

# AGENDA

Greater Shepparton City Council

## COUNCIL MEETING

**3:00PM, Tuesday 21 September 2021**

Virtually via Zoom

### COUNCILLORS

Cr Kim O'Keeffe (Mayor)  
Cr Robert Priestly (Deputy Mayor)  
Cr Seema Abdullah  
Cr Anthony Brophy  
Cr Geoffrey Dobson  
Cr Greg James  
Cr Shane Sali  
Cr Sam Spinks  
Cr Fern Summer

### VISION

**GREATER SHEPPARTON, GREATER FUTURE**

A thriving economy in the foodbowl of Victoria with excellent lifestyles, innovative agriculture a diverse community and abundant opportunities

# Values

Values reflect what we feel is important. Organisations may have core values that reflect what is important in the organisation. These values may be guiding principles of behaviour for all members in the organisation.

## **Respect first, always**

We are attentive, listen to others and consider all points of view in our decision making.

## **Take ownership**

We take pride in honouring our promises and exceeding expectations, and are transparent with and accountable for our actions.

## **Courageously lead**

We lead with integrity, and stand up and stand by what is in the best interests of the Greater Shepparton community.

## **Working together**

We work collaboratively to create higher quality outcomes that are more efficient, thoughtful, effective and responsive. We cannot accomplish all that we need to do without working together.

## **Continually innovate**

We are open to new ideas and creatively seek solutions that encourage us to do our best for our community.

## **Start the celebration**

As ambassadors for our people and place, we proudly celebrate the strengths and achievements of Council and the Greater Shepparton community.

**A G E N D A  
FOR THE  
COUNCIL MEETING  
HELD ON  
TUESDAY 21 SEPTEMBER 2021 AT 3:00PM**

**CHAIR  
CR KIM O'KEEFFE  
MAYOR**

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## Risk Level Matrix Legend

**Note: A number of reports in this agenda include a section on “risk management implications”. The following table shows the legend to the codes used in the reports.**

Likelihood	Consequences				
	Negligible (1)	Minor (2)	Moderate (3)	Major (4)	Extreme (5)
<b>Almost Certain (5)</b> Would be expected to occur in most circumstances (daily/weekly)	<b>LOW</b>	<b>MEDIUM</b>	<b>HIGH</b>	<b>EXTREME</b>	<b>EXTREME</b>
<b>Likely (4)</b> Could probably occur in most circumstances (i.e. Monthly)	<b>LOW</b>	<b>MEDIUM</b>	<b>MEDIUM</b>	<b>HIGH</b>	<b>EXTREME</b>
<b>Possible (3)</b> Reasonable probability that it could occur (i.e. over 12 months)	<b>LOW</b>	<b>LOW</b>	<b>MEDIUM</b>	<b>HIGH</b>	<b>HIGH</b>
<b>Unlikely (2)</b> It is not expected to occur (i.e. 2-5 years)	<b>LOW</b>	<b>LOW</b>	<b>LOW</b>	<b>MEDIUM</b>	<b>HIGH</b>
<b>Rare (1)</b> May occur only in exceptional circumstances (i.e. within 10 years)	<b>LOW</b>	<b>LOW</b>	<b>LOW</b>	<b>MEDIUM</b>	<b>HIGH</b>

**Extreme** Intolerable – Immediate action is required to mitigate this risk to an acceptable level. Event/Project/Activity is not to proceed without authorisation

**High** Intolerable – Attention is needed to treat risk.

**Medium** Variable – May be willing to accept the risk in conjunction with monitoring and controls

**Low** Tolerable – Managed by routine procedures

**PRESENT:**

## **1 Welcome to Country**

To be presented by Cr James on behalf of the Yorta Yorta Elders Council and the 16 family groups.

## **2 Acknowledgement**

“We, Greater Shepparton City Council, acknowledge the Yorta Yorta Peoples of the land which now comprises Greater Shepparton, we pay our respect to their tribal elders, we celebrate their continuing culture and we acknowledge the memory of their ancestors.”

## **3 Privacy Notice**

This public meeting is being streamed live via our Facebook page and made available for public access on our website along with the official Minutes of this meeting.

## **4 Governance Principles**

Council considers that the recommendations contained in this Agenda gives effect to the overarching governance principles stated in Section 9(2) of the *Local Government Act 2020*. These principles are as follows:

1. Council decisions are to be made and actions taken in accordance with the relevant law;
2. priority is to be given to achieving the best outcomes for the municipal community, including future generations;
3. the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted;
4. the municipal community is to be engaged in strategic planning and strategic decision making;
5. innovation and continuous improvement is to be pursued;
6. collaboration with other Councils and Governments and statutory bodies is to be sought;
7. the ongoing financial viability of the Council is to be ensured;
8. regional, state and national plans and policies are to be taken into account in strategic planning and decision making;
9. the transparency of Council decisions, actions and information is to be ensured.

## 5 Apologies

### RECOMMENDATION

**That the apology from Cr Summer be noted and a leave of absence be granted.**

## 6 Declarations of Conflict of Interest

In accordance with section 130 (1)(a) of the Local Government Act 2020 Councillors are required to disclose any “conflict of interest” in respect of a matter to be considered at a Council Meeting.

**Disclosure must occur immediately before the matter is considered or discussed.**

Nil Received.

## 7 Confirmation of Minutes of Previous Meetings

### RECOMMENDATION

**That the minutes of the 17 August 2021 Council Meeting as circulated, be confirmed.**

## 8 Public Question Time

Nil Received.

## 9 Deputations and Petitions

Nil Received.

## 10 Community Directorate

### 10.1 Creative City Strategy

Author                      Manager - Performing Arts & Conventions  
 Approved by             Director Community  
 Purpose                    For Decision by Council

#### Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### RECOMMENDATION

**That the Council:**

- 1. endorse the draft Creative City Strategy; and**
- 2. support the release of the Draft Creative City Strategy for final public consultation for a period of 3 weeks commencing on 22 September 2021 and concluding on 16 October 2021.**

#### Executive Summary

In January 2021, Greater Shepparton City Council via a Request For Quotation (RFQ) process, appointed independent arts consultant Mark Wilkinson, to develop a Creative City Strategy for the Greater Shepparton region. Following extensive consultation with Councillors, staff, key stakeholders and the community, the draft strategy is ready to be released to the public for a three-week consultation and feedback period.

At the end of the three-week period, feedback will be considered and incorporated into the final document with the final strategy to be presented to Council for adoption.

A strong message from the consultation is that Council should not necessarily deliver the outcomes itself but should provide leadership, advocacy and facilitation to enable the community to carry out that role. This principle is embedded in the strategy.

#### Report Detail

##### Background

Creativity is seen as being vital to shaping a city's future. A creative city has the resilience and innovation to adapt and thrive in an ever-changing world. Creativity should apply to all areas of endeavour, not just to the arts and cultural sectors. Many businesses and industries are creative by nature such as florists, designers, media creators, manufacturing,



agriculture and architects, however are often not recognised for their creative contribution or influence.

Creativity also drives innovation in areas such as town planning, building development and engineering. All of this flows into making a city an attractive and rewarding place to live and work.

In January 2021, Greater Shepparton City Council via an RFQ process, appointed independent arts consultant Mark Wilkinson, to develop a Creative City Strategy for the Greater Shepparton region. Following extensive consultation with Councillors, staff, key stakeholders and the community, the draft strategy is ready to be released to the public for a three-week consultation and feedback period.

At the end of the three-week period, feedback will be considered and incorporated into the final document with the final strategy to be presented to Council for adoption.

In informing the draft Creative City Strategy, consultation took place in March and April with a series of interviews, workshops and an online survey and forum including:

- Face to face interviews with key stakeholders such as SAM, Kaiela Arts, Shepparton Festival, Chamber of Commerce, Tourism Greater Shepparton, Yorta Yorta Corporation and Multicultural Arts Victoria.
- Online group sessions with major stakeholders such as local artists, performers and creative industries.
- Online forums open to all residents.
- Public workshop sessions with interested residents.
- Workshop sessions for creative industry sector.
- Workshop session with Councillors.
- A survey made available via Shaping Greater Shepp.

The consultant also conducted desktop research to complete a situational analysis of the creative sector and its potential development in the region.

Based on the consultation and research undertaken, the draft Creative City Strategy has been developed for consideration.

Key components of the strategy include:

- An articulated strategy vision - *To unlock the creative potential of the Greater Shepparton community, enabling creativity in all its forms to enhance liveability, economic growth and social cohesion.*
- Eight key directions or focus areas:
  - 1: Championing First Nations art and culture
  - 2: Ensuring the arts are for everyone
  - 3: Promoting active participation for all ages
  - 4: Celebrating diversity
  - 5: Supporting creative businesses
  - 6: Furthering cultural tourism
  - 7: Creating creative spaces
  - 8: Embedding cultural development across Council
- An action plan to ensure delivering on the strategy which details objectives, tasks and key responsibilities.

A strong message from the consultation is that Council should not necessarily directly drive and deliver the strategy actions and outcomes but should provide leadership, advocacy, empowerment and facilitation to enable the community to carry out that role. This principle is embedded in the strategy.

## Council Plan/Key Strategic Activity

### LEADERSHIP AND GOVERNANCE

Provide strong civic leadership, advocacy and good governance in the operation of Greater Shepparton City Council.

1.7 Council advocates on issues, priorities and needs that matter to our community in partnership with key stakeholders.

### SOCIAL

Develop resilient, inclusive, healthy communities that make Greater Shepparton a safe and harmonious place to live, work, learn, and play.

2.5 Creativity and participation in arts and culture is nurtured and encouraged.

2.7 Greater Shepparton is valued for cultural celebrations, inclusion and engagement of our diverse communities.

2.8 Our Aboriginal culture and people are valued and celebrated, with collaborative actions undertaken to enable peaceful, healthy and productive lives in a safe environment.

## Risk Management

There is a risk that residents may feel they have not been consulted sufficiently. This will be addressed by ensuring the draft strategy is publicised and made available widely. This is considered to be a low risk.

## Policy Considerations

The draft strategy identifies several Council strategies and policies that align with it.

## Financial Implications

An allocation of a 0.5 EFT position to drive the Creative City Strategy has already been approved and included in Riverlinks' budget for 2021/22. An amount of \$15,000 has been allocated within the Creative City budget for associated project expenses during the year.

## Legal/Statutory Implications

No legal implications identified.

## Environmental/Sustainability Impacts

Any projects and actions arising from the strategy will be required to align with and support Council's target of zero carbon emissions by 2030.

## Social Implications

The social implications of a Creative City are considerable. An extract from **Community Indicators Victoria** states:

*“Most types of arts involvement have a social dimension that is an important basis for building social capital and community identity. The arts, through their communicative power, enhance individual engagement with the world in ways that have both personal and public benefits. These effects are instrumental in that they can open people to life and create the fabric of shared values and meanings that improves the public sphere. Collective artistic activity has the potential to provide a forum for voice, affect social change, or promote a community's unique cultural identity.*

*Participation builds social cohesion and connectedness, thereby reducing isolation. Through building a collective identity, event and cultural facilities also build community strength. Community and cultural events provide a range of socially inclusive activities that contribute to overall community well-being.”*

The University of Pennsylvania's Social Impact of the Arts Project states:  
*"Economic standing, race, and ethnicity are the strongest influences on social wellbeing. However, if we control for these factors statistically, we find that the presence of cultural resources in a neighbourhood has a significant positive impact on a neighbourhood's health, the outcomes of its schools, and its crime rate."*

### Economic Impacts

Overall, the Australian cultural industries generate over \$50 billion in economic activity per annum or \$35 billion in Gross Value Added (GVA), (Australian Bureau of Statistics, 2014).

The essence of creativity is generating new and original ideas and is the beginning of innovation and adaptation. Greater Shepparton is under represented in numbers of people involved in the creative industries even in comparison to other Victorian regional cities (1.5% of the total workforce in Greater Shepparton which is significantly below the national figure of 3.9%). There is clearly potential to grow this sector and for Greater Shepparton to benefit from the economic activity that would result.

### Consultation

Extensive consultation has already occurred to bring the project to this point and to develop the draft strategy. The various workshops and interviews enabled in-depth involvement of stakeholders and interested residents.

This stage involves releasing the draft document for public comment and feedback. Once the strategy has been adopted by Council there will be an opportunity for community members to join an Advisory Group and contribute on a significant level to the implementation of the action plan.

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	The information will be freely available and widely publicised.	Publishing online – Council website, social media platforms. Newspaper and radio editorial featuring Interviews with Council officers.
Consult	The residents will have the opportunity to respond and comment on the draft strategy and that their views will be treated with respect and considered in an appropriate fashion.	Online survey for feedback.
Involve	Members of the public were involved in the development of the strategy	Face to face meetings, public workshops
Collaborate	The strategy identifies opportunities for collaboration	Cultural partnerships and agreements with community organisations.
Empower	The strategy identifies opportunities for the community to be empowered	Community cultural organisations being able to devise and deliver their own programs

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

## Strategic Links

### a) Greater Shepparton 2030 Strategy

- Culture and creativity feature strongly in the Strategy:

The Municipality is Culturally Active

- The population will support a diversified local arts and cultural program, including visual and performing arts. The Shepparton Art Gallery, Shepparton Art Festival and Riverlinks organise events, exhibitions and festivals to recognise and celebrate the number of global cultures within the municipality, to promote learning and encourage knowledge sharing.

### b) Other strategic links

- Council Plan: 2017-2021
- 2018-2028 Public Health: Our Strategic Focus
- Greater Shepparton Youth Strategy and Action Plan: 2019-2023
- Greater Shepparton City Council Reconciliation Action Plan: Reflect 2019-2020
- Greater Shepparton Economic Development Tourism and Major Events Strategy: 2017-2021

### c) State and National links

- Victorian Creative State: 2025
- Australia Council for the Arts Corporate Plan 2020 - 2024

## Conclusion

The development of this strategy has been positive experience for our community and sets a clear direction for how Greater Shepparton can work towards unlocking the creative potential of the Greater Shepparton community, enabling creativity in all its forms to enhance liveability, economic growth and social cohesion. Members of the community as well as stakeholders have been extensively involved in consultation and contributed significantly to the attached strategy. Releasing the draft strategy for public review and providing a final opportunity for feedback is the next step in the strategy development process.

## Attachments

1. Creative City Summary - online consultation [10.1.1 - 1 page]
2. Creative City Strategy - DRAFT - August 2021 [10.1.2 - 56 pages]

## 10.2 AQUAMOVES Masterplan

Author                      Manager - Active Living  
 Approved by             Director Community  
 Purpose                    For Decision by Council

### Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

### RECOMMENDATION

**That the Council:**

- 1. support the release of the AQUAMOVES Master Plan for public consultation for a period of 3 weeks commencing on 22 September 2021 and concluding on 15 October 2021; and**
- 2. note the expansion of the warm water pool (hydrotherapy pool) associated change rooms and additional all abilities parking as priorities of the masterplan.**

### Executive Summary

AQUAMOVES opened in 1997 and since that time has established itself as the premier Regional Aquatic and Recreation Centre of North East Victoria.

Following the development of future masterplan in 2005, AQUAMOVES has undergone continual improvement with development of facilities that aim to meet the emerging needs of the community. Now in its 24<sup>th</sup> year, AQUAMOVES remains a health and wellbeing and leisure venue of choice for local residents and visitors to the region.

Prior to March 2020, AQUAMOVES had reached a membership of 2,400 and Learn to Swim enrolments of 1,300 children. It is this level of patronage and consultation conducted in 2017 that substantially informed the need for a new masterplan to continue to respond to future community need.

Otium Planning Group was appointed under contract CN1886 to develop a comprehensive masterplan and future concept design for AQUAMOVES including a staged approach to construction.

It was identified through the masterplan that each area of the centre was oversubscribed, operating at or near capacity and at that time, it was clear that prior to any expansion of the centre the major identified car park issue and lack of spaces must be resolved.

In April 2020, ELT considered and endorsed the AQUAMOVES Masterplan.

The priorities of the Masterplan remain focused on developing areas of the centre that do not currently meet community need, require renewal or seek to address existing areas of demand:

1. Redevelopment of the AQUAMOVES hydrotherapy pool as well as additional accessible changerooms and carparking to meet the needs of the community.
2. Redevelopment of the reception area
3. Construction of a fit for purpose program pool to facilitate Learn to swim programs

Once approved, the next steps will be to undertake detailed design of the priority areas listed. This design work will allow Council to identify and target appropriate funding opportunities to support the delivery of these stages in coming years.

### Report Detail

In 1997, City of Greater Shepparton, as it was then known, opened its new regional indoor aquatic complex, AQUAMOVES.

Since this time, the centre has been successful in regularly attracting more than 650,000 annual visitors with an estimated 15% of the 650,000 annual visitors to AQUAMOVES (or 97,500 people) coming from outside the Greater Shepparton region. A significant proportion of those are from the neighboring municipalities of Moira and Strathbogie, neither of which provides any comparable type facility therefore making AQUAMOVES a truly regional aquatic centre which, as well as, providing a significant tourism offering for visitors to town.

In 2005, as a response to significant use and the failure of the outdoor leisure pool, Council adopted a masterplan to provide direction on the use and development of the facility. The plan was developed with two stages and included short, medium and long-term recommendations included:

#### Stage One:

- Provision of an additional dry area program space – completed.
- Development of a small leisure pool and water playground – completed.
- Filling in the existing leisure pool and creation of grassed areas with shade and BBQs – completed.
- Upgrades to car parking – completed.

#### Final Stage:

- Further expansion and provision of dry area program spaces.
- Provision of an indoor program pool.
- Re-location of the outdoor 50m pool and change-rooms.
- Creation of additional outdoor leisure water.
- Re-development of the café.

Between 2005 and 2015, in excess of \$5M has been invested at AQUAMOVES with all Stage 1 projects now completed.

The remaining final stages of the 2005 masterplan based on the future needs of community over the next 10 to 20 years.

It should be noted, Councils recent investment in heating the Raymond West outdoor 50m pool and installation of a 99 KW roof top solar system are examples of investment between these two planning processes.



Otium Planning Group was appointed under contract CN1886 to develop a comprehensive revised masterplan and future concept design for AQUAMOVES including a staged approach to construction.

The summary findings of the AQUAMOVES Masterplan were that like all Aquatic centres, the operational cost of AQUAMOVES was continuing to rise. The current site constraints and physical limitations of AQUAMOVES was preventing further opportunities to increase participation and subsequently grow revenue.

It was identified through the masterplan that each area of the centre was oversubscribed, operating at or near capacity and at that time, it was clear that prior to any expansion of the centre the major identified car park issue and lack of spaces must be resolved.

The key recommendations for future development as per the revised masterplan can be summarized as follows:

- Indoor warm water pool, water play and learn to swim pools that would attract over 90,000 additional visits per annum and generate \$800,000 of new revenue.
- Based on the existing number of members per m2 ratio, health and fitness area extensions will allow for 840 more members and \$380,000 in new revenue.
- New areas provide areas to provide improved experience for all Centre users, improved provision of First Aid services and support to key user groups e.g., Swimming Club.
- Refurbished café' and seating areas will improve service offerings and revenue opportunities.
- New reception area will improve the customer service interface and employee safety.
- New Outdoor landscaped area and upgraded splash park activates and reinvigorates underused areas and capitalises on potential growth opportunities.
- Demolition of the Raymond West building to provide additional car parking spaces.

In April 2020, ELT considered and endorsed the AQUAMOVES Masterplan, however before proceeding for Council endorsement, the 2020 COVID-19 pandemic hit.

As the impact of the COVID-19 pandemic began to take effect it became evident that patronage levels on which masterplan recommendations were based were changing. Since that time, the negative impact on participation has continued through a number of COVID-19 lockdowns and more recently in the return to a 'new normal' in relation to restrictions.

The impact on AQUAMOVES has been to see a reduction in overall participation across the centre which was a key driver and what informed the development of the masterplan, it is important to note that key areas of the centre fail to meet community need especially when looking at accessibility.

For various reasons, the key areas of Learn to Swim and membership are both sitting at 70% pre-COVID-19 levels which is consistent with other regional centres across the state. A nationwide shortage of Learn to Swim Instructors is contributing to the ability to accept enrolments above 70% while continued competition from private fitness centres and a shift away from centre-based health and fitness participation accounts for reductions in membership as well as gymnasium and group fitness class participation.

Importantly however, the casual/recreational swimming and hydrotherapy participation at AQUAMOVES has quickly re-established to pre-COVID-19 levels of participation.

It is the combined effect of these patterns which is important in the context of previous priorities of the masterplan which were driven by pressure on facilities from high participation levels.

The projections on which these recommendations were made have been impacted by the onset of COVID-19 however, it is anticipated that once the economy and wider community reestablishes itself, the pre-COVID-19 level of participation will be regained and projected growth observed.

Progressing with the following two project stages drawn from the masterplan the following will be undertaken:

1. Design and Construct tender developed for replacement of the AQUAMOVES Splashpark (design and specifications attached).
2. Detailed design completed for the warm water pool and associated changerooms and all abilities parking.

Beyond these initial stages, it is acknowledged that participation will need to re-establish and demonstrate sustained growth in order to justify future stages being completed.

## Council Plan/Key Strategic Activity

### LEADERSHIP AND GOVERNANCE

Provide strong civic leadership, advocacy and good governance in the operation of Greater Shepparton City Council.

1.1 Council demonstrates strong regional and local partnerships to improve health and wellbeing access and inequity.

1.3 Council demonstrates strong leadership and sound decision making in the best interests of the community.

1.4 Financial management is responsible and effective in responding to challenges and constraints with a focus on the financial sustainability of the Council.

### SOCIAL

Develop resilient, inclusive, healthy communities that make Greater Shepparton a safe and harmonious place to live, work, learn, and play.

2.2 Our community is supported to achieve and sustain physical, emotional and spiritual health and wellbeing.

2.9 Public places, open space and community facilities are safe and accessible for all and presented to a high quality.

### BUILT

Provide and support appealing relevant infrastructure that makes Greater Shepparton an attractive, liveable regional city.

4.4 Quality infrastructure is provided and maintained to acceptable standards.

4.5 Assets are well managed and their renewal is being planned through long term renewal strategies.

### ENVIRONMENT

Enhance and protect the clean, green environment that makes Greater Shepparton the unique place it is.

5.5 Alternative energy sources with both environmental and economic gains are promoted and encouraged.

## Risk Management

A key feature of the masterplan recommends the demolition of the Raymond West Building to allow for the construction of a new main car park. Given the history of this building its removal has the potential to divide community opinion.



The Shepparton Swimming Club has indicated they are supportive of Stage 1 as it includes the construction of modern and enclosed change spaces as well as new club rooms on the northern end of the main facility.

The displacement of the Active Living team has been considered with alternative opportunities at the Welsford Street Council offices and Sports Stadium being explored.

It is believed that the benefits of increased car parking, new change rooms to service the outdoor facilities and swim club rooms will mitigate any significant community concern.

There are 2 key “no action” related risks associated with the masterplan:

1. No Action - the operational cost of AQUAMOVES will continue to grow and with minimal capacity to increase revenue will see the subsidy funding continue to increase
2. No Action - The centre would not be able to engage and retain more people and support individuals to maintain and improve their health and wellbeing due to the centre’s limited capacity.

### Policy Considerations

There are no policy considerations associated with this report.

### Financial Implications

The list and estimated cost of each of the stages as detailed in the Masterplan can be summarised as follows:

Stage and initial priority	Description	Value of works	Priority for delivery as at July 2021
Stage 1	Demolition of Raymond West building and construction of additional car parking, changerooms and first aid room.	\$1.579M	3
Stage 2	Plant room expansion, new Learn to Swim pool and toddler's pool.	\$7.243M	4
Stage 3	Foyer, entrance and Café reconfiguration	\$165,000	2
Stage 4	Wellness carpark and delivery road	\$213,000	1 (stage 3,4,5,6,7 combined)
Stage 5	Expanded Wellness area and entrance	\$640,000	
Stage 6	Expanded warm water pool and changerooms	\$6.093M	
Stage 7	Steam and Sauna room, store and changeroom village	\$632,000	1
Stage 8	Gym, Group Fitness, office and 24/7 entry	\$3.994M	6
Stage 9	Waterslide tower	\$4.042M	7
Stage 10	Upgraded Splashpark, landscaping, shade sails and group entry.	\$2.071M	5
<b>TOTAL</b>		<b>\$31.65m</b>	

To date, no external funding has been sought for this project pending endorsement by Council. The Victorian Governments Community Sport Infrastructure Program typically supports both projects prioritised in this report.

There has also been strong interest from Primary Care Connect, Goulburn Valley Health (GV Health) and disability support providers to assist with health-based funding for the warm water pool and improving access to all aquatic spaces including parking, ramps and bus zones.

In order to secure external funding to support stages of this masterplan, detailed design and cost estimates would be required. This work has been undertaken for the renewal of the Splashpark (attached). It is recommended that funds be allocated in the 2022/2023 capital budget for construction of a new Splashpark while funds be allocated in the ten-year capital works budget to develop detailed design for the warm water pool and associated works. Value of this design are yet to be confirmed.

### **COVID-19 Comment**

The operational subsidy of AQUAMOVES has been negatively impacted by the COVID-19 pandemic, imposed restrictions and lock downs.

While efforts to re-establish participation and revenue continue, it remains important to plan for future growth and responding to the needs identified in the masterplan.

With this in mind, prioritising areas that fail to meet community need including the warm water pool remains the priority and is recommended to proceed.

It is unclear at this time as to whether the Australian or Victorian Governments will include infrastructure investment for this type of project as part of its economic stimulus post COVID-19. Council Officers continue to monitor opportunities as they are announced.

### **Legal/Statutory Implications**

There are no legal or statutory implications associated with this report.

### **Environmental/Sustainability Impacts**

AQUAMOVES is a major consumer of energy but makes every effort to minimise its footprint. Over a number of years, solar heating, Cogeneration of electricity and heat from gas and most recently installation of a 99KW Photovoltaic system all demonstrate a commitment to energy efficiency.

Upgrade to the AQUAMOVES plant room would bring with it the current thinking around energy conservation although much of this already forms part of current operations.

Recent environmental assessments suggest that transition to heat pumps from the current use of Gas boilers may form part of the future water heating mix. Given recent upgrades, this conversion would be some years away.

### **Social Implications**

Adoption of the masterplan will allow AQUAMOVES to continue to support the centres vision to improve the health and wellbeing of the community.

According to data analysis from Active Xchange, AQUAMOVES saved the community \$3,615,910 in 2019. This cost saving is measured by reductions in the risk of drowning, improved mental health, productivity, educational outcomes, health system savings and reductions in chronic disease such as type diabetes, bowel cancer and cardiovascular disease.

### **Economic Impacts**

The adoption of the masterplan will positively impact the Centre's ability to reduce its ongoing operational deficit, continue to provide job opportunities within the local community and enable the ongoing support of individuals to maintain and improve their health and wellbeing.

AQUAMOVES, as a regional facility maintains a place in the schedule as host for regional and state swimming events. In this capacity, AQUAMOVES plays its part in visitor attraction to these events.

While COVID-19 has impacted the operations of AQUAMOVES in the short term, it is expected that participation trends will re-establish in coming years. Improvements such as those recommended in this report will assist this recovery.

## Consultation

Extensive community, member and user group consultation has previously taken place in the development of the AQUAMOVES Masterplan.

In 2017 nearly 800 individual responses were received to a community survey which identified car parking, warm water therapy and 24/7 access as key gaps in the then service provided by AQUAMOVES. Feedback was received by the community (current users as well as those not using the centre), community groups and staff. A copy is attached with this report.

This information was provided to Otium for analysis and inclusion into the masterplan.

See section 4.2 of the masterplan attached.

Once Council has considered this report, the AQUAMOVES masterplan will be on public display for feedback for the period from 22 September to 15 October 2021. Shaping Greater Shepp, direct contact with all previous agencies and user groups and the wider community. Feedback will be considered as part of future planning for the staged delivery of priorities.

## Strategic Links

### a) Greater Shepparton 2030 Strategy

AQUAMOVES provides aquatic and recreation facilities to the wider region that surrounds Greater Shepparton.

AQUAMOVES also plays host to regional and state championships which attracts further visitor investment to the city.

## Conclusion

The AQUAMOVES Masterplan is the culmination of community feedback, as well as operational and technical reviews of AQUAMOVES.

Coupled with the analysis of the 2018/19 market research, this information has allowed the consultation team to confirm the key future aquatic strategy development directions for AQUAMOVES.

The ten stages of redevelopment as outlined in the AQUAMOVES Masterplan have been designed in a way to be delivered as separable stages according to the funding availability and priority of the time.

The impact of COVID-19 is such that the initial stage 1, that being demolition of the Raymond West building to make way for additional carparking is being recommended to be delayed in lieu of a new and improved warm water pool and Splashpark.

These two projects are recommended as they will assist to reduce the overall operating subsidy and provide opportunity to increase participation better supporting more individuals to improve and maintain their health and wellbeing.

### Attachments

1. Aquamoves Master Plan Final Report - Otium [10.2.1 - 62 pages]

## 11 Corporate Services Directorate

### 11.1 Contracts Awarded under Delegation - August 2021

Author Team Leader, Contracts & Procurement  
 Approved by Director Corporate Services  
 Purpose For Noting by Council

#### Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### RECOMMENDATION

That the Council:

1. note the Contracts awarded under delegated authority by the Chief Executive Officer; and
2. requests for tender advertised but not yet awarded.

#### Executive Summary

To inform the Council of the status of request for tenders that have been awarded under delegation during the period 5 August 2021 to 27 August 2021, and those that have been publicly advertised but are yet to be awarded as at 27 August 2021.

#### Tendered Contracts Awarded under Delegated Authority by the CEO

Contract No.	Contract Name	Contract details, including terms and provisions for extensions	Value inclusive of GST	Awarded to
2099	Architectural Lead Design Consultancy Eastbank Southern Section Refurbishment (Former SAM) – Lump Sum Contract	Architectural / Lead Design Consultancy Services for the refurbishment of the Riverlinks Eastbank Southern Section (former SAM)	\$167,471.70	Merat Pty Ltd

### Requests for Tenders advertised but not yet awarded

Contract No.	Contract Name	Contract detail, including terms and provisions for extensions	Status
2168	South Shepparton Community Infrastructure Needs Assessment (CINA) update 2021 – Lump Sum Contract	Provision of research, analysis, deliberative engagement, and report preparation services.	Under evaluation
2180	Tatura and Mooroopna Community Infrastructure Needs Assessment	Provision of a community infrastructure needs assessment for the townships of Mooroopna and Tatura – Lump Sum Contract	Under evaluation
2110	Provision of Structure Plans for three Industrial Investigation Areas – Lump Sum Contract	Provision of Structure Plans for Investigation Area 7 – Wanganui Road, Investigation Area 9 – Mooroopna North and Investigation Area 11 – Lemnos.	Under evaluation
2162	Old Dookie Rd/Lockwood Rd and New Dookie Rd/Wheeler St Intersection Upgrade Design – Lump Sum Contract	Preparation of design documentation for upgrade of old Dookie Road Lockwood Road and New Dookie Road/Wheeler Street Intersection.	Under evaluation
2185	Construction of Karibok Park Retardation Basin and Recreational Area – Lump Sum Contract	Supply of labour, plant and materials for the construction of the retardation basin and associated drainage work at Karibok Park.	Under evaluation
2171	Welsford Street Stage 5 Design – Lump Sum Contract	Preparation of concept designs and cost estimates for the Welsford Street Upgrade Stage 5	Under evaluation
1997	Supply of Horticultural and Aboricultural Materials – Panel of Suppliers	Panel of suppliers contract for the provision of various materials used in the operation and maintenance of open space areas within the municipality. 3 year contract with 2 x 1 year extension options.	Under evaluation

Contract No.	Contract Name	Contract detail, including terms and provisions for extensions	Status
1998	Provision of Horticultural Services – Panel of Suppliers	Provision of Horticultural and landscaping works/services. 3 year contract with 2 x 1 year extension options.	Under evaluation
2181	Quantity Surveyor Services for Design of Shepparton Sports Stadium and Events Centre – Lump Sum Contract	Quantity Surveying Services over the full period of design development, procurement, as well as construction and defects liability period if the project becomes funded.	Under evaluation
2134	Panel of Suppliers for the Provision of Quarry Products	Supply and delivery of various quarry manufactured products. 2 year contract with 2 x 1 year options to extend.	Under evaluation
2167	Cosgrove 2 Cell 4 Landfill Composite Capping GITA Services – Lump Sum Contract	Geotechnical Inspection and Testing Authority Services (GITA) Level 1 and 2 for Composite Capping construction works	Under evaluation
2208	Merrigum Swimming Pool – Stage 2 Hydraulics upgrade – Lump Sum Contract	Renewal and upgrade of the in-ground hydraulic pipework, pool fittings, and associated works at Merrigum Swimming Pool	Under evaluation
2199	Botanic Gardens Ave and Riverview Drive Shared Paths – Lump Sum Contract	Construction of shared path, including drainage, asphalt path construction and associated furniture	Under evaluation
2159	Provision of Electrical Line Clearance Services – Schedule of Rates Contract	Provision of Powerline Tree pruning services in the Shepparton, Mooroopna and Tatura in compliance with Electrical Safety (Electric Line Clearance) Regulations 2020, for an initial 3 year period.	Under evaluation

### Policy Considerations

Through the *Instrument of Delegation to the Chief Executive Officer* the Council has delegated authority to the Chief Executive Officer to award a contract up to the value of \$500,000 including GST.

### Legal/Statutory Implications

Section 186 of the *Local Government Act 1989* (the Act) establishes the requirements for tendering and entering into contracts.

Section 186(1) of the Act requires that before Council enters into a contract for the purchase of goods or services to the value of \$150,000 or more, or for the carrying out of works to the value of \$200,000 or more, it must give public notice of the purpose of the contract and invite tenders or expressions of interest from any person wishing to undertake the contract.

### Conclusion

It is important that decisions and actions taken under delegation be properly documented and transparent in nature. The report details the publicly advertised contracts awarded by the Chief Executive Officer, Directors and Managers under delegated authority of the Council during the period 5 August 2021 to 27 August 2021.

### Attachments

Nil



## 11.2 August 2021 Monthly Financial Report

Author	Management Accountant
Approved by	Director Corporate Services
Purpose	For Noting by Council

### Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

### RECOMMENDATION

**That the Council receive and note the August 2021 Monthly Financial Report.**

### Executive Summary

The report presents the Council's actual financial performance compared to the budget for the two months ended 31 August 2021.

### Report Detail

The 2021/2022 Budget was adopted at the Ordinary Council Meeting held 15 June 2021.

The 2021/2022 Budget provided for an operating surplus of \$18.17 million with revenue of \$161.98 million and expenditure of \$143.80 million. The 2021/2022 Budget also provided for capital works of \$71.58 million.

Council actual financial performance compared to the budget is presented to Council on a monthly basis.

The August 2021 Monthly Financial Report incorporates the following sections which are presented for Council's consideration:

- Operating Performance
- Capital Works Performance
- Income Statement
- Balance Sheet
- Cash Flow Statement
- Capital Works Statement

### Council Plan/Key Strategic Activity

#### LEADERSHIP AND GOVERNANCE

Provide strong civic leadership, advocacy and good governance in the operation of Greater Shepparton City Council.

1.4 Financial management is responsible and effective in responding to challenges and constraints with a focus on the financial sustainability of the Council.

1.9 Service standards and service delivery models are realistic and meet community

expectations and demand while being financially viable and in line with Council's core business.

### **Risk Management**

There are no risks identified in providing this financial report.

### **Policy Considerations**

There are no conflicts with existing Council policies.

### **Financial Implications**

There are no financial implications arising from this proposal.

### **Legal/Statutory Implications**

Section 101 of the *Local Government Act 2020* provides that Council maintain a budgeting and reporting framework that is consistent with the principles of sound financial management. In addition, Section 97 requires that at least every 3 months a statement comparing the budgeted revenue and expenditure for the financial year with the actual revenue and expenditure to date is presented to Council at a Council meeting which is open to the public. This report satisfies that requirement.

### **Environmental/Sustainability Impacts**

There are no environmental or sustainability impacts associated with this report.

### **Social Implications**

There are no social implications associated with this report.

### **Economic Impacts**

There are no economic implications associated with this report.

### **Consultation**

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

### **Strategic Links**

No strategic links applicable.

### **Conclusion**

The report presents Council's actual financial performance compared to the budget for the two months ended 31 August 2021.

### **Attachments**

1. August 2021 - GSCC Council Report - Monthly Financial Statements [11.2.1 - 9 pages]

## 11.3 Financial Statements and Performance Statement for Year Ended 30 June 2021

Author	Manager - Finance & Rates
Approved by	Director Corporate Services
Purpose	For Decision by Council

### Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

### RECOMMENDATION

**That the Council:**

- 1. Approve in principle the financial statements and performance statement for the financial year ended 30 June 2021 as attached to this report; and**
- 2. Authorise the Mayor, Cr Kim O’Keeffe, the Deputy Mayor, Cr Rob Priestly and the Chief Executive, Peter Harriott, to certify the financial statements and to certify the performance statement in their final form, after any changes recommended, or agreed to, by the auditor have been made.**

### Executive Summary

The report presents the final financial statements and performance statement for the financial year ending 30 June 2021 for in principle approval by the Council prior to submission to the Victorian Auditor-General and the Minister in accordance with the *Local Government Act 2020* (“the Act”).

The Act requires the Council to authorise two Councillors to certify the financial statements and performance statement in their final form, after any changes recommended, or agreed to, by the auditor have been made.

The Chief Executive and the Manager Finance and Rates (as Principal Accounting Officer) will also be signatories to the financial statements and performance statement.

Council’s Audit and Risk Management Committee have formally recommended that Council approve in principle the financial statements and performance statements.

### Report Detail

In accordance with the Act, the Council is required to prepare financial statements and a performance statement at the end of each financial year.

The Act requires Council to approve in principle the final financial statements and performance statements prior to submission to the Victorian Auditor-General and the Minister.

The Act also requires that the Council authorises two Councillors to certify the financial statements and performance statement in their final form, after any changes recommended, or agreed to, by the auditor have been made. The Chief Executive and the Manager Finance and Rates (as Principal Accounting Officer) will also be signatories.

At the 8 September 2021 meeting the Council’s Audit and Risk Management Committee reviewed the statements in conjunction with the Victorian Auditor-General’s Appointed Auditor and formally recommended that the Council approve in principle the financial statements and performance statement for the financial year ended 30 June 2021.

**Council Plan / Key Strategic Activity**

**LEADERSHIP AND GOVERNANCE**

Provide strong civic leadership, advocacy and good governance in the operation of Greater Shepparton City Council.

1.4 Financial management is responsible and effective in responding to challenges and constraints with a focus on the financial sustainability of the Council.

**Risk Management**

Risks	Likelihood	Consequence	Rating	Mitigation Action
Risk of material misstatement	Unlikely	Major	Moderate	Strong internal controls and external audit by RSD Audit
Council does not approve the statements in principle	Rare	Major	Moderate	Statements also reviewed by by Council’s Audit and Risk Management Committee
Signed statements not submitted to the Minister by 30 September 2021	Unlikely	Major	Moderate	Established process to ensure target date is achieved

**Policy Considerations**

The financial statements have been prepared in accordance with accounting policies as detailed throughout the notes of disclosure.

**Financial Implications**

The financial implications are detailed within the financial statements and performance statement for the year ended 30 June 2021.

**Legal / Statutory Implications**

This proposal is consistent with sections 98 and 99 of the *Local Government Act 2020* and the *Local Government (Planning and Reporting) Regulations 2020* Part 4 Divisions 2 and 3.

**Environmental / Sustainability Impacts**

No environmental or sustainability impacts have been identified.

### Social Implications

No social implications have been identified.

### Economic Impacts

No economic impacts have been identified.

### Consultation

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Keep informed	Council's Annual Report

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

### Strategic Links

No strategic links have been identified

### Conclusion

The report presents the final financial statements and performance statement for the financial year ending 30 June 2021 for in principle approval prior to submission to the Victorian Auditor-General and the Minister.

### Attachments

1. GSCC Draft Financial Statements Council Briefing FY 2021 14 September 2021 [11.3.1 - 53 pages]
2. GSCC Draft Performance Statement FY 2021 Council Briefing 14 September 2021 [11.3.2 - 11 pages]

## 11.4 Quarter 1 Forecast Review 2021/2022

Author                      Manager - Finance & Rates  
 Approved by              Director Corporate Services  
 Purpose                     For Decision by Council

### Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

### RECOMMENDATION

**That the Council:**

- 1. adopt the revised forecasts identified by the 2021/2022 Quarter 1 Forecast Review; and**
- 2. adopt the following amendments to User Fees and Charges:**
  - a. Vet Care – Microchipping. Current amount \$28.50 inc GST. Amended amount \$28 inc GST;**
  - b. Septic Tank Plan Retrieval Fee. Current amount \$30 exc GST. Amended amount – \$33 inc GST; and**
  - c. Indexation of various statutory fees and charges for 2021/2022 as gazetted by the State Government.**

### Executive Summary

This report presents the draft forecast financial performance for the 2021/2022 financial year compared to the Adopted Budget.

### Report Detail

Under section 97 of the *Local Government Act 2020* the Chief Executive Officer must ensure that a quarterly budget report is prepared and presented to the Council at a Council meeting.

Council's actual financial performance compared to the budget is presented to Council on a monthly basis.

The 2021/2022 Budget was adopted at the Council meeting held 15 June 2021. The 2021/2022 Budget provided for an operating surplus of \$18.17 million with revenue of

\$162.98 million and expenses of \$143.8 million. The 2021/2022 Budget also allocated \$71.58 million for capital works.

The budget review process involved Managers reviewing the adopted budget for their departmental areas compared to actual income and expenditure. Managers are to update forecasts to reflect the expected year end result. The Executive then undertake a detailed review to understand and confirm forecast variations. The review is then submitted to Council for consideration.

**Changes to 2021/2022 User Fees and Charges**

Two minor changes to User Fees and Charges to the adopted fees and charges are proposed for Vet Care – Microchipping (adjust rounding) and Septic Tank Plan Retrieval Fee (reporting GST inclusive figure).

Since the budget adoption the State Government has gazetted the indexation of penalty units which informs a number of Council’s statutory fees and charges in Building, Planning and Compliance. This covers non-discretionary fees and charges in areas such as Local Laws - Permits, Building, Planning and Parking Enforcement. The updated fees will be reported on Council’s website.

**Environmental Upgrade Agreements – Quarterly Statement**

No new environmental upgrade agreements have been entered into to date this quarter.

There are currently seven upgrade charges in operation with a total value of \$3,779,197.23. Charges due this year total \$479,530.10, plus arrears \$36,850.96 and interest \$1,797.00. Total payments of \$119,909.20 fall due this quarter.

**Council Plan/Key Strategic Activity**

**LEADERSHIP AND GOVERNANCE**

Provide strong civic leadership, advocacy and good governance in the operation of Greater Shepparton City Council.

1.4 Financial management is responsible and effective in responding to challenges and constraints with a focus on the financial sustainability of the Council.

**Risk Management**

Monitoring of performance against the 2021/2022 adopted budget as well as the forecast year end position provides for prudent financial management and ensures that Council is made aware of any known or potential financial risks.

Risks	Likelihood	Consequence	Rating	Mitigation Action
Inability to achieve current budget due to income not reaching budgeted levels or costs exceeding budget exposing Council to a cash deficit	Possible	Moderate	Medium	Review detailed monthly financial reports and take necessary corrective action where forecast varies against budget.

**Policy Considerations**

There are no identified conflicts with existing Council policies.

### **Financial Implications**

Forecast variances to the 2021/2022 Adopted Budget are detailed throughout the attached report.

### **Legal/Statutory Implications**

Section 97 of the *Local Government Act 2020* requires that at least every 3 months the Chief Executive Officer ensures a statement comparing the budgeted revenue and expenditure for the financial year with the actual revenue and expenditure to date are presented to the Council. A detailed financial report is presented to the Council each month.

### **Environmental/Sustainability Impacts**

There are no environmental or sustainable impacts that will arise from this report.

### **Social Implications**

There are no social impacts that will arise from this report.

### **Economic Impacts**

There are no identified economic impacts.

### **Consultation**

External consultation has not occurred regarding the contents of this report. Consultation, however, has and will take place on certain specific items within the budget as and when appropriate.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

### **Strategic Links**

Nil

### **Conclusion**

The 2021/2022 Quarter 1 Forecast Review presents the draft forecast financial performance for the 2021/2022 financial year compared to the Adopted Budget.

### **Attachments**

1. 2021 2022 Q 1 Forecast Review pack [11.4.1 - 16 pages]



## 11.5 Council Plan 2020-21 Quarter Four Progress Report

Author Corporate Planning Analyst  
 Approved by Director Corporate Services  
 Purpose For Noting by Council

### Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

### RECOMMENDATION

**That Council receive and note the Council Plan 2020-21 Quarter Four Progress Report as attached to this report.**

### Executive Summary

This report provides the 2020-21 Quarter Four and final update on the Measures of Success in the 2017-2021 Council Plan,

39 out of 52 Measures of Success have been achieved.

### Report Detail

In accordance with Section 90 of the Local Government Act 2020, Council developed and adopted a four-year Council Plan on 20 June 2017.

This report provides the fourth quarter and final update of 2020-21 in relation to the actions taken to achieve the Objectives identified in the 2017-2021 Council Plan and forms part of council's accountability framework. The report also includes progress made in achieving the Key Strategic Activities contained within the 2020-21 Budget, which form Council's Performance Statement.

39 out of 52 Measures of Success have been achieved.

In the Council Plan 2017 to 2021 there were 23 Key Capital projects raised and the vast majority were delivered.

- Construction of a new SAM
- Victoria Park Lake Masterplan implementation
- Implementation of Community Plan projects
- Shepparton Showgrounds Multi-Purpose Pavilion Multi Use Extension
- St Georges Road Retail Precinct Streetscape and Amenity Improvements
- Maude Street upgrades Stages 1B and 1C
- Balaclava/Verney/New Dookie Roads intersection upgrade
- On-going Road Sealing Program - Urban, Rural and Final Seals

- Public Toilet Replacement Program
- New Dookie Road/Verney Road Stages 2, 3 & 4
- Bridge Renewals Program 2016-2026
- Progress the Shepparton Sports Stadium
- Footpaths Missing Links program
- Bicycle Strategy implemented
- Cosgrove 3 – Waste Centre and Landfill construction
- Street Tree New and Renewals Program
- Large site Solar Powered Generation
- Wetland and Native Infrastructure Renewal
- Greening Shepparton Tree Planting program

In progress

- Maude Street Mall Activation
- CBD Revitalisation
- Eastbank Centre Refurbishment

Not Delivered

- Progress the relocation of the Shepparton Aerodrome

The Council Plan is the organisational focus for the development of Directorate and Business Unit plans and ultimately the individual responsibilities of officers, which are subsequently reflected in those officers' annual appraisals. The 2017-2021 Council Plan identified Goals, Key Strategic Objectives and Strategies for implementation across the life of the plan.

Based on the outcomes of the community consultations, Council identified five themes to describe what we are working towards in achieving the community's vision of a Greater Shepparton - Greater Future. As these goals explicitly align with the Municipal Public Health Planning Framework (Department of Health Services, 2001) with the emphasis on the built, social, economic and natural environments, the Council Plan also addresses the legislative requirements for the Municipal Health and Wellbeing Plan.

These five themes are:

1. Leadership and Governance - Provide strong civic leadership, advocacy and good governance in the operation of Greater Shepparton City Council.
2. Social - Develop resilient, inclusive, healthy communities that make Greater Shepparton a safe and harmonious place to live, work, learn and play.
3. Economic - Build a thriving, resilient economy where Greater Shepparton is recognised as a competitive place to invest and grow business.
4. Built - Provide and support appealing relevant infrastructure that makes Greater Shepparton an attractive, liveable regional city.
5. Environment - Enhance and protect the clean, green environment that makes Greater Shepparton the unique place it is.

### Council Plan/Key Strategic Activity

#### **LEADERSHIP AND GOVERNANCE**

Provide strong civic leadership, advocacy and good governance in the operation of Greater Shepparton City Council.

1.5 Council is high performing; customer focused and is marked by great people and quality outcomes.

## Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Failure to report to Council and the community	Unlikely	Moderate	Low	Continue quarterly reports to Council

## Policy Considerations

There are no policy considerations associated with this report.

## Financial Implications

The report contains no financial implications, however many of the initiatives contained within the Council Plan required Council to allocate funds in its budget to provide the finances to continue implementation of the Council Plan.

## Legal/Statutory Implications

The report complies with Councils' obligations to monitor and report on progress in relation to achieving the strategic objectives and strategies contained within the council plan. The provision of regular reporting, in addition to the Annual Report, provides an opportunity for Council and the community to consider the progress made towards achieving the targets set by Council against the Council Plan.

## Environmental/Sustainability Impacts

The report contains no environmental/sustainability impacts, however many of the initiatives contained within the Council Plan were targeted at improving Greater Shepparton's sustainability, both as an organisation and a municipality.

## Social Implications

The report contains no social implications, however there are a number of initiatives contained in the Council Plan that were aimed at improving the health and well-being of the Greater Shepparton communities and the wider municipality. This is expected to improve social outcomes.

## Economic Impacts

The report contains no economic impacts however there were a number of initiatives contained in the Council Plan that were aimed at improving the economic wellbeing of the Greater Shepparton municipality.

## Consultation

Internal consultation occurred with the responsible officers regularly updating individual actions and the overall review of all plans by the Executive Team.

Community consultation was achieved by publishing quarterly reports in the Council meeting agenda and including the plan and quarterly updates on Council's website.

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Keep Informed	Council Meeting Minutes Council Website

Officers believe that appropriate consultation has occurred and the matter is now ready for Executive consideration.

### **Strategic Links**

a) Greater Shepparton 2030 Strategy

The Council Plan 2017-2021 plays a pivotal role in the delivery of the short-term plans and aspirations of council and the community whilst following the long-term strategies of Greater Shepparton 2030.

b) Council Plan 2017-2021

The Council Plan 2017-2021 supports the short-term direction of the organisation (4 years) and provides linkage to the strategies developed and or implemented over the duration of the plan

c) The Annual Budget 2020-21

The Annual Budget 2020-21 supports the short-term direction of the organisation (1 year)

### **Conclusion**

This report provides the 2020-21 fourth quarter update with progress on achieving the Measures of Success in the 2017-2021 Council Plan and the Key Strategic Activities contained within the 2020-21 Budget.

### **Attachments**

1. Council Plan 2020-21 Quarter Four Progress Report [11.5.1 - 53 pages]

## 12 Sustainable Development Directorate

### 12.1 Greater Shepparton Heritage Advisory Committee - Nomination of Community Representatives

Author                      Senior Strategic Planner  
 Approved by              Director Sustainable Development  
 Purpose                     For Decision by Council

#### Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### RECOMMENDATION

**That the Council:**

- 1. appoint the following community representatives to the Greater Shepparton Heritage Advisory Committee for a term of two years commencing on 20 September 2021 and concluding on 19 September 2023:**
  - Cole, Bronwyn;
  - Morcom, Andrew;
  - Perry, Roger; and
  - Slee, Robyn.
- 2. formally acknowledge the three outgoing community representatives, being Leah Byrne, Carrie Donaldson and David Gawne, and thank them for their work; and**
- 3. note that Andrew Morcom and Robyn Slee have reapplied for a community representative position, and that Geoff Maynard now represents the Shepparton Heritage Centre Inc., which is a founding member organisation of the Greater Shepparton Heritage Advisory Committee.**

#### Executive Summary

Council authorised the formation of the Greater Shepparton Heritage Advisory Committee (the Committee) on 17 January 2012. The primary purpose of the Committee is to act as an advocate for all cultural heritage matters within the municipality.

The Terms of Reference for the Committee (see Attachment 1 – Heritage Advisory Committee Terms of Reference) allow for a minimum of two and a maximum of six community representatives who are not associated with any of the historical groups and societies already represented on the Committee. These community representative positions

have a two-year term. The current community representative positions become vacant on 20 July 2021.

The call for community representative nominations for membership of the Committee commenced on 21 May 2021 and closed on 16 July 2021. Advertising was undertaken through the local newspapers, Council's website, media releases and social media. Five nominations were received during this period.

On 4 August 2021, one of the five nominations was withdrawn.

On 5 August 2021, a Sub-committee of the Committee met and was tasked with assessing all nominations against the six selection criteria outlined in the Terms of Reference. The Sub-committee presented its recommendation to the Committee on 6 September 2021 and the Committee agreed to request that Council appoint four new members for the next two-year term, ending on 19 September 2023.

This report has been prepared to appoint the following representatives to the Committee:

- COLE, Bronwyn;
- MORCOM, Andrew;
- PERRY, Roger; and
- SLEE, Robyn.

## Report Detail

Council authorised the formation of the Heritage Advisory Committee (the Committee) at the Ordinary Council Meeting held on the 17 January 2012. As part of the resolution, Council adopted Terms of Reference to guide the future operation of the Committee.

The Committee's membership consists of up to two Councillors, up to two members of Council's Strategic Planning Team, Council's Heritage Adviser, one voting member from each of the ten identified member organisations, and a minimum of two and a maximum of six community representatives unaffiliated with any of these organisations.

The tenure for the community representative positions ended on 20 July 2021.

The call for community representative nominations for membership of the Committee commenced on 21 May 2021 and closed on 16 July 2021. Advertising was undertaken through the local newspapers, Council's website, media releases and social media. Five nominations were received by Council.

On 4 August 2021, one of the five nominations was withdrawn.

On 5 August 2021, a Sub-committee of the Committee met and was tasked with assessing all nominations against the six selection criteria outlined in the Terms of Reference:

- an awareness of, and an interest in, the cultural heritage of the Municipality, and a willingness to have an input into the issues relating to this heritage;
- a commitment to the preservation of cultural heritage sites within the Municipality;
- acknowledge of heritage conservation processes and a willingness to acquire further knowledge;
- the ability to access historical or conservation networks and stakeholder groups;
- the ability to promote heritage within the Municipality; and
- experience in an area of building conservation.

The Sub-committee presented its recommendation to the Committee on 6 September 2021 and the Committee agreed to request that Council appoint four new members for the next two-year term, ending on 19 September 2023.

This report has been prepared to appoint the following representatives to the Committee:

- COLE, Bronwyn;
- MORCOM, Andrew;
- PERRY, Roger; and
- SLEE, Robyn.

## Council Plan/Key Strategic Activity

### **SOCIAL**

Develop resilient, inclusive, healthy communities that make Greater Shepparton a safe and harmonious place to live, work, learn, and play.

2.6 Volunteering is promoted and encouraged along with other measures to improve community resilience.

2.7 Greater Shepparton is valued for cultural celebrations, inclusion and engagement of our diverse communities.

### **BUILT**

Provide and support appealing relevant infrastructure that makes Greater Shepparton an attractive, liveable regional city.

4.3 Greater Shepparton's heritage places, cultural landscapes, and objects are protected and conserved for future generations.

## Risk Management

Council considerably reduces the governance risks associated with the operation of the Heritage Advisory Committee by ensuring that members are appointed and appointments are rescinded in accordance with the *Local Government Act 2020*.

Failure to appoint community representatives to the Heritage Advisory Committee would fail to meet Council's obligations under the *Local Government Act 2020*. It would also reduce the Committee's ability to promote community participation in and raise awareness of cultural heritage issues within the municipality.

## Policy Considerations

Appointing community representatives to the Heritage Advisory Committee does not conflict with existing Council policies.

## Financial Implications

There are no costs associated with the appointment of community representatives to the Heritage Advisory Committee.

The approved budget for the Heritage Advisory Committee is \$2,000 in the 2021/2022 financial year. This budget is allocated to meet the operating costs of the Committee within that financial year.

## Legal/Statutory Implications

There are no legal or statutory implications associated with resolving to appoint community representatives to the Heritage Advisory Committee.

The appointment of members to the Heritage Advisory Committee accords with the *Victorian Charter of Human Rights and Responsibilities Act 2006*. No human rights were negatively impacted upon through the advertisement and consideration of the appointment of the community representative to the Heritage Advisory Committee. It is not foreseen that the appointment of community representatives will impact upon the rights of all individuals



and groups with regard to freedom of expression, right to be heard, entitlement to participate in public life and property rights.

This proposal is consistent with the provisions of the *Local Government Act 2020*.

The appointment of community representatives for the remainder of the vacant term is in accordance with the Committee's revised Terms of Reference, adopted by Council at the Ordinary Council Meeting held on 16 February 2021.

### Environmental/Sustainability Impacts

There are no environmental or sustainability impacts associated with the appointment of community representatives to the Heritage Advisory Committee.

### Social Implications

There are no direct social implications associated with the appointment of community representatives to the Heritage Advisory Committee.

The operation of the Committee has positive social impacts. The Committee is seen as a critical way of raising awareness and promoting community participation of cultural heritage issues within the Municipality. The Committee will continue to raise awareness within the community of cultural heritage conservation.

### Economic Impacts

There are no economic impacts associated with the appointment of community representative to the Heritage Advisory Committee.

### Consultation

Council officers believe that appropriate consultation has occurred during both the formation and operation of the Committee, and the key activities it has been involved in since its formation by Council.

The call for community representative nominations for membership of the Committee commenced on Friday, 21 May 2021 and closed on Friday, 16 July 2021. Advertising was undertaken through the local newspapers, Council's website, media releases and social media.

Council officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

### Strategic Links

#### a) Greater Shepparton 2030 Strategy

The appointment of community representatives to the Heritage Advisory Committee is consistent with the objectives, strategies and actions outlined in the Environment Section of the *Greater Shepparton 2030 Strategy 2006*.

#### b) Other strategic links

Nil.

### Conclusion

It is recommended that Council resolve to appoint four people to the Heritage Advisory Committee for a two-year term ending on 19 September 2023:

- COLE, Bronwyn;
- MORCOM, Andrew;
- PERRY, Roger; and
- SLEE, Robyn.



The Committee is a critical way of raising awareness of cultural heritage issues, as well as promoting community participation in cultural heritage issues within the Municipality.

By continuing to support the Committee, Council is continuing to embrace a cost-effective opportunity of raising awareness and promoting community participation of cultural heritage issues within the municipality.

### Attachments

1. Attachment 1 - Heritage Advisory Committee - Terms of Reference - February 2021  
[12.1.1 - 4 pages]

## 12.2 Planning Application 2021-35 - Four Dwellings & a four lot subdivision at 180 Knight Street, Shepparton

Author Team Leader - Statutory Planning  
 Approved by Director Sustainable Development  
 Purpose For Decision by Council

### Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

### RECOMMENDATION

**That the Council, in relation to Planning Permit Application 2021-35, on the basis of the information before the Council and having considered all relevant matters as required by the Planning and Environment Act 1987, resolves to issue a Notice of Decision to Grant a Planning Permit subject to the following conditions:**

**1. Amended Plans Required**

**Before the development starts (including the certification of the plan of subdivision) amended plans to the satisfaction of the responsible authority must be submitted to and approved by the responsible authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions. Such plans must be generally in accordance with the plan submitted with the application but modified to show:**

- a. The location of the heating and cooling plant for each dwelling.**
- b. The extension of the 500mm screen along the eastern boundary, for the entire view corridor from the window in bedrooms 3 in town houses 2 & 3 and the balcony of town house 4.**
- c. A notation showing the type and height of all internal fencing.**
- d. A waste bin management plan detailing the method and timing of all waste removal from the site and how waste bins located on the street for collection will be managed.**

**2. Layout Not Altered**

**The development, including the subdivision, as shown on the endorsed plans must not be altered without the written consent of the responsible authority.**

**3. Buildings and works on endorsed plans to be completed prior to occupation**

Before the dwellings are occupied, all buildings and works on the endorsed plans forming part of this permit, including landscaping, must be completed to the satisfaction of the responsible authority unless otherwise agreed in writing by the responsible authority.

**4. Drainage Discharge Plan**

Before the development starts (including the certification of the plan of subdivision) a drainage plan with computations prepared by a suitably qualified person to the satisfaction of the responsible authority must be submitted to and approved by the responsible authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions and submitted in electronic format. The plans must be in accordance with Council's Infrastructure Design Manual and include:

- a. how the land will be drained;
- b. underground pipe drains conveying stormwater to the legal point of discharge;
- c. incorporation of water sensitive urban design in accordance with the "Urban Stormwater Best Practice Environmental Management Guidelines" 1999;
- d. provision of an electronic copy of the MUSIC model (or equivalent) demonstrating achievement of the required reduction of pollutant removal;
- e. maximum discharge rate shall not be more than (37) lit/sec/ha with (12) litres (Tank/Basin) or (14) litres (Pipe) of storage for every square metre of Lot area, in accordance with Infrastructure Design Manual Clause 19 Table 13 (or as agreed in writing by the responsible authority);
- f. computations including total energy line and hydraulic grade line for the existing and proposed drainage as directed by the responsible authority.

Prior to the issue of the Statement of Compliance and the occupation of the dwellings all drainage works required by the drainage plan must be completed to the satisfaction of the responsible authority

**5. Urban Vehicle Crossing Requirements**

Prior to the issue of the Statement of Compliance and the occupation of the dwellings vehicular crossings shall be constructed in accordance with the endorsed plan(s) and Councils IDM standard drawing SD235, to the satisfaction of the responsible authority, and must:

- a. be constructed at right angles to the road, and any redundant crossing shall be removed and replaced with kerb and channel.
- b. be setback a minimum of 1.5 metres from any side-entry pit, power or telecommunications pole, manhole cover or marker, or 3 metres from any street tree;
- c. residential vehicular crossings shall not be less than 3 metres nor more than 6 metres in width and shall be constructed from concrete or other material as approved in writing by the Responsible Authority; and
- d. be at least 9 metres apart.

A permit must be obtained from the Responsible Authority for the work within Road Reserve prior to carrying out of any vehicle crossing work.

**6. Internal Access**

Before the occupation of the dwellings, the areas set aside for parking of vehicles and access lanes as shown on the endorsed plans must be:

- a. sealed to the satisfaction of the responsible authority;
- b. drained in accordance with an approved drainage plan;
- c. treated with measures to prevent damage to fences or landscaped areas on adjoining land and prevent direct vehicle access to adjoining road/s other than by a vehicle crossing to the satisfaction of the responsibility authority.
- d. access ways must be designed to allow vehicles to enter and exit the land in a forward direction.

**7. Underground Connection**

Before the occupation of the dwellings, the electricity connection to those dwellings must be undergrounded to the satisfaction of the responsible authority.

**8. Construction Phase**

All activities associated with the construction of the development permitted by this permit must be carried out to the satisfaction of the Responsible Authority and all care must be taken to minimise the effect of such activities on the amenity of the locality, including:

- a. avoiding the transport of mud onto roads;
- b. minimising the generation of dust during earthworks or vehicles accessing site;
- c. the retention of all silt and sediment on the site during the construction phase, in accordance with the sediment control principles outlined in Construction Techniques for Sediment Pollution Control (EPA, 1991)' and;
- d. maintaining a neat and tidy site.

**9. Council Assets**

Unless identified in written report, any damage to public infrastructure adjacent to the land at the conclusion of construction on the land will be attributed to the land. The owner/operator of the land must pay for any damage to the Council's assets/Public infrastructure by way of the development or use.

**10. Payment in Lieu of Open Space**

Before the Statement of Compliance is issued under the Subdivision Act 1988, the owner must pay to the responsible authority a sum of equivalent to 5 per cent of the site value of all land in the subdivision. The owner must advise Council, in writing, to undertake the property valuation and must pay the Council's reasonable costs and expenses to provide such a valuation for payment in lieu of the public open space contribution.

**11. Goulburn Valley Region Water Corporation Requirements**

- a. Payment of new customer contribution charges for water supply to

- the development, such amount being determined by the Corporation at the time of payment;
- b. Provision of separate water supply meters to each tenement within the development, located at the property boundary and to the satisfaction of Goulburn Valley Region Water Corporation;
  - c. Payment of new customer contributions charges for sewerage services to the development, such amount being determined by the Corporation at the time of payment;
  - d. Provision of combined sewer drains with an inspection opening to each allotment within the development, at the developer's expense, in accordance with standards of construction adopted by and to the satisfaction of the Goulburn Valley Region Water Corporation.
  - e. Connection of all sanitary fixtures within the development to reticulated sewerage, at the developer's expense, in accordance with standards of construction adopted by and to the satisfaction of the Goulburn Valley Region Water Corporation.

All works required are to be carried out in accordance with AS 3500.2 - 'Sanitary plumbing and drainage', and to the satisfaction of the Corporation's Property Services Section;

- f. Provision of easements in favour of the Goulburn Valley Region Water Corporation over all existing and proposed sewer mains located within private property;
- g. A notation is to be placed on the plan of subdivision to note that pursuant to Section 12(2) of the Subdivision Act 1988, there exists "implied easements" over all of the allotments and the common property within the development;

Alternatively, the developer is to provide a two metre wide sewerage easement over the common portion of the house connection drain, in favour of the benefiting land, to the satisfaction of the Goulburn Valley Region Water Corporation;

- h. The plan of subdivision lodged for certification is to be referred to the Goulburn Valley Region Water Corporation pursuant to Section 8(1) of the Subdivision Act, 1988.

*Please note any structures to be built must be clear of any easement in favour of the Corporation and one metre laterally clear of the edge of any assets of the Corporation (see asset plan).*

It is recommended that you contact a licensed surveyor to confirm the location and alignment of the sewer. Goulburn Valley Water will assist on site with the lifting of the manhole lids as requested.

Where the land is to be developed in stages, the above conditions will, in general, apply to any subsequent stage of the development. However, as any future stages of the development will be connected to the Corporation's water supply and sewerage systems independently of this stage, the Corporation reserves the right to revise any conditions applicable to any subsequent stages lodged.

## 12. Powercor Requirements

- a. This letter shall be supplied to the applicant in its entirety.
- b. The plan of subdivision submitted for certification under the Subdivision Act 1988 shall be referred to the Distributor in accordance with Section 8 of that Act.
- c. The applicant shall provide an electricity supply to all lots in the subdivision in accordance with the Distributor's requirements and standards.
  - Notes: Extension, augmentation or rearrangement of the Distributor's electrical assets may be required to make such supplies available, with the cost of such works generally borne by the applicant.
- d. The applicant shall ensure that existing and proposed buildings and electrical installations on the subject land are compliant with the Victorian Service and Installation Rules (VSIR).
  - Notes: Where electrical works are required to achieve VSIR compliance, a registered electrical contractor must be engaged to undertake such works.

**13. Telecommunications Referral Condition**

The owner of the land must enter into an agreement with:

- A telecommunications network or service provider for the provision of telecommunication services to each lot shown on the endorsed plan in accordance with the provider's requirements and relevant legislation at the time; and
- A suitably qualified person for the provision of fibre ready telecommunication facilities to each lot shown on the endorsed plan in accordance with any industry specifications or any standards set by the Australian Communications and Media Authority, unless the applicant can demonstrate that the land is in an area where the National Broadband Network will not be provided by optical fibre.

Before the issue of a Statement of Compliance for any stage of the subdivision under the Subdivision Act 1988, the owner of the land must provide written confirmation from:

- A telecommunications network or service provider that all lots are connected to or are ready for connection to telecommunications services in accordance with the provider's requirements and relevant legislation at the time; and
- A suitably qualified person that fibre ready telecommunication facilities have been provided in accordance with any industry specifications or any standards set by the Australian Communications and Media Authority, unless the applicant can demonstrate that the land is in an area where the National Broadband Network will not be provided by optical fibre.

**14. Time for Starting and Completing a Subdivision**

This permit expires if the development does not start (which includes the certification of the plan of subdivision under the *Subdivision Act, 1988*) within two years of the date of the permit or the development is not completed which includes Statement of Compliance within five years of the date of certification of the plan of subdivision.



## **NOTATIONS**

### **Building Approval Required**

**Prior to the commencement of works approved by this permit, building approvals must be obtained.**

## **Executive Summary**

The application proposes the construction of four dwellings and a four lot subdivision. Each dwelling is proposed to be double storey and would contain 3 bedrooms. Each dwelling provides for two car parking spaces, so no reduction in car parking requirements is sought.

The land is located within the Residential Growth Zone.

The Residential Growth Zone supports a diversity of housing stock and development of land for an increased density of housing such as that proposed by this application.

The development has been designed in accordance with the relevant residential development objectives and standards at Clause 55 and 56 of the planning scheme.

There is strong policy support for the development. Planning Policy seeks to encourage diversity and intensification of residential development in designated residential change areas such as the Residential Growth Zone.

The application was referred to the relevant authorities who had no objections to the proposal.

The application was advertised and 14 objections were received. The main grounds of objection relate to potential amenity impacts from the proposed development, primarily relating to overshadowing and traffic impacts. An assessment of the application has determined that the development will not cause unacceptable amenity impacts.

Officers believe that the concerns raised in the objections, while legitimate, can be effectively managed by conditions of a planning permit and do not warrant refusal of the application.

## **Property Details**

Land/Address	180 Knight Street, Shepparton
Zones and Overlays	Residential Growth Zone (RGZ) Abuts Road Zone 2 Parking Overlay - Precinct 1 Schedule (PO1)
Why is a permit required?	Construction of two or more dwellings on a lot in the Residential Growth Zone. Subdivision of land in the Residential Growth Zone

## **Proposal in Detail**

The land at 180 Knight Street, Shepparton has a total area of 1331 square metres and contains a single dwelling that is proposed to be demolished. No planning permit is required to demolish the dwelling.

The land is located within walking distance of schools, public transport, open space and the Shepparton CBD.



The certificate of title for the land does not contain any restrictive covenants.

Planning permit permission is required for the construction of the four dwellings and the proposed four lot subdivision.

Each of the 4 dwellings will be double storey and will contain 3 bedrooms and a double garage. The dwellings will be modern in appearance, proposing the use of a mixture of materials, including Colourbond and timber cladding and rendered concrete.

It is proposed to subdivide the land into four lots and a common property area that will serve as a shared accessway for dwellings 2, 3 and 4. Lot sizes will range from 231 square metres to 290 square metres.

Vehicle access to the land will be in the form of two crossovers to Knight Street. One will service dwelling 1 and one will provide access to the common property accessway for dwellings 2,3 and 4.

The land is located within a residential block bounded by Skene Street to the west, Knight Street to the north, Railway Parade to the east and Middleton Street to the South. There is a diversity of housing stock within this area.

Within this residential block there are 18 different examples of multi-dwelling developments of various ages and styles. The remainder of land is primarily used for single dwellings. The character of the area is varied with a number of different dwelling and front fence styles and varying front setbacks. While most dwellings are single storey there are examples of double storey dwellings at 186 Knight Street and 3 Middleton Street.

### Summary of Key Issues

A summary of the key issues associated with the application is provided in the Executive Summary Section of this report.

A detailed discussion on the grounds of objection is located in the Referrals/Public Notice section of this report.

### Report Detail

A detailed assessment of the application is located in the Assessment under the Planning and Environment Act Section of this report below.

### Assessment under the Planning and Environment Act

#### The zoning of the land

The Land is located within the Residential Growth Zone

Key purposes of the Residential Growth Zone are to:

- Provide housing densities in buildings up to and including four storey buildings.
- To encourage a diversity of housing types in locations offering good access to services and transport including activity centres.

A planning permit is required to subdivide land and to construct two or more dwellings on a lot in the Residential Growth Zone.

The Residential Growth Zone sets a maximum building height requirement of 13.5 metres. The proposed development meets this requirement as none of the 4 dwellings will exceed 8 metres in height.

The application is in accordance with the relevant decision guidelines of the zone as:

- The development will provide for an increased density and diversity of housing in an area identified for residential growth.
- The application has been designed in accordance with the relevant residential development objectives and standards at Clause 55 & 56 of the Planning Scheme, in particular the application has demonstrated that any proposal can comply with the required overshadowing and overlooking design objectives.
- The development will not lead to an under-utilisation of the land and the proposed subdivision layout allows for the adequate spacing of buildings to ensure acceptable amenity outcomes.
- The development is respectful of the existing character of the area, which is a mixture of dwelling types and sizes and is also in accordance with the preferred character of the area, which seeks a more intensive type of residential development.

### **Relevant overlay provisions**

#### **Parking Overlay**

The land is located within the Parking Overlay. No planning permit is triggered by the Parking Overlay. The required number of car parking spaces will be provided on site.

#### **Planning Policy Framework (PPF)**

Clause 11.01-1R aims to facilitate growth and development specifically in the regional cities of Shepparton, Wangaratta, Wodonga and Benalla.

Clause 16 Housing seeks to provide housing diversity and new housing options with access to services, walkability to activity centres, public transport, schools and open space.

Clause 16.01-1S seeks to increase the supply of housing in existing urban areas in appropriate locations.

Clause 16.01-2S seeks to increase the proportion of new housing in designated locations within established urban areas with good access to public transport and higher density development on sites with good access to jobs, services and public transport.

Clause 16.01-3S encourages the development of well-designed medium-density housing that:

- Respects the neighbourhood character.
- Improves housing choice.
- Makes better use of existing infrastructure.
- Improves energy efficiency of housing.

The Planning Policy Framework seeks to facilitate residential growth in regional centres such as Shepparton by providing housing diversity in urban growth areas located in close proximity to jobs, services, public transport, schools and open space. The proposed development meets these objectives.

#### **The Local Planning Policy Framework (LPPF)- including the Municipal Strategic Statement (MSS), local planning policies and Structure Plans**

Clause 21.04 – Settlement identifies the land within a Substantial Change Area that has significant capacity to accommodate substantial residential development. These areas will support increased housing diversity by encouraging a variety of housing types, styles and configurations in areas that are close to activity centres, public transport, employment opportunities and open space. Substantial Change Areas will support increased residential densities to maximise the amount of people who can take advantage of these desirable locations. It is expected that the character of these areas will change significantly in the future.

Substantial Change Areas are generally in locations that:

- Are in walking distance (800m) of a range of commercial, retail, employment, entertainment, and recreation opportunities.
- Are within walking distance of public transport.
- Have servicing capacity to support additional development.
- Provide good opportunities to support increased housing diversity.
- Are generally free of major development constraints.

Substantial Change Areas seek to encourage higher density development within or immediately adjacent to significant commercial areas.

The land is in accordance with the relevant Local Planning Policy which places the land in a substantial change area that encourages substantial residential development at an increased density. The proposal will also provide for a diversity of housing stock in the area providing for a modern two-storey apartment style accommodation in close proximity to the CBD.

### **Relevant Particular Provisions**

#### **52.06 – Car Parking**

The application proposes four dwellings, each with three bedrooms. Clause 52.06-5 requires two car parking spaces for each three or more bedroom dwelling. Each dwelling is provided with the required two car parking spaces.

#### **53.01 – Public Open Space Contribution and Subdivision**

The developer is required to make a public open space contribution of 5% of the site value of the land.

#### **Clause 55 & 56 – Two or More Dwellings on a Lot and Residential Subdivision**

The applicant has submitted plans and reports that demonstrate the development can comply with the Design Objectives and Standards for Clause 55 & Clause 56 of the planning scheme.

The applicant has provided a set of shadow diagrams and an overlooking plan that show how the development has been designed to avoid overlooking into abutting land and to minimise overshadowing of adjoining secluded private open space.

The overlooking plans submitted with the application show that overlooking can be avoided through a combination of raised window sill heights and obscure glazing on first storey windows and a raised screen on top of existing boundary fencing.

The shadow diagrams submitted with the application show overshadowing of sections of the secluded private open space of the dwellings located directly to the west of the land at 178 Knight Street.

This overshadowing will occur early in the mornings.

Plans submitted show that this morning overshadowing is only marginally more than the overshadowing caused by existing boundary fencing on the land. By mid to late morning any overshadowing of this secluded open space from the proposed development is minimal. Any overshadowing of this open space is the result of existing conditions.

#### **The decision guidelines of Clause 65**

Because a permit can be granted does not imply that a permit should or will be granted. The responsible authority must decide whether the proposal will produce acceptable outcomes in terms of the decision guidelines of this clause.

**65.01 Approval of an application or plan**

Before deciding on an application or approval of a plan, the responsible authority must consider, as appropriate:

- The matters set out in Section 60 of the Act.
- The State Planning Policy Framework and the Local Planning Policy Framework, including the Municipal Strategic Statement and local planning policies.
- The purpose of the zone, overlay or other provision.
- Any matter required to be considered in the zone, overlay or other provision.
- The orderly planning of the area.
- The effect on the amenity of the area.
- The proximity of the land to any public land.
- Factors likely to cause or contribute to land degradation, salinity or reduce water quality.
- Whether the proposed development is designed to maintain or improve the quality of stormwater within and exiting the site.
- The extent and character of native vegetation and the likelihood of its destruction.
- Whether native vegetation is to be or can be protected, planted or allowed to regenerate.
- The degree of flood, erosion or fire hazard associated with the location of the land and the use, development or management of the land so as to minimise any such hazard.

**65.02 Approval of an application to subdivide land**

Before deciding on an application to subdivide land, the responsible authority must also consider, as appropriate:

- The suitability of the land for subdivision.
- The existing use and possible future development of the land and nearby land.
- The availability of subdivided land in the locality, and the need for the creation of further lots.
- The effect of development on the use or development of other land which has a common means of drainage.
- The subdivision pattern having regard to the physical characteristics of the land including existing vegetation.
- The density of the proposed development.
- The area and dimensions of each lot in the subdivision.
- The layout of roads having regard to their function and relationship to existing roads.
- The movement of pedestrians and vehicles throughout the subdivision and the ease of access to all lots.
- The provision and location of reserves for public open space and other community facilities.
- The staging of the subdivision.
- The design and siting of buildings having regard to safety and the risk of spread of fire.
- The provision of off-street parking.
- The provision and location of common property.
- The functions of any body corporate.
- The availability and provision of utility services, including water, sewerage, drainage, electricity and gas.
- If the land is not sewered and no provision has been made for the land to be sewered, the capacity of the land to treat and retain all sewage and sullage within the boundaries of each lot.

- Whether, in relation to subdivision plans, native vegetation can be protected through subdivision and siting of open space areas.

The development is consistent with the orderly planning of the area as it seeks to implement zoning and policy objectives that facilitate higher density residential development.

Conditions of any planning permit that issues will require the submission of a stormwater management plan that will require a drainage solution for the development that addresses stormwater quality control.

No native vegetation is proposed to be removed.

There are no flood, erosion or fire hazards associated with the development site.

The land is suitable for subdivision and is identified as land suitable for more intensive development by local planning policy. The proposed subdivision meets the relevant requirements of Clause 56 of the planning scheme which control lot design, layout and density.

The land is able to be connected to the required services, including water, sewerage and electricity.

## Council Plan / Key Strategic Activity

### **LEADERSHIP AND GOVERNANCE**

Provide strong civic leadership, advocacy and good governance in the operation of Greater Shepparton City Council.

1.3 Council demonstrates strong leadership and sound decision making in the best interests of the community.

1.5 Council is high performing; customer focused and is marked by great people and quality outcomes.

1.8 Consultation that is transparent, robust and accessible, and clear, consistent and timely communication provided to inform, educate and engage with the community.

### **ECONOMIC**

Build a thriving, resilient economy where Greater Shepparton is recognised as a competitive place to invest and grow business.

3.1 The Greater Shepparton economy is prosperous, high value and a focus of choice for business, investment and employment.

### **BUILT**

Provide and support appealing relevant infrastructure that makes Greater Shepparton an attractive, liveable regional city.

4.2 Urban and rural development is sustainable and prosperous.

## Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Incorrect notification of the application	Unlikely	Moderate	Low	The application has been properly advertised

## Policy Considerations

The application has been considered against the relevant policies contained within the Greater Shepparton Planning Scheme and found to achieve an acceptable planning outcome in terms of providing for an intensification and diversity of housing stock in an area identified for residential growth.

## Financial Implications

There are no major financial implications associate with this planning permit application.

## Legal / Statutory Implications

Should the applicant or objectors be dissatisfied with Council's decision an application for review can be lodged the Victorian Civil and Administrative Tribunal (VCAT).

## Cultural Heritage

The 'Area of Cultural Heritage Sensitivity in Victoria' does not include the land within an area of cultural heritage sensitivity; therefore, the proposed use does not trigger the need for a Cultural Heritage Management Plan (CHMP).

## Environmental / Sustainability Impacts

This planning permit application has no significant environmental or sustainability impacts for Council.

## Social Implications

This planning permit application has no significant social impacts for Council.

## Economic Impacts

This planning permit application has no significant economic impacts for Council.

## Referrals/Public Notice

External Referrals Required by the Planning Scheme:

Section 55 - Referrals Authority	List Planning clause triggering referral	Determining or Recommending	Advice/Response/Conditions
GVW	66.01	Determining	No objections subject to standard service connection conditions
APA	66.01	Determining	No objections and no conditions
Powercor	66.01	Determining	No objections subject to standard service connection conditions



External Notice to Authorities:

Section 52 - Notice Authority	Advice/Response/Conditions
CFA	No objections and no conditions

Internal Notice:

Internal Council Notices	Advice/Response/Conditions
Development Engineers	No objections subject to standard vehicle access and drainage conditions

The application was advertised pursuant to Section 52 of the *Planning and Environment Act 1987* with the following description construction of four double storey dwellings, by:

- a. Sending notices to the owners and occupiers of adjoining land (as shown below).
- b. Placing a sign on site.

The subdivision component of the application was exempt from being advertised in accordance with Clause 32.07-12 of the planning scheme.

The Council has received 14 objections to date. The key issues that were raised in the objections are.

- a. Concerns about overshadowing from the development onto the private open space of dwellings at 178 Knight Street.
- b. Concerns about traffic levels in the area and the impact from additional traffic volumes generated by the development.
- c. Objectors would like to see a single storey development not double storey.
- d. Concerns about the density of housing in the area.
- e. The proposed development is not in accordance with the neighbourhood character of the area.
- f. Impacts on bin collection.
- g. Demolition of the existing dwelling and loss of its heritage value.
- h. Impact on on-street car parking availability.
- i. Potential for property de-valuation.
- j. Noise for air-conditioning units.

An assessment of the grounds of objection is shown below:

Grounds for Objection	Officer's Response
Overshadowing of the Private Open Space of Dwellings at 178 Knight Street.	<p>The information submitted with the application shows that there will be no significant overshadowing of existing secluded private open space by the proposed development.</p> <p>The development will cause some overshadowing of the secluded private open space of the dwellings at 178 Knight Street in the early mornings. This overshadowing is only marginally more than overshadowing caused by existing boundary fencing.</p> <p>The information also shows that from 10am to 3pm the</p>



	<p>development will have very little impact on sunlight to existing secluded private open space and that any overshadowing of secluded private open space will be due to existing conditions.</p> <p>Based on this information the application is deemed to comply with the overshadowing objectives of Clause 55 of the planning scheme.</p>
Traffic Concerns	<p>Knight Street is a busy, Council controlled, major through road in Shepparton and designated as a Road Zone Category 2.</p> <p>The amount of traffic generated by this development will be minimal when compared to the volume of traffic that passes along Knight Street on any given day.</p> <p>The application was referred to Council's Engineers who raised no traffic concerns with the development. No evidence has been provided by the objectors that the development will impact on traffic movement and safety in the area.</p>
Devaluation of Property	<p>VCAT has consistently held that property de-valuation as a result of planning applications is not a relevant planning consideration. No evidence has been provided that the development will lead to property de-valuation.</p>
Double Storey Development and Housing Density	<p>The land is located within the Residential Growth Zone. The purpose of this zone is to provide for residential development at increased densities of a height of up to 4 storeys.</p> <p>The proposed double storey development provides for a diversity of housing choice in an area identified for more intensive development while still giving consideration to existing dwellings within the area.</p> <p>There is an existing double storey residential development within this section of Knight Street.</p> <p>Plans submitted with the application show how overlooking and overshadowing from the development is minimised to comply with the required residential development objectives. There are multiple examples of unit developments that contain four or more dwellings within a 200m radius of the site.</p>
Neighbourhood Character	<p>The character of the area is one of diversity with a mixture of single dwellings and unit developments of varying setbacks and scales. The proposed development will contribute to the diversity of the area while achieving policy direction by providing for greater density in an area identified for residential growth.</p>
Bin Collection	<p>No evidence has been provided to show that the proposed development will impact on bin collection. A condition can be included on any planning permit that issues to require the submission of a waste bin management plan to ensure bin collection from the proposed development will not impact on adjoining properties.</p>

Demolition of Existing Dwelling – Loss of Heritage Value	The land is not located in the Heritage Overlay and no planning permit is required to demolish the existing dwelling on the land.
Impact on On-street Car Parking Supply	The proposed development provides the required amount of on-site car parking.  On street car parking in this section of Knight Street is not restricted or time controlled. During the times officers have visited the site there has been available on street parking to service visitor car parking.
Noise from Air Conditioning Units	The applicant has informed officers that heating and cooling equipment will consist of reverse cycle split system units.  A condition can be included on any planning permit that requires a plan be submitted showing the location of these units to be located as far as practically possible from neighbouring dwellings.

Consultation was undertaken. Relevant aspects of consultation, included:

- a. A meeting was held between the planning officer and objectors to understand their concerns.
- b. A letter from the applicant was sent to objectors responding to the objector's concerns. No objections were withdrawn as a result of this process.
- c. Further discussions were held between the officer, applicant and objectors. Both the applicant and objectors have requested that officers make a recommendation on the application and send the matter to an Ordinary Council meeting for a decision in accordance with Council Planning Delegations.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

### Strategic Links

#### a) Greater Shepparton 2030 Strategy

- Settlement and housing  
By 2030 Greater Shepparton will be home to approximately 81,000 people, who will be housed in 36,500 dwellings. Growth will be higher than the Victorian average, and will be across all ages. For Shepparton and Mooroopna and the many towns of Greater Shepparton, this will mean consolidating growth and housing opportunities within clear boundaries and development occurring in accordance with adopted development plans

#### b) Other strategic links

- Greater Shepparton Housing Strategy – Substantial Change Areas  
Substantial Change Areas are established residential areas that have significant capacity to accommodate substantial residential development. These areas will support increased housing diversity by encouraging a variety of housing types, styles and configurations in areas that are close to activity centres, public transport, employment opportunities and open space. Substantial Change Areas will support increased residential densities to maximise the amount of people who can take advantage of these desirable locations. It is expected that the character of these areas will change significantly in the future.

### Conclusion

Officers having undertaken an assessment of the application, have determined that on balance the proposal will achieve a net community benefit by providing additional housing choice in an area identified for increased housing density.

An assessment of the application has determined that the amenity concerns outlined by the objections have been adequately addressed by the design of the proposal and by the conditions included in the recommendation of this report.

Officers have formed the view the application proposes an acceptable planning outcome that is supported by the relevant zone controls and State and Local Planning Policy and is therefore recommended for approval.

## Attachments

1. Full set of plans with all overshadowing drawings [12.2.1 - 32 pages]

## 12.3 Zero Emissions Options Paper

Author Sustainability & Environment Officer  
 Approved by Director Sustainable Development  
 Purpose For Noting by Council

### Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

### RECOMMENDATION

**That Council note the implementation of the ‘Do all’ option in the Emissions Reduction Option Paper, and the steps outlined to reach the 2030 Zero Emissions Target.**

### Executive Summary

Council declared a Climate Emergency and set a 2030 Zero Emission Target in March 2020. These decisions were a result of genuine community concern and an increased understanding of the urgent need to reduce emissions to protect the community of Greater Shepparton from the escalating impacts of climate change.

The recent release of the IPCC Working Group 1 sixth assessment report shows that the world will probably reach or exceed 1.5 degrees of warming within two decades. The scientists state that only through ambitious emissions cuts can avert this, if not we face a world that may be 5.7 degrees hotter with catastrophic results.

This report provides an update on the progress towards achieving the 2030 Zero Emissions Target and the development of a Zero Emissions Plan, following and including the completion of a Carbon Emissions Assessment and Options Paper to guide Council actions to achieve zero emissions by 2030.

### Report Detail

#### Background

The 2030 Zero Emissions Target relates to Council’s internal operations and services. A comprehensive emissions assessment for the 2018/19 financial year has been completed, with an emissions profile of 38,472tCO<sub>2</sub>e attributed to Council for that year. An options paper has also been completed, which provided Council three potential pathways to reach zero emissions by 2030 with recommended actions.

Options:

1. **Do nothing:** Business as Usual and purchase offsets for all emissions ongoing from 2030;
2. **Do planned;** Implement already planned activities including purchasing 100% renewable electricity, some building efficiency works, and electric vehicles, then purchase offset remaining emissions from 2030; or
3. **Do all;** Implement all emissions reduction options possible, leaving minimal offsets required to purchase from 2030.

The ‘Do all’ option will implement all financially viable actions over the coming 9.5 years to reduce our emissions, avoiding further accumulation of emissions in the atmosphere and minimising the expenditure for offsetting against what is remaining of Council’s emissions profile.

The Zero Emissions Paper will now be developed internally by staff, involving collaboration with Council teams including an internal working group to ensure realistic, costed and practical actions are outlined to guide the transition to zero emissions by 2030.

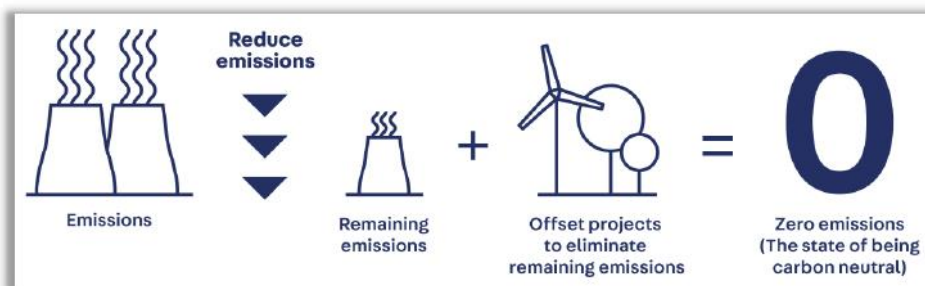
The following report will be accompanied by a presentation explaining the emissions in detail.

Similarly, though differing in partnership with our community, the development of the Climate Emergency Action Plan is also currently underway to address the climate emergency declaration and response by Council which includes:

- Completion of a Communications Strategy by Ellis Jones;
- Appointment of Ironbark Sustainability to develop the Climate Emergency Action Plan;
- Initiation of a Climate Emergency Internal Working Group;
- Development of a Project Control Group including internal and external members;
- Development of resources on the ‘Shepp Have Your Say’ portal;
- Targeted focus group activities to inform the development of the draft plan; and
- Public consultation of Draft Action Plan.

**Zero Emissions**

Net zero emissions (also known as being carbon neutral) refers to reducing emissions as much as possible, then purchasing carbon offsets to eliminate the remaining emissions once the target date is reached and for each year after (Figure 1).



*Figure 3: Process to achieving zero emissions (source: Climate Active Guide).*

**Figure 1: Zero Emission Pathway**

In Australia, to be certified as zero emissions requires the completion of a comprehensive assessment that includes all emission sources in accordance with the Climate Active

Carbon Neutral Standard, managed by the Australian Government’s Department of Industry, Science, Energy and Resources. These standards include Scope 1, Scope 2 and Scope 3 emissions (Figure 2).

- **Scope 1:** direct emissions from sources which are owned and controlled by Council (including landfill emissions, fuel use by fleet, and gas burned at facilities).
- **Scope 2:** indirect emissions from electricity consumption.
- **Scope 3:** all other indirect emissions that occur in the organisations value chain but within Council’s sphere of influence (including contractor emissions, goods and services purchased, and emissions from leased assets).

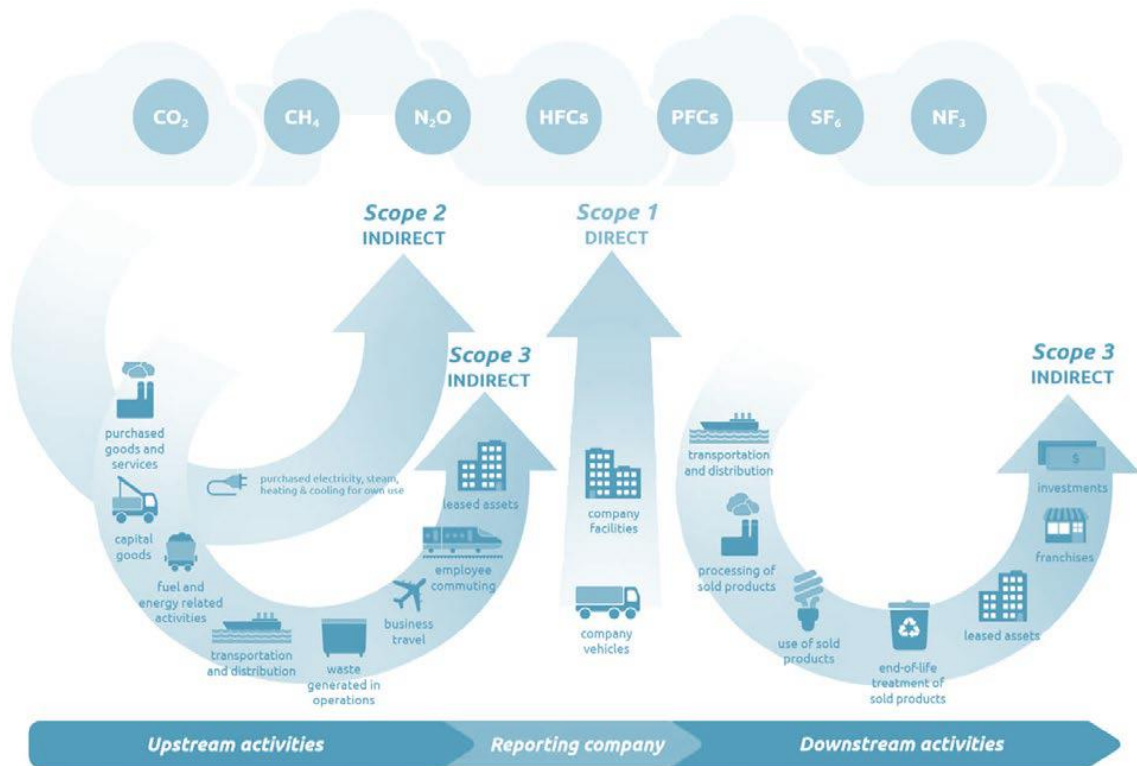
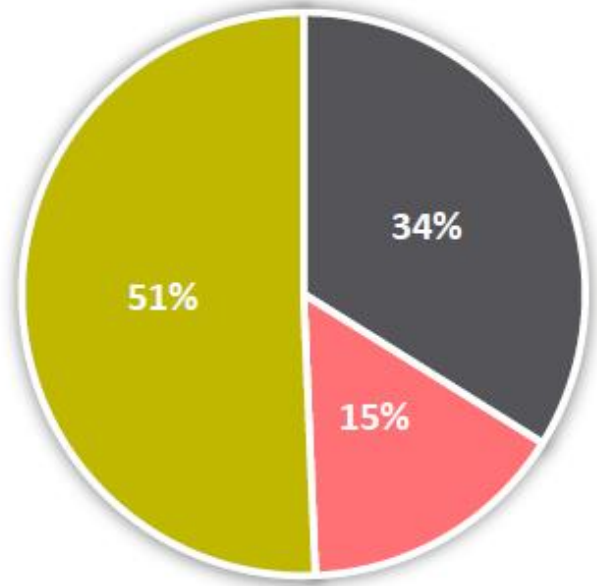


Figure 2: Emission scopes and sources

### GSCC’s Emissions

Council has undertaken a Baseline emissions assessment across all scopes for the 2018/19 financial year, which produced a profile of 38,472tCO<sub>2</sub>e (tonnes (t) of carbon dioxide (CO<sub>2</sub>) equivalent (e) emitted) by all Council’s operations and services for that year (Figure 3). This year was the most recent year with a complete data set that reflected Business as Usual (i.e. not impacted by Covid-19).

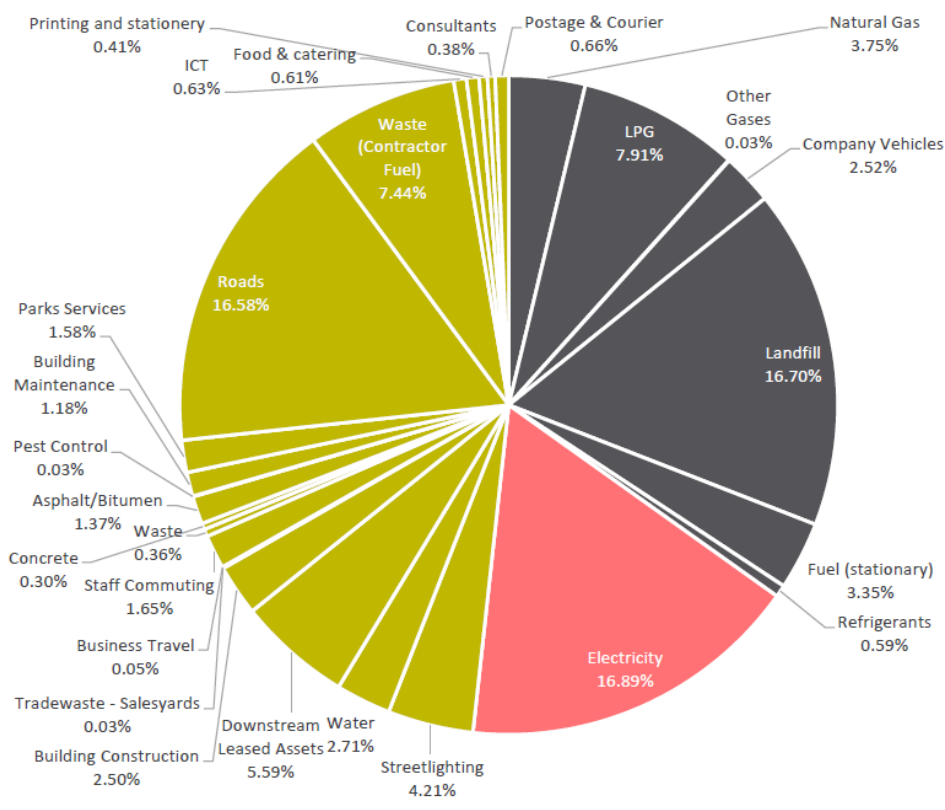


■ Scope 1 ■ Scope 2 ■ Scope 3

**Figure 3: Greater Shepparton City Council emissions profile, detailing Scope 1, Scope 2 and Scope 3 percentages.**

Figure 4 provides a further breakdown of emission categories for the 18/19 FY. The Cosgrove Landfill is a Scope 1 emission, because it is a council owned and operated facility. It is important to note that due to Council’s commencement of the renewable electricity agreement (VECO), all Council’s Scope 2 emissions due to electricity consumption, and our Scope 3 streetlighting emissions are now eliminated.





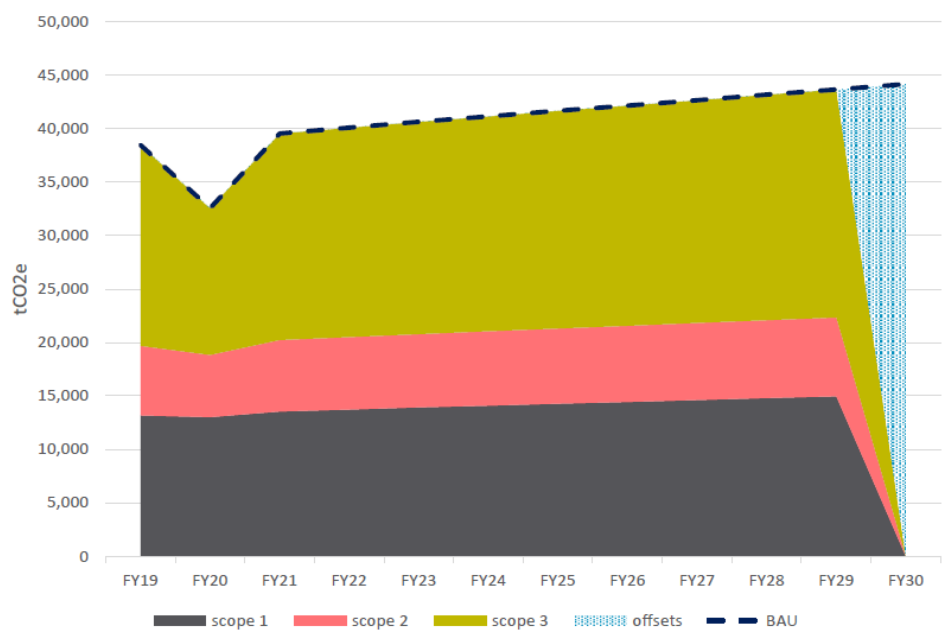
■ Scope 1 ■ Scope 2 ■ Scope 3

Figure 4: Detailed breakdown of Greater Shepparton City Council emissions profile.

**Pathways to Zero Emissions for Council**

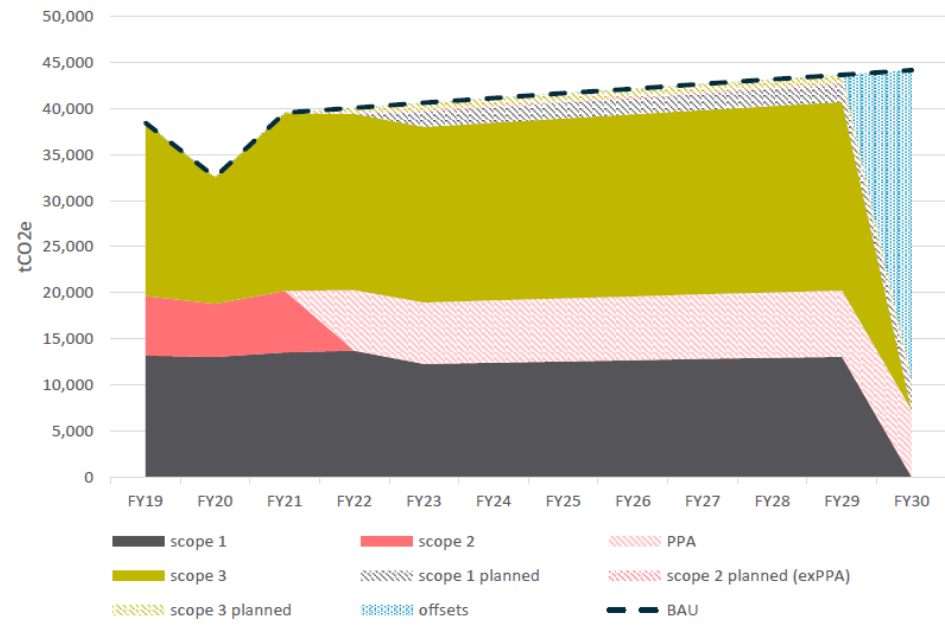
Three pathways to zero emissions were presented by Officers to ELT: ‘Do nothing’, ‘do planned’, and ‘do all’. Carbon offset costs have been estimated for 2030, but recent emission reduction commitments by other corporations and agencies have increased the risk that costs for offsets will increase significantly by 2030, as demand for offsets increases. It is estimated by industry analysts, that the cost will increase over time as demand continues to increase. The figures in the Options paper are based on an increase of between \$5 - \$25 per tonne. However, a very recent report by Reputex released 4 August and reported in the *Australian Financial Review*, found price could increase between \$20 and \$45 per tonne by 2030 with the expected increased demand.

The ‘Do Nothing’ pathway (Figure 5) is the Business as Usual or ‘inaction’ approach. For Council to meet its net zero target by 2030, it would need to offset all emissions at once, costing between \$800,000 - \$1.6 million (based on 2030 price predictions) per year.



**Figure 5: 'Do nothing' emissions pathway.**

The 'Do planned' pathway (Figure 6) refers to the implementation of all 'planned' and 'in progress' emissions reduction opportunities identified by officers including purchasing 100% renewable electricity, undertaking building efficiency works, and transitioning to electric vehicles. This is estimated to lead to a 22% reduction in emissions by 2030. The remaining emissions offset required to reach the net zero by 2030 target is estimated to cost between \$600,000 - \$1.2 million (based on 2030 price predictions) per year.



**Figure 6: 'Do planned' emissions pathway.**

The 'Do all' pathway (Figure 7) refers to the implementation of all 'concept', 'in progress' and 'recommended' emission reduction opportunities. If all identified initiatives are deemed feasible and implemented this could potentially lead to a 97% reduction in emissions by

2030. The remaining emissions offset required to reach net zero by 2030 target is estimated to cost between \$25,000 - \$46,000 (based on 2030 price predictions) per year.

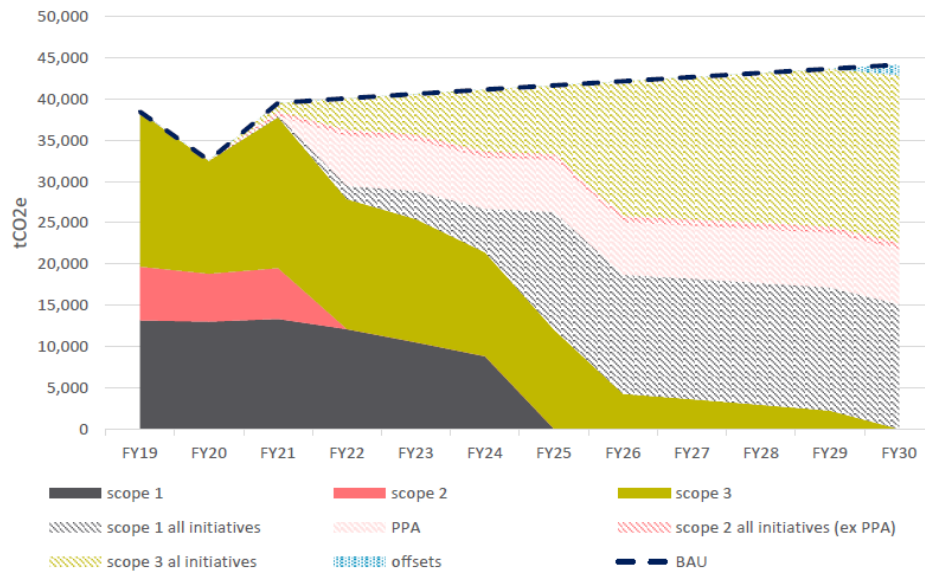


Figure 7. 'Do all' emissions pathway.

Council officers recommended the adoption of the 'Do all' pathway to ELT, which was endorsed by the Executive.

### Analysis

'Do all' is the only pathway that immediately addresses the risk posed by continued emissions to our community, and reduces Council's long-term financial risk of requiring expensive offsets to reach zero emissions by 2030, and every subsequent year beyond 2030.

By implementing the 'Do all' pathway, Council;

- promotes leadership within the community;
- continues to showcase cost-effective actions that reduce emissions such as purchase of renewable electricity and adoption of electric vehicles. Our actions to reach zero emissions will continue to be shared with our community and industry, to bring them along in the journey;
- adopts the most transparent path with integrity.

A key step in the Zero Emissions process is developing strong financial planning and assessments within council budget and procurement processes. This may require a change from current business-as-usual budget assessments (where upfront purchase price is a key determining factor while ongoing costs are secondary), to total cost of ownership assessments (where the upfront purchase price and the ongoing costs are evaluated). Actions such as the incorporation of Electric Vehicles into the pool fleet require higher upfront costs for the vehicles, but are more cost-effective over the long term (due to reduced maintenance and fuel costs) than fossil fuel vehicles. These longer-term financial benefits (pay-back periods) need to be reflected in Council's budgetary processes to ensure the best value is achieved from both a financial and emissions perspective.

The commissioning of the new Shepparton Art Museum (which was after the emissions assessment period) highlights the risk of continuing with business-as-usual models. Gas has been installed for heating at SAM, which added 60t CO<sub>2</sub>-e to Council's emission profile for the last billing period (Figure 8), and as a Scope 3 emission (leased asset), will remain

on Council's emission profile for its operational life. To reduce the emissions associated with the installation of gas, the site will either require de-commissioning of the gas component (early renewal/upgrade), or ongoing purchase of carbon offsets to reach zero emissions. By planning to avoid emissions at the outset of projects, the long-term emissions impacts and costs can be avoided.

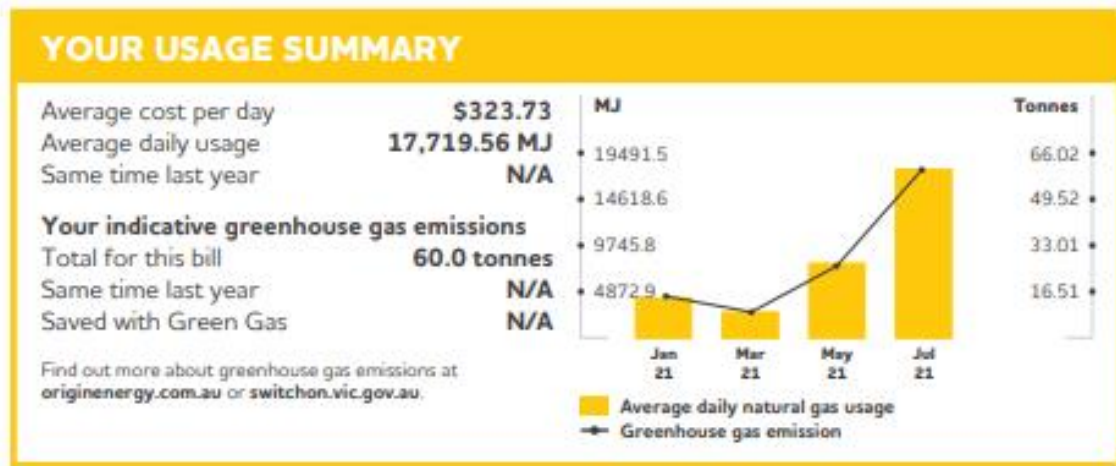


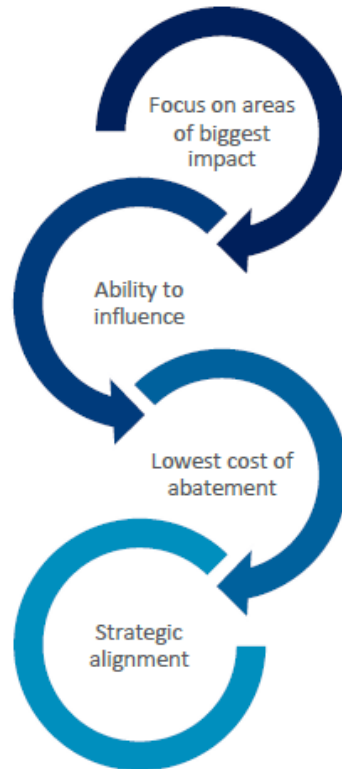
Figure 8: Gas usage at Shepparton Art Museum

### Next steps

Work on developing the Zero Emissions Plan based on the 'Do all' pathway has already commenced, and the Plan is due for completion by December 2021. Collaboration with staff is key to ensuring the actions in the plan are practical, achievable, and financially viable (Figure 9).

Actions to date include:

- Implementation of the 100% renewable electricity contract (VECO).
- 2 all electric vehicles pool vehicles and another 6 to come online this financial year.
- Financial Plan survey includes options for financing the 2030 Zero Carbon target.
- Sustainability staff have begun engaging with key staff throughout the organisation to prepare for future collaboration.
- Council communications such as ELT download, corporate inductions, and all-staff meetings have commenced.
- An internal working group is already active, discussing both climate emergency and emission reduction actions.
- Council staff are continuing to work closely with other agencies, including the GB CMA, GVW, DELWP and through the Climate Alliance network.
- Links are increasing with the community through the Climate Emergency Action Plan development, and zero emissions communications have been included in the campaign plan to inspire the community to engage with climate action.
- Sustainability staff will undertake workshops with individual teams to discuss actions for inclusion in the Zero Emissions Plan.
- Sustainability staff will develop the draft Zero Emissions Plan, then seek feedback from staff prior to the finalisation and adoption of the plan.



**Figure 9: Pathway to ensure actions align emissions reduction, financial outcomes and strategy implementation.**

## Council Plan/Key Strategic Activity

### LEADERSHIP AND GOVERNANCE

Provide strong civic leadership, advocacy and good governance in the operation of Greater Shepparton City Council.

1.3 Council demonstrates strong leadership and sound decision making in the best interests of the community.

1.5 Council is high performing; customer focused and is marked by great people and quality outcomes.

1.7 Council advocates on issues, priorities and needs that matter to our community in partnership with key stakeholders.

### SOCIAL

Develop resilient, inclusive, healthy communities that make Greater Shepparton a safe and harmonious place to live, work, learn, and play.

2.2 Our community is supported to achieve and sustain physical, emotional and spiritual health and wellbeing.

2.9 Public places, open space and community facilities are safe and accessible for all and presented to a high quality.

### ECONOMIC

Build a thriving, resilient economy where Greater Shepparton is recognised as a competitive place to invest and grow business.

3.1 The Greater Shepparton economy is prosperous, high value and a focus of choice for business, investment and employment.

3.4 Water is protected and managed to optimise sustainable benefits for industry, the environment and the community.

## BUILT

Provide and support appealing relevant infrastructure that makes Greater Shepparton an attractive, liveable regional city.

4.1 Growth is well planned and managed for the future.

4.2 Urban and rural development is sustainable and prosperous.

4.8 Active transport (cycling, walking) is encouraged through safe, connected and improved linkages.

## ENVIRONMENT

Enhance and protect the clean, green environment that makes Greater Shepparton the unique place it is.

5.1 Greening Greater Shepparton has created an attractive, vibrant and liveable place with well-connected green spaces that are valued by the community.

5.2 The region's environmental assets are planned and managed to ensure they are enhanced and sustainable for future generations.

5.3 Waste is managed in a sustainable way that is environmentally friendly, reliable and sustainable for future generations.

5.4 Council has positioned itself to be a leader in building Greater Shepparton's response to climate change issues, in partnership with key stakeholders.

5.5 Alternative energy sources with both environmental and economic gains are promoted and encouraged.

5.6 Floodplain management minimises the consequences of flooding to life, property, community wellbeing and the economy.

## Risk Management

Whilst there are a number of risks relating to acting early on emissions reduction including implementing new and unfamiliar technologies, and uncertain costs, there are higher risks and costs associated with not acting on climate change and dealing with the impacts of a changing climate.

Risks	Likelihood	Consequence	Rating	Mitigation Action
Higher than anticipated financial costs to implement actions due to technology uncertainty	Likely	Major	High	Work collaboratively with the finance team, internal and external stakeholders to remain up to date with collaborative procurement, partnerships and grant opportunities
Higher than anticipated offset costs	Almost Certain	Moderate	High	Implement do all options to reduce emissions prior to 2030



Risks	Likelihood	Consequence	Rating	Mitigation Action
Loss of reputation if target not met	Almost certain	Moderate	High	Note the do all option
Technology unavailable to address certain emission sources in the short term	Likely	Moderate	Medium	Ensure staff have knowledge and support to keep up to date with technological changes
Broader community not engaged	Likely	Moderate	Medium	Continue external communications and involvement with Climate Emergency process
Industry not engaged	Likely	Moderate	Medium	Continue engagement through council networks, collaboration and sharing of council achievements such as VECO renewable energy contract and Electric Vehicles
Legislative liability including Local Government Act 2020 and Climate Change Act 2017	Likely	Major	High	Adopt and implement Zero Emissions Paper
Litigation/Class Action form individuals/community for climate inaction	Possible	Major	High	Adopt and implement Zero Emissions Paper
Financial – both domestic and international financial and insurers markets limit access due to inaction on climate change	Possible	Major	High	Adopt and implement Zero Emissions Paper



Risks	Likelihood	Consequence	Rating	Mitigation Action
Economic – local business and community unable to benefit from investment of early adoption of target	Likely	Moderate	Medium	Adopt and implement Zero Emissions Paper and promote actions
Climatic impacts from rising emissions such as increasing temperature and severe storm events	Almost certain	Extreme	Extreme	Develop Zero Emissions Paper

## Policy Considerations

### Sustainable Decision-Making Policy

1. Principles:
  - a. Governance (Ethics), Social Equity and Justice (including community engagement) Council is committed to ensuring our decision-making processes are open, transparent, inclusive and supportive of our communities.
  - b. Natural Environment (Conservation and Enhancement) Where possible, Council will enhance and conserve the natural environment in which we live.
  - c. Efficient use of resources Council is committed to adopting and facilitating the efficient use of resources and encouraging sustainable consumption and production. Council should be leaders in reducing energy usage and develop solutions that support the development of, and access to, affordable renewable energy.
  - d. Urban Planning and Building Design, Council is committed to a strategic role for urban planning and design in addressing climate change, environmental, social, economic, health and cultural issues for the benefit of all.
  - e. Community Health and Wellbeing Council is committed to protecting and promoting the health and wellbeing of our community.
  - f. Vibrant Local Economy (including sustainable Council operations) Council is committed to creating and ensuring a vibrant and sustainable local economy that gives access to employment without compromising the sustainability of our environment.
  - g. Think Global Act Local (including partnerships) Council is committed to recognising that our actions contribute to peace, justice, equity, sustainable development and protection of the planet at a local level.
  - h. Address the Climate Emergency; Council is committed to ensuring resilient economy, infrastructure, environment and community into the future through planning and implementing actions and projects aimed at mitigating and adapting to climate change, including by achieving the 2030 Zero Carbon Emissions target and facilitating the Climate Emergency Action Plan.

### Environmental Sustainability Strategy 2014-2030

3. Using our resources wisely – climate change and energy efficiency
  - 3.1 Reduce Council’s greenhouse gas emissions and the financial costs of Council’s energy use
  - 3.2 Ensure that Council is prepared for the impacts and opportunities presented by climate change.

## Financial Implications

There are no direct financial implications from this report, however the implementation of the zero emissions plan will have an impact on the Council budget. It is expected that short term costs will be offset by long term savings from energy efficiency and avoiding catastrophic climate change within the community.

A key unknown cost is related to the carbon market, and how the cost of offsets could change in the future. As increasing numbers of businesses and organisations move towards zero emissions, the need for offsets will increase, and this is expected to increase the price of offsets. Decreasing the need for offsets by reducing emissions reduces the risk that council will need to purchase more expensive offsets to achieve zero emissions by 2030.

The Carbon Emission Assessment has provided a number of costed actions that will need to be included as budget items to implement projects. This will become part of the annual budget process. This may require higher upfront costs for long-term reductions such as energy efficient building design and appliances, Electric Vehicles, electric trucks, and further feasibility work. Continued Solar Panel installation project budgets are already included in the 10 year plan.

## Legal/Statutory Implications

This project will conform with the Local Government Act 2020 as Council has responsibility under the Local Government Act 2020 to act on climate change.

## Environmental/Sustainability Impacts

The implementation of the 'Do all' option will ensure that council meet net zero emissions by 2030, and therefore reducing the carbon contribution Council makes to climate change.

## Social Implications

The implementation of the 'Do all' option will allow Council to act as a leader to the community in emissions reduction and taking action on climate change.

## Economic Impacts

There will be significant budget impacts with the implementation of the 'Do all' option to implement all proposed actions but it will also have significant beneficial economic outcomes for the community and business with projects, and sale and maintenance of new/upgraded infrastructure/plant. It is broadly understood that the do-nothing option will be exponentially more expensive.

In line with councils Procurement Guidelines, the skills and technology required will be sourced where possible in the local region. Officers in the Projects department are already having conversations with local suppliers encouraging them to extend their products and Services.

Local businesses are already interested in moving to a de-carbonised economy on economic and social principles. The leadership of Council will act as a motivator and facilitator to extend achieving reduction in emissions by 2030 to the rest of the municipality.

## Consultation

Consultation occurred between the consultant and all relevant staff across the organisation during the development of the Carbon Emissions Assessment Options Paper.

Two workshops were held with staff from various relevant departments where the first workshop determined the emissions boundary, and the second workshop discussed potential actions and actions that are already being implemented.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

### Strategic Links

#### a) Greater Shepparton 2030 Strategy

- Direction 3: Environment

#### b) Other strategic links

- Environmental Sustainability Strategy 2014-2030

### Conclusion

Greater Shepparton City Council has demonstrated genuine leadership and commitment to achieving the 2030 Zero Emissions target to play our part in addressing the climate emergency and acting now for the benefit of future generations. The decision has also recognised that it is not a matter of 'if' but 'when' the whole economy is de-carbonised, as the recent IPCC report has shown, time is running out.

The Emissions Reduction Options Paper and the decision to act on the 'Do all' option has delivered a clear path to zero emissions. The Zero Emissions Plan will now be developed in partnership with staff to ensure an ambitious but realistic, costed and practical path to zero emissions.

### Attachments

1. Emissions Assessment Options Paper - Final [12.3.1 - 81 pages]

## 13 Infrastructure Directorate

### 13.1 Awarding of Contract No. 2133 - Provision of Traffic Management and Control Services

Author                    Team Leader - Works and Waste  
 Approved by          Director Infrastructure  
 Purpose                 For Decision by Council

#### Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### RECOMMENDATION

**That the Council:**

- 1. accept the tenders submitted by Epsicon Traffic Management, Construct Traffic Pty Ltd, GAME Traffic and Contracting, Synergy Traffic Management, GO Traffic, Toot Traffic, Jarvis Delahey Contractors, West Traffic Pty Ltd and M1 Traffic and Labour Services to be appointed to a Panel for the provision of Traffic Management and Control Services;**
- 2. note that the contract term is for a period of two (2) years, with two (2) by one (1) year extension options at Council's discretion. The estimated contract value over the four (4) years is \$848,000; and**
- 3. authorise the Chief Executive Officer to execute the contract documents and approve any one (1) year contract extension as deemed appropriate.**

#### Executive Summary

This contract is to establish a Panel of Suppliers for the provision of experienced and qualified traffic planners and controllers, with associated equipment and vehicles within the Greater Shepparton municipality.

The purpose of this contract is to replace expired Contract 1710 - Traffic Management and Control Services. The services are used predominately for Council Capital Works Programs and various construction and maintenance activities, but can be utilised by other departments including Parks, Sport and Recreation and Events.

The annual expenditure on the provision of traffic management services by contractors is approximately \$212,000. Over the term of this contract including the extensions it is expected that expenditure will be of the order of \$848,000 (inclusive of GST)

This contract is for a period of two years with a possible two by one year (2+1+1) extensions at Council’s discretion.

Council advertised the Traffic Management and Control Services tender via Tendersearch, Shepparton News and The Age newspaper and received nine tender submissions.

Following evaluation, the tender evaluation panel recommends that all nine tenderers be appointed to the panel, being Epsicon Traffic Management, Construct Traffic Pty Ltd, GAME Traffic and Contracting, Synergy Traffic Management, GO Traffic, Toot Traffic, Jarvis Delahey Contractors, West Traffic Pty Ltd and M1 Traffic and Labour Services. This will provide Council with sufficient resources and flexibility to carry out its capital works and maintenance programs in a safe manner.

### Contract Details

This contract is to establish a Panel of Suppliers for the provision of experienced and qualified traffic planners and controllers, with associated equipment and vehicles.

This Contractor will provide Council with traffic management services and equipment to support construction works, major events and other nominated projects as required.

This contract is for a period of two years with a possible two by one year extensions at Council’s discretion.

### Tenders

Tenders were received from:

Tenderers
Epsicon Traffic Management
Construct Traffic Pty Ltd
GAME traffic and Contracting
Synergy Traffic Management
GO Traffic
Toot Traffic
Jarvis Delahey Contractors
West Traffic Pty Ltd
M1 Traffic and Labour Services

### Tender Evaluation

Tenders were evaluated by:

Title	Branch
Manager	Works and Waste
Coordinator Roads	Works
Project Manager – Capital Works	Projects
Coordinator Events	Events and Tourism

All nine tenderers provided conforming tender submissions and demonstrated adequate experience and capability to carry out the requirements of the Contract.

Being a schedule of rates contract, tenderers submitted a range of rates for the various items of work. All tenderers’ rates were assessed as being reasonable market rates.

Once the panel contracts are executed, Council will engage panel members based on an evaluation of best value, by reference to the following for each piece of work:

1. Unit prices
2. Availability of services required.
3. Suitability of supply for the required work.

All departments who utilise this contract will be given clear instruction on how to engage suppliers on this contract.

## Evaluation Criteria

Tenders were evaluated on the following criteria:

Evaluation Criteria	Weighting
Price	60%
Capability and Previous Experience	20%
Environmental Sustainability	10%
Benefit to the Local Region	10%
OH&S	Pass/Fail

## Council Plan/Key Strategic Activity

### LEADERSHIP AND GOVERNANCE

Provide strong civic leadership, advocacy and good governance in the operation of Greater Shepparton City Council.

1.9 Service standards and service delivery models are realistic and meet community expectations and demand while being financially viable and in line with Council's core business.

### SOCIAL

Develop resilient, inclusive, healthy communities that make Greater Shepparton a safe and harmonious place to live, work, learn, and play.

2.9 Public places, open space and community facilities are safe and accessible for all and presented to a high quality.

2.10 Council demonstrates strong regional and local partnership efforts across health and wellbeing.

### ECONOMIC

Build a thriving, resilient economy where Greater Shepparton is recognised as a competitive place to invest and grow business.

3.3 Greater Shepparton is a major destination for events and tourism (e.g., progression of the business case for the Greater Victoria Commonwealth Games bid).

## Risk Management

This has been addressed by evaluation of the tenderer's submissions.

## Policy Considerations

There are no conflicts with Council Policy.

### Financial Implications

The annual expenditure on the provision of traffic management services by contractors is approximately \$212,000. Over the term of this contract including the extensions it is expected that expenditure will be of the order of \$848,000 (inclusive of GST).

This is an estimate only and is dependent on the usage of the proposed contract. This contract services multiple departments within Council and each department will incur any such costs associated with engaging these services.

### Legal/Statutory Implications

Tender process has been carried out according to the requirements of Section 186 of the Local Government Act 1989.

### Environmental/Sustainability Impacts

No environmental/sustainability impacts have been identified as a result of this recommendation.

### Social Implications

No social impacts have been identified as a result of this recommendation.

### Economic Impacts

The tenderers have indicated that they will be using local sub-contractors, purchasing materials and utilising services locally where possible in the delivery of this contract.

### Consultation

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

### Strategic Links

#### a) Greater Shepparton 2030 Strategy

- Infrastructure – The provision and restructure of urban and rural infrastructure to enhance the performance of the municipality and facilitate growth

#### b) Other strategic links

- Nil

### Conclusion

The evaluation panel is satisfied that Epsicon Traffic Management, Construct Traffic Pty Ltd, GAME Traffic and Contracting, Synergy Traffic Management, GO Traffic, Toot Traffic, Jarvis Delahey Contractors, West Traffic Pty Ltd and M1 Traffic and Labour Services have the required experience and capability to carry out the requirements of the contract and be appointed to a Panel to provide traffic management and control service works over the initial two year contract term.

### Attachments

Confidential Attachment



## 13.2 Contract No. 2201 Hawdon Street Reconfiguration Construction

Author Team Leader Projects  
 Approved by Director Infrastructure  
 Purpose For Decision by Council

### Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

### RECOMMENDATION

**That the Council:**

1. **award Contract 2201 Hawdon Street Reconfiguration Construction to Mawson Constructions for the lump sum price of \$1,302,592.43 (including GST); and**
2. **authorise the Chief Executive Officer to execute the contract documents.**

### Executive Summary

This report recommends the appointment of a contractor to undertake the Hawdon Street Reconfiguration Construction works. These works are funded under the Federal Government's Road Safety Program via Regional Roads Victoria (RRV).

Tenders were advertised in the Shepparton News, The Age newspaper and via the eTendering portal. Tenders were received from five contractors.

Mawson Construction submitted a confirming tender and received the highest overall evaluation score of the five submitted tenders.

It is recommended that Council award the contract to Mawson Constructions for the lump sum price of \$1,302,592.43 (GST inclusive).

### Contract Details

The works are required to facilitate the increased movement of buses, vehicles, pedestrians and cyclists associated with the opening of Greater Shepparton Secondary College in January 2022. The works on Hawdon Street include the following:

1. Demolition of existing footpath, drainage and pavement
2. Relocation of existing services
3. Supply and construction of new drainage
4. Supply and construction of new kerbs to establish bus bays

5. Supply and construction of new shared path and bus waiting areas
6. Supply and lay of asphalt
7. Line marking
8. Erection of bus shelters including footings (bus shelters are being procured by Council and free issued to the contractor)
9. Supply and installation of fencing, signage, TSGI tiles
10. Reinstatement, including new trees and fence realignment on Ford Reserve to accommodate an indentation of the footpath, which in turn is required for indented bus bays on northbound Hawdon Street.

The contract also requires:

- An interim upgrade to the Knight Street roundabout to create a dedicated left turning lane into Andrew Fairley Avenue to reduce que lengths on the southbound approach to this intersection.
- Establishment of a signalised pedestrian crossing immediately south of the Greater Shepparton Secondary College. This element of work is included as a \$100,000 provisional sum in the contract as the detailed design was not completed at the time of RFT release.
- The Contractor to coordinate with Telstra’s subcontractor to lower a conduit and cables under the kerb in front of Ford Reserve to provide sufficient cover for key telecommunication assets under new indented bus bays.

## Tenders

Tenders were received from:

Tenderers
ACE Infrastructure Pty Ltd
Jarvis Delahey Contractors
Apex Earthworks Pty Ltd
Mawsons Constructions
Miller Pipe & Civil Pty Ltd

All tender submission were conforming.

While Mawson’s tender price was \$60,000 higher than the lowest priced tenderer, Mawson’s program showed the Hawdon Street works being completed with more than two weeks float, with the Knight Street roundabout being completed prior to school opening. The lowest priced tender programs showed no float, or completion was later than the required timeframes (once one program was adjusted for their site commencement date being ahead of the nominated contract award date).

Mawson’s tender received the highest overall score when assessed against the evaluation criteria. This was largely due to their program and past experience and capability.

Mawson Construction are Shepparton based contractors.

The Evaluation Panel assessed Mawson Construction as having the appropriate capacity and capability to carry out the works under this contract, having delivered successful outcomes on similar projects for Greater Shepparton City Council.

## Tender Evaluation

Tenders were evaluated by:

Title	Branch
Project Manager	Project Management Office
Team Leader	Project Management Office
Team Leader	Engineering, Investigation & Design

## Evaluation Criteria

Tenders were evaluated on the following criteria:

Evaluation Criteria	Weighting
Price	60%
Schedule	10%
Methodology	5%
Past Experience & Capability	5%
Environmental Sustainability	10%
Benefit to Local Region	10%
OH&S	Pass/Fail
<b>Total</b>	<b>100%</b>

## Council Plan/Key Strategic Activity

### BUILT

Provide and support appealing relevant infrastructure that makes Greater Shepparton an attractive, liveable regional city.

4.1 Growth is well planned and managed for the future.

4.4 Quality infrastructure is provided and maintained to acceptable standards.

## Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Actions
Late completion of works resulting in Hawdon Street not being reconfigured prior to school opening	Possible	Extreme	High	Accelerated contract award. Contractor to have demonstrated track record. Dedicated Council PM.

## Policy Considerations

Consideration has been given to the Procurement Policy in reaching this recommendation.

## Financial Implications

Council has been allocated \$1,341,954 of the \$1,500,000 project funding from the Regional Road's Victoria Road Safety Program.

- Council has committed \$99,303 for the purchase of bus shelters.
- Including the recommended construction contract amount, this leaves available funding of \$56,522 for other project costs.

	Approved Budget Estimate for this proposal <sup>1</sup> \$	This Proposal GST Exclusive \$	Variance to Approved Budget Estimate \$	This Proposal GST Inclusive <sup>2</sup> \$
Revenue	1,341,954.00	1,341,954.00		
Expense		1,184,174.94		1,302,592.43
Net Total		155,825.06	155,825.06	

<sup>1</sup> Budgets are GST exclusive

<sup>2</sup> For Contract Award reports the GST inclusive expense shall match the amount reported in the recommendation

### Legal/Statutory Implications

The Request for Tender process has been carried out according to the requirements of Section 186 of the Local Government Act 1989.

### Environmental/Sustainability Impacts

The successful Contractor is required to implement appropriate environmental protection measures during construction as required under the Contract.

### Social Implications

As part of the funding requirement the contractor will need to commit to a 1% Indigenous Participation Target for the project.

### Economic Impacts

The recommended tenderer is a local business and employs the majority of their staff from the Greater Shepparton municipality. The tenderer has also indicated that they will be using local sub-contractors and purchasing materials locally where possible in delivery of this Contract.

### Consultation

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

### Strategic Links

#### a) Greater Shepparton 2030 Strategy

- Infrastructure – The provision and restructure of urban and rural infrastructure to enhance the performance of the municipality and facilitate growth

#### b) Other strategic links

- Not applicable.

### Conclusion

Mawson Constructions achieved the highest tender evaluation score. The Evaluation Panel is satisfied that Mawson Construction has the necessary capacity and capability to successfully undertake works under this contract.

### Attachments

Confidential Attachment

### 13.3 Awarding of Contract No. 2170 Construction of Maude Street Mall Redevelopment

Author	Manager Projects
Approved by	Director Infrastructure
Purpose	For Decision by Council

#### Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### RECOMMENDATION

That the Council:

1. award Contract No 2170 Construction of Maude Street Mall Redevelopment to Jarvis Delahey Contractors Pty Ltd for the lump sum of \$13,778,120.40 (GST inclusive); and
2. authorise the Chief Executive Officer to execute the contract documents.

#### Executive Summary

This contract is for the construction of the Maude Street Mall Redevelopment which is being jointly funded by the Commonwealth Government, Victorian Government and Council.

Council advertised an open tender via TenderSearch, Shepparton News and The Age and received conforming tenders from four contractors. All conforming tenderers have met the Commonwealth Government funding agreement requirement to be accredited to the Australian Government Work Health and Safety Accreditation Scheme.

A key objective of the tender was to assess whether the market could fast-track construction by working extended hours, while still delivering value-for-money. Tender responses demonstrated there is limited ability to accelerate completion of the works by working extended hours.

Following evaluation, Jarvis Delahey Contractors Pty Ltd achieved the highest moderated evaluation score and are the recommended tenderer to be awarded Contract No 2170.

#### Contract Details

The scope of works consists of:

- Demolition.
- New and relocated underground utility services.
- Single lane southbound vehicle lane with parallel parking.
- Removal of existing, and construction of a new children's playground.

- Street furniture to provide multi-functional use areas within the Mall.
- Retention of some existing and addition of new trees.
- New lighting, CCTV camera system and audio visual equipment.
- Traffic light modifications at the intersection of Maude Street and High Street.

Council will free-issue trees, playground equipment and CCTV cameras to de-risk the program or utilise existing supply contracts. Council will also engage APA, Telstra, and Vocus for required asset relocations.

The works are divided into two separable portions; 1) Fraser Street, and; 2) Maude Street & Stewart Street. Fraser Street works are anticipated to be completed by the end of 2021 to allow early opening of the new playground. Maude Street & Stewart Street works are to be completed by 2 September 2022. Tenderers were asked to develop programs that balanced Mall traders desire for minimal disruption in the lead up to Christmas 2021, while completing all works as early as possible.

## Tenders

Tenders were received from:

Tenderers
Jarvis Delahey Contractors (JDC)
Mawson Constructions
Ace Landscape Services
Ertech
Landmark Products

Landmark Products tender was non-conforming as it was for the supply of specific materials only.

Tenderers were required to submit a Standard Hours offer whereby approved construction hours are Monday to Friday 7:00am to 5:30pm. Tenderers were also invited, but not required, to submit a separate tender price and program for Extended Hours whereby construction could be performed 7 days per week, 24 hours per day (subject to appropriate noise and other controls).

Jarvis Delahey Contractors submitted a Standard Hours tender only. Mawson Constructions, Ace Landscape Services and Ertech each submitted Standard Hours and Extended Hours offers.

## Tender Evaluation

Tenders were evaluated by:

Title	Branch
Manager Projects	Projects Department
Team Leader Projects	Projects Department
Design Officer	Projects Department

A probity advisor was appointed to oversee the tender process as required by Council's Procurement Corporate Procedure as the contract value exceeded \$10m.

The tender evaluation process and outcome was as follows:

- Tender prices for Standard Hours offers were reasonably consistent with 3 of 4 tender prices being within \$200,000 of each other.
- JDC and Mawson’s Standard Hours programs reached practical completion just ahead of Council’s target completion of 2 September 2022. Ertech and Ace’s programs indicated completion several weeks later than Council’s target completion.
- Tenderer’s who submitted Extended Hours offers were unable to significantly accelerate project completion. These offers involved working slightly extended hours rather than adding dedicated night or weekend crews. Completion was bought forward by 3-4 weeks for tender price increases of \$123,000 to \$512,000.
- JDC’s Standard Hours offer was assessed as the highest scoring tender of all offers received. JDC was shortlisted for post tender negotiations to address JDC’s departures so the parties could enter into a contract on agreeable terms. These negotiations resulted in an increase to JDC’s tender price. As part of these negotiations, JDC demonstrated a detailed understanding of the works and risks and presented a methodology and staging that best achieved Council’s requirements for the project.
- Mawson’s was also shortlisted for post tender negotiations as their Standard Hours and Extended Hours offers were the second and third highest scoring tender submissions. Mawson’s tender price increased following these negotiations.
- All tender scores were recalculated based on final tender prices from JDC and Mawson.

At the conclusion of the tender evaluation process, JDC’s Standard Hours offer was the highest scoring tender.

## Evaluation Criteria

Tenders were evaluated on the following criteria:

Evaluation Criteria	Weighting
Price	50%
Construction program	10%
Methodology	10%
Relevant experience	10%
Environmental sustainability	10%
Benefit to local region	10%
OH&S systems	Mandatory

The mandatory OH&S system criteria was that tenderers needed to be accredited to the Australian Government Work Health and Safety Accreditation Scheme. All tenderers were either accredited prior to the RFT release or have subsequently achieved accreditation.

## Council Plan/Key Strategic Activity

### ECONOMIC

Build a thriving, resilient economy where Greater Shepparton is recognised as a competitive place to invest and grow business.

3.5 Shepparton is the regional city centre supported by well-planned and designed existing and emerging commercial activity centres.

### BUILT

Provide and support appealing relevant infrastructure that makes Greater Shepparton an attractive, liveable regional city.

4.4 Quality infrastructure is provided and maintained to acceptable standards.



## Risk Management

Extreme and high risks are summarised in the following table.

Council officers undertook due diligence on the risk of paver cracking and has explored alternative pavement treatments, particularly for the traffic lane. This included discussions with paver suppliers and other Councils who undertook similar CBD revitalisation with vehicle pavers. While it is beyond the scope of this report to detail this due diligence, Council officers believes the risk of paver cracking is as low as is reasonably practicable and the following risks associated with changing to a concrete pavement outweighs the paver cracking risk:

- Compromise the aesthetics of the redeveloped Mall.
- Poor aesthetic integration of traffic lane with adjacent pedestrian areas.
- Inconsistent concrete colour and finish when attempting to replicate paver aesthetics.
- Substantial redesign required, risking delay to the works.

JDC also confirmed replacing pavers with concrete on the traffic lane would not significantly reduce the construction program.

Risks	Likelihood	Consequence	Rating	Mitigation Action
Disruption to businesses	Almost certain	Major	Extreme	Engage contractor with optimal staging and methodology
Paver cracking	Possible	Major	High	Design due diligence Review other projects Works quality control
COVID delays	Almost certain	Moderate	High	Order materials early and allow to be claimed as unfixed
Procurement delays	Almost certain	Moderate	High	Council free-issue long lead items

## Policy Considerations

Consideration has been given to the Procurement Policy in reaching this recommendation.

## Financial Implications

This contract has the following financial implications:

- Council's budget for the Maude Street Mall Redevelopment construction is \$17,150,000 which consists of \$12,250,000 in the 2021/22 Capital Works Budget plus \$4,900,000 in the 10 Year Capital Works Plan in 2022/23.
- This contract value is \$12,525,564.
- Council has committed or forecast ~\$947,000 for project management services, materials to be free-issued to the contractor and utility asset relocations.
- Allowing a 10% provision on the construction contract for contingencies, ~\$1,252,556.
- This leaves ~\$2,424,880 of the project budget for other unknowns.

Approved Project Budget \$	This Proposal (Construction Contract) \$	Project Costs in addition to construction contract \$	Construction contingency (10%) \$	Total Construction Cost \$	Variance to Approved Budget \$
\$17,150,000	\$12,525,564	\$947,000	\$1,252,556	\$14,725,120	\$2,424,880

<b>Funding Summary</b>	<b>\$</b>
Federal Government (BBRF)	\$8,575,000
State Government (Regional Jobs and Infrastructure Fund)	\$3,750,000
<i>Total External Funding</i>	<i>\$12,325,000</i>
GSCC Contribution	\$4,825,000
<b>Approved Project Budget</b>	<b>\$17,150,000</b>

<b>Budget Allocation</b>	<b>\$</b>
2021/22	\$12,250,000
2022/23	\$4,900,000
<b>Approved Project Budget</b>	<b>\$17,150,000</b>

\* Budgets are GST exclusive.

### Legal/Statutory Implications

The Request for Tender process has been carried out according to the requirements of Section 186 of the Local Government Act 1989.

### Environmental/Sustainability Impacts

The following contributions to Environmental/Sustainability Impacts have been identified as a result of this recommendation:

- Solar panels on roof of the shelters
- Energy efficient lighting throughout
- Water urban sensitive design for the landscaping
- Maximised retention of existing trees, supplemented with new trees.

### Social Implications

No Social implications have been identified as a result of this recommendation.

### Economic Impacts

The project business case outlined the project will generate local economic benefits including: reduction in vacancy rates of 4-6%, increase in tenancy mix, increase in weekend and evening trader opening hours, community events and doubling of annual visitations to the Mall.

### Consultation

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

### Strategic Links

#### a) Greater Shepparton 2030 Strategy

Infrastructure – The provision and restructure of urban and rural infrastructure to enhance the performance of the municipality and facilitate growth.

### Conclusion

Jarvis Delahey Contractors' Standard Hours offer was evaluated as the highest scoring tender. The evaluation panel assessed Jarvis Delahey Contractors' methodology and program to be carefully considered and the most suitable for achieving Council and stakeholder's objectives for the project.

The evaluation panel recommends Jarvis Delahey Contractors Pty Ltd be awarded Contract No 2170 Construction of Maude Street Mall for the lump sum price of \$13,778,120.40 (Inc GST).

## **Attachments**

Confidential Attachment

## 13.4 Awarding of Contract No. 2184 Asphalt Surfacing and Associated Works - Panel of Contractors

Author                    Team Leader Projects  
 Approved by          Director Infrastructure  
 Purpose                For Decision by Council

### Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

### RECOMMENDATION

**That the Council:**

- 1. accept tenders submitted by BA Roads Service Pty Ltd, Countrywide Asphalt & Civil, Downer EDI Works, Rich River Asphalt and Szabolics Constructions Pty Ltd, Boral Asphalt (Vic), Cleaves Earthmoving and Drainage to be appointed to a Panel for provision of asphalt works;**
- 2. note that the contract term is for a period of two years, with a 1 year extension option at Council's discretion. The estimated contract value over 3 years is \$8,400,000; and**
- 3. authorise the Chief Executive Officer to execute the contract documents and approve any 1 year contract extensions as deemed appropriate.**

### Executive Summary

This tender is to establish a Panel of contractors to provide asphalt surfacing and associated works within the Greater Shepparton Municipality. Works are predominantly required for capex asphalt renewal projects over \$10,000.00 and consist of supply and lay of specified asphalt products.

The purpose of this contract is to replace existing Contract 1864 - Asphalt Surfacing and Associated Works expiring 9<sup>th</sup> November 2021. Work renewal programs are assembled and budgeted through asset modelling and condition surveys provided by Council's Assets Department and are subject to allocated funding each financial year.

The contract term is for two years, with a one year extension option at Council's discretion.

As per Contracts & Procurement department advice, a Probity Advisor (Craig Geddes from Dench McClean Carlson) was engaged throughout the tender process.

Council advertised the Asphalt Service via Tendersearch, Shepparton News and The Age newspaper and received seven tender submissions.

Following evaluation, the Tender Evaluation Panel recommends that all seven tenderers be appointed to the Panel, being BA Road Services Pty Ltd, Cleaves Earthmoving and Drainage Pty Ltd, Countrywide Asphalt, Downer EDI Works, Rich River Asphalt, Szabolics Construction and Boral Asphalt (Vic). This will provide Council with sufficient resources and flexibility to deliver the required works over the contract term.

### Contract Details

This contract is to establish a Panel of contractors to provide a range of asphalt related works to maintain existing assets and construct new assets.

Panel contractors shall supply all materials, plant, equipment and labour and any other services, costs and fees necessary to complete the works.

The contract term is for two years, with a one year extension option at Council's discretion.

### Tenders

Tenders were received from:

Tenderers
BA Road Services Pty Ltd
Boral Asphalt (Vic)
Cleaves Earthmoving & Drainage
Countrywide Asphalt
Downer EDI Works
Rich River Asphalt
Szabolics Construction

### Tender Evaluation

Tenders were evaluated by:

Title	Branch
Project Manager	Project Management Office
Team Leader	Project Management Office
Manager	Works

### Evaluation Criteria

Tenders were evaluated on the following criteria:

Evaluation Criteria	Weighting
Price	50%
Sustainability/Environment	20%
Project Methodology	10%
Relevant Past Experience & capability	10%
Benefit to Local Region	10%
OH&S System	Pass/Fail

All seven tenders provided conforming tender submissions and provided options for recycling materials to be utilised.

All tenderers demonstrated adequate experience/capability and acceptable methodologies for the works.

Being a schedule of rates contract, tenderers submitted a range of rates for the various items of work. All tenderers' rates were assessed as being reasonable market rates.

Once the panel contracts are executed, for individual works, Council will engage a contractor based on an assessment of; 1) the lowest rates for the specific scope of work; 2) contractor availability; and 3) ability of contractor to supply sustainable products for the particular works. The Council officer responsible for engaging the contractor, must document the assessment outcome.

### Council Plan/Key Strategic Activity

#### BUILT

Provide and support appealing relevant infrastructure that makes Greater Shepparton an attractive, liveable regional city.

4.2 Urban and rural development is sustainable and prosperous.

4.4 Quality infrastructure is provided and maintained to acceptable standards.

#### ENVIRONMENT

Enhance and protect the clean, green environment that makes Greater Shepparton the unique place it is.

5.2 The region's environmental assets are planned and managed to ensure they are enhanced and sustainable for future generations.

### Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Traffic, Pedestrian and Buses/Trucks management during construction	Likely	Moderate	Moderate	Traffic Management and work methodology to provide for vehicle and pedestrian access
Accident or injury to public or contractor staff	Possible	Moderate	Moderate	Moderate
Damage to assets owned by other Authorities	Likely	Moderate	Moderate	Consult with relevant authority to identify the proposed lines. Relocate assets prior to works.

### Policy Considerations

There are no conflicts with Council Policy.

## Financial Implications

Council's annual budget for these works is derived from predictive lifecycle modelling for sealed roads and has been modelled at required annual expenditure of \$2.8m.

The \$2.8m annual expenditure is budgeted in 2021/22 across the Asphalt Renewals and Road Sealing Programs work orders. The \$2.8m annual expenditure for 2022/23 and 2023/24 is captured in the Roads For Renewal Program in the 10 Year Capital Plan.

	Approved Budget Estimate for this proposal <sup>1</sup> \$	This Proposal GST Exclusive \$	Variance to Approved Budget Estimate \$	This Proposal GST Inclusive <sup>2</sup> \$
Revenue				
Expense	8,400,000	8,400,000		9,240,000
Net Total	8,400,000	8,400,000		9,240,000

<sup>1</sup> Budgets are GST exclusive

<sup>2</sup> For Contract Award reports the GST inclusive expense shall match the amount reported in the recommendation

## Legal/Statutory Implications

Tender process has been carried out according to the requirements of Section 186 of the Local Government Act 1989.

## Environmental/Sustainability Impacts

Under this proposed panel of supplier's contract, Council anticipates utilising 10% of the 3 year budget for recycled products.

## Social Implications

No social impacts have been identified as a result of this recommendation.

## Economic Impacts

The tenderers have indicated that they will be using local sub-contractors and purchasing materials locally where possible in delivery of this Contract.

## Consultation

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

## Strategic Links

### a) Greater Shepparton 2030 Strategy

- Infrastructure - The Provision and restructure of urban and rural infrastructure to enhance the performance of the municipality and facilitate growth.

### b) Other strategic links

- Not applicable.

## Conclusion

The evaluation panel is satisfied that BA Roads Service Pty Ltd, Countrywide Asphalt & Civil, Downer EDI Works, Rich River Asphalt and Szabolics Constructions Pty Ltd., Boral Asphalt (Vic), Cleaves Earthmoving and Drainage have the required experience and capability to be appointed to a Panel to provide asphalt renewal works over the initial 2 year contract term.





## Attachments

Confidential Attachment

## 13.5 Awarding of Contract 2062 - Cosgrove 2 Cell 4 Capping Construction

Author                      Project Manager - Cosgrove  
 Approved by              Director of Infrastructure  
 Purpose                     For Decision by Council

### Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to council must disclose any conflicts of interest.

No council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

### RECOMMENDATION

**That the Council:**

- 1. award Contract No 2062 Cosgrove 2 Cell 4 Capping Construction to Apex Earthworks Pty Ltd for the lump sum of \$2,632,340.52 (GST inclusive); and**
- 2. authorise the Chief Executive Officer to execute the contract documents.**

### Executive Summary

This contract is for the supply and installation of all material and labour required to construct Cell 4 Composite Capping at Cosgrove 2 Landfill. As part of Cosgrove 2 EPA License conditions, Cell 4 must be capped within 2 years of the cell reaching design capacity. EPA were notified that Cell 4 Cosgrove 2 reached design capacity in March 2020.

Council advertised the tender for this contract via TenderSearch, Shepparton News and The Age receiving three tender submissions.

Following evaluation, Apex Earthworks Pty Ltd achieved the highest moderated evaluation score. Apex Earthworks were also the lowest priced tenderer and are subsequently the recommended tenderer to be awarded Contract No 2062.

### Contract Details

Contract No 2062 is for the supply and installation of all materials and labour to construct Cell 4 composite capping at Cosgrove 2 Landfill. The scope of works consists of:

- a. Site establishment/disestablishment
- b. Earthworks
- c. Supply and installation of Geosynthetic capping
- d. Construct permanent landfill cell composite capping as per EPA approved design.
- e. Construction of drainage and stormwater holding dam.
- f. Removal of site existing infrastructure.
- g. Establishment of electrical mains.

The works are to be constructed in accordance with the EPA approved design to the satisfaction of the Geotechnical Inspection & testing authority (GITA) to be appointed by Council.

## Tenders

Tenders were received from:

Tenderers
Apex Earthworks Pty Ltd
Shamrock Civil Engineering Pty Ltd
Winslow Constructors

## Tender Evaluation

Tenders were evaluated by:

Title	Branch
Project Manager - Cosgrove	Projects
Team Leader Projects	Projects
Manager - Waste	Works and Waste
Procurement Officer	Procurement

All tenders were assessed as conforming. Apex Earthmoving achieved the highest overall tender evaluation score, as well as being the lowest price tenderer.

## Evaluation Criteria

Tenders were evaluated on the following criteria:

Evaluation Criteria	Weighting
Price	55%
Sustainability/ Environmental measures	10%
Capacity to complete – schedule & methodology	15%
Relevant past experience and capabilities	10%
Benefits to Local region	10%
OH&S systems	Pass/Fail

## Council Plan/Key Strategic Activity

### BUILT

Provide and support appealing relevant infrastructure that makes Greater Shepparton an attractive, liveable regional city.

4.4 Quality infrastructure is provided and maintained to acceptable standards.

### ENVIRONMENT

Enhance and protect the clean, green environment that makes Greater Shepparton the unique place it is.

5.3 Waste is managed in a sustainable way that is environmentally friendly, reliable and sustainable for future generations.

## Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Not complying with site EPA license	Possible	Major	High	Timely awarding of contract for construction of Cell 4 capping

## Policy Considerations

Consideration has been given to the Procurement Policy in reaching this recommendation.

## Financial Implications

The recommended tender price is \$605,659.48 under the approved project budget of \$3,238,000.00. This budget underrun will cover any required contingency and other services such as the Geotechnical Inspection & Testing Authority (GITA).

	Approved Budget Estimate for this proposal <sup>1</sup>	This Proposal GST Exclusive	Variance to Approved Budget Estimate	This Proposal GST Inclusive <sup>2</sup>
	\$	\$	\$	\$
Expense	\$3,238,000.00	\$2,393,036.84	(\$605,659.48)	\$2,632,340.52

<sup>1</sup> Budgets are GST exclusive

<sup>2</sup> For Contract Award reports the GST inclusive expense shall match the amount reported in the recommendation.

## Legal/Statutory Implications

The Request for Tender process has been carried out according to the requirements of *Section 186 of the Local Government Act 1989*.

## Environmental/Sustainability Impacts

No environmental impacts have been identified as a result of this recommendation.

## Social Implications

No Social implications have been identified as a result of this recommendation.

## Economic Impacts

There is potential for council to incur additional external financial penalties should the capping construction be delayed or not proceed.

## Consultation

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

## Strategic Links

### a) Greater Shepparton 2030 Strategy

- Topic: Environment: Conservation and enhancement of significant natural environments and cultural heritage.
- Objective: To reduce greenhouse gas emissions by local actions, in the interest of current and future generations.

### b) Other strategic links

- None

## Conclusion

The evaluation panel is satisfied that Apex Earthworks Pty Ltd has the appropriate experience and resources to successfully deliver the works under this contract. The evaluation panel recommends Apex Earthworks Pty Ltd be awarded Contract No 2062 Cosgrove 2 Cell 4 Capping Construction for the lump sum price of \$2,632,340.52 (Inc GST).

## Attachments

Confidential Attachment

## 14 Confidential Management Reports

The following report attachments has been designated confidential by the Chief Executive Officer under Governance Rule 107 and in accordance with the definition of *Confidential Information* in the Local Government Act 2020 (the Act).

- Item 13.1: Contract Award – Contract No. 2133 – Provision of Traffic Management and Control Services – Moderated Evaluation Report.
- Item 13.2: Contract No. 2201 Hawdon Street Reconfiguration Construction – Moderated Evaluation Report.
- Item 13.3: Awarding of Contract No. 2170 Construction of Maude Street Mall Redevelopment – Moderated Evaluation Report.
- Item 13.4: Contract No. 2184 Asphalt Surfacing and Associated Works – Panel of Contractors – Moderated Evaluation Report.
- Item 13.5: Awarding of Contract 2062 – Cosgrove 2 Cell 4 Capping Construction – Moderated Evaluation Report.

This document contains information which is consistent with the definition of 'private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking disadvantage'.

## 15 Documents for Signing and Sealing

Nil Received.

## 16 Councillor Reports

### 16.1 Councillor Activities

#### 16.1.1 Councillor Activities - August 2021

Author	Senior Governance Officer
Approved by	Chief Executive Officer
Purpose	For Noting by Council

#### Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### RECOMMENDATION

**That the Council receive and note the summary of the Councillor's community interaction, briefing program and record of Assemblies of Councillors.**

#### Councillor's Community Interaction and Briefing Program

From 1 August 2021 to 31 August 2021, some or all of the Councillors have been involved in the following activities:

- Heritage Advisory Committee Meeting
- Affordable Housing Reference Group
- Community Planning - Mid Year Event | It's Your Plan 2021
- Development Hearing Panel
- Goulburn Valley Grammar School | Yakapna Assembly 2021
- Greater Shepparton Public Health and Wellbeing Advisory Committee
- Audit Risk Management Committee Meeting
- Disability Advisory Committee Meeting
- Mooroopna Country Women's Association function
- Positive Ageing Advisory Committee Meeting
- Sir Murray Bouchier Committee Meeting
- Grand Opening New Business | Sisters 4 Old Corner Shop
- Australian Botanic Gardens Shepparton- Advisory Committee meeting
- Shepparton Showgrounds Advisory Committee
- Luncheon | Committee for Greater Shepparton - 'Trends in Agribusiness'
- Goulburn Murray Community Leadership | Fairley Leadership Program
- RiverConnect Implementation Advisory Committee Meeting
- Biennial Bruce Wilson Heritage Lecture
- St Anne's College | Official Opening - Stage 2A
- Hume Regional Local Government Network Forum
- Best Start Early Years Partnership Meeting



- Regional Cities Victoria - General Meeting
- Mooroopna & District Garden Club - 70th Birthday Celebration
- Goulburn Valley Waste Resource Recovery Group Board meeting
- Multicultural Community Meeting | Point of Difference
- Shepparton Bypass - Infrastructure Australia Submission Workshop
- Goulburn River Trail Stakeholder Meeting
- GV Health | Online Community Information Session (Shepparton COVID Outbreak)
- Greater Shepparton Sports Hall of Fame Advisory Committee Meeting
- Greater Shepparton Cultural Inclusion Roundtable
- Their Excellencies - The Governor General David Hurley and Mrs Linda Hurley
- Goulburn Valley Health | Community Emergency Relief Forum
- Welcome & Visit | Minister for Emergency Services the Hon Jaclyn Symes and Emergency Management Commissioner Mr Andrew Crisp APM

In accordance with section 106 of Council's Governance Rules the records of the Assemblies of Councillors are attached.

### Attachments

1. Councillor Briefing Session 10 August 2021 [**16.1.1.1** - 2 pages]
2. CEO and Councillor Catch Up 10 August 2021 [**16.1.1.2** - 1 page]
3. Councillor Briefing Session 17 August 2021 [**16.1.1.3** - 1 page]
4. CEO and Councillor Catch Up 17 August 2021 [**16.1.1.4** - 1 page]
5. Councillor Briefing Session 24 August 2021 [**16.1.1.5** - 1 page]
6. Councillor Briefing Session 31 August 2021 [**16.1.1.6** - 1 page]
7. Record of Assemblies of Councillors Development Hearing Panel Frida [**16.1.1.7** - 1 page]
8. Record of Assembly of Councillors Affordable Housing Reference Group [**16.1.1.8** - 1 page]
9. Record of Assembly of Councillors Heritage Advisory Committee 2 Aug [**16.1.1.9** - 1 page]

## **16.2 Council Committee Reports**

Nil Received

## **16.3 Notice of Motion, Amendment or Rescission**

Nil Received

## **17 Urgent Business not Included on the Agenda**

Nil Received.

## **18 Close of Meeting**