

# MINUTES

Greater Shepparton City Council

## COUNCIL MEETING

**3:00PM, Tuesday 16 August 2022**

Studio 1, Riverlinks Eastbank

### COUNCILLORS

Cr Shane Sali (Mayor)

Cr Anthony Brophy (Deputy Mayor)

Cr Seema Abdullah

Cr Dinny Adem

Cr Geoffrey Dobson

Cr Greg James

Cr Kim O'Keeffe

Cr Sam Spinks

Cr Fern Summer

### VISION

**GREATER SHEPPARTON, GREATER FUTURE**

A thriving economy in the foodbowl of Victoria with excellent lifestyles, innovative agriculture a diverse community and abundant opportunities

# Values

Values reflect what we feel is important. Organisations may have core values that reflect what is important in the organisation. These values may be guiding principles of behaviour for all members in the organisation.

## **Respect first, always**

We are attentive, listen to others and consider all points of view in our decision making.

## **Take ownership**

We take pride in honouring our promises and exceeding expectations, and are transparent with and accountable for our actions.

## **Courageously lead**

We lead with integrity, and stand up and stand by what is in the best interests of the Greater Shepparton community.

## **Working together**

We work collaboratively to create higher quality outcomes that are more efficient, thoughtful, effective and responsive. We cannot accomplish all that we need to do without working together.

## **Continually innovate**

We are open to new ideas and creatively seek solutions that encourage us to do our best for our community.

## **Start the celebration**

As ambassadors for our people and place, we proudly celebrate the strengths and achievements of Council and the Greater Shepparton community.

**MINUTES  
FOR THE  
COUNCIL MEETING  
HELD ON  
TUESDAY 16 AUGUST 2022 AT 3:00PM**

**CHAIR  
CR SHANE SALI**

**INDEX**

- 1 WELCOME TO COUNTRY..... 6**
- 2 ACKNOWLEDGEMENT ..... 6**
- 3 PRIVACY NOTICE..... 6**
- 4 GOVERNANCE PRINCIPLES..... 6**
- 5 APOLOGIES..... 8**
- 6 DECLARATIONS OF CONFLICT OF INTEREST..... 8**
- 7 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS..... 8**
- 8 PUBLIC QUESTION TIME ..... 8**
- 9 DEPUTATIONS AND PETITIONS..... 8**
- 10 COMMUNITY DIRECTORATE ..... 9**
  - 10.1 LGBTIQA+ Advisory Committee Terms of Reference & Action Plan ..... 9
- 11 CORPORATE SERVICES DIRECTORATE ..... 10**
  - 11.1 Civic Recognition Policy ..... 10
  - 11.2 Exercise of Delegations Policy ..... 11
  - 11.3 July 2022 Monthly Financial Report ..... 12
  - 11.4 Contracts Awarded Under Delegation - July 2022 ..... 13
  - 11.5 Instrument of Delegation to the Chief Executive Officer - S5 ..... 16
  - 11.6 Councillor Appointment - Greater Shepparton Aerodrome Advisory Committee ....17
  - 11.7 Microsoft License Contract Renewal..... 18
- 12 SUSTAINABLE DEVELOPMENT DIRECTORATE ..... 19**
  - 12.1 Destination Branding Project Report ..... 19
  - 12.2 Draft RiverConnect Strategic Plan 2023 - 2028 for Community Consultation..... 20
- 13 INFRASTRUCTURE DIRECTORATE ..... 21**
  - 13.1 Dissolving of the Sir Murray Bouchier Memorial Advisory Committee ..... 21
  - 13.2 Our Sporting Future Funding Round 3 2021/2022 ..... 22
- 14 CONFIDENTIAL MANAGEMENT REPORTS ..... 23**
  - 14.1 Designation of Confidentiality of Information - Reports ..... 23
- 15 DOCUMENTS FOR SIGNING AND SEALING ..... 23**

<b>16 COUNCILLOR REPORTS</b> .....	<b>24</b>
16.1 Councillor Activities .....	24
16.1.1 Councillor Activities - July 2022.....	24
16.1.2 Hort Connections.....	25
16.2 Council Committee Reports .....	26
16.3 Notice of Motion, Amendment or Rescission .....	26
<b>17 URGENT BUSINESS NOT INCLUDED ON THE AGENDA</b> .....	<b>26</b>
<b>18 CLOSE OF MEETING</b> .....	<b>26</b>

## Risk Level Matrix Legend

**Note: A number of reports in this agenda include a section on “risk management implications”. The following table shows the legend to the codes used in the reports.**

Likelihood	Consequences				
	Negligible (1)	Minor (2)	Moderate (3)	Major (4)	Extreme (5)
<b>Almost Certain (5)</b> Would be expected to occur in most circumstances (daily/weekly)	LOW	MEDIUM	HIGH	EXTREME	EXTREME
<b>Likely (4)</b> Could probably occur in most circumstances (i.e. Monthly)	LOW	MEDIUM	MEDIUM	HIGH	EXTREME
<b>Possible (3)</b> Reasonable probability that it could occur (i.e. over 12 months)	LOW	LOW	MEDIUM	HIGH	HIGH
<b>Unlikely (2)</b> It is not expected to occur (i.e. 2-5 years)	LOW	LOW	LOW	MEDIUM	HIGH
<b>Rare (1)</b> May occur only in exceptional circumstances (i.e. within 10 years)	LOW	LOW	LOW	MEDIUM	HIGH

**Extreme** Intolerable – Immediate action is required to mitigate this risk to an acceptable level. Event/Project/Activity is not to proceed without authorisation

**High** Intolerable – Attention is needed to treat risk.

**Medium** Variable – May be willing to accept the risk in conjunction with monitoring and controls

**Low** Tolerable – Managed by routine procedures

**PRESENT:**           Cr Shane Sali (Mayor)  
                          Cr Anthony Brophy (Deputy Mayor)  
                          Cr Seema Abdullah  
                          Cr Dinny Adem  
                          Cr Geoffrey Dobson  
                          Cr Greg James  
                          Cr Fern Summer

<b>Officers:</b>	<b>Peter Harriott</b>	<b>Chief Executive Officer</b>
	<b>Gary Randhawa</b>	<b>Director Infrastructure</b>
	<b>Geraldine Christou</b>	<b>Director Sustainable Development</b>
	<b>Chris Teitzel</b>	<b>Director Corporate Services</b>
	<b>Louise Mitchell</b>	<b>Director Community</b>
	<b>Molly Willmott</b>	<b>Official Minute Taker</b>
	<b>Michael Carrafa</b>	<b>Acting Manager Corporate Governance</b>

## 1 Welcome to Country

The Council Meeting commenced with a Welcome to Country presented by Cr James on behalf of the Yorta Yorta Elders Council and the 16 family.

## 2 Acknowledgement

We, Greater Shepparton City Council, acknowledge the Yorta Yorta Peoples of the land which now comprises Greater Shepparton, we pay our respect to their tribal elders, we celebrate their continuing culture and we acknowledge the memory of their ancestors.

## 3 Privacy Notice

This public meeting is being streamed live via our Facebook page and made available for public access on our website along with the official Minutes of this meeting.

All care is taken to maintain your privacy; however as a visitor in the public gallery, it is assumed that your consent is given in the event that your image is broadcast to the public. It is also assumed that your consent is given to the use and disclosure of any information that you share at the meeting (including personal or sensitive information) to any person who accesses those recordings or Minutes.

## 4 Governance Principles

Council considers that the decisions contained in these Minutes gives effect to the overarching governance principles stated in Section 9(2) of the *Local Government Act 2020*. These principles are as follows:

1. Council decisions are to be made and actions taken in accordance with the relevant law;

2. priority is to be given to achieving the best outcomes for the municipal community, including future generations;
3. the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted;
4. the municipal community is to be engaged in strategic planning and strategic decision making;
5. innovation and continuous improvement is to be pursued;
6. collaboration with other Councils and Governments and statutory bodies is to be sought;
7. the ongoing financial viability of the Council is to be ensured;
8. regional, state and national plans and policies are to be taken into account in strategic planning and decision making;
9. the transparency of Council decisions, actions and information is to be ensured.

## 5 Apologies

**That the apology from Cr Sam Spinks be noted and a leave of absence be granted.**

**CARRIED UNOPPOSED**

## 6 Declarations of Conflict of Interest

In accordance with section 130 (1)(a) of the Local Government Act 2020 Councillors are required to disclose any “conflict of interest” in respect of a matter to be considered at a Council Meeting.

**Disclosure must occur immediately before the matter is considered or discussed.**  
Nil Received.

## 7 Confirmation of Minutes of Previous Meetings

**Moved by Cr Dobson  
Seconded by Cr Adem**

**That the minutes of the 19 July 2022 Council Meeting as circulated, be confirmed.**

**CARRIED UNOPPOSED**

## 8 Public Question Time

Nil Received.

## 9 Deputations and Petitions

Nil Received.



## 10 Community Directorate

### 10.1 LGBTIQA+ Advisory Committee Terms of Reference & Action Plan

Moved by Cr Abdullah  
Seconded by Cr Adem

That the Council:

1. Adopt the amended Terms of Reference for the Greater Shepparton LGBTIQA+ Advisory Committee as attached.
2. Appoint Councillor Fern Summer as Councillor representative and Chair to the LGBTIQA+ Committee.
3. Note the Greater Shepparton LGBTIQA+ Advisory Committee Action Plan 2022–2025 as attached.

**CARRIED UNOPPOSED**

## 11 Corporate Services Directorate

### 11.1 Civic Recognition Policy

**Moved by Cr Abdullah  
Seconded by Cr Brophy**

**That the Council adopt the Civic Recognition Policy 37.POL5 as attached.**

- 1. that 'community organisation' be added to page 3 of the policy to say that a milestone achievement may be awarded to individuals, businesses or community organisation.**
- 2. that the policy be reviewed in 2 years and brought to the Ordinary Council Meeting in August 2024.**

**CARRIED UNOPPOSED**

## 11.2 Exercise of Delegations Policy

Author	Team Leader Governance
Approved by	Director Corporate Services
Purpose	For Decision at a Council Meeting

**Moved by Cr Dobson**  
**Seconded by Cr Brophy**

**That the Council adopt the Exercise of Delegations Policy 37.POL2 as attached.**

**CARRIED UNOPPOSED**

## **11.3 July 2022 Monthly Financial Report**

**Moved by Cr Dobson  
Seconded by Cr Abdullah**

**That the Council receive and note the July 2022 Monthly Financial Report as attached.**

**CARRIED UNOPPOSED**

## **11.4 Contracts Awarded Under Delegation - July 2022**

**Moved by Cr James  
Seconded by Cr Summer**

**That the Council:**

- 1. note the contracts awarded under delegation pursuant to a formal tender or quotation process for the reporting period; and**
- 2. note the requests for tenders advertised but not yet awarded.**

**CARRIED UNOPPOSED**

## 11.5 Instrument of Delegation to the Chief Executive Officer - S5

Moved by Cr Abdullah  
Seconded by Cr Brophy

That the Council, in the exercise of the power conferred by S11(1)(b) of the *Local Government Act 2020* (the Act) resolves that:

1. there be delegated to the person holding the position, acting in or performing the duties of Chief Executive Officer the powers, duties and functions set out in the *Instrument of Delegation to the Chief Executive Officer*, subject to the conditions and limitations specified in that Instrument as attached;
2. the instrument comes into force immediately the common seal of Council is affixed to the instrument;
3. on the coming into force of the instrument, all previous delegations to the Chief Executive Officer are revoked; and
4. the duties and functions set out in the instrument must be performed, and the powers set out in the instruments must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt
5. that the Chief Executive Officer write a letter to the Local Government Minister seeking clarification of the term 'expenditure' in the Local Government Act 2020 in context of Council's recent internal audit findings

**CARRIED**

**11.6 Councillor Appointment - Greater Shepparton  
Aerodrome Advisory Committee**

Moved by Cr James  
Seconded by Cr Brophy

That the Council appoint Cr Adem to the Greater Shepparton Aerodrome Advisory Committee, effective from 17 August 2022.

**CARRIED UNOPPOSED**

## **11.7 Microsoft License Contract Renewal**

**Moved by Cr Brophy  
Seconded by Cr Adem**

**That the Council authorise the CEO to enter into a three year licensing contract with Microsoft valued at an estimated total value of \$1,347,351 (ex GST).**

**CARRIED UNOPPOSED**



## 12 Sustainable Development Directorate

### 12.1 Destination Branding Project Report

Moved by Cr Dobson  
Seconded by Cr Brophy

That the Council adopt the new destination brand name 'Shepparton and Goulburn Valley' and the destination brand manual as attached.

**CARRIED UNOPPOSED**

**12.2 Draft RiverConnect Strategic Plan 2023 - 2028 for  
Community Consultation**

**Moved by Cr Abdullah  
Seconded by Cr James**

**That the Council release the Draft RiverConnect Strategic Plan 2023 – 2028 for  
community consultation for a period of six weeks, commencing on 22 August  
2022 and concluding on 30 September 2022 as attached.**

**CARRIED UNOPPOSED**

## 13 Infrastructure Directorate

### 13.1 Dissolving of the Sir Murray Bouchier Memorial Advisory Committee

Moved by Cr Brophy  
Seconded by Cr Adem

That the Council:

1. formally acknowledge the contribution and dedication of past and current committee members to the establishment of the Battle of Beersheba memorial; and
2. formally dissolve the Sir Murray Bouchier Memorial Advisory Committee.

**CARRIED UNOPPOSED**

**13.2 Our Sporting Future Funding Round 3 2021/2022**

Moved by Cr Summer  
 Seconded by Cr Adem

That the Council note the successful applicants awarded funding under delegated authority for Round Three of the 2021/2022 Our Sporting Future Funding Program as follows;

**Our Sporting Future – Sports Aid**

Club	Project	Grant Amount Awarded (GST free)
Tallygaroopna Football Netball Club	Junior Football Program Jumpers	\$4,975.00

**Our Sporting Future – Women & Girls**

Club	Project	Grant Amount Awarded (GST free)
Shepparton Swimming Club	Advanced Coaching and Development Coaching Courses	\$2,461.00
	<b>TOTAL</b>	<b>\$7,436.00</b>

**CARRIED UNOPPOSED**

## 14 Confidential Management Reports

### 14.1 Designation of Confidentiality of Information - Reports

Moved by Cr Adem  
Seconded by Cr Abdullah

That pursuant to section 66(1) of the Local Government Act 2020, resolve that the Council meeting be closed to members of the public for consideration of the following confidential item:

- Deed of Appointment of a Syndic – Maclsaac Road, Mooroopna

**CARRIED UNOPPOSED**

## 15 Documents for Signing and Sealing

Nil Received.

## 16 Councillor Reports

### 16.1 Councillor Activities

#### 16.1.1 Councillor Activities - July 2022

Moved by Cr Summer  
Seconded by Cr James

That the Council receive and note the summary of the Councillor's Community Interactions and Informal Meetings of Councillors.

**CARRIED UNOPPOSED**

## **16.1.2 Hort Connections**

**Moved by Cr Brophy  
Seconded by Cr Adem**

**That the Council receive and note Cr Shane Sali's Report – Hort Connections**

**CARRIED UNOPPOSED**

## **16.2 Council Committee Reports**

Nil Received.

## **16.3 Notice of Motion, Amendment or Rescission**

Nil Received.

## **17 Urgent Business not Included on the Agenda**

Nil Received.

## **18 Close of Meeting**

**Meeting closed at 4:42pm.**