been checked and is in safe working order prior to distribution for event
Other – Reputational Risk	Unlikely	Moderate	Moderate	Ensure the funding Agreement has been signed off by grant recipient

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.1 Australia Day Grants 2017 (continued)

Policy Considerations

There are no conflicts with existing Council policy.

Financial Implications

	2016/2017 Approved Budget for this proposal*\$	This Proposal \$	Variance to Approved Budget \$	Comments
Revenue	9,000		0	
Expense		8,996		
Net Result	4			

* Amount shown in this column may equal one line item in budget or maybe a component of one budget line item.

Legal/Statutory Implications

All Australia Day Events grant applicants must comply with planning, building and health legislative and statutory requirements prior to commencement of events and/or release of the Council's funds.

Environmental/Sustainability Impacts

There is an opportunity for the inclusion of an Environmental/Sustainability Impacts Clause to be included in both the initial application as well as the Australia Day Events Grants Funding Agreement so that compliance from the successful Grant recipient is achieved and that environmental impacts are considered.

Social Implications

Australia Day Events sponsored by Council are aimed at increasing opportunities for the community to come together as a whole, fostering community pride and esteem.

Economic Impacts

Community events funded by Council have in the past increased visitation and overnight stays with participants of the events, organisers and families spending more time in the Greater Shepparton region over the course of events. Retail stores, local speciality stores as well as cafes and restaurants have also reported a positive economic impact during these times.

Consultation

The Grants Working Group have successfully organised community information evenings and workshops to educate and inform the public about what Council Grants are available as well as how to write and submit an online application. There are a number of Grants Administrators throughout Council who are available at all times to answer and meet with members of the community to discuss future applications and events.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.1 Australia Day Grants 2017 (continued)

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Ensure that the information about the application process was widespread	Media Release Website Social media
Consult	Council staff available to consult, in person or via telephone or email to all community groups	Meetings with applicants Community Workshops Community Information Sessions
Involve	Recreation Program and Services Coordinator to provide assistance to community groups	Consultation on an individual basis with the application process
Collaborate	Community groups will be responsible for the planning and implementation of projects.	Successful applicants will drive their own initiatives.
Empower	Whilst decision making regarding the successful grant applications is made by Council, community groups will be responsible for the planning and implementation of projects.	Community groups will drive the delivery of their events with the assistance of the Events Team.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

- 2.3.2. Community Life
- 2.4.4. The Need to Grow
- 3.2 Supporting Principles
- 4.3.4 The Municipality is More Attractive
- 4.3.9 The Municipality is Culturally Active

b) Other strategic links

Council Plan 2013 – 2017

Goal 1 – Active and Engaged Communities (Social)

Conclusion

The applications for funding through the Australia Day Grants were reviewed by an internal Assessment Panel and they have recommended that the above five applications be funded. The events meet eligibility requirements for the Australia Day Grants Guidelines.

Attachments

Nil

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.2 Adoption of Amendment C199 - Investigation Area 1

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Senior Strategic Planner

Proof reader(s): Team Leader Strategic Planning, Manager Building and Planning

Approved by: Director Sustainable Development

Executive Summary

Amendment C199 was prepared to implement the findings of the *Goulburn Valley Harness and Greyhound Racing Precinct Feasibility Study and Master Plan, July 2016* (the Master Plan). The Amendment proposes to implement the Master Plan by revising the Municipal Strategic Statement and Schedule 4 to the Special Use Zone of the Greater Shepparton Planning Scheme, which applies to the Goulburn Valley Harness and Greyhound Racing Facility. The Amendment also seeks to strengthen the policy guidance for Investigation Areas where an investigation area study has been completed.

The Amendment was exhibited from 27 April 2017 to 19 May 2017 in accordance with the *Planning and Environment Act 1987*. Council received 24 submissions to the Amendment, 16 of which raised concerns that could not be resolved. As such, an Independent Planning Panel was appointed by the Minister for Planning to consider the content of submissions and make recommendations to Council regarding the Amendment.

At the Ordinary Council Meeting held on 20 June 2017, Council resolved to note Council officers' position at the upcoming Independent Planning Panel Hearing (see *Attachment 1 – Minutes Extract from Ordinary Council Meeting held on 20 June 2017*).

The Panel Hearing was held on 28, 29 and 30 June 2017 and the Panel Report was received on 1 September 2017 (see *Attachment 2 – Amendment C199 Panel Report, 1 September 2017*).

The Panel recommended that Amendment C199 be adopted as exhibited, subject to changes detailed in the 'Background' section of this report and summarised below.

Panel Recommendations

Amendment C199 should be adopted as exhibited subject to the following:

1. Adopt the Master Plan as a Reference Document with the following modifications:
 - Delete the 'Straight Training Track' from its current location on the Master Plan and rename this Version 11;
 - Include additional notation on the Master Plan to improve flexibility regarding future development applications;
 - Update wording within the document to ensure references to flood mapping are appropriate; and

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.2 Adoption of Amendment C199 - Investigation Area 1 (continued)

- Rename the document to *“Investigation Area 1: Feasibility Study and Master Plan, Greater Shepparton City Council, [date to be inserted]”* (see Attachment 3 - *Investigation Area 1: Feasibility Study and Master Plan, Greater Shepparton City Council, October 2017*).
- 2. Adopt Clause 21.04 *Settlement*, subject to wording changes to remove explicit references to the Master Plan.
- 3. Adopt Schedule 4 to the Special Use Zone, subject to the following modifications:
 - Wording and formatting changes to meet the Ministerial Direction on the Form and Content of Planning Schemes and to clarify the intention for harness related uses, rather than general equine related uses;
 - Remove explicit references to the Master Plan; and
 - Include an additional decision guideline to address APA requirements.

The Panel also made a further recommendation that Council develop and implement a standard approach to defining those elements of master plans, and other strategic documents that are intended to fulfil a statutory role, to ensure that they are implemented through appropriate tools, such as incorporated plans.

Council is now required to consider the recommendations of the Independent Planning Panel Report and to make a decision on Amendment C199.

RECOMMENDATION

That, having considered the Independent Planning Panel Report for Amendment C199 to the Greater Shepparton Planning Scheme, in accordance with Section 27 of the *Planning and Environment Act 1987*, Council:

1. adopt the recommendations of the Independent Planning Panel for Amendment C199 as outlined in the Panel Report dated 1 September 2017;
2. adopt the *Investigation Area 1: Feasibility Study and Master Plan, Greater Shepparton City Council, October 2017*;
3. adopt Amendment C199 with post-exhibition changes in accordance with Section 29 of the *Planning and Environment Act 1987*; and
4. submit Amendment C199 to the Minister for Planning for approval in accordance with Section 31 of the *Planning and Environment Act 1987*.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.2 Adoption of Amendment C199 - Investigation Area 1 (continued)

Background

Amendment C199

At the Special Council Meeting held on 14 September 2016, Council resolved to endorse the *Goulburn Valley Harness and Greyhound Racing Precinct Feasibility Study and Master Plan, July 2016* (the Master Plan), and to prepare and exhibit a planning scheme amendment to implement its findings. This is known as Amendment C199 to the Greater Shepparton Planning Scheme (Planning Scheme).

Amendment C199 proposes to revise the Municipal Strategic Statement and Schedule 4 to the Special Use Zone of the Planning Scheme, which applies to the Goulburn Valley Harness and Greyhound Racing Facility to implement the findings of the Master Plan. The Amendment also seeks to strengthen the policy guidance for Investigation Areas where an investigation area study has been completed.

The Amendment was exhibited from 13 April 2017 to 19 May 2017. Council received 24 submissions in total, 16 of which objected to or requested changes to the exhibited planning scheme amendment. These submissions could not be resolved and, as such, all submissions were referred to an Independent Planning Panel appointed by the Minister for Planning for consideration.

At the Ordinary Council Meeting held on 20 June 2017, Council resolved to note Council officers' position at the Independent Planning Panel Hearing (see *Attachment 1 – Minutes Extract from Ordinary Council Meeting held on 20 June 2017*).

The Directions Hearing was held on 9 June 2017 and the Panel Hearing was held on 28, 29 and 30 June 2017.

Independent Planning Panel Report

The Independent Planning Panel Report was received on 1 September 2017 (see *Attachment 2 – Amendment C199 Panel Report, 1 September 2017*). The Panel Report recommends that Amendment C199 be adopted, as exhibited, subject to the following changes:

1. Adopt the Master Plan as a Reference Document subject to the following modifications:
 - a. Rename the document to "*Investigation Area 1: Feasibility Study and Master Plan, Greater Shepparton City Council, [date to be inserted]*";
 - b. Delete the 'Straight Training Track' from its current location on the Master Plan and rename this Version 11; and
 - c. Update wording as set out in Items 7, 8, 9, 10 and 12 in the Table of Recommended Changes found at Appendix E of the Panel Report. Below is a summary of these recommended changes.
 - i. Items 7, 8 and 9:

Replace wording in Executive Summary/Strategic Context (page 4), Section 2.3 Planning Zones (page 15) and Section 2.4 Planning Overlays (page 18) to state:

"A Floodway Overlay (FO) and Land Subject to Inundation Overlay (LSIO) exists over the south and north west corners of the investigation area, as well as the north east corner.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.2 Adoption of Amendment C199 - Investigation Area 1 (continued)

The *Shepparton Mooroopna Flood Mapping and Flood Intelligence Project, (Report dated April 2017) (as completed)* and any subsequent flood studies that may in the future replace it, may result in future planning scheme amendments to the UFZ, FO and LSIO in the Municipality including Investigation Area 1.”;

ii. Item 10:

Remove the word “superseded” in Section 7.3 – Investigation Area – Flooding (page 49 and 50); and

iii. Item 12:

Insert a notation on the Master Plan on page 64 to state:

“The nature and extent of potential uses and development contemplated may vary dependent upon detailed assessment at any development approval stage provided the Master Plan objectives continue to be achieved”.

2. Adopt Clause 21.04 subject to the changes contained in Appendix D of the Panel Report. Below is a summary of these recommended changes.

- i. Removal of explicit references to the Master Plan; and
- ii. Minor wording changes to clarify that future applications should be “broadly guided by” the Master Plan.

3. Adopt the Special Use Zone Schedule 4 subject to the changes contained in Appendix C of the Panel Report. Below is a summary of these recommended changes.

- i. Removal of explicit references to the Master Plan;
- ii. Wording and formatting changes to meet *Ministerial Direction on the Form and Content of Planning Schemes*;
- iii. Wording changes to provide clarification that use and development should be linked to harness rather than general equine uses; and
- iv. To address APA’s concerns, include an additional decision guideline as follows:
“For applications within 160m of the high pressure gas pipeline, the views of the relevant operator should be sought”.

The Panel also made a further recommendation that Council develop and implement a standard approach to defining those elements of master plans, and other strategic documents that are intended to fulfil a statutory role, to ensure that they are implemented through appropriate tools, such as incorporated plans.

Consideration of the Panel Recommendations

The Independent Planning Panel is an independent body appointed by the Minister for Planning, who makes the final decision on whether or not an amendment will be approved. Under Section 27 of the *Planning and Environment Act 1987*, Council must consider the recommendations of the Panel and make a decision on the Amendment.

The Panel recommended version of the amendment documentation does differ from the documentation that was exhibited, as well as that which was presented at the Panel Hearing as “post-exhibition changes”.

Of particular interest, the Panel recommended the removal of explicit references to the Master Plan within the Municipal Strategic Statement at Clause 21.04 *Settlement* and within Schedule 4 to the Special Use Zone.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.2 Adoption of Amendment C199 - Investigation Area 1 (continued)

In the drafting of Amendment C199, Council officers were mindful of the approach used for Amendment C112, which implemented the *Infrastructure Design Manual* (IDM) into the Planning Scheme.

The Amendment C112 Panel and Advisory Committee both recommended that the IDM be implemented as a reference document. In particular, the Amendment C112 Advisory Committee Report noted the following:

The IDM should be implemented in relevant regional planning schemes through the Municipal Strategic Statement, and should be included as a reference document.

Further to this, the Advisory Committee Report recommended that the IDM be introduced into the MSS of regional council planning schemes and that the Minister for Planning consider utilising powers under Section 20(4) of the *Planning and Environment Act 1987* for this wider implementation.

As such, Council officers consider it to be accepted practice to include explicit references to a reference document in the MSS to provide guidance. This clearly aligns with the recommendations from the Amendment C112 Panel and Advisory Committee Reports.

In this instance, however, the Panel for Amendment C199 has taken a different view. The Panel Report recommended changes to the MSS and inclusion of the Master Plan, whilst not as explicit as the previously adopted position of Council, still provide sufficient guidance in assessing planning applications and will still achieve an appropriate planning outcome for the land within Investigation Area 1. It is recommended that Council adopt the Panel's recommendations and the Amendment.

Flooding discussion

The Panel noted that the land is flood prone and would, in all likelihood, be inundated again during significant flood events, and made the following noteworthy conclusions:

- The 2016 Flood Report modelling (*the Investigation Area 1 – Model of Flood Behaviour, August 2016*) was generally sound and suitable for its intended purpose of assessing the Master Plan layout iterations; and
- The Intelligence Report (*the Shepparton Mooroopna Flood Mapping and Flood Intelligence Project*) may identify the need for changes to the current flood mapping and any such changes will be the subject of a future planning scheme amendment.

Communication of the Master Plan

The Panel Report included some criticism regarding the communication of the Master Plan to land owners within the Investigation Area.

At the Panel Hearing, Council officers demonstrated the extensive consultation that occurred throughout the preparation of the Master Plan document.

The Panel noted that, while there was engagement and consultation of various versions of the Master Plan, it was evident that land owners felt disenfranchised and disengaged. Despite this, the Panel was satisfied that the Council undertook the necessary consultation in the preparation of the Master Plan and the Amendment (p.20).

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.2 Adoption of Amendment C199 - Investigation Area 1 (continued)

Council Plan/Key Strategic Activity

The adoption of Amendment C199 satisfies the themes and objectives of the *Greater Shepparton Council Plan 2017-2021*. In particular, it satisfies the following:

Key Themes:

Built – *Provide and support appealing relevant infrastructure that makes Greater Shepparton an attractive, liveable regional city.*

Objectives:

4.1 – *Growth is well planned and managed for the future; and*

4.2 – *Urban and rural development is sustainable and prosperous.*

Risk Management

A risk associated with the proposed Amendment is not meeting the timelines required by *Ministerial Direction No. 15 “The Planning Scheme Amendment Process”*. This Ministerial Direction requires each stage of the planning scheme amendment process to be undertaken within set timeframes.

In accordance with Ministerial Direction No. 15, under Section 29 of the Act, Council must make a decision to either adopt or abandon the proposed Amendment within 40 business days of receiving the Panel Report.

It is recommended that Council make a decision on the proposed Amendment.

In accordance with Section 27 of the *Planning and Environment Act 1987* (the Act), Council is required to consider the Independent Planning Panel's report before deciding whether or not to adopt the Amendment.

Council is not required to adopt the recommendations of the Panel under the Act. As the Panel is appointed by the Minister for Planning, and the Minister for Planning is required to make recommendations based on net community benefit in the interests of all Victorians, it is possible that not accepting the Panel's recommendations could result in the Amendment not receiving approval from the Minister for Planning.

Policy Considerations

The Amendment is consistent with existing Council policy. The Amendment supports Council policy on economic development and the provision of development infrastructure.

Financial Implications

All costs of the proposed Amendment have been met by Council, including the cost of the Independent Planning Panel.

A fee of \$226.50 must be paid to the Department of Environment, Land, Water and Planning to consider a request to approve an amendment.

Legal/Statutory Implications

All procedures associated with this Amendment comply with the legislative requirements of the Act. The Amendment has been assessed in accordance with the Act and the Planning Scheme. The assessment is considered to accord with the *Victorian Charter of Human Rights and Responsibilities Act 2006* (the Charter) – no human rights have been negatively impacted upon throughout the process.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.2 Adoption of Amendment C199 - Investigation Area 1 (continued)

The Charter recognises that reasonable restrictions may be placed on the use and development of land, and that there may on occasion be reasonable and acceptable offsite impacts on others. Provided these issues are properly considered, it would be a rare and exceptional case where the exercise of a planning decision in accordance with the regulatory framework is not Charter compatible.

Environmental/Sustainability Impacts

Amendment C199 will not result in any negative environmental effects. The proposed SUZ4 includes decision guidelines to ensure that environmental issues are considered and appropriately mitigated. There is no removal of native vegetation proposed as part of this Amendment.

The land is not affected by the Bushfire Management Overlay; however, it is within a Bushfire Prone Area. Future development of both the Goulburn Valley Harness and Greyhound Racing Facility and any rural residential uses can be designed to ensure that bushfire mitigation measures are considered and implemented. The proposed Amendment will not result in an unacceptable risk to residents, property or infrastructure.

Social Implications

The Amendment will have positive social effects.

An acoustic assessment was undertaken as part of the preparation of the 2016 Master Plan. This assessment found that, with the existing Public Address (PA) system, there was potential for adverse off-site noise impacts under some weather conditions. Modifications were made to the PA system, which resulted in decreasing off-site noise impacts to an acceptable level.

The proposed SUZ4 includes guidance on noise emission levels to ensure that the use of the Goulburn Valley Harness and Greyhound Racing Facility does not detrimentally affect the amenity of the neighbourhood. The proposed SUZ4 also includes requirements that the Goulburn Valley Harness and Greyhound Racing Facility does not detrimentally affect the amenity of the neighbourhood through the emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit or oil.

Economic Impacts

The Goulburn Valley Harness and Greyhound Racing Facility attracts approximately 65,000 visitors per annum and, as such, it is an important tourism asset for Greater Shepparton. The Master Plan notes that there is further opportunity for the equine precinct to grow visitation by offering more entertainment and events at this venue.

Amendment C199 will have positive economic effects by supporting and facilitating the continued use and development of an important recreational and tourism asset for the region. The SUZ4 also provides the appropriate planning framework to facilitate rural residential equine-related uses that leverage off the existing role of the Goulburn Valley Harness and Greyhound Racing Facility.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.2 Adoption of Amendment C199 - Investigation Area 1 (continued)

Consultation

Amendment C199 seeks to implement the findings of the Master Plan, which was prepared with extensive input from relevant authorities and members of the community.

Amendment C199 was exhibited from 13 April 2017 to 19 May 2017 in accordance with the *Planning and Environment Act 1987*. Exhibition included the following notice:

- Direct notice to landowners and occupiers of land;
- Direct notice to prescribed Ministers;
- Direct notice to relevant referral authorities;
- Notice in the Shepparton News;
- Notice in the Victoria Government Gazette;
- Notice on the Greater Shepparton City Council website;
- Notice on the Department of Environment, Land, Water and Planning website; and
- Copy of exhibition documentation in the foyer of the Council offices at 90 Welsford Street, Shepparton.

Council received 24 submissions in total. Of these submissions, 16 objected to or requested changes to the proposed Amendment.

The 16 submissions that objected or requested changes could be resolved and, as such, all submissions were referred to an Independent Planning Panel appointed by the Minister for Planning for consideration.

The Directions Hearing was held on 9 June 2017 and the Panel Hearing was held on 28, 29 and 30 June 2017. The Independent Planning Panel Report was received on 1 September 2017.

Council officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy, 2006

Direction 1: Growth – To release land efficiently in terms of location, supply of services and infrastructure.

b) Greater Shepparton Housing Strategy, 2011

The *Greater Shepparton Housing Strategy, 2011* (GSHS) was developed to respond to existing and future housing needs in the municipality up to 2031. It includes objectives, strategies and actions to guide housing delivery, and sets a long-term direction for future residential growth. The 2017 Master Plan supports the GSHS by encouraging residential development in appropriate locations. It will also create sustainable living environments which conserve land and energy, and are integrated with existing networks and systems.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.2 Adoption of Amendment C199 - Investigation Area 1 (continued)

Conclusion

At the Special Council Meeting held on 14 September 2016, Council resolved to endorse the Master Plan and to prepare and exhibit a planning scheme amendment to implement its findings.

Amendment C199 to the Greater Shepparton Planning Scheme proposes to implement the findings of the Master Plan and to strengthen the policy guidance for Investigation Areas where an investigation area study has been completed.

Amendment C199 was exhibited from 13 April 2017 to 19 May 2017 in accordance with the *Planning and Environment Act 1987*. All submissions were referred to an Independent Planning Panel appointed by the Minister for Planning for consideration.

The Directions Hearing was held on 9 June 2017 and the Panel Hearing was held on 28, 29 and 30 June 2017. The Independent Planning Panel Report was received on 1 September 2017.

Council officers request that Council adopt the recommendations of the Independent Planning Panel, adopt Amendment C199 with post-exhibition changes recommended by the Panel and resolve to submit the Amendment to the Minister for Planning for approval.

Attachments

1. Minutes Extract from Ordinary Council Meeting held on 20 June 2017
2. Amendment C199 Panel Report, 1 September 2017
3. Investigation Area 1: Feasibility Study and Master Plan, Greater Shepparton City Council, October 2017

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.3 Murray Darling Basin Association's Basin Community Committee - Nomination Cr Dennis Patterson

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Economic Development Project Officer

Proof reader(s): Team Leader Business and Industry

Approved by: Manager Economic Development

Executive Summary

This report proposes Cr Dennis Patterson's nomination to join the Murray Darling Basin Association's Basin Community Committee be supported by Council.

RECOMMENDATION

That the Council endorse the nomination of Cr Dennis Patterson to the Murray Darling Basin Association's Basin Community Committee.

Background

Basin Community Committee application

The Murray Darling Basin Authority (MDBA) is an independent Commonwealth agency responsible for developing and implementing the Basin Plan. The Basin Plan aims to achieve a healthy and productive river system. The MDBA is also charged with operational management of the River Murray.

The Basin Community Committee (BCC) provides a community perspective to the MDBA and the Murray–Darling Basin Ministerial Council on a wide range of water resource, environmental, cultural, and social and economic matters. BCC members are important local contacts who report on emerging community concerns and issues around Basin Plan implementation and water resource management.

Expressions of interest are sought from people interested in being appointed to positions on the Basin Community Committee. The term for the position is three years.

The BCC will have up to 16 members which include a diverse range of experience and skillsets.

The skills and backgrounds being sought for the committee include:

- Aboriginal people and those with expertise and/or understanding of cultural values and water use
- Water users (including those engaged in irrigated agriculture, environmental water management, use water for industrial purposes, use stock and domestic water, or involved in interception activities that significantly impact on water resources, and
- Experience and understanding of local government

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.3 Murray Darling Basin Association's Basin Community Committee - Nomination Cr Dennis Patterson (continued)

It has been determined that representation on the BCC is pertinent for the region and Cr Patterson would be an appropriate member due to the following:

- Cr Patterson is currently representing Council as part of the Murray Darling Basin Association and therefore has experience in relation to the Murray Darling Basin and an understanding of the impacts on the Greater Shepparton stakeholders.
- The Greater Shepparton community has an inherent interest in a healthy basin and representation on the BCC is important in ensuring stakeholders views are heard and considered.
- The Greater Shepparton economy is driven by agriculture which supports sectors/industries such as manufacturing, transport, construction, retail and other small business.

Council Plan/Key Strategic Activity

This proposal supports the following key objectives of the Council Plan:

- 2.1 'Ensure the environment is a major priority in planning for the future'
- 5.2 'Develop stronger relationships between Council and State and Federal Governments, Local Government Sector and Non-Government partnerships to enhance our position.'

Risk Management

There are no risks associated with this report.

Policy Considerations

The nomination of Cr Patterson to the BCC meets Council Policy requirements.

Financial Implications

There no financial implications associated with this report.

Legal/Statutory Implications

There are no legal / statutory implications associated with this report.

Environmental/Sustainability Impacts

It is anticipated that successful outcomes for our region in relation to sustainability and environment could be achieved through our representation on the BCC.

Social Implications

It is anticipated that successful outcomes for our region in relation to cultural and social impacts could be achieved through our representation on the BCC.

Economic Impacts

It is anticipated that relevant economic impacts to the Greater Shepparton region can be greater communicated, represented and understood by having Cr Patterson as a member on the BCC.

Consultation

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.3 Murray Darling Basin Association's Basin Community Committee - Nomination Cr Dennis Patterson (continued)

Strategic Links

a) Greater Shepparton 2030 Strategy

2.4.1 'Water Quality and Quantity' – identified as one of the highest priorities and challenges facing the Greater Shepparton Community.

Conclusion

Representation on the BCC presents a sound opportunity for Council to represent the Greater Shepparton stakeholders. Agriculture is a pertinent driver to the region's economy and a health basin is critical. It is therefore recommended that Councillors give careful consideration to support Cr Patterson's nomination to the BCC.

Attachments

Nil

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.4 Round One 2017/2018 - Minor and Major Events Grants

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

The following Council officers and contractors have provided advice in relation to this report and have disclosed a conflict of interest regarding the matter under consideration:

Council Officers involved in producing this report

Author: Support Officer Economic Development

Team Leader Tourism and Events, Manager Economic Development

Approved by: Director Sustainable Development

Other: Grants Coordinator

Executive Summary

Greater Shepparton City Council aims to celebrate our people and our diverse region through a range of major and community events every year. The various events supported by Council include sporting, cultural, commemorative, festive as well as annual community events.

The purpose of the Event Grants program is to provide financial assistance as well as marketing support to groups who are organising events within the Greater Shepparton municipality.

The total amount of funding allocated to the Small and Large Events Program is \$45,000 for the 2017/2018 financial year. This amount is split into two rounds.

Small Events can be funded from \$500 up to \$2,000 and Large Events can be funded from \$2,000 up to \$5,000.

Round One of the Small and Large Events Grants 2017/2018 opened on 26 June 2017 and closed on 31 July 2017 with a total of thirteen applications received.

Based on the Grant Policy and approved Guidelines eleven of these applications were assessed by an internal assessment panel which is made up of four officers from within Council. Two applications were not considered for funding as they did not meet the eligibility criteria.

For this round it is recommended that \$20,000 (GST inc) worth of events are funded. All of the recommended events meet the eligibility requirements and adhere to the objectives of the Events Grant Program.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.4 Round One 2017/2018 - Minor and Major Events Grants (continued)

RECOMMENDATION

That the Council adopt the recommendation of the Grants Assessment Panel to fund 11 events as detailed below to the total value of \$20,000.00 (GST inc) representing Round One of the 2017/2018 Events Grants Program.

1	2018 Shepparton Albanian Harvest Festival	\$2200 (GST inc)
2	Inside Story	\$1100 (GST inc)
3	GV Summer Sizzler	\$2000 (GST n/a)
4	Ordinary Women...Extraordinary Achievements! Soroptimist International of Shepparton International Women's Day Breakfast	\$500 (GST n/a)
5	Toolamba Twilight Festival - 2017	\$1650 (GST inc)
6	TATFEST	\$2500 (GST inc)
7	OUTintheOPEN Festival	\$4000 (GST n/a)
8	Left Jab Boxing Carnival	\$2000 (GST n/a)
9	Tatura Community Market	\$550 (GST inc)
10	Women's Sevens Rugby Tournament	\$2500 (GST n/a)
11	AFL Masters Round	\$1000 (GST n/a)
TOTAL		\$20,000.00 (GST inc)

Please note: Some applicants are registered for GST and some are not.

Details of each application

Applicant	Albanian Moslem Society Shepparton Inc.
Project Title	2018 Shepparton Albanian Harvest Festival
Brief Project Description	A celebration of Albanian culture and tradition open to the whole community. Running for more than 15 years the Albanian Harvest Festival has grown from a small cultural event to a popular festival, attracting over 3000 people from Victoria as well as interstate.
Project Activities	The Shepparton Albanian Harvest Festival showcases the Albanian culture unlike any other event in Australia. Held annually each March in Shepparton, the Harvest Festival entertains audiences with traditional Albanian music and dancing, along with a fruit and vegetable market that offers produce grown and packed by local farmers.
Expected Outcomes	Celebrate Albanian culture, food and dance in the Goulburn Valley.
Total Event cost	\$30,750
Grant amount requested from Council	\$4,500
Amount recommended by assessment panel	\$2000+ GST

10. SUSTAINABLE DEVELOPMENT DIRECTORATE
10.4 Round One 2017/2018 - Minor and Major Events Grants (continued)

Reason for panel's decision	This is an important and successful local event which has proven its success over the 15 years it has been running. The panel acknowledged the importance of celebrating culture within our region and the social benefit to the wider community who attends. The economic benefit was also considered as this event has proven capacity to encourage overnight visitation.
-----------------------------	---

Applicant	Victoria Police Blue Ribbon Foundation Greater Shepparton Branch
Project Title	Inside Story
Brief Project Description	Inside Story is an event that provides the local Greater Shepparton community and visitors to the region, information about the work of Victoria Police, and the role they perform in the solving of crime and protection of the community.
Project Activities	It will be an evening event and will be catered by the venue in which the event is to be held. The event takes place over a 3-4 hour period and a designated MC runs the event and assists the invited speakers. The speakers are credentialed Victoria Police members (current or retired) who have been instrumental in solving major crimes. The resolution of a local crime will be the focus of the 2018 information evening.
Expected Outcomes	The previous event in 2016 attracted both the local community and visitors to the region who stayed in the region following the event. There were over 100 waiting for tickets but unfortunately they could not be accommodated. Feedback within the community and by local media was extremely positive and supportive of another event.
Total Event cost	\$6,000
Grant amount requested from Council	\$4,000
Amount recommended by assessment panel	\$1000 + GST
Reason for panel's decision	This event has been funded by Council previously and was a proven success. As the event has a short duration of 3-4 hours the panel decided that \$1000 + GST was adequate for this event.

Applicant	GV Quarter Horse and Western Riding Club
Project Title	GV Summer Sizzler
Brief Project Description	One of the top two national western Performance events of its kind in Australia. This event attracts competitors and their horses from all states in Australia as well as international competitors. This event has two international Judges which are specifically flown in for the competition. This event caters for all ages of competitors.
Project Activities	All aspects of Western Performance for Youth Amateur owners and specific Futurities for horses.
Total Event cost	\$96,920.10

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.4 Round One 2017/2018 - Minor and Major Events Grants (continued)

Grant amount requested from Council	\$5,000
Amount recommended by assessment panel	\$2,000 (not registered for GST)
Reason for panel's decision	This event has received funding for this event from Council before. It has a proven economic benefit to the region including overnight visitation as well as for local businesses. The Event Guidelines prohibit funding for prize money. This event includes a prize money component. To this end the panel decided to support the event to a reduced amount for items listed in the budget other than scholarships/prize money.

Applicant	Soroptimist International of Shepparton Inc
Project Title	Ordinary Women...Extraordinary Achievements! Soroptimist International of Shepparton International Women's Day Breakfast
Brief Project Description	Soroptimist International of Shepparton International Women's Day Breakfast will inspire, inform and energise women to see how educational opportunities they have now will shape lives they have in the future.
Project Activities	High profile guest speakers, woman's award presentation. The Women's Charter Advisory Committee, breakfast and to celebrate women.
Expected Outcomes	Main focus is a Community Event to recognise and celebrate the myriad of achievements by local women culturally, educationally and socially.
Total Event cost	\$11,250
Grant amount requested from Council	\$5,000
Amount recommended by assessment panel	\$500 (not registered for GST)
Reason for panel's decision	The panel recognises the importance of supporting events that celebrate women in our community however due to the volume of applications for the Major Events Grants the panel decided to reduce the amount of funding for this application.

Applicant	The Lions Club of Toolamba Incorporated
Project Title	Toolamba Twilight Festival - 2017
Brief Project Description	The annual Toolamba Twilight Festival is run by the Toolamba Lions Club Inc as an opportunity for the residents of the Toolamba district to come together to meet, catch-up and enjoy fellowship at a low cost family focused event.
Project Activities	Events will include stalls hosted by local suppliers, music and entertainment, children's activities and vintage car displays.
Expected Outcomes	An occasion to celebrate the small friendly town of Toolamba.
Total Event cost	\$11,000
Grant amount requested from Council	\$5,000
Amount recommended by assessment panel	\$1500 +GST

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.4 Round One 2017/2018 - Minor and Major Events Grants (continued)

Reason for panel's decision	This application is for a small community event which will attract a limited number of visitors. Due to the size of the event and alignment with the grant objectives the panel decided that \$1,500 be recommended.
-----------------------------	--

Applicant	Tatura Lions Club
Project Title	TATFEST
Brief Project Description	TATFEST is a family festival designed for the community however attracting patrons from outside the area is also a big focus. The event aims to showcase what the region has to offer as well as supporting local businesses.
Project Activities	Children's activities- jumping castle, petting zoo, apple bobbing, older youth entertainment (abseiling, zorb balls), Buskers - music throughout the day, competitions, food and wine /beer stalls as well as variety stalls
Expected Outcomes	Increase in social interaction between the Tatura community and broader community.
Total Event cost	\$18,000
Grant amount requested from Council	\$5,000
Amount recommended by assessment panel	\$2,500 + GST
Reason for panel's decision	This application is for a small community event which will attract a limited number of visitors. Due to the size of the event and alignment with the grant objectives the panel decided that \$2,500 be recommended.

Applicant	Goulburn Valley Pride Inc.
Project Title	OUTintheOPEN Festival
Brief Project Description	OUTintheOPEN is Shepparton's festival celebrating pride and community diversity.
Project Activities	Running over four days; social gatherings, forums, comedy, carnival, glamour party and food activities.
Total Event cost	\$20,000
Grant amount requested from Council	\$5,000
Amount recommended by assessment panel	\$4,000 (not registered for GST)
Reason for panel's decision	The assessment panel recognises the importance of supporting events that celebrate diversity in our region however as this event has been funded before the panel decided that \$4,000 be recommended.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.4 Round One 2017/2018 - Minor and Major Events Grants (continued)

Applicant	Left Jab Boxing
Project Title	Left Jab Boxing Carnival
Brief Project Description	To showcase and promote boxing as a sport that is open to male and female participants.
Project Activities	Guest appearances by former boxing legends, displays of Karate and Taekwondo, Koori dance performance, Shepparton Community Police display Family Violence and child safety anti-bullying awareness program.
Total Event cost	\$43,500
Grant amount requested from Council	\$5,000
Amount recommended by assessment panel	\$2000 (not registered for GST)
Reason for panel's decision	Due to economic benefit and size of the event the panel recommends that this event be funded \$2,000.

Applicant	Tatura Community House Inc
Project Title	Tatura Community Market
Brief Project Description	A community market, held monthly which has demonstrations, food (including multi-cultural dishes), produce, crafts & family fun.
Project Activities	Market with stallholders promoting local produce.
Expected Outcomes	An event that will economically benefit Tatura businesses, local and visiting stall holders as well as the broader GSCC catchment.
Total Event cost	\$2,000
Grant amount requested from Council	\$2,000
Amount recommended by assessment panel	\$500 + GST
Reason for panel's decision	Due to economic benefit and size of the event the panel recommends that this event be funded \$500.

Applicant	Shepparton Rugby Union Club Inc.
Project Title	Women's Sevens Rugby Tournament
Brief Project Description	The Women's Sevens Rugby Tournament is an event that will allow women in the game of Rugby Union to play at a competition level with one another in one location. It will be the first of its kind in the State as we are will holding the only Women's Sevens competition in Victoria to date.
Project Activities	Local opening ceremony to begin the event followed by a series of games and tournament ran in conjunction with Victorian Rugby Union (VRU).
Expected Outcomes	Increase visitation to the region as well as showcase women in sport.
Total Event cost	\$23,000
Grant amount requested from Council	\$5,000
Amount recommended by assessment panel	\$2,500 (not registered for GST)

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.4 Round One 2017/2018 - Minor and Major Events Grants (continued)

Reason for panel's decision	Due to the size of the event and alignment with the grant objectives the panel recommends \$2,500.
Applicant	Goulburn Valley Giants Football Club
Project Title	ALF Masters Round One
Brief Project Description	AFL Masters Round 1 is to be held at Mooroopna and will showcase 25 clubs form around the state playing in the football carnival.
Project Activities	This
Expected Outcomes	Economic benefits to the region with an anticipated 1000 people to attend of the day as well the social benefits associated with team sport.
Total Event cost	\$5,000
Grant amount requested from Council	\$5,000
Amount recommended by assessment panel	\$1,000 (not registered for GST)
Reason for panel's decision	The panel recognises the importance of supporting sporting events that provide social wellbeing into our community however due to the volume of applications for the Major Events Grants the panel decided to reduce the amount of funding for this application.

Applications not eligible

Applicant	Southern Seven Cutting Horse Association Inc.
Project Title	Southern Seven Cutting Horse Assoc. Inc - Mare Stakes and Championship Show
Reason for not being eligible	This event is to be held outside the allocated funding period for this Round.

Applicant	National Cutting Horse Association
Project Title	2017 NCHA Victoria Futurity
Reason for not being eligible	This event is to be held outside the allocated funding period for this Round.

Background

Greater Shepparton City Council has provided two types of events grant funding to community groups for over a decade. The event funding is only available to not-for-profit organisations or organisations that have successfully obtained an auspice. Organisations that have previously been funded by Council and have failed to comply with their financial and acquittal requirements will not be funded under the current guidelines.

The Events Grants applications are assessed in two rounds annually.

A total of thirteen applications were received in the Small and Large Events Grants Round 1, 2017/18 with two applications that did not meet the eligibility criteria and are therefore not considered for funding in this report.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.4 Round One 2017/2018 - Minor and Major Events Grants (continued)

A cross department assessment panel has been formed to ensure there is a variety of backgrounds and knowledge which improves the assessment of applications.

The community is encouraged to seek alternative streams of funding to ensure sustainable and viable events and information sessions are hosted by Council each year to educate previous as well as new recipients of other sources of grant funding available to them.

Large Events Grant

The large events grant category applies to requests of \$2,000-\$5,000 for not-for-profit event organisers and community groups. The Small Event grant category applies to requests of \$500- \$2,000 for not-for-profit event organisers and community groups. Small and Large Event applications must address the following key selection criteria:

- Background of the organisation/club
- Background of the proposed event
- Event criteria
- Economic impact
- Social benefit
- Environmental impact
- Event budget
- Greater Shepparton City Council recognition
- Post event evaluation

Small and Large Events Grant Funding Objectives:

- Event stimulation: To increase visitation and event tourism to the Greater Shepparton area.
- Economic benefits: To maximise the economic benefits to our community from scheduled festivals, cultural events business events, major events and sporting activities.
- Event tourism to the region: To sustainably build the profile of events in the region to attract visitors from outside the local area and to sustainably build the volume and yield of the region's tourism products.
- Regional profile: To generate interest and lift the profile, brand and reputation of Greater Shepparton throughout Victoria, Australia and internationally.
- Development and Enhancement of Events: To provide appropriate resources and advice to assist in the facilitation and enhancement of the region's events and create an environment for innovation and creation within the municipality.
- Education: To develop general public and community awareness and understanding about the benefit of tourism and create tourism opportunities in the region.
- Social Benefits: To build social relationships for our culturally diverse region by fostering and strengthening supportive inclusions between individuals and diverse groups.
- Wellbeing: Encourage groups/organisations to deliver events that contribute to the well-being of the Greater Shepparton community.
- Celebration: To encourage a diverse range of events to celebrate the tourism product strengths in the region.
- Capacity Building: Help develop event coordination skills of the Greater Shepparton Community.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.4 Round One 2017/2018 - Minor and Major Events Grants (continued)

Council Plan/Key Strategic Activity

The Greater Shepparton City Council Plan 2013 – 2017:

- Goal 1: Active and Engaged Communities
- Ensure liveability options are always considered in our decision making activities
- Goal 2: Enhancing the Environment
- Ensure the environment is a major priority in planning for the future
- Goal 4: High Performing Organisation
- Develop stronger relationships between Council and State and Federal Governments, local Government sector and non-government partnerships to enhance the position of Greater Shepparton City Council.

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Financial – Insurance Claims	Rare	Moderate	Low	Ensure successful applicant has a current insurance policy/certificate
Strategic – Emergency / catastrophes	Rare	Major	Moderate	Ensure successful applicant has an Emergency Response Plan
Operations – OH&S	Possible	Moderate	Moderate	Ensure a Risk Management Plan has been undertaken prior to each event
Operations – Infrastructure	Unlikely	Moderate	Moderate	Ensure all Council equipment and infrastructure has been checked and is in safe working order prior to distribution for event
Other – Reputational Risk	Unlikely	Moderate	Moderate	Ensure the funding Agreement has been signed off by grant recipient

Policy Considerations

The decision has been made in line with the Grant Distribution Policy | 43.POL1.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.4 Round One 2017/2018 - Minor and Major Events Grants (continued)

Financial Implications

	Approved Budget Estimate for this proposal ¹ \$	This Proposal GST Exclusive \$	Variance to Approved Budget Estimate \$	This Proposal GST Inclusive ² \$
Revenue	N/A	N/A	N/A	N/A
Expense	\$20,000	\$19,500	\$0	\$20,000
Net Total	\$20,000	\$19,500	\$0	\$20,000

¹ Budgets are GST exclusive

² For Contract Award reports the GST inclusive expense shall match the amount reported in the recommendation

Legal/Statutory Implications

All events grants applicants must comply with planning, building and health legislative and statutory requirements prior to commencement of events and/or release of the Council's funds.

Environmental/Sustainability Impacts

The approval of the recommendation stated above will not have a negative impact on the environment.

Social Implications

Events sponsored by Council are aimed at increasing opportunities for the community to come together as a whole, fostering community pride and esteem.

Economic Impacts

Events funded by Council have in the past resulted in increased visitation and an increase in overnight stays with participants of the events, organisers, families spending more time in the Greater Shepparton region over the course of events. Retail stores, local speciality stores as well as cafes and restaurants have also reported a positive economic impact during these events.

Consultation

The Grants Working Group have successfully organised community information evenings and workshops to educate and inform the public about what Council Grants are available as well as how to write and submit an online application. There are a number of Grants Administrators throughout Council who are available to answer and meet with members of the community to discuss future applications and events.

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Keep the community informed into how to apply for grants and alternative streams of funding	Grants Forum 2017 and 2018
Consult	Consult and listen to the community regarding their expectations of the funding process	Grants Forum 2017 and 2018
Involve	Work with the community	Grants Working Group (Internal)

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.4 Round One 2017/2018 - Minor and Major Events Grants (continued)

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Collaborate	Work alongside community groups to build a better Grants Program	Grants Forum 2017 and 2018
Empower	We will provide the community with up to date information and service	Grants Forum 2017 (Melbourne)

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

- 2.3.2. Community Life
- 2.4.4. The Need to Grow
- 3.2 Supporting Principles
- 4.3.4 The Municipality is More Attractive
- 4.3.9 The Municipality is Culturally Active

b) Other strategic links

Council Plan 2013 – 2017

Goal 1 – Active and Engaged Communities (Social)

Conclusion

The applications for funding through the Events Funding Round Two 2016/2017 were reviewed by an internal Assessment Panel and they have recommended that the above eleven applications be funded. The approved events meet eligibility requirements for Council's Grants Policy and the Events Grants Guidelines.

Attachments

Nil

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.5 Festive Events Grants 2017

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Festival and Events Officer

**Proof reader(s): Team Leader Tourism and Major Events,
Manager Economic Development**

Approved by: Director Sustainable Development

Executive Summary

The Council for a number of years has provided grant funding to community groups for festive events and celebrations for local communities for the month of December.

These grants aim to support and strengthen the capacity to bring people together to celebrate and share in festive occasions.

Council has a budget of \$7,700 (GST Inclusive) for the Festive Events Grants program.

Four festive events have been funded following assessment by the Festive Events Grants assessment panel.

RECOMMENDATION

That the Council adopt the recommendations of the Festive Events Grants Assessment Panel to fund the following four festive events to the total value of \$7,480 (GST Inclusive):

Club	Event	Allocation
Kiwanis Club of Mooroopna	Carols by Candlelight	\$2,500
Katandra West Community Facilities C.O.M	Community Festive Event	\$1,000
Goulburn Valley Congolese Association	Welcoming Celebration	\$1,000
Lions Club of Tatura	Carols by Candlelight	\$2,300
	Total (ex gst)	\$6,800
	gst	\$680
	Total (inc gst)	\$7,480

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.5 Festive Events Grants 2017 (continued)

Festive Events Grants Applicant Summary

Organisation	Event	Applied for
Kiwanis Club of Mooroopna	Carols by Candlelight	\$2,500
Katandra West Community Facilities C.O.M	Community Festive Event	\$1,000
Goulburn Valley Congolese Association	Welcoming Celebration	\$2,000
Lions Club of Tatura	Carols by Candlelight	\$2,500
	TOTAL (ex gst)	\$8,000
	gst	\$800
	Total (inc gst)	\$8,800

Details of each event:

Kiwanis Club of Mooroopna

Funding Category	Festive Event Grant
Event	Carols by Candlelight
Short event description	Mooroopna Carols have been conducted by the Kiwanis Club for the past 33 years. In recent years the Carols have attracted a crowd of between 800 to 1,000 people. The Carols involve local artists, local school groups, local bands and choirs. This is a free event for the community. The Carols will be held at the Mooroopna Recreation Reserve on the John Gray Oval.
Who will benefit from the event	All members of the Mooroopna community. This is a family friendly event to suit all ages.
Requested Council Contribution	\$2,500
Donations	\$ 500
Sponsorship	\$1,000
Merchandise sales	\$750
Other	\$500
Organisation cash contribution	\$2,680
Total Event Cost (ex gst)	\$7,930
Recommendation from the Interim assessment team	Kiwanis Club of Mooroopna receives \$2,500 funding from Greater Shepparton City Council for the costs associated with holding the Carols by Candlelight event to be held 9th December 2017.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.5 Festive Events Grants 2017 (continued)

Lions Club of Tatura

Funding Category	Festive Event Grant	
Event	Carols by Candlelight	
Short event description	The Lions Club successfully put together with the assistance from other groups in the community, our local Carols by Candlelight in Mactier Park. This has been the case now for the past 45 years. This night incorporates local talent and showcasing local schools, whilst allowing a venue for the community to catch up together for the festive season. A collection on the night supports Vision Australia.	
Who will benefit from the event	All members of the Tatura community will benefit. This is a family friendly event to suit all ages.	
Requested Council Contribution	\$2,500	
Committee cash contribution	\$400	
Total Event Cost (ex gst)	\$2,900	
Recommendation from the Interim assessment team	Lions Club of Tatura receives \$2,300 funding from Greater Shepparton City Council for the costs associated with holding the Carols by Candlelight event to be held 13th December 2017.	

Katandra West Community Facilities Committee of Management

Funding Category	Festive Event Grant	
Event	Community Festive Event	
Short event description	The event is uniquely Katandra and has been running continuously for the past 30 Years. This will be the 31st anniversary. Features of the event include: Free BBQ where everyone brings a salad or sweet to share Old time games with a Xmas theme are organised for kids Santa arrives by firetruck to hand out sweets and ice creams With the success of a concert style event instead of a "walkabout" the event will be held in the New Community Centre with 3 professional local entertainers. After the concert the carolers enjoy tea and supper at the centre.	
Who will benefit from the event	All members of the community will benefit as this is a family friendly event to suit all ages.	
Requested Council Contribution	\$1,000	
Committee cash contribution	\$550	
Raffle	\$120	
Total Event Cost (ex gst)	\$1,670	
Recommendation from the Interim assessment team	Katandra West Community receive \$1,000 in funding from Greater Shepparton City Council for the costs associated with holding the Community Festive Event on 18th December 2017.	

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.5 Festive Events Grants 2017 (continued)

Goulburn Valley Congolese Association

Funding Category	Festive Event Grant	
Event	Community Welcoming Event	
Short event description	Welcoming new arrival and new babies in the Congolese Shepparton in 2017. The event consists of showing every new person in the community is part of the family. We share food together, speeches from the authorities from the government and from the Congolese Community. We offer some gifts to these new arrivals .Then we dance cultural music together.	
Who will benefit from the event	New Congolese arrivals to our community which will have a flow on effect to the rest of the community.	
Requested Council Contribution	\$2,000	
Donation	\$300	
Organisation cash contribution	\$1,000	
Organisation In-kind	\$1,000	
Total Event Cost (ex gst)	\$4,300	
Recommendation from the Interim assessment team	The recommendation is that Goulburn Valley Congolese Association receives \$1,000 in funding from Greater Shepparton City Council for the costs associated with holding the Community Welcoming Event on 23rd December 2017.	

Background

A total of four Festive Event Grant applications were submitted, all of which met the criteria.

During the assessment meeting the GV Congolese Association's application was discussed as not being a Christmas celebration. The guidelines were referred to and it was noted the wording is very board. In particular the word festive can be perceived differently within difference cultures therefore, it was agreed that their celebration would be funded as it did align within the current funding objectives as outlined below.

- Build new social connections and partnerships within communities, or reinforce those that already exist
- Encourage community participation in festive celebrations and/or activities
- Enable community members to acquire or develop a new skill
- A welcoming and inclusive celebration/event for the whole community
- Event/celebration to be held in an accessible community space
- Showcase local talent, or provide artistic and/or cultural activity within your event/celebration
- Adequate marketing and promotion of your event/celebration

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.5 Festive Events Grants 2017 (continued)

A department assessment panel has been developed to evaluate and approve all applications.

The Assessment Panel consists of the following four members:

- Festival and Events Officer
- Events Coordinator
- Major and Business Events Officer
- Grants Coordinator

Council Plan/Key Strategic Activities

The Greater Shepparton City Council Plan 2017 – 2021:

Goal 1: *Leadership and Governance*

Provide strong civic leadership, advocacy and good governance in the operation of Greater Shepparton City Council.

Goal 2: *Social*

Develop resilient inclusive, healthy communities that make Greater Shepparton safe and harmonious place to live, work, learn and play.

Goal 4: *Economic*

Build a thriving, resilient economy where Greater Shepparton is recognised as a competitive place to invest and grow business.

Goal 5: *Environmental*

Enhance and protect the clean, green environment that makes Greater Shepparton the unique place it is.

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Financial – Insurance Claims	Rare	Moderate	Low	Ensure successful applicant has a current insurance policy/certificate
Strategic – Emergency / catastrophes	Rare	Major	Moderate	Ensure successful applicant has an Emergency Response Plan
Operations – OH&S	Possible	Moderate	Moderate	Ensure a Risk Management Plan has been undertaken prior to each event
Operations – Infrastructure	Unlikely	Moderate	Moderate	Ensure all Council equipment and infrastructure has been checked and is in safe working order prior to distribution for event
Other – Reputational Risk	Unlikely	Moderate	Moderate	Ensure the funding Agreement has been signed off by grant recipient

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.5 Festive Events Grants 2017 (continued)

Policy Considerations

There are no conflicts with existing Council policy.

Financial Implications

	2016/2017 Approved Budget for this proposal \$	2017/218 Proposal \$	Variance to Approved Budget \$	Comments
Revenue				
Expense	\$7,700	\$7,480	\$220	
Net Result				

** Amount shown in this column may equal one line item in budget or maybe a component of one budget line item.*

Legal/Statutory Implications

All Festive Event Grants applicants must comply with planning, building and health legislation and statutory requirements prior to commencement of events and/or release of the Council's funds.

Environmental/Sustainability Impacts

An Environmental/Sustainability Impacts clause has recently been included in the Events Grants Funding Agreement and will be incorporated into the Festive Event Grants to ensure that compliance from the successful grant recipient is achieved and that environmental impacts are considered.

Social Implications

Festive Event Grants sponsored by Council are aimed at increasing opportunities for the community to come together as a whole, fostering community pride and esteem.

Economic Impacts

Community events funded by Council have in the past seen increased visitation and overnight stays with participants of the events, organisers, families spending more time in the Greater Shepparton region over the course of events. Retail stores, local speciality stores as well as cafes and restaurants have also reported a positive economic impact during these times.

Consultation

The Grants Working Group have successfully organised community information evenings and workshops to educate and inform the public about what Council Grants are available as well as how to write and submit an online application. There are a number of grants administrators throughout Council who are available at all times to answer and meet with members of the community to discuss future applications and events.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.5 Festive Events Grants 2017 (continued)

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Ensure that the information about the application process was widespread	Media Release Website Social media Direct email
Consult	Council staff available to consult, in person or via telephone or email to all community groups	Meetings with applicants Community Workshops Community Information Sessions
Involve	Recreation Program and Services Coordinator to provide assistance to community groups	Consultation on an individual basis with the application process
Collaborate	Community groups will be responsible for the planning and implementation of projects.	Successful applicants will drive their own initiatives.
Empower	Whilst decision making regarding the successful grant applications is made by Council, community groups will be responsible for the planning and implementation of projects.	Community groups will drive the delivery of their events with the assistance of the Events Unit.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

- 2.3.2. Community Life
- 2.4.4. The Need to Grow
- 3.2 Supporting Principles
- 4.3.4 The Municipality is More Attractive
- 4.3.9 The Municipality is Culturally Active

b) Other strategic links

Council Plan 2017 – 2021

Economic Development Tourism and Major Events Strategy 2017 - 2021

Conclusion

The applications for funding through the Festive Events Grants were reviewed by an internal Assessment Panel and they have recommended that the six applications be funded. The events meet eligibility requirements for the Festive Events Grants Guidelines.

Attachments

Nil

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.6 Ask of Government

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Team Leader Business & Industry Development

Proof reader(s): Manager Economic Development

Approved: Manager Economic Development

Executive Summary

Greater Shepparton City Council has undertaken consultation to develop an 'Ask of Government' document articulating the community's key priorities for future funding. The Ask of Government is an advocacy document which will be utilised in the lead up to the 2018 State Election and the future Federal Election to seek commitment from politicians to partner on the delivery of key projects.

RECOMMENDATION

That the Council receive and note the 'Ask of Government' for the 2018 State Government Election.

Background

Council has developed an 'Ask of Government' document in partnership with the community, that articulates the key priorities for the Greater Shepparton region. Over the coming months Council will be organising meetings with the relevant Ministers and Shadow Ministers to discuss the 'Ask of Government' projects.

The Goulburn Valley's highest overarching priority, however, is to ensure the retention of water for irrigated agriculture and associated manufacturing industries to ensure the Goulburn Murray Irrigation District's (GMID) long term viability. Council fully supports the intent of the Murray Darling Basin Plan, however we are very concerned about the socio-economic impacts that have been identified and will impact on the ongoing viability of the GMID and future investment in the region if any further water is removed from the Goulburn Valley. We note the work of the GMID Water Leadership Forum and the Victorian Government in this regard and fully support the efforts underway.

There are a range of other priorities facing the Greater Shepparton City Council and the Goulburn Valley region and these are highlighted as follows for consideration in the 2018 State Election and the future Federal Election.

1. Construction of the **Goulburn Valley Highway** Shepparton Bypass Stage 1 including **Arterial Road** connections to the Shepparton Alternate Route. The Victorian Government has committed \$10.2m towards the planning and undertaking pre-construction works, including land acquisition and signalling works.
2. Increased and improved **Passenger Rail Services** between Shepparton and Melbourne to achieve the desired 2 hour 10 minute journey time and 8 return VLocity services per day as a first phase of improved passenger rail services.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.6 Ask of Government (continued)

- Further investment to revitalise the **Shepparton CBD** including the completion of the Maude Street Bus Interchange Redevelopment and the Maude Street Mall
3. **Goulburn Valley Health Redevelopment Stage 2** including an integrated cancer centre
 4. The **Munarra Centre** for Regional Excellence (MCRE).
 5. **Shepparton Sports Stadium**
Greening Shepparton Initiatives – Council has commenced an ambitious tree planting program that includes Council's One Tree Per Child initiative and the Council's recently adopted Urban Forest Strategy. The aim of the program is to steadily increase the number of plantings to address both biodiversity and amenity outcomes across the Municipality.
 6. **Shepparton Aerodrome Relocation**
 7. **Goulburn Regional Partnership Priorities** including support for the region to develop world's best practice agricultural climate change thinking.
 8. **Greater Victoria Commonwealth Games** – Greater Shepparton has led the charge on a potential bid for regional Victoria to host the Commonwealth Games. While there is some initial feasibility work to be undertaken there is strong support for this initiative to be fully explored due to the economic, social and cultural gains that could benefit regional Victoria now and into the future.
 9. **Shepparton Education Plan**
 Quality infrastructure developments are required as part of the community priority to develop Education Hubs encompassing all levels of education (early childhood, primary, secondary and post-secondary) and including family support services. The Shepparton Education Plan recognises the high level of disadvantage in Greater Shepparton and the need for universal improvements as well as specialist support resources.
 10. **GV Link**
 A planned development on 331ha of land at 250 Toolamba Road, 2km south of the Midland Highway in Mooroopna. GV Link is strategically located at the junction of two major freight routes, Goulburn Valley Highway and Midland Highway, that service Victoria's Food Bowl and Southern NSW. The Nagambie Bypass (located on the Goulburn Valley Highway) and the proposed Shepparton Bypass (the alignment of which runs through the GV Link site) will further boost access to markets for freight transporters in the longer-term. Council has also recently coordinated a tender process for a solar farm that would be located on the eastern side of GV Link. A successful tenderer has been selected for the future solar farm.

Additional to the twelve priorities listed above, there is the broader issue of **Regional Status**. Greater Shepparton City Council is requesting that the Greater Shepparton area be fully recognised as a regional centre. Whilst this is now the case in the State Planning Policy Framework, the "Regional Network Development Plan 2016" classifies us as outer regional long haul, as opposed to a growth area and commuter service.

This change in status is critical for serious consideration of our rail infrastructure projects and also for serious consideration of decentralisation options for Greater Shepparton.

Council also continues to advocate for decentralisation of Government departments into the regions. Greater Shepparton would welcome the opportunity for the relocation of government bodies into the region and recognises the significant economic impacts that would be experienced throughout the region, particularly the flow on effects for retail, the service sector and the continued reduction of unemployment.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.6 Ask of Government (continued)

Council Plan/Key Strategic Activity

Council Plan 2017-2021

- *Built theme – Objective 4.8* - Freight and logistics infrastructure is developed to accommodate future growth.
- *Economic theme – Objective 3.5* - Shepparton is the regional centre supported by well-planned and designed existing and commercial activity centres
- *Environment theme – Objective 5.1* – Greening Greater Shepparton has created an attractive, vibrant and liveable place with well-connected green spaces that are valued by the community.

Risk Management

There are no risks associated with the endorsing of the Ask of Government.

Policy Considerations

The Ask of Government will support government policy and will align with the current and future needs of Greater Shepparton.

Financial Implications

The Ask of Government outlines project financial costs where possible. There are no direct financial implications related to the endorsement of the Ask of Government.

Legal/Statutory Implications

There are no legal or statutory implications associated with the endorsement of the Ask of Government.

Environmental/Sustainability Impacts

The Ask of Government identifies Greening Shepparton Initiatives which are aimed at the environmental sustainability of the Greater Shepparton region. The endorsement of the Ask of Government supports Council's focus on renewable energy and the regions status as 'clean and green'.

Social Implications

The Ask of Government identifies priorities that aim to benefit the local community from a social and cultural perspective.

Economic Impacts

The Ask of Government identifies priorities which will support Greater Shepparton economically to ensure that significant infrastructure upgrades create growth, jobs and opportunity for local business/industry.

Consultation

Council Officers have undertaken appropriate consultation to determine the priorities listed within the Ask of Government.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.6 Ask of Government (continued)

Strategic Links

a) Greater Shepparton 2030 Strategy

Direction 4: ECONOMIC DEVELOPMENT

Promote economic growth, business development and diversification, with a focus on strengthening the agricultural industry.

Direction 5: INFRASTRUCTURE

The provision and restructure of urban and rural infrastructure to enhance the performance of the municipality and facilitate growth.

b) Other strategic links

- Greater Shepparton Economic Development, Tourism and Major Events Strategy
- Commercial Activity Centre Strategy
- CBD Strategy 2008
- Environmental Sustainability Strategy

Conclusion

The Ask of Government features Greater Shepparton's priority projects which will be used as an advocacy document for Ministers and Shadow Ministers in the lead up to the State Election.

The Ask of Government clearly outlines the projects which Council and the local community have determined as being upgrades/developments to the Greater Shepparton region which will provide significant social and economic outcomes.

The Ask of Government also ensures that the message in relation to priorities for the Greater Shepparton region is consistent and well considered.

Attachments

Ask of Government

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.7 Shepparton Truck and Transport Museum

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Team Leader Tourism and Major Events

Proof reader(s): Manager Economic Development

Approver: Manager Economic Development

Executive Summary

The Goulburn Valley has a long history of transport and movement. Since the early days when Sheppard's Town (now Shepparton) was settled due to the ability to cross the Goulburn River by punt in the early 1800s, through to today where we now produce and transport 25% of Australia's produce across the nation and to the world, transport has been at the heart of the region's development and prosperity.

Following the successful opening of the Shepparton Motor Museum in 2011, a group of trucking enthusiasts, local businesses and transport operators came together to form a Shepparton Truck and Transport Museum (STTM) working group. Since the formation of the group they have been able to register for Deductible Gift Recipient Status (DGR), develop a strategic plan and also some concept designs. Chaired by John Taig, they have been active in canvassing support for the concept and to date have membership from around 35 separate organisations.

The concept is based on providing a mix of indoor and outdoor exhibition and display space designed to showcase the significant contribution the truck and transport industry has had in the settlement, establishment and growth of Shepparton and the Goulburn Valley as a major agricultural and economic hub of Australia.

It will include a tribute to the individuals and families involved in the industry and in partnership with the National Transport Museum in Alice Springs will provide a home for the Goulburn Valley and later Victorian chapter of the National Transport Hall of Fame.

The Museum will include curated displays of transport related vehicles and memorabilia, the history of the food bowl in the Goulburn Valley (including multimedia installations and curated static displays) along with engaging interpretation and storytelling connecting visitors to the people, families and industries.

It will include 3,000 square metres of indoor space for exhibitions, dealer displays and multimedia presentations along with an additional 7,000 square metres of outdoor undercover space capable of presenting larger scale events such as truck shows and vehicle launches and to provide a much needed space to support the Shepparton Farmers' Market along with other community based events.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.7 Shepparton Truck and Transport Museum (Continued)

Conservatively it is anticipated that the construction of the new Shepparton Truck and Transport Museum will result in a lift of visitation to the Museum of approximately 15,000 additional visitors per annum or a 100% increase on current visitation numbers. Visitor markets will include truck and transport enthusiasts often made up of transport drivers, the large visiting friends and relatives market (VFR) special interest groups, families, older couples and groups. In addition a number of truck related events will be created to help further increase visitation from outside the region.

The total project budget of \$6.25M is estimated to have a total economic impact of \$11.17M on the Greater Shepparton region. This would create 14 jobs during construction and a multiplier of an additional 29 jobs in the construction, hospitality and support industry sectors. It is also anticipated that it will result in an increase of an additional two new full time equivalent positions at the Museum in an ongoing basis.

The proposed financial model of the STTM would see a number of stakeholders partner together to deliver this project. This would see investment from all tiers of government and private donors. This includes the proposed model of \$2.5M from the Federal Government via the Regional Jobs Investment Package (RJIP) grant application, \$1.25M from the Victorian Government, \$1.25M from Council and \$1.25M from local donors. The proposed financial contribution by Council would be able to be made over 2-3 financial years.

RECOMMENDATION

That the Council provide in-principle support to the Shepparton Truck and Transport Museum project, contingent on demonstration that:

1. all other funding has been secured from the Victorian Government, Federal Government and private industry;
2. the project has a business case approved by Council that demonstrates viability, compliance with Council's legal requirements, acceptable governance structures and warrants a financial contribution of \$1.375M including GST from Council.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.7 Shepparton Truck and Transport Museum (Continued)

Background

Shepparton has long been known as a drive destination - one of Australia's most productive transport logistic centres, home to the Driver Education Centre Australia (DECA) since 1974 along with having a significant level of collector car ownership.

The concept of the Shepparton Motor Museum and Collectibles (SMMC) was first developed in 2010 by Mr Jim Andreadis as a way to safely and securely house his extensive collection of cars and present them for display to others. The Museum was purpose built and first opened in 2011 and has grown from a dedicated Motor Museum to include collectibles from around the Goulburn Valley region. The Museum operations are supported by a small team of paid staff (2 full time equivalents), including a Museum Manager/Curator, part time volunteer/marketing coordinator and part time museum assistant and also benefits from the support of over 100 dedicated volunteers with an interest in motoring, local history or are simply passionate about the Goulburn Valley. The Museum successfully achieved Deductible Gift Recipient Status in 2016.

Concept of the Shepparton Truck and Transport Museum

The Goulburn Valley has a long history of transport and movement. Since the early days when Sheppard's Town (now Shepparton) was settled due to the ability to cross the Goulburn River by punt in the early 1800s through to today where we now produce and transport 25% of Australia's produce across the nation and to the world, Shepparton is strategically located at the intersection of two of the State's main highways – the Goulburn Valley Highway and Midland Highway and is only 60 kms from the Hume Freeway.

Greater Shepparton is a region of significant economic and social importance to the state and is a natural hub for road transport with nearly one-in-four trucks registered in Victoria from the Greater Shepparton region. The need to transport the region's premium produce to the markets of the world has meant that Shepparton has been established, grown and flourished through transportation.

Following the successful opening of the Motor Museum in 2011, a group of trucking enthusiasts, local businesses and transport operators came together to form a Shepparton Truck and Transport Museum working group. They are passionate about the role that truck and transport has played in the development of the Goulburn Valley and telling the stories of the individuals and families that have shaped the region over the years. They also recognise the strong links to our Food Bowl story and the ability of the Museum to showcase the role the region plays in growing and supplying the nation and world with premium quality products.

Target Markets

Currently the Museum targets visitors to Shepparton, including the large visiting friends and relatives market (VFR) special interest groups (collectors, car clubs and motoring enthusiasts) families, older couples and groups. This visitor profile aligns well with the visitor profile of the Shepparton and the Goulburn River Valley Tourism Region.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.7 Shepparton Truck and Transport Museum (Continued)

Current Visitation

The museum's visitor numbers are growing annually through a program of curated exhibitions and events (from 13,500 in 2014/15 to 14,500 in 2015/16, an increase of 7%). The Museum is approximately 2900 square metres in size including the Furphy Museum and Retail outlet, and mezzanine areas. It is open seven days per week from 10am until 4pm and is only closed on Good Friday, Christmas Day, Boxing Day and New Year's Day. Admission prices are \$10 per adult, \$7 concession and \$24 for families. RACV club members receive a 20% discount off the ticketed price.

Since the Museum opened in November 2011 it has experienced steady visitation levels and derived financial income through ticket sales, retail sales and corporate sponsorship.

SMMC has expanded its offering to include a dedicated café, using local ingredients and local suppliers, the Furphy Museum – celebrating the history and contribution to the region by the Furphy Foundry and Furphy Family and a dedicated Museum Shop all linked to the exhibitions and collections of the Museum.

The business model of the museum is built on relationships with local collectors, providing a safe and secure way to house collectibles providing the general public an opportunity and experience collections that would otherwise be locked away in private homes and businesses.

The Shepparton Farmers' Market launched at Emerald Bank in November 2016 and is operated by the SMMC volunteers and staff. It was created to generate additional visitation to and awareness of the precinct and to generate additional funds to support the operation of the Museum through donations and site fees. Since the launch it has consistently attracted between 1500 and 3500 visitors each month depending on the weather. More recently the Museum has expanded its visitor base by offering the Museum space for corporate and special events, fundraisers and private functions with catering provided by the café and car rides provided in the collector and classic cars.

Governance model

This application for support to Council and to the Federal Government's Regional Jobs and Infrastructure Program fund will be made as a joint application between the Shepparton Motor Museum and Collectibles and the Shepparton Truck and Transport Museum.

Due to the demonstrated capability and financial performance of SMMC, it will be the lead applicant and be responsible for the development, delivery and day to day operation of the Museum in consultation with the STTM working group.

Membership of the group includes:

John Taig (Chair) Peter Hill, Ben Goodall, Lloyd Mawson, Gerard Michel, John McCarroll, and Jim Andreadis (observer). In addition it is supported by the following advisers Brian Tanti (Fox Museum), Carrie Donaldson (Sense of Place Consulting) and Liz Martin (CEO National Truck and Transport Museum).

The Shepparton Motor Museum is operated as an incorporated body. The strategic direction and operations of the Museum is supported by a strategic plan and overseen by a volunteer board made up of local business people with a common interest in the betterment of Shepparton as a tourism destination and regional centre.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.7 Shepparton Truck and Transport Museum (Continued)

Membership of the Board includes:

Peter Bicknell (Chair), Cam Mangiameli, Darren Linton, Michelle Luscombe, Helen Moutafis, Jim O'Connor, Gerard Brunier, Ken Cuthbert, Jim Andreadis, and Graeme Balfour and Erin Peoples as Museum Manager and Curator. The skills based board is supported by a range of operational committees focused on the finance, marketing, fund raising, events and collection management activities of the Museum.

Development of the STTM concept

The development of the STTM concept has progressed and is ready to seek funding to deliver the project. The proposed funding model will see the STTM funded by all tiers of government, federal state and local as well as via a donor program of keen truck enthusiasts. The STTM is seeking in principle Council support to this proposal to enable an application to progress for the Federal Government's Regional Jobs and Infrastructure Program fund for \$2.5 million.

Council Plan/Key Strategic Activity

The concept aligns well with the 2017-2021 Greater Shepparton City Council Plan aspirations with specific alignment include:

- 3.1 The Greater Shepparton economy is prosperous, high value and a focus of choice for business, investment and employment.
- 3.3 Greater Shepparton is a major destination for events and tourism
- 4.3 Greater Shepparton's heritage places, cultural landscapes, and objects are protected and conserved for future generations.
- 5.5 Alternative energy sources with both environmental and economic gains promoted and encouraged.

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Funds not received by all proposed government partners	Possible	Major	High	If all funds not received, project does not proceed.
Project runs over budget	Possible	Major	High	STTM to underwrite cost of construction
STTM ongoing financial sustainability	Possible	Major	High	STTM to underwrite costs of operations

Policy Considerations

This report does not contain any recommendations that contravene any Council policies.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.7 Shepparton Truck and Transport Museum (Continued)

Financial Implications

The STTM project is estimated to cost \$6.25M to construct. This would include detailed design and construction drawings (\$200,000), engineering and site surveys (\$30,000), construction costs for the 3,000 square metre indoor pavilion (\$1.8M), construction costs of the 7,000 square metre open area (\$2.1M), fit out (\$250,000), landscaping and road works (\$550,000), solar panel installation (\$125,000) and a project contingency (\$200,000).

The proposed financial model of the STTM would see a number of stakeholders partner together to deliver this project. This would see investment from all tiers of government and private donors. This includes the proposed model of \$2.5M from Federal Government (via the RJIP grant application), \$1.25M from the Victorian Government, \$1.25M from Council and \$1.25M from local donors. The proposed financial contribution by Council would be able to be made over 2-3 financial years.

	Approved Budget Estimate for this proposal ¹ \$	This Proposal GST Exclusive \$	Variance to Approved Budget Estimate \$	This Proposal GST Inclusive ² \$
Revenue				
Expense	0	\$1,250,000	\$1,250,000	\$1,375,000
Net Total	0	\$1,250,000	\$1,250,000	\$1,375,000

¹ Budgets are GST exclusive

² For Contract Award reports the GST inclusive expense shall match the amount reported in the recommendation

Legal/Statutory Implications

The Planning Department have been involved in the project planning and will work with the STTM to progress the project through the appropriate planning process if the project receives appropriate funding. Council will also work with the STTM on relevant legal documentation to formalise support as required.

Environmental/Sustainability Impacts

The business model being utilised includes harnessing 1 kilowatt of solar power, capable of generating power for 250-300 homes. Negotiations are underway with AGL and Momentum Energy to buy back the power at a rate of 11 cents per kw (equivalent to the current domestic rate of power). This in addition to the significant rebates on offer will generate approximately \$250,000 per annum to underwrite the operations of the Museum.

Social Implications

Surplus funds raised through the sale of this solar power (as mentioned in the environmental and sustainability impacts section) will go into a community fund type foundation to support projects in the Goulburn Valley. The project will also have some significant social implications for the community due to the historical links.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.7 Shepparton Truck and Transport Museum (Continued)

Economic Impacts

The Shepparton Truck and Transport museum addition to the Shepparton Motor Museum and Collectibles at Emerald Bank will attract an additional audience to the Museum. The National Transport Museum in Alice Springs attracts 85,000 visitors annually.

Visitor markets include truck and transport enthusiasts often made up of transport drivers Conservatively it is anticipated that the construction of the new Truck and Transport Museum will result in a lift of visitation to the Museum of approximately 15,000 additional visitors per annum or a 100% increase on visitation numbers.

In addition, it is anticipated that the reestablishment of the annual Shepparton Truck Show of State wide significance will be developed and will attract at least 5,000 visitors (Euroa Show and Shine attracts 10,000 visitors and the Alexandra Truck Show 12,000 annually). It is also anticipated that the Museum will host at least two significant dealer conferences/truck related business events annually attracting around 200 attendees per event for a two day event.

The estimated economic output based on Economic ID modelling of the \$6,250,000 million build of the STTM is estimated to have an \$11,170,000 impact on the Greater Shepparton region. This would create 29 jobs during construction and an additional 2 new full time equivalent staff on going.

Consultation

The STTM working group have consulted with a number of groups and stakeholders in the development of this project concept. This has included the establishment of a membership of over 35 key organisations, many of them located within the Greater Shepparton region. They include representatives of the Trucking and Transport industries, Tourism organisations (GRVT and TGS), other national calibre museums and the Committee for Greater Shepparton. There has also been discussion with various government agencies at the Federal and State level to determine the interest in this project and canvass potential funding opportunities.

The proponents of the concept believe that appropriate consultation has occurred.

Strategic Links

a) Greater Shepparton 2030 Strategy

This strategy produced in 2006 makes reference to encourage tourism growth with strategy 1.1 stating support new tourism based enterprises to achieve and increase in bed stays and visits to the municipality.

b) Other strategic links

Economic Development, Tourism and Events Strategy 2016-2020

The Strategy is aimed at identifying opportunities that will lead to building and diversifying the local economy, assist in building on Council's events portfolio and boosting tourism and overnight stays within the region.

Goulburn River Valley Tourism Destination Management Plan

The Truck and Transport Museum will support the following Destination Management Plan key themes:

THEME 1: Delivering strategic development opportunities and catalyst projects

The development of existing product, such as the redevelopment of existing sites, products or destinations to improve or diversify the existing offer.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.7 Shepparton Truck and Transport Museum (Continued)

THEME 3: Supporting and delivering new events

New events which fill gaps in the events audit or events calendar – identified as part of the product audit and stakeholder consultation. Events which match target markets – such as cultural and family based events.

THEME 5: Destination positioning

Building on local strengths including promoting product in destinations that builds on unique local strengths, such as history and heritage, arts and culture, the retail offer, sports and RV friendly facilities.

THEME 6: Defining new touring routes and linkages

History, heritage, military history, food, wine and local produce;

Environmental Sustainability Strategy 2014-2020

Implementation of the Environmental Sustainability Strategy will facilitate the achievement of the following three visions:

3. Our community: Our environmentally conscious and well-informed community demonstrate that they value our environment by incorporating sustainability principles into their everyday activities and by their involvement in local environmental protection and enhancement activities.

Leading by example

3.3 Encourage and attract innovative renewable and alternative energy industries/businesses development within our municipality. Innovative renewable or alternative energy industries or businesses move to, or establish their operations in Greater Shepparton.

Conclusion

Council has received a briefing from the proponents in relation to the Shepparton Truck and Transport Museum. The Council has been provided with the opportunity to financially contribute to this project aimed at increasing economic outcomes in the region. The proponents have advised that without all stakeholders contributing to the project (Federal, State, Local and industry) this project will not proceed.

Attachments

Nil

11. TABLED MOTIONS

Nil Received

12. REPORTS FROM COUNCIL DELEGATES TO OTHER BODIES

Nil Received

13. REPORTS FROM SPECIAL COMMITTEES AND ADVISORY COMMITTEES

Nil Received

14. NOTICE OF MOTION, AMENDMENT OR RESCISSION

Nil Received

15. DOCUMENTS FOR SIGNING AND SEALING

15.1 Documents for Signing and Sealing

Disclosures of conflicts of interest in relation to advice provided in this report

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

The following documents have been presented for signing and sealing:

- **Transfer of Land** – between Council (as the transferor) and Mr & Mrs Cook following the sale of 10 Baldock Street DOOKIE VIC 3646 under *Sec 181* of the *Local Government Act 1989* for unpaid rates.

RECOMMENDATION

That the Council authorise the Chief Executive Officer to sign and seal the following document:

- Transfer of Land between Council (as the transferor) and Mr & Mrs Cook following the sale of 10 Baldock Street DOOKIE VIC 3646 under *Sec 181* of the *Local Government Act 1989* for unpaid rates.

16. COUNCILLOR ACTIVITIES

16.1 Councillors Community Interaction and Briefing Program

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Councillors' Community Interaction and Briefing Program

From Friday, 1 September to Saturday, 30 September, 2017 some or all of the Councillors have been involved in the following activities:

- Launch | Activities in the Park
- Scouts GM District - Annual Reports and Presentation Evening
- Opening | East Shepparton Bowls Club
- Community Tree Planting Event
- GV Concert Orchestra | Chamber Concert Series
- China | Shanghai and Jintan visit
- Hong Kong | Asia Fruit Logistica Expo
- Heritage Advisory Committee Meeting
- Verney Road Debutante Ball
- 'Future Voices' Leadership Graduation
- Hume Region Local Government Network [HRLGN] Meeting
- Meet and Greet | Philippines Rotary Friendship Exchange
- Valley Radio Flyers Annual 'Mammoth Fly In'
- Shepparton Search & Rescue 45th Anniversary
- Victorian Mixed Ultimate Championships presentation
- Eastern Region Division 3 Medal Presentation Ceremony 2017 | Victoria Police
- Shepparton Art Museum [SAM] Advisory Committee Meeting
- Audit and Risk Management Committee Meeting
- The Reading Hour | Shepparton Library
- Goulburn Valley Regional Library | Board Meeting
- Waste Resource and Recovery Group Meeting | Melbourne
- Heart to Heart through Art | Islamic Architecture Event
- Regional Mayors | Catch up meeting
- Citizenship Ceremony
- Greater Shepparton - Order of Australia [OAM] Function
- Goulburn Valley Grammar School | Mothers club spring luncheon
- Opening | Ferrari Park Shade Sails
- Development Hearings Panel [DHP] Meeting
- Shepparton Show Me | Annual General Meeting
- Dookie Wine Show | A Taste of Morocco
- 2017 Industry Development Forum
- 2017 Keep Australia Beautiful | Sustainable Cities Awards Ceremony
- Greater Shepparton Regional Sports Precinct | Official Opening
- Sports Hall of Fame Meeting
- 'Corporate Function' | A League Preseason match - Melbourne City FC v Western Sydney Wanderers
- Goulburn Valley Waste Resource and Recovery Group Board Meeting
- Greater Shepparton Women's Charter Alliance Advisory Committee Meeting

16. COUNCILLOR ACTIVITIES

16.1 Councillors Community Interaction and Briefing Program (continued)

- 2017 Murray Football League - Grand Final Luncheon
- 'Ramp it Up' | Youth Spot In Dookie
- GVFL Grand Final [Half Time function]
- Open day at the historical "Nithsdale House"
- Walk for Equality
- Royal Melbourne Show and Australasia China Cities Summit & Business Forum
- Shepparton Show Me | Ordinary Meeting
- Dementia-Friendly Morning Tea | Alzheimer's Australia
- Media Announcement | Victorian Aboriginal Community Services Association Ltd Basketball Classic
- Opening | Social Cohesion Conference
- Action Group Community Development, Childhood Obesity Summit
- Doyle's Road Complex [DRC] 'Spring BBQ'
- Launch | Heritage Open Day
- Shepparton Cemetery | Official Opening - Information Board
- 'Free Footy Festival' - Volunteer Breakfast
- 2017 National Police Remembrance Day Memorial Service

RECOMMENDATION

That the summary of the Councillors' community interaction and briefing program be received.

Attachments

Nil

17. ASSEMBLIES OF COUNCILLORS

17.1 Assemblies of Councillors

Councillor Briefing Session – 29 August 2017		
Councillors	Cr Dinny Adem, Cr Seema Abdullah, Cr Bruce Giovanetti, Cr Chris Hazelman and Cr Dennis Patterson	
Officers:	Peter Harriott, Chris Teitzel, Mike Freeman, Kaye Thomson, Heath Chasemore, Tim Watson, Sarah Van Meurs, Colin Kalms, Braydon Aitken, Ronan Murphy, Michael MacDonagh, Rachael Duncombe, Amy Jones, Michelle Bertolli and Rebecca Good	
Matter No.	Matters discussed	Councillors Present for Discussion
1.	Briefing with Suzanna Sheed, Independent Member for the Shepparton District	Cr Adem (Chair) Cr Abdullah Cr Giovanetti Cr Hazelman Cr Patterson
2.	GV Suns	Cr Adem (Chair) Cr Abdullah Cr Giovanetti Cr Hazelman Cr Patterson
3.	Briefing with The Hon Damian Drum, Federal Member for Murray	Cr Adem (Chair) (partial) Cr Abdullah Cr Giovanetti Cr Hazelman Cr Patterson
4.	Presentation from Objectors – Planning Application for Telecommunications Tower – Minchin Road, Tatura	Cr Adem (Chair) Cr Abdullah Cr Giovanetti Cr Hazelman Cr Patterson
5.	Planning Application – 600 Turnbull Road	Cr Adem (Chair) Cr Abdullah Cr Giovanetti Cr Hazelman Cr Patterson

17. ASSEMBLIES OF COUNCILLORS
17.1 Assemblies of Councillors (continued)

Matter No.	Matters discussed	Councillors Present for Discussion
6.	Calder Woodburn Memorial Avenue Advisory Committee - Nomination of Community Representatives	Cr Adem (Chair) Cr Abdullah Cr Giovanetti Cr Hazelman Cr Patterson
7.	Cultural Diversity and Inclusion Strategy's Action Plan - July 2016 to June 2017	Cr Adem (Chair) Cr Abdullah Cr Giovanetti Cr Hazelman Cr Patterson
8.	Community Leadership Program Evaluation	Cr Adem (Chair) Cr Abdullah Cr Giovanetti Cr Hazelman Cr Patterson
9.	Volunteer Strategy and Action Plan 2014-2018 Year 3 update	Cr Adem (Chair) Cr Abdullah Cr Giovanetti Cr Hazelman Cr Patterson
10.	Riverlinks Eastbank Foyer Exhibition Policy	Cr Adem (Chair) Cr Abdullah Cr Giovanetti Cr Hazelman Cr Patterson
11.	Privacy Policy	Cr Adem (Chair) Cr Abdullah Cr Giovanetti Cr Hazelman Cr Patterson
Conflict of Interest Disclosures		
Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil	

17. ASSEMBLIES OF COUNCILLORS
17.1 Assemblies of Councillors (continued)

CEO and Councillor Catch up – 29 August 2017		
Councillors	Cr Adem, Cr Abdullah, Cr Giovanetti, Cr Hazelman, Cr Patterson	
Officers:	Peter Harriott	
Matter No.	Matters discussed	Councillors Present for Discussion
1.	State Government Election – Request Matters	Cr Adem (Chair) Cr Abdullah Cr Giovanetti Cr Hazelman Cr Patterson
2.	Federal Government Election – Request Matters	Cr Adem (Chair) Cr Abdullah Cr Giovanetti Cr Hazelman Cr Patterson
Conflict of Interest Disclosures		
Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil	

CEO and Councillor Catch up – 12 September 2017		
Councillors	Cr Adem, Cr O’Keeffe, Cr Abdullah, Cr Hazelman, Cr Patterson	
Officers:	Peter Harriott	
Matter No.	Matters discussed	Councillors Present for Discussion
1.	China Visit	Cr Adem Cr O’Keeffe Cr Abdullah Cr Hazelman Cr Patterson
2.	Murray League Grand Final	Cr Adem Cr O’Keeffe Cr Abdullah Cr Hazelman Cr Patterson

17. ASSEMBLIES OF COUNCILLORS
17.1 Assemblies of Councillors (continued)

Matter No.	Matters discussed	Councillors Present for Discussion
3.	Road Works	Cr Adem Cr O'Keeffe Cr Abdullah Cr Hazelman Cr Patterson
4.	Rail Study	Cr Adem Cr O'Keeffe Cr Abdullah Cr Hazelman Cr Patterson
Conflict of Interest Disclosures		
Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil	

Councillor Briefing Session – 12 September 2017

Councillors	Cr Dinny Adem, Cr Kim O'Keeffe, Cr Seema Abdullah, Cr Chris Hazelman and Cr Dennis Patterson	
Officers:	Peter Harriott, Chris Teitzel, Mike Freeman, Kaye Thomson, Johann Rajaratnam, Geraldine Christou, Greg McKenzie, Tim Russell, Rebecca Gledhill, Laurienne Winbanks, Susan Sallabanks, Fiona LeGassick, Kelli Halden, Jacinta Rennie and Rebecca Good (not all officers were present for all items).	
Matter No.	Matters discussed	Councillors Present for Discussion
1.	Proposed Solar Farm - GV Link	Cr Adem (Chair) Cr O'Keeffe Cr Abdullah Cr Hazelman Cr Patterson
2.	Domestic Animal Management Plan 2013-2017 - Results	Cr Adem (Chair) Cr O'Keeffe Cr Abdullah Cr Hazelman Cr Patterson

17. ASSEMBLIES OF COUNCILLORS
17.1 Assemblies of Councillors (continued)

Matter No.	Matters discussed	Councillors Present for Discussion
3.	Greater Victoria Commonwealth Games Bid	Cr Adem (Chair) Cr O'Keefe Cr Abdullah Cr Hazelman Cr Patterson
4.	Greater Shepparton Regional Sports Precinct Branding/Identity	Cr Adem (Chair) Cr O'Keefe Cr Abdullah Cr Hazelman Cr Patterson
5.	Review of Draft Council Meeting Agenda	Cr Adem (Chair) Cr O'Keefe Cr Abdullah Cr Hazelman Cr Patterson
6.	Update on VCAT Proceedings	Cr Adem (Chair) Cr O'Keefe Cr Abdullah Cr Hazelman Cr Patterson
7.	Shepparton Art Museum (SAM) Update	Cr Adem (Chair) Cr O'Keefe Cr Abdullah Cr Hazelman Cr Patterson
8.	Heritage Management Plan	Cr Adem (Chair) Cr O'Keefe Cr Abdullah Cr Hazelman Cr Patterson
9.	Aquamoves Masterplan	Cr Adem (Chair) Cr O'Keefe Cr Abdullah Cr Hazelman Cr Patterson
10.	Update on Legal Proceedings	Cr Adem (Chair) Cr O'Keefe Cr Abdullah Cr Hazelman Cr Patterson

17. ASSEMBLIES OF COUNCILLORS
17.1 Assemblies of Councillors (continued)

Matter No.	Matters discussed	Councillors Present for Discussion
11.	Live Streaming of Council Meetings	Cr Adem (Chair) Cr O'Keeffe Cr Abdullah Cr Hazelman Cr Patterson
Conflict of Interest Disclosures		
Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil	

Shepparton Art Museum Advisory Committee Meeting Wednesday 2 August 2017		
Councillors	Councilor Chris Hazelman (Chair)	
Officers:	Rebecca Coates, SAM Director, Jessica Solty, SAM Administration Kylie Bowden, SAM Internship student – University of Melbourne	
Matter No.	Matters discussed	Councillors Present for Discussion
1	Welcome / Apologies	Cr Chris Hazelman
2	Conflict of interest items on agenda	Cr Chris Hazelman
3	Confirmation of previous Meeting Minutes	Cr Chris Hazelman
4	Acquisitions	Cr Chris Hazelman
5	SAM Director's Report	Cr Chris Hazelman
6	Friends of Shepparton Art Museum Inc. President's Report	Cr Chris Hazelman
Conflict of Interest Disclosures		
Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil	

17. ASSEMBLIES OF COUNCILLORS

17.1 Assemblies of Councillors (continued)

Development Hearings Panel – 18 September 2017		
Councillors:	Councillor Adem	
Officers:	Johann Rajaratnam, Colin Kalms, Andrew Dainton, Ronan Murphy, Braydon Aitken and Steve Bugoss	
Matter No.	Matters discussed	Councillors Present for Discussion
1	Planning permit application 2016-174/B to delete the indoor recreation facility and add new self-storage facility and remove two trees	Cr Adem
2	Planning permit application 2016-53/A for amendment to the location of the water tanks	Cr Adem
Conflict of Interest Disclosures		
Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil	No

Councillor Briefing Session – 19 September 2017		
Councillors	Cr Dinny Adem, Cr Kim O’Keeffe, Cr Seema Abdullah, Cr Bruce Giovanetti, Cr Chris Hazelman and Cr Dennis Patterson	
Officers:	Peter Harriott, Chris Teitzel, Kaye Thomson, Johann Rajaratnam, Amanda Tingay, Rachael Duncombe, Belinda Collins, Scherre Le Strange, Tim Russell, Michael Carrafa, Heath Chasemore, Katie Wallace, Michelle Bertolli, Amy Jones, Fiona Le Gassick, Matt Jarvis, Claire Barnes, Rebecca Good, Maree Martin, Jacinta Rennie (not all officers were present for all items).	
Matter No.	Matters discussed	Councillors Present for Discussion
1.	Festive Decorations	Cr Adem (Chair) Cr O’Keeffe Cr Abdullah Cr Giovanetti Cr Hazelman Cr Patterson

17. ASSEMBLIES OF COUNCILLORS
17.1 Assemblies of Councillors (continued)

Matter No.	Matters discussed	Councillors Present for Discussion
2.	Contract 1770 - MAV Procurement - Provision of Parks Playground equipment	Cr Adem (Chair) Cr O'Keeffe Cr Abdullah Cr Giovanetti Cr Hazelman Cr Patterson
3.	Shepparton Show Me Committee - Instrument of Delegation and Guidelines	Cr Adem (Chair) Cr O'Keeffe Cr Abdullah Cr Giovanetti Cr Hazelman Cr Patterson
4.	Rural and Regional Councils Sustainability Reform Program Regional Workshops	Cr Adem (Chair) Cr O'Keeffe Cr Abdullah Cr Giovanetti Cr Hazelman Cr Patterson
5.	Shepparton Harness Racing Club Committee Membership	Cr Adem (Chair) Cr O'Keeffe Cr Abdullah Cr Giovanetti Cr Hazelman Cr Patterson
6.	Presentation from Neighborhood Houses	Cr Adem (Chair) Cr O'Keeffe Cr Abdullah Cr Giovanetti Cr Hazelman Cr Patterson
7.	Instrument of Delegation - Members of Staff and Development Hearings Panel	Cr Adem (Chair) Cr O'Keeffe Cr Abdullah Cr Giovanetti Cr Hazelman Cr Patterson
8.	Instrument of Delegation to the Chief Executive Officer	Cr Adem (Chair) Cr O'Keeffe Cr Abdullah Cr Giovanetti Cr Hazelman Cr Patterson

17. ASSEMBLIES OF COUNCILLORS
17.1 Assemblies of Councillors (continued)

Matter No.	Matters discussed	Councillors Present for Discussion
9.	Financial Statements and Performance Statement for Year Ended 30 June 2017	Cr Adem (Chair) Cr O'Keefe Cr Abdullah Cr Giovanetti Cr Hazelman Cr Patterson
10.	Community Arts Grants Round 1 2017-2018	Cr Adem (Chair) Cr O'Keefe Cr Abdullah Cr Giovanetti Cr Hazelman Cr Patterson
11.	Round One 2017/2018 - Minor and Major Events Grants	Cr Adem (Chair) Cr O'Keefe Cr Abdullah Cr Giovanetti Cr Hazelman Cr Patterson
12.	Australian Botanic Gardens Special Committee Review of Instruments of Delegation and Returns Exemption	Cr Adem (Chair) Cr O'Keefe Cr Abdullah Cr Giovanetti Cr Hazelman Cr Patterson
13.	Section 86 Special Committees - Committees of Management Memberships	Cr Adem (Chair) Cr O'Keefe Cr Abdullah Cr Giovanetti Cr Hazelman Cr Patterson
14.	Halls, Community Centres & Recreation Reserves Special Committees - Review of Instruments of Delegation and Returns Exemption	Cr Adem (Chair) Cr O'Keefe Cr Abdullah Cr Giovanetti Cr Hazelman Cr Patterson
15.	Community Matching Grant Scheme - Round One 2017/2018 - Recommendations for Approval	Cr Adem (Chair) Cr O'Keefe Cr Abdullah Cr Giovanetti Cr Hazelman Cr Patterson

17. ASSEMBLIES OF COUNCILLORS
17.1 Assemblies of Councillors (continued)

Matter No.	Matters discussed	Councillors Present for Discussion
16.	Community Sustainability Grants Round 1 2017/2018	Cr Adem (Chair) Cr O'Keeffe Cr Abdullah Cr Giovanetti Cr Hazelman Cr Patterson
Conflict of Interest Disclosures		
Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil	

CEO and Councillor Catch up – 22 August 2017

Councillors	Cr Adem, Cr O'Keeffe, Cr Abdullah, Cr Giovanetti, Cr Hazelman, Cr Patterson, Cr Summer, Cr Sutton	
Officers:	Peter Harriott	
Matter No.	Matters discussed	Councillors Present for Discussion
1.	China Visit	Cr Adem Cr O'Keeffe Cr Abdullah Cr Giovanetti Cr Hazelman Cr Patterson Cr Summer Cr Sutton
2.	Victoria Park Lake	Cr Adem Cr O'Keeffe Cr Abdullah Cr Giovanetti Cr Hazelman Cr Patterson Cr Summer Cr Sutton

17. ASSEMBLIES OF COUNCILLORS
17.1 Assemblies of Councillors (continued)

Matter No.	Matters discussed	Councillors Present for Discussion
3.	Radio Australia Site	Cr Adem Cr O'Keeffe Cr Abdullah Cr Giovanetti Cr Hazelman Cr Patterson Cr Summer Cr Sutton
Conflict of Interest Disclosures		
Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
	Nil	

Councillor Briefing Session – 26 September 2017

Councillors	Cr Dinny Adem, Cr Kim O'Keeffe, Cr Seema Abdullah, Cr Bruce Giovanetti, Cr Chris Hazelman, Cr Dennis Patterson and Cr Shelley Sutton	
Officers:	Peter Harriott, Chris Teitzel, Phil Hoare, Kaye Thomson, Johann Rajaratnam, Geraldine Christou, Dylan Hesselberg, Karen Dexter, Darren Buchanan, Heath Chasemore, Peta Bailey, Belinda Conna, Jacqui Byrnes, Rosemary Pellegrino, Colin Kalms, Michael MacDonagh, Grace Docker, Rohan Sali; Jacinta Rennie, Rebecca Good (not all officers were present for all items).	
Matter No.	Matters discussed	Councillors Present for Discussion
1.	Transport Museum proposal	Cr Adem (Chair) Cr O'Keeffe Cr Abdullah Cr Giovanetti Cr Hazelman Cr Patterson Cr Sutton
2.	Revocation of Urban Street Name and Community Facility Signage Policy 82. POL1	Cr Adem (Chair) Cr O'Keeffe Cr Abdullah Cr Giovanetti Cr Hazelman Cr Patterson Cr Sutton

17. ASSEMBLIES OF COUNCILLORS
17.1 Assemblies of Councillors (continued)

Matter No.	Matters discussed	Councillors Present for Discussion
3.	Sale of 350 Hudsons Road, Marionvale and 1791 Tatura-Undera Road, Undera	Cr Adem (Chair) Cr O'Keeffe Cr Abdullah Cr Giovanetti Cr Hazelman Cr Patterson Cr Sutton
4.	Our Sporting Future Funding Round 1 - 2017/2018	Cr Adem (Chair) Cr O'Keeffe Cr Abdullah Cr Giovanetti Cr Hazelman Cr Patterson Cr Sutton
5.	Annual Review - Municipal Health and Wellbeing Action Plan 2016/17	Cr Adem (Chair) Cr O'Keeffe Cr Abdullah Cr Giovanetti Cr Hazelman Cr Patterson Cr Sutton
6.	Amendment C199 - Investigation Area 1	Cr Adem (Chair) Cr O'Keeffe Cr Abdullah Cr Giovanetti Cr Patterson Cr Sutton
7.	China and Hong Kong Visit Update	Cr Adem (Chair) Cr O'Keeffe Cr Abdullah Cr Giovanetti Cr Hazelman Cr Patterson Cr Sutton
8.	Harness Racing Victoria Committee of Management	Cr Adem (Chair) Cr O'Keeffe Cr Abdullah Cr Giovanetti Cr Hazelman Cr Patterson Cr Sutton

17. ASSEMBLIES OF COUNCILLORS
17.1 Assemblies of Councillors (continued)

Matter No.	Matters discussed	Councillors Present for Discussion
9.	Council Insurances and Results of Insurance Brokering Tender	Cr Adem (Chair) Cr O'Keeffe Cr Abdullah Cr Giovanetti Cr Hazelman Cr Patterson Cr Sutton
10.	Minutes of ARMC Meetings - April and June 2017	Cr Adem (Chair) Cr O'Keeffe Cr Abdullah Cr Giovanetti Cr Hazelman Cr Patterson Cr Sutton
11.	CEO Delegation	Cr Adem (Chair) Cr O'Keeffe Cr Abdullah Cr Giovanetti Cr Hazelman Cr Patterson Cr Sutton
Conflict of Interest Disclosures		
Matter No.	Names of Councillors who disclosed conflicts of interest	Did the Councillor leave the meeting?
6	Cr Hazleman	Yes

RECOMMENDATION

That the Council note the record of Assemblies of Councillors.

18. URGENT AND OTHER BUSINESS NOT INCLUDED ON THE AGENDA

19. CONFIDENTIAL MANAGEMENT REPORTS

19.1 Designation of Confidentiality of Information – Report Attachments

RECOMMENDATION

In accordance with section 77(2)(b) of the *Local Government Act 1989* (the Act) the Council designates as confidential all documents used to prepare the following agenda Item:

1. Report 7.3: Contract 1770 - MAV Procurement – Provision of Parks Playground Equipment:
2. Report 7.7: Contract 1808 - Welsford Street Upgrade Stage 3 Knight Street Intersection, Shepparton.

designated by the Chief Executive Officer in writing as confidential under section 77(2)(c) of the Act. These documents relate to contractual matters, which is a relevant ground applying under section 89(2)(d) of the Act.