

AGENDA

FOR THE
GREATER SHEPPARTON CITY COUNCIL

ORDINARY COUNCIL MEETING

TO BE HELD ON
TUESDAY 21 MAY, 2019
AT 5.30PM

IN THE COUNCIL BOARDROOM

COUNCILLORS:

Cr Kim O’Keeffe (Mayor)
Cr Shelley Sutton (Deputy Mayor)
Cr Seema Abdullah
Cr Dinny Adem
Cr Bruce Giovanetti
Cr Chris Hazelman
Cr Les Oroszvary
Cr Dennis Patterson
Cr Fern Summer

VISION

*A THRIVING ECONOMY IN THE FOODBOWL OF VICTORIA WITH
EXCELLENT LIFESTYLES, INNOVATIVE AGRICULTURE
A DIVERSE COMMUNITY AND
ABUNDANT OPPORTUNITIES*

A G E N D A
FOR THE
ORDINARY COUNCIL MEETING
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CHAIR
CR KIM O'KEEFFE

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RISK LEVEL MATRIX LEGEND

Note: A number of reports in this agenda include a section on “risk management implications”. The following table shows the legend to the codes used in the reports.

Likelihood	Consequences				
	Negligible (1)	Minor (2)	Moderate (3)	Major (4)	Extreme (5)
Almost Certain (5) Would be expected to occur in most circumstances (daily/weekly)	LOW	MEDIUM	HIGH	EXTREME	EXTREME
Likely (4) Could probably occur in most circumstances (i.e. Monthly)	LOW	MEDIUM	MEDIUM	HIGH	EXTREME
Possible (3) Reasonable probability that it could occur (i.e. over 12 months)	LOW	LOW	MEDIUM	HIGH	HIGH
Unlikely (2) It is not expected to occur (i.e. 2-5 years)	LOW	LOW	LOW	MEDIUM	HIGH
Rare (1) May occur only in exceptional circumstances (i.e. within 10 years)	LOW	LOW	LOW	MEDIUM	HIGH

- Extreme** Intolerable – Immediate action is required to mitigate this risk to an acceptable level. Event/Project/Activity is not to proceed without authorisation
- High** Intolerable – Attention is needed to treat risk.
- Medium** Variable – May be willing to accept the risk in conjunction with monitoring and controls
- Low** Tolerable – Managed by routine procedures

PRESENT:

1. ACKNOWLEDGEMENT

“We the Greater Shepparton City Council, begin today’s meeting by acknowledging the traditional owners of the land which now comprises Greater Shepparton. We pay respect to their tribal elders, we celebrate their continuing culture, and we acknowledge the memory of their ancestors.”

2. PRIVACY NOTICE

This public meeting is being streamed live via our Facebook page and made available for public access on our website along with the official Minutes of this meeting.

All care is taken to maintain your privacy; however as a visitor in the public gallery, it is assumed that your consent is given in the event that your image is broadcast to the public. It is also assumed that your consent is given to the use and disclosure of any information that you share at the meeting (including personal or sensitive information) to any person who accesses those recordings or Minutes

3. APOLOGIES

That the apologies from Cr Giovanetti, Cr Oroszvary and Cr Summer be noted, and a leave of absence granted.

4. DECLARATIONS OF CONFLICT OF INTEREST

In accordance with sections 77A, 77B, 78 and 79 of the *Local Government Act 1989* Councillors are required to disclose a “conflict of interest” in a decision if they would receive, or could reasonably be perceived as receiving a direct or indirect financial or non-financial benefit or detriment (other than as a voter, resident or ratepayer) from the decision.

Disclosure must occur immediately before the matter is considered or discussed.

5. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

RECOMMENDATION

That the minutes of the Ordinary Council meeting held 16 April 2019 and the Special Council Meeting held 23 April 2019, as circulated, be confirmed.

6. PUBLIC QUESTION TIME

7. INFRASTRUCTURE DIRECTORATE

7.1 Review of the Waste and Resource Recovery Management Strategy 2013-2023

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Team Leader - Waste

Proof reader: Manager Works and Waste

Approved by: Director Infrastructure

Executive Summary

In 2013, Greater Shepparton City Council adopted the 2013-2023 *Waste and Resource Recovery Management Strategy* and action plan to deliver waste and recycling services that achieve a balance between accessibility, affordability and sustainability. The 10 year strategy provided for a midterm review. That review has been undertaken resulting in a revised document that has been out for public consultation and it is now presented for Council adoption.

The purpose of the consultation process was to seek feedback from the community and stakeholders on the proposed changes, including a number of key initiatives, identified for consideration in the review of the waste strategy. The feedback received has allowed Council staff to finalise the revised strategy with amended/updated actions for adoption by Council and implementation over the remaining period.

This revised strategy continues with the broad strategic goals adopted in the 2013-2023 document in that waste is managed in a reliable and sustainable manner for future generations.

RECOMMENDATION

That the Council adopt the revised Waste and Resource Recovery Management Strategy 2013 – 2023.

Background

In 2013, Greater Shepparton City Council adopted the 2013-2023 Waste and Resource Recovery Management Strategy (strategy) and action plan. The aim of the strategy was to deliver waste and recycling services that achieved a balance between accessibility, affordability and sustainability. It also aimed to reduce waste to landfill, reduce greenhouse gas emissions and increase reuse and recycling.

Consultation on the Draft Waste and Resource Recovery Management Strategy (Revised in 2018) ended on 1 February 2019. A total of 105 submissions were received during the exhibition of the Draft Waste Strategy.

7. INFRASTRUCTURE DIRECTORATE

7.1 Review of the Waste and Resource Recovery Management Strategy 2013-2023 (continued)

A summary of feedback from the consultation process is outlined as follows;

Table 1: Submission details

Number of Submissions	Participation rate (compared with total residential ratepayers currently receiving council waste services)
105	0.477 %

Table 2: Feedback - Top 5 response categories

Key Initiatives	Number of submissions	Percentage (compared with total residential ratepayers receiving council waste services)
Hard rubbish Collection (2 per annum)	50	0.227%
Free Tip vouchers (2 per annum)	29	0.132%
Weekly rubbish (red lid bin) and recycling (yellow lid bin) collection	34	0.155%
Weekly green lid bin collection	25	0.114%
Keep weekly rubbish (red lid bin) collection	24	0.109%

The majority of submissions received were in support of the Revised Waste Strategy mainly citing the environmental benefits of a three bin system (including FOGO) and current services available at the Resource Recovery Centres. A small number of submissions indicated that more efforts should be given on waste education to encourage community engagement and the self-responsibility aspect of sorting waste at home.

Council Plan/Key Strategic Activity

Development of the revised strategy considers the federal, state and local government strategic and policy framework. It is based on the waste management hierarchy, which is included in the Environment Protection Act 1970 and is the underlying principle of waste management policies in Victoria.

Strategic actions outlined in the Waste strategy are aligned with objectives of the Goulburn Valley Waste and Resource Recovery Group (GVWRRG) and the Goulburn Valley Waste and Resource Recovery Implementation Plan. The GVWRRG works in partnership between six member councils, Sustainability Victoria, EPA and other state departments and agencies.

Risk Management

The risks associated with the strategies incorporated within this document are considered as follows:

7. INFRASTRUCTURE DIRECTORATE

7.1 Review of the Waste and Resource Recovery Management Strategy 2013-2023 (continued)

Risks	Likelihood	Consequence	Rating	Mitigation Action
Economic – the cost to deliver waste services exceeds income generated resulting in a financial loss to Council	Possible	Major	High	Undertake whole of life cost modelling that balances affordability with providing waste services that are accessible and sustainable in the longer term and meet the needs and expectations of the community.
Environmental – negative environmental impacts resulting from a waste related incident	Possible	Major	High	Operation and development of facilities that are compliant with the relevant EPA and other regulatory requirements.
Social – not meeting with needs of the community. Failure to provide adequate waste services. Dissatisfied community.	Possible	Major	High	Increased community engagement and education to ensure expectations are met and waste services meet with the agreed levels of service.

Policy Considerations

The revised Waste Strategy does not conflict with any existing Council policy but supports Council's general commitment to using resources wisely and minimising waste going to landfill.

Financial Implications

Income generated from waste services covers all expenditure and associated provisions for all waste management activities. The initiatives and actions identified in this strategy are subject to annual budget allocations.

The strategy may be used to support funding applications for infrastructure or other initiatives which support the strategic actions set out within the document.

Legal/Statutory Implications

The Strategy conforms with the *Local Government Act 1989*, *Environment Protection Act 1970* and all other relevant legislation.

Environmental/Sustainability Impacts

The waste strategy provides Council with a long-term plan towards meeting improved waste and recycling options for a sustainable future.

7. INFRASTRUCTURE DIRECTORATE

7.1 Review of the Waste and Resource Recovery Management Strategy 2013-2023 (continued)

With the revision of the waste strategy, positive environmental impacts will be achieved through the following.

- Increased diversion of waste from landfill.
- The potential to reduce greenhouse gases.
- Increased rates of recycling and reuse of existing waste products.

Social Implications

The development of the Strategy has incorporated Council Plan objectives to ensure that the community and relevant stakeholders have opportunities to contribute to the overall outcomes from effective waste management.

Economic Impacts

There are minimal economic impacts with the implementation of the revised strategy.

Consultation

A comprehensive public consultation process has been undertaken as part of the mid-term review and developing the revised strategy. Council has also consulted with representatives from both the GVWRRG and Sustainability Victoria along with our current contractors and local commercial waste operators as part of this process.

Strategic Links

a) Greater Shepparton 2030 Strategy

Topic: Environment

Theme: Best Practice land management

Objective 4: To reduce greenhouse gas emissions by local actions

Collection and processing of organics will reduce greenhouse gas emissions.

b) Other strategic links

The State Government Waste and Resource Recovery Policy "*Getting Full Value*", published in April 2013. This is the strategic document for Victoria for addressing the Federal Government's National Waste Policy: Less Waste, More Resources.

State environment protection policies (SEPPs) are subordinate legislation made under the provisions of the Environment Protection Act 1970 to provide more detailed requirements and guidance for the application of the Act to Victoria.

Conclusion

The revised Waste Strategy aims to drive sustainable waste minimisation decision making by identifying opportunities to improve Council's current waste management practices. This updated Strategy will guide the achievement of environmental and waste management goals and objectives as outlined in the Council plan 2017-2021 and Victorian government policies and legislation.

Attachments

Waste and Resource Recovery Strategy [↓](#) Page 103

7. INFRASTRUCTURE DIRECTORATE

7.2 Draft Central Park Master Plan - Approval for Public Exhibition

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Sporting Clubs Officer

Proof reader(s): Team Leader Sports Development & Strategic Planning and Manager Parks, Sport & Recreation

Approved by: Director Infrastructure

Executive Summary

The Central Park Recreation Reserve is located approximately 10km from the centre of Shepparton to the south east, near the townships of Shepparton East and Orrvale and is part of the Shepparton East catchment area.

The Central Park Recreation Reserve draft Master Plan has been developed to provide Greater Shepparton City Council with a vision for supporting the future use, development, management and maintenance of Central Park which addresses current and future community need.

Consultation has taken place with key stakeholders in developing the Master Plan. The stakeholders have included the Central Park user groups, Council officers, peak sporting associations, CFA and State Government. Consultation included a survey to all user groups, face to face discussions, workshops and also phone conversations.

A detailed background report has been prepared including a Landscape Master Plan summarising the key priorities for the recreation reserve which include:

- Upgrade of existing netball courts
- Redesign Recreation Reserve entry
- Short to medium term use of Scout Hall for netball change rooms
- Fig Tree investigation – Caretakers residence house
- Investigate issues with cricket pitch

The draft Master Plan identifies key priorities with the highest being the redevelopment of two netball courts. A successful Country Football Netball Program funding application has allowed for the development of two new netball courts to be underway, which will see the achievement of this priority by June 2019.

Other key priorities may also be addressed under normal operational budgets however others will be subject to capital allocations and/or grants.

Council officers are seeking endorsement to place the draft documents on public exhibition. Council will seek feedback on the draft Master Plan including draft Landscape Master Plan through a community engagement process involving media releases, social media posts and Council's website. Feedback will also be sought from relevant State Sporting Associations.

7. INFRASTRUCTURE DIRECTORATE

7.2 Draft Central Park Master Plan - Approval for Public Exhibition (continued)

RECOMMENDATION

That the Council:

1. release the draft Central Park Master Plan for public exhibition and comment for a period of 28 days, commencing on 22 May 2019 and concluding on 19 June 2019;
2. note that a summary of all submissions received will be provided to the Council for consideration;
3. note that the final version of the Central Park Master Plan will be presented to a future Council meeting for adoption.

Background

Central Park Recreation Reserve plays a pivotal role in the provision of open space, sport, recreation, community and event opportunities for the local community.

Council has identified the need to develop a Master Plan to provide a current and detailed strategic framework for the future planning, development and management of sport and recreation opportunities, open space and preservation of natural environment for residents.

The document considers the needs and expectations of the local community, Council's priorities for improving liveability of the Greater Shepparton community and the condition and functionality of the reserve.

A detailed background report has been prepared including a Landscape Master Plan summarising the key priorities for the recreation reserve which include:

- Upgrade of existing netball courts
 - A successful Country Football Netball Program funding application has allowed the development of two new netball courts to be built. The project is currently underway
- Redesign Recreation Reserve entry
 - Revisit the entry design to ensure safety of entry and exit. This may include shifting the ticket box further back into the reserve
- Short to medium term use by Netball club of Scout Hall for change rooms
 - Investigate possible short to medium term lease of Scout hall facilities for the Netball Clubs use as change rooms
 - Initial discussions have been held with the Scouts and Netball club and this option can be accommodated.
- Fig Tree investigation – Caretakers residence house
 - Inspect the caretakers dwelling and provide advice relating to maintenance of the Fig Tree.
- Investigate issues with cricket pitch
 - Investigate issues with the cricket pitch area and provide direction to resolve flooding issues which may include building up wicket area or a full wicket upgrade

Council Officers are seeking Council support to place the draft Master Plan on public exhibition for a period of four weeks.

7. INFRASTRUCTURE DIRECTORATE

7.2 Draft Central Park Master Plan - Approval for Public Exhibition (continued)

Council Plan/Key Strategic Activity

The proposal directly aligns with the following objectives of the Council Plan:

Theme 2: Social

Objective 2.2 Our community is supported to achieve and sustain physical, emotional and spiritual health and wellbeing.

Objective 2.6 Volunteering is promoted and encouraged along with other measures to improve community resilience.

Objective 2.9 Public places, open space and community facilities are safe and accessible for all and presented to a high quality.

Objective 2.10 Council demonstrates strong regional and local partnership efforts across health and wellbeing.

Theme 3: Economic

Objective 3.3 Greater Shepparton is a major destination for events and tourism.

Risk Management

There are no adverse risks anticipated from releasing the draft Master Plan for public consultation.

Policy Considerations

All consultation associated with the draft Master Plan will be undertaken in accordance with Council's *Community Engagement Strategy 2009*.

Financial Implications

The recommendation to release the draft Master Plan for consultation does not have any financial or budgetary implications for Council, other than the direct costs associated with advertising and staff time. However, the future implementation of the recommendations will be subject to individual detailed investigations and funding allocations.

Should the draft Master Plan be ultimately endorsed by Council, funding for implementation, where Council contribution is required, will be subject to Council's normal capital budget process.

Legal/Statutory Implications

All procedures associated with the draft Master Plan comply with relevant legislative requirements.

Environmental/Sustainability Impacts

The recommendation to release the draft Master Plan for public comment will not result in any adverse environmental or sustainability impacts.

Social Implications

The recommendation to release the draft Master Plan for public comment will not result in any adverse social impacts.

Economic Impacts

It is not expected that the recommendation to release the draft Master Plan for public comment will have any adverse economic impacts.

Consultation

Council officers recommend that Council endorse the draft Master Plan and release it for public consultation.

7. INFRASTRUCTURE DIRECTORATE

7.2 Draft Central Park Master Plan - Approval for Public Exhibition (continued)

Initial stakeholder consultation has been undertaken with the user groups of the reserve, Council officers and peak sporting associations.

The public consultation associated with the draft Master Plan will be undertaken in accordance with Council's *Community Engagement Strategy 2009*.

Following consultation, Council officers will review all feedback, comments and submissions during public consultation and make recommendations to Council. Council officers will provide a report to Council on the feedback received when seeking final adoption of the Master Plan.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

Direction 2: Community Life – Enhance social connectedness, physical and mental health and wellbeing, education and participatory opportunities in order to improve liveability with a greater range of public open spaces, and recreation and community services.

Vision 4.3.5 Different New Residential Development – A priority on an active community with walking and cycle networks linked to major attractions as a major consideration

b) Other strategic links

Greater Shepparton Municipal Health and Wellbeing Plan – Priority 14 – Physical Activity

Conclusion

Council officers intend to release the draft Master Plan formally for public consultation. Any feedback received during this consultation phase will be considered prior to consideration of a final document. It is recommended that Council endorse the draft documents and release them for public consultation.

Attachments

Draft Central Park Master Plan [↓](#) Page 158

7. INFRASTRUCTURE DIRECTORATE

7.3 Sir Murray Bouchier Memorial Advisory Committee

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Team Leader Sports Development and Strategic Planning

Proof reader: Manager – Parks, Sport and Recreation

Approved by: Director Infrastructure

Other: Team Leader Governance

Executive Summary

The Sir Murray Bouchier Memorial Advisory Committee was formerly established as an advisory committee of Council at the Ordinary Council Meeting held on 18 June 2013 and three community representatives were appointed, with Russell Parker resigning from the Committee in July 2013. This report has been prepared for Council to formally accept the resignations of Darren Linton and Marshall Richards, who were instrumental in the early stages of this Committee but have not had any involvement in recent times.

This report also recommends the formal appointment of Jeanette Powell as a community representative, who was previously unable to be appointed until after her retirement from Parliament. Rodney Davidson and John Harrington will also be appointed due to their military history knowledge ensuring the accuracy of the statue.

This project has been successful in obtaining funding from the Federal Government in the sum of \$170,000 which will now enable to creation of a life size sculpture of Sir Murray on his horse. The updated Terms of Reference does not include the reference to a public expression of interest process for nominations for community representatives due to the history of this project and it now reaching the point of being delivered in the next one to two years. Following completion of the life size statue, the Sir Murray Bouchier Advisory Committee will be disbanded.

RECOMMENDATION

That the Council:

1. Adopt the amended Terms of Reference for the Sir Murray Bouchier Memorial Advisory Committee.
2. Accept the resignations of Darren Linton and Marshall Richards and formally acknowledge and thank them for their valuable contribution to the Sir Murray Bouchier Memorial Advisory Committee.
3. Appoint the following representatives to the Sir Murray Bouchier Memorial Advisory Committee for the remainder of the project life:
 - Jeanette Powell (community representative)
 - Peter McPhee (Shepparton RSL representative)
 - Peter Martin (Shepparton RSL representative)
 - Robert Wilkie (Shepparton RSL representative)

7. INFRASTRUCTURE DIRECTORATE

7.3 Sir Murray Bouchier Memorial Advisory Committee (continued)

- Rodney Davidson (Militaria Collector)
- John Harrington (Member of Northern Victorian Arms Collectors Guild)
- Cr Shelley Sutton
- Director Infrastructure
- Team Leader Sports Development and Strategic Planning
- Member of the Bouchier family

Background

Sir Murray Bouchier was a renowned local pastoralist, soldier and statesman. Bouchier's family held considerable land selections in the Tocumwal and Strathmerton districts and he was a distinguished Light Horseman during the First World War. After the War, Bouchier became a member of the Victorian Legislative Assembly, holding ministerial appointments and the deputy premiership during the 1920's and 1930's. Bouchier was appointed as Victoria's Agent General in London in 1936 and died there the following year. He is buried along with his wife in the Shepparton Cemetery.

A working group consisting of representatives from the Returned and Services League (RSL), Council and community members was established in 2010 to explore the possibility of establishing a suitable memorial for Sir Murray Bouchier. In 2013 the Sir Murray Bouchier Memorial Advisory Committee was established to assist with the design and location determination for the memorial of Sir Murray Bouchier, along with identifying and pursuing external funding opportunities to assist with the establishment of the memorial.

In 2013 an expressions of interest process was undertaken to receive designs as a first stage in the project. Submissions received were evaluated by the working group and shortlisted artists were to produce a maquette of their proposals for evaluation.

From expressions of interest received, four shortlisted designers who successfully met the evaluation criteria were commissioned to provide maquettes. Each artist was given \$2,500 towards the cost of producing the maquette for public consultation. Sculptor Paul Smits' design won and was awarded \$5,000.

Progression beyond this stage was dependent on the capacity of the advisory committee to raise the level of funding required to meet the estimated cost of construction of the accepted design.

The total estimated cost of the project is \$289,000. With the Federal Government grant of \$170,000, \$50,000 committed from the RSL and Council funding the balance, the project will now proceed.

Given how far the project has now progressed with the current members, the updated Terms of Reference does not include the reference to a public expression of interest process for nominations for community representatives. Following completion and installation of the life size statue, the Sir Murray Bouchier Advisory Committee will be disbanded.

Council Plan/Key Strategic Activity

The operation of the Sir Murray Bouchier Advisory Committee is consistent with the following goals and objectives outlined in the *Greater Shepparton City Council Council Plan 2017-2021*:

7. INFRASTRUCTURE DIRECTORATE

7.3 Sir Murray Bouchier Memorial Advisory Committee (continued)

Leadership and Governance

1.3 – Council demonstrates strong leadership and sound decision making in the best interests of the community.

Social

2.5 – Creativity and participation in arts and culture is nurtured and encouraged.

2.6 – Volunteering is promoted and encouraged along with other measures to improve community resilience.

Built

4.3 – Greater Shepparton’s heritage places, cultural landscapes, and objects are protected and conserved for future generations

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Lack of communication between the committee and the Council	Possible	Minor	Low	Appointing a Councillor as a member of the committee will provide a communications channel and directions.
Advisory committee members not covered under Council’s Insurance Policy.	Possible	Minor	Low	Any recommendations made by the committee are referred to Council for final decision.
Non-compliance with Assemblies of Councillors requirements under the <i>Local Government Act 1989</i> .	Possible	Minor	Low	Minutes of all meetings of the committee are submitted to Council in accordance with the Act.
Community members unhappy with not being able to join committee	Possible	Minor	Low	Explanation as to reasoning should be made public and explained in detail

Policy Considerations

Councils Advisory Committee Corporate Procedure recommends undertaking an expression of interest process for the appointment of all Advisory Committee members. Given the advanced stage of this project, officers propose that Council reappoint the existing members of this Committee without undertaking this expression of interest process, as it would not be beneficial to introduce new members to the project at this time.

7. INFRASTRUCTURE DIRECTORATE

7.3 Sir Murray Bouchier Memorial Advisory Committee (continued)

Financial Implications

There are no financial implications arising from this proposal. The Federal Government has committed \$170,000 (GST exclusive) to the project and the Shepparton RSL has committed \$50,000. Council may assist with the funding and/or installation of the memorial once it has been completed. A funding proposal will be considered as part of the Council's budgetary process at the time that the statue is complete.

Legal/Statutory Implications

The proposal conforms with all relevant legislation.

Environmental/Sustainability Impacts

There are no environmental or sustainability impacts arising from this proposal.

Social Implications

There are no direct social impacts associated with this proposal.

Economic Impacts

There are no economic impacts arising from this proposal.

Consultation

Significant consultation has taken place throughout the life of this project, including the Committee, RSL memorabilia experts and historians to ensure the sculpture is an accurate depiction of Sir Murray Bouchier.

During the design competition phase of this project, the community were able to vote on the three designs with the winning design selected by the community.

At the establishment of the advisory committee a public notice was placed in the Shepparton News on 3 May 2013 and Friday 10 May 2013 calling for any members of the public who were interested in joining the committee. No applications were received so the three community representatives who were already serving on the working group were appointed.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

No strategic links have been identified.

b) Other strategic links

No other strategic links have been identified.

Conclusion

It is recommended that the Council to resolve to adopt the amended Terms of Reference, and update the Committee membership as outlined in the recommendation.

Attachments

Sir Murray Bouchier | Terms of Reference [↓](#) Page 198

7. INFRASTRUCTURE DIRECTORATE

7.4 Contract 1889 Balaclava - Verney Road Intersection Upgrade

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Project Engineer

Proof reader(s): Manager Projects

Approved by: Director Infrastructure

Executive Summary

The upgrade of the intersection at Balaclava Road, Verney Road, New Dookie Road and Hawdon Street (Balaclava-Verney intersection) from a roundabout to a signalised intersection is part of Council's 2018/19 capital program and has a total estimated cost of \$5,280,074 with expenditure scheduled over the 18/19, 19/20 and 20/21 financial years.

The works under this contract, Contract No. 1889, relate to road and drainage construction works for the signalised intersection and the approaches. The Procurement plan was approved by ELT on 5 November 2018 with an engineer's estimate of \$3,300,000 ex. GST.

Following community consultation before and during the tendering phase, additional works associated with the provision of on-street parking were identified. These include indented parking bays on the south side in New Dookie Road and Balaclava Road.

Final design review comments from VicRoads / Regional Roads Victoria (RRV) were also received during the tendering phase. Those comments included a preference from VicRoads /RRV to upgrade the road pavement throughout the intersection and additional pavement construction on approaches.

In anticipation of potential changes that may be requested by VicRoads/RRV the Rates for Variation schedules included in the tender documentation requested rates based on estimated volumes to incorporate a number of items, including deep lift asphalt. The inclusion of these items was to secure competitive market rates if needed and ensure equity between tenderers in the event of scope change following design review.

Only one (1) tender was received before closing of tenders, that being the tender of Jarvis Delahey Contractors Pty Ltd for a lump sum of \$2,608,468.47 ex. GST

In agreement with Council's Procurement department, the evaluation panel requested the preferred tenderer to price the above mentioned additional works based on the variation rates tendered. The costs for the additional works submitted is \$451,497.17 (ex GST), which subsequently revises lump sum fee to \$3,059,965.64 (ex. GST). This sum is still within the original engineer's estimate.

Jarvis Delahey Contractors Pty Ltd has a good track record in delivering civil projects for Council and has submitted a quality conforming tender. Therefore it is recommended that Council award Contract No. 1889 to the preferred tenderer, Jarvis Delahey Contractors Pty Ltd.

7. INFRASTRUCTURE DIRECTORATE

7.4 Contract 1889 Balaclava - Verney Road Intersection Upgrade (continued)

RECOMMENDATION

That the Council:

1. accept the tender submitted by Jarvis Delahey Contractors Pty Ltd of Orrvale for Contract No. 1889 Balaclava Road, New Dookie Road and Verney Road intersection upgrade, Shepparton for the Lump Sum price of \$2,869,315.32 (including GST).
2. authorise the Chief Executive Officer to sign and seal the contract documents
3. endorse the variation of \$496,646.88 (incl. GST) reflecting the negotiated scope of works.

Contract Details

The upgrade of the intersection at Balaclava Road, Verney Road, New Dookie Road and Hawdon Street (Balaclava-Verney intersection) from a roundabout to a signalised intersection is part of Council's 2018/19 capital program and has a total estimated cost of \$5,280,074 with expenditure scheduled over 18/19, 19/20 and 20/21 financial years.

The works under this contract, Contract No. 1889, relate to road and drainage construction works for the signalised intersection and the approaches. The Procurement plan was approved by ELT on 5 November 2018.

The engineering cost estimate for the works under this contract was \$3,300,000 (excluding GST).

Balaclava Road Verney Road Intersection, Shepparton upgrade will be a lump sum contract for:

- Preliminaries
- Clearing, grubbing of site
- Excavate and re-shape the existing road pavement
- Construction of crushed rock pavement
- Construction of deep lift asphalt pavement (intersection)
- Concrete kerb and footpath
- Indented car parking bays
- Compaction and preparation for sealing
- Primer seal and asphaltting
- Backfilling and shaping of roadsides
- Supply & installation of signage and line-marking
- Supply and installation of traffic signals
- Granitic sand infill in medians and nature strips
- Reinstatement of line-marking, signs, furniture and driveways to private properties.
- Tidy road reserve and nature strips.
- Any other works as detailed in the plans and specification.

Following community consultation before and during the tendering phase, additional works associated with the provision of on-street parking were identified. These include indented parking bays on the south side in New Dookie Road and Balaclava Road.

7. INFRASTRUCTURE DIRECTORATE

7.4 Contract 1889 Balaclava - Verney Road Intersection Upgrade (continued)

Final design review comments from VicRoads / Regional Roads Victoria (RRV) were also received during the tendering phase. Those comments included a preference from VicRoads /RRV to upgrade the road pavement throughout the intersection and additional pavement construction on approaches.

In anticipation of potential changes that may be requested by VicRoads/RRV the Rates for Variation schedules included in the tender documentation requested rates based on estimated volumes to incorporate a number of items, including deep lift asphalt. The inclusion of these items was to secure competitive market rates if needed and ensure equity between tenderers in the event of scope change following design review.

Tenders

The invitation to tender was publicly advertised in the Shepparton News, Tendersearch website and Council's website on Friday, 15 December 2018. Tender submissions closed at 4:00pm on Wednesday, 23 January 2019.

Tenders were received from:

Tenderers
Jarvis Delahey Contractors Pty Ltd (JDC)

Tender Evaluation

Tenders were evaluated by:

Title	Branch
Manager	Projects
Contracts and Procurement Advisor	Procurement
Design Officer	Projects
Project Engineer	Projects

Evaluation Criteria

Tenders were evaluated on the following criteria:

Evaluation Criteria	Weighting
Price	50
Prices supplied for additional works	5
OH&S System and implementation	5
Environmental Sustainability	10
Previous relevant experience, corporate capability, relevant personnel and equipment.	5
Project delivery methodology, Works Program	10
Integrated management system (i.e. Quality, Risk, HR, Environmental Mgmt. Systems) and financial capability	5
Benefit to local region	10

JDC has a good track record in delivering similar sized projects for Council, including the adjacent Verney Road upgrade works. Their experience in delivering those works means they will have an excellent understanding of the local issues requiring management during the construction phase, in particular relating to traffic diversions.

7. INFRASTRUCTURE DIRECTORATE

7.4 Contract 1889 Balaclava - Verney Road Intersection Upgrade (continued)

JDC has submitted a high quality conforming tender, with a particularly good methodology that demonstrated a strong understanding of the project and its environment.

Post-tender negotiations were undertaken with JDC to value the variations associated with the amended scope of works reflecting RRV and community consultation outcomes. JDC were instructed to:

- Retain the same unit rates as the original tender, unless justification can be provided;
- Unit rates applied to the “Additional Items” schedules for stage 1 & 2 should correlate with the most relevant Rates for Variation item submitted with the original tender. JDC were to note which corresponding Rates for Variation item is being applied in each case.

JDC has revised the schedules appropriately and provided acceptable justification for all changes. The initial variation amount to reflect the changes is \$451,497.16 (ex. GST). The Superintendent would award the variation immediately following contract award.

Council Plan/Key Strategic Activity

This procurement is consistent with the strategic objective in the Council Plan for 2017-2021, to “provide and support appealing relevant infrastructure that makes Greater Shepparton an attractive, liveable regional city.”

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Traffic, Pedestrian and Buses /Trucks management during construction	Likely	Moderate	Moderate	Traffic management and work methodology to provide for vehicle access
Damage to existing/proposed electric lines and electrocution	Likely	Major	High	Consult with Powercor to identify the proposed lines. Safety Management during construction – use of warning equipment / “spotters” for overhead lines.
Damage to assets owned by other Authorities	Likely	Moderate	Moderate	Consult with relevant authority to identify the proposed lines. Relocate assets prior to works Safety Management during construction

Policy Considerations

There are no conflicts with Council Policy

Financial Implications

These works are a component of an overall project. The total estimated cost for the entire project is \$5.28 million, which is intended to be funded over the 2018/19 and 2019/20 financial years.

7. INFRASTRUCTURE DIRECTORATE

7.4 Contract 1889 Balaclava - Verney Road Intersection Upgrade (continued)

	Approved 18/19 Budget for this proposal ¹ \$	This Proposal GST Exclusive \$	Variance to Approved Budget Estimate \$	Comments
Expenditure Budget for upgrade works:	\$2,404,074			Estimated expenditure - Part of Adopted budget of \$2,404,074 - Work Order 4406
Current Commitments		\$1,178,218		Water main contract, Gas main relocation, Design fees
Expense - Contract lump sum		\$2,608,468.47		CN1889 - Proposed award amount
Expense - Contract variation		\$451,497.17		CN1889 - Proposed variation amount
Expense – Addition to contract CN1889		\$590,000		Water main relocations – separate procurements
Expense		\$379,700		Vicroads / RRV review fees, Powercor relocations
Sub-total	\$2,404,074	\$5,207,883.54	-\$2,803,809.54	(a further \$2,876,000 allocated for later financial years)

¹ Budgets are GST exclusive

² For Contract Award reports the GST inclusive expense shall match the amount reported in the recommendation

The overall cost for the intersection upgrade project is estimated to be \$5,280,074, which aligns with the projected total budget requirement in the 18/19 approved budget and the 19/20 draft budget. Council will receive significant external income towards cost of the project expected to cover approximately 50% of the cost from other stakeholders. It is anticipated that GVW will contribute \$200,000 to \$800,000 towards water main works. The actual contribution is determined based on condition of the asset replaced. A grant of \$1.25M towards the project has also been approved under the Federal Government Roads to Recovery fund. Council has also applied for up to \$1.5 million funding from RRV under the Fixing Country Roads round 2 funding towards the project.

Legal/Statutory Implications

Tender process has been carried out according to the requirements of *Section 186* of the *Local Government Act 1989*.

Environmental/Sustainability Impacts

There are no environmental or sustainability impacts anticipated from this proposal. The contractor has standard requirements under the contract to ensure appropriate environmental measures are in place to manage environmental aspects during the works.

7. INFRASTRUCTURE DIRECTORATE

7.4 Contract 1889 Balaclava - Verney Road Intersection Upgrade (continued)

Strategic Links

a) Greater Shepparton 2030

Infrastructure – The provision and restructure of urban and rural infrastructure to enhance the performance of the municipality and facilitate growth.

b) Other Strategic Links

Asset Management Strategy 2007 (page 12)

Infrastructure

- Greater Shepparton will provide urban and rural infrastructure to enhance the performance of the municipality and facilitate growth.
- Maintain the Council's major asset categories, such as roads, footpaths, kerb and channel, drainage and buildings to meet specified levels of service

Conclusion

Jarvis Delahey Contractors Pty Ltd has submitted the only conforming tender. The tender submission was comprehensive and included detailed methodology, traffic management plans, works schedule and relevant information. JDC has provided details for the completion of various components of the upgrade demonstrating a thorough understanding of the site and the design. The rates for variations submitted were priced at reasonable market rates and the post-tender negotiated variation price is consistent with the original tendered rates and rates for variation.

JDC Pty Ltd is a local contractor who has completed several high profile civil projects for Council, including: Verney Road Stage 3 upgrade, Coles K-mart carpark extension, Pine Lodge Cemetery car park, Aquamoves Car Park and Raftery Road construction. Subsequently, the panel is satisfied that JDC Pty Ltd has the experience, capability and resources to complete this project within the time period stipulated.

Therefore, Jarvis Delahey Contractors Pty Ltd is recommended as the preferred tenderer for Contract No. 1889.

Attachments

Nil

8. COMMUNITY DIRECTORATE

8.1 Community Arts Grants Round 2 - 2018/2019

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Team Leader Business Development, Riverlinks Venues

Proof reader(s): Manager Performing Arts & Conventions

Approved by: Director Community

Other: Grants Co-ordinator, Cultural Development Public Programs Officer, Place Manager

Executive Summary

The intentions of the Community Arts Grant funding are to facilitate projects which achieve some or all of the following objectives:

- Enhance the wellbeing of the community through artistic activities and pursuits which create cultural wealth.
- Encourage participation in arts and cultural activities for individuals, groups and the broader community.
- Encourage, support and promote innovation and skill development in the arts.
- Celebrate local and emerging culture and identity.
- Promote and encourage enduring and sustainable arts activities including those which may generate cultural tourism or income generating opportunities for artists.

All applicants are encouraged to discuss their applications with the Grant administrator prior to submitting their application.

Five applications were received in Round Two of the 2018/2019 Greater Shepparton Community Arts Grants. All applications were considered for eligibility using the Smarty Grants assessment process. Four applications met the objectives of the Community Arts Grant guidelines and were deemed eligible. One application received was for Capital Works for a local arts organisation, which falls outside the scope of the Community Arts Grants guidelines and was deemed ineligible. The assessment panel subsequently met to determine eligibility in order of priority, the available funds to meet applications received and to make recommendations for each application. The eligible applications were considered for partial or full funding dependent on the extent to which the applications met the criteria.

RECOMMENDATION

That the Council:

1. Receives the acquittals for the previously completed Community Arts Grants projects.
2. Approve the allocation of \$8,878.00 (inclusive of GST) of funding under Round 2 of the Community Arts Grants Program 2018/2019 to the following Community Groups:

8. COMMUNITY DIRECTORATE

8.1 Community Arts Grants Round 2 - 2018/2019 (continued)

Applicant	Project	Application Amount Excluding GST	Recommended for approval Including GST (* Not registered for GST)
Toolamba Craft Group Auspiced by Lions Club of Toolamba	Toolamba Community Quilt	\$1,128.00	\$1,128.00*
36 Degrees South Choir	Electronic piano for Chapel on Maude	\$2,500.00	\$2,500.00*
Kaiela Arts Shepparton	Freshwater People: Short Film Project	\$2,500.00	\$2,750.00
Shepparton Malayalee Association	SHEMA Traditional Music and Arts Exhibition 2019	\$2,500.00	\$2,500.00*
	TOTAL	\$8,628.00	\$8,878.00

Background

Community Arts Grants 2017/2018 - Acquittals

2017/2018 there was a total of 11 grants awarded, and all recipients have successfully completed their acquittal process and provided the required receipts and documentation.

The following is a summary of the Community Arts Grant 2017/2018 projects as provided by the community organisations.

Projects funded in Round 1 2018/2019 are currently being undertaken and due to be acquitted in June 2019.

Shepparton Theatre Arts Group – Dookie The Musical

Production of an original musical by Stag in partnership with the GV Concert Orchestra and Riverlinks to take place as part of the commemoration of ANZAC Day. The musical was performed on ANZAC Day 2018 and for a further three performances on the following weekend to sell out audiences. The production was a complete success. It was produced on budget, on time and about 1600 people attended the show and the audience ranged from 10 - 94 years of age. The show was deemed a great success as most of the performances received a standing ovation and audience feedback was very positive

Westside Circus – Altitude: Elevate

This funding was focused on the creative development process with young people from Shepparton Ace College, however it also made possible a second creative development session with young people from Africa House through piggybacking the two activities onto each other and a single trip by Westside Circus artists to Shepparton. Participants were selected to take part in the show making as a result of their involvement in previous Westside Circus activities – either during the January school holidays or in previous years.

8. COMMUNITY DIRECTORATE

8.1 Community Arts Grants Round 2 - 2018/2019 (continued)

The creative development process at Shepparton Ace College involved five young people and included a film making component with a short film created and screened alongside their performance at the Shepparton Festival Shep Shorts event. The show was created over a total of 5 sessions in the Youth hall at Shepparton Ace College with participants aged 14-21yrs and experiencing disadvantage. They performed to an audience of approximately 200.

The second creative development process occurred over 10 sessions in partnership with African House with a total of 10 participants aged 4-14 predominantly from CALD backgrounds and experiencing disadvantage, and culminating in a performance as part of the Converge at Shepparton Festival to a culturally diverse an audience of approximately 400 people. Networking occurred with local artists within the African community however unfortunately they were unable to participate in the final show.

Awaken Dance Theatre Company – Voyage

A new group called Awaken Dance Theatre Company was formed to produce a local dance theatre work called "Voyage". This was performed as a part of the Shepparton Festival, 2018 at the McIntosh Centre, Shepparton on 16th-17th March, with two sell out performances and a huge sense of achievement and endorsement from various members of the community.

The creation process began with 4 whole day intensives in January 2018 with 18 young dancers. The cast met over an 11 week period to create and rehearse the dance material. The dancers took part in an Indigenous based silk arts workshop where they painted their stories which were also danced and the silks were both worn as costumes and used as props.

St Pauls Lutheran Church – Concerts in the Chapel – Inveni Ensemble Plays Symphonies

There was a workshop and performance of the Inveni ensemble was on the 13 March 2018. The event included: a flagship performance by 5 professional musicians - 1 hour program; an Orchestral Internship; and Side by side program where 17 local musicians (students and adults) played side by side the professional musicians; and Meet the players after the event. The success of the program was very high for the students and adults working with the professional musicians. The attendance at the music recital was good but not as high as we would have liked. Those who attended were overwhelmed by the standard of the ensemble and had a great opportunity to meet with the musicians

South Shepparton Community Centre – Find Your Creativity

The program was split into three components; Mini-Art Journal workshops; Card making 2 day Workshop; and Plein Aire Painting & exhibition. Everyone involved in the Project received a benefit from it; the students gained new knowledge of their particular interest so generously shared by the tutor. The participants meet people away from their own friendship and family circles which expanded their understanding of how others live and friendships were made. The SSCC increased the visitor numbers by those who came to view the exhibition and at the Award event, many of these people had not attended the Centre before.

Shepparton Access – People, their Culture and Journey

Eight key cultures were identified and focused on during this project. The activities included bringing together a diverse range of people from a diverse range of cultures; sharing of stories and struggles from people who are recent arrivals to Australia; the

8. COMMUNITY DIRECTORATE

8.1 Community Arts Grants Round 2 - 2018/2019 (continued)

completion of mosaic panels which reflect the diversity of culture of people participating in the project; and the sharing of stories to be published in a brochure. The project has been a great success due to the enthusiasm and determination of participants to complete the project, their continued attendance and willingness to expand their skills in drawing, painting, mosaicking, and writing stories.

Murchison and District Historical Society – Children’s Picture Story Book

The book Sam's Meteorite was launched on Sunday, 7th October, at the Murchison Heritage Centre, by Mrs Lorna Ward, Teaching and Learning Consultant, and was well attended. The launch itself focused on making children aware of the importance of the world-famous Murchison meteorite. There will be book readings by Margaret Lock at Murchison Pre-School, Murchison Primary School and Avenel Primary School. Greater Shepparton Library ordered 5 copies and about 100 books have been sold to date. Books are available at Collins Booksellers in Shepparton, Shepparton Information Centre, Nagambie Information Centre, Murchison and District Historical Society Inc. and Murchison Post Office.

Filipino-Australian Friends Association – Philippine Festival Dances

The group of dancers comprised of 10 adults and 8 children. Dance practices were held at the Philippine House during the weekends. Performances participated in were: 1) 120th Philippine Independence Day celebration on Saturday, 16 June 2018 held at St Mel's School hall; 2) 36th Anniversary of F.A.F.A. on Saturday, 15 Sept. 2018 held at the GV Hotel in Shepparton; 3) St. George's Road Food Festival, Shepparton on Sunday, 28 Oct. 2018 and 4) F.A.F.A. Christmas party on Saturday, 8 Dec. 2018 at St Mel's School hall. They are continuing to achieve recognition of their cultural dances as our contribution to multicultural events in the greater community; they will endeavor to continue with dancing for physical exercise as an ongoing activity in our community; This activity is a form of social interaction not just within our community but to the rest of the diverse communities in the Goulburn Valley region.

Shema Malayalee Association – SHEMA Art Exhibition 2018

SHEMA has conducted art day celebration on 03/09/2018 at Riverlinks Westside. There was much live music and Bollywood dance performance on the day. The community got a chance to experience talented art performance. On 24/11/18 the association conducted a cultural evening celebration at St Augustines parish hall. The kids and adults in the community got a chance to perform classical and Bollywood dances and live music. The original proposed date was 23/06/2018, but instead the project was held in September and November 2018. They originally planned to do only one day, but could successfully do the project in two days.

Mooroopna Education & Activity Centre – Community Art

The project included a trip to Rochester, Elmore and Bendigo. Six murals were viewed and discussed by those involved in the excursion. A short pottery class was delivered to participants in Bendigo. The trip was to seek inspiration and a greater understanding of what could be achieved and how the mural was and could take shape. This day was really enjoyed by participants in this project and gave them all a chance to meet and integrate as well as to continue to brain storm the development of the project. As part of this exploration trip participants were asked to freestyle draw, this led to the development of a concept that was adopted. A member of the art group and a service user at Shepparton Access helped shape the eventual idea of the mural his drawing of a 'Road' inspired the group to develop the mural around the notion of a 'road'. GV Health's Drug and Alcohol project became involved as did other members of the MEAC

8. COMMUNITY DIRECTORATE

8.1 Community Arts Grants Round 2 - 2018/2019 (continued)

community. These changes did not affect the outcome but enhanced it with other people contributing and this mural that had not been initially expected.

Tatura Community House – Monday Art Group Workshop

Some very beautiful work was produced and it was wonderful to give locals the opportunity to experience a range of workshops. There were social benefits achieved by bringing people together in a warm environment to share the experience of making of art and sitting down to lunch. The art workshops attracted participants who would usually not visit the community house, so this was a great opportunity to introduce them to other programs as well. Tatura Community House looks forward to offering some more art workshops in 2019 and invite the artists back.

Community Arts Grants Round 2 2018/2019 - New Applications

The Community Arts Grant was established as part of the 2014/2015 Council budget to enhance community wellbeing and the development of skills and innovation through artistic pursuits and participation. Prior to the 2014/2015 Council budget it was known as the Arts in the Community Fund.

Funding projects must be able to demonstrate that they are inclusive, have wide community support, and where appropriate, are sustainable following Council's funding. Funding may be used to conduct arts events, festivals, establish or develop artistic or cultural projects and workshops, build artistic capacity, enable artistic development and innovation or promote excellence in the arts.

The assessment panel reviews each application based on given criteria and recommends that grants be provided in full or part, or not at all if the criteria are not met. Details on each project and a summary of the extent it met selection criteria are provided here:

Organisation	Toolamba Craft Group Auspiced by Lions Club of Toolamba
Project	Toolamba Community Quilt
Project Description	The Toolamba Community Quilt, "Small Town, Big Heart", was completed in 2018 with photographs and ideas contributed by many individuals and community groups in Toolamba. Toolamba Craft Group plan to install the quilt in the Toolamba Community Hall, to enable all community members to have access to the quilt. The quilt will be unveiled in its new location with a community event. They will also create postcards of the quilt. The event will be a true celebration of Toolamba and the people who call it home.
Who will benefit from the project	Toolamba community; Toolamba Craft Group and the Local Craft Community
Amount Requested	\$1,128 NO GST
Recommendation	Full funding \$1,128 NO GST
Reasoning	This is a grass roots project, and there is a clear need, it will preserve and celebrate the artistic achievements of its community. It has a broad reach and leaves a good legacy.

8. COMMUNITY DIRECTORATE

8.1 Community Arts Grants Round 2 - 2018/2019 (continued)

Organisation	36 Degrees South Choir
Project	Electronic Piano for Chapel on Maude
Project Description	Chapel on Maude is a new exciting arts space that is a partnership between 36 Degrees South Choir, GV Concert Orchestra and Shepparton Brass and Wind. The relocation for all three groups has meant they no longer have access to Shepparton High Schools instruments including their piano. For a choir this is a vital piece of equipment and they will struggle to rehearse without access to a good quality instrument.
Who will benefit from the project	The choir members, Goulburn Valley Concert Orchestra and Shepparton Brass and Wind. Other arts groups in Greater Shepparton, and community members attending the concerts.
Amount Requested	\$2,500 NO GST
Recommendation	Full funding \$2,500 NO GST
Reasoning	The project meets the community needs and will provide an ongoing benefit to at least three community groups.

Organisation	Kaiela Arts Shepparton
Project	Freshwater People: Short Film Project
Project Description	This is a film based community art project that will document artistic processes involved in design and making of screenprints. Tracing conceptual and expressive skills and development undertaken by eight participating Kaiela Arts artists, the film will enable secondary, primary, Aboriginal and other education communities of the Goulburn Valley the opportunity to understand the nature of creative endeavour and practice of each artist. The film will consist of artist interviews, narration and on-site recordings of studio processes. Lead by independent filmmaker Cecelia Hedditch.
Who will benefit from the project	Eight aboriginal artists, and staff. Over 90 members artists and 22 arts members. Regional schools and adult education providers in the region, as well as Aboriginal community groups within regional and metropolitan areas.
Amount Requested	\$2,500+GST
Recommendation	Full funding \$2,500 PLUS GST
Reasoning	The documentation of this project has multiple outcomes, including being a tool for education, marketing and digital exhibition. The legacy of this documentary is good.

Organisation	Shepparton Malayalee Association
Project	SHEMA Traditional Music and Arts Exhibition 2019
Project Description	The SHEMA Traditional Music and Arts Exhibitions is a public performance event, showcasing cultural music and dance. In 2018 it was held at Riverlinks Westside. The 2019 event will be a confluence of different world cultures. It is an opportunity for the communities younger generation to touch base with the Malayalee culture and traditions even though they are miles away from their homeland.
Who will benefit from the project	Approximately 300 people from across Shepparton, Mooroopna, Kialla, Melbourne, Bendigo, Kyabram, Benalla and Cobram.
Amount Requested	\$2,500 NO GST

8. COMMUNITY DIRECTORATE

8.1 Community Arts Grants Round 2 - 2018/2019 (continued)

Recommendation	Full funding \$2,500 NO GST
Reasoning	This is the second year this project has been funded, and final year this project can be funded under the Arts Grant Guidelines. It meets objectives of participation, supporting emerging cultures and strengthening wellbeing through artistic activities. Food is a large component of the budget, although food is seen to be an integral part of many cultural groups.

Applicants receiving grants will be informed of the amount of the grant and the reason full or partial funding was provided.

The ineligible applicant has been informed and the reason for ineligibility.

All grant recipients will be required to provide an acquittal of their project.

Council Plan/Key Strategic Activity

(Objective 2.6) Volunteering is promoted and encouraged along with other measures to improve community resilience.

(Objective 2.7) Greater Shepparton is valued for cultural celebrations, inclusion and engagement of our diverse communities.

Risk Management

Considerations have been given to risk management issues during the assessment of all applications for funding support.

Policy Considerations

This report and its recommendations comply with existing Council grants policy and guidelines.

Financial Implications

The total budget for Community Arts funding under this scheme in the current financial year is \$20,000.

	Budget ¹	Previously committed in 2018/2019 Financial Year	Requested in current grant round GST Exclusive	Recommendations in this proposal GST Exclusive	Recommendations in this proposal GST Inclusive
Expense	\$20,000	\$5,243.54	\$8,628.00	\$8,628.00	\$8,878.00

¹ Budgets are GST exclusive

Legal/Statutory Implications

There are no known legal or statutory implications for Council. Applicants are required to hold suitable public liability insurance for the duration of the project.

Environmental/Sustainability Impacts

Where applicable, environmental and/or sustainable impacts have been considered by the applicants.

8. COMMUNITY DIRECTORATE

8.1 Community Arts Grants Round 2 - 2018/2019 (continued)

Social Implications

These projects support positive social outcomes.

Economic Impacts

Minor economic benefits are expected from projects where indicated.

Consultation

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Grants information is easily accessible through councils external website and public information sessions were conducted	Media releases Flyers, newsletters Websites Information sessions – including Creative Victoria and Regional Arts Victoria grant sessions Social Media
Consult	Council staff available to consult, in person, via telephone and email to all community groups.	Information sessions and follow up advice for applications as required
Involve	Grants involve community participation by their nature and scope	Approved projects include community participation as a required outcome
Collaborate	Community groups will be responsible for the planning and implementation of projects	Successful applicants will drive their own initiatives
Empower	Community groups will be responsible for the planning and implementation of projects	Community groups drive and deliver their projects

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

Community Life: Encouraging Arts in the Community, City of Greater Shepparton

b) Other strategic links

Council Plan 2017-2021 as outlined above

Conclusion

The applications for funding through the Community Arts Grant Round Two 2018/2019 were reviewed by an internal assessment panel. Four projects meet eligibility requirements for grants under the initiative. Accordingly, the panel recommends that the above applications be funded.

Attachments

Nil

8. COMMUNITY DIRECTORATE

8.2 Community Matching Grants Round 2 - 2018/2019

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Project Administration Officer

Proof reader(s): Grants Coordinator, Acting Community Development Coordinator, Acting Manager Neighbourhoods

Approved by: Acting Director Community

Executive Summary

Greater Shepparton City Council offers the Community Matching Grants Scheme to support the development and implementation of community projects and activities as a part of Council's Community Development Framework.

The Community Matching Grants Scheme has a total budget of \$75,000 for the 2018/2019 financial year. Round Two brings the total number of community projects funded since the Scheme was introduced in 2011 to 229, with an investment from Council of \$505,104.

It is pleasing to see Council has reached the milestone of investing more than half a million dollars directly into projects which are conceived and implemented by the community itself. It also illustrates the community is willing to match Council's investment with its own monetary and/or in kind contributions. The Community Matching Grant program is an example of successful capacity building.

Round Two 2018/2019 opened on Thursday 1 November 2018 and closed on Monday 4 February 2019. A total of 19 applications were assessed by an internal Grant Review Panel.

There are 13 projects recommended for funding in the Community Matching Grants Scheme Round Two 2018/2019.

It is requested that Council note the success of the trial which saw the increase of the grant available from \$2500 to \$5000, and continue to offer \$5000 for Community Matching Grants.

RECOMMENDATION

1. That the Council approve the recommendation of the Grant Review Panel to fund 13 projects as detailed below, to the value of \$41,012.91 (GST inclusive) representing Round Two for 2018/2019:

Organisation	Project	Allocation Excluding GST	Allocation Including GST
Shepparton Access	Native Fauna and Flora Lane	\$4900	\$5390

8. COMMUNITY DIRECTORATE

8.2 Community Matching Grants Round 2 - 2018/2019 (continued)

Westside Circus	Altitude Pathways Program - Training & Delivery Component	\$4000	\$4400
Shepparton Region Reconciliation Group Inc.	Walking Together: community conversations - a pilot	\$3000	\$3000
Goulburn Valley West Group of The Country Women's Association of Vic Inc.	Creative Arts Exhibition	\$1000	\$1000
St Georges Road Community Planning Group	St Georges Road Community Drive-In	\$3200	\$3200
Undera Football Netball Club	Netball Court Pole Pads	\$256.55	\$282.21
Shepparton Theatre Arts Group	Providing a defibrillation Machine to Shepparton Theatre Arts Group	\$1300	\$1430
Kiwanis Club of Shepparton Sunrisers	KidsTown Outdoor Classroom	\$3300	\$3300
Multicultural Arts Victoria	Heard Instinct Open Mic Nights	\$4200	\$4620
Catholic Care Sandhurst	One Village App	\$4520	\$4972
Greater Shepparton Basketball Association	Wheelies Uniforms	\$725	\$797.50
Mooroopna Community Plan Steering Group	Reactivating Mooroopna Pool	\$5000	\$5000
St John Ambulance Australia Victoria	Essential Volunteer Equipment Upgrade	\$3292	\$3621.20
TOTAL		\$38693.55	\$41012.91

2. Approve a maximum of \$5000 per Community Matching Grant permanently.

Background

Greater Shepparton City Council launched the Community Matching Grants Scheme in September 2011. Community Matching Grants are designed to support projects from the Greater Shepparton community which:

- Build new social connections and partnerships within communities, or reinforce those that already exist
- Allow participation in a community activity, at all stages of the project from planning to completion
- Enable community members to acquire or develop a new skill
- Create, renew or revitalise places and spaces within the community.

The 2018/19 financial year was the first time grants were available for up to \$5000. Prior to this, grants were available for up to \$2500. The fact that 16 of the 19 applicants in this round applied for more than \$2500 illustrates the community supports the increase, and are still willing to match the funding.

8. COMMUNITY DIRECTORATE

8.2 Community Matching Grants Round 2 - 2018/2019 (continued)

Each project is required to provide a matching component of the total project cost, either through a cash or in-kind (material or labour) contribution. The scheme aims to be as flexible as possible regarding matching funding so there are no concrete rules about the size of the matching contribution. As a guide, however, it is anticipated that the group applying will contribute around half of the total project cost, with no more than half of the applicant's contribution being in-kind. The ability of an organisation to provide financial and in-kind support to a project is taken into account during the review process to ensure a fair distribution of grant funds.

This round of Community Matching Grants has been promoted in the following ways:

- Social media
- Two advertisements in the Shepparton News
- Email to all previous applicants
- Through the Small Town, Neighbourhoods, and Localities Community Plan Groups
- To multicultural communities through Council's 'Culture Chat' Facebook page
- The Visitor Information Centre's tourism newsletter
- The Business Centre newsletter
- Council's external website

In addition, Council held seven 'drop in' sessions from December to February to enable community members to speak to a Council Officer about the Community Matching Grants program, and how their ideas for potential funding may fit.

The internal Grants Working Group facilitated by the Grants Coordinator continues to collaborate to improve access for community organisations across the different grant programs within Council. This group aims to work together to continuously improve Council's grant programs.

Round Two 2018/2019 opened on Thursday 1 November 2018 and closed on Monday 4 February 2019 with 19 applications received. In total the applicants applied for \$73,995.55 – well over the allocated budget. Grants were submitted via the online application process, Smartygrants.

The applications were evaluated and scored against the funding criteria by a panel of internal staff. The applications were assessed taking the following factors into consideration:

- Applications meet some or all of the objectives of the Scheme
- The intended project meets an objective within the Council Plan
- Community benefit
- Project feasibility
- Matching component
- Evidence of community support.

The applications were ranked in order of score with a cut-off point determined by the amount of funding available as per the Grant Distribution Policy. Final recommendations were determined at a meeting of the Grant Review Panel on Monday 25 February 2019. The panel have recommended 13 projects be funded, with the remaining 6 programs not receiving funding based on the Grant Review Panels assessments and increased subscription to this funding round. It must be noted that of the 13 projects recommended to receive funding, six will receive a reduced amount than originally requested.

8. COMMUNITY DIRECTORATE

8.2 Community Matching Grants Round 2 - 2018/2019 (continued)

All of the recommended projects meet eligibility requirements and all aim to build or strengthen the Greater Shepparton community.

Recommended Projects

Organisation	Shepparton Access		
Project	Native Fauna and Flora Lane		
Short project description	<p>Revitalise and renew an underutilised walk space, at the rear of the Shepparton Mechanics Institute, into a vibrant community space.</p> <p>The grant will be utilised to subsidise a collaboration of ideas to create an environmentally friendly community space focusing on the Shepparton Access philosophy of promoting a healthy and sustainable environment.</p>		
Requested Council Contribution	\$4900	Organisation Cash/in-kind	\$7852/\$8310
Recommendation from the Assessment panel	Recommended \$4900		

Organisation	Westside Circus		
Project	Altitude Pathways Program - Training and Delivery Component		
Short project description	<p>Westside Circus (WSC) will deliver one professional development Circus Training Workshop for staff at the Education First Youth Foyer (The Foyer), and five subsequent Circus Skills Workshops for young people who are resident there.</p> <p>The Foyer is an initiative of Berry Street and Beyond Housing Network in partnership with GOTAFE. It provides secure housing for young people in Shepparton, to support their engagement in education and build pathways to sustainable futures.</p> <p>Altitude uses circus arts to support greater success for disadvantaged youth, foster more cohesive communities and increase artistic vibrancy for young people who are either homeless, living in out-of-home care or at risk of disengaging with education pathways.</p>		
Requested Council Contribution	\$5000	Organisation Cash/in-kind	\$6100/\$2290
Recommendation from the Assessment panel	Reduced amount recommended \$4000		

8. COMMUNITY DIRECTORATE

8.2 Community Matching Grants Round 2 - 2018/2019 (continued)

Organisation	Shepparton Region Reconciliation Group Inc.		
Project	Walking Together: community conversations - a pilot		
Short project description	<p>We want to pilot and then evaluate several approaches to determine the most effective way to extend an understanding of Aboriginal and Torres Strait Islander history in individuals/groups in the community that have small, limited or no knowledge of the importance of recognising Aboriginal and Torres Strait Islander history. With this project there will be a focus on local history of the Murray and Goulburn Valleys.</p> <p>There will be a mix of one-on-one, small group and medium size groups and a mix of ways of doing this - talking to existing community groups, bringing together groups of people in various ways. For example: discussions over food, school groups, conversations with young adults involved in an existing group, film nights.</p>		
Requested Council Contribution	\$4029	Organisation Cash/in-kind	\$1504/\$2525
Recommendation from the Assessment panel	Reduced amount recommended \$3000		

Organisation	Goulburn Valley West Group of The Country Women's Association of Vic Inc.		
Project	Creative Arts Exhibition		
Short project description	<p>The Creative Arts Exhibition is held annually and is an exhibition of hundreds of handmade items. Last year there were 710 entries from the seven branches that make up the Goulburn Valley West Group and from our Junior Branch members.</p> <p>The Exhibition attracts the public from many surrounding areas and also tourists passing through the Goulburn Valley. The Exhibition showcases the work of the women of our community and encourages women of all ages to become involved with the CWA.</p>		
Requested Council Contribution	\$1000	Organisation Cash/in-kind	\$1880.50/\$8350
Recommendation from the Assessment panel	Recommended \$1000		

8. COMMUNITY DIRECTORATE

8.2 Community Matching Grants Round 2 - 2018/2019 (continued)

Organisation	St Georges Road Community Planning Group		
Project	St Georges Road Community Drive-In		
Short project description	The St Georges Road Community Plan committee would like to hold a family friendly event at Victory Park on Saturday 17th August 2019. The event will be an outdoor drive-in movie night to enhance social connections in an inclusive family-friendly environment. We also wish to encourage visitors to the area and sample food that is available within the St Georges Road businesses.		
Requested Council Contribution	\$4635.50	Organisation Cash/in-kind	Nil/\$2325
Recommendation from the Assessment panel	Reduced amount recommended \$3200		

Organisation	Undera Football Netball Club		
Project	Netball Court Pole Pads		
Short project description	The Undera Football Netball Club have recently upgraded its facilities and this has allowed for a second netball court. The court is ready to play on although, to meet regulations, the Netball goal posts require correct padding. We are hoping to fund the project for these pad poles. In having two playing courts under regulations allows us to introduce another team and allow an extra 14 ladies to be involved in sport.		
Requested Council Contribution	\$256.55	Organisation Cash/in-kind	\$256.55/Nil
Recommendation from the Assessment panel	Recommended \$256.55		

Organisation	Shepparton Theatre Arts Group		
Project	Providing a defibrillation Machine to Shepparton Theatre Arts Group		
Short project description	Shepparton Theatre Arts Group are looking to fund a defibrillator that can be kept on the Shepparton Theatre Arts Group site and within the Blackbox theatre. Shepparton Theatre Arts Group have various activities on site that involve high exercise and activity that increases heart rate especially when auditioning, rehearsing and performing shows. We are also a working theatre and may have vulnerable people attending shows, for example those over the age of 70 and those who may have a disability. Having access to a defibrillator will allow us to provide what could be life-saving intervention should we have someone experiencing a heart-attack.		
Requested Council Contribution	\$1300	Organisation Cash/in-kind	\$1365/\$1000
Recommendation from the Assessment panel	Recommended \$1300		

8. COMMUNITY DIRECTORATE

8.2 Community Matching Grants Round 2 - 2018/2019 (continued)

Organisation	Kiwanis Club of Shepparton Sunrisers		
Project	KidsTown Outdoor Classroom		
Short project description	<p>The project aims to create and develop an outdoor classroom adjacent to the Healthy Lifestyle Garden at the rear of KidsTown in Shepparton.</p> <p>The grant will be used towards the purchase and erection of two large shade sails. One to shade the classroom seating. The other to provide shelter over the entrance to the onsite shipping container in which supplies, tools, equipment and ongoing educational projects can be stored, as well as providing an additional undercover learning space.</p> <p>Activity stations/work tables and an outdoor chalkboard will be installed. Signage depicting themes such as: health and wellbeing, local environment, conservation and Indigenous culture designed by the nine Kiwanis Sunrisers Terrific Kids Schools will be attached to fence panels.</p>		
Requested Council Contribution	\$5000	Organisation Cash/in-kind	\$1900/\$1250
Recommendation from the Assessment panel	Reduced amount recommended \$3300		

Organisation	Multicultural Arts Victoria		
Project	Heard Instinct Open Mic Nights		
Short project description	<p>Heard Instinct Open Mic Nights is a new initiative co-designed by Multicultural Arts Victoria and a group of young creatives from diverse cultural backgrounds living in Shepparton including Lasi Simaika, Patrick Chaudary, Vincent Kitungano, Sifa Mireye and Aaron Stephanus (1/6). Heard Instinct is by and for young artists from diverse cultural backgrounds who listen to, love and create urban styles of music including hip hop, rnb, soul and stretching all the way to gospel.</p> <p>Starting on April 26 2019, 8 open mic nights will be held every second Thursday at Shingo's Coffee Lounge from 6pm – 10pm and will be alcohol/ smoke free and open to any young artists from 14 years to 25 years of age to come along and perform.</p>		
Requested Council Contribution	\$4200	Organisation Cash/in-kind	\$1000/\$5500
Recommendation from the Assessment panel	Recommended \$4200		

8. COMMUNITY DIRECTORATE

8.2 Community Matching Grants Round 2 - 2018/2019 (continued)

Organisation	Catholic Care Sandhurst		
Project	One Village App		
Short project description	<p>The One Village App will serve as a local services directory, specifically designed for Aboriginal & Torres Strait Islander (ATSI) families needing to engage with services such as Kindergartens, supported playgroups, Maternal and Child Health services, primary schools and other relevant universal support options for their families.</p> <p>It will list the members of the One Village collaboration and support options available (but not limited to), which will give confidence to individuals and families that they will receive care and support in a culturally safe and supported way.</p>		
Requested Council Contribution	\$5000	Organisation Cash/in-kind	\$5000/\$3040
Recommendation from the Assessment panel	Reduced amount recommended \$4520		

Organisation	Greater Shepparton Basketball Association		
Project	Wheelies Uniforms		
Short project description	<p>The Greater Shepparton Basketball Association runs a Wheelies program for interested participants with weekly training sessions and regular basketball tournaments. The program has been operating for about five years.</p> <p>At present, for tournaments, the participants use old Junior Gators uniforms that have been used in our Junior Gators program but are no longer required and have been replaced by a new design. The GSBA would like to have a set of playing tops that could be used by the Wheelies program that are the same as the rest of our athletes that represent the GSBA. We would also like to provide a couple of basketballs for the program.</p>		
Requested Council Contribution	\$725	Organisation Cash/in-kind	\$270.96/Nil
Recommendation from the Assessment panel	Recommended \$725		

8. COMMUNITY DIRECTORATE

8.2 Community Matching Grants Round 2 - 2018/2019 (continued)

Organisation	Mooroopna Community Plan Steering Group		
Project	Reactivating Mooroopna Pool		
Short project description	<p>The project will engage the children who swim at Mooroopna Pool, to produce murals on the pool surrounds. The project builds on activities already established by the Kiwanis Club of Mooroopna, together with a group of Aboriginal Elders and children who attend the Pool. A new partnership is developing with Rumbalara Aboriginal Cooperative.</p> <p>A series of sessions, including refreshments, will be held during the pool's off-season, when artists will involve the children in designing and making a contribution to the art itself. This will engender a pride and sense of ownership in the pool as a community space. The sessions will include visitors who will share with the children their knowledge of the history of the pool: the pool built on community initiative, swimming achievers, Aboriginal culture, pool dedicated to memory of WW2 service men and women.</p>		
Requested Council Contribution	\$5000	Organisation Cash/in-kind	\$1000/\$5000
Recommendation from the Assessment panel	Recommended \$5000		

Organisation	St John Ambulance Australia Victoria		
Project	Essential Volunteer Equipment Upgrade		
Short project description	<p>The Goulburn Valley Division urgently requires additional radios, signage and an oxygen response kit to ensure the continued safety of the community at planned events.</p> <p>The grant money will be used to purchase additional radios, an oxygen response kit and additional signage. This equipment is vital for our volunteers when attending events to ensure a quick response to a medical emergency is met. This allows the Volunteers to have multiple first aid posts set up at planned events and also additional equipment ready in case of bush fires and other natural disasters.</p>		
Requested Council Contribution	\$3292	Organisation Cash/in-kind	\$1251/\$1900
Recommendation from the Assessment panel	Recommended \$3292		

8. COMMUNITY DIRECTORATE

8.2 Community Matching Grants Round 2 - 2018/2019 (continued)

Not Recommended

Organisation	Tatura Italian Social Club		
Project	Solar Power: Solar Saver		
Short project description	<p>TISC will install the best 10 kW solar energy system available to reduce the ever increasing electrical running costs and ensure the Club's long term sustainability.</p> <p>Lowering power costs will make membership affordable to all comers.</p>		
Requested Council Contribution	\$5000	Organisation Cash/in-kind	\$5000/Nil
Recommendation from the Assessment panel	Not Recommended		

Organisation	Murchison and Historical Society Inc.		
Project	Revitalisation of Meteorite Park Murchison		
Short project description	<p>We are going to revitalise Meteorite Park in Stevenson Street, Murchison in readiness for the 50th Anniversary celebrations of the fall of Murchison Meteorite (Mm):</p> <ul style="list-style-type: none"> • Renovate existing features. • Re-location of the board to open up the full view of Meteorite Park. • Paint woodwork of small display board containing local information. • Labyrinth to be installed featuring the solar system to provide a reflective and meditative space for all age groups. • Interpretive Panel beside labyrinth to explain the connection of Mm to our solar system and planet earth, importance of Mm and from where it originated. 		
Requested Council Contribution	\$5000	Organisation Cash/in-kind	\$5000/Nil
Recommendation from the Assessment panel	Not recommended		

8. COMMUNITY DIRECTORATE

8.2 Community Matching Grants Round 2 - 2018/2019 (continued)

Organisation	Katandra West Recreation Reserve Committee of Management		
Project	Renew Katandra West Rec Reserve and community access		
Short project description	<p>Now that the new community centre is established, we as a committee wish to focus some attention to areas alongside and surrounding the centre, to continue the renewal of this fantastic precinct and improve community access.</p> <p>The first part of the project is an extension to the fencing that separates the community centre and the football oval.</p> <p>The second part of the project is to install sprinklers to a garden bed which currently houses the 'paver plaques' that were purchased by the community to raise funds for the building of the Community Centre.</p>		
Requested Council Contribution	\$2500	Organisation Cash/in-kind	\$1372/\$1500
Recommendation from the Assessment panel	Not recommended		

Organisation	Mooroopna Men's Shed		
Project	Replace patio roofing		
Short project description	Replace rusted and worn out patio roofing with environmentally sound material that has 50mm of insulation, along with a skylight to provide adequate natural lighting to our bicycle assembly and repair section.		
Requested Council Contribution	\$3157.50	Organisation Cash/in-kind	\$1317.50/\$1840
Recommendation from the Assessment panel	Not recommended		

Organisation	Tatura Community Cubby House (Tatura Community House Inc.)		
Project	The Cubby		
Short project description	<p>Purchase new furniture for The Cubby Occasional Care to replace original old and very worn children's furniture. The current table and chairs are thought to be around 30 years old!</p> <p>This project forms one part of the Occasional Care business plan developed in 2017.</p>		
Requested Council Contribution	\$4062	Organisation Cash/in-kind	Nil/\$275.00
Recommendation from the Assessment panel	Not recommended		

8. COMMUNITY DIRECTORATE

8.2 Community Matching Grants Round 2 - 2018/2019 (continued)

Organisation	Kialla Golf Club		
Project	Sprinkler replacement final stage		
Short project description	A sprinkler replacement program commenced in 2012 with Council funding and currently there are 60 sprinklers required to complete the task.		
Requested Council Contribution	\$4938	Organisation Cash/in-kind	\$3938/\$1000
Recommendation from the Assessment panel	Not recommended		

Organisation	Codgers Capers Mens Group		
Project	1. Learn to Draw & Paint Workshop. 2. Leather-craft Workshop. 3. Rejuvenating a Community Asset.		
Short project description	<p>1. A paid Tutor will teach class participants the basis of how to draw and extend these lessons into how to paint with Watercolours and Oil Paints.</p> <p>2. A paid Tutor will provide skilled instruction in the art of Leather-craft and how to make items useful for day to day use.</p> <p>3. Codgers Members will assist in the installation of a Disabled Toilet at the Church of Christ which will be used by both Codgers Members, the Church Congregation and other Community Groups using the premises and the public. Codgers Members will assist in the building of new Storage Cupboards.</p>		
Requested Council Contribution	\$5000	Organisation Cash/in-kind	\$200/\$2745
Recommendation from the Assessment panel	Not recommended		

Council Plan/Key Strategic Activity

The endorsement of the Community Matching Grants recommendations is linked to the Council Plan 2017 – 2021. The majority of applicants have identified that their project meets one or more of the Council Plan objectives:

Social:

- Lifelong learning is valued and fostered in our community
- Social and cultural, educational and employment opportunities are created to enable children, young people, individual and families to actively participate in their community
- Creativity and participation in arts and culture is nurtured and encouraged.
- Volunteering is promoted and encouraged along with other measures to improve community resilience.
- Greater Shepparton is valued for cultural celebrations, inclusion and engagement of our diverse communities
- Public places, open space and community facilities are safe and accessible for all and presented to a high quality.

8. COMMUNITY DIRECTORATE

8.2 Community Matching Grants Round 2 - 2018/2019 (continued)

Built:

- Greater Shepparton heritage places, cultural landscapes and objects are protected and conserved for future generations.

Risk Management

Insignificant to low risks have been identified and will be addressed at the operational level. All grant recipients will be required to consult fully with Council representatives prior to, and during their projects to identify any potential adverse consequences, and to devise a strategy to minimise any risks.

Applicants have been asked to confirm they have the necessary public liability insurances for projects where activities are being undertaken by the Grantees themselves. This will be confirmed prior to the release of any funds.

The risk of conflict of interest to the Review Panel Members has been addressed with the inclusion of a Conflict of Interest Declaration on the Grant Assessment Form.

Policy Considerations

Approval of the Community Matching Grant recommendations supports existing Council policies including, but not limited to, the Grants Distribution Policy 43.POL1.

Financial Implications

Council has allocated a total of \$75,000 for the 2018/2019 financial year for the Community Matching Grants Scheme. \$40,387 (GST inclusive) has already been allocated to Round One for the 2018/2019 financial year for 11 projects.

It is recommended that \$41012.91 (GST inclusive) is approved for the 13 recommended projects for Round Two 2018/2019. The total cash/in-kind support from the recommended applicants is estimated at \$70870. Eight of the recommended applicants were registered for GST.

	Approved Budget Estimate for this proposal ¹ \$	This Proposal GST Exclusive \$	Variance to Approved Budget Estimate \$	This Proposal GST Inclusive ² \$
Revenue	NA	NA	NA	There is no revenue associated with the Community Matching Grant Scheme
Expense	2018/2019 Round two \$38693	\$38693.55	55 cents	\$41012.91
Net Total	\$38693	\$38693.55	55 cents	\$41012.91

¹ Budgets are GST exclusive

² For Contract Award reports the GST inclusive expense shall match the amount reported in the recommendation

Legal/Statutory Implications

The Community Matching Grants Scheme is consistent with the Local Government Act 1989 and the Victorian Charter of Human Rights and Responsibilities Act (2006).

8. COMMUNITY DIRECTORATE

8.2 Community Matching Grants Round 2 - 2018/2019 (continued)

Environmental/Sustainability Impacts

The approval of the recommendations for this round of the Community Matching Grant Scheme will not have any negative environmental impacts.

Social Implications

The grant applications submitted for approval in Round Two are projects that will benefit individuals and groups across a range of ages and stages of life. Many of the projects encourage active participation. All applications are predominately driven by volunteers. In the process of delivering the recommended projects social connections and partnerships within communities are built and enhanced.

Economic Impacts

The economic impacts of the Community Matching Grants program will see many of the applicants purchase equipment, materials and services which will support local businesses.

Consultation

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Ensure that the information about the application process was widespread	Media Release Website Social Media Email lists and networks
Consult	'Drop in' information sessions	Seven throughout December, January, and February
Involve	Community Development and Grants Officers provide assistance to community groups	Consultation on an individual basis during the application process.
Collaborate	Successful community groups/members will be responsible for the implementation of their projects which will provide the opportunity for community capacity building.	Successful applicants will drive their own community initiatives
Empower	Whilst decision making regarding successful grant applications is made by Council, community groups will be responsible for the delivery of projects.	Community groups will drive the delivery of their projects

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

Direction 2 – Community Life

b) Other strategic links

- Council Plan 2017 – 2021
- Greater Shepparton City Council – Community Development Framework
- Greater Shepparton City Council – Community Engagement Strategy
- Greater Shepparton City Council – Community Plan Implementation Policy

8. COMMUNITY DIRECTORATE

8.2 Community Matching Grants Round 2 - 2018/2019 (continued)

- Municipal Health and Wellbeing Plan 2017-2021
- Universal Access and Inclusion Plan
- Cultural Diversity and Inclusion Strategy
- Greater Shepparton Environmental Sustainability Strategy 2014-2030
- Greater Shepparton Volunteer Strategy and Action Plan 2014-2018
- Mooroopna Community Plan
- St Georges Road Community Plan

Conclusion

The applications for funding through the Community Matching Grants Round Two 2018/2019 have been reviewed by an internal Grant Review Panel in line with the Grant Distribution Policy of Council and the Guidelines of the Community Matching Grant Scheme. The Grant Review Panel have recommended 13 projects to be funded. All of these projects meet eligibility requirements and aim to both build and strengthen connections in the Greater Shepparton community.

Attachments

Community Matching Grants - Grant Guidelines 2018-2019 [↓](#) Page 202

8. COMMUNITY DIRECTORATE

8.3 Greater Shepparton Municipal Emergency Management Plan

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Emergency Management Coordinator

Proof reader(s): Director Community, Municipal Emergency Manager

Approved by: Director Community, Municipal Emergency Manager

Executive Summary

The Greater Shepparton Municipal Emergency Management Planning Committee (the Committee) is appointed by the Greater Shepparton City Council (Council) pursuant to Section 21 (3) of the Emergency Management Act, 1986.

Membership of the Committee includes representatives of the emergency services as well as local community groups and organisations with a role in emergency management. The committee operates as a planning committee and not as a reporting committee.

One of the responsibilities of the Committee includes the preparation of a Draft Municipal Emergency Management Plan (the Plan) for the prevention of, response to, and recovery from emergencies within the municipality. It details the actions that all agencies will take in the response to and recovery from emergencies in the municipality.

In accordance with Section 21A of the Emergency Management Act, Council submits the Plan to the Victoria State Emergency Service for audit every three years. The next audit is scheduled for September 2019.

On 21 March 2019 the Committee recommended the Draft Plan for consideration by Council.

RECOMMENDATION

That the Council adopt the updated Greater Shepparton Municipal Emergency Management Plan as recommended by the Greater Shepparton Municipal Emergency Management Planning Committee.

Background

Part 4 of the *Emergency Management Act 1986* Act specifies the responsibilities of municipal councils in connection with emergency management. These include Council establishing a Municipal Emergency Management Planning Committee (the Committee). The function of this Committee is to prepare a Draft Municipal Emergency Management Plan (the Plan) for consideration by Council. In developing the Plan, the Committee is required to give effect to any guidelines or directions issued by the Minister for Emergency Services. The Committee and Plan is administered by Council.

8. COMMUNITY DIRECTORATE

8.3 Greater Shepparton Municipal Emergency Management Plan (continued)

On 21 March 2019 the Committee reviewed the Draft Plan and recommended that it be considered by Council.

Pursuant to Section 21A of the *Emergency Management Act* 1986, Council is required to submit the Plan to the Victoria State Emergency Service for audit every three years. The next audit for this Plan is due in September 2019 (at the time of preparing this report a date has not been set).

The Plan documents the outcomes of the planning process conducted by the Committee. It is the overarching emergency management plan for the municipality and provides information to emergency services, other organisations and the community on how risks will be dealt with and the management arrangements for emergencies, to promote community safety.

Council Plan/Key Strategic Activity

The Draft Plan and recommendation is consistent with and links to Strategic Objective 1.3 of the Council Plan – *Council demonstrates strong leadership and sound decision making in the best interests of the community.*

Risk Management

The municipal emergency management process includes a risk management process. As per the Victorian emergency management arrangements this is a responsibility of the Committee.

The risk assessment process identifies analyses, evaluates and prioritises the emergency-related risks faced within the municipal district, and identifies possible treatment and/or controls.

The Committee uses a risk management process consistent with the Australian/New Zealand Standard ISO 31000:2009 Risk management – Principles and guidelines.

The risk assessment process is detailed in Part 4 of the Draft Plan. The Draft Plan also includes sub-plans and arrangements specific to hazards and risks.

Policy Considerations

The ongoing development and maintenance of both the Draft Plan and Committee is consistent with Council Policies. There are no known conflicts with current Council policies.

Financial Implications

There are no additional financial implications to Council and the ongoing support to the Plan and Committee will be in accordance with existing budget arrangements.

Legal/Statutory Implications

The Draft Plan has been reviewed and developed to be consistent with the requirements of the *Emergency Management Act* (1986 & 2013), the *Emergency Management Manual Victoria* and, as appropriate, other state and regional emergency management arrangements and plans.

In terms of the legislative requirement associated with the Draft Plan being recommended by the Committee to Council for consideration, this is determined by the *Emergency Management Act* 1986 S.21(4).

8. COMMUNITY DIRECTORATE

8.3 Greater Shepparton Municipal Emergency Management Plan (continued)

It is consistent with the *Local Government Act* and other relevant legislations.

Environmental/Sustainability Impacts

The Draft Plan includes reference to both the impact of climate change and the Greater Shepparton City Council Climate Change Adaptation Plan.

There are no known negative impacts on the environment in supporting the recommendation.

Social Implications

There are no known social implications in supporting the recommendation.

Economic Impacts

The Draft Plan has an emphasis on community resilience through shared responsibility where all organisations, businesses and community work together to understand and manage the risks in the municipality that may affect them. The benefits of building community resilience include:

- Safer communities
- Less demand on emergency services for assistance
- Less damage to property and infrastructure
- Faster recovery
- Reduction in overall costs to the economy (impact and recovery)

Consultation

The development of the Draft Plan has been a progressive process and includes recommendations from the 2016 Audit report, internal consultation with representatives from Council Departments as appropriate, via Council's Emergency Management Coordination Group, and ongoing review by the Greater Shepparton Municipal Emergency Management Planning Committee.

On 15 March 2019 the Draft Plan was approved and recommended by Council's Municipal Emergency Manager to be released to the Greater Shepparton Municipal Emergency Management Planning Committee.

On 21 March 2019 the Draft Plan was released to and reviewed by the Committee. The review included discussion on the need to circulate the Draft for further comment. The Committee resolved that this was not required. The Committee approved the Draft Plan and recommended it to Council for consideration.

When completed the Plan is published and distributed to emergency management partners at municipal and regional level. This is managed by the Municipal Emergency Management Planning Committee and a distribution list as an Appendix to the Plan. An edited version is also displayed on Council's website. There is also a legislative requirement for a copy to be lodged at the State Library of Victoria. All of this is consistent with the Emergency Management Manual Victoria.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

The recommendation is consistent with and links to Objective 3.2 of the Greater Shepparton 2030 Strategy – Ensure Compliance with the recommendations and

8. COMMUNITY DIRECTORATE

8.3 Greater Shepparton Municipal Emergency Management Plan (continued)

requirements of strategies such as the Council's Development Manual, the Floodplain Management Plan and the Regional Catchment Strategy.

b) Other strategic links

The Draft Plan and recommendations are consistent with the Victorian Emergency Management Capability Blueprint 2015-2025.

Conclusion

The Draft Plan has been reviewed by the Committee and recommended to Council for consideration.

In relation to how Council considers the Draft Plan the *Emergency Management Act* 1986 is not directive. Council makes its own determination to present it to Councillors or the Chief Executive Office for consideration. Once considered, and if approved, the Draft Plan is endorsed.

By endorsing the Draft Plan, Council agrees to all processes and arrangements detailed in the document. Council is also responsible for ensuring the currency of the Plan. The document is considered a dynamic document and updated on an as needed basis.

The document is presented to the Executive Management Team for consideration as per the Recommendation.

Attachments

- | | |
|--|----------|
| 1. Municipal Emergency Management Plan ↓ | Page 208 |
| 2. Greater Shepparton City Council Municipal Emergency Management Plan - Appendix List ↓ | Page 297 |

8. COMMUNITY DIRECTORATE

8.4 Small Town Festive Grants 2019 - Transition Round

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Community Development Officer

**Proof reader(s): Acting Community Development Coordinator,
Manager Neighbourhoods**

Approved by: Director Community

Executive Summary

The Small Town Festive Decorations Grant program provides small towns and localities with a population of less than 10,000 people, the opportunity to apply for a grant of up to \$2000 to install festive decorations to celebrate the festive season.

This additional Round of Small Town Festive Decoration Grant has been offered to enable the grant program to be transitioned into a realistic timeframe for community organisations to plan and deliver their festive decorations in the future.

Further discussion with the Grants Coordinator and eligible community organisations in small towns will occur prior to the opening of the next grant program to ensure the best outcome of the community moving forward.

This report also includes the acquittal summary of the 3 grants awarded for Christmas 2018.

RECOMMENDATION

That the Council:

1. receives and acquits the 2018 Small Town Festive Decoration Grants.
2. approves the allocation of \$2000 (GST inclusive) of funding under the Small Town Festive Decorations Grant Program 2019 – Transition Round to the Dookie and District Development Forum.

Acquittal Small Town Festive Decoration Grant 2018

In 2018 there were a total of three grants awarded, and all recipients have successfully completed their acquittal process and provided the required receipts and documentation.

The following is a summary of the Small Town Festive Decorations Grant 2018 projects as provided by the community organisations.

Dookie

Over the last three years, with Council's assistance, we have been lighting up the main street of Dookie. We have enhanced the outlook of the Dookie Memorial Hall and for

8. COMMUNITY DIRECTORATE

8.4 Small Town Festive Grants 2019 - Transition Round (continued)

Christmas 2018 the Dookie Emporium. We hope to continue with other buildings in Dookie to beautify our historic building and streetscape in the commercial part of the township of Dookie to celebrate the festive season. More lighting in the main street of Dookie ultimately assists with security for our town but increases visitation during the Christmas season.

Mooroopna

A Santa Sleigh was constructed and installed in the median strip on McLennan St opposite the Mooroopna Police Station. This added to the Christmas boxes from previous years and to finish the display a Mooving cow was provided by Council. We received great community feedback. Mooroopna Men's Shed members constructed the sleigh with involvement from the art group from the Mooroopna Education and Activity Centre decorating the sleigh. The display added to the Christmas spirit in Mooroopna.

Toolamba

The Christmas tree and the illuminated motifs have enhanced the decorations in the Colaura Gardens in the centre of Toolamba especially at night and added to the Christmas spirit and celebrations in the town. The decorations and the Toolamba Lions Christmas efforts have been well received by the Toolamba citizens with many favourable comments. We also feel that Toolamba's Christmas efforts promote and encompass the ideals of the City of Greater Shepparton. Toolamba and its citizens are proud and appreciative of the manner it presents, celebrates and involves itself during the Christmas season.

Small Town Festive Decoration Grant 2019 – Transition Round Background

The Greater Shepparton City Council Small Town Festive Decorations Grant program provides a total allocation of \$15,000 funding which is made available to townships with a population of less than 10,000 people to enable local community organisations to purchase and install festive decorations such as lighting, Christmas trees, feature decorations, signage and banners.

The grant is aimed at creating a festive atmosphere within each town, by purchasing and installing sustainable festive decorations to decorate their main street, public space, and/or high visibility areas in each town to celebrate the festive season. To ensure a consistent allocation of funds a limit of \$2,000 applies to each grant application.

The transition Round for the Small Town Festive Decorations Grant opened on November 2018 and closed on Monday 4 March 2019 with only one eligible application being submitted.

The program promotion was targeted to the small town community plan contacts that were eligible to receive a grant and via an electronic mail-out to a database of contacts for community organisations located in small towns within the Greater Shepparton municipality. The Neighbourhoods Department handed out information sheets and verbally promoted the Small Towns Festive Decorations Grant at various small town community meetings throughout the application timeframe.

Council Officers completed an assessment for the application.

The following application is recommended as it meets eligibility requirements of the grant.

8. COMMUNITY DIRECTORATE

8.4 Small Town Festive Grants 2019 - Transition Round (continued)

Dookie & District Development Forum

This project continues the beautification of the historic buildings and streetscapes of the commercial part of the township of Dookie to celebrate the festive season. Next Christmas will see the Bank building included in the Festive lighting project.

Council Plan/Key Strategic Activity

Social – Develop resilient, inclusive, healthy communities that make Greater Shepparton a safe and harmonious place to live, work, learn and play.

2.1 Greater Shepparton is a welcoming, inclusive and safe place for all.

2.5 Creativity and participation in arts and culture is nurtured and encouraged.

2.6 Volunteering is promoted and encouraged along with other measures to improve community resilience.

Risk Management

As the proposed Dookie lighting project installation will be completed by a qualified contractor the risk is deemed to be minor.

Policy Considerations

There are no identified conflicts with Council policies.

Financial Implications

Dookie & District Development Forum are not registered for GST.

	Approved Budget Estimate for this proposal ¹ \$	This Proposal GST Exclusive \$	Variance to Approved Budget Estimate \$	This Proposal GST Inclusive ² \$
Revenue	Nil	Nil	Nil	
Expense	\$15,000	\$2,000	R1 - \$5,785 R2 - \$2,000 Transition Round	\$2,000
Net Total	\$15,000	\$2,000	\$7,785	

¹ Budgets are GST exclusive

² For Contract Award reports the GST inclusive expense shall match the amount reported in the recommendation

Legal/Statutory Implications

This proposal conforms with relevant legislation.

Environmental/Sustainability Impacts

This proposal does not present any negative environmental/sustainable impacts.

Social Implications

The Small Town Festive Decoration projects in small towns strengthens partnerships and relationships that continue throughout the year. The collective of community volunteers and organisations which make up the Dookie & District Development Forum are working each year to add to the festive theme of the town as is the intention of the grant. This festive project contributes to the social cohesion and connection in the community.

Economic Impacts

The purchase of materials and acquisition of services from local businesses will contribute to the local economy.

8. COMMUNITY DIRECTORATE

8.4 Small Town Festive Grants 2019 - Transition Round (continued)

Consultation

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Ensure the information about the grant and application process is widespread	Website Targeted emails and contact with small town community groups and organisations
Consult	Discussions with small communities population under 10,000	Community Plan Meetings
Involve	Community Development Officers provide assistance to community organisations	Consultation on an individual basis during the application process as requested
Collaborate	Community organisations and member in small towns collaborate to complete the project	Successful applicants will drive their own Festive Grant project
Empower	Whilst decision making regarding successful grant applications is made by Council community groups will be responsible for the delivery of projects	Provide communities with the opportunity when completing acquittal documentation to provide feedback on how we can improve the delivery of this program in the future

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

Topic:

Community Life

Theme: Health and Social services

Objective 2. To encourage and implement activities that will strengthen community spirit.

b) Other strategic links

Council Plan 2017-2021

Greater Shepparton Volunteer Strategy and Action Plan 2012-2018

Conclusion

It is proposed that Council approve the application that was received for the transition Round of the Small Town Festive Decoration Grant at a total cost of \$2000.

It is proposed that further discussion with the Grants Coordinator and eligible community organisations in small towns will occur prior to the opening of the next grant round to fine tune the program to get the best outcome each year for community and Council.

Attachments

Small Town Festive Decorations Grants - Guidelines 2019 [↓](#) Page 300

9. CORPORATE SERVICES DIRECTORATE

9.1 Council Plan 2018/19 Quarter 3 Progress Report

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Corporate Planning Analyst

Proof reader: Manager Corporate Governance

Approved by: Director Corporate Services

Executive Summary

In accordance with Section 125 of the *Local Government Act 1989*, Council developed and adopted a four year Council Plan on 20 June 2017. The Council Plan contained Key Strategic Objectives and Strategies to achieve those objectives.

This report provides the third quarter update of 2018-19 in relation to the actions taken to achieve the Key Strategic Objectives identified in the 2017-2021 Council Plan and forms part of council's accountability framework. The report also includes progress made in achieving the Key Strategic Activities contained within the 2018-19 Budget which form Council's Performance Statement.

The Council Plan becomes the organisational focus for the development of Directorate and Business Unit plans and ultimately the individual responsibilities of officers which are subsequently reflected in those officers' annual appraisals.

Of the identified general actions for progress reporting in relation to measuring achievement, the majority of actions are in progress and on track.

RECOMMENDATION

That the Council note the progress report for the 2017-2021 Council Plan which provides details in relation to achieving the Measures of Success identified in the Council Plan 2017-2021.

Background

The 2017-2021 Council Plan identified Goals, Key Strategic Objectives and Strategies for implementation across the life of the plan.

Based on the outcomes of the community consultations, Council identified five themes to describe what we are working towards in achieving the community's vision of a Greater Shepparton - Greater Future. As these goals explicitly align with the Municipal Public Health Planning Framework (Department of Health Services, 2001) with the emphasis on the built, social, economic and natural environments, the Council Plan also addresses the legislative requirements for the Municipal Health and Wellbeing Plan.

These five themes are:

1. Leadership and Governance - Provide strong civic leadership, advocacy and good governance in the operation of Greater Shepparton City Council.

9. CORPORATE SERVICES DIRECTORATE

9.1 Council Plan 2018/19 Quarter 3 Progress Report (continued)

2. Social - Develop resilient, inclusive, healthy communities that make Greater Shepparton a safe and harmonious place to live, work, learn and play.
3. Economic - Build a thriving, resilient economy where Greater Shepparton is recognised as a competitive place to invest and grow business.
4. Built - Provide and support appealing relevant infrastructure that makes Greater Shepparton an attractive, liveable regional city.
5. Environment - Enhance and protect the clean, green environment that makes Greater Shepparton the unique place it is.

Council Plan/Key Strategic Activity

Council is high performing; customer focused and is marked by great people and quality outcomes. (Leadership and Governance)

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Failure to report to Council and the community	Unlikely	Moderate	Moderate	Continue quarterly reports to Council

Policy Considerations

There are no policy considerations associated with this report.

Financial Implications

The report contains no financial implications, however many of the initiatives contained within the Council Plan required Council to allocate funds in its 2018-19 budget to provide the finances to continue implementation of the Council Plan.

Legal/Statutory Implications

The report complies with councils obligations to monitor and report on progress in relation to achieving the strategic objectives and strategies contained within the council plan. The provision of regular reporting, in addition to the Annual Report, provides an opportunity for Council and the community to consider the progress made towards achieving the targets set by Council against the Council Plan.

Environmental/Sustainability Impacts

The report contains no environmental/sustainability impacts, however many of the initiatives contained within the Council Plan were targeted at improving Greater Shepparton's sustainability, both as an organisation and a municipality.

Social Implications

The report contains no social implications, however there are a number of initiatives contained in the Council Plan that were aimed at improving the health and well-being of the Greater Shepparton communities and the wider municipality. This is expected to improve social outcomes.

Economic Impacts

The report contains no economic impacts however there were a number of initiatives contained in the Council Plan that were aimed at improving the economic wellbeing of the Greater Shepparton municipality.

9. CORPORATE SERVICES DIRECTORATE

9.1 Council Plan 2018/19 Quarter 3 Progress Report (continued)

Consultation

Internal consultation occurred with the responsible officers regularly updating individual actions and the overall review of all plans by the Executive Team.

Community consultation was achieved by publishing quarterly reports in the Council meeting agenda and including the plan and quarterly updates on Councils website.

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Keep Informed	Council Meeting Minutes Council Website

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

The Council Plan 2017-2021 plays a pivotal role in the delivery of the short term plans and aspirations of council and the community whilst following the long term strategies of Greater Shepparton 2030.

b) Council Plan 2017-2021

The Council Plan 2017-2021 supports the short term direction of the organisation (4 years) and provides linkage to the strategies developed and or implemented over the duration of the plan

c) The Annual Budget 2018-19

The Annual Budget 2018-19 supports the short term direction of the organisation (1 year)

Conclusion

This report provides the third quarter 2018-19 update with progress on achieving the Key Strategic Objectives contained within the 2017-2021 Council Plan and the Key Strategic Activities contained within the 2018-19 Budget.

Attachments

Council Plan 2018-19 Quarter 3 Progress Report [↓](#) Page 305

9. CORPORATE SERVICES DIRECTORATE

9.2 Contracts Awarded Under Delegation and Contracts Advertised but yet to be Awarded

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Team Leader Contracts and Procurement

Proof reader(s): Manager Corporate Governance

Approved by: Director Corporate Services

Executive Summary

To inform the Council of the status of requests for tenders that have been awarded under delegation and those that have been publicly advertised but are yet to be awarded.

RECOMMENDATION

That the Council note:

- tendered contracts awarded under delegated authority by the Chief Executive Officer;
- contracts awarded under delegated authority by a Director;
- requests for tenders advertised but not yet awarded.

Tendered Contracts Awarded under Delegated Authority by the CEO

Contract Number	Contract Name	Contract details, including terms and provisions for extensions	Value inclusive of GST	Awarded to
1874	Construction of Traffic Calming Works, Fryers Street, Shepparton	Lump Sum Contract for the Construction of Traffic Calming Works, Fryers Street, Shepparton	\$387,614.70	Jarvis Delahey Contractors
1938	Construction of Skene St (Nixon - Fryers St) Centre-Of-Road Parking	Lump Sum Contract for the Construction of Skene St (Nixon - Fryers St) Centre-Of-Road Parking	\$272,406.97	Jarvis Delahey Contractors

9. CORPORATE SERVICES DIRECTORATE
9.2 Contracts Awarded Under Delegation and Contracts Advertised but yet to be Awarded (continued)
Tendered Contracts Awarded under Delegated Authority by a Director

Contract Number	Contract Name	Contract details, including terms and provisions for extensions	Value inclusive of GST	Awarded to
1875	Construction of Traffic Calming Works, Corio Street and North Street, Shepparton	Lump Sum Contract for the Construction of Traffic Calming Works, Corio Street and North Street, Shepparton	\$178,502.50	Tactile Australia Pty Ltd
1905	Lightfoot Street Reconstruction Works	Lump Sum Contract for Lightfoot Street Reconstruction Works (Private)	\$53,119.00	Mawson Construction Pty Ltd
1906	Provision of Architectural Design for the Redevelopment and Expansion of the Shepparton Sports and Events Centre	Lump Sum Contract for the Provision of Architectural Design for the Redevelopment and Expansion of the Shepparton Sports and Events Centre	\$166,021.00	Centrum Architects
1913	Design, Supply & Installation of Shade Sail Structures for Tatura Northlinks Playground & Congupna Recreation Reserve Playgrounds	Select Request for Quote - Lump Sum Contract for the Design, Supply & Installation of Shade Sail Structures for Tatura Northlinks Playground & Congupna Recreation Reserve Playgrounds(Private)	\$60,032.28	C&C Wilson Builders Pty Ltd t/a BIAM Shade Sails and Playgrounds

9. CORPORATE SERVICES DIRECTORATE
9.2 Contracts Awarded Under Delegation and Contracts Advertised but yet to be Awarded (continued)
Requests for Tenders advertised but not yet awarded

Contract No.	Contract Name	Contract detail, including terms and provisions for extensions	Status
1889	Construction of Balaclava Road – Verney Road Intersection Stages 1 & 2 Upgrade	Lump Sum Contract for the Construction of Balaclava Road – Verney Road Intersection Stages 1 & 2 Upgrade	Tender closed 23 January 2019. Tender is being considered as part of this agenda.
1901	Provision of Corporate Travel and Accommodation Booking Service	Schedule of Rates Contract for Corporate Travel and Accommodation Booking Service	Tender closed 27 February 2019. Tender currently being evaluated
1902	Provision of Learning Management System	Schedule of Rates Contract for Learning Management System	Tender closed 27 February 2019. Tender currently being evaluated
1922	Design of the Maude Street Mall Precinct Redevelopment	Lumps Sum Contract for the Design of the Maude Street Mall Precinct Redevelopment	Tender closed on 1 May 2019. Tender currently being evaluated
1923	Provision of Crowd Control (Security Guard) Services - Panel of Suppliers	Schedule of Rates Contract for the Provision of Crowd Control (Security Guard) Services - Panel of Suppliers	Tender closed 17 April 2019. Tender currently being evaluated
1927	Refurbishment of Watt Road Bridge, Mooroopna	Lump Sum Contract for the Refurbishment of Watt Road Bridge, Mooroopna	Tender closed 20 March 2019. Tender currently being evaluated
1937	Provision of Affordable Housing Policy Development (Select) (Private)	Lump Sum and Schedule of Rates Contract for the Provision of Affordable Housing Policy Development (Select) (Private)	Tender closed 22 March 2019. . Tender currently being evaluated
1941	Supply of Trees - Advanced Purchase - Panel of Suppliers	Select Request for Quote - Schedule of Rates Contract for the Supply of Trees - Advanced Purchase - Panel of Suppliers(Private)	Tender closed 29 March 2019. Tender currently being evaluated
1944	Supply and Construct Shared Path - Balaclava Road Shepparton: Numurkah Road to Gowrie Street Primary School Crossing	Select Request for Quotation (RFQ) - Supply and Construct Shared Path - Balaclava Road Shepparton: Numurkah Road to Gowrie Street Primary School Crossing	Tender closed 30 April 2019. Tender currently being evaluated

9. CORPORATE SERVICES DIRECTORATE
9.2 Contracts Awarded Under Delegation and Contracts Advertised but yet to be Awarded (continued)

Contract No.	Contract Name	Contract detail, including terms and provisions for extensions	Status
1945	Supply and Construct Shared Path – Packham Street Shepparton: from Balaclava Road to Packham Street duplication	Select Request for Quotation (RFQ) - Supply and Construct Shared Path – Packham Street Shepparton: from Balaclava Road to Packham Street duplication	Tender closed 30 April 2019. Tender currently being evaluated
1948	Provision of a Network Traffic Assessment (Traffic Impact Assessment), Intersection Concept Designs and Opinion of Probable Cost(Private)	Select Request for Quotation (RFQ) - Provision of a Network Traffic Assessment (Traffic Impact Assessment), Intersection Concept Designs and Opinion of Probable Cost(Private)	Tender closed on 6 May 2019. Tender currently being evaluated
1949	Purchase of Aquatic Plants for Sevens Creek Wetlands	Select Request for Quotation (RFQ) for Purchase of Aquatic Plants for Sevens Creek Wetlands(Private)	Tender closed on 12 April 2019. Tender currently being evaluated
1953	Provision of Midland Highway Recreational Path and Associated Drainage, Shepparton East	Lump Sum Contract for the Provision of Midland Highway Recreational Path and Associated Drainage, Shepparton East(Private)	Tender closed on 10 April 2019. Tender currently being evaluated
1954	Provision Of After-Hours Animal Emergency Service - Readvertised	Schedule of Rates Contract For The Provision Of After-Hours Animal Emergency Service - Readvertised	Tender closed on 3 April 2019. Tender currently being evaluated
1956	Quotation for Great Things Happen Here Tourism Research Project Consultant	Select Request for Quotation (RFQ) - for Great Things Happen Here Tourism Research Project Consultant	Tender closed on 6 May 2019, tender currently being evaluated.
1957	Supply and Delivery of Caretakers Residence at Victoria Lake Caravan Park(Private)	Select Request for Quotation (RFQ) - Supply and Delivery of Caretakers Residence at Victoria Lake Caravan Park(Private)	Tender closed on 2 May 2019, tender currently being evaluated

9. CORPORATE SERVICES DIRECTORATE

9.2 Contracts Awarded Under Delegation and Contracts Advertised but yet to be Awarded (continued)

Policy Considerations

Through the *Instrument of Delegation to the Chief Executive Officer* the Council has delegated authority to the Chief Executive Officer to award a contract up to the value of \$500,000 including GST.

The Council through the *Exercise of Delegations Policy* has delegated authority to the Director Corporate Services to approve a contract up to the value of \$500,000 and the Director Infrastructure, Director Community and Director Sustainable Development to approve a contract up to the value of \$150,000 for goods and services and \$200,000 for works.

Legal/Statutory Implications

Section 186 of the *Local Government Act 1989* (the Act) establishes the requirements for tendering and entering into contracts.

Section 186(1) of the Act requires that before Council enters into a contract for the purchase of goods or services to the value of \$150,000 or more, or for the carrying out of works to the value of \$200,000 or more, it must give public notice of the purpose of the contract and invite tenders or expressions of interest from any person wishing to undertake the contract.

Conclusion

It is important that decisions and actions taken under delegation be properly documented and transparent in nature. The report details the publicly advertised contracts awarded by the Chief Executive Officer and Directors under delegated authority of the Council during the period 1 April 2019 to 30 April 2019.

Attachments

Nil

9. CORPORATE SERVICES DIRECTORATE

9.3 April 2019 Monthly Financial Report

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report:

Author: Team Leader Management Accounting

Proof Reader: Manager Finance & Rates

Approved by: Director Corporate Services

Executive Summary

The report presents Council's actual financial performance compared to the budget for ten months ended 30 April 2019.

RECOMMENDATION

That the Council receive and note the April 2019 Monthly Financial Report.

Background

The 2018/2019 Budget was adopted at the Ordinary Council Meeting held 19 June 2018. The 2018/2019 Budget provided for an operating surplus of \$19.17 million with revenue of \$143.83 million and expenditure of \$124.66 million. The 2018/2019 Budget also provided for capital works of \$46.36 million.

On 16 October 2018, Council adopted the 2018/2019 Q1 Forecast Review with an accounting surplus of \$14.83 million which is \$4.34 million less than the 2018/2019 Adopted Budget. The capital works program of \$48.13 million is forecast to be expended during the 2018/2019 financial year which is an increase of \$1.77 million from the Adopted Budget.

On 19 February 2019, Council adopted the 2018/2019 Q2 Forecast Review with an accounting surplus of \$16.72 million, an increase of \$1.89 million on the Q1 Adopted Forecast, however, a \$2.25 million decrease on 2018/2019 Adopted Budget. The capital works program is at \$52.6 million an increase of \$4.47 million from the Q1 Adopted Forecast and an increase of \$6.24 million on the 2018/2019 Adopted Budget.

On 16 April 2019, Council adopted the 2018/2019 Q3 Forecast Review with revenue of \$145.52 million, expenditure of \$126.43 million and an accounting surplus of \$19.1 million. The \$2.38m improvement on Q2 Adopted Forecast largely due to reduced materials and services expenditure. The 2018/2019 Q3 Adopted Forecast also included \$43.87 million in capital works, a decrease of \$8.73 million from the Q2 Adopted Forecast. \$7.6 million of this reduction will be considered for re-budgeting in future financial years.

Council's actual financial performance compared to the budget is presented to Council on a monthly basis.

9. CORPORATE SERVICES DIRECTORATE

9.3 April 2019 Monthly Financial Report (continued)

The April 2019 Monthly Financial Report incorporates the following sections which are presented for Council's consideration:

- Operating Performance
- Capital Works Performance
- Income Statement
- Balance Sheet
- Cash Flow Statement
- Capital Works Statement

Council Plan/Key Strategic Activity

The report is consistent with the leadership and governance goal "High Performing Organisation" as included in the *Council Plan 2017-2021*.

Risk Management

There are no risks identified in providing this financial report.

Policy Considerations

There are no conflicts with existing Council policies.

Financial Implications

There are no financial implications arising from this proposal.

Legal/Statutory Implications

Section 137 of the *Local Government Act 1989* provides that Council maintain a budgeting and reporting framework that is consistent with the principles of sound financial management. In addition Section 138 requires that at least every 3 months a statement comparing the budgeted revenue and expenditure for the financial year with the actual revenue and expenditure to date is presented to the Council at a Council meeting which is open to the public. This report satisfies that requirement.

Environmental/Sustainability Impacts

There are no environmental or sustainability impacts associated with this report.

Social Implications

There are no social implications associated with this report.

Economic Impacts

There are no economic implications in providing this financial report.

Consultation

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Conclusion

The report presents Council's actual financial performance compared to the budget for ten months ended 30 April 2019.

Attachments

April 2019 - Monthly Financial Report [↓](#) Page 415

9. CORPORATE SERVICES DIRECTORATE

9.4 Domestic Animal Management Plan - 2021

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Manager Citizen Services

Proof reader(s): Team Leader Regulatory Services

Approved by: Director Corporate Services

Other: Co-Ordinator Local Laws and Animal Management

Executive Summary

Council plays an important leadership role in supporting and promoting responsible pet ownership, community safety and healthy living through a well-informed community.

Section 68A of the Domestic Animals Act 1994 requires every Victorian municipality to prepare in four year intervals a domestic animal management plan. The plan provides a formal approach to service delivery and animal management initiatives to address responsible pet ownership and animal welfare.

This revised plan builds on the foundation of the initial two plans and will guide service delivery and actions through to the year 2021.

The draft Domestic Animal Management Plan – 2021 continues to work on operational efficiency and streamlining processes at the Shepparton Animal Shelter to work towards best practice. Council has also developed a solid action plan that will be measured and reported on to Council in August 2019.

RECOMMENDATION

That the Council adopt the Domestic Animal Management Plan - 2021.

Background

Section 68A of the Domestic Animals Act 1994 requires every Victorian municipality to prepare in four year intervals a domestic animal management plan. Following an extensive community consultation process, the Domestic Animal Management Plan 2013-2017 (the DAMP) was endorsed by Council on 17 September 2013.

In February 2014, Council received subsequent advice and feedback on the DAMP from the Department of Environment and Primary Industries (DEPI). Whilst complimentary of many of our initiatives, it specified that the plan needed to include information on when activities will occur during the four year plan and evaluation measures for each activity.

To meet DEPI's requirements, a comprehensive Action plan was also developed. The Action Plan aims to build on the original strategic directions and clearly identifies when activities will occur and how success will be evaluated. It is important to note that the Action Plan has been developed adopting components of a base template recommended

9. CORPORATE SERVICES DIRECTORATE

9.4 Domestic Animal Management Plan - 2021 (continued)

by the Bureau of Animal Welfare and has been used as the template for the development of the current plan.

To ensure consistency, Council has continued to update the Action Plan into the present year and is using the same methodology for delivering the actions of the draft Domestic Animal Management Plan – 2021.

The revised Domestic Animal Management Plan - 2021 attempts to move towards more aspirational strategies whilst still ensuring that the operational efficiencies that have been achieved over the past four years continue to be a key focus and deliver on the objectives.

Council Plan/Key Strategic Activity

The draft Domestic Animal Management Plan - 2021 is included in the *Greater Shepparton City Council, Council Plan 2017-2021, the Greater Shepparton 2030 Strategy and the Community Safety Strategy 2014-2017*.

Greater Shepparton City Council, Council Plan 2017-2021

Goal 1: Leadership and Governance (Provide strong civic leadership, advocacy and good governance in the operation of Greater Shepparton City Council.)

- Objective 1.3: Council demonstrates strong leadership and sound decision making in the best interests of the community.
- Objective 1.5: Council is high performing, customer focused and is marked by great people and quality outcomes.
- Objective 1.7: Council advocates on issues, priorities and needs that matter to our community in partnership with key stakeholders.
- Objective 1.9: Service standard and service delivery models are realistic and meet community expectations and demand while being financially viable and in line with Council's core business.

Goal 2: Social (Develop resilient, inclusive, healthy communities that make Greater Shepparton a safe and harmonious place to live, work, learn and play.)

- Objective 2.1: Greater Shepparton is a welcoming, inclusive and safe place for all.
- Objective 2.6: Volunteering is promoted and encouraged along with other measures to improve community resilience.
- Objective 2.9: Public places, open spaces and community facilities are safe and accessible for all and presented to a high quality.
- Objective 2.10: Council demonstrates strong regional and local partnership efforts across health and wellbeing.

Risk Management

Risks associated with any new initiatives will be further assessed before they are implemented.

Risks	Likelihood	Consequence	Rating	Mitigation Action
Breach of the Act	Possible	Moderate	Moderate	Evaluating whether Council's animal control services are adequate to give effect to the requirements of the Act.

9. CORPORATE SERVICES DIRECTORATE

9.4 Domestic Animal Management Plan - 2021 (continued)

Risks	Likelihood	Consequence	Rating	Mitigation Action
Staff involved in animal management, including administration functions don't have the skill and knowledge to undertake their work	Possible	Moderate	Moderate	Outline programs for the training of authorised officers to ensure that they can properly administer and enforce the requirement of the Act.
Dogs and cats create a nuisance	Almost Certain	Moderate	High	Promote and encourage responsible pet ownership.
Attacks by dogs on people and animals	Likely	Moderate	Moderate	Investigate and act on complaints received in relation to dog attacks.
Over-population and high euthanasia rates for cats and dogs	Likely	Moderate	Moderate	Ensure registration to enable identification of cats and dogs
Dangerous, menacing and restricted breeds	Almost Certain	Moderate	High	Effectively identify all dangerous dogs, menacing dogs and restricted breed dogs and ensure that those dogs are kept in compliance with the Act.

Policy Considerations

There are no identified conflicts with Council policies.

Financial Implications

The draft Domestic Animal Management Plan – 2021 will be carried out within existing operating budgets. Others actions that require additional financial resources will be considered as part of the normal budget processes including quarterly budget reviews. Specific budget has been set aside for participation in a game changing approach to cat populations in Victoria for the 2019/2020 financial year.

Legal/Statutory Implications

Section 68A of the Domestic Animals Act 1994, requires every Victorian municipality to prepare domestic animal management plans at four year intervals. The plan aims to promote animal welfare, responsible ownership of dogs and cats and to protect the environment. In adopting such a Plan, the Council has an opportunity to identify opportunities and issues relevant to its community and in response to any compliance matters that may impact on the health, safety and amenity of the community and the environment.

9. CORPORATE SERVICES DIRECTORATE

9.4 Domestic Animal Management Plan - 2021 (continued)

Section 74 of the Domestic Animals Act 1994 enables an authorised officer appointed by a Council to take any reasonable action that is necessary to find out whether the provision of this Act, the regulations and any Local Law made under this Act by a Council are being complied with.

Most importantly, ongoing changes to legislation can fundamentally impact our ability to achieve certain objectives and actions based on how significant the legislative changes are. Most recently, changes to breeding regulations and registration of domestic animal businesses have altered our focus and changed the priority of certain tasks due to the immediate and very specific requirements to deliver on the legislation.

Environmental/Sustainability Impacts

A benefit of promoting and encouraging responsible pet ownership is minimising the harmful effect of domestic pets on the population of native birds, mammals and reptiles.

Social Implications

The objectives of the draft Domestic Animal Management Plan – 2021 is to promote and encourage responsible pet ownership, high standards of animal welfare and a municipality that is pet friendly.

Economic Impacts

Registered domestic animal businesses are supported by a registration scheme which promotes the maintenance of standards.

Consultation

Extensive consultation was undertaken in July 2013 to ensure that the community's views on the Domestic Animal Management Plan were captured in the final Plan endorsed by Council. Given the very specific guidelines and template for the Domestic Animal Management Plan, Council undertook a survey method for consultation to ascertain the importance of specific matters that we are required to provide under the Domestic Animals Act 1994 for this draft plan. The survey was conducted in April 2018 and allowed a four week period for responses to be provided. This enabled the feedback to be applied to the service we are legislated to provide rather than opening up the opportunity to provide suggestions that are outside the scope of service delivery.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

Topic: Community Life

Direction: Enhance social connectedness, physical and mental health and wellbeing, education and participatory opportunities in order to improve liveability and a greater range of community services.

Themes:

- Health and social services
 - Objective 1; to provide an equitable and efficient distribution of community facilities and services
 - Objective 2; to encourage and implement activities that will strengthen community spirit.

9. CORPORATE SERVICES DIRECTORATE

9.4 Domestic Animal Management Plan - 2021 (continued)

- Recreation and open space;
 - Objective 2; to protect and enhance the network of public open space that contributes to the amenity of the municipality and advances the image of the community.
 - Objective 2.5; Protect open space areas from pest plants and animals.
- Safe and accessible environments;
 - Objective 1; to address community safety in the planning and management of the urban environment.

b) Other strategic links

Community Safety Strategy 2014-2017

Key Direction 1: Safer Places and Spaces. The key direction “Create and maintain safe public areas which enhance perceptions of safety, liveability and encourage community engagement and connectedness.”

Conclusion

The Domestic Animals Act 1994 requires Council to prepare in four year intervals a Domestic Animal Management Plan. The plan guides the activities and priorities for Council’s animal control and animal shelter services and is a key document to ensure that we prioritise the welfare of our municipality’s domestic animals and ensure that pet ownership behaviours allow the community to live in harmony with domestic pets.

Officers now believe that the draft Domestic Animal Management Plan – 2021 is ready for consideration.

Attachments

Domestic Animal Management Plan - 2021 [↓](#) Page 428

9. CORPORATE SERVICES DIRECTORATE

9.5 Instrument of Delegation - Members of Staff and Development Hearing Panel

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Team Leader Governance

Proof reader(s): Manager Corporate Governance

Approved by: Director Corporate Services

Executive Summary

The power of a Council to act by resolution is set out in section 3(5) of the Act:

“Where a Council is empowered to do any act, matter or thing, the decision to do the act, matter or thing is to be made by a resolution of the Council.”

As the Council is not a “natural” person, it can act in only two ways, which is by resolution or through others acting on its behalf. For others to act on the Councils behalf, the relevant Council powers must be delegated by the Council.

The Council has delegated the majority of its delegable powers to the Chief Executive Officer (CEO), who is permitted under the act to further sub-delegate these powers to other members of Councils staff. The powers conferred on the Council under some legislative instruments cannot be delegated through the CEO, and must be delegated by resolution of Council directly to Council officers.

The Instrument of Delegation to Members of Staff and Development Hearings Panel was last adopted by Council on 16 October 2018 and has since been reviewed and updated to reflect changes to legislation, position titles and reporting lines within the organisation. These changes are essential to ensuring officers are authorised with the appropriate powers, duties and functions to perform their roles effectively.

RECOMMENDATION

In the exercise of the powers conferred by section 98(1) of the *Local Government Act 1989* (the Act) and the other legislation referred to in the attached instrument of delegation, Council resolves that -

1. delegation to the members of Council staff holding, acting in or performing the duties of the offices or positions referred to in the attached *Instrument of Delegation to members of Council staff and Development Hearings Panel*, the powers, duties and functions set out in that instrument, subject to the conditions and limitations specified in that Instrument.
2. the instrument comes into force immediately upon the common seal of Council being affixed to the instrument.
3. it authorises the Chief Executive Officer to sign and seal the Instrument of Delegation – Members of Staff and Development Hearings Panel document

9. CORPORATE SERVICES DIRECTORATE

9.5 Instrument of Delegation - Members of Staff and Development Hearing Panel (continued)

4. on the coming into force of this instrument, the previous Instrument of Delegation to Members of Council staff and Development Hearings Panel adopted on 16 October 2018 is revoked.
5. the duties and functions set out in the instrument must be performed, and the powers set out in the instruments must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.

Background

The power of a Council to act by resolution is set out in section 3(5) of the Act:

“Where a Council is empowered to do any act, matter or thing, the decision to do the act, matter or thing is to be made by a resolution of the Council.”

The Council is not in a position to exercise all the powers conferred upon it by resolution and requires others to act on its behalf. This is made possible under section 98(1) of the Act which provides that a Council may, by Instrument of Delegation, delegate to a member of its staff any power, duty or function of a Council under the *Local Government Act 1989* or any other Act, other than certain specified powers.

The Council has delegated the majority of its delegable powers to the CEO. Section 98(2) of the Act provides that the CEO may, by Instrument of Delegation, delegate to a member of the Council staff any power, duty or function of his or her office, except the power of delegation itself. This is the avenue by which most Council officers are delegated the power to make decisions.

The powers conferred on the Council under some legislative instruments cannot be delegated through the CEO, and must be delegated by resolution directly to Council officers. The Acts and Regulations referred to in the attached *Instrument of Delegation - Members of Staff and Development Hearings Panel* are among those which require direct delegation.

This Instrument has been reviewed and a number of changes proposed. These changes are necessary to reflect changes in the delegated powers and duties under these Acts and Regulations since the last delegation was adopted.

Council Plan/Key Strategic Activity

The regular review of the Instrument of Delegation to Members of Council Staff and Development Hearings Panel supports Objective 1.3 Leadership and Governance *“Council demonstrates strong leadership and sound decision making in the best interest of the community”*.

Risk Management

The review of Instruments of Delegation ensures that they remain valid, legal and that generally routine decisions are able to be made without the need for a Council meeting.

The Council subscribes to the Delegations and Authorisations Service provided by Maddocks Lawyers and the proposed changes have been recommended by this service. Subscribing to the Maddocks service reduces the risk that legislative changes which

9. CORPORATE SERVICES DIRECTORATE

9.5 Instrument of Delegation - Members of Staff and Development Hearing Panel (continued)

have implications for the Council's delegations and authorisations are not properly identified and implemented.

Policy Considerations

All Instruments of delegation must be exercised in accordance with the Council's Exercise of Delegations policy.

Financial Implications

There are no direct financial implications arising from the *Instrument of Delegation to Members of Staff and Development Hearings Panel*. Financial delegations have been made by the CEO and are consistent with the Council's Exercise of Delegations Policy.

Legal/Statutory Implications

The Instrument of Delegation to members of Council Staff and Development Hearings Panel ensures that decisions made by Council officers are legally compliant and enforceable.

Environmental/Sustainability Impacts

There are no environmental/sustainability impacts on the coming into force of the *Instrument of Delegation – Members of Staff and Development Hearings Panel*.

Social Implications

There are no social implications with the coming into force of the *Instrument of Delegation – Members of Staff and Development Hearings Panel*.

Economic Impacts

There are no economic impacts with the coming into force of the *Instrument of Delegations – Members of Staff and Development Hearings Panel*.

Consultation

The review of the Instrument of Delegation was completed through Councils delegations software. Consultation was conducted with each Manager and Director on any proposed changes to the Instrument, with approval sought from the Executive Leadership Team.

All consultation was in conjunction with the advice provided by Maddocks Lawyers with the release of the new version of the *Instrument of Delegations - Members of staff* document.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

There are no direct links to the Greater Shepparton 2030 Strategy

b) Other strategic links

There are no other strategic links

9. CORPORATE SERVICES DIRECTORATE

9.5 Instrument of Delegation - Members of Staff and Development Hearing Panel (continued)

Conclusion

It is important that all of Council's Instruments of Delegation remain up to date with the latest versions of legislation and that the document reflects the current organisation structure. The amended Instrument of Delegation reflects such changes and it is therefore recommended that the updated document comes into force and the previous Instrument is revoked.

Attachments

S6 Instrument of Delegation - Members of Staff and Development Hearings Page 503
Panel [↓](#)

9. CORPORATE SERVICES DIRECTORATE

9.6 Appointment of Audit and Risk Management Committee Independent Members

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Acting Team Leader – Risk and Assurance

Proof reader(s): Manager Corporate Governance

Approved by: Director Corporate Services

Executive Summary

The interviews for the two positions were conducted by the Chair (Mr. John Calleja), Mayor O’Keeffe and Councillor Hazelman on the 12th April.

As a result of the interviews Mr David Kortum was appointed as one of the independent members.

A further interview was undertaken on 18 April with the preferred candidate Mr Goran Mitrevski.

RECOMMENDATION

That the Council appoint Mr Goran Mitrevski to the Audit and Risk Management Committee for a three year term commencing 22 May 2019 and concluding on 21 May 2022.

Background

GSCC’s Audit and Risk Management Committee is comprised of 4 independent members (including the Chair) and two Councillors. The purpose of this Committee is to assist Council in fulfilling its governance and oversight responsibilities in areas including external reporting, audit, risk management and internal control and compliance. Three of the independent member positions fell vacant in February. Two of the members previously holding these positions are ineligible to reapply in line with the Charter, having already served two terms.

The two candidates appointed after they were short-listed for interview were appointed at a Special Council meeting on 23 April 2019:

- Mr. David Kortum; &
- Mrs. Anne O’Conner;

Council Plan/Key Strategic Activity

Operating an effective ARMC with independent members relates to the Leadership and Governance Pillar in the Council Plan.

Risk Management

There are no Moderate to Extreme risks connected with this decision.

9. CORPORATE SERVICES DIRECTORATE

9.6 Appointment of Audit and Risk Management Committee Independent Members (continued)

Policy Considerations

There are no Policy Considerations associated with these appointments.

Financial Implications

There are no financial implications associated with this decision.

Legal/Statutory Implications

There are no legal/statutory implications for this decision.

Environmental/Sustainability Impacts

There are no environmental/sustainability impacts for this decision.

Social Implications

There are no social implications of this decision.

Economic Impacts

There are no economic impacts of this decision.

Consultation

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

There are no links to the Greater Shepparton 2030 Strategy.

b) Other strategic links

There are no other strategic links.

Conclusion

Councillors to approve the appointment of 1 independent member of the ARMC, based on the results of interviewing the 4 short-listed candidates.

Attachments

Nil

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.1 Park Name - Sherwood Park - Park View Estate, Mooroopna

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Building & Planning Support Officer

Proof reader(s): Team Leader Building & Planning

Approved by: Manager Building & Planning

Executive Summary

The purpose of this report is to approve the name of Sherwood Park, in Park View Estate Mooroopna (previously known as Archers Field Estate).

The name has been assessed and is in accordance with the *Naming rules for places in Victoria* 2016.

At the Ordinary Council Meeting held on 18 December 2018, Council resolved to place the proposed naming of Sherwood Park on public notice.

The name was placed on public notice and no submissions were received.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.1 Park Name - Sherwood Park - Park View Estate, Mooroopna (continued)

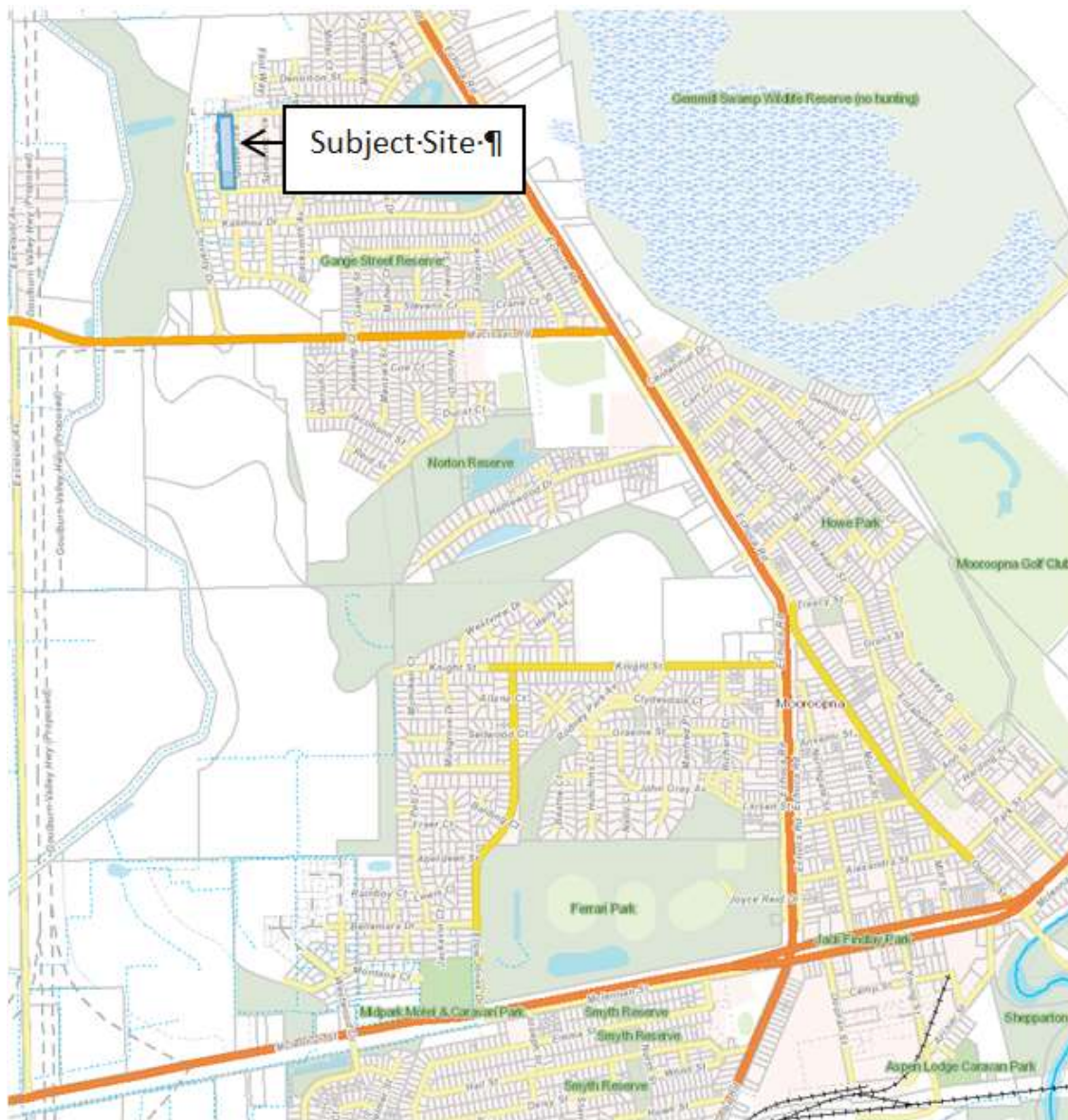


Figure 1 – Locality Plan

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.1 Park Name - Sherwood Park - Park View Estate, Mooroopna (continued)



Figure 2 – Park

RECOMMENDATION

That the Council approve the naming of Sherwood Park, in the Park View Estate Mooroopna (previously known as Archers Field) in line with *Naming Rules for Places in Victoria 2016 – Statutory requirements for naming road, features and localities 2016*.

Background

The purpose of this report is to seek approval to name Sherwood Park in the Park View Estate Mooroopna in line with *Naming Rules for Places in Victoria 2016*.

The *Naming Rules for Places in Victoria 2016, Statutory requirements for naming roads, features and localities – 2016* (the naming rules) includes step-by-step information on naming, renaming or changing the boundaries of roads, features and localities in Victoria.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.1 Park Name - Sherwood Park - Park View Estate, Mooroopna (continued)

The naming rules uphold the guidelines provided for in the *Geographic Place Names Act 1998*. They are mandatory for naming authorities in Victoria.

On 12 April 2018, Chris Smith and Associates on behalf of Waranga P/L wrote to Council requesting the reserve within Park View Estate Mooroopna be named “Sherwood Park”. The theme of the estate is Archery. The link of Sherwood is to Sherwood Forest of Robin Hood fame.

The name is assessed against various principles including but not limited to:

- No duplication of name within a 15km radius
- Not of similar sounding or spelling to any other feature within a 15km radius.
- Not to be offensive or derogatory
- No business/commercial link to the name

The notice requirements:

As per the *Naming rules for places in Victoria 2016* the Council is required to place the proposed name of “Sherwood Park” on public notice by way of advertisement in the local newspaper. The notice period is 30 days after which if no submissions are received the name then gets approved for use by way of formal Council resolution and then gazetted by the Geographic Names Victoria.

Any submission received during the public consultation period must be considered by the naming authority. The naming authority is responsible for deciding the weight to be given to competing submissions, having regard to these naming rules and any other relevant matters it identifies.

All submissions must be included in an assessment report, stating the objection or support for a proposal, indicating relevance to the naming rules and the naming authority’s consideration/response to the submission.

The decision about whether or not to proceed with a naming proposal resides with the naming authority.

Note: The naming authority need not consider objections that don’t explain reasons for the objector opposing the name.

On 18 December 2018, Council at the ordinary council meeting approved the proposed naming of Sherwood Park to be placed on public notice.

The name was placed on public notice in the Shepparton News on Friday 22nd February 2019 and no submissions were received.

Council Plan/Key Strategic Activity

Community / Public Safety – Council has a duty of care to its residents to provide clear and concise locations/names of features for Emergency Services purposes.

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Not proceeding with the name could create confusion for emergency services staff, delaying response times	C	4	Low	Name to avoid confusion for emergency services

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.1 Park Name - Sherwood Park - Park View Estate, Mooroopna (continued)

Policy Considerations

Park requests are assessed under *Naming Rules for Places in Victoria* 2016.

Financial Implications

Financial implications to Council for this park name will be a park name sign only.

Legal/Statutory Implications

There are no legal/statutory implications associated with park naming.

Environmental/Sustainability Impacts

There are no environmental and sustainability impacts associated with park naming.

Social Implications

There are minimal social implications given that the proposal is to name a park, but there could be significant emergency service delays if this is not acted upon, given the park is currently unnamed.

Economic Impacts

There are no known significant economic impacts associated with this proposal.

Consultation

The name was placed on public notice in the Shepparton News on Friday 22nd February 2019 and no submissions were received.

The above consultation was undertaken in line with *Naming Rules for Places in Victoria* 2016.

Strategic Links

a) Greater Shepparton 2030 Strategy

There are no strategic links relating to park naming.

b) Other strategic links

There are no strategic links relating to park naming.

Conclusion

The naming of the park is imperative to the safety of the local residents and the wider community.

Attachments

Nil

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.2 Shepparton Railway Pedestrian Overpass and Shared Path Linkages

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Principal Strategic Planner, Graduate Strategic Planner

Proof reader(s): Team Leader Strategic Planning,
Manager Building and Planning

Approved by: Director Sustainable Development

Executive Summary

The need for enhanced connectivity to the Shepparton Railway Station has been highlighted in a number of strategies including the *Greater Shepparton CBD Strategy, October 2008*, the *Greater Shepparton Council Plan 2017-2021*, the *Shepparton Revitalisation Project* and the *Shepparton Railway Precinct Master Plan 2017*.

A key short-term objective of the *Shepparton Railway Precinct Master Plan 2017* is to improve accessibility and connectivity to the Shepparton Railway Station for pedestrians and cyclists by way of a pedestrian overpass and shared path linkages.

In order to better inform Council's advocacy for the funding and construction of a pedestrian overpass at the Shepparton Railway Station, Council appointed Arcadis Pty Ltd to prepare draft concept designs and detailed costings for the project.

At the Ordinary Council Meeting held on 18 December 2018, Council considered the *Shepparton Railway Station Pedestrian Overpass Concept Plan October 2018* and the *Shepparton Railway Station Shared Pathway Linkages Concept Plan June 2018* (Draft Plans), and resolved to (amongst other things) release the Draft Plans for public consultation for a period of six weeks (see attachment 1 - *Shepparton Railway Station Pedestrian Overpass Concept Plan October 2018* and attachment 2 - *Draft Shepparton Railway Station Shared Pathway Linkages Concept Plans June 2018*). Consultation commenced on 7 January 2019 and concluded on 18 February 2019. A total of 63 submissions were received.

All submissions received were considered by Council officers (see attachment 3 - *Shepparton Railway Station Pedestrian Overpass Concept Plan October 2018 and Draft Shepparton Railway Station Shared Pathway Linkages Concept Plans June 2018: Conversation Report March 2019*).

Council officers engaged Arcadis Pty Ltd to prepare an alternative concept plan for the overpass take into account the concerns of a number of submitters (see attachment 4 - *Shepparton Railway Station Pedestrian Overpass Alternative Concept Plan March 2019*).

It is considered that the *Shepparton Railway Station Pedestrian Overpass Alternative Concept Plan March 2019* (Alternative Concept Plan) represents the preferred aspiration for the realisation of a pedestrian overpass at Shepparton Railway Station.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.2 Shepparton Railway Pedestrian Overpass and Shared Path Linkages (continued)

Amongst other things, it is recommended that Council receive and note the Conversation Report, and endorse the concept plans to inform Council's advocacy for appropriate services at the station. It should be noted that the concept design for the pedestrian overpass is subject to change should the project be funded and progressed by the appropriate rail authority. The current concept design is intended to capture Council's requirements for the look, feel and functionality of the pedestrian overpass.

RECOMMENDATION

That the Council:

1. Receive and note the *Shepparton Railway Station Pedestrian Overpass Concept Plan October 2018 and Draft Shepparton Railway Station Shared Pathway Linkages Concept Plans June 2018: Conversation Report March 2019*;
2. In relation to the pedestrian overpass at Shepparton Railway Station:
 - Endorse both the *Shepparton Railway Station Pedestrian Overpass Concept Plan October 2018* and the *Shepparton Railway Station Pedestrian Overpass Alternative Concept Plan March 2019*;
 - Note that the preferred Concept Plan for the overpass is that which is proposed on the *Shepparton Railway Station Pedestrian Overpass Alternative Concept Plan March 2019*; and
 - Note that if the project is funded and progressed by the appropriate rail authority, the design is subject to change.
3. In relation to the Shared Path Linkages:
 - Endorse the *Shepparton Railway Station Shared Pathway Linkages Concept Plans June 2018: Conversation Report March 2019*; and
 - Note that a budget bid for this project will be made in a future budgetary cycle.
4. Write to the Minister for Transport Infrastructure to advocate for funding and construction of the Pedestrian Overpass at the Shepparton Railway Station.

Background

The Shepparton Railway Station is located at the eastern edge of the Shepparton CBD, see Figure 1. It provides transportation linkages to the retail, commercial, health, education and recreational facilities in Greater Shepparton from Melbourne, as well as other regional areas in Victoria and New South Wales (via the regional bus network).

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.2 Shepparton Railway Pedestrian Overpass and Shared Path Linkages (continued)



Figure 1: Aerial map of the Shepparton Railway Precinct and surrounding areas.

The Shepparton CBD Strategy

The *Shepparton CBD Strategy 2008* recognises the development potential of the Shepparton Railway Station Precinct, including higher scale development on underutilised land adjoining the railway, and the upgrading of streets, pedestrian and cycle spaces linking the Shepparton Railway Station with the CBD. The Strategy identifies creating a pedestrian and cycle-friendly environment as a priority, particularly the need for a pedestrian bridge linking the Shepparton Railway Station with Hoskin and Vaughan Streets to increase accessibility to the CBD.

The redevelopment of the Shepparton Railway Precinct is one of the three major infrastructure projects that make up the Shepparton CBD Revitalisation Project. The pedestrian overpass is a key element of the redevelopment, removing a virtual and physical barrier to access between the station and CBD, which has been identified as a “priority project” by the *Make Shepparton Greater Prospectus 2014*.

Shepparton Railway Precinct Master Plan

The *Shepparton Railway Precinct Master Plan 2017* responds to the existing site conditions, functional requirements and implementation considerations, to guide a co-ordinated program of improvements to achieve its vision:

the Railway Precinct Master Plan will conceptualise the transformation of the Railway Precinct into an enticing gateway to the City of Greater Shepparton. This project will identify the actions and aspirations that will allow Shepparton to bring its Rail Station into the City both physically and symbolically. The Master Plan will showcase urban design and provide a blueprint to guide existing and future land use within the Precinct and surrounding area. This will lead to increased vitality of the CBD and encouraging the use of, and investment in, sustainable transport.

A key objective of the Master Plan was to improve pedestrian and cycle access to the Shepparton Railway Station, encompassing a technical investigation into the provision of a pedestrian overpass connecting the existing station to the Shepparton Central Business Area, and implementation of shared pathways to enable linkages to key destinations, see Figure 2.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.2 Shepparton Railway Pedestrian Overpass and Shared Path Linkages (continued)

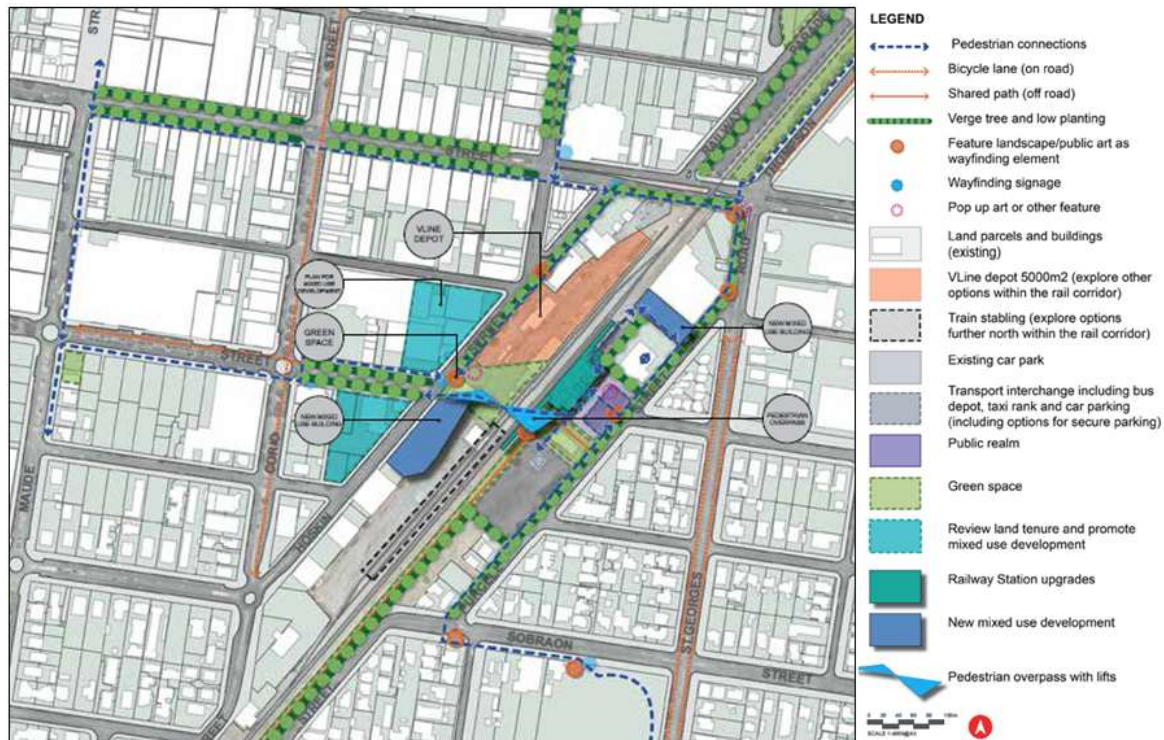


Figure 2: Spatial arrangement of the Shepparton Railway Station Precinct.

To better inform Council's advocacy for appropriate services at the station, it was considered appropriate to prepare a conceptual design and costing for a pedestrian overpass.

Designing the Pedestrian Overpass

To achieve this, Council appointed Arcadis Pty Ltd in mid-2018 to undertake the technical investigation into the provision of the pedestrian overpass and to prepare an architectural design, and subsequently provide an opinion of probable cost for the development of the final design.

The design was required to respond to the following:

- must take account of the existing infrastructure at the Shepparton Railway Station, as well as the vision, objectives, and proposed redevelopment envisaged in the *Shepparton Railway Precinct Master Plan, May 2017*;
- must support existing and future infrastructure by providing cohesive, accessible and functional connections to existing active transport networks, and the ability to connect seamlessly to future active transport connections as detailed in the *Shepparton Railway Precinct Master Plan, May 2017* and other relevant Council documents; and
- must achieve compliance with all relevant Australian Standards, including those for accessibility (AS 1428 and DSAPT), VRIOGS 001 Rev B, AS 5100:2017 bridge standard, V/Line standards and any other applicable standards.

A Project Working Group, including representatives from Council, Regional Projects Victoria, Transport for Victoria, V/Line, VicTrack and Public Transport Victoria, was established to manage the project from inception to the production of an agreed concept design. A workshop was held on 26 June 2018, attended by members of the Project

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.2 Shepparton Railway Pedestrian Overpass and Shared Path Linkages (continued)

Working Group and other interested stakeholders, to discuss considerations such as car parking, signal sighting issues, maintenance, heritage impacts, and safety requirements.

Council officers also engaged with the Disability Advisory Committee and the Positive Ageing Advisory Committee of Council. Positive feedback was received from this engagement. The feedback generally supported the development of the overpass, with items such as disability access, and linkages to surrounding residential areas and the CBD, raised as opportunities and challenges facing its development.

On 8 October, the Project Working Group was presented with the final design option, see Figures 3 and 4 and 5.



Figure 3: Site Plan showing spatial arrangement of the Shepparton Railway Pedestrian Overpass.

Aesthetically, the design features brightly coloured cladding that wraps around the bridge, the stairs, and the lift cores, suggesting the movement of fruit along a conveyor belt. This holistic design provides a dynamic visual effect which changes according to the viewing angle, while maintaining signal sightlines.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.2 Shepparton Railway Pedestrian Overpass and Shared Path Linkages (continued)



Figure 4: Aerial perspective from Hoskin Street (Southwest).



Figure 5: Artist's impression of the Railway Pedestrian Overpass viewed from Vaughan Street.

Designing the Shared Pathways

Liesl Malan Landscape Architects Pty Ltd was appointed in May 2018 to prepare concept designs for shared pathway linkages from the station to the CBD and SAM, and to provide an opinion of probable cost for these streetscaping works.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.2 Shepparton Railway Pedestrian Overpass and Shared Path Linkages (continued)

The design was required to consider the following:

- suitable tree selections according to the Council's *Urban Forest Strategy 2017*, including appropriate planting beneath power lines and low buffer planting to soften interfaces;
- safety of users from cars;
- street furniture, lighting, sites for public artwork, and wayfinding;
- drainage impacts; and
- potential street upgrades including kerbs and car parking in accordance with the *Goulburn Valley Wayfinding Strategy Style Guidelines 2014*, the *Urban Design Manual 2007*, and any other applicable standards.

The final draft design complements the aesthetic approach taken to the streetscaping works evident along Vaughan Street (between Corio and Maude Streets) and proposed for Maude Street (between Ashenden and High Streets) identified as projects in the Shepparton CBD Revitalisation Project, providing comfort and visual amenity for users, see Figure 6. The linkages will also form part of the Strategic Cycling Corridors.

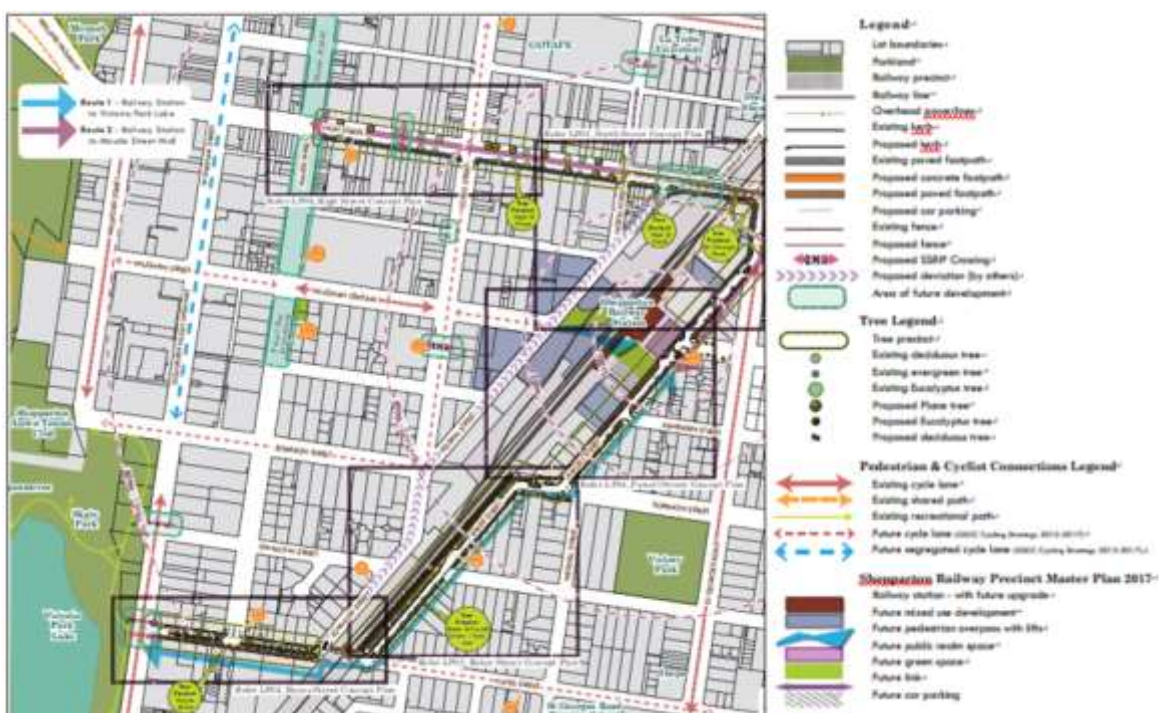


Figure 6: Overall Concept Plan for the Shepparton Railway Linkages.

Council Resolution December 2018

At the Ordinary Council Meeting held on 18 December 2018, Council resolved to authorise for exhibition the *Shepparton Railway Station Pedestrian Overpass Concept Plan October 2018* and the *Shepparton Railway Station Shared Pathway Linkages Concept Plans June 2018* (Concept Plans) for public comment for a period of six weeks (see attachment 1 - *Shepparton Railway Station Pedestrian Overpass Concept Plan October 2018* and attachment 2 - *Draft Shepparton Railway Station Shared Pathway Linkages Concept Plans June 2018*).

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.2 Shepparton Railway Pedestrian Overpass and Shared Path Linkages **(continued)**

Council also resolved to note that Council officers will report on any feedback, comments and submissions received during the public consultation period prior to the consideration of any final concept plans for adoption.

Consultation Phase

The Concept Plans were released for public comment for a period of six weeks, commencing on 7 January 2019 and concluding on 18 February 2019.

The Concept Plans were made available at the Council offices, and were uploaded to a dedicated page on the Council's external website.

A total of 598 letters were sent to land owners and occupiers of land adjacent to the station and the prospective routes of the shared path linkages on 2 January 2019, offering the opportunity to submit their comments. Submissions were invited via an online submission form, by email and by post.

Printed flyers advertising the submission process were distributed to Shepparton Railway Station and the Visitor Information Centre in Nixon Street, and placed in the Council offices.

A media release was issued on 29 January 2019, to remind the public that feedback was invited.

To further engage with the community, Council officers conducted community drop-in sessions on: 15 February 2019 and 1 March 2019. A total of 20 people attended the one-to-one sessions.

Arising from this comprehensive public consultation phase, a total of 63 submissions were received (see attachment 3 - *Shepparton Railway Station Pedestrian Overpass Concept Plan October 2018 and Draft Shepparton Railway Station Shared Pathway Linkages Concept Plans June 2018: Conversation Report March 2019*).

There were 43 submissions that were not in favour of the pedestrian overpass. Of these, 32 asserted that an overpass is unnecessary, largely basing this view on current usage patterns. The estimated cost was also a key issue, with 34 responders considering it unwarranted or excessive.

Other submitters contributed technical suggestions or concerns, and raised potential issues for user safety or vandalism. Five responders did not think the design was suitable for Shepparton.

It is noted that 16 submissions supported the overpass, in full or in part.

The main themes of objection are set out below:

- the overpass is too expensive;
- there is not enough current station usage to make an overpass necessary;
- inappropriate design;
- no need for an overpass, previous overpass was removed;
- people do not walk to and from the station;
- the station should be relocated;
- upgrades should be made to the station before the overpass is constructed; and
- the overpass will open into an undesirable area of the CBD.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.2 Shepparton Railway Pedestrian Overpass and Shared Path Linkages (continued)

Of the submissions received ten referenced the Shared Path Linkages. All except one of the submitters responding to the Shared Path Linkages supporting the concept design.

Response to submissions

In response to the concerns expressed by some of the submitters, Council officers engaged Arcadis Pty Ltd to prepare an alternative overpass option, which sought to address a number of the concerns of the submitters. It should be noted that this *Shepparton Railway Station Pedestrian Overpass Alternative Concept Plan March 2019* (Alternative Concept Plan) is a guide only and would be subject to a detailed design process by the relevant rail authorities when State government funding is allocated to realise an overpass at a later stage (see attachment 4 - *Shepparton Railway Station Pedestrian Overpass Alternative Concept Plan March 2019*).

In broad terms the overall design as shown in the Alternative Concept Plan (see Figures 7 and 8) is identical to the previous design but with a few key differences:

- the span of the pedestrian overpass has been reduced by 30m; and
- an enlarged public plaza has been created extending from Hoskin Street.

It is considered that the Alternative Concept Plan would address some of the concerns of submitters in the following ways:

- the overall cost of the alternative overpass design would be reduced as a result of the reduction in length (by 30 metres) and the removal of one of the three previously required lift wells;
- the alternative overpass would reduce the impact on the amenity of the area and provide better integration with the area by introducing a large public plaza on the Hoskin Street side of the station; and
- in light of the above, the overall cost of the bridge would be reduced from a projected \$18.8m to \$17.3m. This figure was calculated by Arcadis Pty Ltd and not by the State Government or any government transport agencies.

It is noted that the cost of the Alternative Plan does not substantially reduce the cost compared to the original Concept Plan; this is due to the following reasons:

- the bulk of the construction costs relate to the vertical elements of the structure (lifts, stairs bridge piers and the concrete foundation). These components do not alter significantly between the two concepts; and
- there are minor savings on the horizontal elements of the overpass due to the shortened span but the significance of these benefits is offset by the extended forecourt now required at Hoskin Street.

While the Alternative Concept Plan was not formally sent to the railway authorities for comment, it is noted that Council officers did discuss the concept of an overpass with a reduced span and enhanced public plaza on the Hoskin Street side of the station with the relevant authorities.

During the scoping of the project the rail authorities did not object to the reduced scope and advised that the reduced length for an overpass would be subject to a detailed design process when funding is secured for the project. This Alternative Concept Plan is a possible solution to reducing the cost of the project and is a guide only.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.2 Shepparton Railway Pedestrian Overpass and Shared Path Linkages (continued)



Figure 7: Aerial perspective of the Alternative Concept Plan from Hoskin Street (Southwest).



Figure 8: Artist's impression of the Alternative Concept Plan viewed from Vaughan Street.

In this respect submission 61 provides a specific response to these discussions. In this respect, the submission 61 states:

“Shortening the span will result in cost savings for that piece of infrastructure; it is unlikely to result in net cost savings due to the costs (excluding operational expenditure, OPEX) associated with provisioning alternative infrastructure. To progress the overpass project,

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.2 Shepparton Railway Pedestrian Overpass and Shared Path Linkages (continued)

V/Line recommended investigating it as part of the Shepparton Line Upgrade 2 (SLU2) project and investigate the feasibility of providing the alternative infrastructure close to the new stabling facility north of Shepparton. Shortening the span of the overpass will impact on key V/Line operational areas including the No.5 road "Fruit siding", and the asset and maintenance depot and yard."

Council officers note that the final design and delivery of an overpass rests with appropriate authorities (V/Line / Victrack) and that a number of factors relating to existing infrastructure would need to be resolved before the overpass and public plaza as shown in the Alternative Concept Plan would be considered viable. In response, Council officers note that the three stage Shepparton Line Upgrade, being delivered under the Regional Rail Revival project by Rail Projects Victoria, is considering options that allow for future proofing of any potential siding relocation, if required as a result of works at the Shepparton Railway Station.

In light of the above, it is considered that the replacement of V/Line infrastructure at the new stabling facility would create the catalyst and opportunity for the relevant authorities to proceed with the funding and construction of the overpass and public plaza option as shown on the Alternative Concept Plan.

In this respect, Council officers will continue to engage with Rail Projects Victoria to seek that appropriate replacement of V/Line infrastructure is provided at the new stabling facility to ensure that the vision for an overpass and a public plaza as shown in the Alternative Concept Plan can proceed.

Land at 27 Hoskin Street

Further to the above, it is noted that the lease of land at 27 Hoskin Street (two parcels owned by VicTrack and currently leased to STY Fencing Pty Ltd) will remain impacted under the Alternative Concept Plan, however, the future use and lease for this site is a private matter for VicTrack and the leasee.

If any compensation is required as a result of the Alternative Concept Plan (or any other plan that may emerge after a detailed design process undertaken by the rail authorities) then this would be an issue between the Department of Transport and the leasee and is outside of Council control and responsibility.

Next Steps

In light of the above, it is recommended that Council:

- Receive and note the *Shepparton Railway Station Pedestrian Overpass Concept Plan October 2018 and Draft Shepparton Railway Station Shared Pathway Linkages Concept Plans June 2018: Conversation Report March 2019*;
- In relation to the pedestrian overpass at Shepparton Railway Station:
- Endorse both the *Shepparton Railway Station Pedestrian Overpass Concept Plan October 2018* and the *Shepparton Railway Station Pedestrian Overpass Alternative Concept Plan March 2019*;
- Note that the preferred Concept Plan for the overpass is that which is proposed on the *Shepparton Railway Station Pedestrian Overpass Alternative Concept Plan March 2019*; and
- Note that if the project is funded and progressed by the appropriate rail authority, the design is subject to change.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.2 Shepparton Railway Pedestrian Overpass and Shared Path Linkages **(continued)**

- In relation to the Shared Path Linkages:
- Endorse the *Shepparton Railway Station Shared Pathway Linkages Concept Plan June 2018-March 2019*; and
- Note that a budget bid for this project will be made in a future budgetary cycle.
- Write to the Minister for Transport Infrastructure to advocate for funding and construction of the Pedestrian Overpass at the Shepparton Railway Station.

Council Plan/Key Strategic Activity

Theme 1: Governance

Objective 1.7 Council advocates on issues, priorities and needs that matter to our community in partnership with key stakeholders.

Theme 2: Social

Objective 2.9 Public places, open space and community facilities are safe and accessible for all and presented to a high quality.

Theme 4: Built

Objective 4.1 Growth is well planned and managed for the future.

Objective 4.4 Quality infrastructure is provided and maintained to acceptable standards.

Objective 4.8 Active transport (cycling, walking) is encouraged through safe, connected and improved linkages.

Risk Management

The main risk associated with this recommendation revolves around Council's support for this project. If the Concept Plans are not endorsed, the Concept Plans cannot be used to lobby government for funding / construction and it would significantly reduce the possibility of realising this important linkage from being constructed.

Further to this, the prevailing issues with lack of integration between the station and the CBD would persist.

Policy Considerations

All consultation associated with the designs for the Shepparton Railway Pedestrian Overpass and the Shared Pathway Linkages was undertaken in accordance with Council's *Community Engagement Strategy 2009*.

Financial Implications

The Concept Plan and the Alternative Concept Plan were prepared to comply with the requirements of State government rail authorities, and Council is seeking public support to inform the next stage of advocacy for the realisation of the project. To comply with the various requirements of the State government rail authorities, the construction cost was estimated at approximately \$18,826,500 (including GST and 40% contingency). The cost of the pedestrian overpass would be met by the State government. Confirmation of the final design to be constructed would be determined by the relevant rail authorities at the time of the allocation of a budget by the State government.

The construction cost of the Alternative Concept Plan was estimated at \$17,372,300 (including GST and 40% contingency). The cost of the Alternative Concept Plan would be met by the State Government and would be subject to final design to be determined by all relevant rail authorities at the time of allocation of a budget by the State government.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.2 Shepparton Railway Pedestrian Overpass and Shared Path Linkages (continued)

The construction cost for the shared pathways has been estimated at approximately \$4,748,300 (including GST & contingency), which is expected to be met, in part or full, by Council. This would be the subject of a future Council resolution. Council may also seek a contribution to the delivery of this project by the State government.

The total cost of preparing the Concept Plan and Alternative Concept Plan for the overpass, including costings for both, was \$126,700. The total cost of preparing the Concept Plan for the shared path linkages was \$45,250.

Legal/Statutory Implications

All procedures associated with the development of designs for the Shepparton Railway Pedestrian Overpass and the Shared Pathway Linkages comply with relevant legislative requirements, including the Act and guidelines set out by Heritage Victoria.

Environmental/Sustainability Impacts

The recommendation will not result in any adverse environmental or sustainability impacts.

Social Implications

It is expected that the recommendation has the potential to have a positive social impact by increasing pedestrian and cyclist connectivity between the Shepparton Railway Station, the CBD and SAM (Victoria Park Lake precinct).

Economic Impacts

The financial implications of the recommendations were outlined in the financial implications section of the report. It is expected that the projects will have positive economic impacts.

Referrals/Public Notice

All consultation associated with the designs for the Shepparton Railway Pedestrian Overpass and the Shared Pathway Linkages was undertaken in accordance with Council's *Community Engagement Strategy 2009* in the following ways:

- The Plans were made available at the Council offices, and were uploaded to a dedicated page on the Council's external website.
- A total of 598 letters were sent to owners and occupiers of properties adjacent to the station and the prospective routes of the shared path linkages on 2 January 2019, offering the opportunity to submit their comments. Submissions were invited via an online submission form, by email, and by post.
- Printed flyers advertising the submission process were distributed to Shepparton Railway Station and the Visitor Information Centre in Nixon Street, and placed in the Council offices.
- A media release was issued on 29 January 2019, to remind the public that feedback was invited.
- To further engage with the community, Council officers conducted community drop-in sessions on: 15 February 2019 and 1 March 2019. A total of 20 people attended the one-to-one sessions.

In light of the above, Council officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.2 Shepparton Railway Pedestrian Overpass and Shared Path Linkages (continued)

Strategic Links

a) Greater Shepparton 2030 Strategy 2006

Topic: Economic Development

Theme: Retail/Commercial Centres

Objective 2: To develop the Shepparton CBD as a regional centre for commerce and entertainment.

Strategy 2.2: Encourage the integration of retail and tourist services, especially in respect to ease of access, security arrangements and opening hours.

Objective 3: To revitalise the CBD of Shepparton and improve the urban design and architectural standards of retail/commercial areas.

Strategy 3.4: Encourage examples of landmark architecture for the Shepparton CBD.

Strategy 3.6: Encourage the redevelopment of peripheral areas of the Shepparton CBD

Topic: Infrastructure

Theme: Traffic and Transport Systems

Objective 5: To develop Walking/Bicycle and Public Transport networks that provide transport and accessibility options to segments of the community who have not or prefer not to use a motor car.

Strategy 5.7: Promote accessibility throughout the municipality by public transport.

b) Other strategic links

Shepparton CBD revitalisation Project 2013

A suite of projects aimed at revitalising the Shepparton CBD for broad economic and social benefit to the Greater Shepparton community:

Shepparton Court Precinct Development (completed 2017)

Maude Street Mall Revitalisation (in progress)

Shepparton Railway Precinct Master Plan

Shepparton Railway Precinct Master Plan 2017

Plan Objectives:

- To include a technical investigation and feasibility study relating to the provision of a pedestrian overpass connecting the station with the CBD at the junction of Hoskin Street and Vaughan Street; and
- Provide amenity improvements for public transport users including linking the station with the proposed bus interchange at Maude Street, south of the Vaughan Street intersection.

Design Objectives:

Improve pedestrian and cycle access to the station.

Improve the visual amenity of the rail precinct Provide amenity improvements for public transport users Activate public space

Conclusion

In order to better inform Council's advocacy for the funding and construction of a pedestrian overpass at Shepparton Railway Station, Council appointed Arcadis Pty Ltd to prepare the *Shepparton Railway Station Pedestrian Overpass Concept Plan October 2018* and the *Shepparton Railway Station Shared Pathway Linkages Concept Plan June 2018* (Draft Concept Plans), and detailed costings for the works envisaged in the Draft Concept Plans.

The Draft Concept Plans were exhibited for a six week period commencing on 7 January 2019 and concluding on 18 February 2019. A total of 63 submissions were received. Of

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.2 Shepparton Railway Pedestrian Overpass and Shared Path Linkages (continued)

these, 43 submissions were not in favour of the pedestrian overpass at Shepparton Railway Station mainly citing the cost, design and need for the project as the grounds for objection.

In response to submissions, Council officers engaged Arcadis Pty Ltd to prepare an Alternative Concept Plan for the realisation of an overpass at the station. It is considered that the *Shepparton Railway Station Pedestrian Overpass Alternative Concept Plan March 2019* represents the preferred aspiration for the realisation of a pedestrian overpass at Shepparton Railway Station and that this alternative design would address a number of the concerns of the submitters. This Alternative Concept Plan is a guide only and, any final design, will be subject to detailed design by relevant rail authorities in the future when a budget allocation for a pedestrian overpass is provided by the State government.

Council officers recommend that Council:
 receive and note the Concept Plans exhibited in January and February 2019; endorse the Concept Plan and the Alternative Concept Plan for the overpass, and note that, if the project is funded and progressed by the appropriate rail authority, the design is subject to change; endorse the Concept Plan for the Shared Pathway Linkages and note that a budget bid will be made in a future Council budget cycle; and instruct Council officers to write to the Minister for Transport Infrastructure to advocate for funding and construction of the pedestrian overpass.

Attachments

- | | |
|---|----------|
| 1. Shepparton Railway Station Pedestrian Overpass Concept Plan
October 2018 ↓ | Page 659 |
| 2. Shepparton Railway Station Shared Pathway Linkages Concept Plans
June 2018 ↓ | Page 726 |
| 3. Shepparton Railway Station Pedestrian Overpass Concept Plan
October 2018 and Draft Shepparton Railway Station Shared Pathway
Linkages Concept Plans June 2018: Conversation Report March
2019 ↓ | Page 743 |
| 4. Shepparton Railway Station Pedestrian Overpass Alternative Concept
Plan March 2019 ↓ | Page 774 |

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.3 Appointment of Greater Shepparton City Council as Chair of Region 2 of the Murray Darling Association

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Manager Environment

Approved by: Director Sustainable Development

Other: Executive Assistant – Director Sustainable Development

Executive Summary

An opportunity exists for the Greater Shepparton City Council to take an active role in the leadership and strategic direction of the Councils and communities in the management of our shared basin resources as Chair of Murray Darling Association (MDA) Region 2.

The MDA have indicated that it is a requirement of their organisation that a Council who has a Councillors that has indicated a desire to become Chair of a Region of the MDA confirm its commitment to support the nomination through a Council resolution.

RECOMMENDATION

That the Council:

1. Confirm Cr Dennis Patterson as delegate to the Murray Darling Association;
2. Nominate Cr Patterson as nominee for Chair for Region 2 of the Murray Darling Association;
3. Commit resources/secretariat support to assist with administrative functions to support the Region Chair position; and
4. Work with the Murray Darling Association National Executive to establish operational and strategic leadership of the Region, consistent with the Constitution and Strategic Plan 2016-19 of the Murray Darling Association.

Background

The Murray Darling Association (MDA) is the peak body for local government in the Murray Darling Basin. Established in 1944, the purpose of the MDA is to provide effective representation of local government and communities, at state and federal level, in the development of policy and the sustainable management of Murray-Darling Basin resources. Greater Shepparton has been an active member of the Murray Darling Association since re-joining the organisation in 2015.

The MDA recognises the diversity of needs and means to ensure healthy, connected rivers supporting re-generative agriculture, regional development and sustainable communities across the Basin. The MDA work with member councils and communities to develop leadership, identify local solutions, and build resilience across the Murray

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.3 Appointment of Greater Shepparton City Council as Chair of Region 2 of the Murray Darling Association (continued)

Darling Basin. The MDA is the only interjurisdictional association of local government, covering all four Basin states offering membership to councils providing advocacy, expertise and representation on Basin related issues.

Operation:

Operation of the MDA is parliamentary in nature, having the executive power vested in a board composed of the Chair of each of the 12 regions of the Basin (see region map attached). MDA Region Chairs are responsible for the operation of the region, meeting quarterly with member councils to ensure a cohesive and articulate representation of regional issues and priorities. Collectively, Region Chairs comprise the board of the MDA and are responsible to the membership. Region Chairs are elected by the members of their Region.

Current Status:

Region 2 is currently chaired by Moira Shire Council delegate Cr Peter Mansfield. Cr Mansfield has chaired the region since 21 April 2017. Under Cr Mansfield's leadership Region 2 has delivered stability and a clear vision for this region, working to contest hosting rights for the 2020 Annual General Meeting, and to facilitate a stable succession of the Chair to Cr Patterson.

Region Chair:

Regions of the MDA elect annually a Region Executive made up of a Chair plus not less than two and not more than five other region executives. All nominations to the Chair by serving councillors must be endorsed by a resolution of the member council for which the nominee is a delegate. The resolution must reflect that the delegate's nomination has the support of council and that the council will provide adequate resources to support the delegate to undertake the duties of the role if elected. Resources required consist predominantly of officer time.

Officer time to support the Chair to undertake the duties of the role, including facilitation of the four region meetings per year, distribution of minutes and agendas, monitoring outcomes of the committee and liaising with the MDA National Executive. This task has been assigned to the Manager Environment. Costs for the council, including officer time are estimated to be less than \$5,000 per annum.

Council Plan/Key Strategic Activity

Objective 1.3 – Council demonstrates strong leadership and sound decision making in the best interests of its Community.

Objective 1.7 – Council advocates on issues, priorities and needs that matter to our community in partnership with key stakeholders.

Risk Management

Identified risks are included in the table below.

Risks	Likelihood	Consequence	Rating	Mitigation Action
Council delegate having to represent Region with views which may not match Council's position.	Possible	Moderate	Medium	Identification of origin of views being expressed

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.3 Appointment of Greater Shepparton City Council as Chair of Region 2 of the Murray Darling Association (continued)

Policy Considerations

There are no Policy considerations in regard to this report.

Financial Implications

Financial implications are expected to be minor and covered within existing budget provisions.

Legal/Statutory Implications

There are no legal or statutory implications in regard to this matter.

Environmental/Sustainability Impacts

There are no environmental or sustainability impacts in regard to this matter.

Social Implications

There are no social impacts in regard to this matter.

Economic Impacts

There are no economic impacts in regard to this matter.

Consultation

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

Principles of Leadership and Partnerships and Inclusions

b) Other strategic links

Nil

Conclusion

Council has been a member of the MDA since 2015 and Council now has the opportunity to support the position of Chair of Region 2 of the MDA. Cr Patterson has indicated a willingness to become Chair and Council is requested to approve the nomination of Cr Patterson and to provide the necessary administrative support to assist him in this role.

Attachments

Murry Darling Association Regions Map [↓](#) Page 809

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.4 Proposed Naming of Corner of Shepparton BMX Facility

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Council Officers involved in producing this report

Author: Events Facilities Coordinator

Proof reader(s): Team Leader Tourism & Major Events,
Manager Economic Development

Approved by: Director Sustainable Development

Other: Manager Economic Development, Support Officer – Building & Planning

Executive Summary

Council received a request from the Australian BMX Hall of Fame in November 2018 to name the Shepparton BMX Facility after Shepparton resident and former BMX World Champion, Leigh Egan. The Shepparton BMX Club were consulted on the proposal and have recommended that the first corner be named after Leigh Egan, rather than the facility in its entirety.

Internal Council departments have been consulted regarding the requests with confirmation that any formal part of a facility cannot be officially named after an individual whilst they are living.

There is an allowance to name a portion of the track in recognition of an individual as this is not considered a formal component.

RECOMMENDATION

That the Council approves the naming of the first corner at the Shepparton BMX facility as the 'Leigh Egan Corner'.

Background

Leigh Egan is considered by many as Shepparton's greatest BMX racer who was inducted into the Australian BMX Hall of Fame in 2018. Leigh was the first Australian to win an Open Men's World Title in 1984, winning dual World Titles in the same year, and dominated the sport in Australia at an elite level, becoming the first person to win three National Open Men's Titles in a row.

Council received a request from the Australian BMX Hall of Fame in November 2018, to name the Shepparton BMX Facility after Shepparton resident and former BMX World Champion, Leigh Egan.

Council officers consulted the Department of Environment, Land, Water and Planning (DELWP) regarding the *Naming rules for places in Victoria – Statutory requirements for naming roads, features and localities – 2016* (naming rules). These naming rules are the statutory requirements allowed for under the *Geographic Place Names Act 1998*; they are therefore mandatory for all naming authorities in Victoria – Councils, government departments and authorities – and include all government owned or administered roads,

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.4 Proposed Naming of Corner of Shepparton BMX Facility (continued)

features (natural or otherwise) and localities. Section 1 of the Act recommends that the names of people who are still alive must be avoided because community attitudes and opinions can change over time.

The Shepparton BMX Club were consulted on the proposal and have recommended that the first corner be named after Leigh Egan, rather than the facility in its entirety.

As the bend (first corner) of the Shepparton BMX track is not a main feature there is an allowance for signage at the location. This is not considered a formal name and therefore the *Naming rules for places in Victoria – Statutory requirements for naming roads, features and localities – 2016* (naming rules) does not apply.

Council Plan/Key Strategic Activity

There is no link to the Council Plan as this is a procedural matter.

Risk Management

The associated risks are considered low.

Policy Considerations

Council policy requires compliance with legislation. The Naming rules for places in *Victoria and the Geographic Place Names Act 1998* guidelines require the features requested to be formally and officially named.

Financial Implications

There are no fees associated with the formal approval and/or lodgement of park names. There may be some minimal costs associated with the erection of signage approximate to \$500. The Economic Development department operational budget will be used to cover signage costs at the Shepparton BMX track.

Legal/Statutory Implications

Compliance with *Naming rules for places in Victoria – Statutory requirements for naming roads, features and localities – 2016* (naming rules).

Environmental/Sustainability Impacts

There are no implications as this is a procedural matter.

Social Implications

There are no implications as this is a procedural matter.

Economic Impacts

There are no implications as this is a procedural matter.

Consultation

The Shepparton BMX Club met on Thursday 24 January 2019 to discuss the possibility of naming the Shepparton BMX track after Leigh Egan. The Committee members agreed to name the first corner the 'Leigh Egan Corner'. All Committee members agreed.

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Consult	Shepparton BMX Club	Meeting agenda item

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

10. SUSTAINABLE DEVELOPMENT DIRECTORATE

10.4 Proposed Naming of Corner of Shepparton BMX Facility (continued)

Strategic Links

a) Greater Shepparton 2030 Strategy

There are no links as this is procedural

b) Other strategic links

There are no links as this is procedural

Conclusion

Council has received community requests for naming of a portion of the track at the Shepparton BMX track, and upon consultation with relevant stakeholders Council officers recommend support for signage implementation which does not contravene statutory obligations.

Attachments

1. Request for naming of the Shepparton BMX Track - Leigh Egan BMX Track [↓](#) Page 811
2. Minutes of Meeting - Shepparton Cobras BMX Club [↓](#) Page 812
3. Naming rules for places in Victoria 2017 [↓](#) Page 813

11. REPORTS FROM COUNCILLORS

Nil Received

12. REPORTS FROM SPECIAL AND ADVISORY COMMITTEES

Nil Received

13. NOTICE OF MOTION, AMENDMENT OR RESCISSION

Nil Received

14. DOCUMENTS FOR SIGNING AND SEALING

Nil Received

15. COUNCILLOR ACTIVITIES

15.1 Councillors Community Interaction and Briefing Program

Disclosures of conflicts of interest in relation to advice provided in this report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

Councillors' Community Interaction and Briefing Program

From 1 April 2019 to 30 April 2019, some or all of the Councillors have been involved in the following activities:

- Goulburn Ovens Institute of TAFE | Graduation Ceremony
- Heritage Advisory Committee Meeting
- Grand Opening | Haeuslers Shepparton - New Premises
- 2019 Local Government Mayoral Advisory Panel [LGMAP]
- Soroptimist Pamper Day - For Farming Women | Mayor - Guest Speaker
- Small Towns Meeting | Undera
- NDIS Information Session | The Hon Damian Drum
- Shepparton South Rotary Club | Debutante Ball
- Goulburn Valley Waste Recovery Resource Group Board Meeting
- Launch | Culture Corner
- 13th Annual Unity Cup & Walk of Solidarity | Rumbalara and Congupna Football Netball Clubs
- Under 14 | Basketball Victoria Country Championships
- Rural Press Club of Victoria | Luncheon with The Hon Jaclyn Symes
- NAB & C4GS - GROW Greater Shepparton - Economic Forum Visit | Deputy Prime Minister, the Hon Michael McCormack & Damian Drum - the New SAM and GV Bypass
- Disability Advisory Committee Meeting
- Greater Shepparton Positive Ageing Committee Meeting
- Rail Freight Alliance Meeting
- Federal Funding Announcement | GV Health
- Development Hearing Panel
- Inland Rail Symposium | Melbourne to Brisbane
- 'Goulburn Vibes' | Victoria Park Lake
- Zimbabwe Independence Day Celebration
- Federal Announcement The Hon Damian Drum | La Trobe University 'Development'
- SAM Exhibition Opening | Arlo Mountford - Deep Revolt
- Australian Botanic Garden Special Committee Meeting
- RiverConnect Implementation Advisory Committee Meeting
- North East and Goulburn Valley Waste Recovery Resource Groups Collaboration meeting
- 'Launch' Educational Video | Private Robert Mactier
- ANZAC Day Services – Shepparton, Mooroopna, Murchison, Tatura, Dookie
- Goulburn Valley Grammar School | Anzac Service
- Cultural Heritage Awards Ceremony 2019
- Willy O'Callaghan | 60 Years- Diamond Jubilee Celebrations
- Goulburn Valley Concert Orchestra | Chapel on Maude - Gala Opening Concert
- Welcome to Country and Smoking Ceremony | The 'New' SAM Site

15. COUNCILLOR ACTIVITIES

15.1 Councillors Community Interaction and Briefing Program (continued)

- Lunch Meeting with Allen Garner - CEO of Major Road Projects (along with some representatives from GV Bypass Action Group Chair & C4GS invitees)
- Greater Shepparton Women's Charter Advisory Committee Meeting
- Goulburn Valley Bowls Division | Presentation Night
- SAM Museum | Artist Julie Dowling painting 'The Brothers' - Morning Tea

In accordance with section 80A of the *Local Government Act 1989* records of the Assemblies of Councillors are attached.

RECOMMENDATION

That the summary of the Councillors' community interaction and briefing program be received and record of assemblies of Councillors be noted.

Attachments

- | | | |
|-----|--|----------|
| 1. | Heritage Advisory Committee Meeting - 5 March 2019 ↓ | Page 929 |
| 2. | CEO and Councillor Catch Up - 26 March 2019 ↓ | Page 930 |
| 3. | CEO and Councillor Catch Up - 2 April 2019 ↓ | Page 932 |
| 4. | Councillor Briefing Session - 2 April 2019 ↓ | Page 933 |
| 5. | CEO and Councillor Catch Up - 9 April 2019 ↓ | Page 935 |
| 6. | Councillor Briefing Session - 9 April 2019 ↓ | Page 937 |
| 7. | Sir Murray Bouchier Advisory Committee - 12 April 2019 ↓ | Page 939 |
| 8. | CEO and Councillor Catch Up - 16 April 2019 ↓ | Page 940 |
| 9. | Councillor Briefing Session - 16 April 2019 ↓ | Page 941 |
| 10. | RiverConnect Implementation Advisory Committee Meeting - 17 April 2019 ↓ | Page 943 |
| 11. | Councillor Briefing Session - 23 April 2019 ↓ | Page 945 |
| 12. | CEO and Councillor Catch Up - 23 April 2019 ↓ | Page 947 |
| 13. | Councillor Briefing Session - 30 April 2019 ↓ | Page 948 |
| 14. | CEO and Councillor Catch Up - 30 April 2019 ↓ | Page 950 |
| 15. | Shepparton Regional Saleyards Advisory Committee meeting - 1 May 2019 ↓ | Page 952 |
| 16. | Heritage Advisory Committee Meeting - 6 May, 2019 ↓ | Page 953 |

16. URGENT BUSINESS NOT INCLUDED ON THE AGENDA

17. CONFIDENTIAL MANAGEMENT REPORTS

17.1 Designation of Confidentiality of Information

RECOMMENDATION

That pursuant to section 89(2)(a) of the *Local Government Act 1989* the Council meeting be closed to members of the public for consideration of a confidential item.

17.2 Chief Executive Officer Performance Review

17.3 Reopening of the Council Meeting to Members of the Public

17.4 Designation of Confidentiality of Information – Report Attachments

RECOMMENDATION

In accordance with section 77(2)(b) of the *Local Government Act 1989* (the Act) the Council designates as confidential all documents used to prepare the following agenda item, previously designated by the Chief Executive Officer in writing as confidential under section 77(2)(c) of the Act.

1. Report 7.4: Contract 1889 Balaclava - Verney Road Intersection Upgrade. This document relates to a contractual matter, which is a relevant ground applying under section 89(2) of the Act.