

AGENDA

Greater Shepparton City Council

COUNCIL MEETING

3:00PM, Tuesday 20 September 2022

Function Room, Riverlinks Eastbank

COUNCILLORS

Cr Shane Sali(Mayor)
Cr Anthony Brophy (Deputy Mayor)
Cr Seema Abdullah
Cr Geoffrey Dobson
Cr Greg James
Cr Dinny Adem
Cr Sam Spinks
Cr Fern Summer

VISION

GREATER SHEPPARTON, GREATER FUTURE

A thriving economy in the foodbowl of Victoria with excellent lifestyles, innovative agriculture a diverse community and abundant opportunities

Values

Values reflect what we feel is important. Organisations may have core values that reflect what is important in the organisation. These values may be guiding principles of behaviour for all members in the organisation.

Respect first, always

We are attentive, listen to others and consider all points of view in our decision making.

Take ownership

We take pride in honouring our promises and exceeding expectations, and are transparent with and accountable for our actions.

Courageously lead

We lead with integrity, and stand up and stand by what is in the best interests of the Greater Shepparton community.

Working together

We work collaboratively to create higher quality outcomes that are more efficient, thoughtful, effective and responsive. We cannot accomplish all that we need to do without working together.

Continually innovate

We are open to new ideas and creatively seek solutions that encourage us to do our best for our community.

Start the celebration

As ambassadors for our people and place, we proudly celebrate the strengths and achievements of Council and the Greater Shepparton community.

**A G E N D A
FOR THE
COUNCIL MEETING
HELD ON
TUESDAY 20 SEPTEMBER 2022 AT 3:00PM**

**CHAIR
CR SHANE SALI
MAYOR**

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Risk Level Matrix Legend

Note: A number of reports in this agenda include a section on “risk management implications”. The following table shows the legend to the codes used in the reports.

Likelihood	Consequences				
	Negligible (1)	Minor (2)	Moderate (3)	Major (4)	Extreme (5)
Almost Certain (5) Would be expected to occur in most circumstances (daily/weekly)	LOW	MEDIUM	HIGH	EXTREME	EXTREME
Likely (4) Could probably occur in most circumstances (i.e. Monthly)	LOW	MEDIUM	MEDIUM	HIGH	EXTREME
Possible (3) Reasonable probability that it could occur (i.e. over 12 months)	LOW	LOW	MEDIUM	HIGH	HIGH
Unlikely (2) It is not expected to occur (i.e. 2-5 years)	LOW	LOW	LOW	MEDIUM	HIGH
Rare (1) May occur only in exceptional circumstances (i.e. within 10 years)	LOW	LOW	LOW	MEDIUM	HIGH

Extreme Intolerable – Immediate action is required to mitigate this risk to an acceptable level. Event/Project/Activity is not to proceed without authorisation

High Intolerable – Attention is needed to treat risk.

Medium Variable – May be willing to accept the risk in conjunction with monitoring and controls

Low Tolerable – Managed by routine procedures

1 Welcome to Country

To be presented by Cr James on behalf of the Yorta Yorta Elders Council and the 16 family groups.

2 Acknowledgement

We, Greater Shepparton City Council, acknowledge the Yorta Yorta Peoples of the land which now comprises Greater Shepparton, we pay our respect to their tribal elders, we celebrate their continuing culture and we acknowledge the memory of their ancestors.

3 Privacy Notice

This public meeting is being streamed live via our Facebook page and made available for public access on our website along with the official Minutes of this meeting.

All care is taken to maintain your privacy; however as a visitor in the public gallery, it is assumed that your consent is given in the event that your image is broadcast to the public. It is also assumed that your consent is given to the use and disclosure of any information that you share at the meeting (including personal or sensitive information) to any person who accesses those recordings or Minutes.

4 Governance Principles

Council considers that the recommendations contained in this Agenda gives effect to the overarching governance principles stated in Section 9(2) of the *Local Government Act 2020*. These principles are as follows:

1. Council decisions are to be made and actions taken in accordance with the relevant law;
2. priority is to be given to achieving the best outcomes for the municipal community, including future generations;
3. the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted;
4. the municipal community is to be engaged in strategic planning and strategic decision making;
5. innovation and continuous improvement is to be pursued;
6. collaboration with other Councils and Governments and statutory bodies is to be sought;
7. the ongoing financial viability of the Council is to be ensured;
8. regional, state and national plans and policies are to be taken into account in strategic planning and decision making;
9. the transparency of Council decisions, actions and information is to be ensured.

5 Apologies

RECOMMENDATION

That the apology of Cr Geoff Dobson be noted.

6 Declarations of Conflict of Interest

In accordance with section 130 (1)(a) of the Local Government Act 2020 Councillors are required to disclose any “conflict of interest” in respect of a matter to be considered at a Council Meeting.

Disclosure must occur immediately before the matter is considered or discussed.

7 Confirmation of Minutes of Previous Meetings

RECOMMENDATION

That the minutes of the 16 March 2021 and 16 August 2022 Council Meetings as circulated, be confirmed.

8 Public Question Time

Nil Received.

9 Deputations and Petitions

Nil Received.

10 Community Directorate

Nil Received.

11 Corporate Services Directorate

11.1 Financial Statements and Performance Statement for Year Ended 30 June 2022

Author	Manager Finance and Rates
Approved by	Director Corporate Services
Purpose	For Decision by Council

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council:

- 1. approve in principle the financial statements and performance statement for the financial year ended 30 June 2022; and**
- 2. authorise the Mayor, Cr Shane Sali, the Deputy Mayor, Cr Anthony Brophy and the Chief Executive Officer, Peter Harriott, to certify the financial statements and to certify the performance statement in their final form, after any changes recommended, or agreed to, by the auditor have been made.**

Executive Summary

The report presents the final financial statements and performance statement for the financial year ending 30 June 2022 for in principle approval by the Council prior to submission to the Victorian Auditor-General in accordance with the *Local Government Act 2020* ("the Act").

The Act requires the Council to authorise two Councillors to certify the financial statements and performance statement in their final form, after any changes recommended, or agreed to, by the auditor have been made.

The Chief Executive and the Manager Finance and Rates (as Principal Accounting Officer) will also be signatories to the financial statements and performance statement.

Council's Audit and Risk Management Committee have formally recommended that Council approve in principle the financial statements and performance statements.

Report Detail

In accordance with the Act, the Council is required to prepare financial statements and a performance statement at the end of each financial year.

The Act requires Council to approve in principle the final financial statements and performance statements prior to submission to the Victorian Auditor-General.

The Act also requires that the Council authorises two Councillors to certify the financial statements and performance statement in their final form, after any changes recommended, or agreed to, by the auditor have been made. The Chief Executive and the Manager Finance and Rates (as Principal Accounting Officer) will also be signatories.

At the 7 September 2022 meeting the Council's Audit and Risk Management Committee reviewed the statements in conjunction with the Victorian Auditor-General's Appointed Auditor and formally recommended that the Council approve in principle the financial statements and performance statement for the financial year ended 30 June 2022.

Council Plan / Key Strategic Activity

COMMUNITY LEADERSHIP

We will prioritise leadership in the community to celebrate our cultures, people and places that makes Greater Shepparton a unique, vibrant, diverse and liveable region.

1.8 Good governance and sustainable financial management.

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Risk of material misstatement	Unlikely	Major	Moderate	Strong internal controls and external audit by RSD Audit
Council does not approve the statements in principle	Rare	Major	Moderate	Statements also reviewed by Council's Audit and Risk Management Committee

Policy Considerations

The financial statements have been prepared in accordance with accounting policies as detailed throughout the notes of disclosure.

Financial Implications

The financial implications are detailed within the financial statements and performance statement for the year ended 30 June 2022.

Legal / Statutory Implications

This proposal is consistent with sections 98 and 99 of the *Local Government Act 2020* and the *Local Government (Planning and Reporting) Regulations 2020* Part 4 Divisions 2 and 3.

Environmental / Sustainability Impacts

No environmental or sustainability impacts have been identified.

Social Implications

No social implications have been identified.

Economic Impacts

No economic impacts have been identified.

Consultation

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Keep Informed	Council's Annual Report

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

No strategic links have been identified.

Conclusion

The report presents the final financial statements and performance statement for the financial year ending 30 June 2022 for in principle approval prior to submission to the Victorian Auditor-General.

Attachments

1. 2021-22 Financial Statements [11.1.1 - 54 pages]
2. 2021-22 Performance Statement [11.1.2 - 11 pages]

11.2 Governance Rules 2022

Author	Team Leader Governance
Approved by	Director Corporate Services
Purpose	For Decision by Council

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council:

- 1. adopt the Governance Rules and the Election Period Policy, as attached; and**
- 2. resolve that the Governance Rules take effect from 21 September 2022**

Executive Summary

Council's Governance Rules were first adopted in August 2020.

The first scheduled review of the Governance Rules has recently been undertaken, which has included a public exhibition process, internal consultation with Officers and Councillors, and external review by Maddocks Lawyers.

The review has also incorporated suggested inclusions from Local Government Victoria's Good Practice Guideline on Virtual Meetings

Following consideration of the guidelines and feedback received, the Governance Rules have been amended and are now presented for consideration.

The Governance Rules also include the Election Period Policy which is a requirement under the Local Government Act 2020.

Report Detail

Governance Rules are a requirement of Council as per Section 60 of the Local Government Act 2020 (Act). Council's Governance Rules were first adopted in August 2020.

Council's reviewed and proposed Governance Rules were placed on public exhibition through 'Shaping Greater Shepp', in January 2022 and submissions were invited from the community.

Community Submissions

A total of four submission were received from the community. Key topics raised through these submissions included:

1. Improved clarity on the voting process
2. Timeframes for publishing of the agenda to the public
3. Submission Timeframe for Public Question Time
4. The principles of natural justice in decision making.

Additional Considerations

Local Government Victoria released guidelines on Virtual Meetings in June 2022. Council's Governance rules have been amended to reflect these guidelines, making permanent provision for virtual and hybrid attendance at Council Meetings.

Summary of Proposed Changes

- Amended process for Election of the Mayor (elimination by lot)
- Inclusion of Rules Governing Virtual Attendance at Council Meetings.
- Removal of gender pronouns following Gender Impact Assessment review.
- Requirement for meeting Chair to sign Minutes once confirmed has been removed.
- Removal of 'Alterations to Motions' however the principles have been incorporated into 'Amendments to Motions' process.
- Extending speaking times to motions from three to six minutes, with the removal of extensions.
- Notice of Motion procedure amended pertaining to the possible methods of submission of Notice of Motion.
- Simplified process for Dissent from Chairs Ruling to provide further clarity.
- Clarified voting process, in particular – the use of casting votes.
- Petitions – petitions will not be attached to the meeting agenda or minutes.
- Public Question Time procedure updated to allow a response to a question regardless of whether the person who raised the question is in the gallery.
- Informal Meetings of Councillors requirement amended to take effect when three or more Councillors are present.
- Notice of Amendment or Rescission of Resolution has been finetuned to improve meeting procedure and governance.

In addition to the above summary, some minor formatting, corrections and amendments have been made to improve clarity and aid the interpretation of the Governance Rules.

It should also be noted that minor changes have been made to the Election Period Policy to ensure it aligns with the Governance Rules. No material change has been made to the Policy. It is a requirement under the Act that a Council includes its Election Period Policy in the Governance Rules.

Council Plan/Key Strategic Activity

COMMUNITY LEADERSHIP

We will prioritise leadership in the community to celebrate our cultures, people and places that makes Greater Shepparton a unique, vibrant, diverse and liveable region.

- 1.1 Council to take an active leadership role for access and inclusion in our community.
- 1.3 Council services will be realistic and delivered in an efficient and effective manner with the aim of continuously looking for delivery that matches our ever changing environment.
- 1.6 Council provides customer service that meets the needs of the community.
- 1.8 Good governance and sustainable financial management.

Risk Management

The process of consultation has been undertaken in accordance with Council's legislative requirements and feedback received has been carefully considered. A low risk rating has therefore been applied.

Policy Considerations

Whilst the adoption of the Governance Rules will only directly affect the Election Period Policy, the following Council policies have also been considered:

- Conflict of Interest Policy
- Public Transparency Policy
- Community Engagement Policy
- Councillor Expenses Policy

Financial Implications

There are no direct financial implications arising from the adoption of the Governance Rules.

Legal/Statutory Implications

Council has met its statutory obligations with regards to the adoption of the Governance Rules.

Environmental/Sustainability Impacts

There are no direct environmental implications to the adoption of the Governance Rules.

Social Implications

There are no social implications relating to the adoption of the Governance Rules.

Economic Impacts

There are no direct economic implications arising from the adoption of the Governance Rules.

Consultation

As required by the Local Government Act 2020, consultation was undertaken in accordance with Council's Community Engagement Policy.

Since the last round of consultation that occurred in January 2022, guidelines were released pertaining to virtual meetings. Council's Governance Rules have been amended to reflect these guidelines, making permanent provision for virtual and hybrid attendance at Council Meetings.

Strategic Links

a) Greater Shepparton 2030 Strategy

- Nil.

Conclusion

Council's Governance Rules have been thoroughly reviewed and all feedback received through the consultation process has been carefully considered.

Officers have made the applicable changes to ensure the Governance Rules meet current community and operational requirements, and they are now presented for consideration.



Attachments

1. Governance Rules - Version 2 [11.2.1 - 55 pages]

11.3 Council Plan 2021-2022 Quarter Four Performance Report

Author	Corporate Planning Analyst
Approved by	Director Corporate Services
Purpose	Information Only

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council note the 2021-2022 Quarter Four Progress Report on the key performance indicators contained within the Council Plan.

Executive Summary

This report provides the third update on the Council Plan 2021 - 2025.

The report provides an update on Council's progress against the Council Plan key performance indicators for 2021-22 Quarter Four.

At this early stage of the Council Plan, 81 out of 82 key performance indicators are on track.

Report Detail

In accordance with Section 90 of the *Local Government Act 2020*, Council developed and adopted a four-year Council Plan on 25 October 2021.

The Council Plan includes the strategic objectives that influence the priorities of the Councillors during their term in office and guides the decision making, and the allocation of resources to deliver outcomes and services to the community.

Based on the outcomes of the deliberative engagement and community consultations, Council identified five themes to describe what we are working towards in achieving the Community Vision.

These five themes are:

- 1. Community Leadership**
We will prioritise leadership in the community to celebrate our cultures, people and places that makes Greater Shepparton a unique, vibrant, diverse and liveable region.
- 2. Social Responsibility and Wellbeing**
We will support the mental and physical health and wellbeing of all in our community, ensuring universal access to information, services, housing, healthcare and learning opportunities.
- 3. Vibrant and Diverse Economy**
We will drive the visitor economy by growing visitor experiences and major events that provide employment and other opportunities to the community. Our economic development will focus on establishing a strong, adaptive, sustainable and thriving region supported by agriculture and a diverse range of industries.
- 4. Infrastructure and Technology**
We will focus on the planning of our region's requirements to enable delivery of technology and infrastructure to meet the current and future needs of the community.
- 5. Environment and Climate Emergency**
We will prioritise our environment and take urgent action to reduce emissions and waste in order to protect public health and create a region that mitigates and adapts to climate change.

The Council Plan sets the medium-term strategic direction for Greater Shepparton City Council over the next four years. The Council Plan 2021 – 2025 describes the strategic objectives, methods of achieving the objectives, and indicators for measuring progress across the life of the plan.

This is the third report of the Council Plan 2021 – 2025.

At this early stage of the Council Plan, 81 out of 82 key performance indicators are on track.

Theme	On Track	Off Track
Community Leadership	13	0
Social Responsibility and Wellbeing	15	0
Vibrant and Diverse Economy	23	0
Infrastructure and Technology	14	1
Environment and Climate Emergency	16	0
Total	81	1

Please refer to the attached report for further information.

Council Plan/Key Strategic Activity

COMMUNITY LEADERSHIP

We will prioritise leadership in the community to celebrate our cultures, people and places that makes Greater Shepparton a unique, vibrant, diverse and liveable region.

1.8 Good governance and sustainable financial management.

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Failure to report to Council and the community	Unlikely	Moderate	Low	Continue reporting to Council

Policy Considerations

There are no policy considerations associated with this report.

Financial Implications

The report contains no financial implications, however many of the initiatives contained within the Council Plan require Council to allocate funds in its budget to provide the finances to continue implementation of the Council Plan.

Legal/Statutory Implications

The report complies with Council's obligations to monitor and report on progress in relation to achieving the strategic objectives and strategies contained within the Council Plan. The provision of regular reporting, in addition to the Annual Report, provides an opportunity for Council and the community to consider the progress made towards achieving the targets set by Council against the Council Plan.

Environmental/Sustainability Impacts

The report contains no environmental/sustainability impacts, however many of the initiatives contained within the Council Plan are targeted at improving Greater Shepparton's sustainability, both as an organisation and a municipality.

Social Implications

The report contains no social implications, however there are a number of initiatives contained in the Council Plan that aim at improving the health and well-being of the Greater Shepparton communities and the wider municipality. This is expected to improve social outcomes.

Economic Impacts

The report contains no economic impacts however there are a number of initiatives contained in the Council Plan that aim at enhancing the economic growth within the Greater Shepparton municipality.

Consultation

Internal consultation occurred with the responsible officers which entailed regularly updating individual actions and conducting the overall review of all plans by the Executive Team.

Community consultation was achieved by publishing quarterly reports in the Council Meeting agenda and including the plan and quarterly updates on Council's website.

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Keep Informed	Council Meeting Minutes Council Website

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

The Council Plan 2021-2025 plays a pivotal role in the delivery of the short term plans and aspirations of Council and the community whilst following the long term strategies of Greater Shepparton 2030 and the Community Vision.

b) Community Vision

This is the aspirational vision of the Greater Shepparton region.

c) Council Plan 2021-2025

The Council Plan 2021-2025 supports the short term direction of the organisation (4 years) and provides linkage to the strategies developed and or implemented over the duration of the plan.

d) The Annual Budget 2021-22

The Annual Budget 2021-22 supports the short term direction of the organisation (1 year).

Conclusion

This report provides the 2021-22 Fourth Quarter update on Council's progress towards achieving the key performance indicators from the Council Plan.

Attachments

1. Council Plan 2021-22 Quarter Four Progress Report [11.3.1 - 20 pages]

11.4 Records & Information Management Policy

Author	Team Leader – Information Management
Approved by	Director Corporate Services
Purpose	For Decision at a Council Meeting

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council adopt the Records & Information Management Policy as attached.

Executive Summary

The Records & Information Management Policy establishes a Council wide awareness, priority and standard in managing corporate information. Corporate records, information and data, regardless of format or system, must be managed in line with legislative requirements and to ensure good governance capabilities.

The Policy has been reviewed and is now ready for adoption.

Report Detail

Information Management and compliant recordkeeping practices are fundamental to transparent and accountable governance and enables informed and consistent decision making.

It is the responsibility of Greater Shepparton City Council to ensure it facilitates the sound management of its records, information and data, and to ensure staff are engaged and aware of responsibilities and requirements in their everyday practices. This Policy sets out how this will occur and establishes the framework for holistic, efficient and compliant management of records, information and data within the Council.

Council Plan/Key Strategic Activity

COMMUNITY LEADERSHIP

We will prioritise leadership in the community to celebrate our cultures, people and places that makes Greater Shepparton a unique, vibrant, diverse and liveable region.

1.6 Council provides customer service that meets the needs of the community.

1.8 Good governance and sustainable financial management.

Sound and comprehensive recordkeeping practices support all areas of the Council Plan. Particularly Leadership and Governance, enabling accountable, reliable, informed decision

making in the interests of the community. Sound recordkeeping also ensures that the history of Greater Shepparton is captured and protected for generations to come.

Risk Management

Poor recordkeeping practices pose significant risks to the organisation and violations of this policy may contravene the many acts that Council must comply with.

Breaches or non-compliances of Public Records Act 1973, Crimes (Document Destruction) Act 2006, Evidence Act 1958, Freedom of Information Act 1982, Privacy & Data Protection Act 2014, Health Records Act 2001 and the Local Government Act 2020 could result in significant risks to the Council.

Strong leadership, support and training are imperative to reducing risk to Council. Strong recordkeeping must be imbedded into everyday processes to ensure full & accurate capture of comprehensive and recoverable content with context. Poor recordkeeping practices directly contribute to organisational inefficiencies, negatively affect the ability of staff to make informed and consistent business decisions and weakens the organisation's ability to support the community, defend itself during legal challenge and respond to legal requests for information. By effectively managing all records, information and data, regardless of format, the Council is improving its accountability, and ability to make appropriate, informed and consistent decisions.

Risks	Likelihood	Consequence	Rating	Mitigation Action
Failure to capture & manage full & accurate records of Council activities	Likely	Moderate	Medium	<ul style="list-style-type: none"> Adopted Policy Management Support & Prioritisation Staff Awareness, Training & Support Adopted Corporate Procedures Participation in Auditing Programs Prioritisation during Process Improvement / new system development
Failure to control access, and to store & dispose of records appropriately	Likely	Moderate	Medium	<ul style="list-style-type: none"> Adopted Policy Management Support & Prioritisation Staff Training Adopted Corporate Procedures Participation in Auditing Programs Consideration/ Prioritisation during Process Improvement / new system development

Risks	Likelihood	Consequence	Rating	Mitigation Action
Failure to manage records strategically	Likely	Moderate	Medium	<ul style="list-style-type: none"> • Adopted Policy • Management Support & Prioritisation • Staff Training • Adopted Corporate Procedures • Participation in Auditing Programs • Consideration/ Prioritisation during Process Improvement / new system development

Policy Considerations

Public Record Office Victoria (PROV) Standards & Guidelines have been incorporated in the updated Policy.

Financial Implications

There are no financial/budget implications associated with this report.

Legal/Statutory Implications

This Policy meets the recommendations made by the Victorian Auditor General, the MAV ECM Audit Program and the Public Record Office Victoria (PROV). They ensure we address our legal and statutory obligations under the relevant acts that apply to recordkeeping & information management.

There is also a direct link between compliant recordkeeping, and Council's ability to competently respond to legal challenge, Freedom of Information requests, to protect Privacy and to investigate Protected Disclosure submissions.

Environmental/Sustainability Impacts

The focus of the Policy is for Council to be diligent in increasing & improving our electronic capture & storage of records & information. Our continuing aim is to reduce paper reliance & storage.

Social Implications

Accountability to our ratepayers and residents through informed & consistent decision making. Sound practices also capture & protect Council's corporate memory & the history of our community & Council.

Economic Impacts

There are no economic impacts identified with this report.

Consultation

The Policy has been developed in consultation with Information Management staff, Governance Compliance Officer, and Manager Corporate Governance.

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Ensure Council staff are aware of their recordkeeping responsibilities.	<ul style="list-style-type: none"> • Attendance at Departmental Team Meetings • IM Team Meetings • Staff Newsletters • Publishing of information on InSite
Consult	Seek feedback with regard to IM services	<ul style="list-style-type: none"> • IM Team – Attendance at Departmental Team Meetings across Council
Involve	Encourage conversations about process improvement, process planning & compliance	<ul style="list-style-type: none"> • IM Team – Attendance at Departmental Team Meetings across Council • Involvement in cross functional groups / process improvement projects / new system implementations
Collaborate	Encourage feedback from Council Departments & offer assistance with process development & improvement	<ul style="list-style-type: none"> • IM Team – Attendance at Departmental Team Meetings across Council • Involvement in cross functional groups / process improvement projects / new system implementations
Empower	Ensure all staff are aware of their responsibilities, know where to seek help & are confident in the use of EDRMS, & are aware of what to consider when looking at new systems or procedures.	<ul style="list-style-type: none"> • IM/recordkeeping is part of new staff induction, annual performance reviews & all Position Descriptions • Individual & Team Training. • Training availability – classroom, one-on-one, Team specific • Having Quick Guides & Training Material Readily Accessible via InSite

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

- Nil

Conclusion

It is recommended that the Council adopt the reviewed and amended Records & Information Management Policy. This Policy supports the continued progression towards a collaborative and holistic model for the management of Council's records, information and data, and the ongoing compliance with legislation and audits.

Attachments

1. Records & Information Management Policy Version 1.6 - 2022 [11.4.1 - 9 pages]

11.5 August 2022 Monthly Financial Report

Author	Acting Team Leader – Financial Reporting
Approved by	Director Corporate Services
Purpose	For Information

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council receive and note the August 2022 Monthly Financial Report.

Executive Summary

The report presents the Council's actual financial performance compared to the budget for the two months ended 31 August 2022.

Report Detail

The August 2022 Monthly Financial Report incorporates the following sections which are presented for Council's consideration:

- Operating Performance
- Capital Works Performance
- Income Statement
- Balance Sheet
- Cash Flow Statement
- Capital Works Statement

The 2022/2023 Budget was adopted at the Ordinary Council Meeting held 21 June 2022.

Operating Position

The 2022/2023 Budget provided for an accounting surplus of \$29.50 million, with revenue of \$178.83 million and expenditure of \$149.33 million. The revenue includes \$40.74 million of non-recurrent capital grants, \$20,000 of capital monetary contributions and \$11.30 million of non-monetary capital contributions. Excluding these capital items from the accounting surplus, the true projected underlying operating result is a \$22.57 million deficit.

A number of non-recurrent items, including \$4.39 million of expenditure on non-Council assets and the early receipt of 75 per cent of the 2022/2023 Federal Financial Assistance Grants in 2021/2022 of \$11.16 million, impact this unfavourable projected result. However, in alignment with the measures of financial sustainability within Council's adopted Financial Plan and the strategic actions identified to support the achievement of the aspirations of the Council Plan, Council must ensure continued focus on improving its operating position, through reduction of recurrent expenditure, review of services or increases in revenue.

Capital Works

The 2022/2023 Budget provided for capital works of \$62.60 million, of which \$41.37 million is funded by government grants. Renewal and upgrade expenditure as a percentage of depreciation is forecast to be 143 per cent, which is a measure of investment in maintaining Council's existing asset base.

Balance Sheet

Council's cash position is strong following the early receipt of 75% of the 2022/2023 Federal Financial Assistance Grants, in combination with \$19.37 million rebudgeted capital works. The current liquidity ratio (current assets as a percentage of current liabilities) is impacted by the high rates receivable balance, which will reduce over the year as Council receipts payments and expends funds on services and infrastructure. 2022/2023 ending liquidity is projected to be 125 per cent.

Council Plan/Key Strategic Activity

COMMUNITY LEADERSHIP

We will prioritise leadership in the community to celebrate our cultures, people and places that makes Greater Shepparton a unique, vibrant, diverse and liveable region.

1.8 Good governance and sustainable financial management.

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Poor performance against budget	Possible	Moderate	Medium	Regular monitoring and reporting of performance against budget and forecast variances.
Deterioration of Council's financial position against the adopted Financial Plan, resulting in diminished ability to achieve and maintain financial sustainability, as measured by the adjusted underlying operating result, liquidity and renewal and upgrade of assets.	Possible	Moderate	Medium	Linkage of budget setting and performance to the adopted Financial Plan.

Policy Considerations

The monthly financial report has been prepared in accordance with accounting policies.

Financial Implications

The financial implications associated with this report are detailed in the monthly financial report.

Legal/Statutory Implications

Section 101 of the Local Government Act 2020 provides that Council maintains a budgeting and reporting framework that is consistent with the principles of sound financial management. In addition, Section 97 requires that at least every 3 months a statement comparing the budgeted revenue and expenditure for the financial year with the actual revenue and expenditure to date is presented to Council at a Council meeting which is open to the public.

Environmental/Sustainability Impacts

No environmental or sustainability impacts have been identified in relation to this resolution.

Social Implications

No social implications have been identified in relation to this resolution.

Economic Impacts

No economic impacts have been identified in relation to this resolution.

Consultation

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

No strategic links have been identified.

Conclusion

The report presents Council's actual financial performance compared to the budget for the month ending 31 August 2022.

Attachments

1. August 2022 - GSCC Council Report - Monthly Financial Statements [11.5.1 - 9 pages]

11.6 Contracts Awarded Under Delegation - August

Author Team Leader – Contracts and Procurement
 Approved by Director Corporate Services
 Purpose For Noting

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council:

- 1. note that no contracts were awarded under delegation pursuant to a formal tender or quotation process for the reporting period; and**
- 2. note the requests for tenders advertised but not yet awarded.**

Report

To inform the Council of the status of request for tenders that have been awarded under delegation during the period 1 August 2022 to 31 August 2022, and those that have been publicly advertised but are yet to be awarded as at 6 September 2022. The report does not include all purchasing activities, only procurement which requires a detailed quotation or a formal tender process.

Contracts Awarded under Delegated Authority

Contract No.	Project Name	Details	Value inclusive of GST	Awarded to
Nil				

Requests for Tenders advertised but not yet awarded

Contract No.	Contract Name	Contract detail, including terms and provisions for extensions	Status
2251	SAM Precinct Works – Nature Playground & BBQ Shelter	Lump Sum Contract for SAM Precinct Works – Nature Playground & BBQ Shelter	Tender currently under evaluation
2271	Construction of Karibok Park, Shepparton – Stage 2	Lump Sum Contract for the Construction of Karibok Park, Shepparton – Stage 2	Tender scheduled to close on 28 September 2022
2280	Construction of Stage 3 Echuca Road, Mooroopna – Shared Path	Lump Sum Contract for the Construction of Stage 3 Echuca Road, Mooroopna – Shared Path	Tender scheduled to close on 16 September 2022

Through the *Instrument of Delegation to the Chief Executive Officer* the Council has delegated authority to the Chief Executive Officer to award a contract up to the value of \$500,000.

The financial delegation to Directors to approve contracts up to a value of \$200,000 for goods and services and works are included in the S7 – Instrument of Sub-Delegation by Chief Executive Officer.

Legal/Statutory Implications

Previously, Section 186 of the *Local Government Act 1989* (the Act) established the requirements for tendering and entering into contracts.

In accordance with Section 108 of the *Local Government Act 2020*, Council has adopted its new Procurement Policy establishing the value at which Council must invite a tender or seek an expression of interest.

Conclusion

It is important that decisions and actions taken under delegation be properly documented and transparent in nature. The report details the contracts awarded under delegated authority of the Council during the period 1 August 2022 to 31 August 2022.

Attachments

Nil

11.7 Council Submission on Electoral Structure

Author	Senior Governance Officer
Approved by	Director Corporate Services
Purpose	For Decision by Council

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council:

- 1. write to the Minister for Local Government stating its opposition to the introduction of a subdivided, single member ward electoral structure for Greater Shepparton;**
- 2. request that no Order in Council be recommended by the Minister for Local Government under Section 15 of the *Local Government Act 2022*; and**
- 3. partner with Victorian Councils to further advocate this position, in recognition of the challenges a single ward structure would present in achieving Council's aspirations of culturally diverse and gender equitable representation.**

Executive Summary

In 2019 the Local Government Bill was released proposing a number of amendments to the *Local Government Act 1989*. One of the key changes proposed the implementation of a single member ward structure for Victorian Councils, which now forms the basis for Sections 15 and 16 of the *Local Government Act 2020* (the Act). It is anticipated that the changes to Council's electoral structure will be implemented in line with the 2024 General Election.

Greater Shepparton City Council provided a submission through the Municipal Association of Victoria (MAV) in response to the proposed changes to the Local Government Bill 2019 (the Bill). Within the submission, Council indicated that it does not support the shift to a subdivided single member ward model.

Council now seeks to reaffirm this position by way of a written request to the Minister for Local Government, proposing that any change to the electoral structure be postponed for consideration post the 2024 General Election. This will ensure that appropriate consultation

can be conducted, and due consideration be given to any potential negative impacts which may arise from the change to a single ward structure.

Report Detail

In accordance with Section 15 and 16 of the Act, the Minister may recommend the making of an order in relation to the electoral structure of a Council. The intent behind the 2019 Local Government Bill reform from which this legislation was drafted, was to introduce a more consistent single ward structure for Victorian Councils.

In 2019, Greater Shepparton City Council lodged a submission opposing this reform. A summary of the key reasons are as follows:

- Some wards may have several strong candidates, while others may not have any.
- Council believes that a ward structure would result in internal fighting over resources, rather than Councillors having a 'whole of municipality approach' with a focus on the broader best interests of the community.
- The 2015 VEC Electoral Representation Review identified that an unsubdivided model is the best fit for Greater Shepparton City Council, with the key reasons summarised below:
 - There is a high level of interdependence across the entire municipality, making it appropriate for all voters to be able to vote for all candidates.
 - The unsubdivided structure encourages Councillors to think on the municipal scale rather than parochially.
 - It facilitates the representation of the diversity of the municipality, including non-geographic communities of interest.

This position was further supported in 2015, when the Victorian Electoral Commission (VEC) conducted its last Electoral Representation Review of Greater Shepparton City Council. Based on its findings, the VEC recommended that the Council remain an unsubdivided municipality comprised of nine Councillors and this position was endorsed and implemented by the Minister for Local Government at the time.

The Council and residents of Greater Shepparton who engaged in consultation as part of the Electoral Representation Review were broadly supportive of this position, although some differing views were expressed in relation to the number of Councillors required to effectively represent the diversity of our community.

In addition to the consultation undertaken at the time of the last Electoral Representation review and Council submission on the 2019 Local Government Bill, recent discussions have been conducted with the current Council to further consider the organisations position on this matter. The key area of concern expressed related to the barrier this ward structure would present to minority groups. In particular, that the single member ward structure may negatively impact the likelihood of women from diverse backgrounds being elected into Local Government.

In anticipation of an order being made by the Minister for Local Government ahead of the 2024 General Election, Council would like to formally resolve its position in preference of retaining its current electoral structure as an unsubdivided municipality, and will write to the Minister for Local Government to formally advocate this position and request that no Order in Council be recommended until after the 2024 General Election.

Council Plan / Key Strategic Activity

There are no direct links to the Council Plan.

Risk Management

There are no identified risks associated with this recommendation.

Policy Considerations

There are no policy implications arising from this report.

Financial Implications

There are no financial implications arising from this report.

Legal / Statutory Implications

There are no legal or statutory implications arising from this report.

Environmental / Sustainability Impacts

There are no environmental / sustainability impacts arising from this report.

Social Implications

There are no social implications arising from this report.

Economic Impacts

There are no economic impacts arising from this report.

Consultation

Consultation was undertaken by the VEC in 2015 in relation to the Electoral Representation Review. Further and more recent consultation has been undertaken internally with Councillors and Council Officers.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

Greater Shepparton 2030 Strategy

There are no direct links to the 2030 Strategy.

Conclusion

Council seeks to reaffirm its position by way of a written request to the Minister for Local Government outlining its preference to retain an unsubdivided structure and request that no Order in Council be recommended until after the 2024 General Election.

Attachments

1. Greater Shepparton Electoral Representation Review - Final Report 2015 [11.7.1 - 28 pages]

12 Sustainable Development Directorate

12.1 RiverConnect Implementation Advisory Committee Terms of Reference

Author	RiverConnect Project Officer
Approved by	Director Sustainable Development
Purpose	For Decision by Council

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council adopt the revised Terms of Reference for the RiverConnect Implementation Advisory Committee, as attached.

Executive Summary

RiverConnect has been operating for the past 15 years and has achieved a number of substantial environmental, social and economic outcomes for the community.

The success of the program is embedded in the governance structure and partnerships between land management agencies, education providers, environmental advocates and the community.

The RiverConnect Implementation Advisory Committee provides that guidance and governance structure. Under the current Terms of Reference, every three years a review is required prior to recruitment of members.

Report Detail

Rivers and waterways are the arteries of our landscape. They bring life to our regions, nourishing ecosystems that in turn provide communities with everything required to sustain themselves.

In the past, the Shepparton - Mooroopna communities' appreciation of, and engagement with, the Goulburn and Broken Rivers have varied, famously "turning our back to the river". The river systems were largely managed by agencies in isolation, with little connection between these managers or with the community.

Since its inception in 2005, RiverConnect has been pivotal in building the appreciation for the significance of our river environment. The success of the program is attributed

wholeheartedly to the strength of its partnerships and their dedication to achieving its aspirations.

RiverConnect's partnership model has enabled local government, land management agencies, Traditional Owners, educational organisations, stakeholders and community members to come together to identify and action shared priorities. By facilitating effective, high-level collaboration and co-operation, RiverConnect has positively contributed to notable environmental, economic and social outcomes for the river and our communities.

The RiverConnect Implementation Advisory Committee (IAC) advises and supports implementation of the RiverConnect Strategic Plan and associated initiatives of the RiverConnect project. This process incorporates community involvement and participation, and includes overseeing the activities and functions of several RiverConnect Working Groups.

The Terms of Reference have been reviewed and altered to note that applications for community representatives will be reviewed by a panel, consisting of one of each of the program funders (Goulburn Broken Catchment Management Authority and Greater Shepparton City Council) and RiverConnect officers. The panel will make recommendations to Council on the selected representatives for appointment.

The Terms of Reference also notes that in the case of the Chair's or Deputy Chair's absence or inability to attend or perform their duties, an Acting Chair may be appointed by a majority vote of members present in the meeting.

An additional change was required due to the vague quorum requirements regarding the membership for 'up to' two Councillors. Following consultation and guidance from the governance team, this was amended to note in the instance of the attendance of two Councillors, only one collective vote may be made.

The IAC Terms of Reference describes the purpose and structure of the committee. Under the current Terms of Reference, it is a requirement to review the RiverConnect Implementation Advisory Committee Terms of Reference every three years. This is due now, prior to recruitment of community members.

Council Plan/Key Strategic Activity

COMMUNITY LEADERSHIP

We will prioritise leadership in the community to celebrate our cultures, people and places that makes Greater Shepparton a unique, vibrant, diverse and liveable region.

1.8 Good governance and sustainable financial management.

ENVIRONMENT and CLIMATE EMERGENCY

We will prioritise our environment and take urgent action to reduce emissions and waste in order to protect public health and create a region that mitigates and adapts to climate change.

5.7 Conserve and improve biodiversity and our natural environment, and protect and improve river health.

Risk Management

The recommendation focuses on endorsement of the Terms of Reference, which provides clear roles and objectives for committee members. No risks have been identified in relation to this matter.

Policy Considerations

The above recommendation does not conflict with any Council Policy.

Financial Implications

The above recommendation does not have any direct financial implications.

Legal/Statutory Implications

The above recommendation complies with the Local Government Act 2020.

Environmental/Sustainability Impacts

The above recommendation does not have any negative Environmental or Sustainability impacts. The RiverConnect Implementation Advisory Committee consists of environmentally aware members with the aim of providing positive environmental outcomes such as reducing litter, increasing water quality, connecting the community to environment and culture.

Social Implications

The above recommendation does not have any negative social implications.

Economic Impacts

The above recommendation does not have any direct economic impacts.

Consultation

The Terms of Reference were reviewed by the RiverConnect Implementation Advisory Committee and Council officers including the Governance team.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

The proposal is consistent with the Community Life and the Environment topics within the strategy, specifically Outcomes:

- 4.3.3 A Balance of Urban Settlements and a Beautiful Rural Environment
- 4.3.4 The Municipality is More Attractive
- 4.3.7 The Municipality is Greener
- 4.3.13 The Municipality is More Active

b) Other strategic links

- RiverConnect Strategic Plan
- Greater Shepparton City Council Environmental Sustainability Strategy 2014 – 2030
 - Objective 1.1 - Action 1.1.1
 - Objective 1.3 – Action 1.3.1 and 1.3.2
 - Objective 1.4 – Action 1.4.1
 - Objective 2.5 – Action 2.5.2, 2.5.3 and 2.5.4
 - Objective 4.6 – Action 4.6.1 and 4.6.2
 - Objective 6.7 - Action 6.7.1
 - Objective 6.8 – Action 6.8.1
 - Objective 6.10 – Action 6.10.1

Conclusion

The Terms of Reference are required to be reviewed every three years prior to the recruitment of the Implementation Advisory Committee.

Through consultation with current members, key funders and Council officers, the review is complete and requires Council endorsement.

Attachments

Nil

12.2 Proposed Lease of Land for Affordable Housing - Kids Under Cover

Author Graduate Strategic Planner
 Approved by Director Sustainable Development
 Purpose Information Only

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

1. regarding the request from Kids Under Cover received on 24 February 2022:
 - a. note the conclusion of the community engagement process, undertaken in accordance with Section 115 of the *Local Government Act 2020* (the Act), regarding the proposed lease of land at 4 Deane Court, Shepparton to Kids Under Cover;
 - b. note the advice received from Kids Under Cover on 1 August 2022 withdrawing the request to lease land at 4 Deane Court, Shepparton; and
 - c. abandon the proposal to lease land at 4 Deane Court, Shepparton to Kids Under Cover.
2. regarding the request from Kids Under Cover received on 1 August 2022:
 - a. provide in-principle support for the preparation of any funding applications by Kids Under Cover to lease land from Council at 20-22 Perrivale Drive, Shepparton for the purposes of constructing approximately six relocatable studios to accommodate six young people and two live-in mentors for approximately 10 years;
 - b. commence the statutory process, under Section 115 of the Act, to give effect to its intention to enter into a lease with Kids Under Cover for the purpose of providing temporary relocatable housing to accommodate six young people and two live-in mentors for approximately 10 years;
 - c. in accordance with Section 115 of the Act and the *Greater Shepparton City Council Community Engagement Policy 2021*, Council authorises that a public notice be placed in the Shepparton News outlining Council's intention to lease the land at 20-22 Perrivale Drive, Shepparton and to call for submissions;
 - d. publish a copy of the public notice on Council's website, and provide a copy to owners and occupiers of all properties abutting the land, and any other properties that Council officers consider to be affected;
 - e. authorise the Chief Executive Officer to undertake the administrative procedures necessary to carry out Council's functions under Section 115 of the Act in relation to this matter; and
 - f. note that, following the completion of the consultation process, any submissions received in relation to Council's intention to lease the land at 20-

22 Perrivale Drive, Shepparton will be considered by Council at a future Scheduled Council Meeting.

Executive Summary

In June 2018, the *Planning and Environment Act 1987* (the Act) was amended to include the objective “to facilitate the provision of Affordable Housing in Victoria”, requiring Council, in its role as Planning Authority, to consider the need and opportunity to implement Affordable Housing outcomes. The Act defines ‘Affordable Housing’ as ‘housing, including Social Housing that is appropriate for the housing needs of very low, low and moderate income households’.

Following extensive consultation, Council resolved to adopt the *Greater Shepparton Affordable Housing Strategy: Houses for People 2020* in April 2020. Council also subsequently resolved to form the Greater Shepparton Affordable Housing Reference Group to provide expert advice on ways that Council can realise Affordable Housing outcomes.

In late 2019, Greater Shepparton was estimated to have the highest homeless rate in regional Victoria, with 5.56 homeless persons per 1,000 people, and 1,041 households on the waiting list for social housing. Rental affordability fell by 10% between 2008 and 2018, with 27% of low-income households experiencing housing stress. With these alarming statistics, it was estimated that 42% of all forecast dwelling supply needed to be delivered as Affordable Housing to meet demand in 2036.

In early 2022, Kids Under Cover made enquires with Council as to whether it would lease land on which to develop a Village 21 Program, which is an innovative model seeking to assist at-risk young people to successfully transition to independent living from out of home care.

Kids Under Cover is a not-for-profit organisation focused on delivering the unique combination of studio accommodation and education scholarships as a practical and proven strategy in preventing youth homelessness. The Village 21 Program is an accommodation and support program for six young people between the ages of 18-21 who have exited foster care. The program would involve construction of a communal building containing a kitchen, living room and laundry, three two-bedroom studios with a bathroom and two one-bedroom studios for two live-in mentors, and a communal BBQ area. The purpose of the program is to assist at-risk young people, between the ages 18 to 21, to successfully transition to independent living from out of home care.

Council officers proposed three Council-owned lots considered suitable given the requirements of Kids Under Cover: 4 Deane Court, Shepparton was the preferred lot. On 24 February 2022, Kids Under Cover requested formal assistance from Council and stated that its preference was also 4 Deane Court, Shepparton. The land is currently vacant, owned by Council, zoned General Residential Zone and located within an existing residential area.

At the Ordinary Council Meeting held on 17 May 2022, Council resolved, amongst other things, to provide in-principle support for the proposal and undertook a community engagement process from May to June 2022.

On 1 August 2022, Kids Under Cover wrote to Council formally withdrawing interest from 4 Deane Court, Shepparton. Council officers now recommend that Council abandon the proposed lease of land at 4 Deane Court, Shepparton to Kids Under Cover.

The request outlined that Council consider leasing land at 20-22 Perrivale Drive, Shepparton stating that this land better suits its needs.

Section 115 of the *Local Government Act 2020* requires councils, before leasing land for 10 years or more (that was not included in a financial year budget), to undertake a community engagement process in accordance with its community engagement policy. Given that the proposed lease of 20-22 Perrivale Drive, Shepparton is for a period of 10 years (or more), Council is required to complete a community engagement process and further consider this item after the completion of the consultation process.

This report recommends that Council undertake a community engagement process by advertising Council's intent to lease land at 20-22 Perrivale Drive, Shepparton and inviting public submissions. This report further recommends that Council consider public submissions at a future scheduled Council Meeting before deciding to lease the land.

Report Detail

In June 2018, the *Planning and Environment Act 1987* (the Act) was amended to include the objective "to facilitate the provision of Affordable Housing in Victoria", requiring Council, in its role as Planning Authority, to consider the need and opportunity to implement Affordable Housing outcomes. The Act defines 'Affordable Housing' as 'housing, including Social Housing that is appropriate for the housing needs of very low-, low- and moderate income households.

Following extensive consultation, Council resolved to adopt the *Greater Shepparton Affordable Housing Strategy: Houses for People 2020* in April 2020 (the Strategy). The Strategy demonstrated an undeniable need for Affordable Housing across Greater Shepparton. Beyond the municipality's identification as the Victorian regional city with the highest level of homelessness, at 5.6 homeless persons per 1,000, 1,041 households are on the waiting list for social housing support, 27% of low-income households are facing housing stress (2716 households), and overall rental affordability decreased by 10% between 2008 and 2018.

Up to 2020, the Strategy found that despite some allocations under a number of Commonwealth and State-funded programs, Council advocacy and programs to support low-income households, and remarkable work by housing providers, the resources required to address housing issues in Greater Shepparton substantially exceeded those available.

The Strategy draws on the premise of 'Housing First' that has been successfully implemented in Finland to reduce homelessness levels by a third over a seven-year period. Beyond advocacy for Commonwealth and State funding to undertake substantial construction of new stock, it outlines a variety of ways in which Council may facilitate and promote the provision of Affordable Housing through diverse agents, encouraging knowledge sharing, economical usage of existing resources, and collaboration between housing providers, government, developers, landowners, landlords and investors.

The Strategy aims to promote increased stock across the spectrum of affordable models, including crisis accommodation and social housing to address acute housing needs, 'alternative' options like cohousing, which may address the needs of identified 'at risk' cohorts, and broader diversity in size and configuration in the market-based supply to mitigate potential future shortfalls.

Council also subsequently resolved to form the Greater Shepparton Affordable Housing Reference Group to provide expert advice on ways that Council can realise Affordable Housing outcomes and on the implementation of the Strategy.

Kids Under Cover is a not-for-profit organisation focused on delivering the unique combination of studio accommodation and education scholarships as a practical and proven strategy in preventing youth homelessness. Kids Under Cover recently launched the Village 21 Model, an innovative model seeking to assist at-risk young people to successfully transition to independent living from out of home care.

Council officers proposed a number of potential site options and lots that may be suitable given the requirements described by Kids Under Cover: 4 Deane Court, Shepparton was the preferred lot. On 24 February 2022, Kids Under Cover confirmed it required assistance from Council and stated that its preference was 4 Deane Court, Shepparton.

The proposal would enable the construction of accommodation and implementation of a support program for six young people between the ages of 18-21 who have recently exited foster care. The Village 21 Model provides a communal building containing a kitchen, living room and laundry, three two-bedroom studios with a bathroom and two one-bedroom studios for live-in mentors, and a communal BBQ area. Kids Under Cover would be responsible for the maintenance of the buildings on site and their eventual removal at a future date.

Consultation

At the Ordinary Council Meeting held on 17 May 2022, Council resolved, amongst other things, to provide in-principle support for the preparation of any funding applications by Kids Under Cover Pty Ltd to realise three two-bedroom studios for Affordable Housing purposes on 4 Deane Court, Shepparton and to commence a community engagement process in accordance with *Section 114 of the Local Government Act 2020* and the *Greater Shepparton City Council Community Engagement Policy 2021*.

Community consultation commenced on Friday, 20 May 2022 and closed on Friday, 20 June 2022. Council received 17 submissions.

Submissions were invited via an online submission form, by email and by post.

Council used multiple methods to engage with key stakeholders and the broader Greater Shepparton community during the additional community consultation phase, including:

- a letter to adjoining landowners and occupiers of land;
- a letter to relevant stakeholders and referral agencies;
- a media release, which attracted media attention from the Shepparton News;
- public notice in the Shepparton News on Friday, 20 May 2022; and
- an online submission portal on the 'Shaping Greater Shepp' website.

Submissions were invited via an online submission form, by email and by post.

A range of common themes were identified in submissions, these were, in no particular order:

- Impacting the mental health of existing residents;
- Additional clustering of already existing Affordable Housing;
- crime and safety concerns;
- location is inadequate/suggests alternative location;
- flooding concerns and prohibitive easement; and
- Supported the proposal.

After re-evaluating the suitability of the site and community consultation, Kids Under Cover has formally withdrawn its request to lease the land at 4 Deane Court, Shepparton. Council

officers now recommend that Council abandon the proposed lease of land at 4 Deane Court, Shepparton to Kids Under Cover.

Kids Under Cover and Council officers have explored alternative sites that may be more suitable for the Village 21 Program. Council officers have recommended 20-22 Perrivale Drive, Shepparton as a more suitable location. Council officers consider this to be an effective way of realising Affordable Housing outcomes (see Figure One below). The site's size and ideal location within Shepparton will ensure excellent amenity for future residents, enabling them to be securely and appropriately housed. The land is identified as a 'reserve' for open space purposes. Given the size of the site and its unembellished nature, it is considered capable of accommodating the proposal and formalised open space as envisaged in the *Urban Forest Strategy 2017*.



Figure One: Location of 20-22 Perrivale Drive, Shepparton (the location is outlined and shaded in blue).

To comply with the requirements of Section 115 of the *Local Government Act 2020*, Council must undertake a community engagement process in accordance with the Council's community engagement policy, the *Greater Shepparton City Council Community Engagement Policy 2021*, in respect of the proposal before entering into the lease with Kids Under Cover.

This report recommends that Council undertake the community engagement process by advertising Council's intent to lease land at 20-22 Perrivale Drive, Shepparton and inviting public submissions. This report further recommends that Council considers public submissions at a future schedule Council meeting before deciding to lease the land.

Council Plan/Key Strategic Activity

SOCIAL RESPONSIBILITY and WELLBEING

We will support the mental and physical health and wellbeing of all in our community, ensuring universal access to information, services, housing, healthcare and learning opportunities.

2.4 Leave no one behind.

2.7 Address issues contributing to homelessness.

2.8 Support for families and children at all stages of their learning and development.

2.9 Community members are supported to achieve and sustain physical, emotional and creative wellbeing.

Risk Management

The recommendation will not result in any unacceptable risk to Council. There are several issues that should be considered as part of this proposal.

Meeting the Needs of the Greater Shepparton Affordable Housing Strategy: Houses for People 2020

Failure to undertake the consultation on the lease of land and to consider the proposal later in 2022 may undermine the implementation of the actions in the *Greater Shepparton Affordable Housing Strategy: Houses for People 2020* and the delivery of appropriate housing to members of the community most in need.

Community perception

There is a risk that an Affordable Housing proposal may have a negative reception by some members of the community. Council will provide as much information as possible during the community engagement phase. If required, Council will also invite any submitter(s) to verbally present to Council on their submission(s).

Policy Considerations

There are no conflicts with Council policies. The project follows the objectives and goals of the *Greater Shepparton Affordable Housing Strategy: Houses for People 2020* to increase Affordable Housing.

Financial Implications

The recommendation is not expected to result in any significant financial implications.

Legal/Statutory Implications

The *Local Government Act 2020* requires Council, before selling or exchanging land, to publish notice of its intention to sell the land, undertake a community engagement process in accordance with its community engagement policy and obtain a recent valuation. This community engagement process is provided for in Section 114(2) of the *Local Government Act 2020*.

Should Council receive a request to sell or gift land for the provision of Affordable Housing, Council will engage with the community as per the requirements of the *Local Government Act 2020*.

This recommendation is not expected to result in any legal or statutory implications.

Environmental/Sustainability Impacts

The development of the reserve at 20-22 Perrivale Drive, Shepparton will have minimal impacts on the environment. The land is identified as a 'reserve' for open space purposes. Given the size of the site and its unembellished nature, it is considered capable of

accommodating the proposal and formalised open space as envisaged in the *Urban Forest Strategy 2017*.

Social Implications

The project has the potential to deliver significant social benefits to the community of Greater Shepparton. The proposal will provide accommodation for some of Greater Shepparton's most at-risk individuals and households through the realisation of much needed Affordable Housing.

Economic Impacts

The project has the potential to deliver significant economic benefits to the region and in particular to the local youth at risk of homelessness.

The leasing of land to Kids Under Cover will create two full-time employment positions for approximately ten years for the live-in mentors and assist youth to enter the employment market.

Consultation

The *Local Government Act 2020* requires Council, before leasing land, to publish notice of its intention to lease the land and undertake a community engagement process in accordance with its community engagement policy.

The community engagement process for leasing land is provided for in Section 115(3) and (4) of the *Local Government Act 2020* and requires that:

*(3) A Council must include any proposal to lease land in a financial year in the budget, where the lease is—
 (b) for 10 years or more.*

(4) If a Council proposes to lease land that is subject to subsection (3) and that was not included as a proposal in the budget, the Council must undertake a community engagement process in accordance with the Council's community engagement policy in respect of the proposal before entering into the lease.

Council officers will apply the principles of the *Greater Shepparton City Council Community Engagement Policy 2021* to ensure residents, business owners and visitors will be given detailed information about the proposal, and to facilitate a range of opportunities to make a submission.

This report recommends that Council begin these processes and further consider this item after the completion of the consultation process.

Council officers believe that appropriate consultation has occurred to understand the requirements of any application for funding and the matter is now ready for Council consideration.

Council officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

- *Greater Shepparton 2030 Strategy 2006;*
- *Shepparton CBD Strategy 2008;*
- *Commercial Activity Centres Strategy 2015;*
- *Greater Shepparton Affordable Housing Strategy: Houses for People 2020;* and

- *Shepparton & Mooroopna 2050: Regional City Growth Plan 2021.*

Conclusion

At the Council Meeting held on 17 May 2022, Council resolved, amongst other things, to provide in-principle support to lease land at 4 Deane Court, Shepparton to Kids Under Cover and undertook a community engagement process from May to June 2022.

On 1 August 2022, Kids Under Cover wrote to Council formally withdrawing interest from 4 Deane Court, Shepparton. Council officers now recommend that Council abandon the proposed lease of land at 4 Deane Court, Shepparton to Kids Under Cover.

Council officers recommend that Council provides in-principle support to Kids Under Cover to lease the land at 20-22 Perrivale Drive, Shepparton and begin the community engagement process.

Not supporting this recommendation will result in a significant policy failure of Council in achieving its adopted and publicly stated objectives in addressing the critical Affordable Housing need evident across Greater Shepparton.

Attachments

Nil

12.3 Consideration of the findings and recommendations of the Greater Shepparton Affordable Housing Strategy: Houses for People 2020, and audit of Council-owned land in Shepparton, Mooroopna and Kialla

Author Manager Building Planning and Compliance
 Approved by Director Sustainable Development
 Purpose Information Only

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION (PART ONE)

That the Council note the resolution of Council at the Council Meeting held on 21 June 2022 and decline the request from Beyond Housing and Wintringham, received on 21 October 2021, seeking the sale of the Edward, Maude and Nixon Streets Car Park in Shepparton.

RECOMMENDATION (PART TWO)

That the Council:

1. confirm Council's support for the findings and recommendations of the *Greater Shepparton Affordable Housing Strategy – Houses for People 2020*, including that:
 - a. an audit (and community consultation) of Council-owned assets be conducted to identify potential Council land holdings, underutilised buildings and air-right opportunities (i.e. above at-grade car parking) that may be suitable for Affordable Housing purposes;
 - b. integration of Community Housing built form across a site be prioritised, with an objective that Community Housing not be concentrated in any one single location unless supported by a Registered Housing Agency; and
 - c. clustering of Affordable Housing dwellings may be appropriate in some circumstances due to proximity to amenities, services, transport and/or availability of land or sites or government redevelopment or investment strategies.
2. note the findings of the *Greater Shepparton City Council Social Housing - Site Options Assessment, June 2022* prepared by SEMZ Property Advisory and

Project Management Pty Ltd, which assessed the appropriateness of sixteen sites across Kialla, Mooroopna and Shepparton for Affordable Housing purposes;

- 3. undertake a community engagement process in accordance with the Greater Shepparton City Council Community Engagement Policy 2021 to seek the community's feedback on any potential future sale of Council-owned land for Affordable Housing at:**
 - a. 84-90 High Street, Shepparton (High and Rowe Streets Car Park);**
 - b. 103 Fryers Street, Shepparton (Edward and Fryers Streets Car Park);**
and
 - c. 57 Welsford Street, Shepparton (part of the Welsford Street Car Park).**
- 4. notes that, following the completion of the consultation process, any submissions received will be considered by Council at a future Scheduled Council Meeting.**

Executive Summary

In June 2018, the *Planning and Environment Act 1987* (the Act) was amended to include the objective “to facilitate the provision of Affordable Housing in Victoria”, requiring Council, in its role as Planning Authority, to consider the need and opportunity to implement Affordable Housing outcomes. The Act defines “Affordable Housing” as “housing, including Social Housing that is appropriate for the housing needs of very low-, low- and moderate-income households”.

Following extensive consultation, Council resolved to adopt the *Greater Shepparton Affordable Housing Strategy: Houses for People 2020* (the Affordable Housing Strategy) in April 2020. Council also subsequently resolved to form the Greater Shepparton Affordable Housing Reference Group to provide expert advice on ways that Council can realise Affordable Housing outcomes.

In late 2019, the Affordable Housing Strategy found that Greater Shepparton was estimated to have the highest homeless rate in regional Victoria, with 5.56 homeless persons per 1,000 people, and 1,041 households on the waiting list for social housing. Rental affordability fell by 10% between 2008 and 2018, with 27% of low-income households experiencing housing stress. With these alarming statistics, it was estimated that 42% of all forecast dwelling supply needed to be delivered as Affordable Housing to meet demand in 2036.

Following an investigation by Affordable Development Outcomes Pty Ltd into housing affordability in Greater Shepparton found that between December 2018 and June 2022 there was a significant increase in households on the Victorian Housing Register from 1,041 households on the waiting list to 1,674 (904 households are now considered priorities for housing assistance). This alarming statistic means that there are now more households on the waiting list for Affordable Housing in Greater Shepparton than there is current supply.

In late 2021, Council received a request from Beyond Housing and Wintringham to sell land to realise the construction of 31 one- and two-bedroom apartments for social housing purposes. The land at 5 Edward Street, 115-121 Maude Street and 92 Nixon Street, Shepparton (the Edward, Maude and Nixon Streets Car Park) is owned by Council. The land measures 2,500m², and is used as a car park for approximately 60 vehicles. Following extensive community consultation, the proposal was considered at the Ordinary Council

Meeting held in June 2022 where a recommendation to sell the land (air space) was not supported by Council.

Following this, it is considered necessary for Council to formally resolve to decline the request to sell Council-owned land at 5 Edward Street, 115-121 Maude Street and 92 Nixon Street, Shepparton to Beyond Housing and Wintringham for Affordable Housing purposes.

Council is also being requested to re-confirm its support for some of the key findings and recommendations included in the Affordable Housing Strategy.

Finally, Council officers are recommending that Council progress a key recommendation of the Affordable Housing Strategy and undertake a community engagement process in accordance with the *Greater Shepparton City Council Community Engagement Policy 2021* to seek the community's feedback on any potential future sale (air space) of Council-owned car parks within activity centres for redevelopment purposes. In such instances, the majority of the car parking spaces would be retained and, possibly, provide for a mixture of uses such as commercial, residential (this may include Affordable Housing), retail, etc. in any redevelopment proposal. These sites include:

- 84-90 High Street, Shepparton (High and Rowe Streets Car Park);
- 103 Fryers Street, Shepparton (Edward and Fryers Streets Car Park); and
- 57 Welsford Street, Shepparton (part of the Welsford Street Car Park).

5 Edward Street, 115-121 Maude Street and 92 Nixon Street, Shepparton (Edward, Maude and Nixon Streets Car Park) are not included in the list above given that Council has previously not supported a residential development utilising airspace above the carpark at this location.

Report Detail

In June 2018, the *Planning and Environment Act 1987* (the Act) was amended to include the objective: "to facilitate the provision of Affordable Housing in Victoria", requiring Council, in its role as Planning Authority, to consider the need and opportunity to implement Affordable Housing outcomes. The Act defines "Affordable Housing" as "housing, including Social Housing that is appropriate for the housing needs of very low-, low- and moderate-income households".

Following extensive consultation, Council resolved to adopt the *Greater Shepparton Affordable Housing Strategy: Houses for People 2020* (the Affordable Housing Strategy) at the Ordinary Council Meeting held in April 2020. The Affordable Housing Strategy demonstrated an undeniable need for Affordable Housing across Greater Shepparton. Beyond the municipality's identification as the Victorian regional city with the highest level of homelessness, at 5.6 homeless persons per 1,000, 1,041 households are on the waiting list for social housing support, 27% of low-income households are facing housing stress (2,716 households), and overall rental affordability decreased by 10% between 2008 and 2018.

Up to 2020, the Affordable Housing Strategy found that despite some allocations under a number of Commonwealth and State-funded programs, Council advocacy and programs to support low-income households, and remarkable work by housing providers, the resources required to address housing issues in Greater Shepparton substantially exceeded those available.

The Affordable Housing Strategy draws on the premise of "Housing First" that has been successfully implemented in Finland to reduce homelessness levels by a third over a seven-year period. Beyond advocacy for Australian and Victorian government funding to undertake substantial construction of new stock, it outlines a variety of ways in which

Council may facilitate and promote the provision of Affordable Housing through diverse agents, encouraging knowledge sharing, economical usage of existing resources, and collaboration between housing providers, government, developers, landowners, landlords and investors.

The Affordable Housing Strategy aims to promote increased stock across the spectrum of affordable models, including crisis accommodation and social housing to address acute housing needs, 'alternative' options like cohousing, which may address the needs of identified 'at risk' cohorts, and broader diversity in size and configuration in the market-based supply to mitigate potential future shortfalls.

Council also subsequently resolved to form the Greater Shepparton Affordable Housing Reference Group to provide expert advice on ways that Council can realise Affordable Housing outcomes and on the implementation of the Affordable Housing Strategy.

In late 2020, following the adoption of the Affordable Housing Strategy, the Victorian government announced \$5.3 billion in funding to realise Affordable Housing across Victoria as part of the Big Housing Build (BHB) initiative over four years with 25% of this funding allocated to regional Victoria. The first round of grant funding under the Big Housing Build, the Rapid Grants Round, provided grants to Community Housing Agencies (CHAs) for development and construction projects to realise new Affordable Housing. The Graham Street project was funded by this program. Under the Big Housing Build, 18 local government areas (LGAs) have been identified for a Minimum Investment Guarantee, with \$765 million committed across these local government areas. The Minimum Investment Guarantee for Greater Shepparton is \$45 million.

In late 2021, Council received a request from Beyond Housing and Wintringham to sell land to realise the construction of 31 one- and two-bedroom apartments for social housing purposes. The land at 5 Edward Street, 115-121 Maude Street and 92 Nixon Street, Shepparton (the Edward, Maude and Nixon Streets Car Park) is owned by Council. The land measures 2,500m², and is used as a car park for approximately 60 vehicles. Following extensive community consultation, the proposal was considered at the Ordinary Council Meeting held in June 2022 where a recommendation to sell the land was not supported by Council. Council must now consider the request from Beyond Housing and Wintringham.

As part of its consideration of this request, Council undertook community consultation in early 2022 on the proposed sale of the Edward, Maude and Nixon Streets Car Park. Council received 733 submissions to the proposal and 38 verbal briefings from submitters.

To address concerns outlined in submissions, Council officers commissioned a number of additional reports to ensure that all concerns were appropriately considered. One of these reports included the *Social Housing Site Assessment Report* prepared by SEMZ Property Advisory and Project Management Pty Ltd (SEMZ) (see Attachment 1: *Greater Shepparton City Council Social Housing Site Options Assessment June 2022*). The SEMZ Report evaluated 16 sites potentially capable of accommodating Affordable Housing across Shepparton and Mooroopna, including Council-owned sites, and sites identified in submissions to Council on the sale of the Edward, Maude and Nixon Streets Car Park. The SEMZ Report identified the Maude, Nixon and Edward Streets Car Park and three other Council-owned sites in the Shepparton CBD as the most appropriate sites to accommodate Affordable Housing, specifically:

- 5 Edward Street, 115-121 Maude Street and 92 Nixon Street, Shepparton (Edward, Maude and Nixon Streets Car Park);
- 84-90 High Street, Shepparton (High and Rowe Streets Car Park);
- 103 Fryers Street, Shepparton (Edward and Fryers Streets Car Park); and

- 57 Welsford Street, Shepparton (part of the Welsford Street Car Park).

All four sites are currently used for at-grade off-street car parking. Aerial maps displaying the location and extent of these car parks is included below in Figures 1, 2, 3 and 4. A map displaying these four sites in the context of the Shepparton CBD are included in Attachment 2: *Aerial Map of Off-Street Car Parks*.



Figure 1: Aerial map for 5 Edward Street, 115-121 Maude Street and 92 Nixon Street, Shepparton (Edward, Maude and Nixon Streets Car Park).



Figure 2: Aerial map for 84-90 High Street, Shepparton (High and Rowe Streets Car Park).



Figure 3: Aerial map for 103 Fryers Street, Shepparton (Edward and Fryers Streets Car Park).



Figure 4: Aerial map for part of 57 Welsford Street, Shepparton (part of the Welsford Street Car Park).

Amongst other things, the Affordable Housing Strategy recommended as an action that Council conduct an audit of Council-owned assets to identify potential Council land holdings and/or air-right opportunities (i.e. above car parks) to determine sites that may be suitable for Affordable Housing purposes.

In-lieu of this recommended action, in August 2022, Council officers prepared the *Report on Council's Land Assets in Kialla, Mooroopna and Shepparton* (the Audit Report) identifying all Council's land assets in the Kialla, Mooroopna and Shepparton areas (see Attachment 3: *Audit of Council-owned Land in Shepparton, Mooroopna and Kialla, August 2022*). It identifies that the majority of land owned by Council provides open space, community resilience to flooding or stormwater drainage functions. It further emphasises the

importance of the car parks within activity centres in the Shepparton CBD in providing a dual function – retaining public parking at ground level and residential apartments above.

The Audit Report identifies 353 Council-owned properties within the Shepparton, Mooroopna and Kialla urban areas. Of these, only 15 are considered to be ‘vacant’ or part-‘vacant’ Council-owned sites. The remaining sites are being utilised for an existing purpose (e.g. open space, floodplain, stormwater drainage, etc.). The Audit Report undertook a review of these sites and found that of these 15 ‘vacant’ or part-‘vacant’ properties, most already provide a *de facto* use and/or are undevelopable for a residential use (specifically for Affordable Housing) owing to flooding or bushfire considerations or zoning constraints.

Whilst Council officers consider that some vacant, underutilised ‘pocket parks’ or reserves in residential areas could potentially be developed for future Affordable Housing, such proposals would not align with various adopted Council strategies including the *Urban Forest Strategy 2017-2037* and *Our Climate Safe Future: Greater Shepparton’s Climate Emergency Action Plan 2022*. ‘Pocket parks’ are of social significance to the community often serving as meeting places. These public ‘pocket parks’ also have the ability to be further embellished through tree planting programs (such as the One Tree Per Child program) and actively reduce the urban heat island effect. In addition, section 20(4) of the *Subdivision Act 1988* notes that ‘public open space can be used for municipal purposes in accordance with the planning scheme, or sold only if the Council has provided for replacement public open space’. As a result, this land is not considered to be available for future development for Affordable Housing purposes.

The Audit Report found that of the 353 Council-owned properties in the Shepparton, Mooroopna and Kialla urban areas, only two vacant parcels of Council-owned land (part of 45 Parkside Drive, Shepparton and part of 294 McLennan Street, Mooroopna) may be suitable to accommodate Affordable Housing. However, the remaining zoned and vacant land at 45 Parkside Drive, Shepparton requires the preparation of a feasibility assessment for the development of the remaining stages of the Parkside Gardens Estate, which will take approximately one year to finalise, and 294 McLennan Street, Mooroopna requires a planning scheme amendment to rezone the land to a residential zone.

Council officers have formed the view that Council progress a key recommendation of the Affordable Housing Strategy and undertake a community engagement process to seek the community’s feedback on any potential future sale of Council-owned car parks within activity centres for redevelopment purposes. In such instances, the majority of the car parking spaces would be retained and, possibly, provide for a mixture of uses such as commercial, residential (this may include Affordable Housing), retail, etc. in any redevelopment proposal.

Council officers have identified six surface car parks across Shepparton and Mooroopna, which may be suitable to accommodate redevelopment proposals. These sites include:

- 2A Morrell Street, Mooroopna (Morrell Street Car Park);
- 5 Edward Street, 115-121 Maude Street and 92 Nixon Street, Shepparton (Edward, Maude and Nixon Streets Car Park);
- 84-90 High Street, Shepparton (High and Rowe Streets Car Park);
- 103 Fryers Street, Shepparton (Edward and Fryers Streets Car Park);
- 57 Welsford Street, Shepparton (part of the Welsford Street Car Park); and
- 90 Welsford Street, Shepparton (car park directly behind Council offices accessed from Marungi Street).

Three of these sites have been discounted at this time for the following reasons:

1. 2A Morrell Street, Mooroopna (Morrell Street Car Park): is a Council-owned car park that is principally used for customers of Mooroopna CBD, Mooroopna Hardware and some adjoining businesses. Through discussions between Council officers and several Community Housing Associations (CHAs) over the past two years, it was determined that the site did not meet the CHAs' needs. This does not preclude Council from considering the sale of air rights at 2A Morrell Street, Mooroopna as part of a future process;
2. 90 Welsford Street, Shepparton (car park directly behind Council offices accessed from Marungi Street) is principally used for the parking of Council vehicles. Council officers investigated the feasibility of this and determined that this would limit any future expansion or redevelopment proposals for the land by Council. Until there is a greater understanding of the future needs of Council and this site's role, it is considered premature to consider this site for any redevelopment options; and
3. 5 Edward Street, 115-121 Maude Street and 92 Nixon Street, Shepparton (Edward, Maude and Nixon Streets Car Park) has previously been considered by the Council and not supported for residential development (the Beyond Housing/Wintringham proposal).

Council officers recommend that Council proceed with a community engagement process in accordance with the *Greater Shepparton City Council Community Engagement Policy 2021* to seek the community's feedback on any potential future sale of the four Council-owned car parks surface car parks in the Shepparton CBD. Council officers note that any sale or lease of this land will be subject to future community consultation under Sections 114 and 115 of the *Local Government Act 2020* and be subject to further consideration by Council.

Council Plan/Key Strategic Activity

COMMUNITY LEADERSHIP

We will prioritise leadership in the community to celebrate our cultures, people and places that makes Greater Shepparton a unique, vibrant, diverse and liveable region.

- 1.1 Council to take an active leadership role for access and inclusion in our community.

SOCIAL RESPONSIBILITY and WELLBEING

We will support the mental and physical health and wellbeing of all in our community, ensuring universal access to information, services, housing, healthcare and learning opportunities.

- 2.1 Council will promote the use of the Universal Design Principles across the region to ensure fair and reasonable access for all members of our community.
- 2.4 Leave no one behind.
- 2.7 Address issues contributing to homelessness.

VIBRANT and DIVERSE ECONOMY

We will drive the visitor economy by growing visitor experiences and major events that provide employment and other opportunities to the community. Our economic development will focus on establishing a strong, adaptive, sustainable and thriving region supported by agriculture and a diverse range of industries.

- 3.5 Encourage and facilitate investment and expansion.
- 3.8 Maximise utilisation and investment return on Council assets.
- 3.10 Efficient land use planning to encourage and support future development.

INFRASTRUCTURE and TECHNOLOGY

We will focus on the planning of our region's requirements to enable delivery of technology and infrastructure to meet the current and future needs of the community.

- 4.10 Progress housing and business development opportunities.

Risk Management

The recommendation will not result in any unacceptable risk to Council.

There is no doubt that municipalities with a good track record of establishing Affordable Housing in spite of opposition by neighbours have often developed an effective partnership with Registered Housing Associations (RHAs). Relationships of trust between RHAs and municipal councils must be developed and a collaborative process established to meet local housing needs.

However, failure to undertake consultation on potential redevelopment of Council-owned land in the Shepparton CBD to facilitate Affordable Housing, amongst other possible uses, and to further consider such proposals will undermine the implementation of the actions identified in the *Greater Shepparton Affordable Housing Strategy: Houses for People 2020* and the *Greater Shepparton City Council Council Plan 2021-2025*, and the delivery of appropriate housing to members of the community in need.

Policy Considerations

There are no conflicts with Council policies. The project follows the objectives and goals of the *Greater Shepparton Affordable Housing Strategy 2020: Houses for People to increase Affordable Housing*. The project aligns with the objectives of the *Shepparton CBD Strategy 2008* and *Commercial Activity Centres Strategy 2015*, which both seek a more efficient use of land, higher densification of Shepparton's CBD, and to maintain the CBD as the most vibrant activity centre in Greater Shepparton.

Utilising Council land for affordable housing projects is an important way in which Council can have real and tangible impact in addressing the urgent need for housing in Greater Shepparton. In not supporting this proposal, the Council will not achieve its adopted and stated objectives in supporting affordable housing identified in various previously adopted strategies, as outlined below in Table 1, resulting in an abject policy failure.

Table 1: Policy Support for Affordable Housing in Shepparton's CBD

Strategy	Policy Support
Shepparton and Mooroopna 2050: Regional City Growth Plan	The <i>Shepparton and Mooroopna 2050: Regional City Growth Plan</i> is focused on accommodating Shepparton and Mooroopna's population up to 2050. The 2050 Growth Plan identifies several opportunities for revitalisation and renewal of key development sites across the Shepparton Central Business District (CBD), in particular. The 2050 Growth Plan considers that higher density housing within Shepparton's CBD will contribute to economic prosperity and address worsening housing affordability issues.
Greater Shepparton Housing Strategy 2011	The <i>Greater Shepparton Housing Strategy 2011</i> (GSHS) was developed to respond to existing and future housing needs in Greater Shepparton by the year 2031. The GSHS states that Council should support developments that contribute to a variety of housing types, especially semi-detached dwellings and apartments in urban centres. The GSHS suggests that one way of addressing worsening housing affordability is by accommodating higher density living, such as apartment buildings, in appropriate locations where there is an identified demand.
Greater Shepparton CBD Strategy 2008	The <i>Shepparton CBD Strategy 2008</i> guides changes to future land use, built form, access and public spaces in the

	<p>Shepparton CBD. The Strategy encourages medium to high density developments in the CBD and, specifically, recommends that Council-owned car parks be considered for future redevelopment proposals.</p>
<p>Greater Shepparton Affordable Housing Strategy: Houses for People 2020</p>	<p>Following extensive consultation, Council resolved to adopt the <i>Greater Shepparton Affordable Housing Strategy: Houses for People 2020</i> in April 2020.</p> <p>The Strategy strengthens local responsiveness and ensures there is a strong foundation for new investments in Affordable Housing that is in the right locations and of the appropriate dwelling type, size and quality.</p>
<p>Greater Shepparton City Council Plan 2021-2025</p>	<p>The 2021-2025 Council Plan was adopted at the October Additional Council Meeting on 25 October 2021 to details the vision, goals and strategies to guide Council's service delivery, activities and decision making over a four-year period.</p> <p>One of the key actions identified in the Council Plan is that no member of the community be left behind. The provision of Affordable Housing in the CBD within easy walking distance to amenities, transport and employment, and represents an excellent opportunity to create and realise social and affordable housing opportunities. The potential sale of underutilised Council owned sites to accommodate Affordable Housing meets the key actions and objectives identified in the 2021-2025 Council Plan. The Council Plan also seeks to implement 75% of the actions identified in the Affordable Housing Strategy.</p>
<p>Greater Shepparton Planning Scheme</p>	<p>The findings and recommendations of a majority of these documents have been included in the planning controls applying to the Shepparton CBD in the Greater Shepparton Planning Scheme (Planning Scheme). The Planning Scheme guides the development of land across Greater Shepparton.</p> <p>The Planning Scheme strongly supports residential development in Shepparton's CBD through the construction of higher density residential and mixed-use developments providing a variety of dwelling types.</p> <p>The Maude, Nixon and Edward Streets Car Park, the High and Rowe Streets Car Park, the Edward and Fryers Streets Car Park), and part of the Welsford Street Car Park are within the Activity Centre Zone (ACZ) at Clause 37.08 (Schedule 1) of the Planning Scheme, which seeks to accommodate a variety of uses associated with activity centres. Overall, the ACZ seeks to attract development and people to live and work in the CBD by providing a greater range of housing choices within close proximity of the Maude-Street Mall. This is expected to be achieved through higher-scale mixed-use developments, including residential, that will provide housing within the CBD, and increase activity and vibrancy of the CBD. The ACZ also encourages the redevelopment of vacant or underused land.</p>
<p>Greater Shepparton Commercial Activity</p>	<p>The <i>Commercial Activity Centres Strategy, November 2015</i> (the CACS) has been developed to ensure that Shepparton</p>

<p>Centres Strategy November 2015</p>	<p>CBD remains the primary focus for retail and commercial investment in the region.</p> <p>The CACS identified that some unit/apartment development within and on the fringe of activity centres (subject to demand) that involves either the conversion of an existing commercial building or a full re-development of a vacant or under-utilised site can be supported. These developments provide support to nearby shops and other businesses, encourages activity within centres, and also assists in achieving Council's housing objective to provide diverse housing located close to facilities, services and public transport.</p>
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Failure to address the key actions identified in the Affordable Housing Strategy, the CBD Strategy and the 2050 Growth Plan will result in an abject policy failure; undermining the support for the Affordable Housing sector and contribute to Shepparton's worsening housing crisis.

Financial Implications

The recommendation is not expected to result in any significant financial implications. However, following on from the consultation process, Council may be asked to sell the land (air space) above Council-owned at-grade car parks in the CBD, specifically:

- 84-90 High Street, Shepparton (High and Rowe Streets Car Park);
- 103 Fryers Street, Shepparton (Edward and Fryers Streets Car Park); and
- 57 Welsford Street, Shepparton (part of the Welsford Street Car Park).

If the sale of these parcels is supported by Council, they may be sold or gifted to a Registered Housing Association subject to a community engagement process undertaken in accordance with Section 114(2) of the *Local Government Act 2020*.

Legal/Statutory Implications

The *Local Government Act 2020* requires Council, before selling or exchanging land, to publish notice of its intention to sell the land, undertake a community engagement process in accordance with its community engagement policy and obtain a recent valuation. This community engagement process is provided for in Section 114(2) of the *Local Government Act 2020*.

Should Council receive a request to sell or gift land for the provision of Affordable Housing, Council will engage with the community as per the requirements of the *Local Government Act 2020*.

This recommendation is not expected to result in any legal or statutory implications.

Environmental/Sustainability Impacts

There are no environmental or sustainability impacts associated with the recommendations of this report.

Social Implications

Council recognises adequate housing as a basic human right and the foundation on which the region's liveability, health and wellbeing, productivity, and community participation is built. Evidence highlights that not everyone in the community has access to appropriate and affordable housing that suits their needs and housing journey. Homelessness is the most urgent aspect of bigger issues of housing insecurity and takes many forms, including

people living in unsafe, overcrowded or short-term housing or motels, as well as those 'sleeping rough' in cars or on the street.

The recommendation and any eventual realisation of Affordable Housing opportunities in Shepparton's CBD has the potential to deliver significant social benefits to the community of Greater Shepparton. Any potential future sale of council owned land (specifically, air space above Council owned car parks), as part of a future process, will provide accommodation for some of Greater Shepparton's most at-risk individuals and households through the realisation of much needed Affordable Housing.

Economic Impacts

The potential sale of underutilised Council-owned land (specifically airspace above Council-owned at-grade car parks in Shepparton's CBD) has the potential to deliver significant economic benefits to the region and in particular to the local youth at risk of homelessness.

Consultation

Council officers will apply the principles of the *Greater Shepparton City Council Community Engagement Policy 2021* to ensure residents, business owners and visitors will be provided sufficient information on the potential sale of Council owned at-grade car parks in Shepparton's CBD, and to facilitate a range of opportunities to make a submission.

This report recommends that Council begin these processes and further consider this item after the completion of the consultation process and the matter is now ready for Council consideration.

Strategic Links

- Commercial Activity Centres Strategy 2015
- Greater Shepparton 2030 Strategy 2006
- Greater Shepparton Affordable Housing Strategy: Houses for People 2020
- Greater Shepparton Planning Scheme
- Shepparton CBD Strategy 2008
- Shepparton and Mooroopna 2050: Regional City Growth Plan 2021

Conclusion

Following the Ordinary Council Meeting held in June 2022, Council is required to formally consider the request to sell Council-owned land at 5 Edward Street, 115-121 Maude Street and 92 Nixon Street, Shepparton for Affordable Housing purposes (Recommendation Part 1).

Recommendation Part 2, requests Council to re-confirm its support of the findings and recommendations included in the *Greater Shepparton Affordable Housing Strategy: Houses for People 2020*.

Further, Council officers are seeking Council's support (through Recommendation Part 2) to undertake additional community consultation on any potential future sale of airspace above Council-owned land for Affordable Housing at:

- 84-90 High Street, Shepparton (High and Rowe Streets Car Park);
- 103 Fryers Street, Shepparton (Edward and Fryers Streets Car Park); and
- 57 Welsford Street, Shepparton (part of the Welsford Street Car Park).

5 Edward Street, 115-121 Maude Street and 92 Nixon Street, Shepparton (Edward, Maude and Nixon Streets Car Park) has been excluded as Council has previously considered and rejected a proposal at this location.

Not supporting this recommendation will result in an abject policy failure of Council in achieving its adopted and publicly stated objectives in addressing the critical Affordable Housing need evident across Greater Shepparton.

Attachments

1. Aerial Map of Off-Street Car Parks [**12.3.1** - 1 page]
2. Greater Shepparton City Council Social Housing Site Options Assessment June 2022 [**12.3.2** - 26 pages]
3. Audit of Council-owned Land in Shepparton, Mooroopna and Kialla August 2022 [**12.3.3** - 38 pages]

12.4 Draft Shepparton Inner North Local Area Traffic Management Plan August 2022

Author Graduate Strategic Planner (Amendments)
 Approved by Director Sustainable Development
 Purpose For Decision at a Council Meeting

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council:

1. **note the conclusion of the community engagement process associated with the review of the *Greater Shepparton Secondary College Local Area Traffic Management Study, October 2021* held from 30 January 2022 to 8 April 2022;**
2. **receive and note the *Conversation Report: Greater Shepparton Secondary College Local Area Traffic Management Plan Review, August 2022* summarising the community engagement process, all submissions received and Council Officers' responses to submissions;**
3. **authorise for exhibition the *Draft Shepparton Inner North Local Area Traffic Management Plan, August 2022* for a period of four weeks commencing 26 September 2022 and concluding on 24 October 2022; and**
4. **note that Council officers will report back to Council on any feedback, comments and submissions received from the public during the consultation period.**

Executive Summary

In April 2017, the Victorian Government announced the Shepparton Education Plan, which merged the four public high schools in the Shepparton and Mooroopna area into one school: the Greater Shepparton Secondary College (GSSC). The GSSC is located at the site of the former Shepparton High School at 31-73 Hawdon Street, Shepparton. It is expected that the site will accommodate 2,700 students and over 380 staff, with an ultimate capacity for 3,000 students.

With this increase in the number of students accommodated on the site, Council prepared the *Greater Shepparton Secondary College Local Area Traffic Management Plan, October 2021* (GSSC LATM) for surrounding residential areas to ensure that pedestrian, cycling and

vehicle movements, including cars and buses, could be accommodated on the existing road network around the GSSC.

The implementation of the recommendations of the GSSC LATM took place from November 2021 to February 2022, and resulted in traffic management and parking regime changes around the GSSC. This included the introduction of line marking, changes to parking, and prohibiting certain right-hand turn movements along Hawdon Street during pick-up and drop-off times.

Council undertook a follow-up review to ensure that the recommendations implemented by the GSSC LATM were functioning as intended and to better understand the traffic impacts that the GSSC was having on the broader road network.

Council sought feedback on the GSSC LATM from 30 January to 8 April 2022, which attracted 133 submissions. Following initial feedback to traffic management around the GSSC, Council made changes to the parking regime to introduce timed 15 minute spaces between 8am – 9:30am and 2:30pm – 4pm on sections of Feshti, Glenn, Hawdon and Rea Streets to resolve urgent issues identified by users of the College and residents of the area. A conversation report was prepared to summarise the submissions received, and includes Council officers' responses to the key themes raised.

The results of the GSSC LATM review and public submissions received have been utilised to prepare the *Draft Shepparton Inner North Local Area Traffic Management Plan* (Draft Shepparton Inner North LATM). The Draft Shepparton Inner North LATM undertakes a further review of traffic, parking and pedestrian management around the GSSC, identifies any issues not resolved as part of the GSSC LATM including any unintended consequences of previous measures implemented, and provides an understanding of the impact that the GSSC is having on the broader road network, including interaction with neighbouring schools and businesses.

The Draft Shepparton Inner North LATM provides 29 recommendations to mitigate traffic, parking and safety issues identified in the study area, including:

- improvements to cycling connectivity on Hawdon Street between Verney Road and Feshti Street;
- improvements to line marking on the approach to pedestrian crossings and keep clear marking along certain intersections on Knight Street;
- improvements to the Hawdon and Rea Streets intersection;
- additional pedestrian crossings along Balaclava Road; to be liaised with the Department of Transport;
- installation of continuous footpath treatments across side roads at Bouchier, Feshti, Harold, Oram, Rea, Skene and Thames Streets, and Barker Avenue;
- introduction of speed control devices on Clive, Corio, Dunrobin, Maude, Orr and Rea Streets to slow vehicle speeds;
- introduction of kerb outstands and splitter islands at intersections of access streets with Knight Street and Balaclava Road;
- introduction of compact roundabouts or similar treatments on Rea Street at the intersections with Clive, Maude and Orr Streets;
- introduction of peak-period no-stopping restrictions on the southern end of Knight Street at the intersections with Clive Street and Chertsey Road;
- retain the existing short-term parking arrangements on Feshti, Hawdon and Rea Streets; and
- modified parking restrictions on the eastern side of Glenn Street south of Annerley Avenue to 3P restrictions.

Council officers intend to undertake community consultation on the Draft Shepparton Inner North LATM from 26 September and 24 October 2022 to obtain feedback on the recommended LATM measures and to identify any further issues in the study area relating to traffic management, parking restrictions, pedestrian and cycling routes, and any other safety concerns in the area.

Report Detail

About the Draft Greater Shepparton Secondary College Local Area Traffic Management Plan

In preparation for the opening of the Greater Shepparton Secondary College (GSSC) and to mitigate impacts from an increase in traffic, Council commissioned One Mile Grid Pty Ltd to prepare a Local Area Traffic Management (LATM) Plan for the GSSC.

The objectives of the LATM included to:

- ensure suitable provision of parent/guardian parking;
- protect residential areas from the impact of pick-up/drop-off activity;
- discourage traffic from utilising lower-order roads;
- maintain two-lanes of traffic flow during peak periods;
- minimise impacts to through movements along Hawdon Street; and
- provide for suitable pedestrian control and protection.

The *Greater Shepparton Secondary College Local Area Traffic Management Study October 2021* (GSSC LATM) features a series of different deliverables that consider the needs of pedestrians, cyclists and road vehicles including cars and buses to ensure that all users could be accommodated on the existing road network around the site. Crucially the LATM included recommendations that could be implemented by Council prior to the opening of the GSSC.

The recommendations of the GSSC LATM included:

- line marking of on-street parking spaces on streets around the GSSC;
- implementation of no-stopping restrictions on narrower local streets during pick-up/drop-off periods to facilitate two-way traffic movement around the precinct;
- implementation of turning bans at selected intersections during pick-up/drop-off times;
- acknowledgement of a need to accommodate parent pick-up/drop-off parking on streets surrounding the site;
- establishment of a signalised pedestrian crossing on Hawdon Street towards the southern boundary of the GSSC site; and
- implementation of 40km/h speed limits to cover the entire frontage of the site.

In order to inform the preparation of the LATM, Council initially engaged with residents and businesses within the study area to discuss changes to parking and traffic management, and to receive input to these proposals. Council undertook consultation with the community between 6 September and 4 October 2021.

A total of 53 submissions and queries were received by Council during the public consultation process. Through these forums, Council heard a wide range of comments, queries and concerns. Below is a list of the main themes that emerged:

- changes to the design and restrictions for the LATM;
- traffic volumes and future work;
- clarification of parking restrictions;
- timed parking restrictions;
- parking enforcement;
- knight street intersection;

- pedestrian crossings;
- bus movements;
- residential parking permits;
- speed limits;
- identification of the school site;
- Ford Reserve;
- Connect GV; and
- rubbish collection times.

Council officers reviewed all of the submissions raised, and implemented a number of changes to the LATM to implement solutions that balanced the needs of managing parking and traffic movements around the GSSC, while responding to the requests of residents. The changes to the LATM included:

- removed the proposed no-stopping zone during school times on the north side of Annerley Avenue between Clive Street and Hawdon Street. This recognises that this section of Annerley Avenue is wide enough for formalised parking on both sides while maintaining two-way traffic and will allow unrestricted parking on both sides of this road;
- removed the proposed line marking on one side of Bowenhall Street, Chertsey Road, Glenlyon Avenue, Norris Court and Thames Street, and where no-stopping zones will be implemented. This will ensure improved parking efficiency on these streets, prevent parking across driveways, and allow for the flexibility to maintain two-way traffic flow during school times;
- introduced a no-stopping zone during school times on the west side of Norris Court;
- introduced line marking on Annerley Avenue east of Glenn Street. This recognises that this section of Annerley Avenue is wide enough for formalised parking on both sides while maintaining two-way traffic. Formalising the car parking is done to guide vehicles to park in appropriate and consistent locations;
- removed the proposed car parking bays and included appropriate line marking to suit the existing bus stops on Rea Street; and
- updated the line marking design on Feshti Street to account for the fire hydrants serving the GSSC site and redundant bus stop, and to accommodate an additional accessible parking bay.

The final GSSC LATM and the associated conversation report were received and noted by Council at the Ordinary Council Meeting held on 16 November 2021. Works included in the final GSSC LATM were implemented between November 2021 and January 2022 in preparation for the opening of the GSSC in Term 1 2022. This included line marking for all new parking bays in local streets, and the installation of signage for the new parking and turning restrictions.

Review of the GSSC LATM

After the opening of the GSSC, Council undertook a review of traffic and pedestrian movements around the College and the wider precinct to ensure that the recommendations from the GSSC LATM operated as intended. This work also included scoping of any additional opportunities for works to further improve conditions for traffic, pedestrian and cyclist movements around the precinct, and to understand the impact the GSSC is having on the broader transport network.

As part of this review, Council undertook public consultation to obtain feedback from residents, students and parents to provide first-hand feedback about how traffic is operating around the College site. Specifically, Council was keen to hear feedback on:

- traffic management;
- parking restrictions during pick-up and drop-off times;
- all-day parking occupancy;

- pedestrian and cycling routes; and
- any immediate safety concerns.

Council initially undertook consultation with the community between 31 January and 18 March 2022. The methods of engagement included:

- a letter to all landowners and occupiers of land within the LATM study area;
- a media release, which attracted media attention from the Shepparton News;
- a consultation webpage on Council's Shaping Greater Shepparton website with an online submission form; and
- promotions on social media.

Submissions were invited via an online submission form, by email and by post.

Initial feedback received from submissions and Council officer observations indicated that all-day parking occupancy immediately adjacent to the College was leading to significant issues at peak pick-up and drop-off times. This resulted in parking spaces not being available for pick-up and drop-off and for visitors for adjacent residents during the day; causing traffic and safety issues around the GSSC including illegal parking in no-standing zones and in road reserves, high traffic volumes and poor visibility accessing driveways, and lower residential amenity.

To respond to this initial feedback, Council officers worked with the GSSC to make initial changes to the parking regime to resolve urgent safety issues in the area, increase the allocated spaces for parents undertaking pick-up and drop-off, reduce instances of all-day parking immediately adjacent to the College, and improve access to driveways during peak times.

A total of 63 car parking spaces on Feshti, Hawdon and Rea Streets were converted from all-day spaces to timed 15 minute spaces between 8am – 9:30am and 2:30pm – 4pm on school days. Car parks closest to the two pedestrian crossings on Hawdon Street were identified as best to serve as pick-up/drop-off areas to encourage students to safely cross Hawdon Street via the pedestrian crossings. The updated parking plan for the GSSC with the new 15 minute spaces is shown in Figure One.

GSSC LATM - Updated Parking Plan

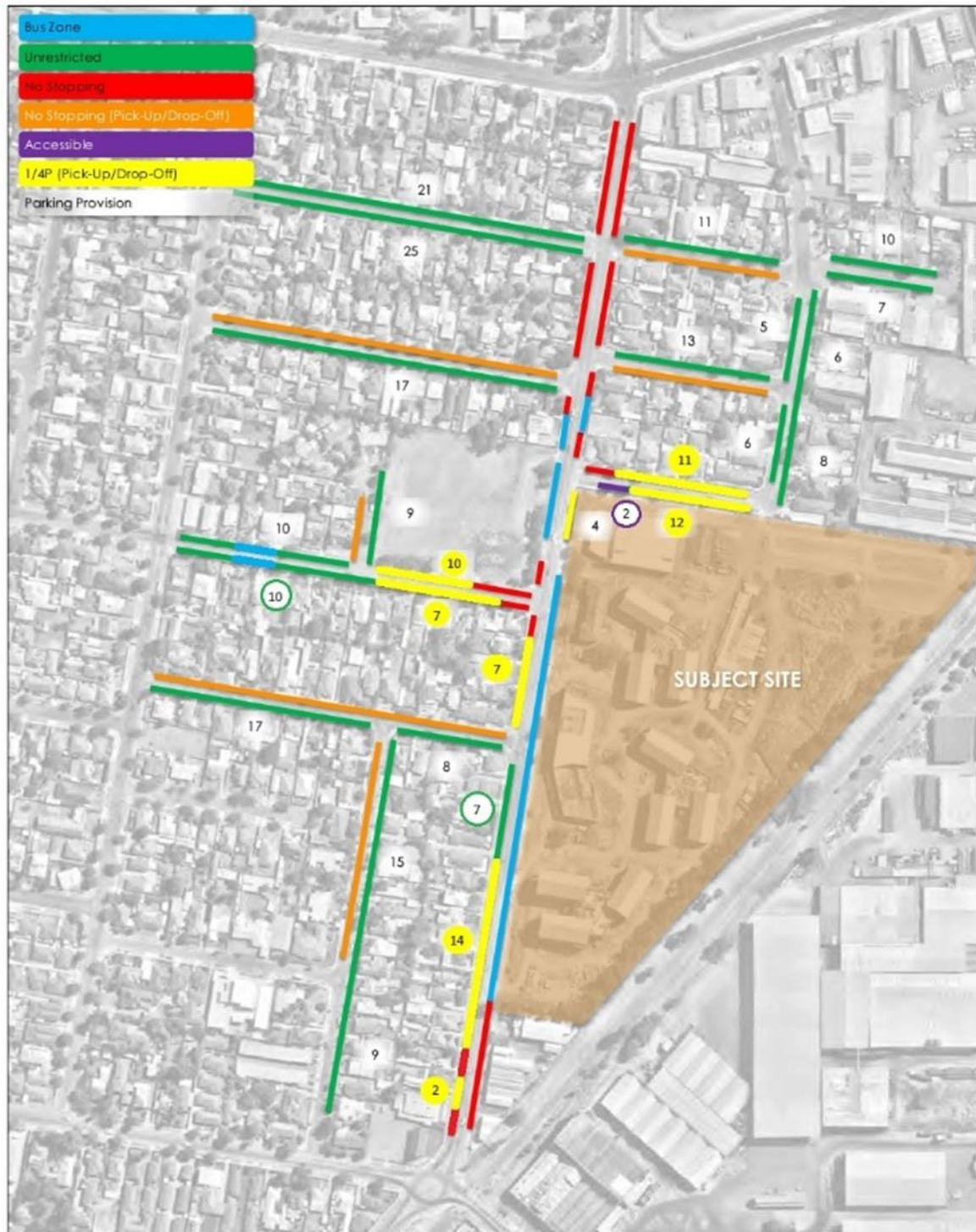


Figure One: Updated Parking Plan for the Greater Shepparton Secondary College showing the 15 minute timed parking areas during peak times.

The updated parking regime came into effect on 25 March 2022. To enable Council to continue reviewing and monitoring traffic around the College after the parking regime was changed, Council officers extended the public consultation period to the 8 April 2022 to allow for additional community feedback. To inform the community of the initial changes to the LATM, Council undertook:

- a letter to landowners and occupiers impacted by parking changes adjacent to the GSSC;
- a media release, which attracted media attention from the Shepparton News;
- updates to Council’s Shaping Greater Shepparton website, with a map of the initial parking changes; and
- a notice in the GSSC newsletter and a half-page printout in the Shepparton News on 25 March 2022 created in conjunction with the GSSC.

A total of 133 written submissions and a further six telephone queries were received by Council during the public consultation process. This included 126 submissions from the Shaping Greater Shepparton online submission form and a further seven submissions directly emailed to Council.

Through these forums, Council heard a wide range of comments, queries and concerns. Below is a list of the main themes that emerged:

- pick-up/drop-off restrictions & on street parking;
- intersection upgrades;
- traffic volumes;
- Hawdon Street configuration;
- pedestrian crossings;
- disabled parking;
- bus services;
- parking enforcement;
- identification of the school site; and
- Ford Reserve.

The results of the review are summarised in the *Conversation Report – Greater Shepparton Secondary College Local Area Traffic Management Plan Review August 2022* (see Attachment One).

Draft Shepparton Inner North Local Area Traffic Management Plan August 2022

To assist in the review of the GSSC LATM, Council engaged with One Mile Grid Pty Ltd to undertake a follow-up study to review traffic, parking and pedestrian management around the GSSC. This included the identification of any issues not resolved as part of the GSSC LATM or any unintended consequences of the measures implemented, and to understand the broader impact that the GSSC is having on the broader road network, including interaction with neighbouring schools and businesses. This follow-up study is known as the *Shepparton Inner North Local Area Traffic Management Plan* (Draft Shepparton Inner North LATM), and makes recommendations to mitigate the traffic, parking and pedestrian problems identified as part of the GSSC LATM review. The Draft Shepparton Inner North LATM report is provided in Attachment Two.

The study area for the Shepparton Inner North LATM is outlined in Figure Two:

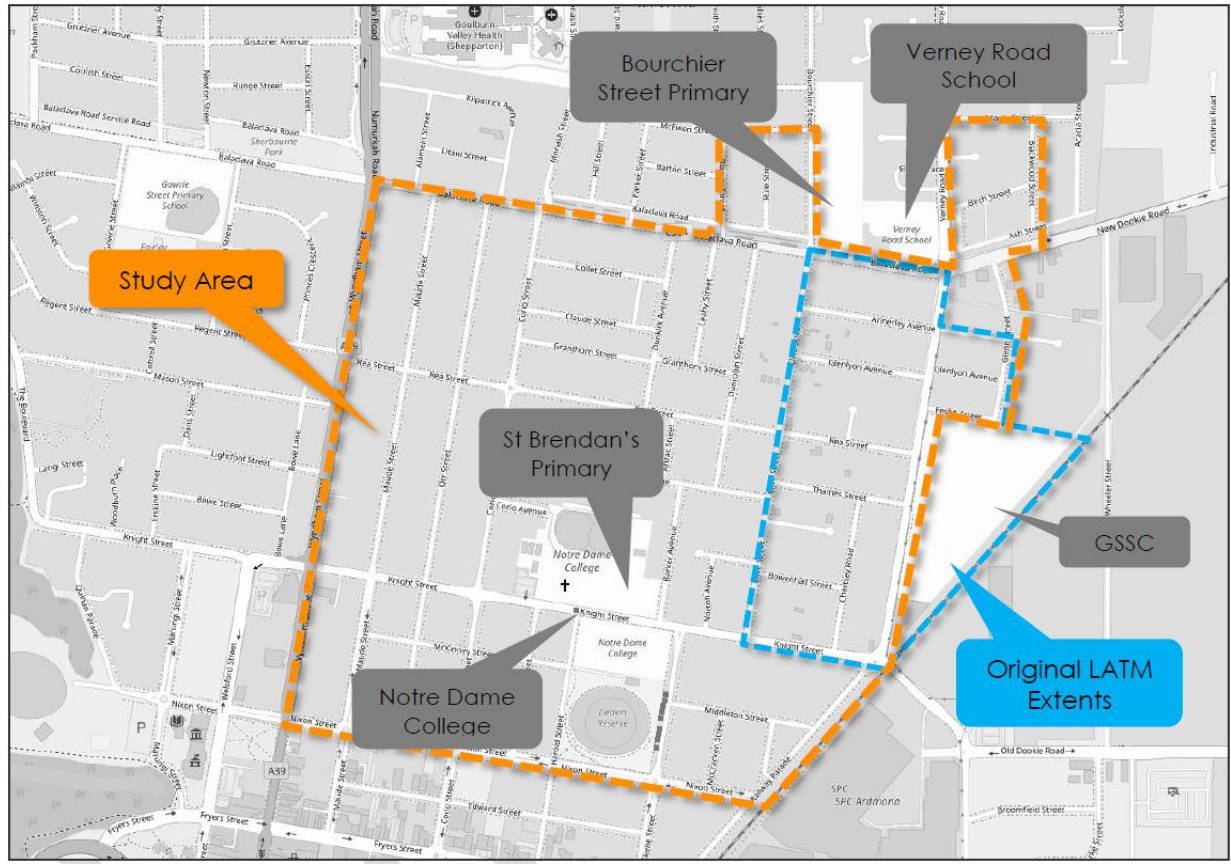


Figure Two: Study Area for the Shepparton Inner North LATM in orange.

The objectives of the Shepparton Inner North LATM are to:

- ensure suitable provision of parent/guardian parking in convenient locations;
- protect residential areas from the impact of pick-up/drop-off activity or overflow of long-term parking;
- discourage traffic from utilising lower-order roads;
- maintain two-lanes of traffic flow during peak periods;
- encourage and maintain safe traffic speeds through the precinct;
- minimise impacts to through movements along Hawdon Street; and
- provide for suitable pedestrian control and protection.

The methodology used for the preparation of the Shepparton Inner North LATM involved a number of considerations, including:

- an analysis of the road hierarchy and traffic volumes within the study area;
- crash histories within the study area;
- sustainable transport options within the study area, including public transport and school bus services, and current and proposed cycling infrastructure including the Strategic Cycling Corridors;
- a review of existing LATM treatments within the study area, including pedestrian crossings, splitter islands, and roundabouts;
- data collection within the study area including traffic volumes, traffic speeds, and car parking occupancy;
- site inspections during the AM and PM pick-up/drop-off periods to observe first-hand any traffic or parking issues within the study area; and

- a review of submissions and observations from the public and Council officers received during the review period.

All in-person site observations including traffic volumes, traffic speeds and parking occupancy were conducted on Friday, 25 February 2022.

Based on these inputs, the Shepparton Inner North LATM identified a number of issues within the study area including:

Site observations:

In order to provide a first-hand account of traffic and parking issues within the study area, site inspections were undertaken at key locations during the AM and PM peak periods. This included observations on traffic and turning movements, parking occupancy, pedestrian and cycling routes, and any safety issues.

Observations related to excessive traffic queuing at certain intersections, unsafe pedestrian and cycling infrastructure, dangerous traffic manoeuvres at certain intersections, and illegal parking in no-stopping areas. Many of the observations were consistent with Council officer observations and submissions received during the public review period. The full list of observations can be found in Figure Three:

No.	Location	Observation
AM Peak (Drop-Off)		
1.	New Dookie Road / Balaclava Road / Verney Road / Hawdon Street	Northwest corner zebra crossing – drivers focussed on oncoming traffic and not stopping for pedestrians
2.		Wide shared paths to the north of intersection, poor cycling infrastructure to the south
3.		Two lanes from intersection merge to one. Drivers still using road as two lanes -driving over bike lane
4.	Balaclava Road (40km/h*)	Drivers undertaking U-turns to access kerbside parking
5.		Long delays for vehicles turning onto Balaclava Road
6.	Bourchier Street (40km/h*)	Queuing vehicles turning onto Balaclava Road – affecting pedestrian crossing on Bourchier
7.	Clive Street / Knight Street	Significant turn right volumes to/from Clive Street generate congestion
8.	Knight Street (60km/h)	Student drop-off were observed > Between pedestrian crossing and Knight Street roundabout (while traffic was at a standstill); > Parents dropping kids off within "No Stopping" zone adjacent to pedestrian crossing;
9.	Chertsey Road / Knight Street	Queues on approach to Knight Street roundabout can block visibility for drivers exiting Chertsey Road to the east
10.		Vehicle queues from the pedestrian crossing occasionally extend back to the Knight Street roundabout
11.	Hawdon Street (40km/h*)	Student drop offs observed at crossovers and No Stopping areas
12.		Late students were observed being dropped-off in bus bays
13.		Pedestrian fencing at the pedestrian crossing partially inhibits sightlines to drivers exiting Rea Street and southbound vehicles on Hawdon Street
14.		There is sufficient space for left and right-turning vehicles to queue at the Rea Street intersection. Right-turning vehicles block sightlines for left-turn vehicle, leading to potentially dangerous manoeuvres
15.	Hawdon Street / Rea Street	Upstream pedestrian crossing provides ample right-turn opportunities such that queues did not develop
16.		Many drivers ignore restrictions on right-in movements into Rea Street
17.		A near miss was observed with a pedestrian moving south to north and driver turning right into Rea Street
18.		Drivers turning (illegally) right in to Rea Street can generate queues for southbound drivers on Hawdon Street
19.	Hawdon Street / Feshfi Street	Vehicles turning right-in can impact traffic flow northbound on Hawdon Street. The adjacent bus bay is generally empty though, which allows other drivers to clear the turning vehicle

No.	Location	Observation
20.		Lots of pedestrians cross north of fencing at the intersection during periods of queued traffic
21.		A near miss occurred with right-out movement cutting off southbound driver. This is likely attributable to long delays for right-out movements.
22.	Thames Street (50km/h)	Students were observed at the Hawdon Street intersection rather than dedicated locations, facilitated by gaps in fencing near bus bays
23.		Many drop-offs occurred within the No Stopping area adjacent to the Hawdon Street intersection
24.	Rea Street (50km/h)	Many drop-offs occurred within the No Stopping area adjacent to the Hawdon Street intersection
PM Peak (Pick-Up)		
25.	Bourchier Street (40km/h)	Cars waiting on the road for kerbside parking, or picking up students holding up traffic
26.	Balaclava Road (40km/h*)	Car parking observed on wide nature strip
27.	New Dookie Road / Balaclava Road / Verney Road / Hawdon Street	Parents park at northeast corner of intersection, with students from GSSC observed walking up from the south.
28.	Chertsey Road / Knight Street	Limited sight distance for motorists exiting Chertsey Rad due to parked cars on either side of southern approach;
29.	Hawdon Street / Knight Street	A significant number of students from GSSC were picked up along Andrew Fairley Ave (and at SPC), with considerable pedestrian demand for crossing of the eastern leg
30.	Clive Street / Knight Street	Significant queues for drivers exiting Clive Street, with a number of near misses observed turning right-out
31.	Hawdon Street (40km/h*)	Queuing north of roundabout on Hawdon Street occurred due to student/pedestrian crossing, vehicles maneuvering in/out of car wash and buses trying to exit from student pick-up zone;
32.		Students queue for buses along the length of the school frontage, completely blocking the shared path
33.		Right-turn movement into car wash can block northbound movements on Hawdon Street
34.	Rea Street /Hawdon Street	Left-turn into Rea Street can be undertaken at high speed
35.	Thames / Hawdon Street	Many drivers ignore right-in ban into Thames Street
General		
36.	Balaclava Road (40km/h*)	No pedestrian crossing facilities are provided between Bourchier Street and Wyndham Street
37.	Harold Street (50km/h)	Footpath on east side stops halfway along the street
No.	Location	Observation
38.	Corio Street / Balaclava Road	Pedestrians crossing Corio Street are diverted south around the corner and may be less visible to southbound drivers approaching from the east

Figure Three: Site observations.

Traffic Speeds

Traffic speeds along many streets were observed to be in excess of speed limits, including both sections of Clive Street, and both sections of Corio, Maude, Orr and Rea Streets. Outside of school pick-up/drop-off periods, speeds on Balaclava Road and Hawdon Street are within posted speed limits; however, during pick-up/drop-off periods where a 40km/h limit applies, speeds are well in excess of the preferred thresholds. This suggests that traffic calming measures are needed in many locations throughout the study area.

Traffic Volumes

Traffic counts were conducted at strategic locations within the study area using tube counters for a period of one week between 7 and 13 March 2022. This included major connector and arterial roads in the study area, and streets adjacent to the GSSC. The summary of traffic volumes can be found in Figure Four showing the highest traffic volumes noted on Balaclava Road, Knight Street and Hawdon Street.



Figure Four: Daily traffic volumes within the study area (weekday average).

In comparison to traffic volume surveys conducted previously within the study area, traffic volumes on Hawdon and Rea Streets were comparable to pre-GSSC conditions. However, increases in traffic volumes were observed on local streets adjacent to the College, which can be attributed to an increase in traffic movements, and pick-up and drop-off movements in the area. Notable observations include:

- traffic volumes on Hawdon Street remain effectively identical to pre-GSSC data captured in April 2021;
- volumes on Chertsey Road have increased from 235 vehicles per day (vpd) in 2012 to 467 vpd in 2022;
- volumes on Clive Street have increased from 1,350 vpd in 2018 to 2,278 vpd in 2022;
- volumes on Rea Street remain comparable between 2016 and 2022 volumes; and
- volumes on Thames Street have increased from 283 vpd in 202 to 682 vpd in 2022.

When comparing the daily traffic volumes with the road cross sections, the results of the traffic data suggests that all roads within the study area are operating within their respective indicative capacities in accordance with the road hierarchy. The exception to this is Corio Street which carries traffic volumes in excess of those expected for a road of that function and cross section. Traffic volumes in relation to road capacity can be found in Figure Five.



Figure Five: Traffic volumes in the study area relative to road capacity.

Parking

Two parking occupancy surveys were undertaken around the GSSC to monitor both parking demands after the opening of the College and longer-term trends as a result of the initial changes to the parking regime. Parking occupancy surveys were conducted on the 7 March 2022 and 27 July 2022.

The first parking occupancy survey on the 7 March 2022 identified a supply of between 705 and 799 parking spaces within the study area. During the morning drop-off period, occupancy peaked at 9:15am when 287 of the 705 available spaces were occupied, representing 41% of all spaces throughout the study area. During the afternoon period, peak occupancy occurred at 3pm when 368 spaces were occupied, representing 52% of all spaces throughout the study area. The outcomes of this survey are listed in Figure Six.

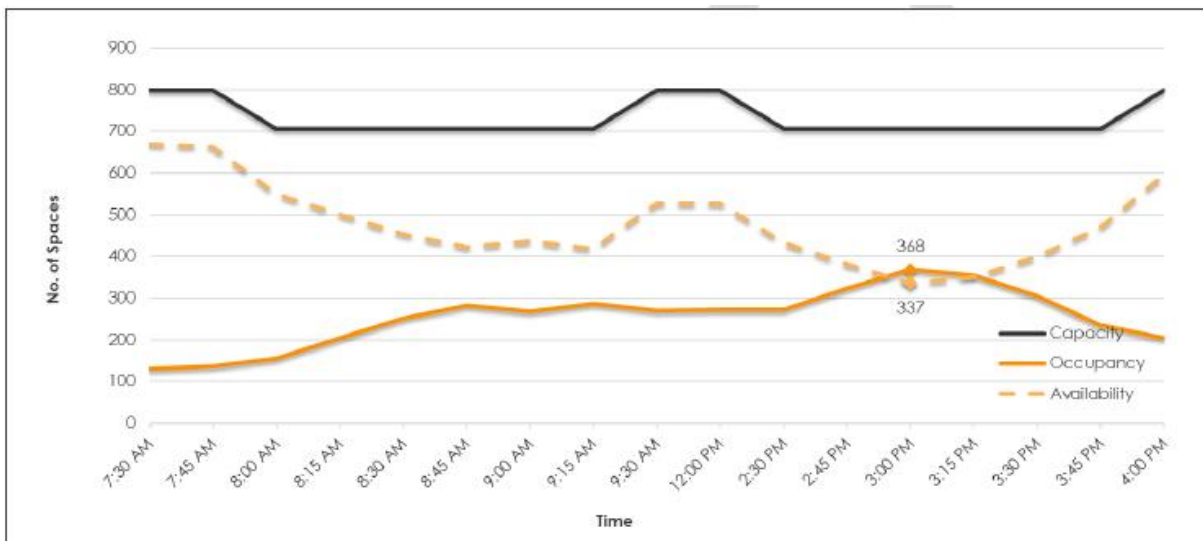


Figure Six: Peak afternoon parking occupancy 7 March 2022.

The second parking occupancy survey on the 27 July 2022 identified a supply of between 753 and 867 spaces within the study area. During the morning drop-off period, occupancy peaked at 9:30am when 273 of the 867 available spaces were occupied. During the afternoon period, peak occupancy occurred at 3pm when 326 of 753 available spaces were occupied, representing 43% of all spaces throughout the study area. The outcomes of this survey are listed in Figure Seven.

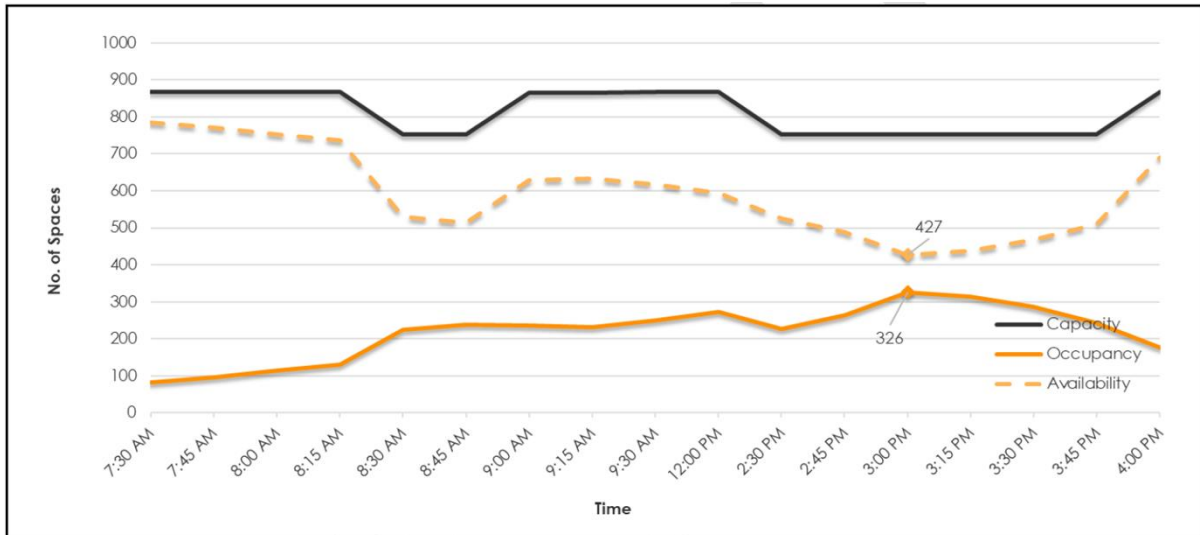


Figure Seven: Peak afternoon parking occupancy 27 July 2022.

The GSSC has an off-street car park for staff use which has a total of 214 spaces available. On the 7 March survey, peak occupancy occurred at 9:15am when 155 spaces were occupied. On the 27 July survey, peak occupancy occurred at 12pm when 204 spaces were occupied.

The lower parking occupancy rates observed in July compared to March indicate that the initial changes to the parking regime in March and the higher utilisation of the GSSC off-street car park has had an impact in increasing vehicle turnover in prime pick-up and drop-off areas, and reducing all-day parking occupancy immediately adjacent to the GSSC.

The parking occupancy data suggests that all-day parking is occurring in some streets adjacent to the GSSC by staff, students and visitors to the College, and local residents. These largely unrestricted spaces are along Chertsey Road, Glenlyon Avenue, Glenn Street and Thames Street. The results of the parking occupancy survey are listed in Figures Eight to 13.



Figure Eight: 7 March parking occupancy 9:15am.



Figure Nine: 7 March parking occupancy 12pm.



Figure 10: 7 March parking occupancy 3pm.



Figure 11: 27 July parking occupancy 9:30am.

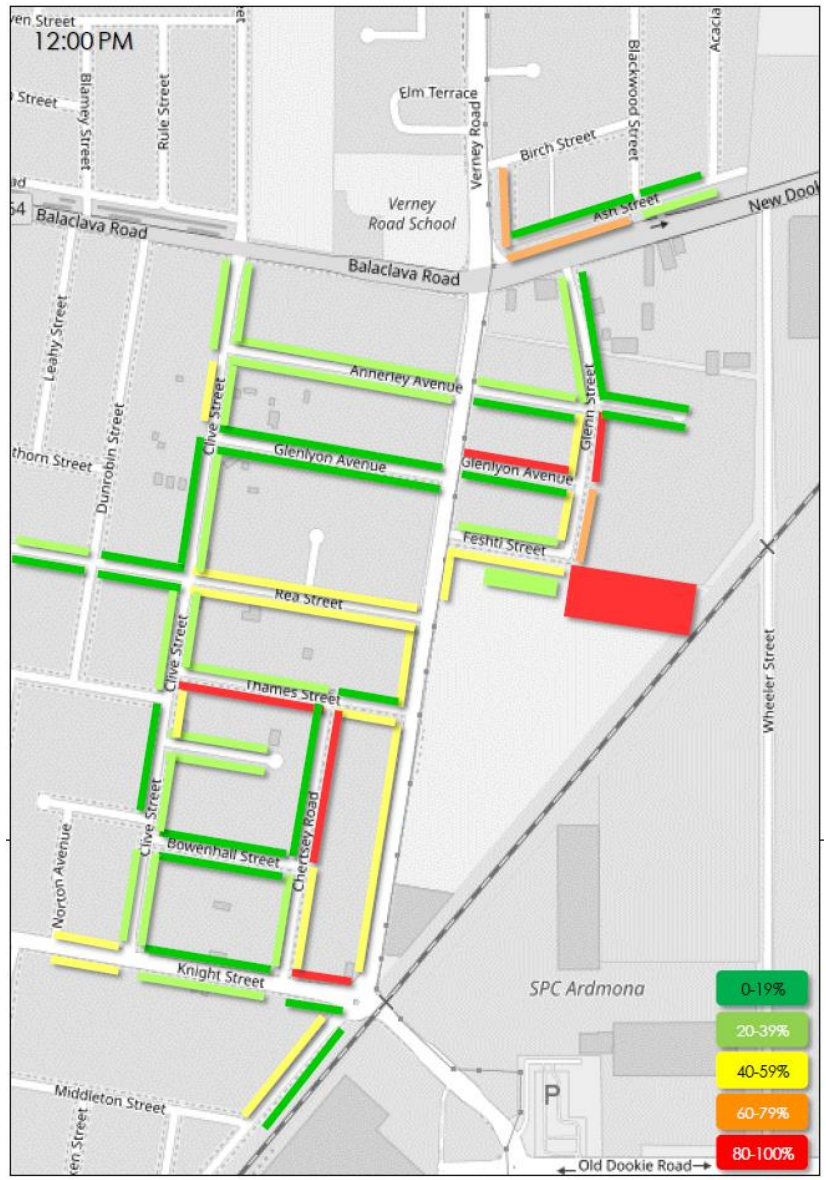


Figure 12: 27 July parking occupancy 12pm.

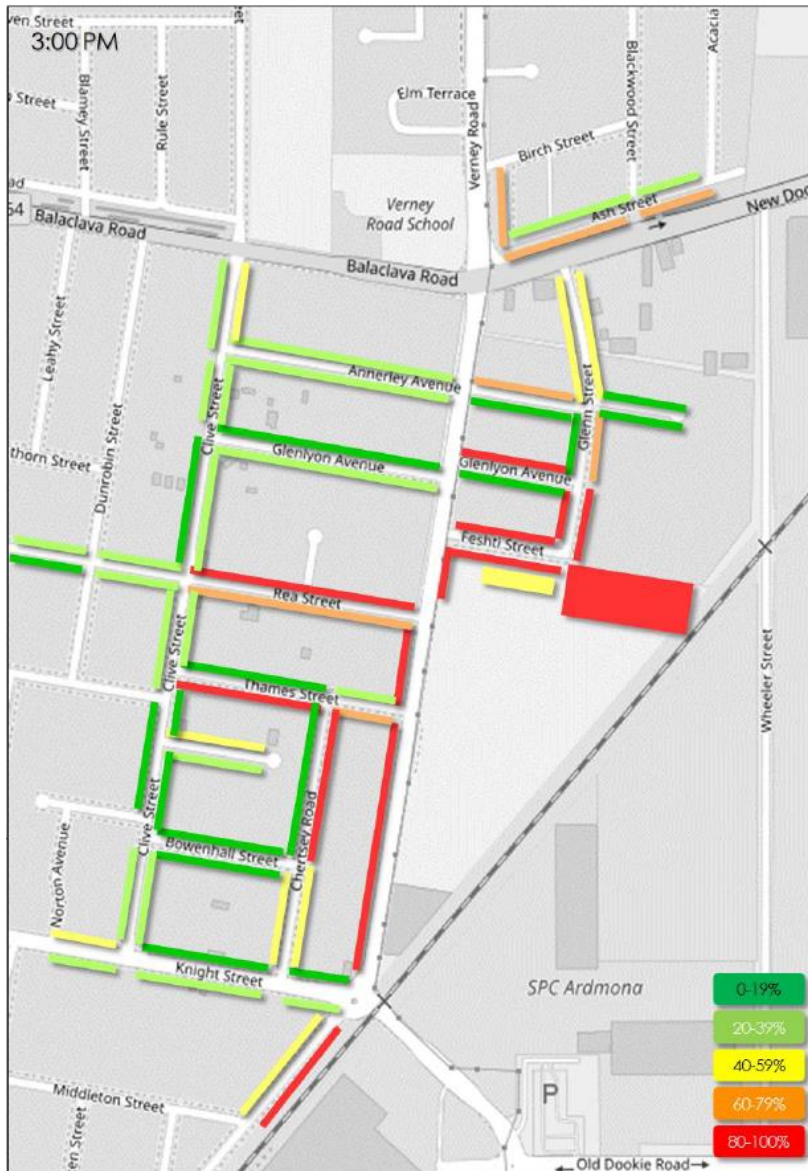


Figure 13: 27 July parking occupancy 3pm.

Recommendations of the Draft Shepparton Inner North LAM

Based on the data gathered from the traffic counts, parking occupancy surveys, on-site observations, crash statistics, and public submissions received during the review period, the Draft Shepparton Inner North LAM has provided a list of 29 recommendations to address identified traffic, parking and safety issues. Key recommendations from the report include:

1. improvements to cycling connectivity on Hawdon Street between Verney Road and Feshti Street, and to investigate modifications to the existing shared path on Hawdon Street to improve functionality during end of school times;
2. improved line marking to the approach to pedestrian crossings and to implement keep clear markings on Knight Street at the intersections of Clive Street and Chertsey Road, and Hawdon Street at the Feshti Street intersection;
3. improvements at the Hawdon Street and Rea Street intersection, including modified intersection geometry to inhibit concurrent left and right turn movements out of Rea Street, modified fencing at the pedestrian crossing to improve sight lines, and additional signage;

4. additional pedestrian crossings along Balaclava Road to be liaised with the Department of Transport;
5. installation of continuous footpath treatments across side roads at Bouchier, Feshti, Harold, Oram, Rea, Skene and Thames streets, and Barker Avenue, to emphasise driver obligations to give-way, improve pedestrian amenity, and encourage walking trips;
6. provision of a continuous footpath along the eastern verge of Harold Street;
7. introduction of speed control devices on Clive, Corio, Dunrobin, Maude, Orr and Rea Streets to slow vehicle speeds;
8. introduction of kerb outstands and splitter islands at intersections along Knight Street and Balaclava Road to reduce pedestrian crossing distances and slow vehicle speeds;
9. introduction of compact roundabouts on Rea Street at the intersections with Clive, Maude and Orr Streets to assist with traffic calming and mitigate a history of cross-traffic crash behaviour;
10. introduction of peak-period no-stopping restrictions on the southern end of Knight Street at the intersections with Clive Street and Chertsey Road to allow westbound vehicles to overtake turning vehicles;
11. the retention of the existing short-term parking arrangements on Feshti, Hawdon and Rea Streets to ensure availability of pick-up/drop-off parking within the vicinity of the College; and
12. modify parking restrictions on the eastern side of Glenn Street south of Annerley Avenue to 3P restrictions (or other suitable time) to minimise long-term parkers utilising all available spaces during school hours.

The total projected costs of all the recommendations of the Shepparton Inner North LATM is estimated to be \$1,117,020, with recommendations prioritised based against their ability to achieve the desired road safety objectives as well as the cost of the measure and its alignment with state and local policy. The recommendations that ranked highest related to improving pedestrian and cycling safety and connectivity around the GSSC and wider precinct, including raised footpath treatments at intersections on side roads, improved cycling paths on Hawdon Street, and compact roundabouts.

Consultation and Next Steps

In order to inform residents and users of the GSSC of the recommendations of the Draft Shepparton Inner North LATM, Council officers will undertake public consultation to obtain feedback on the recommended LATM measures and to identify any further issues in the study area relating to traffic management, parking restrictions, pedestrian and cycling routes, and any other safety concerns in the area.

Council officers intend to undertake public consultation between 26 September 2022 and 24 October 2022.

After consultation is complete, Council officers will prepare a conversation report that will summarise all key themes raised in submissions, and Council officers' response to these key themes. The key themes and content outlined in submissions will be considered when preparing a final Shepparton Inner North LATM.

Key recommendations from the Draft Shepparton Inner North LATM will be implemented from late 2022 onward. Some measures will require further investigation to understand detailed designs and costings that can be included in Council's 10-year capital works program, and to be accounted for in a future budgetary process.

Council Plan/Key Strategic Activity

INFRASTRUCTURE and TECHNOLOGY

We will focus on the planning of our region's requirements to enable delivery of technology and infrastructure to meet the current and future needs of the community.

4.9 Reliable, efficient, affordable and accessible transport.

Risk Management

There are no inherent risks with the recommendations of this report. There is a minor risk of community opposition to any changes in traffic management and the parking regime within the study area, although this can be managed through the community consultation process.

Policy Considerations

The recommendations in this report are consistent with Council policies and the *Greater Shepparton Secondary College Local Area Traffic Management Plan* previously undertaken by Council.

Financial Implications

The Shepparton Inner North LATM study cost Council \$24,750 excl GST to prepare. The report estimates that the implementation of the recommendations of the Shepparton Inner North LATM will cost \$1,117,020 excl GST. The exact cost of implementation will be determined after detailed design and analysis are conducted by Council officers. Certain recommendations will need to be included in Council's 10-year Capital Works Program for consideration in a future budget. The recommendation to undertake draft consultation does not result in any financial implications for Council.

Legal/Statutory Implications

There are no statutory or legal implications associated with the recommendations of this report.

Environmental/Sustainability Impacts

Improvements to traffic management, the parking regime, and pedestrian and cycling routes around the GSSC will reduce traffic congestion, and facilitate safe movement of alternative modes of transport including walking, cycling and bus. This will improve environmental and sustainability impacts by reducing reliance on the motor vehicle and emissions.

Social Implications

Improved traffic management around the GSSC will reduce congestion during peak times and improve safety for students, parents and residents, creating a more liveable environment for local residents. Reduced traffic volumes and speeds will encourage more active transport such as cycling and walking, improving health outcomes for students.

Economic Impacts

Improved traffic management around the GSSC will mitigate the impacts of traffic congestion during school-peak times, improving travel times through the precinct and creating a safer environment for pedestrians and cyclists.

Consultation

Traffic management around the GSSC has undergone two rounds of community consultation. Council undertook draft consultation for the GSSC LATM for four weeks between 6 September and 4 October 2021, which attracted a total of 53 submissions and queries.

After the recommendations of the GSSC LATM were implemented, Council undertook a public review for 10 weeks between 31 January and 8 April 2022 to obtain feedback from residents, students and parents to provide first-hand feedback on how traffic is operating around the school site and to inform any further changes needed to the GSSC LATM.

Methods of engagement included letterbox drops to local residents and businesses, a consultation webpage of Council's Shaping Greater Shepparton website with an online submission form, the circulation of a media release, promotions on social media and advertisements in the Shepparton News.

A total of 133 written submissions and a further six telephone queries were received by Council during the public consultation process. The results of the community consultation and Council officers' response to the key themes raised are contained within the Conversation Report.

Council officers believe that appropriate consultation has occurred to date, with officers recommending an additional round of consultation to inform the public about the recommendations from the Draft Shepparton Inner North LATM report.

Strategic Links

a) Greater Shepparton 2030 Strategy

- Infrastructure – Transport and Traffic Systems - Objective 6:
- To ensure the safety and efficient functioning of the roads for a variety of users.

b) Other strategic links

- Greater Shepparton Road Safety Plan
- Greater Shepparton Road Management Plan 2016
- Greater Shepparton Cycling Strategy
- Greater Shepparton Secondary College Local Area Traffic Management Plan

Conclusion

The *Shepparton Inner North Local Area Traffic Management Plan* builds upon the findings of the previous Local Area Traffic Management work undertaken for the Greater Shepparton Secondary College. It undertakes a further review into traffic, parking and pedestrian management around the College, and provides an understanding of the impact that the College is having on the broader road network, including interaction with neighbouring schools and businesses.

The Draft Shepparton Inner North LATM provides a list of 29 recommendations to address traffic, parking and safety issues identified as part of the review. To inform residents and users of the GSSC of these recommendations, Council officers intend to undertake consultation on the Draft Shepparton Inner North LATM for a period of four weeks between 26 September and 24 October 2022.

This draft consultation will be used to identify any further issues in the study area relating to traffic management, parking restrictions, pedestrian and cycling routes, and safety. Following the conclusion of draft consultation, a final Shepparton Inner North LATM report will be prepared and any key recommendations will be implemented from late 2022 onward.

Attachments

1. Conversation Report – Greater Shepparton Secondary College Local Area Traffic Management Plan Review August 2022 [12.4.1 - 12 pages]
2. Draft Shepparton Inner North Local Area Traffic Management Plan August 2022 [12.4.2 - 51 pages]

12.5 Shepparton East Overland Flow Urban Flood Study March 2017

Author	Graduate Strategic Planner
Approved by	Director Sustainable Development
Purpose	Information Only

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council note the finalisation of the *Shepparton East Overland Flow Urban Flood Study March 2017* by the Goulburn Broken Catchment Management Authority.

Executive Summary

The Goulburn Broken Catchment Management Authority engaged BMT WBM Pty Ltd (BMT WBM) to prepare the *Shepparton East Overland Flow Urban Flood Study March 2017* (the Flood Study).

The Flood Study sought to create a flood model for a catchment of 49 sq kms centred on Shepparton East to update the existing information on flood risk within this catchment. Although both flood studies are independent of one another, the Flood Study complements flood modelling prepared for the *Shepparton Mooroopna 1% AEP Flood Mapping Project 2021*.

The updated flood modelling will allow the Goulburn Broken Catchment Management Authority and Council to prepare revised flood mapping for the study area that would need to be implemented in the Greater Shepparton Planning Scheme (Planning Scheme) via a proposed planning scheme amendment.

It is recommended that Council note the finalisation of the *Shepparton East Overland Flow Urban Flood Study March 2017* coordinated by the Goulburn Broken Catchment Management Authority.

Report Detail

Greater Shepparton has been identified as a region prone to flooding and is within one of the most flood-prone federal regions in Australia. As such, flood controls on land are necessary to guide development and ensure flooding is considered as part of any development proposal on flood prone land.

To achieve this, there have been a number of flood-related studies that have provided strategic justification to apply flood controls to land across Greater Shepparton through a variety of planning scheme amendments to the Greater Shepparton Planning Scheme to ensure these controls can guide future development proposals.

This study focussed on overland flooding as opposed to riverine flooding. The study area was identified as having a flood risk (it had previously flooded), however, the risk had not yet been quantified and there were limited planning controls in place to ensure future development did not increase the existing flood risk.

It was noted at the time of commissioning this piece of work, that a new State Flood Strategy was being prepared and that overland flooding was viewed as having greater impacts on hardship and damages than some riverine flooding. As a result, Council and the Goulburn Broken CMA took an opportunity to apply for funding for this urban/rural interface area on the eastern side of Shepparton. This work, when complete, could assist in informing the assessment of development proposals.

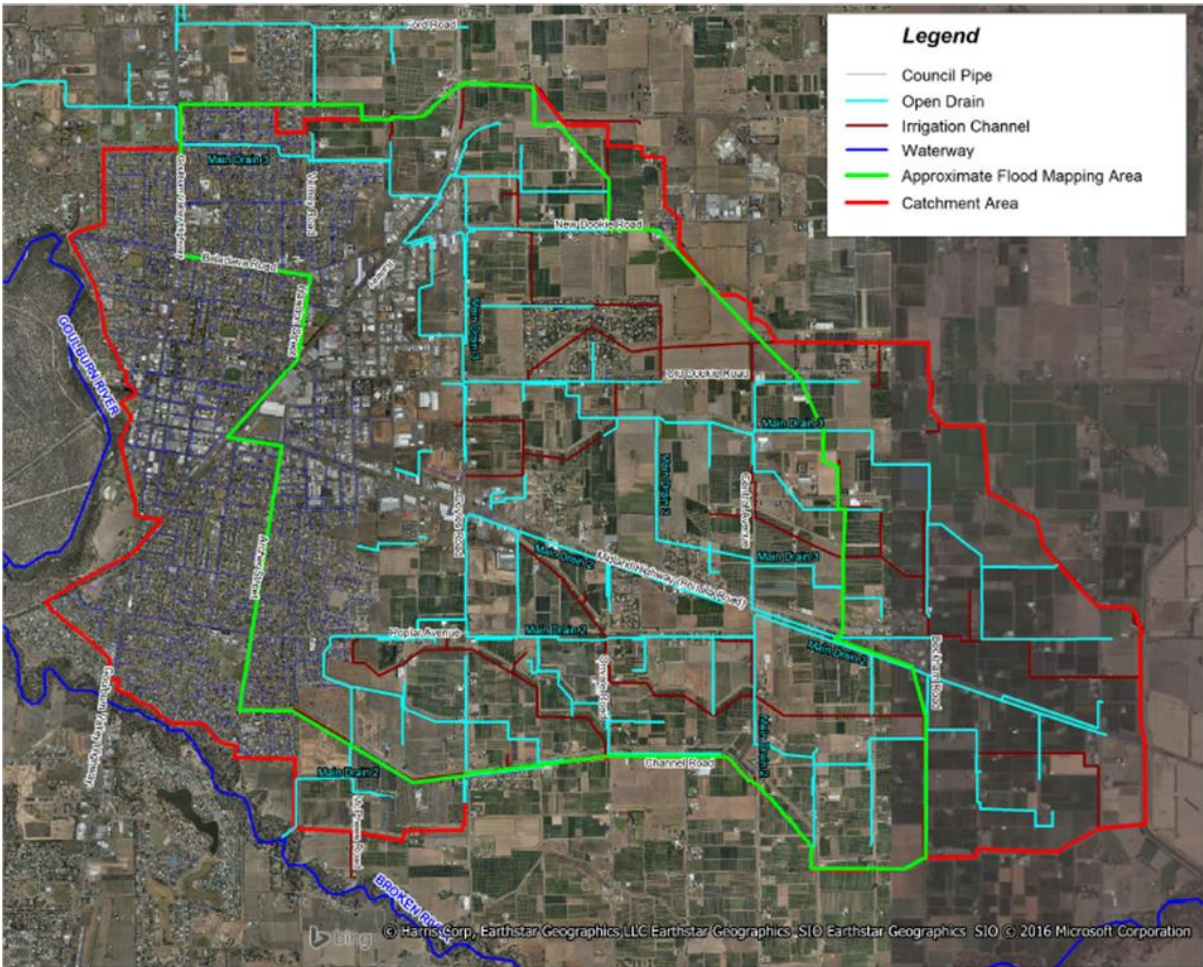


Figure One: Shepparton East Catchment Plan (flood study outlined in green)

A funding submission was prepared under the Natural Disaster Mitigation Program 2008/09 with funding based on equal parts from the Australian and Victorian Governments and a Local contribution totalling \$105,000.

The Local Contribution was funded by the Council \$25,000 and Goulburn Broken CMA \$10,000.

The project commenced in 2011. Greater Shepparton City Council funded detailed survey in the order of \$50,000.

The Goulburn Broken Catchment Management Authority engaged BMT WBM Pty Ltd (BMT WBM) to prepare the *Shepparton East Overland Flow Urban Flood Study March 2017* (the Flood Study).

The Flood Study sought to create a hydrologic model for a catchment of 49 sq kms centred on Shepparton East to model the rainfall runoff process, as well as a 1D/2D dynamically linked TUFLOW hydraulic model to undertake flood mapping for the catchment.

The flood model was run for the Scenarios and Events listed below. Specifically, the study aimed to deliver:

- flood mapping products for the four scenarios and AEP events listed below for the following variables:
 - Peak flood levels;
 - peak flood depths;
 - peak flood velocities; and
 - flood Hazard.
- the following flood risk products:
 - Flood mapping products that are suitable to define planning scheme flood overlay;
 - recommendations for flood related planning conditions;
 - tabulated property flood likelihood;
 - flood damages assessment using the Rapid Appraisal Method; and
 - recommendations for structure flood mitigation measures.

Additionally, following the major 2013 storm over the area, the Victorian Government provided an additional grant of \$35,035 to assist with the review hydrology and flood levels. This help validate the outputs of the modelling work.

The results from the coupled hydrologic and hydraulic model (the flood model) were used to create the required flood mapping and flood risk products as well as informing potential flood mitigation strategies. This suite of products was used to improve the understanding of flooding and flood risk in Shepparton East both now and for the future conditions.

The Flood Study updates the existing information on flood risk within this catchment. The Flood Study sought to create a flood model for a catchment of 49 sq kms centred on Shepparton East to update the existing information on flood risk within this catchment. Although both flood studies are independent of one another, the Flood Study complements flood modelling prepared for the *Shepparton Mooroopna 1% AEP Flood Mapping Project 2021*.

The updated flood modelling will allow the Goulburn Broken Catchment Management Authority (GBCMA) and Council to prepare revised flood mapping for the study area that would need to be implemented in the Greater Shepparton Planning Scheme (Planning Scheme) via a proposed planning scheme amendment. The implementation of the findings

and recommendations of the Flood Study will help to minimise risk and damage to property by ensuring development considers impacts upon flooding.

It is recommended that Council note the finalisation of the *Shepparton East Overland Flow Urban Flood Study March 2017* coordinated by the Goulburn Broken Catchment Management Authority.

Council Plan/Key Strategic Activity

VIBRANT and DIVERSE ECONOMY

We will drive the visitor economy by growing visitor experiences and major events that provide employment and other opportunities to the community. Our economic development will focus on establishing a strong, adaptive, sustainable and thriving region supported by agriculture and a diverse range of industries.

3.10 Efficient land use planning to encourage and support future development.

ENVIRONMENT and CLIMATE EMERGENCY

We will prioritise our environment and take urgent action to reduce emissions and waste in order to protect public health and create a region that mitigates and adapts to climate change.

5.7 Conserve and improve biodiversity and our natural environment, and protect and improve river health.

5.9 Drive climate change mitigation and adaptation.

Risk Management

There are no risks associated with noting the finalisation of the *Shepparton East Overland Flow Urban Flood Study March 2017*. The implementation of the findings and recommendations of this study will help to minimise risk and damage to property by ensuring development considers flooding.

Policy Considerations

There are no conflicts with Council policies. The preparation and implementation of flood studies aligns with the objectives and goals of a series of adopted Council planning documents and strategies seeking to ensure appropriate planning controls are applied to flood prone to guide development proposals to consider flooding. This will increase the community's resilience to major floods.

Financial Implications

There are no financial implications associated with noting the finalisation of the *Shepparton East Overland Flow Urban Flood Study March 2017*. However, funding for the study was received under the Natural Disaster Mitigation Program 2008/09 with funding based on equal parts from the Australian and Victorian Governments and Local contributions being \$35,000 each totalling \$105,000.

The Local Contribution was funded by Council \$25,000 and Goulburn Broken CMA \$10,000.

The project commenced in 2011. The Council also funded detailed survey in the order of \$50,000.

Following the major 2013 storm over the area, the Victorian Government provided a grant of \$35,035 to assist with the review hydrology, flood levels.

Legal/Statutory Implications

There are no legal or statutory implications associated with noting the finalisation of the *Shepparton East Overland Flow Urban Flood Study March 2017*.

Environmental/Sustainability Impacts

The recommendation will not result in any negative environmental/sustainability impacts and, when implemented in the Greater Shepparton Planning Scheme via a planning scheme amendment, will improve flood prone areas from development thereby increasing environmental outcomes from a floodplain management viewpoint.

Social Implications

There are no social implications associated with noting the finalisation of the *Shepparton East Overland Flow Urban Flood Study March 2017*

Economic Impacts

There are no economic implications associated with noting the finalisation of the *Shepparton East Overland Flow Urban Flood Study March 2017*

Consultation

As part of the preparation of the *Shepparton East Overland Flow Urban Flood Study March 2017*, the Goulburn Broken Catchment Management Authority undertook community consultation.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

Topic: Environment

- Theme: Floodplain management
- Objective 1: To recognise the constraints of the floodplain on the use and development of land and minimise the future economic impacts of flooding.

b) Other strategic links

- *Victorian Floodplain Management Strategy 2016*
- *Goulburn Broken Regional Floodplain Management Strategy 2018-2028*

Conclusion

The Goulburn Broken Catchment Management Authority engaged BMT WBM Pty Ltd (BMT WBM) to prepare the *Shepparton East Overland Flow Urban Flood Study March 2017* (the Flood Study).

The Flood Study sought to create a flood model for a catchment of 49 sq kms centred on Shepparton East to update the existing information on flood risk within this catchment. The updated flood modelling will allow the Goulburn Broken Catchment Management Authority and Council to prepare revised flood mapping for the study area that would need to be implemented in the Greater Shepparton Planning Scheme (Planning Scheme) via a proposed planning scheme amendment.

It is recommended that Council note the finalisation of the *Shepparton East Overland Flow Urban Flood Study March 2017* coordinated by the Goulburn Broken Catchment Management Authority.

Attachments

1. Shepparton East Overland Flow Urban Flood Study March 2017 [12.5.1 - 219 pages]

13 Infrastructure Directorate

13.1 Award of Contract Number 2250 Tree Maintenance & Tree Planting Panel of Suppliers

Author Acting Manager Parks Sport & Recreation
 Approved by Director Infrastructure
 Purpose For Decision at a Council Meeting

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council:

1. accept tenders for the Award of Contract Number 2250 – Tree Maintenance & Tree Planting Services Panel of Suppliers submitted by the following companies:
 - Austral Tree Services
 - Kialla Lawn and Garden Pty Ltd
 - Arbor Dynamics Pty Ltd
 - Preston’s Turf & Garden Pty Ltd
 - Arboressence
 - Choice Corporate Pty Ltd
 - Summit Open Space Services
2. note that the contract term is for a period of three years with two single year options to extend at Council’s discretion (3 + 1 + 1).
3. note the estimated contract value over the 5 years is \$3,715,000.00 (excluding GST): and
4. authorise the Chief Executive Officer to execute the contract documents and approve any one year contract extensions as deemed appropriate.

Executive Summary

Greater Shepparton City Council manages just over 45,000 street and park trees across its urban network which includes the towns of Shepparton, Mooroopna, Tatura, Dookie Murchison, Kialla and Toolamba. Council’s Urban Forest Strategy was adopted in 2017 and

has seen an increase in tree population from 37,000 to 45,000 trees in five years which demands best industry practice for tree maintenance.

The schedule of rates submitted under this contract will meet Council's procurement policy and guidelines and provide value for money opportunities for a multi-year contract with an option to extend. Extensions may be of benefit to the organisation as it can lock in contractor's prices and contractor resources long term. Given the industry shortage for qualified personal this would be advantageous to the organisation.

The previous Provision of Tree Maintenance Services - Panel of Suppliers performing maintenance on Council's tree assets ceased on the 10 March 2022. Council has committed to building on its Urban Forest Strategy which was developed in 2017 with a set target to meet a 40% canopy cover increase by 2037 therefore requires a panel of suppliers to help perform tree maintenance work to the increasing tree population.

The contract term is for three years, with two 1 – year extension options at Council's discretion.

Council advertised the Tree Maintenance & Tree Planting Services contract via Tendersearch, Shepparton News and The Age newspaper and received seven submissions

Following evaluation, the Tender Evaluation Panel recommends that all seven tenders be appointed to the panel being Austral Tree Services, Kialla Lawn & Garden Pty Ltd, Arbor Dynamics Pty Ltd, Preston's Turf & Garden Pty Ltd, Arboressence, Choice Corporate Pty Ltd and Summitt Open Space Services.

Contract Details

This contract is to establish a panel of suppliers to perform tree maintenance and tree planting services. Panel contractors shall supply all materials, plant, equipment and labour and any other services, costs and fees necessary to complete the works.

The contract term is for three years, with two 1- year extension options at Council's discretion.

Tenders

Tenders were received from:

Tenderers
Austral Tree Services
Kialla Lawn & Garden Pty Ltd
Arbor Dynamics Pty Ltd
Preston's Turf & Garden Pty Ltd
Arboressence
Choice Corporate Pty Ltd
Summitt Open Space Services

Tender Evaluation

Tenders were evaluated by:

Title	Branch
Manager – Parks, Sport & Recreation	Parks, Sport & Recreation
Team Leader – Arboriculture, Parks & Sports Facilities	Parks, Sport & Recreation
Coordinator - Arboriculture	Parks, Sport & Recreation

Evaluation Criteria

Tenders were evaluated on the following criteria:

Evaluation Criteria	Weighting
Price	60 %
Relevant Previous Experience & Capability	10 %
Customer Service	10 %
Environment Sustainability and Zero Emissions Targets	10 %
Benefit to Local Region	10 %

Council Plan/Key Strategic Activity

ENVIRONMENT and CLIMATE EMERGENCY

We will prioritise our environment and take urgent action to reduce emissions and waste in order to protect public health and create a region that mitigates and adapts to climate change.

5.4 Council commits to improving biodiversity and the natural environment within Greater Shepparton.

5.5 Council commits to working with our community to deliver climate safe future.

5.6 Reduce carbon emissions in our community.

5.7 Conserve and improve biodiversity and our natural environment, and protect and improve river health.

5.9 Drive climate change mitigation and adaptation.

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Accident or injury to public or contractor staff	Possible	Moderate	Medium	“Linksafe” accreditation to ensure all Council contractors have completed the induction and identify all risks prior to commencing any works
Damage to assets owned by other authorities	Possible	Moderate	Medium	Job Site Analysis and pre start checks required for all works to identify all nearby services

Policy Considerations

The Tree Management Policy and Procurement Policy were both considered prior to renewing the Panel of Suppliers - Tree Maintenance and Tree Planting contract to understand the work required on Councils tree assets along with the lump sum expenditure forecasted to be annually spent.

Councils Urban Forest Strategy is a document that drives our goal to increase the number of tree assets and canopy cover within our urban region which also adds to the increase in maintenance.

Financial Implications

The current annual budget for Tree Services are listed in the table below.

	Approved Budget Estimate for this proposal ¹ \$	This Proposal GST Exclusive \$	Variance to Approved Budget Estimate \$	This Proposal GST Inclusive ² \$
Revenue				
Expense	743,000	743,000		817,300
Net Total	743,000	743,000		817,300

¹ Budgets are GST exclusive

² For Contract Award reports the GST inclusive expense shall match the amount reported in the recommendation

Legal/Statutory Implications

Tender process has been carried out according to the requirements of Section 186 of the Local Government Act 1989.

Environmental/Sustainability Impacts

Engagement of contractors on this panel will be in support Council's environmental objectives and help achieve the goal to increase the canopy cover with the Greater Shepparton region by 40% within the time period of 2017 – 2037 set out in Council's Urban Forest Strategy.

Social Implications

No social impacts have been identified as a result of this recommendation.

Economic Impacts

The tenderers are either locally based or have indicated that they will be using local sub-contractors and purchasing materials locally where possible in delivery of this Contract.

Consultation

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

- Nil

b) Strategic Links

- Urban Forest Strategy 2017 - 2037

Conclusion

The evaluation panel is satisfied that recommended tenderers have the required experience and capability to be appointed to a Panel to provide facilities maintenance services over the initial three-year contract term.

Attachments

Nil

13.2 Award of Contract Number 2258 Construction Wheeler Street and New Dookie Road, Shepparton Intersection Upgrade

Author Acting Team Leader - Project Management Office
 Approved by Director Infrastructure
 Purpose For Decision at a Council Meeting

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council:

1. **award Contract Number 2258 Construction Wheeler Street and New Dookie Road Intersection Upgrade to Jarvis Delahey Contractors Pty Ltd for the lump sum price of \$1,324,097.51 (including GST); and**
2. **authorise the Chief Executive Officer to execute such documents as are necessary to give effect to this Resolution.**

Executive Summary

This contract is for works to upgrade the intersection of Wheeler Street and New Dookie Road Shepparton from a T intersection to traffic signals.

The tender was publicly advertised with three submissions received all from local tenderers.

Jarvis Delahey Contractors Pty Ltd submitted a confirming tender, demonstrated capacity and capability to carry out the works under this contract, tendered the lowest price and received the overall highest moderated score.

Contract Details

The scope of works include:

1. Survey, set out and level control
2. Preparation of Traffic Management Plan
3. Provision of traffic control devices during construction, including VMS information boards.
4. Demolition of existing road pavement, kerb, drainage etc.
5. Construction of new road pavement road pavement, crossing and islands, kerb and stormwater drainage, attendance on Telstra nominated representative
6. Line marking, signage and guardrails as detailed.

7. Construction of new water main, and decommissioning of old water main to GMV requirements
8. Construction of protection cover slab over Telstra Assets, attendance on Telstra nominated surveillance representative.
9. Installation and commissioning of signalized traffic signal system
10. Construction of shared path at the intersection, with connection to Verney Road Intersection
11. Reinstatement of line-marking, furniture and driveways to private properties.
12. Tidy road reserve, nature strips and as built drawings

Tenders

The open Request for Tender was advertised on 22 July 2022 and closed on 24 August 2022.

Tenders were received from:

Tenderers
Mawson Constructions Pty Ltd
Apex Earthmoving Pty Ltd
Jarvis Delahey Contractors Pty Ltd

Tender Evaluation

Tenders were evaluated by:

Title	Branch
Team Leader Infrastructure & Design	Infrastructure & Design
Team Leader Project Management Office	Project Management Office
Project Manager	Project Management Office

Evaluation Criteria

Tenders were evaluated on the following criteria:

Evaluation Criteria	Weighting
Price	50%
Methodology	10%
Schedule/Works Programming	15%
Past Experience and Capability	5%
Environmental Sustainability	10%
Benefit to Local Region	10%
OH&S System	Pass/Fail
VicRoads Prequalification	Pass/Fail

Three submissions were received in total all from local tenderers. After moderation two short listed tenderers were interviewed to gain a further understanding of their tender submissions.

Jarvis Delahey Contractors Pty Ltd tendered the lowest price and received highest moderated quantitative score. Although their moderated qualitative score was the lowest of all tenders the Evaluation Panel were satisfied with their responses during the tender interview process to confidently recommend Jarvis Delahey Contractors Pty Ltd as the preferred tenderer for the works under contract.

Jarvis Delahey Contractors Pty Ltd submitted a confirming tender, demonstrated capacity and capability to carry out the works under this contract, tendered the lowest price and received the overall highest moderated score.

Jarvis Delahey Contractors Pty Ltd have completed similar projects for Greater Shepparton City Council in the past and demonstrated having undertaken a variety of similar projects for other clients.

Council Plan/Key Strategic Activity

INFRASTRUCTURE and TECHNOLOGY

We will focus on the planning of our region's requirements to enable delivery of technology and infrastructure to meet the current and future needs of the community.

4.8 Plan, prioritise and communicate asset maintenance and new asset delivery.

Risk Management

This recommendation is considered low risk.

Policy Considerations

Consideration has been given to the Procurement Policy in reaching this recommendation with no identified conflicts with Council Policy

Financial Implications

The capital budget for this project is \$1,597,000 ex gst for 22/23 financial year.

Total project budget was \$1,670,000 ex gst, previous spend in 21/22 financial year occurred to complete design elements, leaving this year's allocation of \$1,597,000 ex gst.

This project is part funded through the Heavy Vehicle Safety Productivity Program Round 7, Department of Infrastructure, Transport, Regional Development, Communication and Arts for the amount of \$835,000 ex gst.

The contractor tendered price represents a negative variance to the budget of \$X393,274.99 ex GST. The budget variance will be used to cover works associated with this project which did not form part of this contract.

	Approved Budget Estimate for this proposal ¹	This Proposal GST Exclusive	Variance to Approved Budget Estimate	This Proposal GST Inclusive ²
	\$	\$	\$	\$
Revenue	1,670,000.00	1,670,000.00		
Expense		1,203,725.01		1,324,097.51
Net Total	1,670,000.00	393,274.99	393,274.99	1,324,097.51

¹ Budgets are GST exclusive

² For Contract Award reports the GST inclusive expense shall match the amount reported in the recommendation

Legal/Statutory Implications

The Request for Tender process has been carried out according to the requirements of Sections 108 and 109 of the Local Government Act 2020.

In accordance with Section 109(2) of the Local Government Act 2020, Council has considered opportunities for collaboration with other Council and public bodies. In this instance, however, due to the specific location, nature of the works being undertaken and current market conditions, opportunities for collaboration were not available. Council will source any associated goods or services from existing collaborative arrangements where possible

Environmental/Sustainability Impacts

Environmental impacts and the contractor's response in relation to this consideration has been critiqued during the tender process and formed 10% of the evaluation criteria.

Use of recycled asphalt in the road pavement and concrete has been specified in this contract together with the use of tree cells which will help improve tree health.

Social Implications

The contractor is required to consider usage of the area and the day-to-date impact of the works under contract during delivery.

Economic Impacts

The recommended tenderer is a local business and employs the majority of staff from within the Greater Shepparton municipality. The tenderer has indicated that they will be using local sub-contractors and purchasing materials locally where possible for works under this contract

Consultation

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

- Infrastructure – to provide sustainable infrastructure to support growth and development of the municipality.

Conclusion

Jarvis Delahey Contractors Pty Ltd submitted a confirming tender and achieved the highest moderated score against the evaluation criteria. Jarvis Delahey Contractors Pty Ltd are a local contractor that has previously successfully completed contracts for Council.

The Evaluation Panel is satisfied that Jarvis Delahey Contractors Pty Ltd have the capability and experience to complete the works under contract. The Panel recommends Council accept the tender submitted by Jarvis Delahey Contractors Pty Ltd for the lump sum price of \$1,203,725.01 ex gst.

Attachments

Nil

13.3 Award of Contact Number 2262 Welsford Street Stage 4 - Fryers Street Shepparton Intersection Upgrade

Author Acting Team Leader - Project Management Office
 Approved by Director Infrastructure
 Purpose For Decision at a Council Meeting

Reason for Confidentiality

Section 66(2)(a) the meeting is to consider confidential information.

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council:

1. award Contract Number 2262 Welsford Street Stage 4 Upgrade – Fryers Street Intersection Shepparton to Apex Earthworks Pty Ltd for the lump sum price of \$2,734,449.53 (including GST); and
2. authorise the Chief Executive Officer to execute such documents as are necessary to give effect to this Resolution.

Executive Summary

Greater Shepparton City Council is responsible for the management of Welsford Street, Shepparton. This contract is for works for Stage 4 of the Welsford Street Redevelopment which will see the upgrade of road infrastructure at the Welsford Street/Fryers Street Intersection.

The tender for this work was publicly advertised with three submissions received, two local tenderers and one from outside the municipality.

Apex Earthworks Pty Ltd submitted a confirming tender, demonstrated capacity and capability to carry out the works under this contract, is a local contractor and received the overall highest moderated score.

Contract Details

The scope of works include:

1. Supply and install drainage
2. Excavate & install tree cells
3. Excavate the road pavement and dispose off-site
4. Supply and lay kerb & channel and concrete path
5. Supply, lay and compact new pavement in layers
6. Supply, lay and compact spray seal / asphalt
7. Upgrade traffic signals
8. Reinstatement of line-marking, furniture and driveways to private properties.
9. Tidy road reserve, nature strips and as built drawings

Tenders

The open Request for Tender was advertised on 8 July 2022 and closed on 10 August 2022.

Tenders were received from:

Tenderers
Mawsons Constructions Pty Ltd
Apex Earthmoving Pty Ltd
Bild Infrastructure Pty Ltd

Tender Evaluation

Tenders were evaluated by:

Title	Branch
Team Leader Infrastructure & Design	Infrastructure & Design
Team Leader Project Management Office	Project Management Office
Project Manager	Project Management Office

Evaluation Criteria

Tenders were evaluated on the following criteria:

Evaluation Criteria	Weighting
Price	50%
Sustainability/ Environmental Measures	10%
Project Delivery – Schedule & Methodology	15%
Relevant Past Experience and Capability	15%
Benefit to Local Region	10%
Occupational Health & Safety Systems	Pass / Fail

Three submissions were received in total, two from local tenderers and one from outside of the municipality (Melbourne). After moderation two short listed tenderers were interviewed to gain a further understanding of their tender submissions.

Apex Earthmoving Pty Ltd received higher scores across the majority of the non-price evaluation criteria which was reflective of their tender being generally more thorough in addressing those criteria. Although Apex Earthmoving Pty Ltd's tendered price was 0.049

per cent higher than the lowest tendered price this was more than offset by their non-price evaluation criteria scores. Apex Earthmoving Pty Ltd achieved the highest overall moderated score.

The Evaluation Panel assessed Apex Earthmoving Pty Ltd as having appropriate capacity and capability to carry out the works under this contract. Apex Earthmoving Pty Ltd have completed similar projects for Greater Shepparton City Council and demonstrated multiple similar projects undertaken for other clients.

Council Plan/Key Strategic Activity

INFRASTRUCTURE and TECHNOLOGY

We will focus on the planning of our region's requirements to enable delivery of technology and infrastructure to meet the current and future needs of the community.

4.8 Plan, prioritise and communicate asset maintenance and new asset delivery.

Risk Management

This recommendation is considered low risk.

Policy Considerations

Consideration has been given to the Procurement Policy in reaching this recommendation with no identified conflicts with Council Policy.

Financial Implications

The capital budget for this project is \$2,779,000 excluding GST for 22/23 financial year.

Total project budget was \$2,893,560 ex gst, previous spend in 21/22 financial year occurred to complete design elements, leaving this year's allocation of \$2,779,000 ex gst.

This project is part funded through the Heavy Vehicle Safety Productivity Program Round 7, Department of Infrastructure, Transport, Regional Development, Communication and Arts for the amount of \$1,446,780 excluding GST.

The contractor tendered price represents a negative variance to the budget of \$293,136.79 exclusive of GST. The budget variance will be used to cover landscaping works which did not form part of this tender.

	Approved Budget Estimate for this proposal ¹ \$	This Proposal GST Exclusive \$	Variance to Approved Budget Estimate \$	This Proposal GST Inclusive ² \$
Revenue	1,446,780.00			
Expense	1,446,780.00	2,485,863.21	293,139.79	2,734,449.53
Net Total	2,893,560.00	2,485,863.21	293,139.79	2,734,449.53

¹ Budgets are GST exclusive.

² For Contract Award reports the GST inclusive expense shall match the amount reported in the recommendation

Legal/Statutory Implications

The Request for Tender process has been carried out according to the requirements of Sections 108 and 109 of the Local Government Act 2020.

In accordance with Section 109(2) of the Local Government Act 2020, Council has considered opportunities for collaboration with other Council and public bodies. In this

instance, however, due to the specific location, nature of the works being undertaken and current market conditions, opportunities for collaboration were not available. Council will source any associated goods or services from existing collaborative arrangements where possible.

Environmental/Sustainability Impacts

Environmental impacts and the contractor's response in relation to this consideration has been critiqued during the tender process and formed 10% of the evaluation criteria.

Use of recycled asphalt in the road pavement and concrete has been specified in this contract together with the use of tree cells which will help improve tree health.

Social Implications

The contractor is required to consider usage of the area and the day-to-date impact of the works under contract during delivery.

Economic Impacts

The recommended tenderer is a local business and employs the majority of staff from within the Greater Shepparton municipality. The tenderer has indicated that they will be using local sub-contractors and purchasing materials locally where possible for works under this contract.

Consultation

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

- Infrastructure – to provide sustainable infrastructure to support growth and development of the municipality.

Conclusion

Apex Earthmoving Pty Ltd submitted a conforming tender and achieved the highest overall moderated score against the evaluation criteria. Apex Earthmoving Pty Ltd are a local contractor that has previously successfully completed contracts for Council.

The Evaluation Panel is satisfied that Apex Earthmoving Pty Ltd have the capability and experience to complete the works under contract. The Panel recommends Council accept the tender submitted by Apex Earthmoving Pty Ltd for the lump sum price of \$2,485,863.21 excluding GST.

Attachments

Nil

14 Confidential Management Reports

14.1 Close Meeting to Members of the Public

RECOMMENDATION

That pursuant to section 66(1) of the Local Government Act 2020, resolve that the Council meeting be closed to members of the public for consideration of the following confidential item:

- Kerbside Comingle Recycling Gate Fee – Agreement with Visy and Foott Waste



15 Documents for Signing and Sealing

Nil Received.

16 Councillor Reports

16.1 Councillor Activities

16.1.1 Councillor Activities - August 2022

Author	Senior Governance Officer
Approved by	Director Corporate Services
Purpose	For Noting

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the Local Government Act 2020 officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interests regarding the matter under construction.

RECOMMENDATION

That the Council receive and note the summary of the Councillor's Community Interactions and Informal Meetings of Councillors.

Councillor's Community Interaction and Briefing Program

From 1 August 2022 to 31 August 2022, some or all of the Councillors have been involved in the following activities:

- Australian Botanic Gardens Shepparton - Site Tour
- Murray Darling Association (MDA) | Presentation to Berrigan Shire Council
- Greater Shepparton Lesbian, Gay, Bisexual, Transgender, Intersex, Queer/Questioning, Asexual (LGBTIQA+) Advisory Meeting
- Fruit Growers Victoria - Conference | Official Opening
- Regional Cities Victoria | Annual Forum
- Victorian Local Government Association | Launch - Stories of Success Handbook
- Greater Shepparton Sports Hall of Fame Committee Meeting
- Shepparton L'Arche Community House | Opening
- Maude Street Mall Redevelopment Tour
- Greater Shepparton Roundtable Meeting - Affordable Housing
- Greater Shepparton Biennial - Bruce Wilson Memorial | Heritage Lecture 2022 - J A K Clarke
- Audit Risk Management Committee Meeting
- Disability Advisory Committee Meeting
- Positive Ageing Advisory Committee Meeting
- Mooroopna Croquet Club | 'Run the First Hoop' Season Opening
- Popular Auto Tech - Ribbon Cutting Ceremony
- Greater Shepparton | 26 January Community Stakeholder Group sessions

- Australian Botanic Gardens Shepparton Advisory Committee Meeting
- Shepparton Chamber of Commerce in partnership with GV BRaIN | An Evening with Anna Meares
- Goulburn Valley Vietnam Veteran Association - Commemoration and Celebration Ceremony
- Greater Shepparton Public Health and Wellbeing Advisory Committee
- Best Start Early Years Alliance
- Gujarati Samaj of Shepparton | Janmashtami Celebration
- 'How to Thrive' Function
- Greater Shepparton Police Memorial Dedication Ceremony - Blue Ribbon Foundation
- Pride Week | "Wear it Purple" event
- Harness Racing Victoria - Training Centre in Shepparton | Opening by Minister for Racing
- Commonwealth Games | State Government - Victoria 2026 Partner Forum
- Shadow Assistant Minister for Regional Development and Federal Member for Nicholls – Visit Shepparton Sports Stadium
- Nepalese Community Goulburn Valley | Shepparton Women's Teej Event 2022
- Greater Shepparton Affordable Housing Reference Group Meeting
- Extraordinary Meeting of the Murray Darling Association Board
- Committee for Greater Shepparton | Energy Outlook for Greater Shepparton
- Dungala Kaiela Oration | Professor Wiremu Doherty

In accordance with section 106 of Council's Governance Rules a summary of the matters discussed at the Informal Meetings of Councillors, are attached.

Attachments

1. Councillor Briefing Session 23 August 2022 [**16.1.1.1** - 3 pages]
2. Councillor Briefing Session 26 July 2022 [**16.1.1.2** - 2 pages]
3. MINUTES 29 August 2022 Affordable Housing Reference Group [**16.1.1.3** - 3 pages]
4. Record of Assembly of Councillors Heritage Advisory Committee 5 September 2022 [**16.1.1.4** - 2 pages]
5. CEO and Councillors Catch Up 16 August 2022 [**16.1.1.5** - 1 page]
6. CEO and Councillors Catch Up 23 August 2022 [**16.1.1.6** - 2 pages]
7. Councillor Briefing Session 2 August 2022 [**16.1.1.7** - 3 pages]
8. Councillor Briefing Session 9 August 2022 [**16.1.1.8** - 3 pages]
9. Councillor Briefing Session 16 August 2022 [**16.1.1.9** - 2 pages]

16.2 Council Committee Reports

Nil Received.

16.3 Notice of Motion, Amendment or Rescission

16.3.1 Notice of Motion 9/2022 - Culturally Significant Events / Festivals

Author	Cr Abdullah
Approved by	Chief Executive Officer
Purpose	For Decision at a Council Meeting

Cr Abdullah has given notice that she will move:

RECOMMENDATION

That a report be provided to the 20 December 2022 Council Meeting which:

1. outlines the progress of the Greater Shepparton City Council Multicultural Strategy 2019-2022;
2. includes a recommendation for the preparation of the next version of the Multicultural Strategy; and
3. contains an action in the draft Multicultural Strategy that *“The Mayor is to acknowledge key culturally significant festivals observed by the multicultural communities in Greater Shepparton and issue a greeting message to the respective communities on the festival day”*.

17 Urgent Business not Included on the Agenda

Nil Received.

18 Close of Meeting