

# MINUTES

FOR THE  
GREATER SHEPPARTON CITY COUNCIL

## SPECIAL COUNCIL MEETING

HELD ON  
TUESDAY 5 JUNE, 2018  
AT 5.30PM

IN THE COUNCIL BOARDROOM

**COUNCILLORS:**

Cr Kim O’Keeffe (Mayor)  
Cr Seema Abdullah (Deputy Mayor)  
Cr Dinny Adem  
Cr Bruce Giovanetti  
Cr Chris Hazelman  
Cr Les Oroszvary  
Cr Dennis Patterson  
Cr Fern Summer  
Cr Shelley Sutton

***VISION***

*A THRIVING ECONOMY IN THE FOODBOWL OF VICTORIA WITH  
EXCELLENT LIFESTYLES, INNOVATIVE AGRICULTURE  
A DIVERSE COMMUNITY AND  
ABUNDANT OPPORTUNITIES*

**MINUTES  
FOR THE  
SPECIAL COUNCIL MEETING  
HELD ON  
TUESDAY 5 JUNE, 2018 AT 5.30PM**

**CHAIR  
CR KIM O'KEEFFE**

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## RISK LEVEL MATRIX LEGEND

**Note:** A number of reports in this agenda include a section on “risk management implications”. The following table shows the legend to the codes used in the reports.

Likelihood	Consequences				
	Negligible (1)	Minor (2)	Moderate (3)	Major (4)	Extreme (5)
<b>Almost Certain (5)</b> Would be expected to occur in most circumstances (daily/weekly)	LOW	MEDIUM	HIGH	EXTREME	EXTREME
<b>Likely (4)</b> Could probably occur in most circumstances (i.e. Monthly)	LOW	MEDIUM	MEDIUM	HIGH	EXTREME
<b>Possible (3)</b> Reasonable probability that it could occur (i.e. over 12 months)	LOW	LOW	MEDIUM	HIGH	HIGH
<b>Unlikely (2)</b> It is not expected to occur (i.e. 2-5 years)	LOW	LOW	LOW	MEDIUM	HIGH
<b>Rare (1)</b> May occur only in exceptional circumstances (i.e. within 10 years)	LOW	LOW	LOW	MEDIUM	HIGH

- Extreme** Intolerable – Immediate action is required to mitigate this risk to an acceptable level. Event/Project/Activity is not to proceed without authorisation
- High** Intolerable – Attention is needed to treat risk.
- Medium** Variable – May be willing to accept the risk in conjunction with monitoring and controls
- Low** Tolerable – Managed by routine procedures

**PRESENT:** Councillors Kim O’Keeffe, Seema Abdullah, Dinny Adem  
Bruce Giovanetti, Chris Hazelman, Les Oroszvary, Dennis Patterson,  
Fern Summer and Shelley Sutton.

**OFFICERS:** Peter Harriott – Chief Executive Officer  
Phillip Hoare – Director Infrastructure  
Geraldine Christou – Director Sustainable Development  
Chris Teitzel – Director Corporate Services  
Amanda Tingay – Acting Director Community  
Maree Martin – Official Minute Taker  
Marianne Conti – Deputy Minute Taker

## **1. ACKNOWLEDGEMENT**

“We the Greater Shepparton City Council, begin today’s meeting by acknowledging the traditional owners of the land which now comprises Greater Shepparton. We pay respect to their tribal elders, we celebrate their continuing culture, and we acknowledge the memory of their ancestors.”

## **2. APOLOGIES**

Nil.

## **3. DECLARATIONS OF CONFLICT OF INTEREST**

In accordance with sections 77A, 77B, 78 and 79 of the *Local Government Act 1989* Councillors are required to disclose a “conflict of interest” in a decision if they would receive, or could reasonably be perceived as receiving a direct or indirect financial or non-financial benefit or detriment (other than as a voter, resident or ratepayer) from the decision.

**Disclosure must occur immediately before the matter is considered or discussed.**

## 4. CORPORATE SERVICES DIRECTORATE

### 4.1 Draft Budget 2018/2019 - Hearing of Section 223 Submissions

**Disclosures of conflicts of interest in relation to advice provided in this report**  
Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Team Leader Management Accounting**

**Proof reader(s): Manager Finance and Rates**

**Approved by: Director Corporate Services**

#### **Executive Summary**

At the Special Council Meeting held on Tuesday 24 April 2018, the Council resolved to advertise its proposed budget and call for submissions under Section 223 of the *Local Government Act 1989* ("the Act"). The public notice period closed at 5.00pm Friday 25 May 2018. A total of 38 submissions were received with 13 of those requesting to be heard by Council.

Submissions ranged in content however generally contained the following themes:

- Additional funding for the Off Leash Dog Park;
- Support for the \$100,000 allocation for the Botanic Gardens; and
- Request for financial support from Shepparton Food Share.

**Moved by Cr Adem**

**Seconded by Cr Sutton**

That standing orders be suspended to allow submitters to be heard.

**CARRIED.**

Council to hear presentations from submitters.

**Moved by Cr Hazelman**

**Seconded by Cr Adem**

That standing orders be resumed.

**CARRIED.**

## 6. CORPORATE SERVICES DIRECTORATE

### 6.1 Draft Budget 2018/2019 - Hearing of Section 223 Submissions (continued)

**Moved by Cr Giovanetti**  
**Seconded by Cr Adem**

That the Council:

1. receive and note the submissions in response to the public advertisement of the 2018/2019 draft budget;
2. formally consider all received submissions and the adoption of the 2018/2019 Budget at the Ordinary Council Meeting to be held on Tuesday 19 June 2018 at 5.30pm in the Council Boardroom.

**CARRIED.**

#### **Background**

In accordance with the requirements of the Act, Council is required to give "public notice" that it intends to adopt a budget. The draft budget document must be made available for inspection at its offices and on its website for a period of 28 days and submissions invited from members of the public.

Council at the ordinary council meeting held on Tuesday 24 April 2018 resolved to advertise its proposed budget and to call for submissions under Section 223 of the Act. The public notice period closed at 5.00pm Friday 25 May 2018.

#### **Council Plan/Key Strategic Activity**

The Draft Budget 2018/2019 (including the draft rating strategy) is consistent with the strategic goals of the Council Plan:

The Draft Budget 2018/2019 also includes Service Performance Outcome indicators and Financial Performance indicators as required by the *Local Government (Planning and Reporting) Regulations 2014 No. 17*. The final outcomes of these indicators will be reported in the 2018/2019 audited annual report.

#### **Risk Management**

A well planned budget will reduce the risk that Council will not be able to provide the services expected and required by the community.

## 6. CORPORATE SERVICES DIRECTORATE

### 6.1 Draft Budget 2018/2019 - Hearing of Section 223 Submissions (continued)

Risks	Likelihood	Consequence	Rating	Mitigation Action
Failure to comply with the Local Government Act 1989	Unlikely	1	High	Special meeting scheduled 5 June to hear submissions. Ordinary meeting to adopt budget scheduled 19 June to achieve 30 June deadline. Draft budget document developed following the Model Budget best practice guide from Local Government Victoria.
Operating surplus not achieved	Possible	3	Medium	Monthly and Quarterly Budget Reviews reported to Council
Capital works budget not delivered within the financial year	Possible	3	Medium	Project bids and cost estimates have been reviewed

#### **Policy Considerations**

There are no conflicts with Council policy. The annual budget resources the Council Plan to enable the outcomes in the Council Plan to be achieved, including Council policies. The rating strategy determines how the rates burden is distributed amongst ratepayers.

#### **Financial Implications**

The full financial implications are outlined in the Draft Budget 2018/2019 document.

#### **Legal/Statutory Implications**

Section 129 of the Act requires the Council to give public notice of the preparation of the budget and a person has a right to make a submission on any proposal contained in the budget.

Section 223 of the Act covers the right to make a submission and states that the Council must publish a public notice stating that a person making a submission is entitled to request in the submission that the person wishes to appear in person at a meeting to be heard in support of the submission. If a request is made under this clause, Council must provide the person with the opportunity to be heard in support of the submission at a meeting of the Council.

#### **Environmental/Sustainability Impacts**

Environmental and sustainability impacts have been considered when developing the Draft Budget 2018/2019.

#### **Social Implications**

The Draft Budget 2018/2019 provides resources for the implementation of various strategies, plans, works and the delivery of services required to achieve the objectives of the Council plan including an active and engaged community.

## 6. CORPORATE SERVICES DIRECTORATE

### 6.1 Draft Budget 2018/2019 - Hearing of Section 223 Submissions (continued)

#### **Economic Impacts**

The boost from the Greater Shepparton City Council capital works program is important with over \$49.69 million of infrastructure works proposed for the 2018/2019 financial year to encourage economic activity. A number of initiatives are also proposed in the Economic Development program area designed to encourage economic activity within the Greater Shepparton municipality.

#### **Consultation**

The Draft Budget 2018/2019 (including the draft rating strategy) has taken into account the goals and strategies of the Council Plan and the strategic directions of the Strategic Resource Plan.

Public notice was given in the Shepparton News on Friday 27 April 2018 that Council's Draft Budget 2018/2019 had been prepared and was available for inspection on Council's website, or at Council's offices in Welsford Street and Doyles Road and that written submissions were invited in accordance with Section 223 of the Act.

Submissions were to be received by 5.00pm Friday 25 May 2018.

Ratepayer feedback was also sought during February 2018 on proposed changes to the rating strategy as detailed in the Draft Budget 2018/2019.

It should also be noted that the Draft Budget 2018/2019 provides funding for nominated projects and where appropriate further community consultation will occur throughout the year specific to each project.

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Keep informed	<ul style="list-style-type: none"> <li>• Media Releases</li> <li>• Social Media</li> <li>• Council Website</li> </ul>
Consult	Inform, Listen, Acknowledge	<ul style="list-style-type: none"> <li>• Public submissions</li> <li>• Hearing of submissions</li> </ul>

#### **Strategic Links**

##### a) Greater Shepparton 2030 Strategy

The Draft Budget 2018/2019 (including the draft rating strategy) is linked to the *Greater Shepparton 2030 Strategy* via the Council Plan

##### b) Other strategic links

The Draft Budget 2018/2019 is linked to the Council Plan by the funding of the Strategic Objectives contained in the Council Plan.

#### **Conclusion**

The public notice period for submissions on the Draft Budget 2018/2019 was open from Friday 27 April 2018 and closed at 5.00pm Friday 25 May 2018. A total of 38 submissions were received with 13 of those requesting to be heard by Council.

#### **Attachments**

Nil



**5. URGENT AND OTHER BUSINESS NOT INCLUDED ON THE AGENDA**

Nil received.

**THE MEETING CLOSED AT 6.25PM**