

# AGENDA

FOR THE  
GREATER SHEPPARTON CITY COUNCIL

## ORDINARY COUNCIL MEETING

TO BE HELD ON  
TUESDAY 15 OCTOBER, 2019  
AT 5.30PM

IN THE COUNCIL BOARDROOM

**COUNCILLORS:**

Cr Kim O'Keeffe (Mayor)  
Cr Shelley Sutton (Deputy Mayor)  
Cr Seema Abdullah  
Cr Dinny Adem  
Cr Bruce Giovanetti  
Cr Chris Hazelman OAM  
Cr Les Oroszvary  
Cr Dennis Patterson  
Cr Fern Summer

***VISION***

*A THRIVING ECONOMY IN THE FOODBOWL OF VICTORIA WITH  
EXCELLENT LIFESTYLES, INNOVATIVE AGRICULTURE  
A DIVERSE COMMUNITY AND  
ABUNDANT OPPORTUNITIES*



**A G E N D A**  
**FOR THE**  
**ORDINARY COUNCIL MEETING**  
**TO BE HELD ON**  
**TUESDAY 15 OCTOBER, 2019 AT 5.30PM**

**CHAIR**  
**CR KIM O'KEEFFE**

**INDEX**

<b>1.</b>	<b>ACKNOWLEDGEMENT .....</b>	<b>1</b>
<b>2.</b>	<b>PRIVACY NOTICE .....</b>	<b>1</b>
<b>3.</b>	<b>APOLOGIES .....</b>	<b>1</b>
<b>4.</b>	<b>DECLARATIONS OF CONFLICT OF INTEREST .....</b>	<b>1</b>
<b>5.</b>	<b>CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS.....</b>	<b>1</b>
5.1	Confirmation of Minutes of Previous Meetings .....	1
<b>6.</b>	<b>PUBLIC QUESTION TIME .....</b>	<b>1</b>
<b>7.</b>	<b>MANAGEMENT REPORTS FROM THE INFRASTRUCTURE DIRECTORATE .....</b>	<b>2</b>
7.1	Our Sporting Future Funding Round One - 2019/2020.....	2
7.2	Central Park Master Plan .....	15
<b>8.</b>	<b>MANAGEMENT REPORTS FROM THE COMMUNITY DIRECTORATE .....</b>	<b>20</b>
8.1	Best Start - Breastfeeding Project Achievements.....	20
8.2	Community Safety Strategy 2018-2021 Year One Review .....	25
8.3	Community Matching Grant Scheme - Round One 2019/2020.....	29
8.4	Community Arts Grants Round One 2019/2020 .....	41
<b>9.</b>	<b>MANAGEMENT REPORTS FROM THE CORPORATE SERVICES DIRECTORATE .....</b>	<b>48</b>
9.1	Senior Executives in State and Local Government Program .....	48
9.2	September 2019 Monthly Financial Report .....	51
9.3	2019/2020 Quarter One Forecast Review .....	53
9.4	2018-2019 Annual Report .....	56
9.5	Contracts Awarded Under Delegation and Contracts Advertised but yet to be Awarded.....	59
<b>10.</b>	<b>MANAGEMENT REPORTS FROM THE SUSTAINABLE DEVELOPMENT DIRECTORATE .....</b>	<b>63</b>
10.1	Taking of the Question From the Table - Planning Permit Application 2018-264 - Two Lot Subdivision at 560 Archer Road, Kialla.....	63
10.2	Planning Permit Application 2018-264 - Two lot subdivision at 560 Archer Road, Kialla .....	64
10.3	Australia Day Grants Program 2020.....	74
10.4	Small Town Festive Events Grants Program 2019 .....	81
10.5	Draft Greater Shepparton Affordable Housing Strategy - October 2019 .....	87
10.6	Update on the Urban Development Program - Residential Land Supply and Demand Assessment City of Greater Shepparton September 2019, and Industrial Land Supply and Demand Assessment City of Greater Shepparton September 2019 .....	92
10.7	Adoption of Amendment C212 to the Greater Shepparton Planning Scheme - Greater Shepparton Township Framework Plan Review .....	97
10.8	Community Sustainability Grants Round One 2019/2020.....	107

10.9 New Business Grant Applications .....	113
10.10 Awarding of Grants for the Heritage Grants Program 2019/2020 .....	117
<b>11. REPORTS FROM COUNCILLORS .....</b>	<b>123</b>
<b>12. REPORTS FROM SPECIAL AND ADVISORY COMMITTEES .....</b>	<b>123</b>
<b>13. NOTICE OF MOTION, AMENDMENT OR RESCISSION .....</b>	<b>123</b>
<b>14. DOCUMENTS FOR SIGNING AND SEALING .....</b>	<b>123</b>
<b>15. COUNCILLOR ACTIVITIES .....</b>	<b>124</b>
15.1 Councillors Community Interaction and Briefing Program .....	124
<b>16. URGENT BUSINESS NOT INCLUDED ON THE AGENDA .....</b>	<b>126</b>

## RISK LEVEL MATRIX LEGEND

**Note: A number of reports in this agenda include a section on “risk management implications”. The following table shows the legend to the codes used in the reports.**

Likelihood	Consequences				
	Negligible (1)	Minor (2)	Moderate (3)	Major (4)	Extreme (5)
<b>Almost Certain (5)</b> Would be expected to occur in most circumstances (daily/weekly)	LOW	MEDIUM	HIGH	EXTREME	EXTREME
<b>Likely (4)</b> Could probably occur in most circumstances (i.e. Monthly)	LOW	MEDIUM	MEDIUM	HIGH	EXTREME
<b>Possible (3)</b> Reasonable probability that it could occur (i.e. over 12 months)	LOW	LOW	MEDIUM	HIGH	HIGH
<b>Unlikely (2)</b> It is not expected to occur (i.e. 2-5 years)	LOW	LOW	LOW	MEDIUM	HIGH
<b>Rare (1)</b> May occur only in exceptional circumstances (i.e. within 10 years)	LOW	LOW	LOW	MEDIUM	HIGH

**Extreme** Intolerable – Immediate action is required to mitigate this risk to an acceptable level. Event/Project/Activity is not to proceed without authorisation

**High** Intolerable – Attention is needed to treat risk.

**Medium** Variable – May be willing to accept the risk in conjunction with monitoring and controls

**Low** Tolerable – Managed by routine procedures



**PRESENT:**

**1. ACKNOWLEDGEMENT**

“We the Greater Shepparton City Council, begin today’s meeting by acknowledging the traditional owners of the land which now comprises Greater Shepparton. We pay respect to their tribal elders, we celebrate their continuing culture, and we acknowledge the memory of their ancestors.”

**2. PRIVACY NOTICE**

This public meeting is being streamed live via our Facebook page and made available for public access on our website along with the official Minutes of this meeting.

All care is taken to maintain your privacy; however as a visitor in the public gallery, it is assumed that your consent is given in the event that your image is broadcast to the public. It is also assumed that your consent is given to the use and disclosure of any information that you share at the meeting (including personal or sensitive information) to any person who accesses those recordings or Minutes

**3. APOLOGIES**

**RECOMMENDATION**

That the apology from Cr Hazelman be noted, and a leave of absence granted.

**4. DECLARATIONS OF CONFLICT OF INTEREST**

In accordance with sections 77A, 77B, 78 and 79 of the *Local Government Act 1989* Councillors are required to disclose a “conflict of interest” in a decision if they would receive, or could reasonably be perceived as receiving a direct or indirect financial or non-financial benefit or detriment (other than as a voter, resident or ratepayer) from the decision.

**Disclosure must occur immediately before the matter is considered or discussed.**

**5. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**RECOMMENDATION**

That the minutes of the Ordinary Council meeting held 17 September 2019, as circulated, be confirmed.

**6. PUBLIC QUESTION TIME**

## 7. INFRASTRUCTURE DIRECTORATE

### 7.1 Our Sporting Future Funding Round One - 2019/2020

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Sporting Clubs Officer**

**Proof reader(s): Team Leader Sports Development and Strategic Planning,  
Manager Parks, Sport and Recreation**

**Approved by: Director Infrastructure**

#### **Executive Summary**

Greater Shepparton City Council received ten applications for the first round of Our Sporting Future Funding 2019/2020: One application withdrew prior to assessment due to being ineligible under the guidelines.

- Minors Category (not exceeding \$15,000.00) – Eight applications (Three additional applications transferred over from Community Matching program)
- Sports Aid Category – One Application
- Majors Category (not exceeding \$30,000.00) – One Application

Three applications that were received in the Community Matching grants program have been referred across to the Our Sporting Future funding program. They are considered to fit better within the objectives of the Our Sporting Future program. The referral of these applications across to the Our Sporting Future program has the full support from the Community Matching grant assessment panel and the Grants Coordinator who chaired the assessment panel.

These three applications have all been considered in the Minors Category taking the total applications received to thirteen.

All applications were assessed taking into account guidelines and budget available.

The following applications are being recommended for funding:

#### **Minors Category**

- Shepparton Park Bowls Club – Lawn Bowls Green Roller
- Mooroopna Cricket Club – Turf wicket upgrades at Mooroopna Rec Reserve
- Sporting Shooters Association – Shepparton – Innovative 5 – Stand Project
- Mooroopna Recreation Reserve Committee of Management – SIMSC Cool room Refrigeration Replacement
- Toolamba Recreation Reserve Committee of Management – Toolamba Community Exercise Equipment Project
- Shepparton Junior Soccer Association – Shelter for weather protection
- Goulburn Valley Hockey Association – GVHA Facility Fence Improvements
- Shepparton & Youth Club United Cricket Club – Refurbish nets at Princess Park
- Mooroopna Bowls Club – Purchase of new scoreboards
- Merrigum Bowls Club – Kitchen upgrades
- Kialla Golf Club – Sprinkler replacement project – Final Stage



## 7. INFRASTRUCTURE DIRECTORATE

### 7.1 Our Sporting Future Funding Round One - 2019/2020 (continued)

#### Sports Aid Category

- Tatura Netball Association – Consultation – Court Redevelopment Project

#### Majors Category

- Shepparton Golf Bowling Club – Disabled Toilets  
*\*This applicant withdrew from the Majors Category. The application was not able to meet the guideline requirements. Feedback was provided to the applicant and assistance given to support a new application in the next round in December 2019.*

### RECOMMENDATION

That the Council approve the recommendations of the assessment panel and subsequent funding for the following Our Sporting Future 2019/2020 Round One projects:

#### Our Sporting Future – Minors Category

Club	Project	Allocation Excluding GST	Recommended for approval Inc GST (*Not registered for GST)
Shepparton Park Bowls Club	Lawn Bowls Green Roller	\$3,809.00	\$4,189.90
Mooroopna Cricket Club	Turf Wicket Upgrades	\$7,000.00	\$7,700.00
Sporting Shooters Association - Shepparton	Innovative 5-Stand Project	\$15,000.00	\$16,500.00
Mooroopna Recreation Reserve Committee of Management	SIMCS Cool room Refrigeration Replacement	\$3,000.00	\$3,300.00
Toolamba Recreation Reserve Committee of Management	Toolamba Community Exercise Equipment Project	\$13,746.25	\$13,746.25*
Shepparton Junior Soccer Association	Shelter for Weather Protection	\$7,535.00	\$8,288.50
Goulburn Valley Hockey Association	GVHA Facility Fence Improvements	\$5,613.64	\$6,175.00
Shepparton & Youth Club United Cricket Club	Refurbish Nets at Princess Park	\$13,095.00	\$13,095.00*
Mooroopna Bowls Club	Purchase of new scoreboards	\$1,482.00	\$1,630.20
Merrigum Bowls Club	Kitchen Upgrades	\$3,012.50	\$3,313.75
Kialla Golf Club	Sprinkler Replacement Program – Final Stage	\$4,488.00	\$4,936.80
	<b>SUB TOTAL</b>	<b>\$77,781.39</b>	<b>\$82,875.40</b>

## 7. INFRASTRUCTURE DIRECTORATE

### 7.1 Our Sporting Future Funding Round One - 2019/2020 (continued)

<b>Our Sporting Future – Sports Aid Category</b>			
<b>Club</b>	<b>Project</b>	<b>Allocation Excluding GST</b>	<b>Recommended for approval Including GST (*Not registered for GST)</b>
Tatura Netball Association	Consultation – Court Redevelopment	\$4,279.00	\$4,279.00*
	<b><i>SUB TOTAL</i></b>	<b><i>\$4,279.00</i></b>	<b><i>\$4,279.00</i></b>
	<b>TOTAL</b>	<b>\$82,060.39</b>	<b>\$87,154.40</b>

#### **Background**

The Our Sporting Future Funding Program has been established to assist community organisations with the implementation of small to medium sized facility development projects. The types of projects that may be funded include:

- Sports surface development
- OHS and public safety improvements
- Lighting upgrades
- Pavilion upgrades
- Shade for participants
- Disability Access

The program also assists with development programs for new and developing sporting organisations throughout Greater Shepparton. Clubs such as the reformation of the Shepparton Rowing Club and the Shepparton Rugby Union Club have benefited from the Our Sporting Future Funding, Sports Aid program.

The funding program provides three categories for funding:

- Major facility development – for projects on a \$1 for \$1 basis but not exceeding \$30,000
- Minor facility development – for projects on a \$1 for \$1 basis but not exceeding \$15,000
- Sports Aid - funding between \$500 and \$5,000 (without matching contributions) for special sports projects that provide support to new and developing sporting organisations, for special access and participation projects, or for planning initiatives that address the future sport and recreation needs of the club/organisation

The Our Sporting Future Funding applications are assessed in two rounds annually, with the first round closing at the end of July each year and the second round closing in February each year.

A cross department assessment team was developed to improve the assessment of applications. The team consists of the following members:

- Sports Events Officer – Tourism & Events
- Business Development Coordinator – Business & Industry Development
- Team Leader Arboriculture, Parks & Sports Facilities – Parks, Sport & Recreation

The Our Sporting Future Funding Program is available for all sporting/recreational groups within the municipality. The program was advertised this year in the Shepparton News

## 7. INFRASTRUCTURE DIRECTORATE

### 7.1 Our Sporting Future Funding Round One - 2019/2020 (continued)

and through social media. In addition Council held a grants information session, to help promote all Council grants. This campaign was highly successful and has increased the number of applications dramatically compared to previous rounds. The program is also promoted on Council's external website with testimonials from previous recipients of funding. ValleySport, the Goulburn Valley's regional sports assembly, actively advertise the funding program through their network of known local community sport and recreation groups.

The Our Sporting Future Funding Program has an acquittal process at the completion of the project. An electronic funding acquittal form is received including supporting documentation of invoices and photographs of installation. A Council Officer also undertakes a site visit.

#### Details of each project

##### Shepparton Park Bowls Club

Funding Category	<b>Minor</b>		
Project	Lawn Bowls Green Roller		
Short project description	We are seeking to purchase a new roller for our 2 grass greens. Our existing roller is about 12 years old and requires constant service to remain usable. A new roller will allow our small. Ageing, volunteer workforce to complete the rolling procedure, which needs to be done at least 3 times a week, more efficiently and quickly. Whilst our existing roller remains serviceable we will be able to roll both greens at once thus saving time for our volunteers and achieving better quality grass greens.		
Who will benefit from the project	All bowlers and prospective bowlers who will use our facilities will benefit by having the very best grass greens to play the game. With many bowls clubs converting to synthetic greens we are trying to maintain our grass greens for as long as possible. This becomes more difficult as we go along due to the cost and difficulty in finding qualified greenkeepers and, with the cost of chemicals and water usage. We have not consulted, networked or partnered for this project. Our greens staff are conversant with the machine we wish to purchase, and, with its safe operation and as the project is reasonably simple we have trusted our own inside knowledge and experience to select the required machinery. We have 172 affiliated members (110 male, 62 female) 60 social members and 30+ RSL members who will be the main beneficiaries of improved greens together with all visiting bowlers. The average age of all bowlers using our facilities would be about 70 years.		
Total Project Cost	\$7,618.00	Organisation Cash	\$3,809.00
Requested Council Contribution	\$4,189.90	Organisation In Kind	0

## 7. INFRASTRUCTURE DIRECTORATE

### 7.1 Our Sporting Future Funding Round One - 2019/2020 (continued)

Recommendation from the assessment panel	The project is consistent with the criteria in providing assistance to community organisations with the implementation of small to medium sized facility development projects.
--	--

#### **Mooroopna Cricket Club**

Funding Category	<b>Minor</b>		
Project	Turf Wicket Upgrades		
Short project description	Mooroopna Cricket Club are proposing to employ contractors to initially upgrade the existing turf squares on the Mooroopna Main and the John Gray ovals.		
Who will benefit from the project	All members of Cricket Shepparton Association having two prime facilities to play first class cricket on. Also with the development of the wickets will enable more exposure to junior players and will attract more Association type competitions to the facility with two first class wickets and grounds.		
Total Project Cost	\$17,800.00	Organisation Cash	\$7,000.00
Requested Council Contribution	\$7,700.00	Organisation In Kind	\$3,800.00
Recommendation from the assessment panel	The project is consistent with the criteria in providing assistance to community organisations with the implementation of small to medium sized facility development projects.		

#### **Sporting Shooters Association - Shepparton**

Funding Category	<b>Minor</b>		
Project	Innovative 5-Stand Project		
Short project description	Many clubs in the area are utilising containers for storage as well as stands for competitions. Our project is to utilise a shipping container to provide an economical spacial 5-Stand shooting field that will be suitable for members and guests who require wheelchair access or use other mobility aids. This project will accommodate current and future users of the club. Many clay shooting clubs in the area are utilising containers for storage as well as stands for competitions. Our project is to utilise the container for similar reasons but to also provide disabled access. All quotes acquired are from local businesses where possible, in the budget estimate, we have entered the quotes from businesses that we would prefer.		
Who will benefit from the project	This will be accomplished with the assistance of the successful business' that will be completing the works and by dedicated club members providing volunteer and in-kind hours as required, along with the local business houses who will provide the products and work required to meet our grant obligations.		

## 7. INFRASTRUCTURE DIRECTORATE

### 7.1 Our Sporting Future Funding Round One - 2019/2020 (continued)

Total Project Cost	\$30,000.00	Organisation Cash	\$12,635.00
Requested Council Contribution	\$16,500.00	Organisation In Kind	\$2,365.00
Recommendation from the assessment panel	The project is consistent with the criteria in providing assistance to community organisations with the implementation of small to medium sized facility development projects.		

#### **Mooroopna Recreation Reserve Committee of Management**

Funding Category	<b>Minor</b>		
Project	Sir Ian McLennan Sports Centre Cool Room Refrigeration		
Short project description	The cool room refrigeration unit in the Sir Ian McLennan Sports Centre (SIMSC) is 35 years old and is frequently requiring costly repairs. We have been advised that the unit needs replacing.		
Who will benefit from the project	The SIMSC can cater for up to 500 people for a function. A diverse range of communities use the facility for social functions such as weddings and birthday parties. Different ethnic communities use the facilities for religious ceremonies, and cultural events. The facility also caters for many local sporting groups. Functions held in the centre have catered for people from all age groups		
Total Project Cost	\$6,000.00	Organisation Cash	\$3,000.00
Requested Council Contribution	\$3,300.00	Organisation In Kind	0
Recommendation from the assessment panel	The project is consistent with the criteria in providing assistance to community organisations with the implementation of small to medium sized facility development projects.		

#### **Toolamba Recreation Reserve Committee of Management**

Funding Category	<b>Minor</b>		
Project	Toolamba Community Exercise Equipment Project		
Short project description	To encourage healthy lifestyles and community connection by installing multipurpose exercise equipment at suitable locations around Toolamba Recreation Reserve, providing easy access for community members across all fitness levels and age groups. This project is aimed at improving the well-being and fitness of the Toolamba Community. The equipment to be installed will cater for all fitness levels and abilities to ensure maximum usage.		
Who will benefit from the project	The opportunity to provide facilities that can enhance the health and well-being of the community in Toolamba area will in turn contribute to a healthier Greater Shepparton Community.		

## 7. INFRASTRUCTURE DIRECTORATE

### 7.1 Our Sporting Future Funding Round One - 2019/2020 (continued)

	<p>It is anticipated that by establishing the equipment in a location that is already frequented by community members there will be greater connectivity. This is reinforced by discussion with current user groups of the Recreation Reserve including Cricket, Tennis, Karate, Netball, Bow Fit, Boot Camp, Fishing Club, Fire Brigade, CWA, Lions Club and Primary School - all of whom are in support of the project as each can see the perpetual benefits of including the exercise equipment into their personal use, groups/clubs activities. The total number of users could add up to 250 members of the community, ranging in age from primary school to senior members of the community with even distribution of men and women living in the township, old Toolamba area and surrounding district. The equipment is such that it could be an individual, family, school-aged children, parents, senior citizen groups or sporting groups.</p>		
Total Project Cost	\$27,492.50	Organisation Cash	\$12,256.25
Requested Council Contribution	\$13,776.25	Organisation In Kind	\$1,490.00
Recommendation from the assessment panel	<p>The project is consistent with the criteria in providing assistance to community organisations with the implementation of small to medium sized facility development projects.</p>		

#### Shepparton Junior Soccer Association

Funding Category	<b>Minor</b>		
Project	Shelter for weather protection		
Short project description	Construct a verandah to the small stadium which is used by the association to provide weather protection for participants, volunteers, carer's and supporters.		
Who will benefit from the project	All those associated with sport that use the small pavilion or surrounding playing fields will benefit.		
Total Project Cost	\$15,070.00	Organisation Cash	\$7,535.00
Requested Council Contribution	\$8,288.50	Organisation In Kind	0
Recommendation from the assessment panel	<p>The project is consistent with the criteria in providing assistance to community organisations with the implementation of small to medium sized facility development projects.</p>		

## 7. INFRASTRUCTURE DIRECTORATE

### 7.1 Our Sporting Future Funding Round One - 2019/2020 (continued)

#### Goulburn Valley Hockey Association

Funding Category	<b>Minor</b>		
Project	GVHA Facility Fence Improvements		
Short project description	<p>The southern fence of the main Goulburn Valley Hockey Association pitch requires an upgrade by making the following three fence improvements:</p> <ol style="list-style-type: none"> <li>1. Increase the height of protective fencing to increase the likelihood of stopping hockey balls being hit out of the facility and causing damage to vehicles and injury to people</li> <li>2. Installation of an emergency access gate at the south-west corner of the pitch.</li> <li>3. General repairs and maintenance of the pitch perimeter fencing</li> </ol>		
Who will benefit from the project	Both facility users and the general community will benefit from the outcomes of this project. Visitors to the precinct benefit from a safer environment outside of the hockey facility. The hockey community benefits from having a safer and more practical hockey facility There are approximately 600 players in the GV hockey community with a 50/50 male/female split.		
Total Project Cost	\$11,227.27	Organisation Cash	\$5,113.64
Requested Council Contribution	\$6,175.00	Organisation In Kind	\$500.00
Recommendation from the assessment panel	The project is consistent with the criteria in providing assistance to community organisations with the implementation of small to medium sized facility development projects.		

#### Shepparton & Youth Club United Cricket Club

Funding Category	<b>Minors</b>		
Project	Refurbish Cricket Nets at Princess Park		
Short project description	<p>Our project is to refurbish 6 cricket nets at Princess Park. All nets on site are to be upgraded to ensure we have a facility that is safe and sound for our membership base. Both Junior and Senior nets on site require refurbishment. Also we need to put in a top net to ensure that we do not hit out onto the Netball courts, which have become a risk as the netball teams have started training earlier each year - this year they started in January and it is huge risk for our club.</p>		
Who will benefit from the project	The upgrade of the cricket nets will benefit the members of the Shepparton and Youth Club United Cricket Club as well as the co-tenants of Princess Park. The upgrade will allow us to have safe training facilities. Visiting teams will also benefit on game day. We have 8 teams and 109 participants, fielding Senior men's and women's teams as well as juniors and an all abilities team.		

## 7. INFRASTRUCTURE DIRECTORATE

### 7.1 Our Sporting Future Funding Round One - 2019/2020 (continued)

Total Project Cost	\$26,190.00	Organisation Cash	\$11,845.00
Requested Council Contribution	\$13,095.00	Organisation In Kind	\$1,250.00
Recommendation from the assessment panel	The project is consistent with the funding criteria in providing assistance to community organisations with the implementation of projects for special access and/or participation projects.		

#### **Mooroopna Bowls Club**

Funding Category	<b>Minors</b>		
Project	Purchase of New Scoreboards		
Short project description	The grant will enable the Mooroopna Bowls Club (The Club) to purchase eight new score boards to service the two greens offered at the club. The Club has sort three quotes for the purchase of the score boards and wish to proceed with the mid-range quote from Know the Score - Scoreboards. The total purchase price is \$3260 including GST. The Club has raised its matching funds through hosting events and fundraising through the social club.		
Who will benefit from the project	Mooroopna Bowls Club members will benefit not only for normal competition use but also for its involvement in the Victorian Open Bowls Championships held in November each year. The wider community who attend the clubs come and try sessions will also benefit from the use of the new boards.		
Total Project Cost	\$2,964.00	Organisation Cash	\$1,482.00
Requested Council Contribution	\$1,482.00	Organisation In Kind	0
Recommendation from the assessment panel	The project is consistent with the funding criteria in providing assistance to community organisations with the implementation of projects for special access and/or participation projects.		

#### **Merrigum Bowls Club**

Funding Category	<b>Minors</b>		
Project	Kitchen Upgrade		
Short project description	The decision to install an above bench hot water system is to make it safer and less time consuming as someone had to turn the urn on an hour before bowlers arrived at the club. When it is the Vic Open this is at 6.15am. The large urn was manually pushed to the tap and returned to an area where people had access to it. An above bench hot water system will be installed for easier access for everyone and this will give more room at the servery.		



## 7. INFRASTRUCTURE DIRECTORATE

### 7.1 Our Sporting Future Funding Round One - 2019/2020 (continued)

	<p>It was stated on the food safety inspection report that any future alterations or upgrade to the kitchen needed to include a hand wash basin for health reasons. As a hole will have to be cut into the existing laminated bench top it was also decided to replace the laminex top as there is a large scorch mark on it.</p> <p>For health reasons we will install cupboard doors to the open shelves. All of this will ensure that the community have access to high quality facilities that we can be proud of and lastly paint the walls to give the kitchen a cleaner and fresh look.</p>		
Who will benefit from the project	<p>With many outside visitors to the club it is important that the kitchen meets all of the required food safety standards and looks fresh and clean. The alterations when completed will make it more user friendly, safer and up to date with the required regulations, ensuring that the community has access to high quality facilities that we can be proud of not just for our community but also for visiting bowlers for pennant and the Vic Open players.</p>		
Total Project Cost	\$6,025.00	Organisation Cash	\$2,216.00
Requested Council Contribution	\$3,278.00	Organisation In Kind	\$531.00
Recommendation from the assessment panel	<p>The project is consistent with the funding criteria in providing assistance to community organisations with the implementation of projects for special access and/or participation projects.</p>		

#### **Kialla Golf Club**

Funding Category	<b>Minors</b>		
Project	Sprinkler Replacement Program – Final Stage		
Short project description	<p>A sprinkler replacement program commenced in 2012, with work carried out by volunteers. There are now 60 sprinklers required to complete the upgrade.</p>		
Who will benefit from the project	<p>Currently a team of hard working volunteers are responsible for all maintenance at Kialla Golf Club. Their main tasks are mowing, which is considerably time consuming and when a break down occurs, it means that the working are unable to continue mowing as they have to attend to the repairs of the sprinklers, as we must have the course watered well at all times. All members of the club will also benefit from the consistently irrigated greens due to the upgraded sprinklers.</p>		
Total Project Cost	\$8,976.00	Organisation Cash	\$4,488.00
Requested Council Contribution	\$4,488.00	Organisation In Kind	
Recommendation from the assessment panel	<p>The project is consistent with the funding criteria in providing assistance to community organisations with the implementation of projects for special access and/or participation projects.</p>		

## 7. INFRASTRUCTURE DIRECTORATE

### 7.1 Our Sporting Future Funding Round One - 2019/2020 (continued)

#### Tatura Netball Association

Funding Category	<b>Sports Aid</b>		
Project	Consultation - Court Redevelopment Project		
Short project description	TNA wish to engage an external consultant to assist with the initial project planning requirements for the upgrading of our six existing courts and surrounding facilities. As part of a recent Strategic Planning process the court re-development was highlighted as a priority for the Association. This project is the first step for the committee in working to complete this goal in a timely manner.		
Who will benefit from the project	<p>All the current and future members of the Tatura Netball Association and the wider community of Tatura including the Tatura Football Netball Club members, spectators, visiting clubs and their spectators. Currently there are 220 registered members. TNA have a close relationship with the TFNC and work closely with Parks and Gardens who oversee the management of the crown land where the courts are located. The courts are used extensively as follows:</p> <ul style="list-style-type: none"> <li>• Net Set Go Program</li> <li>• Friday Night Primary School Competition – 12 teams from nine local primary schools</li> <li>• Weekly training for TNA Teams entered into the SNA competition (Seven teams)</li> <li>• Weekly training sessions for Tatura Football Netball Club Netball Teams</li> <li>• Tatura Football Netball Club play fortnightly home games on the courts and facilities are also used throughout the year for both local council activities (e.g. netball clinics) and ad hoc local events.</li> </ul>		
Total Project Cost	\$4,279.00	Organisation Cash	0
Requested Council Contribution	\$4,279.00	Organisation In Kind	0
Recommendation from the assessment panel	The project is consistent with the funding criteria in providing assistance to community organisations with the implementation of projects for special access and/or participation projects.		

#### Council Plan/Key Strategic Activity

The endorsement of the Our Sporting Future Funding Program is consistent with the following goals and objectives outlined in the *Greater Shepparton Council Plan 2017-2021*:

- 2.2 Our community is supported to achieve and sustain physical, emotional and spiritual health and wellbeing
- 2.4 Social and cultural, educational and employment opportunities are created to enable children, young people, individuals and families to actively participate in their community
- 2.9 Public places, open space and community facilities are safe and accessible for all and presented to a high quality

## 7. INFRASTRUCTURE DIRECTORATE

### 7.1 Our Sporting Future Funding Round One - 2019/2020 (continued)

- 3.3 Greater Shepparton is a major destination for events and tourism (e.g. progression of the business case for the Greater Victoria Commonwealth Games Bid)
- 4.4 Quality infrastructure is provided and maintained to acceptable standards
- 4.5 Assets are well managed and their renewal is being planned through long term renewal strategies

#### **Risk Management**

Consideration has been given to risk management issues during the assessment of all applications for funding support.

#### **Policy Considerations**

There are no conflicts with existing Council policy.

#### **Financial Implications**

	2019/2020 Approved Budget	Funds previously committed in 2019/2020	Funds requested this round GST Exclusive	Balance remaining from budget allocation
Minors/Majors	\$160,000.00	0	\$82,060.39	\$77,939.61

\*Budgets are GST exclusive

#### **Legal/Statutory Implications**

All project applicants must comply with planning, building and health legislative and statutory requirements prior to commencement of projects and/or release of the Council's funds.

#### **Environmental/Sustainability Impacts**

There are no environmental/sustainability impacts from this projects.

#### **Social Implications**

These projects will support ongoing community participation in sporting activity.

#### **Economic Impacts**

There is expected to be minor regional economic stimulus arising from the construction works.

#### **Consultation**

Officers believe appropriate consultation has occurred and the matter is now ready for Council consideration.

#### **Strategic Links**

##### a) Greater Shepparton 2030 Strategy

- These proposals support the community and infrastructure objectives of the Greater Shepparton 2030 Strategy. Direction 2 – Community Life

##### b) Other strategic links

- Council Plan 2017-2021
- Goal 1 – Active and Engaged Communities (social)

## **7. INFRASTRUCTURE DIRECTORATE**

### **7.1 Our Sporting Future Funding Round One - 2019/2020 (continued)**

#### **Conclusion**

The applications for funding through the 2019/2020 Our Sporting Future Funding Program Round One were reviewed by an internal Assessment Panel which has recommended the above applications be funded.

The projects meet eligibility requirements for the Minors/Sports Aid and Majors categories for Our Sporting Future Funding Program.

#### **Attachments**

Nil

## 7. INFRASTRUCTURE DIRECTORATE

### 7.2 Central Park Master Plan

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Sporting Clubs Officer**

**Proof reader(s): Team Leader Sports Development & Strategic Planning,  
Manager Parks, Sport & Recreation**

**Approved by: Director Infrastructure**

#### **Executive Summary**

The Central Park Recreation Reserve is located approximately 10km from the centre of Shepparton, near the townships of Shepparton East and Orrvale, and is part of the Shepparton East demographic catchment area.

The Central Park Recreation Reserve Master Plan has been developed to provide Greater Shepparton City Council with a vision for supporting the future use, development, management and maintenance of Central Park which addresses current and future community needs.

Consultation has taken place with key stakeholders in developing the Master Plan. The stakeholders have included the Central Park user groups, Council officers and peak sporting associations. Consultation included a survey to all user groups, face to face discussions, workshops and also phone conversations.

A detailed background report has been prepared including a Landscape Master Plan summarising the key priorities for the recreation reserve which include:

- Upgrade of existing netball courts
- Redesign Recreation Reserve entry
- Short to medium term use of Scout Hall for netball change rooms
- Change rooms – New multipurpose
- Tennis Courts – Resurface or replace tennis courts
- Fig Tree investigation – Caretakers residence house
- Investigate issues with cricket pitch

At an Ordinary Council Meeting held on 21 May 2019, Council resolved to release the *Draft Central Park Master Plan* for public exhibition and comment.

The *Draft Central Park Master Plan* was released for public comment from 22 May 2019 to 19 June 2019. This consultation was undertaken in accordance with Council's *Community Engagement Strategy* and two submissions were received by Council.

Full details of both submissions have been outlined in the consultation section of this report.

## 7. INFRASTRUCTURE DIRECTORATE

### 7.2 Central Park Master Plan (continued)

One of the submissions contained information to correct references documented incorrectly within the *Greater Shepparton Whole of Sport Plan – Tennis 2017 (GSWOSP – Tennis 2017)*.

It is recommended that Council adopt the Central Park Master Plan.

#### **RECOMMENDATION**

That the Council adopt the *Central Park Master Plan* and the amended *Greater Shepparton Whole of Sport Plan – Tennis 2017*.

#### **Background**

Central Park Recreation Reserve plays a pivotal role in the provision of open space, sport, recreation, community and event opportunities for the local community.

Council has identified the need to develop a Master Plan to provide a current and detailed strategic framework for the future planning, development and management of sport and recreation opportunities, open space and preservation of natural environment for residents.

The document considers the needs and expectations of the local community, Council's priorities for improving liveability of the Greater Shepparton community and the condition and functionality of the reserve.

A detailed background report has been prepared including a Landscape Master Plan summarising the key priorities for the recreation reserve which include:

- Upgrade of existing netball courts
  - A successful Country Football Netball Program funding application has allowed the development of two new netball courts to be built. The project is now complete
- Re design Recreation Reserve entry
  - Revisit the entry design to ensure safety of entry and exit. This may include re design or new ticket box further back into the reserve
- Change rooms – New
  - To construct new change rooms that are fit for purpose, comply with all standards and guidelines of a local sports ground and allow for future growth in programming
- Change rooms – Netball
  - Liaise with Orrvale Scouts regarding use of scout hall as change facilities for short to medium term. These discussions have taken place and the option is now with the netball club
- Tennis Courts
  - 2 Courts adjacent to Central Avenue – Replace or resurface these two courts to bring them back into operation
  - Courts closest to netball courts
    - Currently serviceable but in poor condition. Future upgrade may incorporate multi-use courts if ground issues can be addressed

## 7. INFRASTRUCTURE DIRECTORATE

### 7.2 Central Park Master Plan (continued)

- Fig Tree investigation – Caretakers residence house
  - Inspect the caretakers dwelling and provide advice relating to maintenance of the Fig Tree. Inspection and pruning has taken place on the Fig Tree. Inspection of caretaker's dwelling has taken place and has been rated in good condition. This action is complete.
- Investigate issues with cricket pitch
  - Investigate issues with the cricket pitch area and provide direction to resolve flooding issues which may include building up wicket area or a full wicket upgrade

At an Ordinary Council Meeting held on 21 May 2019, Council resolved to release the *Draft Central Park Master Plan* for public exhibition and comment.

The draft Central Park Master Plan was released for public comment from 22 May 2019 to 19 June 2019. This consultation was undertaken in accordance with Council's *Community Engagement Strategy* and two submissions were received by Council.

The changes that have been made since the release of the draft document include the priority listing of the tennis court development from medium to high, correction of Central Park Scouts listed to Orrvale Scouts, reference to the large heritage listed Moreton-Bay Fig Tree to be referred to as a significant ficus species due to the tree not being heritage listed and the reference's made within the *GSWOSP – Tennis 2017* which were incorrect, outlining that Central Park, Old Students and St Andrew's Tennis Clubs no longer field teams in any of the local associations. It is recommended that these references are corrected within the *GSWOSP – Tennis 2017*. The content of the submissions received are outlined in detail in the consultation section of this report.

#### **Council Plan/Key Strategic Activity**

The proposal directly aligns with the following objectives of the Council Plan:

##### *Theme 2: Social*

Objective 2.2 Our community is supported to achieve and sustain physical, emotional and spiritual health and wellbeing.

Objective 2.6 Volunteering is promoted and encouraged along with other measures to improve community resilience.

Objective 2.9 Public places, open space and community facilities are safe and accessible for all and presented to a high quality.

Objective 2.10 Council demonstrates strong regional and local partnership efforts across health and wellbeing.

##### *Theme 3: Economic*

Objective 3.3 Greater Shepparton is a major destination for events and tourism.

#### **Risk Management**

If the Central Park Master Plan is not adopted by Council there is a risk that ad hoc infrastructure upgrades will continue at the site given there will be no clear direction for the future of Central Park Recreation Reserve. If the *GSWOSP – Tennis 2017* is not updated to reflect the correct information relating to three tennis clubs there is a risk that those clubs will be overlooked for support, membership and any facility upgrades into the future.

#### **Policy Considerations**

All consultation associated with the draft Master Plan will be undertaken in accordance with Council's *Community Engagement Strategy 2009*.

## 7. INFRASTRUCTURE DIRECTORATE

### 7.2 Central Park Master Plan (continued)

#### **Financial Implications**

The recommendation to adopt this Master Plan does not have any financial or budgetary implications for Council, however the future implementation of the recommendations will be subject to individual detailed investigations and funding allocations.

Council will continue to seek funding from all levels of government to assist in the cost of the implementation and where Council contribution is required, will be subject to the Council's normal capital budget process.

#### **Legal/Statutory Implications**

All procedures associated with the Master Plan comply with relevant legislative requirements.

The Master Plan was released for public comment in accordance with Council's *Community Engagement Strategy*.

#### **Environmental/Sustainability Impacts**

The recommendation to adopt the Master Plan will not result in any adverse environmental or sustainability impacts.

#### **Social Implications**

The recommendation to adopt the Master Plan will not result in any adverse social impacts.

#### **Economic Impacts**

It is not expected that adopting the Master Plan will have any adverse economic impacts.

#### **Consultation**

Initial stakeholder consultation has been undertaken with the user groups of the reserve, Council officers and peak sporting associations.

The public consultation associated with the Master Plan was undertaken in accordance with Council's *Community Engagement Strategy 2009*.

The draft Central Park Master Plan was released for public comment from 22 May 2019 to 19 June 2019 and two submissions were received by Council.

The feedback received from one of the submissions was in two parts. The Central Park Tennis Club raised concerns around the incorrect reference to the (*GSWSP – Tennis 2017*) and its note that a significant number of tennis clubs within the Greater Shepparton area that no longer field teams, indicating that the Central Park Tennis Club no longer fielded teams in competition tennis.

This information has been clarified, however it was found that during the collation of information for the *GSWOSP – Tennis 2017* data relating to Central Park Tennis Club and two other clubs was miscommunicated between Tennis Victoria and Council. This will be rectified within this report and a recommendation made to amend the *GSWOSP – Tennis 2017* to reflect this information correctly.

The other concern that was raised in feedback from the Central Park Tennis Club which was not directly related to the Tennis Club, was the Recreation Reserve entry re design. The concern was that the brick entry gates and the brick ticket box would be removed



## 7. INFRASTRUCTURE DIRECTORATE

### 7.2 Central Park Master Plan (continued)

and the history associated with those two structures would be lost. This concern has been addressed directly with the person who submitted this feedback and it has been clarified that the two brick structures would not be removed, however that the use of a ticket box may be designed back further into the Recreation Reserve. The intention would be that the original brick ticket box would still remain, regardless of entry re design.

Through this feedback submission, detailed information was provided about the history of the entry gates and the ticket box which were designed by Mr. Alan Prater, former Shire President and Shire Councillor prior to amalgamation and then officially opened by the Honourable Sir John McDonald on 7 November 1964.

The other feedback received by a Shepparton East resident who is looking to start a Men's shed group in the Shepparton East area. This was a high priority listed in the Shepparton East Community Plan 2018 and since this feedback was provided the Men's Shed representative and the Central Park Recreation Reserve Committee of Management have met and agreed that the new group can use the old soccer change rooms building as a base and become a user group of the Recreation Reserve.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

#### **Strategic Links**

##### a) Greater Shepparton 2030 Strategy

*Direction 2: Community Life* – Enhance social connectedness, physical and mental health and wellbeing, education and participatory opportunities in order to improve liveability with a greater range of public open spaces, and recreation and community services.

*Vision 4.3.5 Different New Residential Development* – A priority on an active community with walking and cycle networks linked to major attractions as a major consideration

##### b) Other strategic links

Greater Shepparton Municipal Health and Wellbeing Plan – Priority 14 – Physical Activity

#### **Conclusion**

The Central Park Master Plan has been subject to a community consultation process, including releasing the draft for public comment. Council has responded to feedback received and made changes to the Central Park Master Plan to improve the intent and legibility of the Plan.

It is recommended that Council adopt the Central Park Master Plan.

#### **Attachments**

1. Central Park Master Plan [↓](#) Page 128
2. Whole of Sport Plan - Tennis [↓](#) Page 167

## 8. COMMUNITY DIRECTORATE

### **8.1 Best Start - Breastfeeding Project Achievements**

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Breastfeeding Project Officer**

**Proof reader(s): Best Start Coordinator, Manager Children and Youth Services**

**Approved by: Director Community**

#### **Executive Summary**

The Breastfeeding Project is an initiative of the Greater Shepparton Best Start Early Years Plan (2015-2019). Outcome 1 of this plan states that “Every child enjoys a healthy start in life” with a further action being that, “More babies receive the health benefits of being breastfed”.

Although Greater Shepparton City Council breastfeeding data remains steady, there are some small variances at key ages (Key Ages and Stages as defined by the Victorian Maternal and Child health Service) over the past few years. The Breastfeeding Project aims to increase the breast feeding rates at all key ages.

A number of initiatives have been implemented over the last 2 years and into 2019 in an attempt to achieve the plans actions.

#### **RECOMMENDATION**

That the Council acknowledges the achievements of the Best Start - Breastfeeding Project and Breastfeeding Workgroup during the 2017- 2019 period.

#### **Background**

Under the Greater Shepparton Best Start Early Years Plan 2015-2019 – Outcome 1: Every child enjoys a healthy start in life with result 2 being ‘More babies receive the health benefits of being breastfed’.

The promotion and support of breastfeeding has been a key activity of Greater Shepparton’s Best Start Early Years Plans since 2003. The aim is to make Greater Shepparton a ‘breastfeeding friendly city’ using a multi-faceted approach. The Greater Shepparton Breastfeeding Workgroup formed in 2004 and their collaborative efforts have resulted in significant service development and capacity building.

In 2013 Council employed a Breastfeeding Project Officer using Enhanced Best Start funding provided by the Victorian Government. The Project Officer remains funded under the Municipal Early Years Plan budget.

In the Best Start Early Years Plan 2015-2019 the key activities relating to Breastfeeding are:

- Promote and enhance support services available to women to successfully establish breastfeeding after the birth of their baby.

## 8. COMMUNITY DIRECTORATE

### **8.1 Best Start - Breastfeeding Project Achievements (continued)**

- Provide professional development and training to key health professionals to better promote and support breastfeeding.
- Increase community awareness of the importance of breastfeeding through a marketing and media campaign.
- Goulburn Valley Health attains Baby Friendly Hospital accreditation.

The activities that have taken place during 2017, 2018 and 2019 are as follows:

- **Review and promotion of Greater Shepparton Breastfeeding Friendly Locations;**

A Breastfeeding Friendly Location is a business or café who promotes themselves as a location where a mother can pop in and comfortably feed their child. They must provide room to move a pram, a smoke free environment and a welcoming attitude to breastfeeding. There are currently 98 of these locations within the municipality. Five new businesses signed up in early 2018 and one new business in 2019. The Australian Breastfeeding Association provides stickers for businesses to display at their entrance. Parents can use the website [www.breastfeedingmap.com.au](http://www.breastfeedingmap.com.au) to search for a breastfeeding friendly location using their GPS location or by typing in an address.

- **Education Sessions for professionals;**

Education sessions were promoted and provided to local professionals who work with pregnant and breastfeeding mothers, these are provided at a cost of just \$15 per person and went for 1.5 to 2 hours.

Breastfeeding, Alcohol and Other Drugs - held on 20 March 2018 was attended by 39 local professionals. This session was presented by Mary Lazzaro and Katrina Flora, Clinical Midwife Specialists who work in the Women's Alcohol and Drugs Service at the Royal Women's Hospital in Melbourne.

Breastfeeding and Diabetes - held on 27 May 2019 was attended by 29 local professionals. This session was presented by Janet Lagstrom, local Diabetes Educator.

- **Breastfeeding Conference 2018: Supporting the journey;**

This full day conference was held in August 2018 during World Breastfeeding Week, with 87 professionals from across Victoria and into New South Wales in attendance. The day included presentations from Sue Paterson on the Baby Friendly Health Initiative, Rodney Whyte presented on Vitamin supplements during pregnancy and breastfeeding, Dr Anita Bearzatto presented on Tongue Tie Controversies and Anita Moorhead presented a Tasting Plate of Breastfeeding Topics. The feedback from the event was positive, with many attendees requesting more education in regional areas.

- **Support and review of the following services;**

Breastfeeding Drop In – A fortnightly service offered from Riverside Plaza Community Centre where parents can drop in to see a Maternal and Child Health Nurse to receive support with their breastfeeding journey.

Breastfeeding Outreach – The opportunity for mothers to receive in-home breastfeeding support additional to their key age and stage visits with their Maternal and Child Health Nurse.

## 8. COMMUNITY DIRECTORATE

### **8.1 Best Start - Breastfeeding Project Achievements (continued)**

Breast Pump Hire – Pumps are available to hire from Council for an initial two week period with the option of an extension. A breast pump may assist the mother in increasing milk supply or expressing when needing their child cared for by someone else.

- **Parent rooms;**  
The Breastfeeding Workgroup were consulted on the redevelopment of the parents room at the Fraser Street public facilities, and have more recently been consulted on the parents room to be provided with the new facility at the Maude Street Bus Interchange. The Workgroup provided advice on furnishings, the layout and accessibility within the rooms.
- **Breastfeeding Community Mentor Training;**  
This training was attended by 7 local women with an interest in supporting members of the community through their breastfeeding journey. The two day workshop was presented by the Australian Breastfeeding Association and provided attendees with the knowledge and understanding to support mothers in a mentor capacity within their own communities.
- **Media Promotion;**  
We have taken the opportunity to use the media and social media to promote local Breastfeeding Support Services and share Breastfeeding messages.

In the April 2017 edition of the Shepparton News publication, the Betty Magazine was a feature regarding breastfeeding; stories about individual mother's journeys and support for breastfeeding in the local area including profiles of professionals supporting breastfeeding mothers. We also make great use of Council's Facebook page to share messages about breastfeeding, which have included promoting services, events, breastfeeding friendly locations and World Breastfeeding Week.

- **Drink bottles as a gift;**  
Mothers who are breastfeeding currently receive a drink bottle with the message "Breastfeeding Anytime, Anywhere" printed on them, and in the past we were also able to provide wraps to Breastfeeding mothers, these were provided at key Maternal and Child Health appointments.
- **The Big Latch On;**  
In 2017 the Breastfeeding Workgroup hosted The Big Latch On event, a worldwide event where mothers 'latch on' feeding together and offering each other peer support. The event is held during World Breastfeeding Week with the aim to strengthen support for breastfeeding. In 2017 we had total of 33 people registered at the event, 22 of those were mums feeding, the remaining were supporters of the event.
- **Health Promotion Message;**  
We currently have a health promotion message on the back of one of the Shepparton town buses. The image is of a local mother feeding her son in the Maude Street Mall, with the message 'Breastfeeding Anytime, Anywhere' there is hope that this will create discussion around the benefits of breastfeeding and promote breastfeeding in public.
- **Breastfeeding Workgroup;**  
The Breastfeeding Project Officer coordinates the Greater Shepparton Breastfeeding Workgroup, which includes bi-monthly meetings. Membership of the workgroup consists of professionals working to support breastfeeding mothers and individuals with an interest in breastfeeding.

## 8. COMMUNITY DIRECTORATE

### 8.1 Best Start - Breastfeeding Project Achievements (continued)

#### **Council Plan/Key Strategic Activity**

Council plan links to Social:

2.1 Greater Shepparton is a welcoming inclusive and safe place for all.

2.2 Our community is supported to achieve and sustain physical emotional and spiritual health and wellbeing.

#### **Risk Management**

Risks	Likelihood	Consequence	Rating	Mitigation Action
Council ceases financial contribution	Possible	4 - Major	High	Present to Council the impacts and outcomes of the program for financial investment (early investment results in greater impact / return later in life).
New Municipal Early Years Plan does not include Breastfeeding as a key priority area	Possible	4 - Major	High	Breastfeeding is currently listed in the Municipal Health and Wellbeing Plan

#### **Policy Considerations**

The Breast Feeding workgroup have been guided by Australian National Breastfeeding Strategy 2010-2015.

The Australian National Breastfeeding Strategy: The 2019 and beyond plan is currently under development and the project officer and workgroup were involved in consultation for this new strategy.

#### **Financial Implications**

There are no financial implications associated with this report

#### **Legal/Statutory Implications**

There are no legal implications.

#### **Environmental/Sustainability Impacts**

The Breastfeeding Project considers both environmental and sustainability impacts including the positive impacts of mothers choosing to breastfeed, over using artificial milk and bottles. Breastfeeding mothers are helping to reduce the waste and pollution footprint compared to the energy needed to produce, package and transport formula and the waste produced from the packaging.

#### **Social Implications**

The Breastfeeding Project has hosted a number of programs that allows for mothers and local professionals to be leaders in the space of breastfeeding, whether it be sending the appropriate messages or providing support.

The Breastfeeding Project works with and promotes local services supporting breastfeeding mothers. Members of these organisations sit on the Breastfeeding Workgroup. Increasing breastfeeding rates will improve overall public health ensuring reduced childhood illnesses.

## 8. COMMUNITY DIRECTORATE

### **8.1 Best Start - Breastfeeding Project Achievements (continued)**

The provision of breastfeeding education in Greater Shepparton provides the opportunity for professionals to access high quality education locally.

#### **Economic Impacts**

As per the Greater Shepparton Best Start Early Years Plan update report, investment in the early years is critical if we are to make a difference to outcomes for children. It is also worth considering that babies who do not receive breastmilk are known to have more infections and diseases during their lifetime. Poorer health in our community can result in higher costs for medications and sick time which can affect the individual, the family, and the economy as a whole through lost work time and greater costs to the health care system.

#### **Consultation**

Community consultation was conducted when the Best Start Municipal Early Years Plan was originally developed and will be conducted again in late 2019 during the development of the new plan.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

#### **Strategic Links**

##### a) Greater Shepparton 2030 Strategy

Links with Direction 2: Community Life – enhance social connectedness, physical and mental health and wellbeing, education and participatory opportunities in order to improve liveability and provide a greater range of community services.

##### b) Other strategic links

- Municipal Health and Wellbeing Plan
- State of Greater Shepparton's Children Report 2014

#### **Conclusion**

Collaboration and partnership is an important aspect of the Breastfeeding Project, we rely on expertise of those who sit on the Breastfeeding workgroup, as professionals who are working directly with breastfeeding mothers. It is important to celebrate the achievements of this project and the efforts of the members of the Breastfeeding workgroup.

The key initiatives aim to increase the breastfeeding rates in the Greater Shepparton municipality although the improvement of breastfeeding rates requires a whole of community change.

#### **Attachments**

Nil

## 8. COMMUNITY DIRECTORATE

### 8.2 Community Safety Strategy 2018-2021 Year One Review

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Acting Community Safety Officer**

**Proof reader(s): Acting Team Leader Community Strengthening,  
Manager Neighbourhoods**

**Approved by: Director Community**

#### **Executive Summary**

The Greater Shepparton Community Safety Strategy 2018-2021 was adopted by Council at its Ordinary Council Meeting on the 20<sup>th</sup> March 2018. Council officers, in partnership with government organisations, local service providers and community members have been working together to create a safer community through the implementation of the ongoing and year 1 actions from this strategy. Officers will continue to collaborate moving forward to build on and deliver the Community Safety Strategy 2018-2021.

#### **RECOMMENDATION**

That the Council note the achievements of year one actions of the Greater Shepparton Community Safety Strategy 2018-2021.

#### **Background**

The Community Safety Strategy 2018-2021 marks the third iteration of Council strategy with a focus on improving community safety within the Greater Shepparton municipality.

The Community Safety Strategy 2018-2021 has been developed to build upon the partnerships and initiatives of previous years and address emerging issues identified by stakeholders and the community. Current data and statistics have been used to inform priority areas and inform the strategies employed to improve actual and perceived safety in the community.

The Community Safety Strategy 2018-2021 has been informed by the previous two strategies, community consultation, key stakeholders and relevant statistical reports from VicHealth, Turning Point, VicRoads, Monash University and Crime Statistics Victoria. A range of groups, committees and communities were targeted for specific workshop consultations including: Greater Shepparton Women's Charter Alliance Advisory Committee, Positive Ageing Advisory Committee, Disability Advisory Committee, Word and Mouth Youth Committee, Victoria Police, Safe Communities Advisory Committee and North Shepparton, Mooroopna, Tatura and Kialla communities.

The Community Safety Strategy 2018-2021 was adopted at the March 2018 Ordinary Council Meeting with the following Priority Areas:

## 8. COMMUNITY DIRECTORATE

### 8.2 Community Safety Strategy 2018-2021 Year One Review (continued)

#### **Priority Area 1: Inclusive and Proactive Communities**

Continue to develop a Greater Shepparton that actively celebrates diversity, builds resilience and strengthens community connections.

#### **Priority Area 2: Creating Safer Public Spaces**

Create and maintain public spaces that improve and perceived of safety, promote social cohesion and ensure safe transport within Greater Shepparton.

#### **Priority Area 3: Prevention of Family Violence**

Create a culture with Greater Shepparton that values gender equity and is intolerant of family violence in all its forms.

#### **Priority Area 4: Alcohol and Other Drugs**

Reduce alcohol and drug related harm within Greater Shepparton.

#### **Priority Area 5: Leadership and Governance**

Deliver strong proactive leadership, advocacy and coordination of local and regional partnerships to improve safety within Greater Shepparton.

#### **Highlights of the reporting period include:**

The first year of the Strategy aims to continue to improve safety with Greater Shepparton by empowering the community through awareness and education. In the past twelve months Council has lead or partnered with organisations to achieve the below:

- **Perceptions of Safety Survey**  
In May 2018 the Community Safety Survey was conducted, 109 community members participated over a four week period. This gave the community the opportunity to provide valuable feedback on how Greater Shepparton residents and visitors to Greater Shepparton perceive the safety of our municipality.
- **Street Rider Night Bus**  
Street Rider Night Bus celebrated its 10<sup>th</sup> Year Anniversary. A Thank you event was held to celebrate and recognise our Street Rider Volunteers that have generously and willingly given their time over the 10 years that Street Rider has been operational.
- **Gender Equity**  
Continuing to contribute to a workplace culture that embraces Gender Equity and is intolerant of Family Violence, a number of Lunchbox Sessions were run for staff to raise awareness. A number of initiatives were also run externally to Council to increase awareness within the community through supporting the delivery of International Women's Day, delivery of a calendar of events for 16 Days of Activism and White Ribbon Day.
- **Community Safety Month**  
Community safety Month is held every October and provides an opportunity for local communities to link together and reminds all that we all have a role in making our communities safer. Council, in partnership with Victoria Police and Neighbourhood Watch delivered a Calendar of Events to showcase community safety awareness events throughout the municipality. A number of initiatives took place in which Council supported, these included, Community Safety Twilight Walks and BBQ's within our small towns, Safe Plate awareness and an E-Safety Awareness session for Parents and Carers.



## 8. COMMUNITY DIRECTORATE

### **8.2 Community Safety Strategy 2018-2021 Year One Review (continued)**

#### **Council Plan/Key Strategic Activity**

Social – Develop resilient, inclusive, healthy communities that make Greater Shepparton, a safe and harmonious place to live, work, learn and play.

2.1 Greater Shepparton is a welcoming, inclusive and safe place for all.

2.4 Social and cultural, educational and employment opportunities are created to enable children, young people, individuals and families to actively participate in their community.

2.6 Volunteering is promoted and encouraged along with other measures to improve community resilience.

2.9 Public spaces, open space and community facilities are safe and accessible for all and presented to a high quality.

2.11 Implement strategies that align with the Royal Commission into Family Violence.

Built – Provide and support appealing relevant infrastructure that makes Greater Shepparton an attractive, liveable regional city.

4.7 Reliable, safe, more frequent and connected local broader transport system supporting the connection of people within, across and outside of Greater Shepparton

4.8 Active transport (cycling, walking) is encouraged through safe, connected and improved linkages.

#### **Risk Management**

There are no anticipated moderate to extreme risks associated to any of the initiatives contained within this report.

#### **Policy Considerations**

There are no conflicts with current Council policies.

#### **Financial Implications**

The implementation of the Community Safety Strategy 2018-2021 year 1 was budgeted in the Community Safety, Safe City Camera Network and Street Rider Night Bus budgets through Council's annual operational and capital budget process.

#### **Legal/Statutory Implications**

The Community Safety Strategy 2018-2021 is consistent with the *Victorian Charter of Human Rights and Responsibilities Act 2009* and the *Local Government Act (1989)*

#### **Environmental/Sustainability Impacts**

There are no environmental or sustainability impacts associated with this report.

#### **Social Implications**

The Community Safety Strategy 2018-2021 contains initiatives which have been developed to positively impact the City of Greater Shepparton. The Strategy has been developed to positively impact perceptions of safety through awareness raising, encouraging proactive and inclusive communities whilst strengthening partnerships.

#### **Economic Impacts**

Positive perceptions of safety and actual safety within the municipality, has a positive impact on the municipalities economy by attracting investment and tourism. There are further benefits when the cost of crime to the community is reduced.

#### **Consultation**

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

## 8. COMMUNITY DIRECTORATE

### **8.2 Community Safety Strategy 2018-2021 Year One Review (continued)**

#### **Strategic Links**

##### **a) Greater Shepparton 2030 Strategy**

Links to community safety can be seen in the following directions outlined in the Greater Shepparton 2030 Strategy:

- Settlement and Housing
- Community Life
- Economic Development

##### **b) Other strategic links**

Greater Shepparton Council Plan 2017-2021

Municipal Public Health and Wellbeing Action Plan 2017-2021

Universal Access and Inclusion Plan 2018-2021

Community Engagement Strategy

Shepparton CBD Strategy

#### **Conclusion**

Over the past 12 months, Officers in partnership with local service providers have been working towards creating a safer community by implementing actions from the Community Safety Strategy 2018-2021. Throughout Year 1 of this Strategy many positive outcomes have been achieved and ongoing work continues to drive the Community Safety Strategy forward. Officers will continue to collaborate with service providers and the community to deliver high quality outcomes.

#### **Attachments**

Year 1 Deliverables Review Community Safety Strategy 2018-2021 [↓](#) Page 248

## 8. COMMUNITY DIRECTORATE

### 8.3 Community Matching Grant Scheme - Round One 2019/2020

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Community Development Officer**

**Proof reader(s): Manager Neighbourhoods,**

**Team Leader Community Strengthening, Acting Team Leader Community Strengthening, Acting Community Development Coordinator**

**Approved by: Director Community**

#### **Executive Summary**

Greater Shepparton City Council offers the Community Matching Grants Scheme to support the development and implementation of community projects and activities as a part of Council's Community Development Framework.

The Community Matching Grants Scheme has a total budget of \$75,000 for the 2019/2020 financial year. Round One brings the total number of community projects funded since the Scheme was introduced in 2011 to 241 with an investment from Council of \$543,472.

Round One 2019/2020 opened on Monday 1 July 2019 and closed on Monday 5 August 2019. A total of 19 applications were assessed by an internal Grant Review Panel. One application was ineligible as the project had been previously funded. Three applications were referred to the Sporting Future Grant program as a more suitable funding option. One application has been co-funded with the Sustainability Grant program. Collaboration between Council's grant programs has enabled a greater number of eligible applications to receive funding.

There are 12 projects recommended for funding in the Community Matching Grants Scheme Round One 2019/2020.

#### **RECOMMENDATION**

That the Council approve the recommendation of the Grant Review Panel to fund 12 projects as detailed below, to the value of \$39,825.50 (GST inclusive) representing Round One for 2019/2020:

<b>Organisation</b>	<b>Project</b>	<b>Allocation Excluding GST</b>	<b>Allocation Including GST</b>
Alkasem Youth Organisation	Alnoor Arabic School - Office equipment to support volunteers	\$5000	\$5000*
Byrneside Public Hall Reserve Inc	Byrneside Public Hall Rejuvenation	\$5000	\$5000*

## 8. COMMUNITY DIRECTORATE

### 8.3 Community Matching Grant Scheme - Round One 2019/2020 (continued)

Diana Fisk Pty Ltd Auspiced: Documentary Australia Foundation	Alfie's Film	\$5000	\$5500
Dookie Arts	Dookie Nomadic Silos	\$4200	\$4620
Dookie Recreation Reserve	Pavilion Squares	\$2875	\$3162.50
Filipino-Australian Friends Association Inc	Equipment upgrade for Philippine House	\$2500	\$2500*
Mooroopna Education & Activity Centre Inc	Upgrade Classroom Chairs to Meet Safety Standards	\$2500	\$2750
Shepparton & District Gem Club	Disabled Access Ramp Refurbishment	\$1300	\$1300*
Shepparton Heritage Centre	Historical Signage	\$5000	\$5000*
Shepparton Sailability Inc.	Sailing Safely	\$493	\$493*
Tatura Italian Social Club	Solar Power – Power Saver	\$3000	\$3000*
The Buddhist Association of the Goulburn Valley Inc.	Free Meditation Sessions	\$1500	\$1500*
<b>TOTAL</b>		<b>\$38,368</b>	<b>\$39,825.50</b>

*Not registered for GST \**

#### Background

Greater Shepparton City Council launched the Community Matching Grants Scheme in September 2011. Community Matching Grants are designed to support projects from the Greater Shepparton community which:

- Build new social connections and partnerships within communities, or reinforce those that already exist.
- Allow participation in a community activity, at all stages of the project from planning to completion.
- Enable community members to acquire or develop a new skills.
- Create, renew or revitalise places and spaces within the community.

Grants are available for up to \$5000 with each project required to provide a matching component of the total project cost, either through a cash or in-kind (material or labour) contribution. The scheme aims to be as flexible as possible regarding matching funding so there are no concrete rules about the size of the matching contribution. As a guide, however, it is anticipated that the group applying will contribute around half of the total project cost, with no more than half of the applicant's contribution being in-kind. The ability of an organisation to provide financial and in-kind support to a project is taken into account during the review process to ensure a fair distribution of grant funds.

This round of Community Matching Grants has been promoted through the Council's external website, social media, a media release and via community organisation email lists and networks. The Grants and Fundraising in the Community Event was held for the sixth year on 17 June 2019. The Event was attended by 38 community members and covered the 7 Pillars of Fundraising. Six local community organisations shared their fundraising experiences and local funders were present to provide an update on their grant programs. This event is valued by community and is a significant way in which Council builds the capacity of community organisations to be successful grant writers. A Grant Information session was delivered by the Grants Coordinator supported by Council

## 8. COMMUNITY DIRECTORATE

### **8.3 Community Matching Grant Scheme - Round One 2019/2020 (continued)**

Officers on the 22 July 2019. In addition to these events the Community Development Officer continues to meet with community organisations to discuss their projects and options for funding. The internal Grants Working Group facilitated by the Grants Coordinator continues to collaborate to ensure Council's investment in the community through the grant programs meets best practice.

Round One 2018/2019 opened on Monday 1 July 2019 and closed on Monday 5 August 2019. A total of 19 applications were received and assessed by an internal Grant Review Panel. Of the 19 applications assessed one application was ineligible as the project had been previously funded, three applications were referred to the Sporting Future Grant program as a more suitable funding option and one application has been co-funded with the Sustainability Grant program. Collaboration between Councils grant programs has enabled a greater number of eligible community projects to receive funding. Grants were submitted via the online application process, Smartygrants.

The applications were evaluated and scored against the funding criteria by a panel of internal staff. The applications were assessed taking the following factors into consideration:

- Applications meet some or all of the objectives of the Scheme
- The intended project meets an objective within the Council Plan
- Community benefit
- Project feasibility
- Matching component
- Evidence of community support

The applications were ranked in order of score with a cut-off point determined by the amount of funding available as per the Grant Distribution Policy. Final recommendations were determined at a meeting of the Grant Review Panel on Wednesday 21 August 2019. The panel have recommended 12 projects be funded. All of the recommended projects meet eligibility requirements and all aim to build or strengthen the Greater Shepparton community.

#### **Recommended Projects**

Organisation	Alkasem Youth Organisation		
Project	Alnoor Arabic School – Office equipment to support volunteers		
Short project description	The aim of Alnoor Arabic School is to provide Arabic speaking children living in Greater Shepparton with the opportunity to learn to read and write the Arabic Language through a fun and an interactive experience. The funding is to purchase a printer/photocopier/scanner, a laptop and a desk to support the volunteer teachers.		
Requested Council Contribution	\$5000	Organisation Cash/in-kind	\$0/\$43,000
Recommendation from the Assessment panel	Recommended		

## 8. COMMUNITY DIRECTORATE

### 8.3 Community Matching Grant Scheme - Round One 2019/2020 (continued)

Organisation	Byrneside Public Hall Reserve Inc		
Project	Byrneside Public Hall Rejuvenation		
Short project description	The Committee of Management of the Byrneside Hall are keen to preserve this wonderful Hall for the future. The rejuvenation project includes four components. The Community Matching Grant will enable them to complete the first two components, heating and oven replacement.		
Requested Council Contribution	\$5000	Organisation Cash/in-kind	\$1253.30/\$1022
Recommendation from the Assessment panel	Recommended		

Organisation	Diana Fisk Pty Ltd auspiced Documentary Australia Foundation		
Project	Alfie's Film		
Short project description	Running alongside the release of the documentary film 'Alfie's Film' (working title) will be a day of community and education events that will be delivered in Shepparton. The documentary will begin a conversation about the role of perceptions surrounding disabilities in our own community - Empower parents and caregivers to avoid 'cotton wooling' children with specific challenges - Allow and encourage school students to consider inclusivity in their own surroundings and how they can make a difference These events will be in connection with the Shepparton Arts Festival and the Fairley Foundation.		
Requested Council Contribution	\$5000	Organisation Cash/in-kind	\$5000/\$9000
Recommendation from the Assessment panel	Recommended \$5000		

Organisation	Dookie Arts		
Project	Dookie Nomadic Silos		
Short project description	DNS is designed to enable Dookie to join the popular Australian Silo Art Trail, but with a distinctive point of difference: the works will be nomadic in nature - moveable, transportable, relocatable grain bins that can be grouped together or separately and during harvest and sowing, viewed in situ, on working productive agricultural land.		
Requested Council Contribution	\$5000	Organisation Cash/in-kind	\$5000/\$4500
Recommendation from the Assessment panel	Recommend reduced allocation \$4200		

## 8. COMMUNITY DIRECTORATE

### 8.3 Community Matching Grant Scheme - Round One 2019/2020 (continued)

Organisation	Dookie Recreation Reserve		
Project	Pavilion Squares		
Short project description	The grant is to finish off the concrete area between the community centre and the netball courts. The two 25sq/m areas have remained unfinished for many years. We are looking to concrete these areas and add some colour into the concrete to break up the area and match it with the surrounds.		
Requested Council Contribution	\$2875	Organisation Cash/in-kind	\$2875/\$0
Recommendation from the Assessment panel	Recommended		

Organisation	Filipino-Australian Friends Association Inc		
Project	Equipment upgrade for Philippine House		
Short project description	The project will replace 2 old computer laptops; purchase Wi-Fi system and dual band wireless extender and purchase Blackout Curtains This equipment will support members who are wanting to upskill themselves.		
Requested Council Contribution	\$2500	Organisation Cash/in-kind	\$1500/\$1490
Recommendation from the Assessment panel	Recommended		

Organisation	Mooroopna Education & Activity Centre		
Project	Upgrade classroom chairs to meet safety standards		
Short project description	Our current chairs are outdated and have become unsafe, with frequent breakages occurring. We are looking to replace all of these chairs by purchasing 70 new ones.		
Requested Council Contribution	\$2,500	Organisation Cash/in-kind	\$2440/\$125
Recommendation from the Assessment panel	Recommended		

Organisation	Shepparton & District Gem Club		
Project	Disabled Access Ramp Refurbishment		
Short project description	The existing Disabled Access Ramp requires refurbishment and renewal before it becomes a slip/trip hazard. The old/damaged decking will be removed from the ramp and landing by Club members. It will be replaced with new decking boards and then painted with non-slip paint to provide a safe surface on which to walk or move.		

## 8. COMMUNITY DIRECTORATE

### 8.3 Community Matching Grant Scheme - Round One 2019/2020 (continued)

Requested Council Contribution	\$1300	Organisation Cash/in-kind	\$0/\$1300
Recommendation from the Assessment panel	Recommended		

Organisation	Shepparton Heritage Centre Inc		
Project	Historical Signage		
Short project description	The Shepparton Heritage Centre has lodged a planning Permit with GSCC to refurbish and remodel the small kiosk structure in Monash Park, with a view to installing 16 historical panels describing the development of the Shepparton township and surrounds centred on the importance of the river systems to the development of the area.		
Requested Council Contribution	\$5000	Organisation Cash/in-kind	\$10,193/\$0
Recommendation from the Assessment panel	Recommended		

Organisation	Shepparton Sailability Inc.		
Project	Sailing Safely		
Short project description	The project will purchase safety equipment and train volunteers and client sailors in the proper use of the equipment to improve safety for all on the pontoon and the water. The items we are seeking include a narrow personnel sling for standing hoists and two-way water-proof radios x 6 units, one for each yacht to assist response and recovery in emergency situations.		
Requested Council Contribution	\$493	Organisation Cash/in-kind	\$394/\$100
Recommendation from the Assessment panel	Recommended		

Organisation	Tatura Social Club Inc		
Project	Solar Power – Power Saver		
Short project description	The Tatura Italian Social Club will install the best 10kW solar energy system available, to reduce the ever increasing electrical running costs and ensure the Club's long term sustainability.		
Requested Council Contribution	\$5000	Organisation Cash/in-kind	\$6000/\$0
Recommendation from the Assessment panel	Recommended – reduced amount \$3000 Co-funded with GSCC Sustainability Grant - \$2000		



## 8. COMMUNITY DIRECTORATE

### 8.3 Community Matching Grant Scheme - Round One 2019/2020 (continued)

Organisation	The Buddhist Association of the Goulburn Valley Inc.		
Project	Free Meditation Sessions		
Short project description	The Buddhist Association of the Goulburn Valley Inc. plans to invite Buddhist monks to visit Shepparton to teach Buddhism and conduct 6 free meditation sessions from 19 October 2019 to 30 June 2020. Community members will have the opportunity listen and learn from the monks and also practice Buddhist Meditation.		
Requested Council Contribution	\$1500	Organisation Cash/in-kind	\$600/\$1950
Recommendation from the Assessment panel	Recommended		

#### Applications referred to alternative Grant Programs

Organisation	Kialla Golf Club		
Project	Sprinkler Replacement – Final Stage		
Short project description	The sprinkler replacement program which commenced in 2012 and installed by Club volunteers will be completed with the final 60 sprinklers installed.		
Requested Council Contribution	\$4938	Organisation Cash/in-kind	\$4038/\$1000
Recommendation from the Assessment panel	Referred to Our Sporting Future Grant program		

Organisation	Merrigum Bowls Club Inc		
Project	Kitchen upgrade		
Short project description	Following our food safety inspection the kitchen will be upgraded to meet food safety requirements including an above bench hot water system for easier access, a hand wash basin, cupboard doors fitted to the open shelves and painting. All of this will ensure that the community have access to high quality facilities that we can be proud of.		
Requested Council Contribution	\$3278	Organisation Cash/in-kind	\$2747/\$530
Recommendation from the Assessment panel	Referred to Our Sporting Future Grant program		

Organisation	Mooroopna Bowls Club Inc		
Project	Purchase of New Scoreboards		
Short project description	The grant will enable the Mooroopna Bowls Club to purchase eight new score boards to service the two greens offered at the club.		

## 8. COMMUNITY DIRECTORATE

### 8.3 Community Matching Grant Scheme - Round One 2019/2020 (continued)

Requested Council Contribution	\$1482	Organisation Cash/in-kind	\$1482/\$150
Recommendation from the Assessment panel	Referred to Our Sporting Future Grant program		

#### Not Recommended

Organisation	Codgers Capers Men's Group		
Project	Art & Leatherwork Classes		
Short project description	Will create opportunities for lonely and isolated persons to form new friendships and gain creative skills which may provide further opportunities for work or business purposes.		
Requested Council Contribution	\$3400	Organisation Cash/in-kind	\$100/\$2280
Recommendation from the Assessment panel	Application withdrawn		

Organisation	East Shepparton Bowls Club		
Project	Seating for New Undercover Green		
Short project description	Purchase seating for new undercover green for player and spectator comfort.		
Requested Council Contribution	\$5000	Organisation Cash/in-kind	\$/
Recommendation from the Assessment panel	Not Recommended		

Organisation	Greater Shepparton Lighthouse Project Ltd		
Project	Swimming Lessons for All		
Short project description	We have applied for the Community Matching Grant to fund a program we would like to initiate with Regional Swim Clinics were Greater Shepparton City Council residents with a Health Care Card or Pensioner Concession Card can access discounted swimming lessons through the Councils three outdoor pools at Mooroopna, Tatura and Merrigum.		
Requested Council Contribution	\$5000	Organisation Cash/in-kind	\$5000/\$0
Recommendation from the Assessment panel	Not Recommended		

## 8. COMMUNITY DIRECTORATE

### 8.3 Community Matching Grant Scheme - Round One 2019/2020 (continued)

Organisation	The Buddhist Association of the Goulburn Valley Inc.		
Project	Vesak Celebration 2020		
Short project description	We will celebrate our Vesak Festival 2020 in the Queens Gardens for the 6th consecutive year. The Festival provides an opportunity for the wider community to learn about Buddhism and provides a platform to close the gap by creating new links between the Buddhist Community and other religious groups, the wider community of Greater Shepparton and local service providers.		
Requested Council Contribution	\$2500	Organisation Cash/in-kind	\$500/\$3500
Recommendation from the Assessment panel	Not Recommended		

#### **Council Plan/Key Strategic Activity**

The endorsement of the Community Matching Grants recommendations is linked to the Council Plan 2017 – 2021. The majority of applicants have identified that their project meets one or more of the Council Plan objectives:

#### Social:

- Lifelong learning is valued and fostered in our community
- Social and cultural, educational and employment opportunities are created to enable children, young people, individual and families to actively participate in their community
- Creativity and participation in arts and culture is nurtured and encouraged.
- Volunteering is promoted and encouraged along with other measures to improve community resilience.
- Greater Shepparton is valued for cultural celebrations, inclusion and engagement of our diverse communities
- Public places, open space and community facilities are safe and accessible for all and presented to a high quality.

#### Built:

- Greater Shepparton heritage places, cultural landscapes and objects are protected and conserved for future generations.

#### **Risk Management**

Insignificant to low risks have been identified and will be addressed at the operational level. All grant recipients will be required to consult fully with Council representatives prior to, and during their projects to identify any potential adverse consequences, and to devise a strategy to minimise any risks. Applicants have been asked to confirm that they have the necessary public liability insurances for projects where activities are being undertaken by the Grantees themselves. This will be confirmed prior to the release of any funds. The risk of conflict of interest to the Review panel members has been addressed with the inclusion of a Conflict of Interest Declaration on the Grant Assessment Form.

## 8. COMMUNITY DIRECTORATE

### **8.3 Community Matching Grant Scheme - Round One 2019/2020 (continued)**

#### **Policy Considerations**

Approval of the Community Matching Grant recommendations supports existing Council policies including but not limited to the Grants Distribution Policy 43.POL1.

#### **Financial Implications**

Council has allocated a total of \$75,000 for the 2019/2020 financial year for the Community Matching Grants Scheme. It is recommended that \$39,825.50 (GST inclusive) is approved for the 12 recommended projects for Round One 2019/2020. All but one of the projects incorporates a significant matching component where the community group share the costs with Council, the matched contribution being financial or in kind (materials or labour). The total cash/in-kind support from the recommended applicants is estimated at \$97,742. Four applicants are registered for GST.

	Approved Budget Estimate for this proposal <sup>1</sup> \$	This Proposal GST Exclusive \$	Variance to Approved Budget Estimate \$	This Proposal GST Inclusive <sup>2</sup> \$
Revenue	NA	NA	NA	There is no revenue associated with the Community Matching Grant Scheme
Expense	2019/2020 \$75,000	R1: \$38,368	\$36, 632 Available for Round Two	\$39,825.50 GST: \$1,457.50
Net Total	\$75,000	\$38,368	\$36, 632	\$39,825.50

#### **Legal/Statutory Implications**

The Community Matching Grants Scheme is consistent with the Local Government Act 1989 and the Victorian Charter of Human Rights and Responsibilities Act (2006).

#### **Environmental/Sustainability Impacts**

The approval of the recommendations for this round of the Community Matching Grant Scheme will not have any negative environmental impacts. One project will see solar power installed on a community building to reduce energy costs.

#### **Social Implications**

The applications received this round highlights the volunteer contribution from a broad and diverse range of community organisations. Many of the projects involve the upgrade of valued community facilities in our small towns where communities gather for social, recreational activities and support. There are projects from multicultural organisations which will provide opportunities for skills development and sharing of culture. Two projects will become a part of the Arts Festival. There are two projects that support those with disabilities, one making recreational activities safe and accessible, the other an opportunity to have a conversation around how community perceive disability. Through the infrastructure projects our connection to history will also be preserved. The recommended projects demonstrate the strength of community connection, engagement and meaningful participation in community life in Greater Shepparton.

## 8. COMMUNITY DIRECTORATE

### **8.3 Community Matching Grant Scheme - Round One 2019/2020 (continued)**

#### **Economic Impacts**

In most instances the applications are for the purchase of equipment, materials and services which will support local businesses. The Dookie Nomadic Silo Project aims to bring economic benefit to this small town by linking into the Australian Silo Art Trail.

#### **Consultation**

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Ensure that the information about the application process was widespread	Media Release Website Social Media Email lists and networks
Consult	Grants & Fundraising in the Community Event & Grants Information Sessions	Grants & Fundraising in the Community 2019 - 17 June 2019 Grant Information Session - 22 July 2019
Involve	Community Development Officers provide assistance to community groups	Consultation on an individual basis during the application process.
Collaborate	Successful community groups/members will be responsible for the implementation of their projects which will provide the opportunity for community capacity building.	Successful applicants will drive their own community initiatives.
Empower	Whilst decision making regarding successful grant applications is made by Council, community groups will be responsible for the delivery of projects.	Community organisations will deliver their projects.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

#### **Strategic Links**

##### a) Greater Shepparton 2030 Strategy

Direction 2 – Community Life

##### b) Other strategic links

- Council Plan 2017 – 2021
- Greater Shepparton City Council – Community Development Framework
- Greater Shepparton City Council – Community Engagement Strategy
- Greater Shepparton City Council – Community Plan Implementation Policy
- Municipal Health and Wellbeing Plan 2017-2021
- Universal Access and Inclusion Plan 2018-2021
- Greater Shepparton Multicultural Strategy 2019-2022
- Greater Shepparton Environmental Sustainability Strategy 2014-2030
- Greater Shepparton Volunteer Strategy and Action Plan 2019-2022
- Dookie Community Plan

## 8. COMMUNITY DIRECTORATE

### **8.3 Community Matching Grant Scheme - Round One 2019/2020 (continued)**

#### **Conclusion**

The applications for funding through the Community Matching Grants Round One 2018/2019 have been reviewed by an internal Grant Review Panel in line with the Grant Distribution Policy of Council and the Guidelines of the Community Matching Grant Scheme. The Grant Review Panel have recommended 12 projects to be funded. All of these projects meet eligibility requirements and aim to both build and strengthen connections in the Greater Shepparton community.

#### **Attachments**

Community Matching Grant Scheme - Grant Guidelines 2019-2020 [↓](#) Page 256

## 8. COMMUNITY DIRECTORATE

### 8.4 Community Arts Grants Round One 2019/2020

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author:** Team Leader Business Development, Riverlinks Venues

**Proof reader(s):** Manager Performing Arts & Conventions

**Approved by:** Director Community

**Other:** Acting Grants Coordinator, Cultural Development Public Program Officer, Events Facilities Coordinator

#### **Executive Summary**

Seven applications were received in Round One of the 2019/2020 Greater Shepparton Community Arts Grants. All applications were considered for eligibility using Smarty Grants assessment process. All applications met the objectives of the Community Arts Grant guidelines and were deemed eligible. The assessment panel subsequently met to determine eligibility in order of priority, the available funds to meet applications received and to make recommendations for each application. The eligible applications were considered for partial or full funding dependent on the extent to which the applications met the criteria.

Historically Round One is the larger of the two rounds, and the full budget hasn't been allocated in previous years. This was discussed by the panel, and the panel is comfortable in recommending \$14,438.95 excluding GST (15,100.05 inclusive of GST) of the \$20,000.00 in the first round, leaving \$5,561.05 available for the second round.

The intentions of the Community Arts Grant funding are to facilitate projects which achieve some or all of the following objectives:

- Enhance the wellbeing of the community through artistic activities and pursuits which create cultural wealth.
- Encourage participation in arts and cultural activities for individuals, groups and the broader community.
- Encourage, support and promote innovation and skill development in the arts.
- Celebrate local and emerging culture and identity.
- Promote and encourage enduring and sustainable arts activities including those which may generate cultural tourism or income generating opportunities for artists.

All applicants are encouraged to discuss their applications with the Grant administrator prior to submitting their application.

#### **RECOMMENDATION**

That the Council approve:

1. The recommend allocation of \$15,100.05 (inclusive of GST) of funding under round one of the Community Arts Grants Program 2019/2020 to the following applicants:

## 8. COMMUNITY DIRECTORATE

### 8.4 Community Arts Grants Round One 2019/2020 (continued)

Applicant	Project	Amount requested in application (Excluding GST)	Amount of grant recommended (Excluding GST)	Recommended for approval Including GST (*Not registered for GST)
Splinters Contemporary Artists	The Longest Art Table	\$1,028.00	\$1,028.00	\$1,028.00*
Goulburn Valley Regional Library	Aboriginal Arts Workshop	\$2,110.95	\$2,110.95	\$2,322.05
Dookie Arts auspiced by Dookie District Development Forum	Dookie's Flowering Gum	\$2,500.00	\$2,500.00	\$2,750.00
Kristen Retallick Artist auspiced by Shepparton Arts Festival	Sensing Place	\$2,500.00	\$2,500.00	\$2,500.00*
GV Burundian Community	Drumming, Dancing revived project	\$2,500.00	\$2,500.00	\$2,500.00*
Shepparton and District Hand Weavers and Spinners Guild	Saori Weaving creative weaving	\$2,000.00	\$1,800.00	\$1,800.00*
Albanian Moslem Society Shepparton	Documentary Screening	\$2,500.00	\$2,000.00	\$2,200.00
	<b>TOTAL</b>	<b>\$15,138.95</b>	<b>\$14,438.95</b>	<b>\$15,100.05</b>

### Background

#### Community Arts Grants Round 2 2018/2019 - Applications

The Community Arts Grant was established as part of the 2014/2015 Council budget to enhance community wellbeing and the development of skills and innovation through artistic pursuits and participation. Prior to the 2014/2015 Council budget it was known as the Arts in the Community Fund.

Funding projects must be able to demonstrate that they are inclusive, have wide community support, and where appropriate, are sustainable following Council's funding. Funding may be used to conduct arts events, festivals, establish or develop artistic or cultural projects and workshops, build artistic capacity, enable artistic development and innovation or promote excellence in the arts.



## 8. COMMUNITY DIRECTORATE

### 8.4 Community Arts Grants Round One 2019/2020 (continued)

The assessment panel reviews each application based on given criteria and recommends that grants be provided in full or part, or not at all if the criteria are not met. Details on each project and a summary of the extent it met selection criteria are provided here:

Organisation	Splinters Contemporary Artists
Project	The Longest Art Table
Project Description	The Longest Art Table is a long piece of canvas and art material such as paint, markers and crayons set out on an extended table for the community to paint or draw their interpretation of their theme Journey at Converge during the Shepparton Festival. The work will then be exhibited at the Kyabram Town Hall Gallery.
Who will benefit from the project	People from many cultures including adults and children. It is a celebration of the multicultural population of Shepparton, including our indigenous people.
Amount Requested	\$1,028.00 No GST
Recommendation	Full funding of \$1,028.00 NO GST
Reasoning	The project is well thought out and inclusive, the budget is realistic, and the alignment with the Converge Festival strengthens the participation and reach of the project. The project encourages participation and creates cultural wealth.

Organisation	Goulburn Valley Regional Library
Project	Aboriginal Arts Workshop
Project Description	100 year 9 students from the Mooroopna campus will be invited to participate in a morning of Aboriginal Arts and Culture. Including an exhibition of local Aboriginal artists in the Mooroopna Library, followed by a workshop and MEAC by local artists. Students will participate in two art or cultural workshops.
Who will benefit from the project	100 year 9 students from the Mooroopna campus.
Amount Requested	\$2,110.95 Plus GST
Recommendation	Full funding of \$2,345.50 INC GST
Reasoning	This is a well thought out project, and timely. It is a great opportunity to engage youth with indigenous artists. It encourages participation in arts and cultural activities, skill development, and celebrates local indigenous culture and identity. The project meets all objectives of the Community Arts Grants.

Organisation	Dookie Arts Auspiced by Dookie District Development Forum
Project	Dookie's Flowering Gum
Project Description	The 120+ year old Dookie Sugar Gum located in the car park of Mary Street, Dookie died in 2013. The community agreed no to remove the tree completely, and retained the bottom third of the tree with the intention to create an art installation.

## 8. COMMUNITY DIRECTORATE

### 8.4 Community Arts Grants Round One 2019/2020 (continued)

	Following extensive community consultation they plan to run community workshops with local artist Andrew Sands to create 150 large red aluminium flowers, which will then be attached to the tree in clusters by an accredited installer to create the Flowering Gum art installation.
Who will benefit from the project	The broader Dookie community, as a part of the workshops and developing the project as well as the ongoing benefit for businesses with economic stimulation from tourism.
Amount Requested	\$2500 Plus GST
Recommendation	Full funding \$2750 INC GST
Reasoning	Significant community consultation has been undertaken to develop this well thought out project. There is a lot of community involvement, and is a grass roots community arts project.

Organisation	Kristen Retallick Artist Auspiced by Shepparton Arts Festival
Project	Sensing Place
Project Description	Sensing Place is an interactive exhibition of artefacts, artworks and scent installed during the Shepparton Festival, accompanied by a public program of events, including an opening event artist talk, art making workshops for adults and older children, art making area for children, discussion panel and a closing dinner designed in collaboration with the artists, festival team and local food producers.
Who will benefit from the project	Families, youth, seniors, women, indigenous and rural communities as part of the Shepparton Festival.
Amount Requested	\$2,500.00 No GST
Recommendation	Full funding of \$2,500.00 NO GST
Reasoning	This is a significant arts project, reliant on various funding applications for the project to be undertaken in it entirety. The concept is creative and innovative. Smell is a major indicator of memory, and will allow access to art for those with vision impairment.

Organisation	GV Burundian Community
Project	Drumming, Dancing revived project
Project Description	The Drumming, Dancing revived project aims to teach children more about the Burundi culture and sharing that with the broader community. With the aim to inspire more people through drumming and dance, it involves bringing Burundians from Melbourne to teach traditional drumming and dancing. The culmination of the series of workshops is a showcase filled with singing, dancing and drumming, information, stalls and food. The GV Burundian community are working with the Ethnic Council and St Pauls African House to deliver this project.
Who will benefit from the project	Children, families and youth, culturally and linguistically diverse
Amount Requested	\$2,500.00 No GST

## 8. COMMUNITY DIRECTORATE

### 8.4 Community Arts Grants Round One 2019/2020 (continued)

Recommendation	Full funding of \$2,500.00 NO GST
Reasoning	Drumming is a significant part of Burundi culture. The project meets all objectives of the Community Arts Grant program, it has strong community and cultural outcomes.

Organisation	Shepparton and District Hand Weavers and Spinners Guild
Project	Saori Weaving creative weaving
Project Description	The project involves purchasing a portable Saori Loom and associated training. The Saori loom is lightweight and easily transportable, so that they are able to introduce new members to Saori weaving and share the skill with the broader community. The loom would be taken to events such as the Shepparton Show, Schools Food and Fire day, Father's Day Market at Emerald Bank and their own fibre day.
Who will benefit from the project	The Shepparton and District Hand Weavers and Spinners Guild as well as the broader community including young children, youth, seniors, women, and culturally and linguistically diverse community.
Amount Requested	\$2,000.00 No GST
Recommendation	Partial funding of \$1,800.00 NO GST
Reasoning	This project will have lasting value for many years. The budget was significantly reliant on council funding. Partial funding is recommended to encourage them to also contribute to the purchase of the loom.

Organisation	Albanian Moslem Society Shepparton
Project	Documentary Screening
Project Description	Australia My Home: An Albanian Migration is a documentary that has been funded locally. It depicts the lives of Albanian-Australians and their journey in becoming an integral part of their adopted home. The film will be premiered on the same weekend as the Albanian Harvest Festival, with the possibility of it being shown as an opening event for this festival each year.
Who will benefit from the project	The Albanian-Australian community, families, seniors, men and women, rural communities and the culturally and linguistically diverse community.
Amount Requested	\$2500 Plus GST
Recommendation	Partial funding of \$2200 INC GST
Reasoning	The filming and production of the film has been undertaken and funded by the Albanian Society. Supporting the showcasing of this documentary is important in celebrating local cultures, and is relevant not only to the Albanian – Australian community, but also new and emerging cultures within the region. The Albanian Moslem Society have also applied for and been recommended for funding through the Events Grant program for the Harvest Festival, therefore partial funding has been recommended. The panel recommends \$1,267.50 plus gst for the AV equipment hire, and the remaining \$732.50 plus GST towards the venue costs.

## 8. COMMUNITY DIRECTORATE

### **8.4 Community Arts Grants Round One 2019/2020 (continued)**

Applicants receiving grants will be informed of the amount of the grant and the reason full or partial funding was provided.

All grant recipients will be required to provide an acquittal of their project.

#### **Council Plan/Key Strategic Activity**

Objective 2.6: Volunteering is promoted and encouraged along with other measures to improve community resilience.

Objective 2.7: Greater Shepparton is valued for cultural celebrations, inclusion and engagement of our diverse communities.

#### **Risk Management**

Considerations have been given to risk management issues during the assessment of all applications for funding support.

#### **Policy Considerations**

This report and its recommendations comply with existing Council grants policy and guidelines.

#### **Financial Implications**

The total budget for Community Arts funding under this scheme in the current financial year is \$20,000.

	Budget <sup>1</sup>	Requested in current grant round GST Exclusive	Recommendations in this proposal GST Exclusive	Recommendations in this proposal GST Inclusive
Expense	\$20,000.00	\$15,138.95	\$14,438.95	\$15,100.05

<sup>1</sup> Budgets are GST exclusive

#### **Legal/Statutory Implications**

There are no known legal or statutory implications for Council. Applicants are required to hold suitable public liability insurance for the duration of the project.

#### **Environmental/Sustainability Impacts**

Where applicable, environmental and/or sustainable impacts have been considered by the applicants.

#### **Social Implications**

These projects support positive social outcomes.

#### **Economic Impacts**

Minor economic benefits are expected from projects where indicated.

## 8. COMMUNITY DIRECTORATE

### 8.4 Community Arts Grants Round One 2019/2020 (continued)

#### Consultation

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Grants information is easily accessible through councils external website and public information sessions were conducted	Media releases Flyers, newsletters Websites Information sessions – including Creative Victoria and Regional Arts Victoria grant sessions Social Media
Consult	Council staff available to consult, in person, via telephone and email to all community groups.	Information sessions and follow up advice for applications as required
Involve	Grants involve community participation by their nature and scope	Approved projects include community participation as a required outcome
Collaborate	Community groups will be responsible for the planning and implementation of projects	Successful applicants will drive their own initiatives
Empower	Community groups will be responsible for the planning and implementation of projects	Community groups drive and deliver their projects

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

#### Strategic Links

##### a) Greater Shepparton 2030 Strategy

Community Life: Encouraging Arts in the Community, City of Greater Shepparton

##### b) Other strategic links

Council Plan 2017-2021 as outlined above

Municipal Health and Wellbeing Plan

Cultural Diversity & Inclusion Strategy

Greater Shepparton Youth Strategy and Action Plan

Dookie Master Plan 2017 – current

#### Conclusion

The applications for funding through the Community Arts Grant Round One 2019/2020 were reviewed by an internal assessment panel. All seven projects meet eligibility requirements for grants under the initiative. Accordingly, the panel recommends that the above applications be funded.

#### Attachments

Nil

## 9. CORPORATE SERVICES DIRECTORATE

### 9.1 Senior Executives in State and Local Government Program

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Chief Executive Officer**

#### **Executive Summary**

During July of this year, I had the opportunity to attend a three week senior executive course at Harvard University. This report summarises the three weeks and explains some of the content of the course. Overall this was an exceptional experience, intense and thought provoking and I take this opportunity to thank the Council for allowing me to attend.

#### **RECOMMENDATION**

That the Council note the Chief Executive Officer's report on his senior executive course at Harvard University in July 2019.

#### **Background**

A previous Mayor, Cr Chris Hazelman and former Chief Executive Officer, Mr Bill Jaboor had attended this Harvard University course and it was on their recommendation that I applied.

There were 72 attendees mostly from the United States of America, two from Australia, two from Ireland, a Canadian and an attendee from Greenland.

The group was a mix of Chief Executive Officers, Mayors, Fire and Police Chiefs and Political Advisors.

Harvard University and the Kennedy School for Executive Education is an incredible place to be and see. The University was established in 1636 and is quite unique in its teaching practices.

Hand written note taking was the required method of recording the sessions and restraint and lack of hero stories was the order for participation.

The three weeks mostly consisted of daily class attendance, where we worked through case studies. Examples of these case studies are as follows:

- The American Constitution
- The Building of Central Park, New York and Leadership Styles Used
- Adaptive vs Technical Leadership
- Negotiating Differences of Opinion
- What is Public Value
- Bay of Pigs and Avoiding Group Think
- Avoiding Anchoring Debate
- Our Polarised Society

## **9. CORPORATE SERVICES DIRECTORATE**

### **9.1 Senior Executives in State and Local Government Program (continued)**

- Religion / Migration / Race
- Financial Management
- Negotiating Contracts
- Climate Change
- Smart Cities

Preparation for the case studies was done prior to leaving for the USA, but also the night before and the morning of the day, the case study was up for discussions. Breakfast study groups started from 7am until 9am and classes were generally 9am to 5pm. A range of lectures presented and all used an interactive style, where it was up to the 72 participants to debate the topics during the sessions. This was only possible by being well read on each topic.

Often you would be questioned as to why you made a comment or asked a question before any response was provided by the lecturer. This was quite a different learning environment and forced complete attention from every moment of every day.

As well as the case studies we ventured into discussion on gun control, deaths in custody, the Mueller investigation into President Trump, Indigenous acknowledgement, immigration and generally everything from A to Z. This was a program like no other. We also had a weekend session on Thompson Island just out from Boston where we undertook an Outward Bound high wire and team learning exercise. The guiding participation principles required of this session was calmness, empathy and team work.

A unique component of the course was that we learnt to sing in a group. Our Choir Master was amazing and effectively had us singing within about the first five minutes of practice. This was an exercise in team work.

One of the most memorable and meaningful readings we had was “the ones who walk away from Omelas” (Narrative by Ursula Le Guin) and I encourage anyone to get a hold of this piece and answer the question – would you let the little child out?

The course is by far the best study I have ever been involved in and I thank those who supported me to allow me to participate. There are many staff who did a mountain of work in preparation and support whilst I was away and I thank them very much.

#### **Council Plan/Key Strategic Activity**

The learnings from this course support all aspects of the Council Plan.

#### **Risk Management**

There are no risks associated with this.

#### **Policy Considerations**

In time the learnings from this course will filter into policy documents.

#### **Financial Implications**

As reported at the Ordinary Council Meeting on 20 November 2018 the cost of this course including travel and accommodation was approximately \$25,000.

#### **Legal/Statutory Implications**

There are no legal/statutory implications with this report.

## 9. CORPORATE SERVICES DIRECTORATE

### **9.1 Senior Executives in State and Local Government Program (continued)**

#### **Environmental/Sustainability Impacts**

Environmental initiatives of Council will be assisted by this course.

#### **Social Implications**

The learnings from this course will assist with various social initiatives of Council.

#### **Economic Impacts**

There are no economic impacts with this report.

#### **Consultation**

Attendance at this course was reported and approved on 20 November 2018 and this report is intended to close the loop by reporting back on attendance.

#### **Strategic Links**

##### **a) Greater Shepparton 2030 Strategy**

Nil

##### **b) Other strategic links**

Council Plan 2017-2021

#### **Conclusion**

A great study opportunity, a very intense course, lots of learnings are being disseminated to the organisation and I thank everyone who supported me whilst I was away.

#### **Attachments**

Nil



## 9. CORPORATE SERVICES DIRECTORATE

### 9.2 September 2019 Monthly Financial Report

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report:**

**Author: Team Leader Management Accounting**

**Proof Reader: Manager Finance & Rates**

**Approved by: Director Corporate Services**

#### **Executive Summary**

The report presents Council's actual financial performance compared to the budget for the three months ended 30 September 2019.

#### **RECOMMENDATION**

That the Council receive and note the September 2019 Monthly Financial Report.

#### **Background**

The 2019/2020 Budget was adopted at the Ordinary Council Meeting held 18 June 2019. The 2019/2020 Budget provided for an operating surplus of \$25.33 million with revenue of \$153.32 million and expenditure of \$127.99 million. The 2019/2020 Budget also provided for capital works of \$73.68 million.

Council's actual financial performance compared to the budget is presented to Council on a monthly basis.

The September 2019 Monthly Financial Report incorporates the following sections which are presented for Council's consideration:

- Operating Performance
- Capital Works Performance
- Income Statement
- Balance Sheet
- Cash Flow Statement
- Capital Works Statement

#### **Council Plan/Key Strategic Activity**

The report is consistent with the leadership and governance goal "High Performing Organisation" as included in the *Council Plan 2017-2021*.

#### **Risk Management**

There are no risks identified in providing this financial report.

#### **Policy Considerations**

There are no conflicts with existing Council policies.

#### **Financial Implications**

There are no financial implications arising from this proposal.

## 9. CORPORATE SERVICES DIRECTORATE

### **9.2 September 2019 Monthly Financial Report (continued)**

#### **Legal/Statutory Implications**

Section 137 of the *Local Government Act 1989* provides that Council maintain a budgeting and reporting framework that is consistent with the principles of sound financial management. In addition, Section 138 requires that at least every 3 months a statement comparing the budgeted revenue and expenditure for the financial year with the actual revenue and expenditure to date is presented to the Council at a Council meeting which is open to the public. This report satisfies that requirement.

#### **Environmental/Sustainability Impacts**

There are no environmental or sustainability impacts associated with this report.

#### **Social Implications**

There are no social implications associated with this report.

#### **Economic Impacts**

There are no economic implications in providing this financial report.

#### **Consultation**

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

#### **Conclusion**

The report presents Council's actual financial performance compared to the budget for the three months ended 30 September 2019.

#### **Attachments**

September 2019 Monthly Financial Report [↓](#) Page 262

## 9. CORPORATE SERVICES DIRECTORATE

### 9.3 2019/2020 Quarter One Forecast Review

**Disclosures of conflicts of interest in relation to advice provided in this report**  
Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author:** Team Leader Management Accounting

**Proof reader(s):** Manager Finance and Rates

**Approved by:** Director Corporate Services

#### **Executive Summary**

The report presents the draft forecast financial performance for the 2019/2020 financial year compared to the Adopted Budget submitted by Responsible Managers.

#### **RECOMMENDATION**

That the Council:

1. adopt the revised forecasts identified by the 2019/2020 Quarter 1 Forecast Review
2. adopt the following amendments to User Fees and Charges:

<b>Fee Name</b>	<b>Current Amount</b>	<b>Amended Amount</b>
Freedom of Information Requests (application fee)	\$29.50 (GST free)	\$29.60 (GST free)

#### **Background**

Under section 138 of the *Local Government Act 1989* the Chief Executive Officer at least every three months must ensure quarterly statements comparing the budgeted revenue and expenditure for the financial year with the actual revenue and expenditure to date are presented to the Council.

Council's actual financial performance compared to the budget is presented to Council on a monthly basis.

The 2019/2020 Budget was adopted at the Ordinary Council Meeting held 18 June 2019. The 2019/2020 Budget provided for an operating surplus of \$25.33 million with revenue of \$153.32 million and expenditure of \$127.99 million. The 2019/2020 Budget also provided for capital works of \$73.68 million.

The budget review process involves Managers reviewing the adopted budget for their departmental areas compared to actual income and expenditure. Managers are to update forecasts to reflect the expected year end result. The Executive then undertake a detailed review to understand and confirm forecast variations. The review is then submitted to Council for consideration.

## 9. CORPORATE SERVICES DIRECTORATE

### **9.3 2019/2020 Quarter One Forecast Review (continued)**

Forecast variances to the adopted budget include re-budgeted projects that are to be delivered in the 2019/2020 financial year where funding was received or is held from last financial year and were not included in the adopted 2019/2020 budget.

#### **Changes to 2019/2020 User Fees and Charges**

##### Amendment to Freedom of Information Requests (application fee)

This report seeks a minor change to the adopted fees and charges to bring the Freedom of Information Requests (application fee) into line with legislation. The fee has increased from \$29.50 to \$29.60 (GST free).

#### **Environmental Upgrade Agreements – Quarterly Statement**

There have been no new environmental upgrade agreements entered into this quarter.

There are currently five agreements in operation with charges totalling \$145,770.93, arrears of \$9,835.37 and charges for the current year of \$135,935.56. The total charges which have fallen due this quarter are \$43,842.90, with \$30,816.93 being paid and charges not yet due are \$101,928.03.

#### **Council Plan/Key Strategic Activity**

This proposal is consistent with the strategic objective Leadership and Governance.

#### **Risk Management**

Monitoring of performance against the 2019/2020 adopted budget as well as the forecast year end position provides for prudent financial management and ensures that Council is made aware of any known or potential financial risks.

Risks	Likelihood	Consequence	Rating	Mitigation Action
Inability to achieve current budget due to income not reaching budgeted levels or costs exceeding budget exposing the Council to a cash deficit.	Likely	Moderate	Moderate	Review detailed monthly financial reports and take corrective action where forecast varies against budget.
Breaching the local Government Act by expending funds against line items without endorsed budget.	Possible	Moderate	Moderate	Undertake quarterly budget reviews to formally consider and adjust for any known variances.

#### **Policy Considerations**

There are no identified conflicts with existing Council policies.

#### **Financial Implications**

Forecast variances to the 2019/2020 Adopted Budget are detailed throughout the attached report.

## 9. CORPORATE SERVICES DIRECTORATE

### **9.3 2019/2020 Quarter One Forecast Review (continued)**

#### **Legal/Statutory Implications**

Section 138 of the Local Government Act 1989 requires that at least every three months the Chief Executive Officer must ensure a statement comparing the budgeted revenue and expenditure for the financial year with the actual revenue and expenditure to date are presented to the Council. A detailed financial report is presented to the Council each month.

#### **Environmental/Sustainability Impacts**

There are no environmental or sustainable impacts that will arise from this proposal.

#### **Social Implications**

There are no social impacts that will arise from this proposal.

#### **Economic Impacts**

There are no identified economic impacts.

#### **Consultation**

External consultation has not occurred regarding the contents of this report. Specific consultation, however, has and will take place on some specific items within the budget as and when appropriate.

Appropriate consultation has occurred with Council Officers and the matter is now ready for Council consideration.

#### **Strategic Links**

##### **a) Greater Shepparton 2030 Strategy**

Nil

##### **b) Other strategic links**

The report is consistent with the governance principle of Strategic Objective one of the Council Plan 2017-2021 "Leadership and Governance".

#### **Conclusion**

This report has been prepared and presented to identify and reflect known variances in the end of year financial forecast compared to budget.

#### **Attachments**

2019/2020 Quarter One Forecast Review [↓](#) Page 273

## 9. CORPORATE SERVICES DIRECTORATE

### 9.4 2018-2019 Annual Report

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Team Leader Marketing and Communications**

**Proof reader(s): Communications Officer, Manager Marketing and Communications**

**Approved by: Director Corporate Services**

#### **Executive Summary**

Section 131 of the *Local Government Act 1989* requires Council to prepare an Annual Report for the financial year just completed. A copy of this report must be provided to the Minister for Local Government within three months of the end of the financial year and the Council must then consider the report at a meeting of the Council within one month of its provision to the Minister. Council's Annual Report for the Financial Year 2018-2019 will be forwarded to the Minister on Thursday 26 September 2019.

#### **RECOMMENDATION**

That the Council considers and endorses the Greater Shepparton City Council Annual Report 2018-2019 for the year ended 30 June 2019, including the Financial Statements and Performance Statement, as certified by the Auditor-General.

#### **Background**

The Victorian Local Government Act (1989) requires all Councils to present an Annual Report to the Minister by 30 September each year. Importantly, the Annual Report provides an account of Council's performance to our community. It details Council achievements against the goals of the Council Plan and our performance against stipulated measures. It further provides an account of Council's financial management during the previous financial year.

The Annual Report is also an opportunity to acknowledge all the great activities that have been happening across the municipality and note the challenges that have marked the year.

The Annual Report 2018-2019 contains:

- A report on the operations of the Council including highlights throughout the year
- Audited Financial Statements and Performance Statement
- Other general information required by the Local Government (Finance and Reporting) Regulations 2004 and the Local Government Act

#### **Council Plan/Key Strategic Activity**

On 17 September 2019, Council resolved to approve in principle, the Financial Statements and the Performance Statement for the year ended 30 June 2019, and authorised the Mayor, Cr Kim O'Keeffe and Cr Chris Hazelman OAM, to sign the statements in their final form after any changes recommended or agreed to by the auditor

## 9. CORPORATE SERVICES DIRECTORATE

### 9.4 2018-2019 Annual Report (continued)

have been made. These documents were subsequently signed by Cr O’Keeffe and Cr Hazelman.

The Annual Report has undergone a re-design this year and is in line with the design of the Council Plan. An external proof reader was contracted to assist with quality control.

A printed copy of the Annual Report will be made available to Councillors, government Ministers and the community once it is printed. The 2018-2019 Annual Report will also be uploaded to the Council website and promoted through the website, social media, the media and with a video of the highlights.

#### **Risk Management**

Any risks associated with this report relate to compliance with relevant Council policies including accounting policies and communications guidelines.

#### **Policy Considerations**

The Annual Report has been prepared in accordance with relevant Council policies including accounting policies and communication guidelines.

#### **Financial Implications**

The design of the Annual Report and Financial Report is an in-house cost as Council has a graphic designer on staff. This has saved council a considerable amount of money by having the design done internally rather than outsourcing. The proof reading of the Annual Report has been outsourced and 10 hours work has been allocated in the costs below.

Quotes on the printing of the Annual Report will be obtained once final sign off has been obtained from the state government. This cost forms part of the marketing and communications annual budget.

	Approved Budget Estimate for this proposal <sup>1</sup>	This Proposal GST Exclusive	Variance to Approved Budget Estimate	This Proposal GST Inclusive <sup>2</sup>
	\$	\$	\$	\$
Expense	2,000			1,914

#### **Legal/Statutory Implications**

Section 131 of the *Local Government Act 1989* requires Council to prepare an Annual Report for the financial year just completed. A copy of this report must be provided to the Minister for Local Government within three months of the end of the financial year and the Council must then consider the report at a meeting of the Council within one month of its provision to the Minister.

#### **Environmental/Sustainability Impacts**

There are no environmental/sustainability impacts associated with this report. Only 50 copies are printed as the Annual Report is available online.

#### **Social Implications**

There are no social implications associated with this report.

## 9. CORPORATE SERVICES DIRECTORATE

### 9.4 2018-2019 Annual Report (continued)

#### **Economic Impacts**

There are no economic implications associated with this report.

#### **Consultation**

The Councillors, Executive Leadership Team, Senior Leadership Group and Council officers were all consulted in the preparation of the 2018-2019 Annual Report. No external consultation is required.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

#### **Strategic Links**

##### a) Greater Shepparton 2030 Strategy

The Annual Report is consistent with the Greater Shepparton 2030 Strategy and provides a mechanism for reporting against the achievement of strategic goals.

##### b) Other strategic links

- 2017-2021 Council Plan  
Leadership and Governance:
  - 1.3 Council demonstrates strong leadership and sound decision making in the best interest of the community.
  - 1.4 Financial management is responsible and effective in responding to challenges and constrains with a focus on the financial sustainability of the Council.
  - 1.5 Council is high performing; customer focused and is marked by great people and quality outcomes.
- 2018-19 Greater Shepparton City Council Marketing Strategy

#### **Conclusion**

That Council receives and considers the Greater Shepparton City Council Annual Report 2018-2019 for the year ended 30 June 2019, including the Financial Statements and Performance Statement, as certified by the Auditor-General.

#### **Attachments**

Greater Shepparton City Council Annual Report 2018/2019 [↓](#) Page 319



## 9. CORPORATE SERVICES DIRECTORATE

### 9.5 Contracts Awarded Under Delegation and Contracts Advertised but yet to be Awarded

**Disclosures of conflicts of interest in relation to advice provided in this report**  
Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

**Council Officers involved in producing this report**  
**Author: Acting Team Leader Contracts and Procurement**  
**Proof reader(s): Manager Corporate Governance**  
**Approved by: Director Corporate Services**

#### **Executive Summary**

To inform the Council of the status of requests for tenders that have been awarded under delegation and those that have been publicly advertised but are yet to be awarded.

#### **RECOMMENDATION**

That the Council note:

1. contracts awarded under delegated authority by the Chief Executive Officer;
2. contracts awarded under delegated authority by a Director;
3. requests for tenders advertised but not yet awarded.

#### **Contracts Awarded under Delegated Authority by the Chief Executive Officer**

<b>Contract Number</b>	<b>Contract Name</b>	<b>Contract details, including terms and provisions for extensions</b>	<b>Value inclusive of GST</b>	<b>Awarded to</b>
		NIL		

#### **Contracts Awarded under Delegated Authority by a Director**

<b>Contract Number</b>	<b>Contract Name</b>	<b>Contract details, including terms and provisions for extensions</b>	<b>Value inclusive of GST</b>	<b>Awarded to</b>
1939	Provision of Ardmona Resource Recovery Centre E-Waste Shed	Request for Quote, Lump Sum Contract for the Provision of Ardmona Resource Recover Centre (ARRC) E-Waste Shed	\$187,379.50	Crow Construction Pty Ltd
1940	Provision of Shepparton Resource Recovery Centre E-Waste Shed	Request for Quote, Lump Sum Contract for the Provision of Shepparton Resource Recover Centre (SRRC) E-Waste Shed	\$184,767.00	Crow Construction Pty Ltd

## 9. CORPORATE SERVICES DIRECTORATE

### 9.5 Contracts Awarded Under Delegation and Contracts Advertised but yet to be Awarded (continued)

#### Contracts Awarded under Delegated Authority by a Director (continued)

Contract Number	Contract Name	Contract details, including terms and provisions for extensions	Value inclusive of GST	Awarded to
1955	Provision of Services for a Creative Director for the Shepparton Art Museum Opening Celebrations	Request for Quotation (RFQ), Lump Sum Contract for the Provision of Services for a Creative Director for the Shepparton Art Museum Opening Celebrations, (Select RFQ - Invitation only)	\$88,000.00	Ros Abercrombie
1967	Provision of Maude St Mall Service Locating	Request for Quote, Lump Sum Contract for the Provision of Maude Street Mall Services Locating	\$98,989.00	Watters Electrical Pty Ltd
1970	Aboriginal Engagement Plan Consultant	Request for Quotation (RFQ), Lump Sum Contract for the Provision of Consultant to develop the Aboriginal Engagement Plan for SAM, (Select RFQ - Invitation only)	\$70,000.00	Greenshoot Consulting

#### Requests for Tenders advertised but not yet awarded

Contract No.	Contract Name	Contract detail, including terms and provisions for extensions	Status
1958	Supply and Delivery of Concrete	Schedule of Rates & Panel of Suppliers Contract for Supply and Delivery of Concrete	Tender closed 4 September 2019. Tender currently being evaluated.
1959	Supply and Delivery of Bituminous Products	Schedule of Rates & Panel of Suppliers Contract for Supply and Delivery of Bituminous Products within GSCC	Tender closed on 7 August 2019. Tender currently being evaluated.
1965	Provision of Heritage Advisory Service	Request for Quotation (RFQ), Lump Sum Contract for the Provision of Heritage Advisory Service for 2019/2020 Financial Year, (Select RFQ - Invitation only)	Tender closed 17 July 2019. Tender currently being evaluated.
1971	Construction of Changerooms at Kialla Recreation Reserve	Lump Sum Contract for the Construction of Changerooms at Kialla Recreation Reserve	Tender closed on 2 October 2019. Tender currently being evaluated

## 9. CORPORATE SERVICES DIRECTORATE

### 9.5 Contracts Awarded Under Delegation and Contracts Advertised but yet to be Awarded (continued)

#### Requests for Tenders advertised but not yet awarded (continued)

Contract No.	Contract Name	Contract detail, including terms and provisions for extensions	Status
1973	Construction Of Floodlighting At Vibert Reserve	Lump Sum Contract for the Construction Of Floodlighting At Vibert Reserve	Tender closed on 2 October 2019. Tender currently being evaluated
1974	Construction of the Tatura Library	Lump Sum Contract for the Construction of the Tatura Library	Tender Scheduled to close 23 October 2019.
1975	Design, Supply & Installation of Shade Sails for Arcadia, Merrigum & Kialla	Lump Sum Contract for the Design, Supply & Installation of Shade Sails for Arcadia, Merrigum & Kialla	Tender closed on 26 September 2019. Tender currently being evaluated.
1977	Supply & Installation of Perimeter Fence for Merrigum Swimming Pool	Lump Sum Contract for the Supply & Installation of Perimeter Fence for Merrigum Swimming Pool	Tender closed on 25 September 2019. Tender currently being evaluated.
1978	Provision of Detailed Design of Vibert Reserve Pavilion Stage 3 Redevelopment	Lump Sum Contract for the Provision of Detailed Design of Vibert Reserve Pavilion Stage 3 Redevelopment	Tender closed on 4 October 2019. Tender currently being evaluated
1982	Construction of Floodlighting at Princess Park, Nixon Street, Shepparton	Lump Sum Contract for the Construction of Floodlighting at Princess Park, Nixon Street, Shepparton	Tender closed on 2 October 2019. Tender currently being evaluated.
1983	Contract for the Provision of Audit Services	Schedule of Rates Contract for the Provision of Audit Services	Tender closed on 9 October 2019. Tender currently being evaluated
1988	Supply & Installation of Perimeter Fence for Aquamoves	Lump Sum Contract for the Supply & Installation of Perimeter Fence for Aquamoves	Tender closed on 25 September 2019. Tender currently being evaluated.

#### **Policy Considerations**

Through the *Instrument of Delegation to the Chief Executive Officer* the Council has delegated authority to the Chief Executive Officer to award a contract up to the value of \$500,000 including GST.

The Council through the *Exercise of Delegations* Policy has delegated authority to the Director Corporate Services to approve a contract up to the value of \$500,000 and the Director Infrastructure, Director Community and Director Sustainable Development to

## 9. CORPORATE SERVICES DIRECTORATE

### **9.5 Contracts Awarded Under Delegation and Contracts Advertised but yet to be Awarded (continued)**

approve a contract up to the value of \$150,000 for goods and services and \$200,000 for works.

#### **Legal/Statutory Implications**

Section 186 of the *Local Government Act 1989* (the Act) establishes the requirements for tendering and entering into contracts.

Section 186(1) of the Act requires that before Council enters into a contract for the purchase of goods or services to the value of \$150,000 or more, or for the carrying out of works to the value of \$200,000 or more, it must give public notice of the purpose of the contract and invite tenders or expressions of interest from any person wishing to undertake the contract.

#### **Conclusion**

It is important that decisions and actions taken under delegation be properly documented and transparent in nature. The report details the publicly advertised contracts awarded by the Chief Executive Officer and Directors under delegated authority of the Council during the period 1 September 2019 to 30 September 2019.

#### **Attachments**

Nil

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.1 Taking of the Question From the Table - Planning Permit Application 2018-264 - Two Lot Subdivision at 560 Archer Road, Kialla

**Disclosures of conflicts of interest in relation to advice provided in this report**  
Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

At the Ordinary Council Meeting held on 17 September 2019, Cr Abdullah moved:

**Moved by Cr Abdullah**  
**Seconded by Cr Summer**

To move a motion to defer the decision on this application and lay item number 10.4 on the table until the next Council meeting.

**CARRIED.**

A decision was taken to lay the question as presented on the table for one month.

#### **RECOMMENDATION**

That the Council resolves to take the question from the table.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.2 Planning Permit Application 2018-264 - Two lot subdivision at 560 Archer Road, Kialla

**Disclosures of conflicts of interest in relation to advice provided in this report**  
Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

Council's Manager of Building and Planning has made a declaration of interest regarding the matter under consideration and has had no involvement in the preparation of this report.

#### Council Officers involved in producing this report

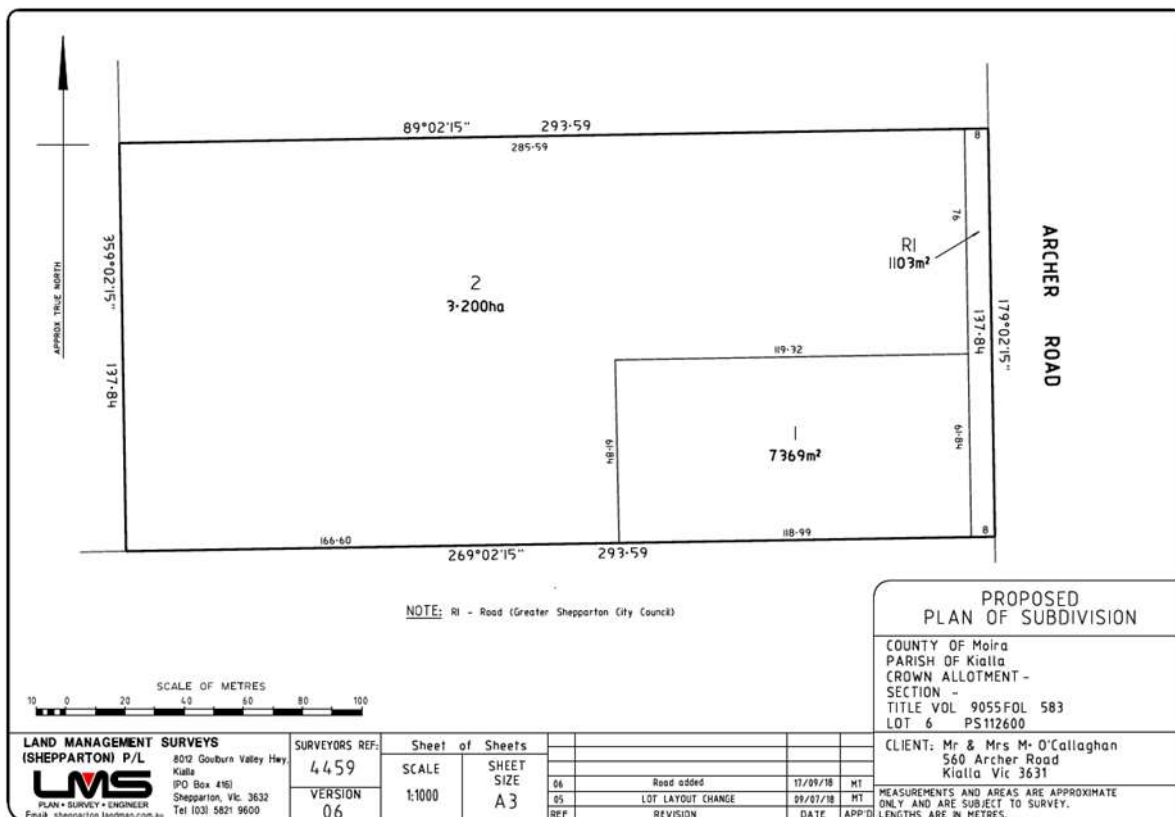
**Author: Team Leader Statutory Planning**

**Proof reader(s): Principal Statutory Planner Approved by: Director Sustainable Development**

#### Executive Summary

The application proposes a two lot subdivision of land at 560 Archer Road, Kialla to create a lot for an existing dwelling and a balance lot for future subdivision.

A plan of the proposed subdivision is shown below:



The application originally proposed the removal of two covenants from the title and an electricity easement.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.2 Planning Permit Application 2018-264 - Two lot subdivision at 560 Archer Road, Kialla (continued)

#### ENCUMBRANCES, CAVEATS AND NOTICES

COVENANT as to part G001244 28/11/2001

COVENANT as to part G948354 28/11/2001

Any encumbrances created by Section 98 Transfer of Land Act 1958 or Section 24 Subdivision Act 1988 and any other encumbrances shown or entered on the plan or imaged folio set out under DIAGRAM LOCATION below.

G1244 relates to the gas transmission line crossing the front of the land and protects the pipeline from interference. G948354 provides restrictions in relation to the original rural residential development of the land. The application has since been amended to remove the request for removal of G948354 following discussions with another beneficiary of the covenant who objected to the application. Following the amendment of the application, to withdraw the request to remove G948354, the objection was subsequently withdrawn.

The land is within the General Residential Zone and Development Plan Overlay. The land is also partially affected by the Design and Development Overlay and Land Subject to Inundation Overlay.

A planning permit is required to subdivide in the General Residential Zone, the Design and Development Overlay and Land Subject to Inundation Overlay. A planning permit is also required to remove an existing electricity supply easement and covenant G001244.

The application was referred to the relevant external authorities who ultimately had no objections to the proposal.

#### RECOMMENDATION

In relation to Planning Application 2018-264, on the basis of the information before the Council and having considered all relevant matters as required by the *Planning and Environment Act 1987*, Council resolves to refuse the application on the following grounds:

- The proposal is not in general accordance with the principles of the Marlboro Drive Concept Plan in relation to the pedestrian and bicycle network and the circulation of vehicles on the existing and future road network.
- The proposal is not in accordance with local planning policy strategies for urban consolidation and growth which seek to safely link bicycle paths to create connectivity between Shepparton, Mooroopna and Kialla.
- The proposal is not in accordance with local planning policy strategies for urban design which seek to create walkable neighbourhoods that afford priority to pedestrians and provide safe pedestrian routes through residential neighbourhoods.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.2 Planning Permit Application 2018-264 - Two lot subdivision at 560 Archer Road, Kialla (continued)

#### Property Details

Land/Address	560 Archer Road Kialla
Zones and Overlays	General Residential Zone Development Plan Overlay 8 Land Subject to Inundation Overlay Design and Development Overlay 2
Why is a permit required	1) Subdivision in the GRZ under 32.08-2 2) Subdivision of land in the DDO2 under 43.02-3 3) Subdivision of land in the LSIO under 44.04-2 Removal of electricity supply easements and covenant G001244 under 52.02

#### Locality Plan



The land has an approximate area of 4 hectares. The land is located on the west side of Archer Road approximately 140 metres south of the Marlboro Drive intersection.

The land contains a dwelling, garden, outbuildings and functions as a rural residential property. Rows of planted shelter belt trees are located along the boundaries and adjacent to paddock fencing, while the balance of the land is established for grazing.



## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.2 Planning Permit Application 2018-264 - Two lot subdivision at 560 Archer Road, Kialla (continued)

Surrounding land is predominantly rural living to the east and residential to the north, south and west. Photos below show existing vehicle crossing arrangements for the land.



Existing vehicle access on the south side of the land



Main vehicle access to the land

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.2 Planning Permit Application 2018-264 - Two lot subdivision at 560 Archer Road, Kialla (continued)

#### **Proposal in Detail**

The application was lodged on 2 October 2018.

No requests for further information were made.

The application included a development plan report in accordance with the relevant requirements of the Development Plan Schedule 8 in relation to the Marlboro Drive Development Plan. The report stated that the two lot subdivision will allow for the excision of the existing dwelling to allow the future sale of the proposed balance lot for further development in accordance with the Marlboro Drive Development Plan.

The application also included a request to remove an electrical supply easement and two existing covenants.

The proposed plan of subdivision also showed an 8 metre section of the land along the frontage of the site to be set aside as road for future road widening purposes.

A copy of a draft planning permit was sent to the applicant on 16 February 2019 noting that Council Officers would be in a position to issue a planning permit subject to the applicant agreeing to sign a pre-development agreement that deals with the following:

- Payment of Developer contributions for lot 1 as per Marlboro Drive Development Plan prior to issue of Statement of Compliance.
- Waiver of the requirement for a payment of public open space for lot 1 in lieu of provision of an 8m strip of land as shown on the proposed plan of subdivision.
- Removal of the two existing vehicle access points to Archer Road at the time legal vehicle access is provided to the proposed lot 1 as a result of the further subdivision of the proposed lot 2.

#### **Summary of Key Issues**

Officers and the applicant have been unable to reach an agreement on a suitable timeframe for the surrendering of vehicle access to Archer Road. The surrendering of vehicle access to Archer Road will assist in facilitating the construction of a safe shared path along the frontage of the land in accordance with the Marlboro Drive Concept Plan and Greater Shepparton City Council Cycling Strategy.

This is the only matter of dispute between Council Officers and the applicant.

#### **Background**

Two previous planning permit applications have been lodged to subdivide the land, 2017-228 and 2016-483. Both these applications included the subdivision of the existing dwelling and the subdivision of the balance of the land for residential purposes. Both applications were withdrawn when agreement could not be reached in regard to a suitable timeframe to surrender vehicle access to Archer Road.

#### **Assessment under the Planning and Environment Act**

##### **The zoning of the land**

The land is located within the **General Residential Zone (GRZ)**. The application is in accordance with the relevant purposes of the zone and in particular would assist in encouraging the subdivision of the balance of the land to provide for a diversity of housing types and housing growth in a location offering good access to services and transport.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.2 Planning Permit Application 2018-264 - Two lot subdivision at 560 Archer Road, Kialla (continued)

A planning permit is required to subdivide land in the GRZ. An application to subdivide land in the GRZ is required to meet the relevant requirements of Clause 56 – Residential Subdivision of the Greater Shepparton Planning Scheme. The application included a written report demonstrating compliance with the relevant requirements of Clause 56.

The application meets the relevant decision guidelines of the GRZ as the proposed subdivision will not prevent the further subdivision of the land to provide for future residential development.

#### **Overlay Controls**

The land is affected by the **Land Subject to Inundation Overlay**. The relevant purposes of the Overlay are:

- To implement the Municipal Planning Strategy and the Planning Policy Framework.
- To ensure that development maintains the free passage and temporary storage of floodwaters, minimises flood damage, is compatible with the flood hazard and local drainage conditions and will not cause any significant rise in flood level or flow velocity.
- To ensure that development maintains or improves river and wetland health, waterway protection and flood plain health.

Clause 44.04-3 identifies that a permit is required to subdivide land under the Overlay. Clause 44.04-4 identifies that an application must be accompanied by any information specified in a schedule to the Overlay. The schedule to the Overlay does not identify any application requirements.

The application was referred to the Goulburn Broken Catchment Management Authority, who consented to the proposal. The CMA offered no objection to the application, and their consent was not subject to any conditions.

The land is partially affected by the **Design and Development Overlay – Schedule 2 Airport Environs**.

Clause 43.02-3 identifies that a planning permit is required to subdivide land in the Design and Development Overlay unless a schedule to this overlay specifically states that a permit is not required. Schedule 2 to the Overlay does not specifically state that a permit is not required. Schedule 2 – Airport Environs requires consideration in relation to buildings and works that may impact on safe aircraft operation at Shepparton Airport. The schedule does not specifically mention subdivision or have any relevant considerations in relation to the proposed subdivision. Notice of the application was given to the Aerodrome Committee who did not provide any objections to the proposal.

The land is affected by the **Development Plan Overlay Schedule 8 – Marlboro Drive Development Plan**.

A key purpose of the Development Plan Overlay is to identify areas which require the form and conditions of future use and development to be shown on a development plan before a permit can be granted to use or develop land.

Schedule 8 requires a development plan to be endorsed for the land before any subdivision of the land commences.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **10.2 Planning Permit Application 2018-264 - Two lot subdivision at 560 Archer Road, Kialla (continued)**

A development plan has been provided with the application. The submitted development plan and two previous planning permit applications for the land have demonstrated that the land could be subdivided to provide for additional residential allotments that would be in accordance with the Marlboro Drive Concept Plan.

A number of versions of a pre-development Section 173 Agreement have been prepared in an attempt to clarify infrastructure and development contribution requirements between Council officers and the applicant. While the majority of these requirements have been clarified and agreed to by both parties, no agreement has been reached on the surrender of direct vehicle access to Archer Road from the land once it has been further subdivided for residential purposes.

The Marlboro Drive Concept and Plan Planning Report identifies the need for the future widening of Archer road to facilitate an improved intersection with Marlboro Drive, the provision of buffer plantings along Archer Road and the interconnection of pedestrian paths to create networks of passive and active recreational space. The provision of direct vehicle access onto Archer Road has the potential to impact on the safety of these pedestrian connections. This is in direct conflict with the Marlboro Drive Concept Plan which shows vehicles access to land within the concept plan area coming from internal access roads, with access onto Archer Road via Marlboro Drive.

Additionally failure to reach agreement on a suitable timeframe for the surrender of vehicle access to Archer Road jeopardises the requirements of Schedule 8 to provide a safe and convenient shared path environment for pedestrians and cyclists.

#### **The Planning Policy Framework (PPF)**

**Clause 21.04-1 – Urban Consolidation and Growth** aims to contain urban growth to identified growth areas. The proposed subdivision will help to facilitate growth within an identified urban growth area by providing approximately 3ha of land for further residential subdivision.

Council officers have attempted to address the relevant policy guidelines for urban growth areas by requiring the applicant to enter into a pre-development agreement securing future development contributions and the widening of Archer Road for the purpose of shared path connectivity. To date this has been unable to be secured due to disagreements between officers and the applicant in relation to the surrender of vehicle access to Archer Road.

**Clause 21.04-4 Urban Design** seeks to ensure the creation of walkable neighbourhoods that afford priority to pedestrians and provide safe and sheltered pedestrian routes within and through residential neighbourhoods. The failure to secure a suitable timeframe for the surrender of vehicle access to Archer Road from the land, at a time when other legal access options are provided, will jeopardise the extension of a shared path network along Archer Road that prioritises the safety of pedestrians and cyclists. A key intent of the Marlboro Drive Concept Plan is to minimise direct vehicle access onto Archer Road to ensure a safe flow of pedestrians and cyclist along Archer Road.

#### **Particular Provisions**

**Clause 52.02 Easements, Restrictions and Reserves** seeks to enable the removal and variation of an easement or restrictions to enable a use or development that complies

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.2 Planning Permit Application 2018-264 - Two lot subdivision at 560 Archer Road, Kialla (continued)

with the planning scheme after the interests of affected people are considered. A planning permit is required for the removal of an easement and restrictive covenant. The removal of the easement and covenant was advertised in accordance with due process. Removal of these restrictions will help facilitate a subdivision in an identified urban growth area.

#### **Council Plan/Key Strategic Activity**

Leadership and Governance

1.3 Council demonstrates strong leadership and sound decision making in the best interests of the community.

Built

4.1 Growth is well planned and managed for the future.

4.8 Active transport (cycling and walking) is encouraged through safe, connected and improved linkages.

When planning for residential growth it has been common practice to minimise direct vehicle access to collector and arterial roads in order to ensure better traffic flow and improve safety for pedestrians and cyclists. Where new precinct structure plans have been prepared by Council they have been assessed using this approach of minimising direct vehicle access onto main roads. Council officer's recommendation in relation to this application is consistent with this approach.

#### **Risk Management**

Risks	Likelihood	Consequence	Rating	Mitigation Action
Incorrect notification	A	5	Low	The application has been properly advertised.

#### **Policy Considerations**

The application has been considered against the relevant policies contained within the Greater Shepparton Planning Scheme and found to achieve unacceptable planning outcomes with respect to securing the provision of safe and convenient cyclist and pedestrian access along Archer Road.

#### **Financial Implications**

If agreement can be reached in relation to the timing for the surrender of direct vehicle access from the land to Archer Road, the applicant will provide Council with a 8m strip of land to facilitate the construction of a shared path along Archer Road. If no agreement can be reached the Council will need to undertake a land acquisition process.

#### **Legal/Statutory Implications**

Should the applicant or objectors be dis-satisfied with Council's decision and application for review can be lodged at VCAT.

#### **Cultural Heritage**

The land is not located in an area of Aboriginal Cultural Heritage Sensitivity and therefore a Cultural Heritage Management Plan is not required.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.2 Planning Permit Application 2018-264 - Two lot subdivision at 560 Archer Road, Kialla (continued)

#### **Environmental/Sustainability Impacts**

This planning permit application has no significant environmental or sustainability impacts for Council.

#### **Social Implications**

This planning application has no significant social implications for Council.

#### **Economic Impacts**

This planning application has no significant social implications for Council.

#### **Referrals/Public Notice**

External Referrals Required by the Planning Scheme:

Section 55 - Referrals Authority	List Planning clause triggering referral	Determining or Recommending	Advice/Response/Conditions
CMA	44.04-5	Recommending	No objections and no conditions
APA VTS*	66.01	Determining	No objections and no conditions

\*subdivide land crossed by a gas transmission pipeline easement

External Notice to Authorities:

Section 52 - Notice Authority	Advice/Response/Conditions
APA	No objections, does not require referral of plan of sub and consents to SOC at required time.
Goulburn Valley Water	No objections subject to standard conditions.

Internal Notice:

Internal Council Notices	Advice/Response/Conditions
Development Engineers	Consented with standard conditions.
Aerodrome Committee	No objections to the proposal or conditions were required.

#### **Public Notification**

The application was advertised pursuant to Section 52 of the *Planning and Environment Act 1987* with the following description removal of an electricity supply easement, removal of covenant G001244 and removal of covenant G948354, by:

- Sending notices to the owners and occupiers of adjoining land.
- Placing a sign on site.
- Notice in Newspaper.

The application received one objection in relation to the removal of the covenant G001244. Following a meeting between the applicant, Council planning officers and the objector, the objection was withdrawn following the amendment of the application to withdraw the request to remove G948354.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.2 Planning Permit Application 2018-264 - Two lot subdivision at 560 Archer Road, Kialla (continued)

#### **Strategic Links**

##### a) Greater Shepparton 2030 Strategy

##### Settlement and Housing:

A priority on and active community with walking and cycle networks lined to major attractions as a major consideration.

##### b) Other strategic links

Greater Shepparton City Council Cycling Strategy

#### **Conclusion**

Officers, having undertaken an assessment of the application, have determined that on balance the application will not achieve a net community benefit. The proposal achieves an unacceptable planning outcome when considered against the relevant planning policy and development plan requirements applying to the land. The application will not facilitate a safe environment for pedestrians and cyclists in accordance with the requirements of local planning policy and the Marlboro Drive Concept Plan.

#### **Attachments**

1. Marlboro Drive Concept Plan [↓](#) Page 494
2. Marlboro Drive Concept Plan Planning Report [↓](#) Page 495

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.3 Australia Day Grants Program 2020

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report;**

**Author: Major Events and Business Officer,**

**Author: Coordinator Events,**

**Proof reader(s): Team Leader Tourism & Events,**

**Manager Economic Development**

**Approved by: Director Sustainable Development**

#### **Executive Summary**

The Australia Day Grant Program provides funding to small town community groups who wish to acknowledge and celebrate Australia Day.

The objectives of this grant are to bring the community together to celebrate Australia Day and provide recognition to hard working community members who have been awarded an Australia Day Award.

This grant aims to support and strengthen the community by providing funding for an event that has the capacity to attract the whole community to come together, celebrate what's great about our community and recognise our national day of celebration.

The Australia Day Grant program has a budget of \$9,000 (GST Excl.). Community groups can apply for funding of up to \$3,000 (GST Excl.).

#### **RECOMMENDATION**

That the Council adopt the recommendation of the Grants Assessment Panel to fund 6 Australia Day events as detailed below, to the total value of **\$9,110.00** (GST Inclusive):

	<b>Organisation</b>	<b>Event</b>	<b>Allocation Excluding GST</b>	<b>Allocation Including GST</b>
1	Murchison Australia Day Committee	Australia Day 2019/20	\$2,000.00	\$2,000.00
2	Kiwanis Club of Mooroopna	Australia Day 2019/20	\$1,300.00	\$1,300.00
3	Toolamba Lions Club Inc	Australia Day 2019/20	\$1,100.00	\$1,100.00
4	Dookie Country Women's Association	Australia Day 2019/20	\$1,100.00	\$1,210.00
5	Tatura & District Australia Day Committee	Australia Day 2019/20	\$2,750.00	\$2,750.00
6	Arcadia Australia Day Committee	Australia Day 2019/20	\$750.00	\$750.00
		<b>TOTAL</b>	<b>\$9,000.00</b>	<b>\$9,110.00</b>



## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.3 Australia Day Grants Program 2020 (continued)

#### Background

#### **Australia Day Grants Program 2020**

A total of six applications were submitted for the Australia Day Grants with all applications meeting the eligibility criteria.

An internal cross department grants assessment panel has been developed to improve the assessment of applications. All applications have been assessed against the Australia Day funding objectives by the grants assessment panel.

The Assessment Panel consists of the following four members:

- Economic Development Project Officer
- Executive Assistant - Community
- Grants Coordinator
- Major Events & Business Officer

#### **Australia Day Grants Program Funding Objectives:**

The Australia Day Grant Funding Guidelines program objectives are listed below.

The intention of the funding is to assist with facilitation of an event/celebration which achieves some or all of the following objectives:

- Build new social connections and partnerships within communities, or reinforce those that already exist
- Encourage community participation in Australia Day celebrations and/or activities
- Enable community members to acquire or develop a new skill
- Create a welcoming and inclusive celebration/event for the whole community
- Event/celebration to be held in an accessible community space
- Showcase our community identity by engaging local talent, or providing artistic and/or cultural activity within event/celebration
- Recognise local and Greater Shepparton Australia Day Award winners
- Adequate marketing and promotion of event/celebration

#### **Details of application submitted for each event**

#### **Murchison Australia Day Committee**

Funding Category	Australia Day Grant		
Event	Australia Day 2020		
Short event description	The event will be held at the local swimming pool which is accessible to all age groups and people with disabilities. They advertise the event from October via newspaper advertising, shop window posters and letter box pamphlets delivered to every Murchison household. They involve a variety of local residents and organisations in the lead up and on Australia Day - e.g. Murchison Primary School is involved in the flag raising ceremony, school colouring/writing competitions and the Duck Race which is conducted by the Murchison Swimming Pool Committee. They organise additional waste & recycle bins, hire a marquee to ensure that everyone has access to shade. They conduct many competitions and publicly recognise all town and shire award winners.		
Who will benefit from the event	All members of the community will benefit as this is a family friendly event to suit all ages.		
Total Event Cost	\$2,754.00	Organisation Cash	\$200.00

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.3 Australia Day Grants Program 2020 (continued)

Requested Council Contribution	\$2,164.00	Organisation In-kind	\$390.00
Recommendation from the assessment team	That the Murchison Australia Day Committee receives <b>\$2,000.00 GST n/a</b> funding from Greater Shepparton City Council for the costs associated with holding the Australia Day event to be held 26 January 2020. Participation numbers last year reflect that more than 50% of the population were in attendance. This contribution is in line with the budget funds available.		

#### Kiwanis Club of Mooroopna

Funding Category	<b>Australia Day Grant</b>		
Event	Australia Day 2020		
Short event description	Australia Day Celebrations in Mooroopna will be held in Ferrari Park, commencing at 10.30 am. There will be a flag raising ceremony. Entertainment will be provided by a bush poet and local musicians. There will be an address by a key note speaker. Mooroopna Australia Day Awards will be presented. Official proceedings will be followed by a sausage sizzle. Goulburn Valley Vehicle Car Club will have a display of classic cars.		
Who will benefit from the event	All members of the community will benefit as this is a family friendly event to suit all ages.		
Total Event Cost	\$1,500.00	Organisation Cash	\$0
Requested Council Contribution	\$1,500.00	Organisation In-kind	\$0
Recommendation from the assessment team	That the Kiwanis Club of Mooroopna receive <b>\$1,300.00 GST n/a</b> funding from Greater Shepparton City Council for the costs associated with holding the Australia Day event held 26 January 2020. This contribution is in line with the budget funds available.		

#### Toolamba Lions Club Inc

Funding Category	<b>Australia Day Grant</b>		
Event	Australia Day 2020		
Short event description	Toolamba Australia Day Celebrations will start at 11am, held at the Toolamba Recreation Reserve. They have a flag raising ceremony and sing the national anthem. Speeches, Council Representatives and an Australia Day ambassador followed by the award ceremony. Casual BBQ at the conclusion of the event, followed by an afternoon of our annual bush bowls.		
Who will benefit from the event	All members of the community will benefit as this is a family friendly event to suit all ages.		
Total Event Cost	\$1,200.00	Organisation Cash	\$0
Requested Council Contribution	\$1,200.00	Organisation In-kind	\$0
Recommendation from the assessment team	That the Toolamba Lions Club Inc. receives <b>\$1100.00 GST n/a</b> funding from Greater Shepparton City Council for the costs associated with holding the Australia Day event to be held 26 January 2020. This contribution is in line with the budget funds available.		

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.3 Australia Day Grants Program 2020 (continued)

#### Dookie Country Women's Association

Funding Category	<b>Australia Day Grant</b>		
Event	Australia Day 2020		
Short event description	A celebration held in the CWA Gardens Dookie. The Dookie CWA and the Dookie Lions Club will provide a free cooked breakfast. The Dookie CWA President, or representative, will be the MC. There will be a speech from an Australia Day Ambassador, and a local Councilor. Australia Day Awards will be presented. There will be Australian themed music and gifts for children. There will be time for people to meet, mingle and enjoy the day.		
Who will benefit from the event	All local members will benefit. This event is held at Dookie's CWA Gardens and the Dookie Memorial Hall. Both venues have all abilities access and are open and available to all community members.		
Total Event Cost	\$1,200.00	Organisation Cash	\$0
Requested Council Contribution	\$1,200.00	Organisation In-kind	\$0
Recommendation from the assessment team	That the Dookie Country Women's Association receive <b>\$1,100.00 exc GST</b> funding from Greater Shepparton City Council for the costs associated with holding the Australia Day event to be held 26 January 2020. This contribution is in line with the budget funds available.		

#### Tatura & District Australia Day Committee

Funding Category	<b>Australia Day Grant</b>		
Event	Australia Day 2020		
Short event description	Australia Day celebrations in Tatura are accessible to all members of the local and wider community. They provide the opportunity for community members to come together and celebrate what is great about living in our community and in Australia. Presentation of awards are a highlight and provides the opportunity to recognise those who have made a positive contribution to the community. They have senior and junior guest speakers and try to choose people who have a link to Tatura and the district. The Lions Club of Tatura provides a cooked breakfast and we also provide morning tea after the celebrations.		
Who will benefit from the event	All members of the community will benefit as this is a family friendly event to suit all ages and is accessible to all. The venue has excellent access for the disabled and ample parking		
Total Event Cost	\$5,250.00	Organisation Cash	\$250.00
Requested Council Contribution	\$3,500.00	Organisation In-kind	\$1,500.00
Recommendation from the assessment team	That the Committee receive <b>\$2,750.00 GST n/a</b> funding from Greater Shepparton City Council for the costs associated with holding the Australia Day event to be held 26 January 2020. This contribution is in line with the budget funds available.		

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.3 Australia Day Grants Program 2020 (continued)

#### Arcadia Australia Day Committee

Funding Category	<b>Australia Day Grant</b>		
Event	Australia Day 2020		
Short event description	A welcoming Australia Day BBQ breakfast where the community gather together and catch up. Commencing at approx. 8am the local people slowly gravitate to the Community Centre for a hearty breakfast, then we get into the Australia Day Award Presentation.		
Who will benefit from the event	All members of the community will benefit as this is a family friendly event to suit all ages.		
Total Event Cost	\$900.00	Organisation Cash	\$0.00
Requested Council Contribution	\$750.00	Organisation In-kind	\$150.00
Recommendation from the assessment team	That the Arcadia Australia Day Committee receives <b>\$750.00 GST n/a</b> funding from Greater Shepparton City Council for the costs associated with holding the Australia Day event to be held 26 January 2020. This contribution is in line with the budget funds available.		

#### Council Plan/Key Strategic Activity

The Greater Shepparton City Council Plan 2017 – 2021:

##### **Social**

2.1 Greater Shepparton is a welcoming, inclusive and safe place for all.

2.7 Greater Shepparton is valued for cultural celebrations, inclusion and engagement of our diverse communities.

##### **Environment**

5.1 Greening Greater Shepparton has created an attractive, vibrant and liveable place with well-connected green spaces that are valued by the community.

#### Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Financial – Insurance Claims	Unlikely	Low	Low	Ensure successful applicant has a current insurance policy/certificate
Strategic – Emergency / catastrophes	Rare	Low	Moderate	Ensure successful applicant has an Emergency Response Plan
Operations – OH&S	Possible	Medium	Moderate	Ensure a Risk Management Plan has been undertaken prior to each event
Operations – Infrastructure	Unlikely	Low	Moderate	Ensure all Council equipment and infrastructure has been checked and is in safe working order prior to distribution for event

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.3 Australia Day Grants Program 2020 (continued)

Risks	Likelihood	Consequence	Rating	Mitigation Action
Other – Reputational Risk	Unlikely	Low	Moderate	Ensure the funding Agreement has been signed off by grant recipient

#### Policy Considerations

There are no conflicts with existing Council policy.

#### Financial Implications

	Approved Budget Estimate for this proposal <sup>1</sup> \$	This Proposal GST Exclusive \$	Variance to Approved Budget Estimate \$	This Proposal GST Inclusive <sup>2</sup> \$
Revenue				
Expense	9,000	9,000		9,210
Net Total	9,000	9,000		9,210

<sup>1</sup> Budgets are GST exclusive

<sup>2</sup> For Contract Award reports the GST inclusive expense shall match the amount reported in the recommendation

#### Legal/Statutory Implications

All Australia Day Events grant applicants must comply with planning, building and health legislative and statutory requirements prior to commencement of events and/or release of the Council's funds.

#### Environmental/Sustainability Impacts

There is an opportunity for an Environmental/Sustainability Impacts Clause to be included in both the initial application as well as the Australia Day Events Grants Funding Agreement so that compliance from the successful Grant recipient is achieved and that environmental impacts are considered.

#### Social Implications

Australia Day Events sponsored by Council are aimed at increasing opportunities for the community to come together as a whole, fostering community pride and esteem.

#### Economic Impacts

Community events funded by Council have in the past increased visitation and overnight stays with participants of the events, organisers and families spending more time in the Greater Shepparton region over the course of events. Retail stores, local speciality stores as well as cafes and restaurants have also reported a positive economic impact during these times.

#### Consultation

The Grants Working Group have successfully organised community information evenings and workshops to educate and inform the public about what Council Grants are available as well as how to write and submit an online application. There are a number of Grants Administrators throughout Council who are available at all times to answer and meet with members of the community to discuss future applications and events.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.3 Australia Day Grants Program 2020 (continued)

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Ensure that the information about the application process was widespread	Media Release Website Social media
Consult	Council staff available to consult, in person or via telephone or email to all community groups	Meetings with applicants Community Workshops Community Information Sessions
Involve	Recreation Program and Services Coordinator to provide assistance to community groups	Consultation on an individual basis with the application process
Collaborate	Community groups will be responsible for the planning and implementation of projects.	Successful applicants will drive their own initiatives.
Empower	Whilst decision making regarding the successful grant applications is made by Council, community groups will be responsible for the planning and implementation of projects.	Community groups will drive the delivery of their events with the assistance of the Events Team.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

#### Strategic Links

##### a) Greater Shepparton 2030 Strategy

- 2.3.2 Community Life
- 2.4.4 The Need to Grow
- 3.2 Supporting Principles
- 4.3.4 The Municipality is More Attractive
- 4.3.9 The Municipality is Culturally Active

##### b) Other strategic links

Council Plan 2017 - 2021

#### Conclusion

The applications for funding through the 2020 Australia Day Grants program were reviewed by an internal Assessment Panel and they have recommended that the above six applications be funded. The events meet eligibility requirements for the Australia Day Grants Guidelines.

#### Attachments

Nil

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.4 Small Town Festive Events Grants Program 2019

**Disclosures of conflicts of interest in relation to advice provided in this report**  
Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Coordinator Events**

**Author: Business and Major Events Officer,**

**Proof reader(s): Team Leader Tourism and Major Events,  
Manager Economic Development**

**Approved by: Director Sustainable Development**

#### **Executive Summary**

For a number of years the Council has provided grant funding to community groups for festive events and celebrations for local communities during the month of December.

These grants aim to support and strengthen the capacity to bring people together to celebrate and share in festive occasions.

Council has a budget of \$7,000 for the Festive Event Grants program.

Three festive events have been recommended for funding following assessment by the Festive Event Grants assessment panel.

#### **RECOMMENDATION**

That the Council adopt the recommendations of the Festive Event Grant Assessment Panel to fund three events as detailed below, to the value of \$6,735 (GST inclusive);

<b>Club</b>	<b>Event</b>	<b>Allocation Excluding GST</b>	<b>Allocation Including GST</b>
Kiwanis Club of Mooroopna	Mooroopna Carols in the Park 2019	\$2,500	\$2,500
Lions Club of Tatura Inc	Carols by Candlelight at Mactier Gardens	\$2,370	\$2,370
Byrneside Public Hall Reserve Inc. Committee of Management	Byrneside Community Christmas Dinner	\$1,865	\$1,865
	<b>TOTAL</b>	<b>\$6,735</b>	<b>\$6,735</b>

#### **Background**

A total of three Small Town Festive Event Grant applications were submitted, with all meeting the criteria.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.4 Small Town Festive Events Grants Program 2019 (continued)

An internal council assessment panel was developed to evaluate and assess all applications. The Assessment Panel consisted of the following four members:

- Business and Major Events Officer
- Economic Development Project Officer
- Executive Assistant - Community
- Grants Coordinator

All applicants received the full amount requested.

#### Details of each event:

Applicant	<b>Kiwanis Club of Mooroopna</b>
Event Title	<b>Mooroopna Carols in the Park</b>
Short event description	Mooroopna Carols have been conducted by the Kiwanis Club for the past 35 years. In recent years the carols have attracted a crowd of between 1800 to 2000 people. The Carols involve local artists, local school groups, local bands and choirs. This is a free event for the Mooroopna community. The Carols will be held at the Mooroopna Recreation Reserve on the John Gray Oval.
Who will benefit from the event	All members of the Mooroopna community. This is a free family friendly event to suit all ages.
Total event cost	\$15,590
Grant amount requested	\$2,500
Amount recommended	\$2,500 (gst ex)
Reason for panel's decision	Kiwanis Club of Mooroopna have successfully delivered Carols by Candlelight for the Mooroopna community for 35 years. Both the committee and performers donate their time each year for this event.

Applicant	<b>Lions Club of Tatura</b>
Event title	<b>Carols by Candlelight at Mactier Gardens</b>
Short event description	Carols is a long standing event (46 years) run by Tatura Lions for the Tatura community. They provide a fun evening with singing and food with participation from the local schools , singers, choirs, and bands. They raise money by donation for Vision Australia. The event provides an opportunity for locals to meet together, using local contractors and suppliers resulting in business for them and economic benefit for the community.
Who will benefit from the event	All members of the Tatura community will benefit. This is a free family friendly event to suit all ages.
Total event cost	\$3,470
Grant amount requested	\$2,370
Amount recommended	\$2,370 (gst ex)



## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.4 Small Town Festive Events Grants Program 2019 (continued)

Reason for panel's decision	Lions Club of Tatura has successfully delivered Carols by Candlelight for the Tatura community for many years. Both the committee and performers donate their time each year for this event.
Applicant	<b>Byrneside Public Hall Reserve Inc. Committee of Management</b>
Event title	<b>Byrneside Community Christmas Dinner</b>
Short event description	The Byrneside Community Christmas Dinner provides an opportunity for the community to come together to celebrate the past 12 months and the upcoming festive season. The dinner has been a significant event in the community for over 50 years. Previous years, the Committee have supplied, prepared and served the main course with the community bringing a plate of dessert to share. While this has worked well for a long time, it has become a huge task for the Committee with the numbers attending in the past few years ranging between 90 and 100. Committee members often don't have time to sit down and enjoy the main meal and seeing their grandchildren receive a present Santa, who is a regular visitor to the dinners. An opportunity to have the main meal catered for will allow the Committee to enjoy more time with their family and friends. Funding towards having the meal catered for will also provide some financial relief to the community in what has been a tough 12 months in the farming community with the outlook for the next 12 months being another tough year.
Who will benefit from the event	All members of the community will benefit as this is a family friendly event to suit all ages.
Total event cost	\$2,165
Grant amount requested	\$1,865
Amount recommended	\$1,865 (gst exc)
Reason for panel's decision	This is a new application for 2019 which addresses the criteria while involving many groups and individual within the community.

#### Council Plan/Key Strategic Activities

Greater Shepparton City Council Plan 2017 – 2021:

#### Social

- 2.5 Creativity and participation in arts and culture is nurtured and encouraged.
- 2.9 Public places, open spaces and community facilities are safe and accessible for all and presented to a high quality.

#### Economic

- 3.2 Strong Global, national and local business connections are developed and nurtured.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.4 Small Town Festive Events Grants Program 2019 (continued)

- 3.3 Greater Shepparton is a major destination for events and tourism (e.g. progression of the business case for the Greater Victoria Commonwealth bid).

#### Environment

- 5.1 Greening Greater Shepparton has created an attractive, vibrant and liveable place with well-connected green spaces that are valued by the community

#### Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Financial – Insurance Claims	Unlikely	Low	Low	Ensure successful applicant has a current insurance policy/certificate
Strategic – Emergency / catastrophes	Rare	Low	Moderate	Ensure successful applicant has an Emergency Response Plan
Operations – OH&S	Possible	Medium	Moderate	Ensure a Risk Management Plan has been undertaken prior to each event
Operations – Infrastructure	Unlikely	Low	Moderate	Ensure all Council equipment and infrastructure has been checked and is in safe working order prior to distribution for event
Other – Reputational Risk	Unlikely	Low	Moderate	Ensure the funding Agreement has been signed off by grant recipient

#### Policy Considerations

There are no conflicts with existing Council policy.

#### Financial Implications

	Approved Budget Estimate for this proposal \$	This Proposal GST Exclusive \$	Variance to Approved Budget Estimate \$	This Proposal GST Inclusive
Revenue				
Expense	\$6,735	\$6,735		\$6,735
Net Result	\$6,735	\$6,735		\$6,735

#### Legal/Statutory Implications

All Small Town Festive Event Grant applicants must comply with planning, building and health legislation and statutory requirements prior to commencement of events and/or release of the Council's funds.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.4 Small Town Festive Events Grants Program 2019 (continued)

#### **Environmental/Sustainability Impacts**

There is an opportunity for the inclusion of an Environmental/Sustainability Impacts clause to be included in both the initial application as well as the Small Town Festive Event Grants agreement so the compliance for the successful Grant recipient is achieved and the environmental impacts are considered.

#### **Social Implications**

Small Town Festive Event Grants sponsored by Council are aimed at increasing opportunities for the community to come together as a whole, fostering community pride and esteem.

#### **Economic Impacts**

Community events funded by Council have in the past seen increased visitation and overnight stays with participants of the events, organisers, families spending more time in the Greater Shepparton region over the course of events. Retail stores, local speciality stores as well as cafes and restaurants have also reported a positive economic impact during these times.

#### **Consultation**

The Grants Working Group have successfully organised community information evenings and workshops to educate and inform the public about what Council Grants are available as well as how to write and submit an online application. There are a number of grants administrators throughout Council who are available at all times to answer and meet with members of the community to discuss future applications and events.

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Ensure that the information about the application process was widespread	Media Release Website Social media
Consult	Council staff available to consult, in person or via telephone or email to all community groups	Meetings with applicants Community Workshops Community Information Sessions
Involve	Recreation Program and Services Coordinator to provide assistance to community groups	Consultation on an individual basis with the application process.
Collaborate	Community groups will be responsible for the planning and implementation of projects.	Successful applicants will drive their own initiatives.
Empower	Whilst decision making regarding the successful grant applications is made by Council, community groups will be responsible for the planning and implementation of projects.	Community groups will drive the delivery of their events with the assistance of the Events Unit.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **10.4 Small Town Festive Events Grants Program 2019 (continued)**

#### **Strategic Links**

##### **a) Greater Shepparton 2030 Strategy**

- 2.3.2 Community Life
- 2.4.4 The Need to Grow
- 3.2 Supporting Principles
- 4.3.4 The Municipality is More Attractive
- 4.3.9 The Municipality is Culturally Active

##### **b) Other strategic links**

Council Plan 2017 – 2021

Economic Development Tourism and Major Events Strategy 2017 - 2021

#### **Conclusion**

The applications for funding through the Festive Events Grants Program 2019 were reviewed by an internal Assessment Panel and they have recommended that the three applications be funded. The events meet eligibility requirements for the Festive Events Grants Guidelines.

#### **Attachments**

Nil

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.5 Draft Greater Shepparton Affordable Housing Strategy - October 2019

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author:** Graduate Strategic Planner Projects

**Proof reader(s):** Team Leader Strategic Planning

**Approved by:** Acting Director Sustainable Development

#### **Executive Summary**

In June 2018, the *Planning and Environment Act 1987* was amended to include the objective 'to facilitate the provision of Affordable Housing in Victoria', requiring Council, in its role as Planning Authority, to consider the need and opportunity to implement Affordable Housing outcomes. The Act defines 'Affordable Housing' as 'housing, including Social Housing, that is appropriate for the housing needs of very low, low and moderate income households'.

There is an undeniable need for Affordable Housing in Greater Shepparton, which has been identified as having the highest level of homelessness of any regional city in Victoria.

In December 2018, Council was successful in obtaining a grant of \$50,000 from the Department of Environment, Land, Water and Planning (DELWP), to support the development of an Affordable Housing Strategy. Affordable Development Outcomes was appointed in late May 2019 to undertake background research and develop the Strategy.

Extensive community consultation to inform the draft Strategy was undertaken in June 2019, through surveys, meetings and a well-attended stakeholder workshop. In mid-August 2019, Council received a draft Strategy, which has been reviewed by Council officers.

The *Draft Greater Shepparton Affordable Housing Strategy 2019* sets out Council's vision, objectives and priority actions to respond to housing stress and homelessness in the community. It establishes a clear strategic policy and evidence base to support action by Council through its key roles: leadership and advocacy; land use planning, and community development.

The draft Strategy is now ready to be authorised for public exhibition. Comments received will inform the preparation of a final Affordable Housing Strategy.

#### **RECOMMENDATION**

That the Council:

1. authorise for exhibition the *Draft Greater Shepparton Affordable Housing Strategy 2019* for public comment for a period of six weeks, commencing on 18 October 2019 and concluding on 2 December 2019; and

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.5 Draft Greater Shepparton Affordable Housing Strategy - October 2019 (continued)

2. note that Council officers will report back to Council on any feedback, comments and submissions received from the public during the consultation period.

#### **Background**

Greater Shepparton City Council does not currently have an adopted position or strategy on the provision of affordable housing within the municipality. In the absence of capacity or authority to act as a housing provider, Council has utilised land use planning strategies to address residential growth have focused on minimising development costs so that land remains affordable.

In June 2018, the *Planning and Environment Act 1987* was amended to include the objective 'to facilitate the provision of Affordable Housing in Victoria', requiring Council to consider the need and opportunity to implement Affordable Housing outcomes when undertaking land use planning, particularly in regards to new development where Section 173 agreements may be negotiated with land owners to provide Affordable Housing. The Act defines Affordable Housing as 'housing, including Social Housing, that is appropriate for the housing needs of very low, low and moderate income households'.

In December 2018, Council was successful in obtaining a grant of \$50,000 from the Department of Environment, Land, Water and Planning (DELWP), to support the development of an Affordable Housing Strategy as a basis for negotiation. Affordable Development Outcomes was appointed in late May 2019 to develop the Strategy.

The initial stage of the project encompassed research into the local housing market, the demand for affordable and social housing, and opportunities to address shortfalls of housing stock, particularly in infill areas with access to existing infrastructure and services.

As part of the research, surveys were conducted across stakeholder organisations and the community, receiving a total of 68 responses. A number of meetings were held with representatives from government, the not-for-profit sector, Indigenous service agencies and local land developers. Council also held a highly successful workshop on 28 June, attended by representatives of the region's largest registered Housing Association, Beyond Housing, the Department of Health and Human Services, the Committee for Greater Shepparton, the Ethnic Council of Shepparton and District Inc., The Bridge Youth Service, Rumbalara Aboriginal Cooperative, and the Greater Shepparton Foundation, as well as local real estate agents and developers, a private investor, an architect, Councillors, and Council officers.

The background research recognised some alarming statistics in regards to housing in Greater Shepparton:

- the Council to Homeless Persons estimated that in 2018 Greater Shepparton had the worst level of homelessness of all major regional centres, with an estimated 372 persons;
- 1,041 households registered for Social Housing in the Goulburn (Shepparton) region, 485 of whom were assessed as priority need of assistance. Housing support services are forced to turn people away as they have only a fraction of the resources that are needed to address shortages, particularly in crisis and emergency accommodation;

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.5 Draft Greater Shepparton Affordable Housing Strategy - October 2019 (continued)

- the cohorts affected by homelessness include families with children (especially single parents), single persons, young people, and Aboriginal and Torres Strait Islander people. Single women over the age of 55 are the fastest growing homeless group;
- there are 1,874 low income households in rental stress, representing 51 per cent of all lower income renters, and 842 low income households in mortgage stress, representing 40 per cent of all low income households with a mortgage; and
- a key issue is the mismatch of Greater Shepparton's housing stock to household type, with 71.9% of properties having 3 or more bedrooms, while only 3.5% of dwellings have one bedroom. Single person households comprise 25.2% of the population. Affordability of one-bedroom dwellings has declined from 53% of rentals in 2008 to 30% in 2018.

The *Draft Greater Shepparton Affordable Housing Strategy 2019* sets out Council's vision, objectives and a range of actions to respond to homelessness, housing stress and housing related issues in the community. It establishes a clear strategic policy and evidence base to support action by Council, primarily through its key roles in leadership and advocacy, land use planning, and community development.

#### **Council Plan/Key Strategic Activity**

Theme: Leadership and Governance

Objectives:

1.1 Council demonstrates strong regional and local partnerships to improve health and wellbeing access and inequity.

1.7 Council advocates on issues, priorities and needs that matter to our community in partnership with key stakeholders.

Theme: Social

Objectives:

2.1 Greater Shepparton is a welcoming, inclusive and safe place for all.

2.2 Our community is supported to achieve and sustain physical, emotional and spiritual health and wellbeing.

Theme: Built

Objective:

4.1 Growth is well planned and managed for the future.

#### **Risk Management**

There are no risks associated with releasing the *Draft Greater Shepparton Affordable Housing Strategy 2019* for public comment. Consultation will be undertaken in accordance with Council's community consultation policies and procedures.

#### **Policy Considerations**

All consultation associated with the *Draft Greater Shepparton Affordable Housing Strategy 2019* will be undertaken in accordance with Council's *Community Engagement Strategy 2009*.

#### **Financial Implications**

The recommendation to release the *Draft Greater Shepparton Affordable Housing Strategy 2019* for consultation does not have any financial or budgetary implications for Council.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **10.5 Draft Greater Shepparton Affordable Housing Strategy - October 2019** **(continued)**

The total cost of preparing a *Draft Greater Shepparton Affordable Housing Strategy 2019* is \$70,000. Council was successful in obtaining a grant of \$50,000 from the Department of Environment, Land, Water and Planning (DELWP), to support the development of the Strategy. Council funded the difference between the total cost and the grant.

The financial implications of adopting and implementing a final *Greater Shepparton Affordable Housing Strategy* will be outlined in the Council Report recommending that a final Strategy be adopted.

#### **Legal/Statutory Implications**

The recommendation will not result in any legal or statutory implications.

#### **Environmental/Sustainability Impacts**

The recommendation to release the *Draft Greater Shepparton Affordable Housing Strategy 2019* for public comment will not result in any adverse environmental or sustainability impacts.

#### **Social Implications**

It is not expected that the recommendation to release the *Draft Greater Shepparton Affordable Housing Strategy 2019* for public comment will have any adverse social impacts.

The long term implications of the *Draft Greater Shepparton Affordable Housing Strategy 2019* are expected to have positive social impacts, increasing community cohesion, wellbeing, and resilience, and contributing to civic participation and life satisfaction.

#### **Economic Impacts**

It is not expected that the recommendation to release the *Draft Greater Shepparton Affordable Housing Strategy 2019* for public comment will have any adverse economic impacts.

The *Draft Greater Shepparton Affordable Housing Strategy 2019* is expected to have positive economic impacts, increasing participation in employment and reducing dependence on welfare.

#### **Consultation**

Council officers recommend that Council authorise for exhibition the *Draft Greater Shepparton Affordable Housing Strategy 2019* for public feedback for six weeks beginning 20 October 2019 and concluding on 2 December 2019.

The consultation associated with the *Draft Greater Shepparton Affordable Housing Strategy 2019* will be undertaken in accordance with Council's *Community Engagement Strategy 2009*.

#### **Strategic Links**

##### **a) Greater Shepparton 2030 Strategy 2006**

Relevant Objectives:

- To provide for a broader range of dwelling densities and types of housing to meet current and future community needs and differing lifestyles
- To increase the supply of medium density housing in appropriate locations.
- To provide an equitable and efficient distribution of community facilities and services
- To encourage and implement activities that will strengthen community spirit.



## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **10.5 Draft Greater Shepparton Affordable Housing Strategy - October 2019 (continued)**

#### b) Other strategic links

*Greater Shepparton Housing Strategy 2011*

*Greater Shepparton Public Health Strategic Plan 2018-2028*

#### **Conclusion**

The *Draft Greater Shepparton Affordable Housing Strategy 2019* sets out Council's vision, objectives and a range of actions to respond to homelessness, housing stress and housing related issues in the community. It establishes a clear strategic policy and evidence base to support action by Council, primarily through its key roles in leadership and advocacy, land use planning, and community development.

It is recommended that Council authorise for exhibition the *Draft Greater Shepparton Affordable Housing Strategy 2019* for public comment from 20 October to 2 December 2019. Feedback received will inform the preparation of a final Strategy.

#### **Attachments**

Draft Affordable Housing Strategy 2019 [↴](#) Page 518

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **10.6 Update on the Urban Development Program - Residential Land Supply and Demand Assessment City of Greater Shepparton September 2019, and Industrial Land Supply and Demand Assessment City of Greater Shepparton September 2019**

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Graduate Strategic Planner Amendments**

**Proof reader(s): Team Leader Strategic Planning, Manager Building and Planning**

**Approved by: Director Sustainable Development**

#### **Executive Summary**

The *Urban Development Program 2011: Regional Residential Report City of Greater Shepparton* (the UDP) was undertaken by Spatial Economics Pty Ltd in 2011. It was commissioned by the former Department of Planning and Community Development in conjunction with Greater Shepparton City Council. The UDP provides an analysis of the supply and demand for residential and industrial land across parts of regional Victoria.

In 2016 Greater Shepparton City Council appointed Spatial Economics Pty Ltd to update the UDP with new data. This includes the supply, demand, adequacy, and analyses of historical and current residential and industrial development in the municipality. It was intended that Council would review the UDP every five years.

Spatial Economics Pty Ltd was commissioned to update the UDP for 2019 with new data. This is due to a broad concern that the supply of residential and industrial land since the 2016 UDP was commissioned has diminished due to population growth, increased land consumption and increased subdivision sizes.

The updated UDP work assesses land supply both within the Shepparton and Mooroopna urban areas as well as Shepparton's outlying townships and will provide a valuable resource for Council.

It is now recommended that Council receive and note the updated UDP work, known as the *Shepparton Residential and Industrial Land Supply Assessments 2019* (see Attachment 1 – *Residential Land Supply and Demand Assessment City of Greater Shepparton September 2019* and Attachment 2 – *Industrial Land Supply and Demand Assessment City of Greater Shepparton September 2019*).

#### **RECOMMENDATION**

That the Council receive and note the *Residential Land Supply and Demand Assessment City of Greater Shepparton September 2019* and the *Industrial Land Supply and Demand Assessment City of Greater Shepparton September 2019*.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **10.6 Update on the Urban Development Program - Residential Land Supply and Demand Assessment City of Greater Shepparton September 2019, and Industrial Land Supply and Demand Assessment City of Greater Shepparton September 2019 (continued)**

#### **Background**

The *Urban Development Program 2011: Regional Residential Report City of Greater Shepparton* (the UDP) was commissioned by the former Department of Planning and Community Development in conjunction with Greater Shepparton City Council. The project was undertaken by Spatial Economics Pty Ltd in 2011. The UDP provides an analysis of the supply, demand, adequacy, and analyses of historical and current residential and industrial development in regional Victoria.

Greater Shepparton City Council appointed Spatial Economics Pty Ltd to update the UDP in 2016 with new data, based on recent population figures and forecasts, and included supply and demand analyses for residential and industrial land across the municipality.

Council has commissioned Spatial Economics Pty Ltd to update the UDP for 2019. The updated UDP assesses land supply within the Shepparton and Mooroopna urban areas as well as Shepparton's outlying townships (see Attachment 1 – *Residential Land Supply and Demand Assessment City of Greater Shepparton September 2019* and Attachment 2 – *Industrial Land Supply and Demand Assessment City of Greater Shepparton September 2019*).

These assessments assist Council with:

- maintaining an adequate supply of residential and industrial land in Greater Shepparton in response to actual land consumption and demand;
- linking land use with infrastructure and service planning and provision;
- taking early action to address potential land supply shortfalls and infrastructure constraints; and
- contributing to the containment of public sector costs by the planned, coordinated provision of infrastructure to service the staged release of land for urban development.

The main findings of the updated UDP work are summarised below.

#### **Residential:**

- From 2015/2016 to March quarter 2019 Greater Shepparton averaged 497 new residential lots per annum, an increase from 360 residential lots per annum from July 2008 to July 2015.
- This included 73% broadhectare lots, 10% dispersed infill, 16% aged care/retirement village, and 3% rural residential.
- During this time 87% of residential lot construction occurred within Shepparton/Mooroopna urban area. 9% occurred within Tatura and 2% outside township boundaries.
- Over the next five years, it is estimated that on average 283 lots/dwellings per annum will be constructed within existing zoned broadhectare areas.
- It is estimated that there is currently sufficient zoned land to satisfy between 5 and 9 years of demand in the Shepparton urban area, and between 4 to 8 years in Tatura.
- For the Shepparton urban area and Tatura Township, there will be a need in the short-term (over the next 2-3 years) to increase the stock of zoned broadhectare residential land to ensure ample zoned stocks are available.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **10.6 Update on the Urban Development Program - Residential Land Supply and Demand Assessment City of Greater Shepparton September 2019, and Industrial Land Supply and Demand Assessment City of Greater Shepparton September 2019 (continued)**

- There is sufficient unzoned land to satisfy an additional 16 to 21 years of demand in the Greater Shepparton municipality.

#### Industrial:

- The supply of available industrial land has decreased substantially.
- There is 138 hectares of land currently within the Industrial 1 Zone and Industrial 3 Zone that is available as supply, down from 185 hectares since the 2016 UDP.
- There is 13 to 21 years supply of industrial zoned land across the Greater Shepparton municipality, with an additional 20 to 32 years supply of land identified for future zoning/development.
- The existing supply of zoned broadhectare industrial land is insufficient to meet the requirements in the medium and long term due to the high rate of consumption for industrial land.
- There is little available zoned industrial lots outside of the East Shepparton and Kialla industrial precincts.

Rezoning of any land within the municipality for residential or industrial use is assessed on a case-by-case basis and can be driven by Council, subject to budget allocation, or by individual land owners.

#### **Council Plan/Key Strategic Activity**

Strategic Goal 4: Quality Infrastructure (Built)

Action 4.3: Encourage sustainable municipal growth and development

Strategic Goal 3: Economic Prosperity (Economic)

Action 3.1: Maximise opportunities to ensure Greater Shepparton leads Victoria, retaining and attracting education and industry

The updated UDP assists Council in realising the goals and actions of the *Council Plan 2013-2017*. These goals are achieved by providing up-to-date information on Shepparton's residential and industrial land stocks to assist with decision making.

#### **Risk Management**

There are no risks associated with receiving and noting the updated UDP.

#### **Policy Considerations**

Receiving and noting the updated UDP does not conflict with any existing Council policies.

#### **Financial Implications**

There are no costs associated with receiving and noting the updated UDP.

The cost of engaging Spatial Economics Pty Ltd to prepare the updated UDP work amounted to \$31,600. There are no further costs associated with this project.

#### **Legal/Statutory Implications**

There are no legal or statutory implications associated with receiving and noting the updated UDP.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **10.6 Update on the Urban Development Program - Residential Land Supply and Demand Assessment City of Greater Shepparton September 2019, and Industrial Land Supply and Demand Assessment City of Greater Shepparton September 2019 (continued)**

#### **Environmental/Sustainability Impacts**

There are no environmental or sustainability impacts associated with receiving and noting the updated UDP.

#### **Social Implications**

There are no social implications associated with receiving and noting the updated UDP.

#### **Economic Impacts**

There are no economic impacts associated with receiving and noting the updated UDP.

#### **Consultation**

Throughout the course of the project, consultation with key stakeholders was undertaken to ensure robust outcomes could be achieved. The following agencies/stakeholders were consulted with:

- Goulburn Valley Water (water and wastewater authority) for the purpose of identifying any infrastructure provision issues/constraints as well as any planned delivery of major infrastructure;
- major local planning/engineering consultants and developers for the purpose of inputting potential development sites, yields and likely development timing; and
- Greater Shepparton City Council planning representatives for the purpose of reviewing and inputting potential development sites, site-specific issues, yields and likely development timing. In addition, to provide strategic land use planning advice pertaining to specific local planning policies, objectives and issues.

Council officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

#### **Strategic Links**

##### **a) Greater Shepparton 2030 Strategy 2006**

Topic: Settlement and Housing – commitment to growth within a consolidated and sustainable development framework

Theme: Growth

Objective 1: To provide for sufficient suitable additional land for urban growth until 2030  
Strategy 1.1: Identify and manage land supply for residential, industrial and commercial developments.

##### **b) Greater Shepparton Housing Strategy 2011**

The *Greater Shepparton Housing Strategy, 2011* (GSHS) is an adopted Council document that forms the strategic basis for long term residential provision in Shepparton and outlying townships.

The updated UDP work builds on information provided through the GSHS and assesses changes to residential growth since the GSHS was adopted in 2011. The updated UDP work will provide a platform for revising the GSHS with up-to-date data, which is necessary ensure there is appropriate provision and release of residential land into the future.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **10.6 Update on the Urban Development Program - Residential Land Supply and Demand Assessment City of Greater Shepparton September 2019, and Industrial Land Supply and Demand Assessment City of Greater Shepparton September 2019 (continued)**

#### c) Industrial Land Review, City of Greater Shepparton 2011

The *Industrial Land Review, City of Greater Shepparton, 2011* (ILR) is an adopted Council document that provides a framework for future site assessment and selection, and makes recommendations on actions to be taken to plan strategically for the best outcomes for industrial development in the municipality.

The updated UDP work builds on information provided through the IRL on industrial growth and development in Greater Shepparton. It assesses changes to industrial development since the ILR was adopted in 2011. The updated UDP work will provide a platform for revising the IRL with up-to-date data, which is necessary ensure there is appropriate provision and release of industrial land into the future.

#### d) Other strategic links

Nil

#### **Conclusion**

The UDP was undertaken by Spatial Economics Pty Ltd in 2011 and was updated in 2016. The UDP has been updated again for 2019 with new data for Greater Shepparton. This includes a detailed assessment of supply and demand of residential and industrial land in the municipality (see Attachment 1 – *Residential Land Supply and Demand Assessment City of Greater Shepparton September 2019* and Attachment 2 – *Industrial Land Supply and Demand Assessment City of Greater Shepparton September 2019*).

The updated UDP work assesses residential and industrial land supply within the Shepparton and Mooroopna urban areas as well as Shepparton's townships.

It is recommended that Council receive and note the updated UDP work, known as the *Residential Land Supply and Demand Assessment City of Greater Shepparton September 2019* and the *Industrial Land Supply and Demand Assessment City of Greater Shepparton September 2019*.

#### **Attachments**

- |  |          |
|--|----------|
| 1. Residential Land Supply and Demand Assessment City of Greater Shepparton September 2019 <a href="#">↗</a> | Page 600 |
| 2. Industrial Land Supply and Demand Assessment City of Greater Shepparton September 2019 <a href="#">↗</a>  | Page 689 |

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.7 Adoption of Amendment C212 to the Greater Shepparton Planning Scheme - Greater Shepparton Township Framework Plan Review

**Disclosures of conflicts of interest in relation to advice provided in this report**  
Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author:** Graduate Strategic Planner Projects

**Proof reader(s):** Team Leader Strategic Planning, Manager Building and Planning

**Approved by:** Director Sustainable Development

**Other:** Senior Strategic Planner

#### **Executive Summary**

The *Greater Shepparton Housing Strategy, 2011* (GSHS) was prepared to guide the long term identification and provision of residential land within the municipality. The GSHS was implemented into the Greater Shepparton Planning Scheme (Planning Scheme) in 2012 via Amendment C93. Amendment C93 included residential framework plans in the Planning Scheme to guide future residential development.

Following the gazettal of Amendment C93, several parcels of land identified on the Framework Plans have been rezoned. The Framework Plans must be updated to reflect these rezonings to ensure that sufficient residential land is identified to satisfy expected future demand.

Council prepared a draft *Greater Shepparton Township Framework Plan Review* (the Draft Review) in 2018. The Review examined nine of the ten township Framework Plans included in the Planning Scheme: Congupna, Dookie, Katandra West, Merrigum, Murchison, Tallygaroopna, Tatura, Toolamba/Old Toolamba and Undera. It excludes Shepparton East, and the urban areas of Shepparton, Mooroopna and Kialla, which will be addressed through the *Shepparton and Mooroopna 2050: Regional City Growth Plan* currently being prepared by the Victorian Planning Authority in collaboration with Council.

Following consultation in 2018, Council adopted the final *Greater Shepparton Township Framework Plan Review* (the Review), and resolved to prepare and exhibited a planning scheme amendment to give effect to the Review at the Ordinary Council Meeting held in September 2018.

Amendment C212 (the Amendment) to the Greater Shepparton Planning Scheme (Planning Scheme) seeks to implement the key recommendations of the Review. By implementing the Review, the Amendment will:

- assist in maintaining a supply of land to accommodate projected population growth over at least a 15 year period;
- give general guidance about land suitable for residential growth beyond 2031;
- provide guidance for a diversity of dwelling types and sizes in townships; and
- update existing Framework Plans in Clause 21.04 *Settlement* of the Planning Scheme to revise anomalous mapping errors to present accurate and clear intentions for future growth.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **10.7 Adoption of Amendment C212 to the Greater Shepparton Planning Scheme - Greater Shepparton Township Framework Plan Review (continued)**

Specifically, the Amendment proposes to make the following changes to the Planning Scheme:

- Amend Clause 21.04 Settlement to implement the updated Framework Plans for the townships and revise relevant policy; and
- Amend Clause 21.09 Reference Documents to include the Review.

The Amendment was exhibited from 7 March 2019 to 8 April 2019 in accordance with the *Planning and Environment Act 1987* (the Act). A total of 14 submissions were received in response to notification of the Amendment. Six (6) submissions were received from referral authorities that did not object or request changes to the Amendment. Two (2) submissions were received in support or partial support of the Amendment. Six (6) of the submissions received objected to or requested changes to the Amendment either wholly or in part. A copy of the submissions received by Council is included in Attachment 1 – *Submissions Recorder*.

Council sought to engage with all stakeholders relevant to the Amendment, and, where possible, to resolve all submissions. After considering submissions to the Amendment, it was determined that an Independent Planning Panel would be required to resolve submissions and make recommendations to Council.

The Panel Hearing was held on 25 July 2019 in Shepparton. The *Greater Shepparton Planning Scheme Amendment C212 Townships Framework Plan Review Panel Report* (the Panel Report) was received by Council on 23 August 2019 (see Attachment 2 – *Panel Report*).

The Panel Report recommended that Council adopt the Amendment with post-exhibition changes as discussed at the Panel Hearing (see Attachment 3 – *Post-exhibition Amendment Documentation*).

The Panel also recommended that Council reconsider the Review with the changes proposed by Council officers at the Panel Hearing. Council officers agree with this recommendation and have attached an updated Review for Council's further consideration (see Attachment 4 - *Greater Shepparton Township Framework Plan Review, September 2019*).

The Panel also made a number of recommendations in relation to the future *Toolamba Townships Framework Plan* that is currently being prepared by Council. These recommendations will be addressed in the Framework Plan.

Council is now required to consider the recommendations of the Panel Report and to make a decision on the Amendment. If adopted, the Amendment would be sent to the Minister for Planning for approval.

Following approval, the Amendment would then be published in the Victoria Government Gazette, at which point it would take effect in the Planning Scheme.



## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.7 Adoption of Amendment C212 to the Greater Shepparton Planning Scheme - Greater Shepparton Township Framework Plan Review (continued)

#### RECOMMENDATION

That the Council:

1. adopt the *Greater Shepparton Township Framework Plan Review September 2019*;
2. having considered the report of the Planning Panel appointed in relation to Amendment C212 to the Greater Shepparton Planning Scheme dated 23 August 2019, in accordance with sections 27 and 29 of the *Planning and Environment Act 1987* (the Act), Council in its capacity as the planning authority under the Act in relation to Amendment C212 to the Greater Shepparton Planning Scheme, resolves to:
  - a. adopt recommendations 1, 2, 3, 4, 5 and 6 of the Panel Report;
  - b. note the further recommendations of the Panel Report;
  - c. adopt Amendment C212 to the Greater Shepparton Planning Scheme with post-exhibition changes in accordance with the Panel recommendations as outlined in this Report; and
  - d. submit Amendment C212 to the Greater Shepparton Planning Scheme to the Minister for Planning for approval in accordance with section 31(1) of the Act.

#### Background

The GSHS was prepared to guide the long term identification and provision of residential land within the municipality. The GSHS was implemented via Amendment C93 in 2012 including residential framework plans in the Planning Scheme to guide future residential development.

Following the gazettal of Amendment C93, several parcels of land identified on the Framework Plans have been rezoned. The Framework Plans must be updated to reflect these rezonings to ensure that sufficient residential land is identified to satisfy expected future demand.

The Review was prepared to complement and build-upon the work undertaken through the GSHS. After consultation thorough consultation was undertaken in early-2018, Council adopted the Review in September 2018.

The Review supports the growth of Greater Shepparton's townships in a consolidated and sustainable manner, and protects sensitive land uses in accordance with the objectives of planning in Victoria.

#### Why is the Amendment Required?

The Amendment is required to implement the key recommendations of the Review. By implementing the Review, the Amendment will:

- assist in maintaining a supply of land to accommodate projected population growth over at least a 15 year period;
- give general guidance about land suitable for residential growth beyond 2031;

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **10.7 Adoption of Amendment C212 to the Greater Shepparton Planning Scheme - Greater Shepparton Township Framework Plan Review (continued)**

- provide guidance for a diversity of dwelling types and sizes in townships; and
- update existing Framework Plans in Clause 21.04 *Settlement* to revise anomalous mapping errors to present accurate and clear intentions for future growth.

Specifically, the Amendment proposes the following changes to the Planning Scheme:

- Amend Clause 21.04 *Settlement* to implement the updated Framework Plans for the townships and revise relevant policy; and
- Amend Clause 21.09 Reference Documents to include the Review.

In addition, the Amendment implements the Victoria Planning Provisions and the *Hume Regional Growth Plan 2014*.

#### Public Exhibition and Engagement

Preliminary consultation on the Draft Review was undertaken in early 2018. As part of this process, Council wrote to all relevant agencies and key stakeholders seeking comments on the Draft Review. 14 submissions were received during this period from land owners and referral authorities. Additionally notice was provided on Council's external website and the Shepparton News. Council officers also attended community plan meetings in seven (7) townships during the formal consultation period to discuss the Draft Review.

The Amendment was exhibited in accordance with the Act from 7 March 2019 to 8 April 2019 and the following notice was provided:

- Letters sent to land owners and occupiers on 5 March 2019;
- Letters sent to relevant referral authorities on 5 March 2019;
- Letters sent to prescribed ministers on 5 March 2019;
- Notice in the Shepparton News on 5 March 2019;
- Notice in the Victoria Government Gazette on 7 March 2019;
- Notice on Greater Shepparton City Council website;
- Notices on Council's various social media platforms;
- Notice on Department of Environment, Land, Water and Planning website; and
- A copy of the exhibition documentation was placed in the foyer of the Council offices at 90 Welsford Street, Shepparton.

#### Submissions

Council received 14 submissions to the Amendment (see Attachment 1 – *Submissions Recorder*). Six (6) submissions were received from referral authorities that did not object to or request changes. Two (2) submissions were received in support or partial support of the Amendment. Six (6) of the submissions received objected or requested changes to the Amendment either wholly or in part. Broadly speaking, the main concerns raised in these submissions were that:

- additional land be included within township settlement boundaries;
- the future land use designation on specific land parcels be amended to envisage a higher density of development;
- the Amendment should provide further detail on future planning processes;
- the Amendment should provide further detail on the risk of bushfire to the townships; and
- Council should seek to limit sensitive land uses from establishing within the buffer area of a high pressure gas pipeline.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **10.7 Adoption of Amendment C212 to the Greater Shepparton Planning Scheme - Greater Shepparton Township Framework Plan Review (continued)**

Council provided a copy of all submissions to the Panel prior to the Directions Hearing. A copy of all submissions made in regard to the Amendment was made available on Council's external website and at the front foyer of Council offices, at 90 Welsford Street, Shepparton. Council provided a written response to all submissions made to the Amendment.

Council worked with all submitters to resolve all concerns prior to the Directions Hearing. Council recommended post-exhibition changes to the Amendment documentation which resolved the concerns of two (2) of the seven (7) outstanding submissions. Five (5) submissions remain unresolved and, as a result, all submissions were referred to an Independent Planning Panel for consideration.

The Panel is an independent body appointed by the Minister for Planning. The Panel Hearing was held on 25 July 2019 at Council offices.

#### Panel's Recommendations

The Panel Report was received by Council on 23 August 2019 (see Attachment 2 – *Panel Report*). The Panel Report recommended that Council adopt Amendment C212 as exhibited, subject to the following changes discussed at the Panel hearing:

1. Adopt the changes to Clause 21.04 *Settlement* as shown in Appendix B of the Panel Report, subject to further changes to Township Structure (Framework) Plans identified in the Panel's recommendations;
2. Adopt the changes to the Explanatory Report as shown in Appendix B of the Panel Report;
3. Amend the Tatura Framework Plan to show the entire area of 110 Ferguson Road, Tatura as 'Urban Growth Area';
4. Amend the Toolamba Framework Plan to show the southern boundary of the settlement boundary at 215 Rutherford Road, Toolamba to align with the boundary of the Goulburn Valley Highway Public Acquisition Overlay rather than Bridge Road;
5. Change the designation of 'Urban Growth Area' on the Framework Plans for the Dookie, Merrigum, Tatura (including 110 Ferguson Road) and Toolamba to 'Standard Density Residential' or similar; and
6. Change the colour used to designate the Bushfire Management Overlay areas on the Murchison and Toolamba Framework Plans to avoid confusion with the legend colours on other framework plans.

The Panel makes the following further recommendations for further work by Council on matters relating to the Amendment:

- Prior to forwarding the Amendment to the Minister for consideration, Council should consider the changes to the proposed reference document *Greater Shepparton Township Framework Plan Review 2018* as set out in Council's Part C submission to the Hearing;
- Work on the Toolamba Growth Plan should examine the following issues in relation to 155 Rutherford Road, Toolamba:
  - the most appropriate residential zone and density for the site;
  - the most appropriate timing of any development on the site; and
  - whether it is feasible and desirable to connect reticulated sewerage to the site.
- Work on the Toolamba Growth Plan should examine appropriate future land use for the southern portion of 215 Rutherford Road, Toolamba south of Bridge Road and North of the Goulburn Valley Highway Public Acquisition Overlay; and

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **10.7 Adoption of Amendment C212 to the Greater Shepparton Planning Scheme - Greater Shepparton Township Framework Plan Review (continued)**

- Subsequent changes may be required to the Toolamba Structure (Framework) Plan as a result of the recommendations of the Toolamba Growth Plan. Any changes should be implemented as part of any amendment to introduce the findings of the Toolamba Growth Plan into the Planning Scheme.

Council officers agree with the recommendations 1, 2, 3, 4, 5 and 6 and the further recommendations of the Panel Report and have prepared post-exhibition changes to the Amendment documentation to align with the Panel Report's recommendations (see Attachment 3 – *Post-exhibition Amendment Documentation*).

The Panel also recommended that Council reconsider the Review with the changes proposed by Council officers at the Panel Hearing. Council officers agree with this recommendation and have attached an updated Review for Council's further consideration (see Attachment 4 - *Greater Shepparton Township Framework Plan Review, September 2019*).

The Panel also made a number of recommendations in relation to the future *Toolamba Townships Framework Plan* that is currently being prepared by Council. These recommendations will be addressed in the Framework Plan.

Council is now required to consider the recommendations of the Panel Report and to make a decision on the Amendment. If adopted, the Amendment would be sent to the Minister for Planning for approval.

Following approval, the Amendment would be published in the Victoria Government Gazette, at which point it will be included in the Greater Shepparton Planning Scheme.

#### **Council Plan/Key Strategic Activity**

The *Greater Shepparton Council Plan 2017-2021* contains the following objectives related to Amendment C212:

Theme: Built

Objectives:

4.1 Growth is well planned and managed for the future

4.2 Urban and rural development is sustainable and prosperous

#### **Risk Management**

The primary risk associated with the proposed Amendment is not meeting the timelines required by *Ministerial Direction No. 15 "The Planning Scheme Amendment Process"*. This Ministerial Direction requires each stage of the planning scheme amendment process to be undertaken within set timeframes.

In accordance with Ministerial Direction No. 15, under Section 29 of the Act, Council must make a decision on the Amendment. If no submissions have been referred to a Panel under section 23 of the Act, the planning authority must make a decision within 60 business days of the closing date for submissions.

It is recommended that Council consider the Panel Report and make a decision on the proposed Amendment.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.7 Adoption of Amendment C212 to the Greater Shepparton Planning Scheme - Greater Shepparton Township Framework Plan Review (continued)

#### **Policy Considerations**

The Amendment is consistent with relevant planning policy, and is consistent with Council policy.

#### **Financial Implications**

All costs associated with the proposed Amendment have been met by Council, including the cost of the Panel.

A fee of \$481.30 must be paid to the Department of Environment, Land, Water and Planning for approval of the Amendment.

#### **Legal/Statutory Implications**

All procedures associated with this Amendment comply with the legislative requirements of the Act. The Amendment has been assessed in accordance with the Act and the Planning Scheme.

The assessment is considered to accord with the *Victorian Charter of Human Rights and Responsibilities Act 2006* (the Charter). No human rights have been negatively impacted upon throughout the process.

The Charter recognises that reasonable restrictions may be placed on the use and development of land, and that there may on occasion be reasonable and acceptable offsite impacts on others. Provided these issues are properly considered, it would be a rare and exceptional case where the exercise of a planning decision in accordance with the regulatory framework is not Charter compatible.

#### **Environmental/Sustainability Impacts**

The Amendment has no negative impacts on the environment. The Review seeks to encourage development in specific areas of low ecological value subject to significant investigation and preparation of background studies.

The Act “seeks to *provide for the protection of natural and man-made resources and the maintenance of ecological processes and genetic diversity*”. The Amendment meets this objective by ensuring the settlement boundary recognises and protects sensitive areas of high ecological significance from inappropriate urban development.

#### **Social Implications**

The Amendment will result in a net community benefit. Rigorous assessment of population trends are continuously being undertaken by Council. Currently there is a demand for residential land in several townships in Greater Shepparton. In addition to this, several townships are currently experiencing moderate levels of population growth. The Amendment will seek to facilitate this growth in an appropriate manner.

Land directly affected by the Amendment is in close proximity to existing community facilities and social infrastructure.

The preparation of both the Review and the Amendment included consultation with internal Council Departments, relevant referral authorities and agencies, and affected land owners. It is considered that an appropriate level of consultation has occurred and the requirements requested by all key stakeholders have been met.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **10.7 Adoption of Amendment C212 to the Greater Shepparton Planning Scheme - Greater Shepparton Township Framework Plan Review (continued)**

There are no significant adverse social implications that will arise as a result of the Amendment.

#### **Economic Impacts**

There are no adverse economic effects associated with the Amendment. The Amendment balances the interests of the community and ensures that appropriate land can be made available for residential growth. This will achieve positive benefits for housing affordability, create a mix of housing types and generate local construction employment opportunities.

#### **Consultation**

As part of the preparation of the Review, consultation was undertaken with internal Council Departments, relevant referral authorities and agencies, and affected land owners. The Draft Review was released for public comment in early-2018 and was adopted by Council at the Ordinary Council Meeting held on 18 September 2018.

Preliminary consultation on the Draft Review was undertaken in early 2018. As part of this process, Council wrote to all relevant agencies and key stakeholders seeking comments on the Draft Review. 14 Submissions were received in during this period from land owners and referral authorities. Additionally notice was provided on Council's external website and the Shepparton News. Council officers also attended community plan meetings in seven (7) townships during the formal consultation period to discuss the Draft Review.

The Amendment was exhibited in accordance with the Act from 7 March 2019 to 8 April 2019 and the following notice was provided:

- Letters sent to land owners and occupiers on 5 March 2019;
- Letters sent to relevant referral authorities on 5 March 2019;
- Letters sent to prescribed ministers on 5 March 2019;
- Notice in the Shepparton News on 5 March 2019;
- Notice in the Victoria Government Gazette on 7 March 2019;
- Notice on Greater Shepparton City Council website;
- Notices on Council's various social media platforms;
- Notice on Department of Environment, Land, Water and Planning website; and
- A copy of the exhibition documentation was placed in the foyer of the Council offices at 90 Welsford Street, Shepparton.

Council received 14 submissions to the Amendment. Seven (7) submissions objected to or requested changes to the Amendment. Five (5) of these submissions were resolved. All submissions were assessed by Council officers and two of the seven outstanding submissions were resolved. A copy of all submissions made in regard to the Amendment was made available on Council's external website and at the front foyer of Council offices, at 90 Welsford Street, Shepparton. Council provided a written response to all submissions made to the Amendment.

Council officers believe that appropriate consultation has occurred with regards to the Amendment and that the matter is now ready for Council consideration.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.7 Adoption of Amendment C212 to the Greater Shepparton Planning Scheme - Greater Shepparton Township Framework Plan Review (continued)

#### **Strategic Links**

##### a) Greater Shepparton 2030 Strategy 2006

*Topic: Settlement*

Theme: Growth

Objectives:

To provide for sufficient suitable additional land for urban growth until 2030.

To release land efficiently in terms of location, supply of services and infrastructure.

To contain urban growth to identified growth areas in order to protect higher quality and intact agricultural areas and achieve a more compact built up area.

Theme: Housing

To provide a restricted amount of land for rural residential purposes, without impacting on the long-term growth potential of urban centres and productive agricultural land.

*Topic: Economic Development*

Theme: Agricultural and Rural land

Objectives:

To protect the productive land base and the valuable regional resource of irrigated land.

To ensure the sustainable development of business in strategic locations and to minimise conflicts at the urban fringe/agricultural land interface.

##### b) Other strategic links

*Greater Shepparton Housing Strategy 2011*

*Hume Regional Growth Plan 2014*

#### **Conclusion**

The *Greater Shepparton Housing Strategy, 2011* (GSHS) was prepared to guide the long term identification and provision of residential land within the municipality. The GSHS was implemented into the Greater Shepparton Planning Scheme (Planning Scheme) in 2012 via Amendment C93. Amendment C93 included residential framework plans in the Planning Scheme to guide future residential development.

Following the gazettal of Amendment C93, several parcels of land identified on the Framework Plans have been rezoned. The Framework Plans must be updated to reflect these rezonings to ensure that sufficient residential land is identified to satisfy expected future demand.

The Amendment seeks to implement the key recommendations of the Review. By implementing the Review, the Amendment will:

- assist in maintaining a supply of land to accommodate projected population growth over at least a 15 year period;
- give general guidance about land suitable for residential growth beyond 2031;
- provide guidance for a diversity of dwelling types and sizes in townships; and
- update existing Framework Plans in Clause 21.04 *Settlement* of the Planning Scheme to revise anomalous mapping errors to present accurate and clear intentions for future growth.

Specifically, the Amendment proposes the following changes to the Planning Scheme:

- Amend Clause 21.04 Settlement to implement the updated Framework Plans for the townships and revise relevant policy; and
- Amend Clause 21.09 Reference Documents to include the Review.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **10.7 Adoption of Amendment C212 to the Greater Shepparton Planning Scheme - Greater Shepparton Township Framework Plan Review (continued)**

The Amendment was exhibited from 7 March 2019 to 8 April 2019 in accordance with Act. A total of 14 submissions were received in response to notification of the Amendment. A copy of the submissions received by Council is included in Attachment 1 – *Submissions Recorder*.

The Panel Hearing was held on 25 July 2019 in Shepparton. The *Greater Shepparton Planning Scheme Amendment C212 Townships Framework Plan Review Panel Report* (the Panel Report) was received by Council on 23 August 2019 (see Attachment 2 – *Panel Report*).

The Panel Report recommended that Council adopt the Amendment with post-exhibition changes as discussed at the Panel hearing (see Attachment 3 – *Post-exhibition Amendment Documentation*).

The Panel also recommended that Council reconsider the Review with the changes proposed by Council officers at the Panel Hearing. Council officers agree with this recommendation and have attached an updated Review for Council's further consideration (see Attachment 4 - *Greater Shepparton Township Framework Plan Review, September 2019*).

The Panel also made a number of recommendations in relation to the future Toolamba Townships Framework Plan that is currently being prepared by Council. These recommendations will be addressed in the Framework Plan.

Council is now required to consider the recommendations of the Panel Report and to make a decision on the Amendment. If adopted, the Amendment would be sent to the Minister for Planning for approval.

Following approval, the Amendment would then be published in the Victoria Government Gazette, at which point it would take effect in the Planning Scheme.

#### **Attachments**

- |    |  |                   |          |
|----|--|-------------------|----------|
| 1. | Amendment C212 - Submission Recorder                     | <a href="#">↓</a> | Page 732 |
| 2. | Amendment C212 - Panel Report                            | <a href="#">↓</a> | Page 737 |
| 3. | Amendment C212 - Post-exhibition Amendment Documentation | <a href="#">↓</a> | Page 814 |
| 4. | Greater Shepparton Township Framework Plan Review 2019   | <a href="#">↓</a> | Page 858 |



## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.8 Community Sustainability Grants Round One 2019/2020

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Sustainability Officer**

**Proof reader(s): Team Leader Sustainability and Environment,  
Manager Environment**

**Approved by: Director Sustainable Development**

#### **Executive Summary**

The Community Sustainability Grants supports the development and implementation of sustainable projects and events, which will go towards achieving sustainability related actions within the Environmental Sustainability Strategy.

Greater Shepparton City Council launched the first round of the Community Sustainability Grants program in July 2016. The first round of the Sustainability Grants for 2019/2020 was opened to applications on Monday 1<sup>st</sup> July 2019 and closed Monday 5<sup>th</sup> August 2019 with two applications received. The application was assessed by an internal grant review panel and the applications were recommended for approval. The community Sustainability Grant has a total budget of \$15,000 for the 2019/2020 financial year.

#### **RECOMMENDATION**

That the Council adopt the recommendations of the Community Sustainability Grants Assessment Panel to fund the following two sustainability grants to the total value of \$3,828.23 (GST inclusive):

<b>Organisation</b>	<b>Event/Project</b>	<b>Allocation Excluding GST</b>	<b>Allocation Including GST (*Not Registered for GST)</b>
Cosgrove Gun Club Inc.	Lighting Upgrade Stage 2	\$1,828.23	\$1,828.23*
Tatura Italian Social Club	Solar Power: Power Saver	\$2,000.00	\$2,000.00*
	<b>Total</b>	<b>\$3,828.23</b>	<b>\$3,828.23</b>

#### **Background**

The Sustainability Grants are designed to support the development and implementation of sustainable projects and events, which will contribute to achieving sustainability related actions within the Environmental Sustainability Strategy. For the 2019/2020 grants program there is a total of \$15,000 available. Grants are available for up to \$2,000 per application.

The intention of the funding is to facilitate projects which achieve some or all of the following objectives:

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **10.8 Community Sustainability Grants Round One 2019/2020 (continued)**

1. Encourage and support business, industry and the general community to reduce energy costs and greenhouse gas emissions to mitigate the impacts of climate change
2. Increase the energy efficiency of existing and new residential and commercial buildings across the municipality
3. Raise community awareness of the relevance of climate change, the impacts it will have on our environment and way of life, and the opportunities it will present
4. Encourage participation in sustainability activities and events
5. Enable community members to acquire or develop new skills in relation to sustainability
6. Increase recycling at public events or community spaces
7. Divert waste from landfill
8. Increase community awareness on waste minimisation and correct waste disposal
9. Enable community members to acquire or develop new skills in relation to sustainability.

This round of Community Sustainability Grants has been promoted through the Council's external website, social media and a media release. In addition, eight Grants drop in sessions were held between November and January. The internal Grants Working Group facilitated by the Grants Coordinator continues to collaborate to improve access for community organisations across the different grant programs within Council.

The grant opened on 1 July 2019 and closed on 5 August 2019 with one application being received. One other application is also to be co-funded with Council's community matching grants program. Grants were submitted via the online application process, SmartyGrants. Two applications were received with a total value of \$3,828.23 excluding GST.

Organisation	Cosgrove Gun Club Inc.
Project	Lighting Upgrade Stage 2
Short project description	Installation of energy efficient lighting (LED lighting) to trap layouts 1 & 2. The existing halogen lights were installed in the 1970's and are now no longer adequate for night shoots and not energy efficient.
Requested Council Contribution	\$1,828.23
Recommendation from the Assessment panel	Recommended to fund \$1,828.23 No GST

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.8 Community Sustainability Grants Round One 2019/2020 (continued)

Organisation	Tatura Italian Social Club
Project	Solar Power – Power Saver
Short project description	The Tatura Italian Social Club will install the best 10kW solar energy system available, to reduce the ever increasing electrical running costs and ensure the Club's long term sustainability.
Requested Council Contribution	\$5,000
Recommendation from the Assessment panel	Recommended to fund \$2,000 No GST Co-funded with GSCC Community Matching Grant

#### **Council Plan/Key Strategic Activity**

Council Plan 2017-2021

Social Objectives:

- 2.2 Our community is supported to achieve and sustain physical, emotional and spiritual health and wellbeing.
- 2.3 Lifelong learning is valued and fostered in our community.
- 2.6 Volunteering is promoted and encouraged along with other measures to improve community resilience.
- Environment Objectives:
- 5.3 Waste is managed in a sustainable way that is environmentally friendly, reliable and sustainable for future generations.
- 5.4 Council has positioned itself to be a leader in building Greater Shepparton's response to climate change issues, in partnership with key stakeholders.
- 5.5 Alternative energy sources with both environmental and economic gains are promoted and encouraged.

#### **Risk Management**

Insignificant to low risks have been identified and will be addressed at the operational level. All grantees will be required to consult fully with Council representatives prior to, and during their projects to identify any potential adverse consequences, and to devise a strategy to minimise any risks. Applicants have been asked to confirm that they have the necessary public liability insurances for projects where activities are being undertaken by the Grantees themselves. This will be confirmed prior to the release of any funds. The risk of conflict of interest to the Review panel members has been addressed with the inclusion of a Conflict of Interest Declaration on the Grant Assessment Form.

#### **Policy Considerations**

Approval of the Community Sustainability Grant recommendations supports existing Council policies.

#### **Financial Implications**

Council has committed \$15,000 for the 2019/2020 financial year for the community sustainability grant program. It is recommended that \$3,828.23 is approved for two projects in round one of the 2019/2020 program.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.8 Community Sustainability Grants Round One 2019/2020 (continued)

	Approved Budget Estimate for this proposal <sup>1</sup> \$	This Proposal GST Exclusive \$	Variance to Approved Budget Estimate \$	This Proposal GST Inclusive <sup>2</sup> \$
Revenue	N/A	N/A	N/A	No revenue associated with the Community Sustainability Grant
Expense	2018/2019 Budget \$15,000	Round 1 \$3,828.23	\$11,171.77	\$3,828.23
Net Total	\$15,000	\$3,828.23	\$11,171.77	\$3,828.23

#### Legal/Statutory Implications

The Plan conforms with the *Local Government Act 1989* and other relevant legislation.

#### Environmental/Sustainability Impacts

The adoption of the recommendation stated above will support the implementation of the associated projects which will have a positive impact on the improvement of sustainability with the community.

#### Social Implications

The applications received this Round demonstrate the significant value of local volunteers and community organisations who contribute to the social connectedness of the Greater Shepparton community. There are projects that will engage the community to be involved in the projects and therefore have a positive social impact.

#### Economic Impacts

Grant allocations this round will contribute to community organisations being able to provide community events and opportunities. This will promote local business and have a positive effect on the local economy.

#### Consultation

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Ensure that the information about the application process was widespread	Media Release Website Social Media Radio interview Emailed to networks Information Sessions
Consult	Grant Drop in Sessions	sessions offered at the Council Offices during the day and evening.
Involve	Sustainability and Environment Officer provide assistance to community groups	Consultation on an individual basis during the application process

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.8 Community Sustainability Grants Round One 2019/2020 (continued)

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Collaborate	Successful community groups/members will be responsible for the implementation of their projects which will provide the opportunity for incorporating sustainability initiatives into the community	Successful applicants will drive their own community initiatives.
Empower	Whilst decision making regarding successful grant applications is made by Council, community groups will be responsible for the delivery of projects.	Community groups will drive the delivery of their projects

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

#### **Strategic Links**

##### a) Greater Shepparton 2030 Strategy

Direction 2: Community Life

Direction 3: Environment

##### b) Other strategic links

Environmental Sustainability Strategy 2014-2030

- 2. Healthy, productive and sustainable water resources
- 2.5 Partner with, support and empower our community to achieve healthy, productive and sustainable water resources.
- 3. Using our resources wisely – climate change and energy efficiency
- 3.1 Reduce council's greenhouse gas emissions and the financial costs of council's energy use.
- 3.2 Ensure that council is prepared for the impacts and opportunities presented by climate change.
- 3.4 Increase the energy efficiency of existing and new residential and commercial buildings across the municipality.
- 3.5 Council supports our businesses, industries, and residents to live more efficiently and sustainably.
- 3.7 Advocate and maximise partnership opportunities to reduce Council and community greenhouse gas emissions and respond to the opportunities and challenges of climate change.

Waste Management Strategy 2013-2023

Education Programs

- Ensure there is a strong focus on community behaviour change and link this to initiatives that set a strong community recycling target
- Continue consulting with the community on its attitudes towards Council's waste minimisation
- Continue to engage in and encourage broader community and business participation in education programs facilitated by partner agencies such as Goulburn GV, Sustainability Victoria and the Victorian Litter Action Alliance

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **10.8 Community Sustainability Grants Round One 2019/2020 (continued)**

- Investigate opportunities to support or promote networks that connect the community and also businesses with each other that may support improved waste management outcomes (ie forums, business functions, swap meets etc)

#### **Conclusion**

The applications for funding through the Community Sustainability Grants 2019/2020 have been reviewed by an internal Grant Review Panel in line with Council's Grant Distribution Policy and have recommended two projects be funded. Both these projects meet eligibility requirements and aim to build or strengthen sustainability in the Greater Shepparton community. Officers recommend these applications be funded to ensure that Council takes advantage of the community's commitment to the projects listed.

#### **Attachments**

Nil

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.9 New Business Grant Applications

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Team Leader Business and Industry Development**

**Proof reader(s): Manager Economic Development**

**Approved by: Director Sustainable Development**

**Other: Grants Coordinator**

#### **Executive Summary**

Council's New Business Grant provides funding for infrastructure or initiatives that support the establishment of new businesses in Greater Shepparton.

Council have received and assessed one applicant that is recommended for funding.

Council officers have recommended awarding funding to the project to a total value of \$7,000 (excl GST).

The recommended applicant is; Optus Business Centre Shepparton. The applicant has applied for funding for works associated with establishing office spaces and heating and cooling at their 57 Benalla Road premises located in Shepparton.

The Shepparton Optus Business Centre is under a licensed arrangement where the applicant has been granted a license to operate under the Optus brand. With this license comes the requirement to cover at the licensee's own cost, fit out, staff and overheads. The Shepparton Optus Business Centre is a separate entity to the Optus retail store on Fryers St Shepparton.

#### **RECOMMENDATION**

That the Council approves the grant assessment panel's recommendation to fund the Optus Business Centre Shepparton under the New Business Grant Program, for the total sum of \$7,700 (including GST).

#### **Background**

In 2017 Council resolved to establish the New Business Grant as an initiative to assist in the establishment of new businesses within the municipality.

Council adopted a set of guidelines for the Grant that outlined the strategic purpose and functionality of the grant program. The guidelines outline that grant funding be used for infrastructure or property works that assist in the establishment of a new business.

The grant has a total annual budget of \$30,000 (GST exclusive) with applicants able to apply for a maximum of \$10,000 with a one-to-one dollar matching investment. The grant is open year-round with three rounds per annum. In round two, officers assessed two

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.9 New Business Grant Applications (continued)

applications for funding from two local businesses, Shepparton Brewery and Melrose Pty Ltd (Italian Restaurant).

Through their assessment the internal panel made up of Council officers have recommended awarding grant funding for round three to the one applicant for the following project.

Organisation	<b>Optus Business Centre</b>		
Project	Office Fit-Out – 57 Benalla Road Shepparton		
Short project description	Back of house office fit-out which includes heating and cooling		
Requested Council Contribution	\$10,000	Total Project Investment	\$125,000
Recommended Contribution	\$7,000 (excl GST)	Total job creation – 5 Jobs within first six months of operation	
Recommendation from the Assessment panel	Based on the scale of works, suitability of business within local market, economic impact, and the creation of jobs, it is recommended that Council proceed with issuing funds to support this investment.		

It should be noted that Council does not fund projects retrospectively and it is Council's understanding that the works outlined within the table above have not been carried out. If the works have been undertaken, funds will not be issued to the applicant.

In line with the guidelines for the New Business Grant the assessment process takes into account:

- the scale of the works proposed in the application
- the suitability of the business to the local market
- the economic impact of the investment
- new employment opportunities
- use of local suppliers
- lease tenure of applicant

The recommended funding amounts have been developed through the applicant's satisfaction of the above assessment criteria.

#### **Council Plan/Key Strategic Activity**

3.1 Develop and implement a strategy which identifies resources needed to attract new business and industry to Greater Shepparton as well as retaining our existing business and industry.



## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.9 New Business Grant Applications (continued)

#### Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Funding is used inappropriately	Unlikely	Minor	Low	Successful applicants must provide an itemised budget and enter into a funding agreement with Council. No funds are paid until satisfactory completion of activity. Applicants must also supply a full financial acquittal at the end of the project.
Works are non-compliant	Possible	Moderate	Moderate	All relevant planning and building approvals must be obtained and submitted prior to approval of grant application.
Grant funding does not achieve outcome	Possible	Moderate	Moderate	Applicants must supply a business plan and demonstrate the viability of their business. Applications will be assessed according to their capacity to deliver positive economic outcomes.

#### Policy Considerations

The New Business Grant is a recommended action within the Economic Development, Tourism and Major Events Strategy 2017-2021. This Strategy was adopted by Council in March 2017.

#### Financial Implications

The recommendation awards \$7,000 (GST excl.) in total for the successful application.

The total annual budget for the New Business Grant is \$30,000.

This grant relates to the final round of the New Business Grant program for 2018/19 financial year.

	Approved Budget Estimate for this proposal <sup>1</sup> \$	This Proposal GST Exclusive \$	Variance to Approved Budget Estimate \$	This Proposal GST Inclusive <sup>2</sup> \$
Revenue	0	0	0	0
Expense	7,000	7,000	0	7,700
Net Total	7,000	7,000	0	7,700

#### Legal/Statutory Implications

Successful projects must satisfy all legislative requirements and approvals prior to receiving funding.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **10.9 New Business Grant Applications (continued)**

#### **Environmental/Sustainability Impacts**

There are no environmental or sustainability impacts from this recommendation.

#### **Social Implications**

There are no social implications for this recommendation.

#### **Economic Impacts**

The assessment process has taken into account the economic impacts of this application.

The establishment of business will generate new employment opportunities and add to the market offering of the municipality.

This investment will create 5 jobs within the first six months of operation. Quotes sought for this project being covered under the New Business Grant pertain to local suppliers.

#### **Consultation**

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

#### **Strategic Links**

##### **a) Greater Shepparton 2030 Strategy**

Direction 4: Promote economic growth, business development and diversification, with a focus on strengthening the agricultural industry.

Directions 5: The provision and restructure of urban and rural infrastructure to enhance the performance of the municipality and facilitate growth.

##### **b) Other strategic links**

Greater Shepparton Economic Development Tourism and Major Events Strategy 2017-2021 – Action 8.1 – *Establish a small business grant scheme aimed at supporting and attracting business to Greater Shepparton.*

#### **Conclusion**

An internal panel of Council officers have assessed the application for funding through the New Business Grant included within this report. The panel have recommended awarding funding based on the applicant's satisfaction of the assessment criteria in line with the grant's adopted guidelines.

The Shepparton Optus Business Centre is under a licensed arrangement where the applicant has been granted a license to operate under the Optus brand. With this license comes the requirement to cover at the licensee's own cost, fit out, staff and overheads. The Shepparton Optus Business Centre is a separate entity to the Optus retail store on Fryers St Shepparton.

#### **Attachments**

Nil

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.10 Awarding of Grants for the Heritage Grants Program 2019/2020

**Disclosures of conflicts of interest in relation to advice provided in this report**  
Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Council Officers involved in producing this report**

**Author: Principal Strategic Planner**

**Proof reader(s): Team Leader Strategic Planning, Manager Building and Planning**

**Approved by: Director Sustainable Development**

#### **Executive Summary**

At the Ordinary Council Meeting held on 17 January 2012, Council authorised the formation of the Greater Shepparton Heritage Advisory Committee (the Committee). The Committee, amongst other things, provides the best possible advice to Council on how to conserve and promote the unique cultural heritage of Greater Shepparton, and acts as an advocate for all cultural heritage matters within the municipality.

At the Ordinary Council Meeting held on 16 July 2019, Council resolved to adopt the *Heritage Grants Guidelines 2019* (the Guidelines) that inform the Heritage Grants Program (the Program) and to allocate \$65,000 in the 2019/20 financial year to fund the Program. The Program commenced in late 2017 and has been heavily subscribed over the past two financial years.

The Program seeks to promote conservation works that improve the physical security or appearance of a place, whilst being respectful of the place's significance.

Applications for the Program opened on 22 July 2019 until 6 September 2019. Council received 47 applications during this time, all of which met the eligibility criteria. In accordance with the Guidelines, a Judging Panel was formed to assess the applications and provide recommendations to Council.

The Program was well supported and the calibre of applications was exceptionally high. It is recommended that Council resolve to award 14 grants as part of the Program, with a total value of \$65,000 as outlined below.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.10 Awarding of Grants for the Heritage Grants Program 2019/2020 (continued)

#### RECOMMENDATION

That the Council:

- award 14 grants from the Heritage Grants Program 2019/2020 as outlined below:

Successful project	Allocation Excluding GST	Allocation Including GST(*Not registered for GST)
1. St. Brendan's Catholic Church for roofing / guttering repairs	\$6,000	\$6,600
2. 5475 Goulburn Valley Highway, Moorilim for underpinning	\$8,000	\$8,000*
3. 68 Rea Street, Shepparton for verandah restoration	\$4,000	\$4,000*
4. 97 Corio Street, Shepparton for verandah restoration	\$4,000	\$4,000*
5. 10 Casey Street, Tatura for roof restoration	\$4,100	\$4,510
6. 212-226 High Street, Shepparton for repainting	\$6,600	\$7,260
7. 249 Hogan Street, Tatura for brick repairs	\$7,500	\$7,500*
8. 101 Knight Street, Shepparton for repainting	\$650	\$650*
9. 400 Zeerust Road, Zeerust for repainting	\$2,800	\$2,800*
10. 43 Corio Street, Shepparton for repainting	\$3,300	\$3,300*
11. 108 McLennan Street, Mooroopna for repainting	\$10,000	\$11,000
12. 10 River Road, Murchison for brick repairs	\$5,640	\$6,204
13. 3 MacIntosh Street, Shepparton for repairs and repainting	\$1,450	\$1,450*
14. 75-83 Hogan Street, Tatura for repainting*	\$960	\$960*
<b>TOTAL</b>	<b>\$65,000</b>	<b>\$68,234</b>

- write to the 33 unsuccessful applicants and encourage them to contact Council to receive feedback regarding their application.

#### Background

At the Ordinary Council Meeting held on 17 January 2012, Council authorised the formation of the Greater Shepparton Heritage Advisory Committee (the Committee). The Committee, amongst other things, provides the best possible advice to Council on how to conserve and promote the unique cultural heritage of Greater Shepparton, and acts as an advocate for all cultural heritage matters within the municipality.

At the February 2017 Committee meeting, the Committee agreed to request that Council resolve to support a Heritage Grants Program and to commence such a program in the 2017/18 financial year. The Committee prepared the *Heritage Grants Guidelines 2017* to provide an overarching framework to inform any future Heritage Grants Program. The Guidelines were prepared in accordance with Council's Grants Distribution Policy.

At the Ordinary Council Meeting held on 21 March 2017, Council resolved to endorse the Greater Shepparton Heritage Grants Program (the Program), adopt the *Heritage Grants Guidelines 2017* (the Guidelines), and allocate \$25,000 in the 2017/18 financial year to fund the Program. This was first time such a Program had been undertaken independently by a council in regional Victoria.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **10.10 Awarding of Grants for the Heritage Grants Program 2019/2020 (continued)**

Following the success of the 2017/18 Program, an increased budget of \$50,000 was allocated for the 2018/19 financial year.

This Program was highly successful and, as a result, at the Ordinary Council Meeting held in July 2019, Council resolved to adopt the *Heritage Grants Guidelines 2019* and allocate an increased budget of \$65,000 in the 2019/20 financial year to fund the Program.

The objectives of the Heritage Grants Program are to:

- enhance, protect and conserve places and sites included in the Heritage Overlay;
- provide financial and advisory assistance for the repair, maintenance, or enhancement of heritage sites included in the Heritage Overlay that have a community benefit;
- promote cultural heritage conservation by providing financial assistance to those in the community who may otherwise not be able to afford to undertake conservation works;
- strengthen and foster a sense of community identity and community ownership in the long-term conservation of local heritage places; and
- increase public awareness and understanding of heritage places in the Municipality.

Eligible works for funding assistance are for conservation, restoration and/or reconstruction. This includes repair and conservation works that contribute to the significance of the place and ideally involve works that are visible from a public place or improve a building or structure's external appearance. The overall focus should be on the external appearance.

Applications for the Program were open from 22 July 2019 to 9 September 2019. Council received 47 applications during this time, all of which met the eligibility criteria. In accordance with the Guidelines, a Judging Panel was formed to assess the applications and provide recommendations to Council.

Applications were assessed against the following assessment criteria:

1. Significance of the place.
2. Need for the works.
3. Community benefit, such as the conservation of a historically or architecturally significant place or increasing the public awareness of heritage.
4. Recommendations by the Greater Shepparton Heritage Advisory Committee.
5. Additional consideration will be given to projects that encourage heritage trade skills.
6. Capacity of the applicant to fund the works independently.

The Judging Panel recommended that 14 applications be awarded a heritage grant, as outlined below. The completion of works resulting from successful grant applications will assist in the conservation of places of heritage significance for future generations to enjoy.

The Judging Panel has agreed that the following 14 applications should be awarded a heritage grant, in no particular order:

1. St. Brendan's Church, Shepparton;
2. 5475 Goulburn Valley Highway, Moorilim;
3. 68 Rea Street, Shepparton;
4. 97 Corio Street, Shepparton;
5. 10 Casey Street, Tatura;

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### 10.10 Awarding of Grants for the Heritage Grants Program 2019/2020 (continued)

6. 212-226 High Street, Shepparton;
7. 249 Hogan Street, Tatura;
8. 101 Knight Street, Shepparton;
9. 400 Zeerust Road, Zeerust;
10. 43 Corio Street, Shepparton;
11. 108 McLennan Street, Mooropna;
12. 10 River Road, Murchison;
13. 3 MacIntosh Street, Shepparton; and
14. 75-83 Hogan Street, Tatura

#### **Council Plan/Key Strategic Activity**

Built: Provide and support appealing relevant infrastructure that makes Greater Shepparton an attractive, liveable regional city.

Objective 4.3: Greater Shepparton's heritage places, cultural landscapes, and objects are protected and conserved for future generations.

#### **Risk Management**

There are no known risks associated with awarding 14 grants in accordance with the Guidelines. The 2019/20 budget includes an allocation of \$65,000 for the 2019/20 Program. The recommendation will not exceed this budget allocation.

#### **Policy Considerations**

The recommendation does not conflict with any existing Council policy. The Guidelines were prepared in accordance with Council's Grants Distribution Policy.

#### **Financial Implications**

The recommendation will not result in any unforeseen financial implications. The 2018/19 Budget includes an allocation of \$65,000 for the Program. The grants to be awarded do not exceed this allocation, as shown below.

Successful project		Allocation Excluding GST	Allocation Including GST(*Not registered for GST)
1.	St. Brendan's Catholic Church for roofing / guttering repairs	\$6,000	\$6,600
2.	5475 Goulburn Valley Highway, Moorilim for underpinning	\$8,000	\$8,000*
3.	68 Rea Street, Shepparton for verandah restoration	\$4,000	\$4,000*
4.	97 Corio Street, Shepparton for verandah restoration	\$4,000	\$4,000*
5.	10 Casey Street, Tatura for roof restoration	\$4,100	\$4,510
6.	212-226 High Street, Shepparton for repainting	\$6,600	\$7,260
7.	249 Hogan Street, Tatura for brick repairs	\$7,500	\$7,500*
8.	101 Knight Street, Shepparton for repainting	\$650	\$650*
9.	400 Zeerust Road, Zeerust for repainting	\$2,800	\$2,800*
10.	43 Corio Street, Shepparton for repainting	\$3,300	\$3,300*
11.	108 McLennan Street, Mooropna for repainting	\$10,000	\$11,000
12.	10 River Road, Murchison for brick repairs	\$5,640	\$6,204
13.	3 MacIntosh Street, Shepparton for repairs and repainting	\$1,450	\$1,450*
14.	75-83 Hogan Street, Tatura for repainting*	\$960	\$960*
<b>TOTAL</b>		<b>\$65,000</b>	<b>\$68,234</b>

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **10.10 Awarding of Grants for the Heritage Grants Program 2019/2020 (continued)**

#### **Legal/Statutory Implications**

The recommendation will not result in any legal/statutory implications. The Heritage Grants Program accords with the *Victorian Charter of Human Rights and Responsibilities Act, 2006* and *Local Government Act, 1989*. No human rights were negatively impacted.

#### **Environmental/Sustainability Impacts**

The recommendation will not result in any environmental/sustainability impacts.

#### **Social Implications**

The recommendation will result in positive social outcomes for the community. The Program promotes conservation (maintenance, preservation, reconstruction or restoration) works that improve the physical security or appearance of a place, whilst being respectful of the place's significance. It is a critical way of promoting land owner participation in conserving places of cultural heritage significance, and provides improved opportunities for the community to appreciate cultural heritage.

#### **Economic Impacts**

The recommendation may result in positive economic impacts. The completion of works will assist in the conservation of places of heritage significance and this may result in positive flow-on effects regarding increased property values. There are no negative economic impacts associated with the Program.

#### **Referrals/Public Notice**

An extensive media campaign was undertaken to promote the Program and engage with the community. Letters were sent to all owners and occupiers of land within the Heritage Overlay in the municipality.

Applications for the Program were open from 22 July 2019 until 6 September 2019. During this time, council officers and the Heritage Adviser undertook 32 site visits with land owners and as a result of this engagement Council received 47 applications, all of which met the eligibility criteria.

The extent and calibre of applications indicates that this consultation was successful. Council officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

#### **Strategic Links**

##### **a) Greater Shepparton 2030 Strategy 2006**

The Program is consistent with the objectives, strategies and actions outlined in the Environment Section of the *Greater Shepparton 2030 Strategy 2006*, specifically: Direction 3: Environment: Conservation and enhancement of significant natural environments and cultural heritage.

##### **b) Other strategic links**

The Program will develop and implement the initiatives outlined in the *Greater Shepparton Heritage Study Stage IIB 2013*.

#### **Conclusion**

The Greater Shepparton Heritage Advisory Committee agreed to request that Council resolve to support a Heritage Grants Program in the 2017/18 financial year. The Program seeks to promote conservation works that improve the physical security or appearance of a place, whilst being respectful of the place's significance.

The Program is now in its third year and has been heavily subscribed.

## 10. SUSTAINABLE DEVELOPMENT DIRECTORATE

### **10.10 Awarding of Grants for the Heritage Grants Program 2019/2020 (continued)**

Applications for the Program were open from 22 July 2019 until 9 September 2019. Council received 47 applications during this time, all of which met the eligibility criteria. In accordance with the Guidelines, a Judging Panel was formed to assess the applications and provide recommendations to Council.

The Program was well supported and the calibre of applications was exceptionally high. It is recommended that Council resolve to award 14 grants as part of the Program, as outlined in this report.

#### **Attachments**

Nil



**11. REPORTS FROM COUNCILLORS**

Nil Received

**12. REPORTS FROM SPECIAL AND ADVISORY COMMITTEES**

Nil Received

**13. NOTICE OF MOTION, AMENDMENT OR RESCISSION**

Nil Received

**14. DOCUMENTS FOR SIGNING AND SEALING**

Nil Received

## 15. COUNCILLOR ACTIVITIES

### 15.1 Councillors Community Interaction and Briefing Program

#### **Disclosures of conflicts of interest in relation to advice provided in this report**

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Councillors' Community Interaction and Briefing Program**

From 1 September 2019 to 30 September 2019, some or all of the Councillors have been involved in the following activities:

- Heritage Advisory Committee Meeting
- Victorian Government Circular Economy Policy Workshop Services
- All Abilities Football and Netball Carnival
- Kaiela Arts X Space Craft Studio | Campfire
- Enough is Enough | Fix the Basin Plan Community Crisis Rally
- Goulburn Valley Grammar School | 2019 Yakapna Assembly
- Goulburn Valley Hazara Youth Association | First Anniversary Dinner
- Sir Murray Bouchier Advisory Committee Meeting
- Culture Corner
- Australian Early Development Census (AEDC)
- Women in Leadership Conference | Melbourne
- Audit and Risk Committee Meeting
- Disability Advisory Committee Meeting
- Greater Shepparton Positive Ageing Committee
- Visit by Ambassador to Saudi Arabia | Visit, Prayer and Lunch at Albanian Mosque
- Shepparton Malayalee Community | Onam Festival
- Exhibition Gallery Opening & Exhibition Launch | 'Migration & The Refugee' | Tatura Museum
- Tatura Park Advisory Committee
- Launch | AFL V/Line Cup
- Roundtable discussion | Shepparton Education Plan
- Ambulance Victoria | Tatura Ambulance Branch - Official Opening
- Regional Cities Victoria | Mayor's Networking Meeting
- Goulburn Valley Library Board Meeting
- 2019 Victorian Futurity Cutting Horse Event | Tatura
- Dookie Day 2019 | VIP Brunch & Events
- Visit to BMX Track and Shepparton Sports Stadium with Senator The Hon. Richard Colbeck and Federal Member for Nicholls, The Hon. Damian Drum
- Greater Shepparton Women's Charter Advisory Committee
- Greater Shepparton City Council | Cleansing Smoking Ceremony
- AFL V/Line Cup Dinner
- Citizenship Ceremony
- Development of Community Priorities Workshop (with Community Leaders)
- Shepparton Chamber of Commerce and Industry | AGM
- 50th Anniversary Meteorite, Opening of Labyrinth in Meteorite Park and Unveiling of Information Board | Murchison

## 15. COUNCILLOR ACTIVITIES

### **15.1 Councillors Community Interaction and Briefing Program (continued)**

In accordance with section 80A of the *Local Government Act 1989* records of the Assemblies of Councillors are attached.

#### **RECOMMENDATION**

That the summary of the Councillors' community interaction and briefing program be received, and record of assemblies of Councillors be noted.

#### **Attachments**

- |     |   |                   |          |
|-----|---|-------------------|----------|
| 1.  | Heritage Advisory Committee - 2 September 2019            | <a href="#">↓</a> | Page 910 |
| 2.  | Councillor Briefing Session - 3 September 2019            | <a href="#">↓</a> | Page 911 |
| 3.  | CEO and Councillor Catch Up - 3 September 2019            | <a href="#">↓</a> | Page 913 |
| 4.  | Sir Murray Bouchier Advisory Committee - 6 September 2019 | <a href="#">↓</a> | Page 914 |
| 5.  | Councillor Briefing Session - 10 September 2019           | <a href="#">↓</a> | Page 918 |
| 6.  | CEO and Councillor Catch Up - 10 September 2019           | <a href="#">↓</a> | Page 920 |
| 7.  | Councillor Briefing Session - 17 September 2019           | <a href="#">↓</a> | Page 922 |
| 8.  | CEO and Councillor Catch Up - 17 September 2019           | <a href="#">↓</a> | Page 923 |
| 9.  | CEO and Councillor Catch Up - 24 September 2019           | <a href="#">↓</a> | Page 924 |
| 10. | Councillor Briefing Session - 24 September 2019           | <a href="#">↓</a> | Page 925 |

**16. URGENT BUSINESS NOT INCLUDED ON THE AGENDA**