

MINUTES

Greater Shepparton City Council

COUNCIL MEETING

3:00PM, Tuesday 19 April 2022

Riverlinks Studio, Studio1

COUNCILLORS

Cr Kim O’Keeffe (Mayor)

Cr Anthony Brophy (Deputy Mayor)

Cr Seema Abdullah

Cr Geoffrey Dobson

Cr Greg James

Cr Rob Priestly

Cr Shane Sali

Cr Sam Spinks

Cr Fern Summer

VISION

GREATER SHEPPARTON, GREATER FUTURE

A thriving economy in the foodbowl of Victoria with excellent lifestyles, innovative agriculture a diverse community and abundant opportunities

Values

Values reflect what we feel is important. Organisations may have core values that reflect what is important in the organisation. These values may be guiding principles of behaviour for all members in the organisation.

Respect first, always

We are attentive, listen to others and consider all points of view in our decision making.

Take ownership

We take pride in honouring our promises and exceeding expectations, and are transparent with and accountable for our actions.

Courageously lead

We lead with integrity, and stand up and stand by what is in the best interests of the Greater Shepparton community.

Working together

We work collaboratively to create higher quality outcomes that are more efficient, thoughtful, effective and responsive. We cannot accomplish all that we need to do without working together.

Continually innovate

We are open to new ideas and creatively seek solutions that encourage us to do our best for our community.

Start the celebration

As ambassadors for our people and place, we proudly celebrate the strengths and achievements of Council and the Greater Shepparton community.

**M I N U T E S
FOR THE
COUNCIL MEETING
HELD ON
TUESDAY 19 APRIL 2022 AT 3:00PM**

**CHAIR
CR KIM O'KEEFFE**

INDEX

1 WELCOME TO COUNTRY	6
2 ACKNOWLEDGEMENT	6
3 PRIVACY NOTICE	6
4 GOVERNANCE PRINCIPLES	6
5 APOLOGIES	7
6 DECLARATIONS OF CONFLICT OF INTEREST	7
7 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS	7
8 PUBLIC QUESTION TIME	7
9 DEPUTATIONS AND PETITIONS	8
10 COMMUNITY DIRECTORATE	9
10.1 Greater Shepparton Sports Hall of Fame Policy and Amendment to Sports Hall of Fame Nomination Guidelines	9
10.2 Greater Shepparton Sports Hall of Fame Advisory Committee - Appointment of Committee Members and Updated Terms of Reference.....	10
11 CORPORATE SERVICES DIRECTORATE	11
11.1 March 2022 Monthly Financial Report.....	11
11.2 Quarter 3 Forecast Review 2021/2022	12
11.3 Greater Shepparton City Council 2022/2023 Draft Budget	13
11.4 Investment and Cash Management Policy Update	14
11.5 Contracts Awarded under Delegation - March 2022	15
11.6 Audit & Risk Management Committee Chair Biannual Activities Report.....	16
11.7 Reappointment of Independent Members to the Audit and Risk Management Committee	17
11.8 Councillor Allowances 2022	18
12 SUSTAINABLE DEVELOPMENT DIRECTORATE	19
12.1 Minor and Major Events Grant Round 2 2021-22.....	19
12.2 Development Hearings Panel.....	20

13 INFRASTRUCTURE DIRECTORATE	21
13.1 Adoption of Lease and Licence Policy	21
14 CONFIDENTIAL MANAGEMENT REPORTS	22
15 DOCUMENTS FOR SIGNING AND SEALING	22
16 COUNCILLOR REPORTS	23
16.1 Councillor Activities	23
16.1.1 Councillor Activities - March 2022	23
16.2 Council Committee Reports	24
16.3 Notice of Motion, Amendment or Rescission	24
16.3.1 Notice of Motion 5/2022 - Audit of Public Transport Network.....	24
16.3.2 Notice of Motion 6/2022 - 5 Years Local Government Funding - Shepparton Central Business District	25
17 URGENT BUSINESS NOT INCLUDED ON THE AGENDA	26
18 CLOSE OF MEETING	26

Risk Level Matrix Legend

Note: A number of reports in this agenda include a section on “risk management implications”. The following table shows the legend to the codes used in the reports.

Likelihood	Consequences				
	Negligible (1)	Minor (2)	Moderate (3)	Major (4)	Extreme (5)
Almost Certain (5) Would be expected to occur in most circumstances (daily/weekly)	LOW	MEDIUM	HIGH	EXTREME	EXTREME
Likely (4) Could probably occur in most circumstances (i.e. Monthly)	LOW	MEDIUM	MEDIUM	HIGH	EXTREME
Possible (3) Reasonable probability that it could occur (i.e. over 12 months)	LOW	LOW	MEDIUM	HIGH	HIGH
Unlikely (2) It is not expected to occur (i.e. 2-5 years)	LOW	LOW	LOW	MEDIUM	HIGH
Rare (1) May occur only in exceptional circumstances (i.e. within 10 years)	LOW	LOW	LOW	MEDIUM	HIGH

Extreme Intolerable – Immediate action is required to mitigate this risk to an acceptable level. Event/Project/Activity is not to proceed without authorisation

High Intolerable – Attention is needed to treat risk.

Medium Variable – May be willing to accept the risk in conjunction with monitoring and controls

Low Tolerable – Managed by routine procedures

PRESENT: Cr Kim O'Keeffe (Mayor)
Cr Anthony Brophy (Deputy Mayor)
Cr Seema Abdullah
Cr Geoffrey Dobson
Cr Greg James
Cr Shane Sali
Cr Sam Spinks
Cr Fern Summer

Officers:	Chris Teitzel	Director Corporate Services
	Gary Randhwa	Director Infrastructure
	Geraldine Christou	Director Sustainable Development
	David Booth	Acting Director Community
	Ropate Cabealawa	Official Minute Taker

1 Welcome to Country

The Council Meeting commenced with a Welcome to Country presented by Cr James on behalf of the Yorta Yorta Elders Council and the 16 family.

2 Acknowledgement

We, Greater Shepparton City Council, acknowledge the Yorta Yorta Peoples of the land which now comprises Greater Shepparton, we pay our respect to their tribal elders, we celebrate their continuing culture and we acknowledge the memory of their ancestors.

3 Privacy Notice

This public meeting is being streamed live via our Facebook page and made available for public access on our website along with the official Minutes of this meeting.

All care is taken to maintain your privacy; however, as a visitor in the public gallery, it is assumed that your consent is given in the event that your image is broadcast to the public. It is also assumed that your consent is given to the use and disclosure of any information that you share at the meeting (including personal or sensitive information) to any person who accesses those recordings or Minutes.

4 Governance Principles

Council considers that the decisions contained in these Minutes gives effect to the overarching governance principles stated in Section 9(2) of the *Local Government Act 2020*. These principles are as follows:

1. Council decisions are to be made and actions taken in accordance with the relevant law;
2. priority is to be given to achieving the best outcomes for the municipal community, including future generations;

3. the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted;
4. the municipal community is to be engaged in strategic planning and strategic decision making;
5. innovation and continuous improvement is to be pursued;
6. collaboration with other Councils and Governments and statutory bodies is to be sought;
7. the ongoing financial viability of the Council is to be ensured;
8. regional, state and national plans and policies are to be taken into account in strategic planning and decision making;
9. the transparency of Council decisions, actions and information is to be ensured.

5 Apologies

Peter Harriott - Chief Executive Officer.

6 Declarations of Conflict of Interest

In accordance with section 130 (1)(a) of the Local Government Act 2020 Councillors are required to disclose any “conflict of interest” in respect of a matter to be considered at a Council Meeting.

Disclosure must occur immediately before the matter is considered or discussed.

Nil Received.

7 Confirmation of Minutes of Previous Meetings

**Moved by Cr Dobson
Seconded by Cr Sali**

That the minutes of the 15 March 2022 Council Meeting as circulated, be confirmed.

CARRIED UNOPPOSED

8 Public Question Time

QUESTION – ROSLYN KNAGGS

Why is it taking Council staff so long to collate the responses from the public with regard to the sale of the land of the Maude, Nixon and Edward Streets’ carpark when the Council staff could prepare a proposal to council for the sale of the land in just over 2 months?

RESPONSE

I understand submitters’ interest in this proposal and the desire for submissions to Council to be considered in a timely manner; however, significant community engagement events

like this simply take time to properly assess the contents of submissions and for Council officers to make an informed recommendation to Council on a proposal.

I'd like to outline the process for this community engagement process. Following the completion of a consultation period – remember the consultation period for this process was extended – Council officers read through all submissions (including any early submissions received) and review submitters' verbal presentations to Council including any additional material provided to Council at that briefing. Councillors also receive a full copy of submissions for their perusal. For this project, there is almost 2,000 pages of material and four to five hours of video footage, all of which must now be summarised in a conversation report that will articulate the content of submissions and Council officers' responses to each item raised.

Any submitters to engagement processes would naturally expect that the contents of their submissions would be properly understood and considered before Council makes an informed decision on any proposal. This process allows for procedural fairness and natural justice for all submitters to this process.

Given the number and far-reaching contents of submissions, additional work is now required. This includes further investigations and briefings of Council. This will take additional time to address.

Once the content of submissions is fully understood and these further investigations have been completed, Council officers will then be in a position to finalise a Council report on the proposed sale of the airspace above the Car Park for Council's consideration.

Finally, I would like to take this opportunity to thank the staff involved in this complex process – this has been very intense at times, and your professionalism and diligence is very much appreciated.

9 Deputations and Petitions

Nil Received.

10 Community Directorate

10.1 Greater Shepparton Sports Hall of Fame Policy and Amendment to Sports Hall of Fame Nomination Guidelines

Moved by Cr Brophy
Seconded by Cr Dobson

That the Council:

1. adopt the Greater Shepparton Sports Hall of Fame Nominations Policy Number 76.POL2 as attached to this report; and
2. adopt the addition of the following eligibility criterion to the Greater Shepparton Sports Hall of Fame nomination criteria,

“Due to the uniqueness of Australian Football (AFL), and having no international equivalency, consideration for inclusion in the Greater Shepparton Sports Hall of Fame as a player will be limited to selection in the announcement annual AFL “All Australian” team or winning the Brownlow Medal”

CARRIED UNOPPOSED

10.2 Greater Shepparton Sports Hall of Fame Advisory Committee - Appointment of Committee Members and Updated Terms of Reference

**Moved by Cr James
Seconded by Cr Brophy**

That the Council:

- 1. adopt the revised Greater Shepparton Sports Hall of Fame Advisory Committee Terms of Reference, as attached to this report; and**
- 2. appoint the following community member representatives to the Greater Shepparton Sports Hall of Fame Advisory Committee for a two-year term commencing on 19 April 2022 and concluding on 19 April 2024:**
 - Don Kilgour**
 - Margo Koskelainen**
 - Darryl Butcher**
 - Peter Holland**
 - Jacqui Hudgson**
 - Tyler Maher**
 - Craig Potter**
 - Dennis Myers**

CARRIED UNOPPOSED

11 Corporate Services Directorate

11.1 March 2022 Monthly Financial Report

Moved by Cr Dobson
Seconded by Cr Abdullah

That the Council receive and note the March 2022 Monthly Financial Report.

CARRIED UNOPPOSED

11.2 Quarter 3 Forecast Review 2021/2022

**Moved by Cr Abdullah
Seconded by Cr Sali**

That the Council receive and note the revised forecasts identified by the attached 2021/2022 Quarter 3 Forecast Review.

CARRIED UNOPPOSED

11.3 Greater Shepparton City Council 2022/2023 Draft Budget

**Moved by Cr Dobson
Seconded by Cr Abdullah**

That the Council:

- 1. endorse the 2022/2023 Draft Budget as presented for the purposes of section 94 of the *Local Government Act 2020*;**
- 2. authorise the Chief Executive Officer to give public notice on the preparation of the 2022/2023 Draft Budget and stipulate that persons may make a written submission that must be received by no later than 5.00pm, Thursday 26 May 2022; and**
- 3. note that a hearing of submissions will be held on Tuesday 31 May 2022.**

Cr Summer called a Division.

Councillors who voted in favour of the Motion were Cr O'Keeffe, Cr Brophy, Cr Dobson, Cr James, Cr Sali and Cr Abdullah.

Councillors who voted against the Motion were Cr Spinks and Cr Summer.

CARRIED

11.4 Investment and Cash Management Policy Update

**Moved by Cr Spinks
Seconded by Cr Brophy**

**That the Council adopt the revised Investment and Cash Management Policy
34.POL1 Version 3 as attached to this report.**

CARRIED UNOPPOSED

11.5 Contracts Awarded under Delegation - March 2022

**Moved by Cr James
Seconded by Cr Brophy**

That the Council:

- 1. note the contracts awarded under delegation by the Chief Executive Officer pursuant to a formal tender process for the reporting period;**
- 2. note the contracts awarded under delegated authority by the Chief Executive Officer, Director or Manager pursuant to a detailed quotation process for the reporting period; and**
- 3. note the requests for tender advertised but not yet awarded.**

CARRIED UNOPPOSED

11.6 Audit & Risk Management Committee Chair Biannual Activities Report

**Moved by Cr Abdullah
Seconded by Cr Spinks**

That the Council note the Audit & Risk Management Committee Chair Biannual Activities report up to 30 October 2021.

CARRIED UNOPPOSED

11.7 Reappointment of Independent Members to the Audit and Risk Management Committee

**Moved by Cr Brophy
Seconded by Cr Dobson**

That the Council:

- 1. approve the reappointment of David Kortum and Goran Mitrevski as independent members of the Audit and Risk Management Committee for a second 3 year term, concluding in May 2025; and**
- 2. approve the reappointment of Goran Mitrevski to the position of Chair of the Audit and Risk Management Committee for the next 12 months, concluding May 2023.**

CARRIED UNOPPOSED

11.8 Councillor Allowances 2022

Moved by Cr James
Seconded by Cr Sali

That the Council:

1. note the allowance payable to Mayors, Deputy Mayors and Councillors (Victoria) Determination No. 01/2022 of the Victorian Independent Remuneration Tribunal;
2. note that the determination takes effect from 18 December 2021; and
3. approve the allowances payable to the Mayor, Deputy Mayor and Councillors of Greater Shepparton City Council in accordance with this determination, this being the amount per annum of:
 - a. Mayor \$96,470
 - b. Deputy Mayor \$48,235
 - c. Councillors \$30,024

Cr Summer called a Division.

Councillors who voted in favour of the Motion were Cr O'Keeffe, Cr Brophy, Cr James, Cr Spinks, Cr Dobson, Cr Sali and Cr Abdullah.

Councillors who voted against the Motion was Cr Summer.

CARRIED

12 Sustainable Development Directorate

12.1 Minor and Major Events Grant Round 2 2021-22

Moved by Cr Sali
 Seconded by Cr Brophy

That the Council note the successful applicants awarded funding under delegated authority for Round Two of the 2021/2022 Minor and Major Event Grants Program as follows:

Organisation	Grant Amount Awarded (No GST)
Shepparton Triathlon Club	\$2,500
Shepparton Cycling Club	\$2,000
Field and Game Shepparton	\$1,940
Goulburn Valley Orchid Club	\$1,500
GV Gamers Guild Incorporated	\$1,000
Goulburn Valley Hockey Association	\$1,000
Emerald Bank Market	\$500
Soroptimist International of Shepparton	\$500
Total	\$10,940

CARRIED UNOPPOSED

12.2 Development Hearings Panel

**Moved by Cr Brophy
Seconded by Cr Abdullah**

That the Council:

- 1. appoint Councillor Seema Abdullah to the Development Hearings Panel (DHP) with effect from 19 April 2022; and**
- 2. appoint Councillor Shane Sali to the position of Chair of the Development Hearings Panel with effect from 19 April 2022.**

CARRIED UNOPPOSED

13 Infrastructure Directorate

13.1 Adoption of Lease and Licence Policy

Moved by Cr Summer
Seconded by Cr Brophy

That the Council adopt Version 1 of the Lease and Licence Policy 19.POL1 as attached to this report.

CARRIED UNOPPOSED

14 Confidential Management Reports

Nil Received.

15 Documents for Signing and Sealing

Nil Received.

16 Councillor Reports

16.1 Councillor Activities

16.1.1 Councillor Activities - March 2022

Moved by Cr Dobson
Seconded by Cr James

That the Council receive and note the summary of the Councillor's Community Interactions and Informal Meetings of Councillors.

CARRIED UNOPPOSED

16.2 Council Committee Reports

Nil Received.

16.3 Notice of Motion, Amendment or Rescission

16.3.1 Notice of Motion 5/2022 - Audit of Public Transport Network

Moved by Cr Spinks
Seconded by Cr Abdullah

That the Council:

1. Prepare an audit of our Public Transport network, to be used as a supporting document when advocating for expansion of the public transport network within Shepparton, across Greater Shepparton, and connecting regional vic.
2. Include the need for further reaching and more efficient public transport when advocating to State Government.

CARRIED UNOPPOSED

16.3.2 Notice of Motion 6/2022 - 5 Years Local Government Funding - Shepparton Central Business District

**Moved by Cr Spinks
Seconded by Cr Summer**

That the Council conduct a report on Shepparton Central Business District of all Local Government funding over the past five fiscal years. The report to include all departments across local government, all programs, projects and in-kind allocations. The report will provide a clearer understanding of what has been funded and allocated and be used to holistically collate and inform any future budget considerations and allocations.

CARRIED UNOPPOSED

17 Urgent Business not Included on the Agenda

Nil Received.

18 Close of Meeting

Meeting closed at 4:55pm.