

MINUTES

Greater Shepparton City Council

COUNCIL MEETING

3:00PM, Tuesday 17 May 2022

Riverlinks Studio 1

COUNCILLORS

Cr Kim O’Keeffe (Mayor)

Cr Anthony Brophy (Deputy Mayor)

Cr Seema Abdullah

Cr Geoffrey Dobson

Cr Greg James

Cr Rob Priestly

Cr Shane Sali

Cr Sam Spinks

Cr Fern Summer

VISION

GREATER SHEPPARTON, GREATER FUTURE

A thriving economy in the foodbowl of Victoria with excellent lifestyles, innovative agriculture a diverse community and abundant opportunities

Values

Values reflect what we feel is important. Organisations may have core values that reflect what is important in the organisation. These values may be guiding principles of behaviour for all members in the organisation.

Respect first, always

We are attentive, listen to others and consider all points of view in our decision making.

Take ownership

We take pride in honouring our promises and exceeding expectations, and are transparent with and accountable for our actions.

Courageously lead

We lead with integrity, and stand up and stand by what is in the best interests of the Greater Shepparton community.

Working together

We work collaboratively to create higher quality outcomes that are more efficient, thoughtful, effective and responsive. We cannot accomplish all that we need to do without working together.

Continually innovate

We are open to new ideas and creatively seek solutions that encourage us to do our best for our community.

Start the celebration

As ambassadors for our people and place, we proudly celebrate the strengths and achievements of Council and the Greater Shepparton community.

**MINUTES
FOR THE
COUNCIL MEETING
HELD ON
TUESDAY 17 MAY 2022 AT 3:00PM**

**CHAIR
CR KIM O'KEEFFE**

INDEX

1 WELCOME TO COUNTRY.....	6
2 ACKNOWLEDGEMENT	6
3 PRIVACY NOTICE.....	6
4 GOVERNANCE PRINCIPLES.....	6
5 APOLOGIES.....	7
6 DECLARATIONS OF CONFLICT OF INTEREST.....	7
7 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS.....	7
8 PUBLIC QUESTION TIME	8
8.1 Public Question and Response	8
9 DEPUTATIONS AND PETITIONS.....	8
10 COMMUNITY DIRECTORATE	8
11 CORPORATE SERVICES DIRECTORATE	9
11.1 Councillors Standing as Candidates in State or Federal Elections Policy.....	9
11.2 April 2022 Monthly Financial Report	10
11.3 Contracts Awarded under Delegation - April 2022	11
12 SUSTAINABLE DEVELOPMENT DIRECTORATE	12
12.1 Community Sustainability Grants Round 2 2021/2022.....	12
12.2 Proposed Lease of Council Land for Affordable Housing - Request from Kids Under Cover.....	13
12.3 Interim Report on the Shepparton CBD Complimentary Parking Initiative.....	14
13 INFRASTRUCTURE DIRECTORATE	15
13.1 Contract No. 2232 - Victoria Park Lake - Pedestrian Lighting.....	15
13.2 Our Sporting Future Funding - Round Two 2021/2022	16
13.3 Mooroopna Recreation Reserve Master Plan - Final Adoption	17
14 CONFIDENTIAL MANAGEMENT REPORTS.....	18
14.1 Designation of Confidentiality of Information.....	18
14.2 Chief Executive Officer Performance Review and Remuneration.....	18

14.3 Re-opening of the Meeting to Members of the Public	18
15 DOCUMENTS FOR SIGNING AND SEALING	18
15.0 Documents for Signing and Sealing - NIL	18
16 COUNCILLOR REPORTS	19
16.1 Councillor Activities	19
16.1.1 Councillor Activities - April 2022	19
16.2 Council Committee Reports	19
16.3 Notice of Motion, Amendment or Rescission	19
17 URGENT BUSINESS NOT INCLUDED ON THE AGENDA	19
18 CLOSE OF MEETING	19

Risk Level Matrix Legend

Note: A number of reports in this agenda include a section on “risk management implications”. The following table shows the legend to the codes used in the reports.

Likelihood	Consequences				
	Negligible (1)	Minor (2)	Moderate (3)	Major (4)	Extreme (5)
Almost Certain (5) Would be expected to occur in most circumstances (daily/weekly)	LOW	MEDIUM	HIGH	EXTREME	EXTREME
Likely (4) Could probably occur in most circumstances (i.e. Monthly)	LOW	MEDIUM	MEDIUM	HIGH	EXTREME
Possible (3) Reasonable probability that it could occur (i.e. over 12 months)	LOW	LOW	MEDIUM	HIGH	HIGH
Unlikely (2) It is not expected to occur (i.e. 2-5 years)	LOW	LOW	LOW	MEDIUM	HIGH
Rare (1) May occur only in exceptional circumstances (i.e. within 10 years)	LOW	LOW	LOW	MEDIUM	HIGH

Extreme Intolerable – Immediate action is required to mitigate this risk to an acceptable level. Event/Project/Activity is not to proceed without authorisation

High Intolerable – Attention is needed to treat risk.

Medium Variable – May be willing to accept the risk in conjunction with monitoring and controls

Low Tolerable – Managed by routine procedures

PRESENT: Cr Kim O'Keeffe (Mayor)
 Cr Anthony Brophy (Deputy Mayor)
 Cr Seema Abdullah
 Cr Greg James
 Cr Shane Sali
 Cr Sam Spinks

Officers:	Peter Harriott	Chief Executive Officer
	Gary Randhwa	Director Infrastructure
	Geraldine Christou	Director Sustainable Development
	Chris Teitzel	Director Corporate Services
	Louise Mitchell	Director Community
	James Nolan	Acting Manager Corporate Governance
	Ropate Cabealawa	Official Minute Taker

1 Welcome to Country

The Council Meeting commenced with a Welcome to Country presented by Cr James on behalf of the Yorta Yorta Elders Council and the 16 family groups.

2 Acknowledgement

We, Greater Shepparton City Council, acknowledge the Yorta Yorta Peoples of the land which now comprises Greater Shepparton, we pay our respect to their tribal elders, we celebrate their continuing culture and we acknowledge the memory of their ancestors.

3 Privacy Notice

This public meeting is being streamed live via our Facebook page and made available for public access on our website along with the official Minutes of this meeting.

All care is taken to maintain your privacy; however, as a visitor in the public gallery, it is assumed that your consent is given in the event that your image is broadcast to the public. It is also assumed that your consent is given to the use and disclosure of any information that you share at the meeting (including personal or sensitive information) to any person who accesses those recordings or Minutes.

4 Governance Principles

Council considers that the decisions contained in these Minutes gives effect to the overarching governance principles stated in Section 9(2) of the *Local Government Act 2020*. These principles are as follows:

1. Council decisions are to be made and actions taken in accordance with the relevant law;
2. priority is to be given to achieving the best outcomes for the municipal community, including future generations;

3. the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted;
4. the municipal community is to be engaged in strategic planning and strategic decision making;
5. innovation and continuous improvement is to be pursued;
6. collaboration with other Councils and Governments and statutory bodies is to be sought;
7. the ongoing financial viability of the Council is to be ensured;
8. regional, state and national plans and policies are to be taken into account in strategic planning and decision making;
9. the transparency of Council decisions, actions and information is to be ensured.

5 Apologies

Cr Sali moved that the apologies from Cr Dobson and Cr Summer be accepted.

6 Declarations of Conflict of Interest

In accordance with section 130(1)(a) of the Local Government Act 2020 Councillors are required to disclose any “conflict of interest” in respect of a matter to be considered at a Council Meeting.

Disclosure must occur immediately before the matter is considered or discussed.

- **Peter Harriott, Chief Executive Officer, indicated a conflict of interest in relation to Item 14.2 - Chief Executive Officer Performance Review and Remuneration.**
- **Cr Kim O’Keeffe indicated a conflict of interest in relation to Item 12.3 - Interim Report on the Shepparton CBD Complimentary Parking Initiative.**

7 Confirmation of Minutes of Previous Meetings

**Moved by Cr Sali
Seconded by Cr Brophy**

That the Minutes of the 19 April 2022 Council Meeting as circulated, be confirmed.

CARRIED UNOPPOSED

8 Public Question Time

8.1 Public Question and Response

The following public questions were submitted to Council in accordance with our Governance Rules.

Question 1 – Brian Dunn

What is the worth of all the art owned by Shepparton Council?

Response

The value of art owned by Greater Shepparton City Council is \$19,277,864.00.

Question 2 – Brian Dunn

What would be the annual cost for street lighting across the Greater Shepparton?

Response

Council spends approximately \$700K per annum on street lighting. This includes maintenance and usage.

2021/22 budget is \$350K for maintenance and \$300 for usage.

Question 3 – Heather Dunn

Traffic calming

I have concerns with the speeds vehicles pass down my street in Waranga Drive, from Kialla Lakes Drive to Dartmouth Court travelling on Waranga Drive there is one roundabout, speed limit 50kmph, most vehicles are well in excess. From Dartmouth further around Waranga Drive there is a traffic calming in abundance, it needs to be reviewed.

Response

We are aware of the traffic issues in Waranga Drive and recently collected traffic counts between Kialla Lakes Drive and Dartmouth Court, which showed average speeds of 51kph and 85th percentile speeds of 58kph.

We are currently investigating the installation of speed treatments such as speed cushions and splitter islands in Waranga Drive. This is subject to funding, but planning to include in our Traffic Devices Program for 2022/23 Financial year.

Question 4 – Heather Dunn

Street signs

We are new to the area and find it hard to navigate the streets due to a lack of street signage. The new intersection Maude and Vaughan Street lack any street signs as just one example.

Response

Thank you for your enquiry regarding street signage, as part of any development street signs should be installed as part of this process, thank you for pointing out this process did not occur at the Maude and Vaughan Street Intersection, we are now rectifying this matter.

9 Deputations and Petitions

Nil Received.

10 Community Directorate

Nil Received.

11 Corporate Services Directorate

11.1 Councillors Standing as Candidates in State or Federal Elections Policy

That the Council adopt Version 1 of the Councillors as Candidates in State or Federal Elections Policy as attached to this report.

The recommendation lapsed for want of a mover.

11.2 April 2022 Monthly Financial Report

**Moved by Cr Abdullah
Seconded by Cr Sali**

That the Council receive and note the April 2022 Monthly Financial Report.

CARRIED UNOPPOSED

11.3 Contracts Awarded under Delegation - April 2022

**Moved by Cr James
Seconded by Cr Sali**

That the Council:

- 1. note the contracts awarded under delegation pursuant to a formal tender process for the reporting period; and**
- 2. note the requests for tender advertised but not yet awarded.**

CARRIED UNOPPOSED

12 Sustainable Development Directorate

12.1 Community Sustainability Grants Round 2 2021/2022

Moved by Cr Brophy
Seconded by Cr Abdullah

That the Council note the successful applicants awarded funding under delegated authority for Round Two of the 2021/2022 Community Sustainability Grants Program as follows:

Organisation	Grant Amount Awarded (GST Free)
Congupna/Tallygaroopna Landcare Group	\$2,974
Transition Tatura	\$3,000
Total	\$5,974

CARRIED UNOPPOSED

12.2 Proposed Lease of Council Land for Affordable Housing - Request from Kids Under Cover

Moved by Cr Abdullah
Seconded by Cr Brophy

That the Council, with regard to the request from Kids Under Cover:

1. provide in-principle support for the preparation of any funding applications by Kids Under Cover to lease land from Council at 4 Deane Court, Shepparton for the purposes of constructing approximately six relocatable studios to accommodate six young people and two live-in mentors for approximately 10 years;
2. commence the statutory process, under Section 115 of the *Local Government Act 2020* (the Act), to give effect to its intention to enter into a lease with Kids Under Cover for the purpose of providing temporary relocatable housing to accommodate six young people and two live-in mentors for approximately 10 years;
3. in accordance with Section 115 of the Act and the *Greater Shepparton City Council Community Engagement Policy 2021*, Council authorises that a public notice be placed in the Shepparton News outlining Council's intention to lease the land at 4 Deane Court, Shepparton and to call for submissions;
4. publish a copy of the public notice on Council's website, and provide a copy to owners and occupiers of all properties abutting the land, and any other properties that Council officers consider to be affected;
5. authorise the Chief Executive Officer to undertake the administrative procedures necessary to carry out Council's functions under Section 115 of the Act in relation to this matter; and
6. note that, following the completion of the consultation process, any submissions received in relation to Council's intention to lease the land at 4 Deane Court, Shepparton will be considered by Council at a future scheduled Council Meeting.

CARRIED UNOPPOSED

12.3 Interim Report on the Shepparton CBD Complimentary Parking Initiative

Cr O'Keeffe declared a conflict of interest, vacated the chair and left the meeting at 3:24pm.

Cr Brophy assumed the chair of the meeting at 3:24pm.

**Moved by Cr James
Seconded by Cr Spinks**

That the Council note the progress of the report on the merits of the complimentary CBD parking initiative undertaken between 1 November 2021 and 28 February 2022.

CARRIED UNOPPOSED

Cr Brophy vacated the chair of the meeting at 3:31pm.

Cr O'Keeffe returned to the meeting and assumed the chair of the meeting at 3:31 pm.

13 Infrastructure Directorate

13.1 Contract No. 2232 - Victoria Park Lake - Pedestrian Lighting

Moved by Cr Sali
Seconded by Cr Spinks

That the Council:

1. accept the tender submitted by Byers Electrical for Contract No. 2232 Supply and Installation of Victoria Park Lake, Pedestrian Lighting, for the lump sum price of \$771,617.10 (including GST); and
2. authorise the Chief Executive Officer to execute such documents as are necessary to give effect to this resolution.

CARRIED UNOPPOSED

13.2 Our Sporting Future Funding - Round Two 2021/2022

Moved by Cr Brophy
 Seconded by Cr Spinks

That the Council note the successful applicants awarded funding under delegated authority for Round Two of the 2021/2022 Our Sporting Future Funding Program as follows:

Our Sporting Future – Majors

Club	Project	Grant Amount Awarded (No GST)
Greater Valley Calisthenics Club	Bathroom Upgrade – Regulation Compliance	\$20,000.00
Shepparton & District Car Club	Centre of Operations	\$30,000.00
	SUBTOTAL	\$50,000.00

Our Sporting Future – Minors

Club	Project	Grant Amount Awarded (No GST)
Tallygaroopna Football Netball Club	Trainer’s Ice Machine	\$1,650.00
Mooroopna Football Netball Club	Provide Secure Lighting around the Netball Courts at the Mooroopna Recreation Reserve	\$1,853.00
Shepparton Rowing Club	Concreting the floor of the Rowing Club	\$13,752.00
	SUBTOTAL	\$17,255.00

Our Sporting Future – Sports Aid

Club	Project	Grant Amount Awarded (No GST)
Shepp Feathers Incorporated	Badminton Equipment	\$2,466.00
Shepparton Table Tennis Association	STTA Strategic Plan	\$5,000.00
	SUBTOTAL	\$7,466.00
	TOTAL	\$74,721.00

CARRIED UNOPPOSED

13.3 Mooroopna Recreation Reserve Master Plan - Final Adoption

**Moved by Cr Sali
Seconded by Cr James**

That the Council:

- 1. note feedback from the community consultation process; and**
- 2. adopt the Mooroopna Recreation Reserve Master Plan.**

CARRIED UNOPPOSED

14 Confidential Management Reports

14.1 Designation of Confidentiality of Information

Peter Harriott declared a material conflict of interest in relation to item 14.2 and left the meeting at 3:47pm.

Moved by Cr Abdullah
Seconded by Cr Sali

That pursuant to section 66(1) of the Local Government Act 2020, resolve that the Council meeting be closed to members of the public for consideration of a confidential item.

CARRIED UNOPPOSED

14.2 Chief Executive Officer Performance Review and Remuneration

14.3 Re-opening of the Meeting to Members of the Public

Peter Harriott returned to the meeting at 3:58pm.

15 Documents for Signing and Sealing

Nil Received.

16 Councillor Reports

16.1 Councillor Activities

16.1.1 Councillor Activities - April 2022

Moved by Cr Brophy
Seconded by Cr Spinks

That the Council receive and note the summary of the Councillor's Community Interactions and Informal Meetings of Councillors.

CARRIED UNOPPOSED

16.2 Council Committee Reports

Nil Received.

16.3 Notice of Motion, Amendment or Rescission

Nil Received.

17 Urgent Business not Included on the Agenda

Nil Received.

18 Close of Meeting

Meeting closed at 4:02pm.