

AGENDA

Greater Shepparton City Council

COUNCIL MEETING

3:00PM, Tuesday 27 August 2024

In the Council Boardroom, Welsford Street

COUNCILLORS

Cr Shane Sali (Mayor)

Cr Sam Spinks (Deputy Mayor)

Cr Seema Abdullah

Cr Dinny Adem

Cr Anthony Brophy

Cr Geoffrey Dobson

Cr Greg James

Cr Ben Ladson

Cr Fern Summer

VISION

GREATER SHEPPARTON, GREATER FUTURE

A thriving economy in the foodbowl of Victoria with excellent lifestyles, innovative agriculture a diverse community and abundant opportunities

Values

Values reflect what we feel is important. Organisations may have core values that reflect what is important in the organisation. These values may be guiding principles of behaviour for all members in the organisation.

Respect first, always

We are attentive, listen to others and consider all points of view in our decision making.

Take ownership

We take pride in honouring our promises and exceeding expectations, and are transparent with and accountable for our actions.

Courageously lead

We lead with integrity, and stand up and stand by what is in the best interests of the Greater Shepparton community.

Working together

We work collaboratively to create higher quality outcomes that are more efficient, thoughtful, effective and responsive. We cannot accomplish all that we need to do without working together.

Continually innovate

We are open to new ideas and creatively seek solutions that encourage us to do our best for our community.

Start the celebration

As ambassadors for our people and place, we proudly celebrate the strengths and achievements of Council and the Greater Shepparton community.

**A G E N D A
FOR THE
COUNCIL MEETING
HELD ON
TUESDAY 27 AUGUST 2024 AT 3:00PM**

**CHAIR
CR SHANE SALI
MAYOR**

INDEX

1	ACKNOWLEDGEMENT	6
2	PRIVACY NOTICE.....	6
3	GOVERNANCE PRINCIPLES.....	6
4	APOLOGIES.....	7
5	DECLARATIONS OF CONFLICT OF INTEREST.....	7
6	CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS.....	7
7	PUBLIC QUESTION TIME	8
8	DEPUTATIONS AND PETITIONS.....	9
	8.1 Petition regarding Conflict in Gaza.....	9
9	COMMUNITY DIRECTORATE	10
	9.1 Mooroopna Community Plan 2022 - 2026.....	10
	9.2 Lemnos Commemorative Signage	17
10	CORPORATE SERVICES DIRECTORATE	21
	10.1 Conflict of Interest Policy.....	21
	10.2 Contracts Awarded Under Delegation - July 2024	24
	10.3 Audit & Risk Management Committee - Minutes - 14 February and 8 May 2024 ...	27
	10.4 Media Policy	30
	10.5 S11A Instrument of Appointment and Authorisation (Planning and Environment Act 1987)	34
	10.6 Civic Recognition and Official Plaques Policy	37
	10.7 July 2024 Monthly Financial Report	40
11	SUSTAINABLE DEVELOPMENT DIRECTORATE	43
	11.1 Affordable Housing Reference Group Annual Report	43
	11.2 Planning Scheme Amendment C-243gshe - Mooroopna West Growth Area C-243 (294 McLennan Street Mooroopna)	46

12 INFRASTRUCTURE DIRECTORATE	52
12.1 Splash Park Operational Review.....	52
12.2 Community Feedback on the Fortnightly Collection of the Red Bin	57
12.3 Shepparton Regional Saleyards Advisory Committee	74
12.4 Contract No 2347 - Provision of Cleaning Services - Council Buildings	78
12.5 Contract No 2367 - Shepparton BMX Multi Use Events Pavilion Construction.....	90
12.6 Contract No 2379 - Asphalt Surfacing & Associated Works Panel of Suppliers	96
12.7 Contract No 2365 - Minor Civil Works Panel of Suppliers.....	102
12.8 Contract No 2378 - Drummond Road Drainage Construction.....	109
12.9 Shepparton Sports & Events Centre - Staged Approach Proposal	114
13 DOCUMENTS FOR SIGNING AND SEALING	120
14 COUNCILLOR REPORTS	121
14.1 Councillor Activities	121
14.1.1 Councillor Activities - July 2024.....	121
15 NOTICE OF MOTION, AMENDMENT OR RESCISSION	126
16 URGENT BUSINESS NOT INCLUDED ON THE AGENDA	126
17 CLOSE OF MEETING	126

Risk Level Matrix Legend

Note: A number of reports in this agenda include a section on “risk management implications”. The following table shows the legend to the codes used in the reports.

Risk Matrix			Consequence				
			Negligible	Minor	Moderate	Major	Catastrophic
			1	2	3	4	5
Likelihood	Rare	1	LOW 1	LOW 2	LOW 3	LOW 4	MEDIUM 5
	Unlikely	2	LOW 2	LOW 4	MEDIUM 6	MEDIUM 8	HIGH 10
	Possible	3	LOW 3	MEDIUM 6	MEDIUM 9	HIGH 12	HIGH 15
	Likely	4	LOW 4	MEDIUM 8	HIGH 12	HIGH 16	EXTREME 20
	Almost Certain	5	MEDIUM 5	HIGH 10	HIGH 15	EXTREME 20	EXTREME 25

Low	1-4
Medium	5-9
High	10-16
Extreme	17-25

Extreme **Intolerable** – Immediate action is required to mitigate this risk to an acceptable level. Event/Project/Activity is not to proceed without authorisation.

High **Intolerable** – Attention is needed to treat risk.

Medium **Variable** – May be willing to accept the risk in conjunction with monitoring and controls.

Low **Tolerable** – Managed by routine procedures.

1 Acknowledgement

We, Greater Shepparton City Council, acknowledge the Yorta Yorta Peoples of the land which now comprises Greater Shepparton, we pay our respect to their tribal elders, we celebrate their continuing culture and we acknowledge the memory of their ancestors.

2 Privacy Notice

This public meeting is being streamed live via our Facebook page and made available for public access on our website along with the official Minutes of this meeting.

All care is taken to maintain your privacy; however as a visitor in the public gallery, it is assumed that your consent is given in the event that your image is broadcast to the public. It is also assumed that your consent is given to the use and disclosure of any information that you share at the meeting (including personal or sensitive information) to any person who accesses those recordings or Minutes.

3 Governance Principles

Council considers that the recommendations contained in this Agenda gives effect to the overarching governance principles stated in Section 9(2) of the *Local Government Act 2020*. These principles are as follows:

1. Council decisions are to be made and actions taken in accordance with the relevant law;
2. priority is to be given to achieving the best outcomes for the municipal community, including future generations;
3. the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted;
4. the municipal community is to be engaged in strategic planning and strategic decision making;
5. innovation and continuous improvement is to be pursued;
6. collaboration with other Councils and Governments and statutory bodies is to be sought;
7. the ongoing financial viability of the Council is to be ensured;
8. regional, state and national plans and policies are to be taken into account in strategic planning and decision making;
9. the transparency of Council decisions, actions and information is to be ensured.

4 Apologies

Nil Received.

5 Declarations of Conflict of Interest

In accordance with section 130 (1)(a) of the Local Government Act 2020 Councillors are required to disclose any “conflict of interest” in respect of a matter to be considered at a Council Meeting.

Disclosure must occur immediately before the matter is considered or discussed.

6 Confirmation of Minutes of Previous Meetings

RECOMMENDATION

That the minutes of the 23 July 2024 Council Meeting as circulated, be confirmed.

7 Public Question Time

The following public question was submitted to Council in accordance with Governance Rule 92.

1. Can you address insufficient parking at the sports precinct?

The sports precinct has adequate carparking across the precinct. It is noted that some areas experience higher demand and utilisation than others given their proximity to netball and soccer fields in particular. However, Council has developed an extensive shared path system throughout the precinct, and visitors to the precinct can easily walk to their sport of interest by parking in areas where there is low utilisation and ample carparking. This may mean that drivers need to allow some extra time to walk. A new walkway has been developed on the western side of Munarra, and will connect the netball precinct carparking to the northern soccer fields. The carpark in front of Munarra has also been recently reconstructed to improve carparking efficiency.

Many drivers within the precinct receive infringements for parking illegally. This illegal parking presents a significant safety risk for pedestrians, especially young children and impacts on accessibility for emergency services when access points are blocked. Parking on nature strips also damages Council infrastructure. Parking signage within the precinct is regularly checked and maintained.

Council has also provided funding to upgrade the Brauman Street netball carparking area, again to improve useability, encourage efficient use of spaces, provide improved parking restriction signage clarity and reduce damage to Council property. It is anticipated that these works will commence in early 2025 in readiness for the next netball season.

8 Deputations and Petitions

8.1 Petition regarding Conflict in Gaza

Summary

A petition containing 157 signatures has been received by Council, requesting Council to demonstrate empathetic local leadership in relation to the conflict in Gaza.

RECOMMENDATION

That the Council receive and note the petition regarding ‘Conflict in Gaza’ in accordance with Governance Rule 83.

9 Community Directorate

9.1 Mooroopna Community Plan 2022 - 2026

Author Community Development Officer
 Approved by Director Community
 Purpose For Noting

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council note the updated Mooroopna Community Plan 2022 – 2026, as attached.

Executive Summary

The Mooroopna Community Plan was first developed in 2010, with the 2022-2026 Plan endorsed by Council in 2022.

The Mooroopna Community Plan 2022-2026 (the Plan) identifies and prioritises almost 60 actions under 19 focus areas, informed by community engagement. The key stakeholders involved in achieving each of the Plan's actions include community, businesses, Council, State Government, and other external agencies.

The Mooroopna Community Plan Steering Group (CPG) has recently conducted a review and update of the actions contained in the Plan, noting their achievements. The updated Plan reflects the CPG current priorities. In line with Council's Community Planning Policy, the CPG now request Council note these updates as version two.

Report Detail

'Our vision is for a community where people feel connected, the natural environment is celebrated, history is valued and opportunities for growth are embraced.'

The Mooroopna Community Plan Steering Group (CPG) has continuously planned, advocated, sought funds, and delivered on community priorities identified in their Plan, since it was initially developed in 2010. Some of their most recent achievements include:

- railway station safe pedestrian crossing and path
- Elsie Jones Drive shared pathway section - bitumen surface completed
- 'Friends of the Plan' email list established with quarterly newsletter and Council notices provided to the community
- resurfacing of walking path through Smythe Reserve

- Stevens Crescent Park poles painted (art installation) and successful flood recovery grant for launching event
- wayfinding signage installed at water tower toilets
- new event signs at town entries
- solar lighting installed along Midland Highway walking path from Elsie Jones Drive to recreation reserve entry
- shade sails installed at Charles St playground
- Mooroopna Cemetery parking advocacy
- support for off-leash dog park and outdoor exercise equipment proposals
- presentation at service clubs' dinner
- Clean Up Australia Day activity supported by Council
- four successful funding applications for defibrillators from Council's Community Planning Implementation Fund (CPIF) Specialist funding
- tree planting in CBD – streets behind McLennan St and along south side of McLennan St.

At present, the CPG has 14 active members who meet monthly and a growing 'Friends of the Plan' distribution network of 90+ businesses, community groups and individuals.

The CPG has been supported by Council officers to undertake a community engagement process to review and update their Plan. The CPG conducted community consultation, information gathering and identification of community groups, organisations, and facilities throughout this process.

Consultation was conducted via Facebook, and through the 'Friends of the Plan' network. Additionally, the CPG also considered the feedback from community consultation that was conducted in 2022. This has subsequently informed the development of the updated Plan.

Below is a summary of the engagement feedback:

- the highest proportion of respondents worked in Mooroopna (40%); 33% lived in Mooroopna
- most respondents 'love' the people and the small-town feel
- the biggest challenges identified were roads, footpaths, and parking. Respondents also were concerned about the secondary school and hospital sites and would like to see additional economic investment in the town
- murals, artworks and lighting installations were seen as a key opportunity for the town, along with acknowledging and celebrating history and culture.
- public transport was also identified as one of the major concerns in the community

Following the consultation, the CPG developed the Plan with 50 actions for implementation over the 2022 – 2026 period. These are listed in priority order under the following focus areas:

High	Mooroopna Railway Station
	Shared Paths
	Public Transport
	Secondary Education
Medium	Recreation Spaces
	Community Art Projects
	Aboriginal Art and History
	Environment
	Community Groups
	Youth Engagement
	Infrastructure
Low	Tourism
	Signage
Ongoing	Goulburn River Trails
	McLennan Street
	Historical Buildings
	Community Plan Promotion
	Economic Development
	Festive Decorations

Several changes have been made in the updated Plan. Public transportation, specifically advocacy for a town bus review, has been identified as a high priority. Successful community plan promotion initiatives have resulted in this priority moving from high to ongoing. An ongoing action has been added around the reuse of historical buildings and the priority to advocate for the old Mooroopna Hospital site has been removed. Many of the achievements of the group over the past two years has resulted in these items being removed from the Plan.

Council’s Community Planning Policy details that in supporting community planning groups, Council will ‘note, rather than adopt or endorse, Community Plans (and significant reviews) at an Ordinary Council Meeting...’ In line with the policy, the CPG has reviewed and updated the Mooroopna Community Plan 2022 – 2026, version 2 (Attachment 4.1.1). This Plan is aligned with the broader community's priorities, and Council is requested to note these updates.

Council Plan/Key Strategic Activity

COMMUNITY LEADERSHIP

We will prioritise leadership in the community to celebrate our cultures, people and places that makes Greater Shepparton a unique, vibrant, diverse, and liveable region.

1.4 Communities have resources and abilities to self-advocate.

1.9 Provide a high-profile collaborative advocacy role.

SOCIAL RESPONSIBILITY and WELLBEING

We will support the mental and physical health and wellbeing of all in our community, ensuring universal access to information, services, housing, healthcare and learning opportunities.

2.5 Recognise First Nations history and advance reconciliation.

2.9 Community members are supported to achieve and sustain physical, emotional, and creative wellbeing.

Risk Management

There are no significant risks associated with this report.

Policy Considerations

Council's Community Planning Policy details the requirements of community and Council in relation to community planning.

In establishing and operating a Community Plan Group, the community will:

- Develop a Community Plan, which is reflective of the priorities of the wider community and will be endorsed by Council.

In supporting Community Plan Groups, Council will:

- Note, rather than endorse, Community Plans (and significant reviews) at an Ordinary Council Meeting to acknowledge that the community plans are 'owned' and driven by the community rather than Council.

Financial Implications

The actions identified within community plans are priorities of that particular community. Delivery of these actions is a shared responsibility of community, business, Council and other government bodies; noting inclusion does not necessarily guarantee delivery.

Subject to budgetary processes, Council provides an annual budget towards the Community Plan Implementation Fund. In 2024/25, the operational budget is \$66,750, which is used to support Greater Shepparton's 12 Community Planning Groups (CPG) to achieve their priorities.

Community Development Officers also actively work with CPGs to identify internal and external funding and advocacy opportunities.

Legal/Statutory Implications

There are no legal/statutory implications associated with this report.

Environmental/Sustainability Impacts

The Community Planning Group (CPG) have identified several priorities within their community plan that consider the environment and sustainability impacts. These include:

- advocacy for increased public transport options
- supporting the development of a walking track between Gemmill's Swamp and Kidstown
- advocacy for shade in parks, gardens, playgrounds, and recreational spaces
- supporting the appropriate use of the 'Sandhills' and other culturally significant areas
- explore improvements to Kaieltheban Park in collaboration with local Aboriginal community
- supporting actions of the RiverConnect Strategy
- supporting the One Tree Per Child Program and other environmental and sustainability initiatives

- consider climate change impacts and opportunities to improve the resilience of our environment
- supporting environmental clean-up activities, including along Watts Road
- supporting the upskilling of community groups to improve their energy use and adapt their facilities
- supporting young people on matters important to them; including climate and environmental concerns
- supporting the upskilling of businesses to reduce energy usage and costs, reduce waste and increase resilience in a changing climate.

The CPG sought advice from Council’s Environment Department in developing the initial version of the community plan.

Social Implications

Community planning is planning for the future of an area that is led by the community. The purpose of community planning is to give local people greater ownership over their small town or neighbourhood by empowering individuals and groups to take a proactive role in shaping the future of the areas in which they live.

In developing the revised community plan, the 2021 Census data was reviewed to consider the social needs of the community. The Mooroopna community has a higher proportion of residents who identify as Aboriginal or Torres Strait Islander (7.3 per cent) as compared to regional Victoria (2 per cent) and a higher-than-average population of people who speak a language other than English (8.5 per cent) compared to regional Victoria (7.3 per cent).

Analysis of household income levels in Mooroopna in 2021 compared to regional Victoria shows that there was a smaller proportion of high-income households (those earning \$3,000 per week or more) and a higher proportion of low-income households (those earning less than \$800 per week). 1,142 people in Mooroopna live alone and 1,016 houses are rented with 211 of those being social housing (2.8% higher than the regional Victoria average).

The Community Planning Group have identified several priorities within their Plan that consider social impacts. These include:

- advocacy for increased public transport options
- advocacy to improve and develop footpaths and accessibility
- advocacy for general improvements and shade in parks, gardens, playgrounds and recreational spaces and support the implementation of the Greater Shepparton PlaySpace Strategy
- advocacy for activations and events to improve usage, wellbeing, and community connection within local recreational spaces
- liaise with local Aboriginal community to discuss priorities and projects and support the implementation
- advocacy and support all community groups, public halls, recreation reserves and open spaces and support their priorities
- collaborate on events and activities that engage and empower young people.

Gender Impact Assessment

Officers reviewed the Gender Impact Assessment (GIA) Operational Policy and understand the requirements in relation to conducting GIAs to ensure Council remains compliant with obligations outlined in the Gender Equality Act 2020.

Community plans are community led and not a Council document, therefore do not require the completion of a GIA. However, as part of the consultation process, various methods of engagements were used to ensure broad community input was received and considered. The Plan includes actions which support pedestrian safety, accessibility, First Nations and culturally diverse community groups and youth engagement.

Economic Impacts

The Community Planning Group have identified several priorities within their Plan that consider economic impacts. These include:

- supporting the establishment of an RV Site
- participating in consultation and provide feedback to Council on the McLennan St redevelopment
- identify and advocate with business on issues
- supporting events that activate and promote local industry
- supporting existing and attract new events (incl. New Year's Eve Festival & Markets).

Consultation

The Community Planning Group actively engaged with the community in the development of the Plan in 2022. This included:

- engagement through social media
- survey – hard copy and Shaping Greater Shepparton
- individual visits to each business in the McLennan St precinct
- emails to 'Friends of the Plan,' Children's Services, Sporting Clubs, and other networks
- attendance at Activities in the Park events and Twilight Stroll to Kidstown
- conversations with young people
- invitation to Council departments to provide input including:
 - Community Wellbeing
 - Environment
 - Parks, Sport, and Recreation
 - Projects
 - Early Years
 - Active Living
 - Building, Planning and Compliance
 - Economic Development
 - Communications and Engagement.

Over 40 surveys were completed, which includes 17 community, sporting, religious, cultural and education groups. 21 respondents expressed interest in further participating in the community planning process.

Officers believe that appropriate consultation has occurred, and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

- 4.3.4 The Municipality is more attractive
- 4.3.9 The Municipality is culturally active
- 4.3.10 The Municipality is healthier
- 4.3.13 The Municipality is more active

b) Other strategic links

- Council Plan and Community Vision
- Community Planning Policy

- McLennan St Master Plan
- Ferrari Park Master Plan
- Mooroopna Recreation Reserve Master Plan
- RiverConnect Strategy
- Public Toilet Strategy
- PlaySpace Strategy
- Reconciliation Action Plan
- Multicultural Action Plan
- Universal Access and Inclusion Plan.

Conclusion

The Mooroopna Community Plan Steering Group is pleased to be able to provide the reviewed and updated Mooroopna Community Plan 2022-2026 Version Two to Council for noting.

Attachments

1. Mooroopna Community Plan 2022 - 2026 [9.1.1 - 16 pages]

9.2 Lemnos Commemorative Signage

Author	Team Leader - Strategic Planning
Approved by	Director Community Director Sustainable Development
Purpose	For Noting

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council note:

- 1. the advice from the Heritage Advisory Committee regarding a commemorative sign for Lemnos to acknowledge the relevance of the Lemnos name and its connection to the Gallipoli campaign; and**
- 2. that a commemorative sign project will be considered in the 2025/26 capital budget process.**

Executive Summary

Following a Notice of Motion, a report was provided to Council in October 2023 acknowledging the relevance of the Lemnos name and its historical links to the Gallipoli campaign, estimated costs of a memorial structure and initial community engagement.

Since this time, the project has been presented to the Greater Shepparton Heritage Advisory Committee (HAC) who have advised that the most appropriate method to acknowledge the history of Lemnos is through commemorative signage located at Lemnos.

It is recommended that a commemorative signage project be considered via the 2025/26 capital budget process.

Report Detail

At the August 2023 Ordinary Council Meeting, a Notice of Motion was carried to request a report containing estimated costs of designing and erecting a memorial structure in the locality of Lemnos and to engage with the local Lemnos community on the proposed project.

At the October 2023 Ordinary Council Meeting, a report was received which acknowledged the relevance of the Lemnos name and its historical link to the Gallipoli campaign, with special focus on the sacrifices of the female nurses based on the Island of Lemnos during World War 1. The report also noted the estimated costs and options of erecting a memorial structure and initial engagement with community.

In December 2023, Council officers presented the Lemnos history to the Greater Shepparton Heritage Advisory Committee (HAC) to determine the group's interest in leading the project. Following a subsequent presentation to the HAC in May 2024, the concept was supported, however due to existing commitments, members did not have the capacity to lead the project or establish a sub-committee at this time.

The HAC considered options to progress the concept including a memorial plaque on stone, commemorative signage, a plaque at an existing memorial site and an art mural. It was determined that the best outcome would be commemorative signage, like the recently installed historical signage at Monash Park, including a QR code for people to scan and gain access to additional information. To provide a sense of place, it is recommended to locate this signage in Lemnos. This recommendation is consistent with historical signage being installed across Greater Shepparton.

Interpretative Signage Wording

The HAC recommend the following information be included on the signage:

- the history of Lemnos Island and the military involvement in general terms
- the connection between the naming of the town and the role the naming of the settlement 'Lemnos' has in the ANZAC story
- recognise local soldiers and nurses who spent time on Lemnos Island
- that the settlement at Lemnos was created in response to the creation of Soldier Settlement blocks c1920.

Additional information could be placed on the website with links to additional pictures and film.

If the project ultimately proceeds, the wording will be developed through input from expert Lemnos historians, the HAC and the local RSL.

Based on the recent project to install information signage at Monash Park, it is estimated that a budget of \$10,000 will be required to complete this project. The project will be considered in the 2025/26 capital budget.

Council Plan/Key Strategic Activity

SOCIAL RESPONSIBILITY and WELLBEING

We will support the mental and physical health and wellbeing of all in our community, ensuring universal access to information, services, housing, healthcare and learning opportunities.

2.6 Welcome and embrace multicultural communities and their cultures.

VIBRANT and DIVERSE ECONOMY

We will drive the visitor economy by growing visitor experiences and major events that provide employment and other opportunities to the community. Our economic development will focus on establishing a strong, adaptive, sustainable and thriving region supported by agriculture and a diverse range of industries.

3.9 Expand Greater Shepparton's visitor economy.

INFRASTRUCTURE and TECHNOLOGY

We will focus on the planning of our region's requirements to enable delivery of technology and infrastructure to meet the current and future needs of the community.

4.6 Engage with historical societies and museums to develop a plan that ensures their sustainability.

Risk Management

This project is considered low risk.

Policy Considerations

Sports Facility Use and Signage Policy

Financial Implications

Based on the recent project to install information signage at Monash Park it is estimated that a budget of \$10,000 would need to be provided to complete this project. The project will be considered in the 2025/26 capital budget.

Legal/Statutory Implications

There are no legal or statutory implications in relation to this project.

Environmental/Sustainability Impacts

There are no environmental or sustainable impacts in relation to this project.

Social Implications

The concept of the memorial in the form of commemorative signage is supported by members of relevant community groups.

Acknowledgement of the contribution of nurses during World War I, within the Lemnos community, is likely to increase connection to history and town pride.

Gender Impact Assessment

Officers reviewed the Gender Impact Assessment (GIA) Operational Policy and understand the requirements in relation to conducting GIA's to ensure Council remains compliant with obligations outlined in the Gender Equality Act 2020.

The following determination was made by officers.

A GIA will be completed following the approval of any capital budget and prior to the delivery of the project to ensure consideration is given to the accessibility of the signage by all of the community and to ensure the project addresses gender equality principles.

A focus on the contribution of local nurses as part of a commemorative sign for Lemnos would contribute to the recognition in our community of the outstanding contribution of women in World War 1.

Economic Impacts

There is not expected to be any significant economic impacts as a result of this initiative.

Consultation

Between August – October 2023, Officers engaged with the Lemnos community, Lemnos Recreation Reserve Community Asset Committee and historians Liz Kaydos, a member of the Lemnos 1915 Commemorative Committee/Lemnian Association of NSW and Jim Claven, a historian and Secretary of Melbourne’s Lemnos Gallipoli Commemorative Committee.

Since this time, further consultation with the Greater Shepparton Heritage Advisory Committee (HAC) has occurred who recommend a commemorative sign be located at Lemnos.

The local Shepparton RSL branch and the Lemnos Recreation Reserve Community Asset Committee support the concept of a commemorative sign at the Lemnos recreation reserve as recommended by HAC.

If Council resolve to proceed with this project, the wording will be developed through input from an expert Lemnos historian, the HAC, local RSL and Lemnos Recreation Reserve Community Asset Committee.

Strategic Links

a) Greater Shepparton 2030 Strategy

- Objective 1. - To identify, protect and enhance sites and areas of recognised historic significance.
Action - Increase community awareness of heritage assets by promoting the heritage aspects of tourism, including:
 - Informational signage
 - A heritage drive / walk
 - The acknowledgement of the historical contributions of various cultures in a multicultural festival
- Objective 2 - To provide adequate tourist services which suitably meet the needs of visitors to the municipality.
Action - Provide effective signage in appropriate locations for tourism purposes.

b) Other strategic links

- Heritage Strategy
Activity knowing
Ensure that Council’s heritage information is available to the community through the Council’s website.

Conclusion

Since the last report was presented to Council in October 2023, Officers have taken a cross-organisational approach to identifying a solution to progressing the Lemnos commemorative signage which has resulted in engagement with the Greater Shepparton Heritage Advisory Committee (HAC).

The HAC supports the concept and has provided recommendations around wording, which has resulted in further engagement with relevant stakeholders.

It is recommended that a commemorative signage project be considered via the 2025/26 capital budget process.

Attachments

Nil

10 Corporate Services Directorate

10.1 Conflict of Interest Policy

Author	Senior Governance Officer
Approved by	Director Corporate Services
Purpose	For Decision by Council

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council adopt the Conflict of Interest Policy, as attached.

Executive Summary

Policies are essential to ensure that legal, fair and consistent decisions are made across the Council. They support Council in achieving its corporate objectives and provide crucial guidance for Councillors, staff and stakeholders.

Council has undertaken a scheduled review of the Conflict of Interest Policy to ensure the document remains consistent with the Local Government Act 2020 (the Act), aligns with the Employee Code of Conduct and the recently adopted Governance Rules. This review also introduced a number of new provisions which refer to staff obligations in relation to a disclosure of a conflict of interest.

Report Detail

The Act introduced significant reforms to the conflict of interest provisions under which Victorian Councils operate, with the intent being to implement a simplified model.

Council's Conflict of Interest Policy has undergone a scheduled review to ensure it continues to provide valuable guidance to Councillors, Council Officers and any other individual providing advice or acting on behalf of Council in relation to their conflict disclosure obligations.

Key changes resulting from this review include updates to definitions and certain terminology to be consistent with the Act and the addition of a section on responsibilities of Councillors, Delegated and Community Asset Committee members, Managers, Supervisors and the Governance Department. The review also included some other minor additions relating to public interest disclosure and policy breaches.

Following internal review, the draft Policy was reviewed by Maddocks Lawyers to ensure consistency with legislation and best practice.

The revised Policy is now presented to Council for endorsement.

Council Plan/Key Strategic Activity

COMMUNITY LEADERSHIP

We will prioritise leadership in the community to celebrate our cultures, people and places that makes Greater Shepparton a unique, vibrant, diverse and liveable region.

1.8 Good governance and sustainable financial management.

Risk Management

There have been no risks identified with the adoption of this Policy.

Policy Considerations

There are no conflicts with existing Council policies.

Financial Implications

There are no financial implications associated with the adoption of this policy.

Legal/Statutory Implications

The adoption of this policy is intended to support Councils compliance with Sections 127, 128 and 130 of the Act.

Environmental/Sustainability Impacts

There are no environmental or sustainability impacts associated with this policy.

Social Implications

There are no social implications associated with this policy.

Economic Impacts

There are no economic impacts associated with this policy.

Gender Impact Assessment

Officers reviewed the Gender Impact Assessment (GIA) Operational Policy and understand the requirements in relation to conducting GIA's to ensure Council remains compliant with obligations outlined in the Gender Equality Act 2020.

The following determination was made by officers.

A Gender Impact Assessment was not conducted. This policy does not meet the criteria to require an assessment.

Consultation

Maddocks Lawyers have been consulted as part of this Policy review.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

Greater Shepparton 2030 Strategy

There are no links to the Greater Shepparton 2030 Strategy

Conclusion

The Conflict of Interest Policy has been reviewed and amended to provide further clarity and ensure it remains consistent with the Act.

It is recommended that the revised Policy be adopted by Council, to ensure clear and relevant advice is available to Councillors, Members of Delegated Committees and Council staff when making a determination on conflict related matters.

Attachments

1. Conflict of Interest Policy [10.1.1 - 14 pages]

10.2 Contracts Awarded Under Delegation - July 2024

Author Team Leader – Contracts and Procurement
 Approved by Director Corporate Services
 Purpose For Noting

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council:

- 1. note the contracts awarded under delegation pursuant to a formal procurement process for the reporting period; and**
- 2. note the requests for tender advertised but not yet awarded.**

Report Detail

To inform the Council of the status of request for tenders that have been awarded under delegation during the period 9 July 2024 to 6 August 2024, and those that have been publicly advertised but are yet to be awarded as at 5 August 2024. The report does not include all purchasing activities, only procurement which requires a formal quotation or tender process.

Contracts Awarded under Delegated Authority

Contract No.	Contract Name	Details	Value inclusive of GST	Awarded to
2358	Construction of Orrvale Road and Poplar Avenue Roundabout, Orrvale	Lump Sum Contract for the Construction of Orrvale Road and Poplar Avenue Roundabout, Orrvale	\$837,194.82	Jarvis Delahey Contractors Pty Ltd

Requests for Tenders advertised but not yet awarded

Contract No.	Contract Name	Contract detail, including terms and provisions for extensions	Status
2379	Provision of Asphalt Surfacing and Associated Works - Panel of Suppliers	Schedule of Rates contract for the Provision of Asphalt Surfacing and Associated Works - Panel of Suppliers	To be awarded at the August Council Meeting
2378	Drummond Road Drainage Construction - Shepparton	Lump sum contract for Drummond Road Drainage Construction - Shepparton	To be awarded at the August Council Meeting
2347	Provision of Cleaning Services - Council Buildings	Schedule of Rates contract for the Provision of Cleaning Services - Council Buildings	To be awarded at the August Council Meeting
2367	Shepparton BMX Club Multi Use Events Pavilion	Lump sum contract for the construction of the Shepparton BMX Club Multi Use Events Pavilion	To be awarded at the August Council Meeting
2365	Minor Civil Works - Panel of Suppliers	Schedule of Rates contract for Minor Civil Works – Panel of Suppliers	To be awarded at the August Council Meeting
2366	Shepparton BMX Track Start Hill Enhancements	Shepparton BMX Track Start Hill Enhancements	Tender closed on 7 August 2024 and is currently under evaluation
2385	Tatura Park Western Oval Lighting Upgrade	Tatura Park Western Oval Lighting Upgrade	Tender scheduled to close on 4 September 2024

- The procurement process for CN 2348 - Margaret Street Stormwater Pump Station & Electrical Upgrade, Tatura will no longer proceed to award. Council Officers will review the project requirements and look to re-tender in the coming weeks.

Through the S5 Instrument of Delegation to the Chief Executive Officer the Council has delegated authority to the Chief Executive Officer to award a contract up to the value of \$1,000,000.

The financial delegation to Directors to approve contracts up to a value of \$750,000 for goods and services and works are included in the S7 Instrument of Sub-Delegation by Chief Executive Officer.

Collaborative / Third Party Purchasing Arrangements

In accordance with Clause 5.2.11 of the Procurement Policy, Council has the option to utilise third party collaborative purchasing arrangements for various procurement activities. These collaborative arrangements are established to be an effective and efficient way of sourcing goods and services. Benefits include pre-approved supplier lists, cost savings through economies of scale and dedicated contract administration. There were no new collaborative arrangements opted into for the reporting period.

Legal/Statutory Implications

In accordance with Section 108 of the Local Government Act 2020, Council has adopted its Procurement Policy establishing the value at which Council must invite a tender or seek an expression of interest.

Conclusion

It is important that decisions and actions taken under delegation be properly documented and transparent in nature. The report details the contracts awarded under delegated authority of the Council during the period 9 July 2024 to 6 August 2024.

Attachments

Nil

10.3 Audit & Risk Management Committee - Minutes - 14 February and 8 May 2024

Author Team Leader Risk & Assurance
 Approved by Director Corporate Services
 Purpose Information Only

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council note the confirmed minutes of the 14 February 2024 and 8 May 2024 Audit and Risk Management Committee meeting, as attached.

Executive Summary

In compliance with the *Local Government Act 2020* (the Act) an Audit and Risk Management Committee must be established by Council under section 53 of the Act. The Audit and Risk Management Committee is not a delegated committee.

The purpose of this report is to present the confirmed minutes of the Audit and Risk Management Committee meeting held on 14 February 2024 and 8 May 2024, in accordance with the Committee's Charter.

Report Detail

The Charter states that minutes from each committee meeting will be presented to Council, summarising progress, matters discussed and any issues the Committee wishes to share with Councillors.

The confirmed minutes of both the 14 February and 8 May 2024 Audit and Risk Management Committee (the Committee) have been attached, noting the key points of discussion.

Council Plan/Key Strategic Activity

COMMUNITY LEADERSHIP

We will prioritise leadership in the community to celebrate our cultures, people and places that makes Greater Shepparton a unique, vibrant, diverse and liveable region.

1.3 Council services will be realistic and delivered in an efficient and effective manner with the aim of continuously looking for delivery that matches our ever changing environment.

1.6 Council provides customer service that meets the needs of the community.

1.8 Good governance and sustainable financial management.

Risk Management

The Audit and Risk Management Committee are to provide guidance to Council in external and internal audit, annual financial reporting, insurance and risk exposures, compliance and assessment, and review, all of which are high-risk components of Council's role.

Councillors may be unaware of significant issues raised and discussed at the Committee meetings, for example, control weaknesses, if the minutes are not presented accurately and in a timely manner.

Policy Considerations

The Audit and Risk Management Committee Charter states that the minutes of each meeting will be presented to Council for noting.

Financial Implications

There are no financial implications associated with this report.

Legal/Statutory Implications

There are no legal or statutory implications associated with this report.

Environmental/Sustainability Impacts

There are no environmental or sustainability impacts associated with this report.

Social Implications

There are no social implications associated with this report.

Economic Impacts

There are no economic impacts associated with this report.

Gender Impact Assessment

Officers reviewed the Gender Impact Assessment (GIA) Operational Policy and understand the requirements in relation to conducting GIA's to ensure Council remains compliant with obligations outlined in the Gender Equality Act 2020.

The following determination was made by officers.

A Gender Impact Assessment was not conducted.

The Audit and Risk Management Committee operations do not meet the criteria to require an assessment.

Consultation

Following management's review, the minutes for each meeting were distributed to the Committee Chair for review.

Upon receiving confirmation from the Chair, the minutes were distributed to Council's independent members of the ARMC, including all relevant internal staff.

Officers believe that appropriate consultation has occurred, and the matter is now ready for Council consideration.

Strategic Links

Greater Shepparton 2030 Strategy

There are no links to the Greater Shepparton 2030 Strategy.

Conclusion

In accordance with Charter requirements, the Audit and Risk Management Committee confirmed minutes from the 14 February meeting and the 8 May 2024 meeting are presented to Council for noting.

Attachments

1. Audit and Risk Management Committee - 14 February 2024 [**10.3.1** - 26 pages]
2. Audit and Risk Management Committee - 8 May 2024 [**10.3.2** - 26 pages]

10.4 Media Policy

Author Manager - Communications and Engagement
 Approved by Director Corporate Services
 Purpose For Decision by Council

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council adopt the Media Policy, as attached.

Executive Summary

In informing the public about activities, programs, events, services and initiatives it is important that Council has in place processes that support an active and considered response to media enquiries.

The Media Policy provide a framework around roles and responsibilities, the identification of authorised spokespersons, commenting in the media, site visits and procedures for generating media coverage.

The intent of the policy is to provide understanding and guidance for the appropriate use of all media platforms and tools and to ensure the media receives accurate information in a timely and accurate manner. The Policy has recently been reviewed and updated.

Report Detail

Greater Shepparton City Council (GSCC) recognises the important role the media plays in informing the public about Council activities, programs, events, services and initiatives.

As a community leader and a government body responsible for providing and maintaining essential services and infrastructure, protecting the environment, planning for sustainable development, safeguarding public health and supporting community development, it is important GSCC has in place processes that support an active response to media enquiries. Interaction with the media in a government context requires careful attention to a range of factors including audience, public interest and political sensitivity.

The Media Policy applies to GSCC and its sub-brands, staff and Councillors. Media refers to communication channels through which news, entertainment, education, data, or promotional messages are disseminated. Media includes every broadcasting and narrowcasting medium such as newspapers, magazines/publications, TV, radio, billboards, direct mail, telephone, social media and internet.

The Media Policy ensures the communication between Council and media is managed appropriately to maximise benefits to Council and minimise risk of adverse publicity and misunderstanding due to inaccurate information or inappropriate sharing on information. The policy ensure that key messages are consistently relayed and aligned with the current position of the organisation and facilitate a strong relationship with local media by providing a central contact point and quick and accurate responses to enquiries.

The Media Policy details roles and responsibilities, commenting in the media/media spokesperson, media releases, interviews, briefings and non-news/human interest stories. The Corporate Procedure Media document provides in-depth details on the processes, the roles and responsibilities and is for staff operational use.

The review has resulted in two changes, the addition of the word ‘trained’ media spokespeople to ensure that only staff who have undertaken media training should be spokespersons. The other change is to clarify that 1.d in relation to the correct channel for media enquiries applies to staff, management and councillors.

Council Plan/Key Strategic Activity

There are no direct links to the Council Plan.

Risk Management

Strategic Risks

The following Strategic Risk/s have been identified as applicable to this report:
 Inaccurate information appearing in media outlets.

Additional Risks

The following additional operational / project / fraud risks have been identified by staff.

Risks	Likelihood	Consequence	Rating	Mitigation Action
Information is provided to the media without authorisation on a Council Meeting agenda item leading to inaccurate reporting or confidential information being made public.	Possible	Moderate	8	Ensure all staff and councillors are aware of media policy and that Directors reinforce the importance of directing media enquiries to Communications & Engagement
The perception that an item has been decided upon before a Council meeting.	Possible	Moderate	8	All enquires directed through Communications & Engagement. Councillors ensure they stipulate the opinion is theirs and not that of Council.

Risks	Likelihood	Consequence	Rating	Mitigation Action
Not being aware of media interviews or topics of interest due to enquiry not following the process.	Possible	Moderate	8	Ensure the media policy is included in the induction process, communicated annually to staff and training for councillors and spokespeople is available.

Policy Considerations

There are no conflicts with current Council policies.

Financial Implications

There are no financial implications associated with this report.

Legal/Statutory Implications

Effectively managing the media will assist in protecting Councillors, staff and the organisation from being exposed to any potential legal issues.

Environmental/Sustainability Impacts

There are no environmental/sustainability impacts associated with this policy.

Social Implications

Failing to manage commentary to the media may result in reputational damage for the organisation. Management of media commentary will provide accurate, timely and targeted information to the community.

Gender Impact Assessment

Officers reviewed the Gender Impact Assessment (GIA) Operational Policy and understand the requirements in relation to conducting GIA's to ensure Council remains compliant with obligations outlined in the Gender Equality Act 2020.

The following determination was made by officers.

A Gender Impact Assessment was not conducted.

This policy does not meet the criteria to require an assessment.

Economic Impacts

There are no economic impacts associated with this report.

Consultation

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

There are no links to the Greater Shepparton 2030 Strategy.

b) Other strategic links

- Greater Shepparton City Council – Councillor Code of Conduct
- Greater Shepparton City Council – Staff Code of Conduct

Conclusion

The Media Policy provides a clear framework on how to manage commentary and information dissemination originating from Council, including guidelines for staff and councillors. The Policy will ensure that media coverage will obtain the best outcome for Council.

Attachments

1. Media Policy [10.4.1 - 5 pages]

10.5 S11A Instrument of Appointment and Authorisation (Planning and Environment Act 1987)

Author Team Leader Governance
 Approved by Director Corporate Services
 Purpose For Decision by Council

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council in the exercise of the provisions conferred by Section 147 of the *Planning and Environment Act 1987* and other legislation referred to in the attached Instruments of Appointment and Authorisation (*Planning and Environment Act 1987*) (S11A) resolves that:

1. **The following contractors be appointed as Authorised Officers as set out in the Instruments of Authorisation (*Planning and Environment Act 1987*) (S11A):**
 Stephen Eastwood
 Hai Quach
 Sam Priest
 Simon Hickey
2. **The Instruments come into force immediately the signature of Chief Executive Officer is affixed to the Instrument and remain in force until Council resolves to vary or revoke the Instrument, or until the officer ceases employment with Council.**

Executive Summary

The Chief Executive Officer (CEO) has delegated authority to appoint Council officers as Authorised Officers under various pieces of legislation. This authority ensures that appropriate appointments can be made efficiently and without significant delay.

However, the Council cannot delegate to the CEO, the provisions to authorise officers for the purposes of enforcing the *Planning and Environment Act 1987*. This can only be done by Council.

A staff member that has commenced employment in the Planning Department and/or within a relevant position at Council may be required to be an Authorised Officer for the purposes of applying the *Planning and Environment Act 1987* and the regulations made under that Act.

This report seeks to authorise officers who have recently commenced with Council in a specified role requiring such authorisations.

Report Detail

Council subscribes to a delegations and authorisations service provided by Maddocks Lawyers. The attached Instruments have been prepared in accordance with the template provided by Maddocks Lawyers.

Contractors working within the Planning Department or within a specified role, require an Instrument of Appointment and Authorisation (*Planning and Environment Act 1987*) (S11A) in order to undertake their respective roles.

These Instruments are updated according to legislation changes and staffing movements within the Planning Department. These Instruments are now presented to Council for endorsement.

Council Plan/Key Strategic Activity

COMMUNITY LEADERSHIP

We will prioritise leadership in the community to celebrate our cultures, people and places that makes Greater Shepparton a unique, vibrant, diverse and liveable region.

1.8 Good governance and sustainable financial management.

Risk Management

Reviewing Council's Instruments of Appointment and Authorisation ensures that the Instruments remain valid and officers have the appropriate authority to act in accordance with their respective roles.

Policy Considerations

There are no policy considerations associated with this report.

Financial Implications

The Council subscribes to the Delegations and Authorisations Service provided by Maddocks Lawyers. The budgeted annual subscription to the Maddocks service ensures that legislative changes that affect Council's delegations and authorisations are identified and implemented accordingly.

Legal/Statutory Implications

The adoption of these Instrument of Appointment and Authorisation ensures that decisions made by Council officers are legally compliant and enforceable.

Environmental/Sustainability Impacts

There are no environmental or sustainability impacts associated with the adoption of these Instruments of Appointment and Authorisation.

Social Implications

There are no social implications arising from the adoption of these Instruments of Appointment and Authorisation.

Economic Impacts

There are no economic impacts arising from the adoption of these Instruments of Appointment and Authorisation.

Consultation

The review of the Instruments of Appointment and Authorisation was completed in consultation with Council's Planning Department, in line with the templates provided by Maddocks Lawyers.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

There are no direct links to the Greater Shepparton 2030 Strategy.

Conclusion

To maintain Council's legal and statutory requirements under the *Planning and Environment Act 1987*, it is recommended that the appointments of the officers identified within this report be endorsed.

Attachments

1. S11A Instrument of Appointment and Authorisation - Hai Quach - Building Surveyor - Unlimited [**10.5.1** - 2 pages]
2. S11A Instrument of Appointment and Authorisation - Sam Priest - Building Surveyor - Unlimited [**10.5.2** - 2 pages]
3. S11A Instrument of Appointment and Authorisation - Simon Hickey - Building Inspector - Limited [**10.5.3** - 2 pages]
4. S11A Instrument of Appointment and Authorisation - Stephen Eastwood - Building Surveyor - Limited [**10.5.4** - 2 pages]

10.6 Civic Recognition and Official Plaques Policy

Author Senior Governance Officer
 Approved by Director Corporate Services
 Purpose For Decision by Council

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council adopt the Civic Recognition and Official Plaques Policy, as attached.

Executive Summary

The Civic Recognition and Official Plaques Policy is intended to provide guidance to council officers in determining the eligible individuals, businesses or community organisations for civic recognition awards.

The policy also provides guidelines on different types of official plaques, appropriate content to be included and the factors to be considered in fabrication and placement of an official plaque.

Previously, these processes were managed through two separate Policy and Procedure documents, however recognising the similarities and alignment between the two, have now been consolidated into a single Council Policy.

Report Detail

The Civic Recognition and Official Plaques Policy aims to achieve the consistency in the selection process of civic recognition award and fabrication and placement of official plaques.

The Civic Recognition award is to recognise individuals, businesses or community organisations within the Greater Shepparton on their milestone achievement.

- Plaques can be of three types as follows:
- Memorial Plaque – In honour of a deceased community member who has made a significant contribution to the Greater Shepparton region.
 - Commemorative Plaque – In acknowledging the contribution of a community member, former Councillor or former staff member and may be affixed to a building (inside or outside), ornamental and horticultural feature, fountain, seating, sculptural monument or any other permanent structure.

- Funded Plaque – In acknowledging government funding and participation in the construction of buildings (new or refurbished), ornamental and horticultural features, fountains and sculptural monuments.

The policy outlines the content to be included, process to be followed and the factors to be considered in fabrication and placement of an official plaque.

Council Plan/Key Strategic Activity

COMMUNITY LEADERSHIP

We will prioritise leadership in the community to celebrate our cultures, people and places that makes Greater Shepparton a unique, vibrant, diverse and liveable region.

1.1 Council to take an active leadership role for access and inclusion in our community.

SOCIAL RESPONSIBILITY and WELLBEING

We will support the mental and physical health and wellbeing of all in our community, ensuring universal access to information, services, housing, healthcare and learning opportunities.

2.9 Community members are supported to achieve and sustain physical, emotional and creative wellbeing.

Risk Management

There are no significant risks in implementing of this policy.

Policy Considerations

Officers have developed this policy taking into consideration the content of the former Civic Recognition Policy and Official Plaques Procedure.

Financial Implications

There are no financial implications arising from this policy.

Legal/Statutory Implications

There are no legal / statutory implications arising from this policy.

Environmental/Sustainability Impacts

There are no environmental or sustainability impacts arising from the policy.

Social Implications

There will be positive social implications arising from this policy as the significant community contributions of individuals and organisations are valued and recognised.

Gender Impact Assessment

Officers reviewed the Gender Impact Assessment (GIA) Operational Policy and understand the requirements in relation to conducting GIA's to ensure Council remains compliant with obligations outlined in the Gender Equality Act 2020.

The following determination was made by officers. This policy does not meet the criteria to require an assessment.

Economic Impacts

There are no economic impacts arising from this policy.

Consultation

Officers believe that appropriate consultation has occurred, and the matter is now ready for Council consideration.

Strategic Links

Greater Shepparton 2030 Strategy

There are no links to the Greater Shepparton 2030 Strategy.

Conclusion

The Civic Recognition and Official Plaques Policy has been developed to ensure that the Council maintains consistency in recognising individuals/organisations in Greater Shepparton on their milestone achievement as well as fabricating and placing of different types of official plaques.

Therefore, Council officers are now seeking the endorsement of Council to adopt the Civic Recognition and Official Plaques Policy.

Attachments

1. Civic Recognition and Official Plaques Policy [**10.6.1** - 6 pages]

10.7 July 2024 Monthly Financial Report

Author Acting Management Accountant
 Approved by Director Corporate Services
 Purpose For Noting

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council note the July 2024 Monthly Financial Report, as attached.

Executive Summary

The report presents the Council’s actual financial performance compared to the 2024/2025 Adopted Budget as at 31 July 2024.

Report Detail

The Council’s actual financial performance compared to the budget is presented to Council monthly.

The July 2024 Monthly Financial Report incorporates the following sections which are presented for Council’s consideration:

- Dashboard
- Income Statement
- Balance Sheet
- Cash Flow Statement
- Statement of Capital Works
- Operating Statement

Operating Position

Council’s year-to-date (YTD) budget performance and projected full year adjusted underlying position are reflected in the income statement within the attachment.

The YTD actual adjusted underlying resulting is a surplus of \$96.4 million, due to annual rates being generated at the start of the year. As the financial year progresses and expenditure is incurred, Council is projecting a full year deficit of \$4.6 million.

Since the 2024/2025 Adopted Budget, there has been a \$2.3 million reduction to the projected full year deficit, mostly due to an increase in monetary contributions. This favourable movement has been partially offset by an increase in materials and services.

Monetary contributions projected full year income has increased mostly due to additional insurance claim contributions relating to property damaged in the October 2022 Flood Event and the January 2024 storm event.

Capital Works

Council’s projected full year capital expenditure has increased to \$71.18 million, which is a \$1.22 million increase compared to the 2024/2025 Adopted Budget.

Most of this increase is due to:

- A \$640,000 increase in Parks, Open Space and Streetscapes mostly due the South Growth Corridor Edgewater Estate Landscaping project and the North East Growth Corridor - Preparation of PSP and DCP being carried over into the 2024/2025 financial year.
- A \$470,000 increase in Recreational Leisure and Community Facilities mostly due Tatura Park Fire Service being carried over into the 2024/2025 financial year due to delays in obtaining the building permit.

Balance Sheet

Council has adopted the liquidity ratio (current assets as a percentage of current liabilities) as a further measure of financial sustainability.

The 2024/2025 projected full year liquidity is forecast to be 121% which is within the desired range.

Council Plan/Key Strategic Activity

COMMUNITY LEADERSHIP

We will prioritise leadership in the community to celebrate our cultures, people and places that makes Greater Shepparton a unique, vibrant, diverse and liveable region.

1.8 Good governance and sustainable financial management.

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Poor performance against budget	Possible	Moderate	Medium	Regular monitoring and reporting of performance against budget and forecast variances.
Deterioration of Council’s financial position against the adopted Finance Plan, resulting in diminished ability to achieve and maintain financial sustainability, as measured by the adjusted underlying operating result, liquidity and renewal and upgrade of assets.	Possible	Moderate	Medium	Linkage of budget setting and performance to the adopted Financial Plan.

Policy Considerations

The monthly financial report has been prepared in accordance with accounting policies and the 2021-2031 Financial Plan.

Financial Implications

The financial implications associated with this report are detailed in the July 2024 GSCC Monthly Financial Statements attachment.

Legal/Statutory Implications

Section 101 of the *Local Government Act 2020* provides that Council maintains a budgeting and reporting framework that is consistent with the principles of sound financial management. In addition, Section 97 requires that every 3 months a statement comparing the budgeted revenue and expenditure for the financial year with the actual revenue and expenditure to date is presented to Council at a Council meeting which is open to the public.

Environmental/Sustainability Impacts

No environmental or sustainability impacts have been identified in relation to this report.

Social Implications

No social impacts have been identified in relation to this report.

Gender Impact Assessment

Officers reviewed the Gender Impact Assessment (GIA) Operational Policy and understand the requirements in relation to conducting GIA's to ensure Council remains compliant with obligations outlined in the Gender Equality Act 2020. The following determination was made by officers.

A Gender Impact Assessment was not conducted.

Economic Impacts

No economic impacts have been identified to this report.

Consultation

External consultation has not occurred regarding the contents of this report. Consultation, however, has and will take place on certain specific items within the budget as and when appropriate.

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

- There are no links to the Greater Shepparton 2030 Strategy.

b) Other strategic links

- 2021-2031 Financial Plan

Conclusion

This report presents the Council's actual financial performance compared to the 2024/2025 Adopted Budget as at 31 July 2024.

Attachments

1. July 2024 GSCC Monthly Financial Statements [10.7.1 - 12 pages]

11 Sustainable Development Directorate

11.1 Affordable Housing Reference Group Annual Report

Author Team Leader - Strategic Planning
 Approved by Director Sustainable Development
 Purpose For Noting

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council receive and note the Greater Shepparton Affordable Housing Reference Group Annual Report 2022 - 2023, as attached.

Executive Summary

The formation of the Greater Shepparton Affordable Housing Reference Group (AHRG) is a recommendation of the *Greater Shepparton Affordable Housing Strategy 2020*. The primary purpose of the group is to advise Greater Shepparton City Council (Council) on the application and implementation of the Greater Shepparton Affordable Housing Strategy: Houses for People 2020, in pursuit of the vision that 'all members of the Greater Shepparton community have access to safe, affordable and appropriate housing'. The Committee has prepared an annual report to inform Council of its activities since its inception until the year ending 31 December 2023.

Report Detail

The Group's membership consists of up to two Councillors (one voting), one voting member from each of the twelve member organisations, up to four community representatives unaffiliated with any of these organisations, up to two members of Council's Strategic Planning Team and one member of Council's Community Strengthening Team.

The Group has prepared its first annual report to inform Council of its activities.

The Group meetings in 2022 and 2023 were undertaken as face-to-face meetings with many participants taking the option to attend online. The Committee meet every six weeks in the Council Board Room.

The Annual Report provides Council with an overview of the activities undertaken by the AHRG since its inception, including briefings and writing to the Greater Shepparton City Council on ways to provide affordable housing.

This includes matters such as the Government's Big Build and suggesting that Council make its own land available for affordable housing.

(see Attachment 1: Greater Shepparton Affordable Housing Reference Group Annual Report 2023). It tracks the Group's membership, activities and achievements, advocacy, and advice.

Council Plan/Key Strategic Activity

SOCIAL RESPONSIBILITY and WELLBEING

We will support the mental and physical health and wellbeing of all in our community, ensuring universal access to information, services, housing, healthcare and learning opportunities.

2.7 Address issues contributing to homelessness.

Risk Management

The risk associated with receiving the annual report of the AHRG is considered low risk.

Policy Considerations

The consideration of the AHRG Annual Report does not conflict with existing Council policies.

Financial Implications

There are no costs associated with the consideration of the AHRG Annual Report.

Legal/Statutory Implications

There are no legal or statutory implications associated with the consideration of the AHRG Annual Report. The preparation of the AHRG Annual Report accords with the Victorian Charter of Human Rights and Responsibilities Act 2006 and Local Government Act 2020. No human rights were negatively impacted upon through the preparation of the AHRG Annual Report.

The consideration of the AHRG Annual Report is unlikely to impact upon the rights of any individuals and groups regarding freedom of expression, the right to be heard, or entitlement to participate in public life and property rights.

Environmental/Sustainability Impacts

There are no environmental or sustainability impacts associated with the consideration of the AHRG Annual Report.

Social Implications

There are no direct social impacts associated with the consideration of the AHRG Annual Report.

The operation of the Group is for positive social impacts. The Group provides guidance on how to provide the Greater Shepparton community with safe, affordable and appropriate housing.

Gender Impact Assessment

Officers reviewed the Gender Impact Assessment (GIA) Operational Policy and understand the requirements in relation to conducting GIA's to ensure Council remains compliant with obligations outlined in the Gender Equality Act 2020.

The following determination was made by officers.

A Gender Impact Assessment was not conducted.

This report does not meet the criteria to require an assessment.

Economic Impacts

There are no economic impacts associated with the consideration of the AHRG Annual Report.

Consultation

Council officers believe that appropriate consultation has occurred during both the formation and operation of the Group, and the key activities it has been involved in since its formation by Council.

Officers believe that appropriate consultation has occurred, and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

COMMUNITY LIFE - Enhance social connectedness, physical and mental health and well being, education and participatory opportunities in order to improve liveability and provide a greater range of community services.

- Education and learning.

b) Other strategic links

- Greater Shepparton City Council Affordable Housing Strategy

Conclusion

It is recommended that Council receive and note the AHRG Annual Report. The Group provides guidance on how Greater Shepparton City Council can work towards the community having access to safe, affordable and appropriate housing to address the significant affordable housing shortages that exist in Greater Shepparton.

Attachments

1. Affordable Housing Reference Group Annual Report 2022 - 2023 [11.1.1 - 10 pages]

11.2 Planning Scheme Amendment C-243gshe - Mooroopna West Growth Area C-243 (294 McLennan Street Mooroopna)

Author Team Leader - Strategic Planning
 Approved by Director Sustainable Development
 Purpose For Decision by Council

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council:

1. **note that Amendment C243gshe to the Greater Shepparton Planning Scheme received four no-objection submissions;**
2. **adopt Amendment C243gshe to the Greater Shepparton Planning Scheme in accordance with Section 29 of the *Planning and Environment Act 1987*; and**
3. **in accordance with section 31 of the *Planning and Environment Act 1987*, submit Amendment C243gshe to the Greater Shepparton Planning Scheme, as adopted, to the Minister for Planning for approval.**

Executive Summary

Amendment C243gshe (Amendment) proposes to rezone 294 McLennan Street, Mooroopna (the land) which is within the Mooroopna West Growth Corridor Structure Plan 2009. The Strategy and Clause 02.04 of the planning scheme identifies the land as being within an urban growth area that has capacity to accommodate a moderate level of residential development.

The Mooroopna township is facing a shortfall in vacant zoned residential land and as a result, the amendment will allow Mooroopna to continue to grow. The rezoned land will provide moderate growth.

The Council acquired 294 McLennan Street, Mooroopna to facilitate the construction of the ultimate stormwater drainage and flood mitigation solution envisaged for the Mooroopna West Growth Area. Since then, the existing floodway traversing the land has been formalised and a retardation basin constructed to serve the residential development to the east. The area being rezoned is the balance of the land acquired. As a result, once the land is rezoned, the Council may consider selling the balance of the land.

Report Detail

294 McLennan Street, Mooroopna was identified as future neighbourhood residential zoned land in the *Mooroopna West Growth Corridor Structure Plan 2009* (the strategy). The land is outlined in the map below in red. The land is in the southern portion of the growth area within "Precinct A". The land east of the site to the Midland Highway has been recently developed for residential purposes.

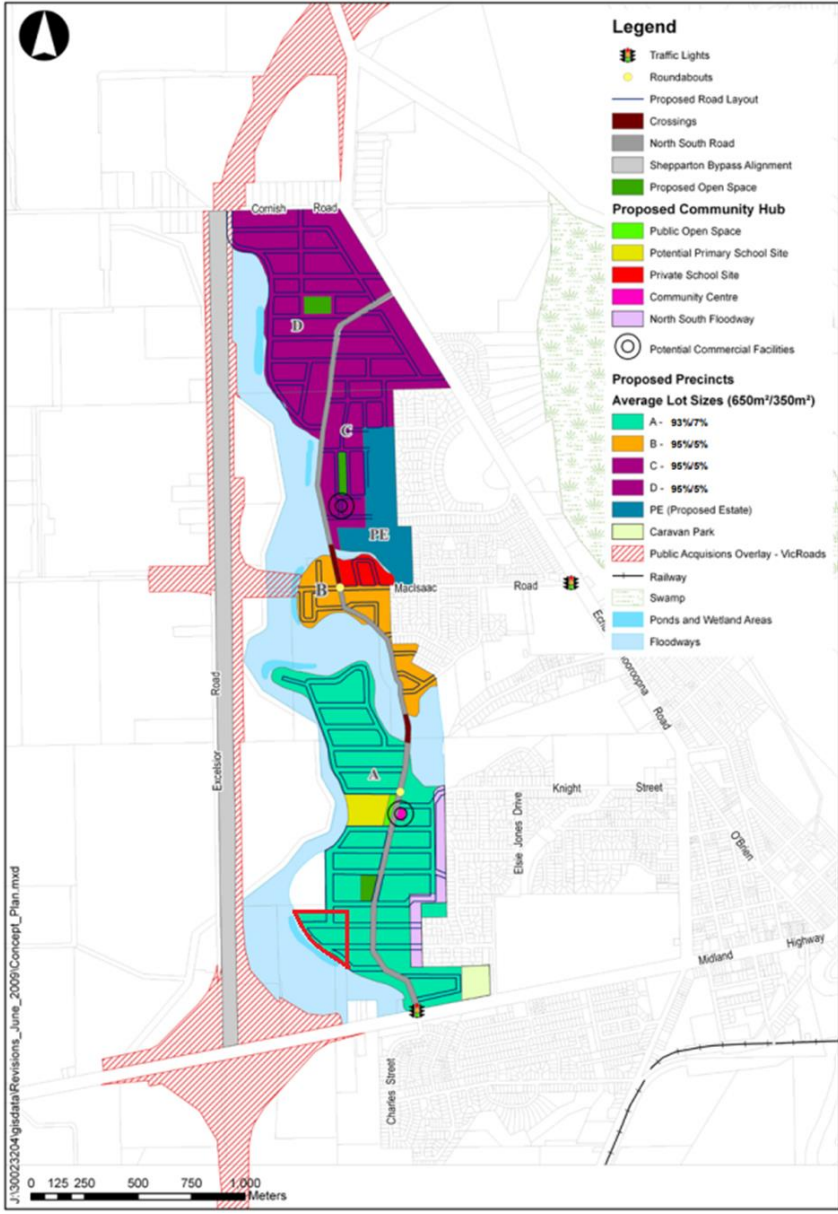


Figure 1 – Mooroopna West Growth Corridor Structure Plan and 294 McLennan Street, Mooroopna is outlined in red.

The Council acquired the land to facilitate the construction of the ultimate stormwater drainage solution and flood mitigation works envisaged for the Mooroopna West Growth Corridor in accordance with the Development Contributions Plan. Since then, the existing floodway traversing the land has been formalised and a retardation basin constructed to serve the residential development to the east. As a result, the land to be rezoned may be considered surplus Council land and a future report will consider its possible sale.

Amendment C243gshe is required to facilitate growth by rezoning land within the settlement boundary of Mooroopna and is within a designated growth area for residential purposes in accordance with the Strategy and Clause 02.04 of the Greater Shepparton Planning Scheme. It is expected that the land will provide approximately 40 residential lots.

The Amendment will assist in providing for the orderly and sustainable development which has been strategically identified for urban development. The land is adjoining a recently released subdivision, therefore, enabling urban infrastructure and services to be provided in an efficient, coordinated manner for the benefit of the community.



Figure 2 - 294 McLennan Street, Mooroopna – land subject proposed to be rezoned is identified in blue.

Council Plan/Key Strategic Activity

VIBRANT AND DIVERSE ECONOMY

We will drive the visitor economy by growing visitor experiences and major events that provide employment and other opportunities to the community. Our economic development will focus on establishing a strong, adaptive, sustainable and thriving region supported by agriculture and a diverse range of industries.

3.10 Efficient land use planning to encourage and support future development.

INFRASTRUCTURE AND TECHNOLOGY

We will focus on the planning of our region's requirements to enable delivery of technology and infrastructure to meet the current and future needs of the community.

4.10 Progress housing and business development opportunities.

Risk Management

A risk associated with the proposed Amendment is not meeting the timelines required by Ministerial Direction No. 15 "The Planning Scheme Amendment Process".

This Ministerial Direction requires each stage of the planning scheme amendment process to be undertaken within set timeframes.

In accordance with Ministerial Direction No. 15, Council must decide to either adopt or abandon the proposed Amendment within 60 business days of the closing date for submissions.

Before any decision is made on the future sale of the land, the Council will also need to consider the implications of the Windfall Gains Tax, and whether an exemption may apply.

Policy Considerations

The Planning Scheme is consistent with Council policies and enables the implementation of the Mooroopna West Growth Corridor Structure Plan adopted by the Council in July 2009.

Financial Implications

The Planning and Environment (Fees) Regulations 2016 sets the statutory fees for the preparation, exhibition, and adoption of planning scheme amendments. All costs of the proposed Amendment must be met by Council.

As indicated in the risk section, the rezoned land may be subject to windfall gains tax which is based on the uplift in value. The exact amount will be determined by the state revenue office at the time of rezoning.

There are exemptions to the windfall gains tax. One of the exemptions is that the rezoning request needed to be prepared and registered with Council prior to 15 May 2021. An application will be lodged to exempt Council from the windfall gains tax as the land was within the growth plan for Mooroopna adopted by Council prior to this date. The rezoning was not able to be completed until the construction of the stormwater basins was completed.

Legal/Statutory Implications

The procedures associated with this Amendment comply with the legislative requirements of the Act.

Environmental/Sustainability Impacts

The Amendment will not have an environmental impact. Any future subdivision application for the land will further consider environmental impacts (if any). Several background reports have been undertaken to justify the amendment.

Social Implications

The Mooroopna township is facing a shortfall in vacant zoned residential land and as a result, the amendment will allow Mooroopna to continue to grow. It is expected that the land will provide approximately 40 residential lots, some of which could be set aside for social housing.

Gender Impact Assessment

Officers reviewed the Gender Impact Assessment (GIA) Operational Policy and understand the requirements in relation to conducting GIAs to ensure Council remains compliant with obligations outlined in the Gender Equality Act 2020.

The following determination was made by officers.

A Gender Impact Assessment was not conducted.

This policy / program / service does not meet the criteria to require an assessment at this time, however there is an opportunity to consider gender equality in place naming at the appropriate time.

Economic Impacts

The Mooroopna township is facing a shortfall in vacant zoned residential land and as a result, the amendment will allow Mooroopna to continue to grow. It is expected that the land will provide approximately 40 residential lots which will increase land supply.

The Amendment will assist in providing for the orderly and sustainable development which has been strategically identified for urban development. Council has acquired land and constructed infrastructure for the growth area in accordance with the Development Contributions Plan. The land is adjoining a recently released subdivision and will enable urban services to be provided in an efficient, coordinated manner for the benefit of the community.

Consultation

The Amendment was placed out on exhibition from 6 May until 13 June 2024. The consultation was undertaken in accordance with legislative requirements which included:

- Letters sent to landowners within 100 metres of 294 McLennan Street
- Letters sent to relevant referral authorities
- Letters sent to prescribed Ministers
- A notice placed in the Shepparton News
- A notice placed in the Victoria Government Gazette
- A notice placed on Greater Shepparton City Council's website
- A notice placed on Department of Transport and Planning website; and
- A copy of the exhibition documentation was placed in the foyer of the Council offices at 90 Welsford Street, Shepparton.

In response to the planning scheme amendment being placed on public consultation, four no objection submissions from government agencies were received.

Three of the submissions provided commentary regarding requirements which will need to be addressed as part of a subdivision of the land. This includes:

- Connections to the water and sewer servicing, which will be funded by the developer.

Community and council officers have an expectation that the land will be connected to water and sewer as part of the subdivision.

- The vegetation on the land is protected under clause 52.17 and the avoid, minimise and offset principles will need to be applied when the subdivision layout is being designed.

This is an existing clause of the scheme which will be considered by officers as part of a subdivision assessment.

- The landowner/developer must make an application to Goulburn-Murray Water (GMW) to terminate or transfer the delivery shares in relation to the property and make a declaration that the property ceases to be serviced by rural water (to excise it from the rural water district).

The process used to remove the land from the rural water district and delivery shares is undertaken as part of the subdivision process. This will be undertaken when the rezoned land is separated from the larger land parcel.

There were no submissions which were submitted against the proposal or that raised matters which sought the amendment documents be modified.

Strategic Links

a) Greater Shepparton 2030 Strategy

SETTLEMENT - Commitment to growth within a consolidated and sustainable development framework.

- Growth
- Housing

b) Other strategic links

- Greater Shepparton Housing Strategy 2011
- Mooroopna West Growth Corridor Structure Plan 2009
- Greater Shepparton Planning Scheme

Conclusion

Amendment C243gshe (Amendment) proposes to rezone 294 McLennan Street, Mooroopna (the land) which is within the *Mooroopna West Growth Corridor Structure Plan 2009* (the strategy).

The Mooroopna township is facing a shortfall in vacant zoned residential land and as a result, the amendment will allow Mooroopna to continue to grow.

The Amendment will assist in providing for the orderly and sustainable development which has been strategically identified for urban development.

Attachments

1. Explanatory Report [11.2.1 - 10 pages]
2. 001 zn Map 20 [11.2.2 - 1 page]
3. Preliminary Site Investigation [11.2.3 - 122 pages]
4. Preliminary Risk Screen Assessment [11.2.4 - 290 pages]
5. Mooroopna West Model of Flood Behaviour [11.2.5 - 24 pages]
6. Instruction Sheet [11.2.6 - 1 page]
7. Ecological Assessment [11.2.7 - 58 pages]
8. Bushfire Risk Assessment [11.2.8 - 46 pages]

12 Infrastructure Directorate

12.1 Splash Park Operational Review

Author Manager - Aquamoves
 Approved by Director Infrastructure
 Purpose For Decision by Council

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council, having investigated Notice of Motion 2/2024, note the findings of this report.

Executive Summary

At the scheduled Council meeting of February 2024, Council resolved the following Notice of Motion.

That the Council:
 Present a report to assess the feasibility of providing free access to the Aquamoves Splash Park.

The report reviews the current operational policies of the Greater Shepparton City Council Splash Parks, possible future new facilities and free entry options for the Aquamoves Splash Park.

- Five key points will be explored.
- Free Access to the Aquamoves Splash Park via a wristband access policy
 - Fence the current Aquamoves Splash Park off to restrict movement of users between Aquamoves and the Splash Park.
 - Locate a new Splash Park in the Shepparton All Abilities Playground
 - Locate a new Splash Park near SAM and the Victoria Lake Holiday Park
 - Locate a new Splash Park at KidsTown, or next to Tatura and/or Mooroopna seasonal pools

Report Detail

Introduction

In 2010, the Greater Shepparton City Council officially opened its first outdoor Splash Park at Aquamoves. This interactive water playground features a rubber flooring surface and includes a splashing rain forest, water mushrooms, water cannons, squirting toys, aqua fountains, and water shooters. The park's design with zero water depth ensures enjoyment for all ages and abilities, offering an adventurous aquatic experience.

Access to the Aquamoves Splash Park and other Aquamoves aquatic services is through the main entry, with children under the age of 2 granted free entry when accompanied by a paying adult supervisor/carer (16+).

In November 2019, nine years later, a second Splash Park was opened by the Greater Shepparton City Council in Merrigum, situated within the Merrigum Seasonal Pool grounds

Report Overview

The attached report explores various operational strategies for managing the Aquamoves Splash Park and potential future Splash Park sites across Greater Shepparton. It evaluates the potential impacts of offering free access to the Aquamoves Splash Park and proposes alternative operational options and new services that would not interfere with current Aquatic Services at Aquamoves.

Key findings from the report highlight potential financial implications both in the short and long term, the impact on paying customers, and associated risks across different operational scenarios.

Two operational options were investigated regarding the implementation of a free Splash Park at Aquamoves, both options ended in similar outcomes. While initially beneficial for community engagement, the long-term consequences are likely to outweigh the perceived benefits, potentially compromising the quality and sustainability of council's community services at Aquamoves. Therefore, proceeding with this option is not recommended.

As a result, alternative operational strategies were explored that were deemed to have minimal impact on current Aquamoves aquatic services. These options involve constructing new Splash Parks at multiple sites throughout Greater Shepparton. Potential future sites include:

- Shepparton All Abilities Playground
- Near SAM and the Victoria Lake Holiday Park
- KidsTown, or adjacent to Tatura and/or Mooroopna Seasonal Pools

The biggest issue for Council is going to be the financial implications of adding new capital projects into the Council's future capital investment plan. A minimal new Splash Park on a green field site will start at an estimated cost of \$1,500,000.

The \$1.5 million dollar build would only include a splash pad, the spray and splash features, a small shade cover and the necessary dosing and filtration systems.

Additional project options, such as building change rooms or a Changing Places facility, enhanced lighting, and additional parking near entry points, would escalate project costs accordingly.

If the concept of building new Splash Parks is pursued in the future, it is crucial to integrate these spaces into a comprehensive long-term Aquatic Strategy.

Incorporating proposed new builds into such a strategy will facilitate a thorough assessment of their social and community benefits, as well as their financial and operational risks.

Council Plan/Key Strategic Activity

COMMUNITY LEADERSHIP

We will prioritise leadership in the community to celebrate our cultures, people and places that makes Greater Shepparton a unique, vibrant, diverse and liveable region.

1.6 Council provides customer service that meets the needs of the community.

1.8 Good governance and sustainable financial management.

INFRASTRUCTURE and TECHNOLOGY

We will focus on the planning of our region's requirements to enable delivery of technology and infrastructure to meet the current and future needs of the community.

4.8 Plan, prioritise and communicate asset maintenance and new asset delivery.

4.11 Develop and improve Community and recreation facilities.

Risk Management

Risks identified to date include:

- **Financial Implications:** Potential impacts on the Aquamoves operations budget and future implications on the Council Capital budget if new Splash Park builds are undertaken.
- **Impact on Paying Customers:** Possible devaluation of services at Aquamoves and its impact on paying customers.
- **Facility Supervision and Asset Management:** Challenges related to supervision, asset management, and potential issues with anti-social behaviour.
- **Crowd Control:** Challenges in managing increased attendance leading to potential future lockouts.
- **Reputation Damage:** Possible reputation damage if aquatic service options decrease for different user groups.

A more detailed risk management plan would be necessary if major changes are made to the current Aquamoves Aquatic Services or if new Splash Park builds are undertaken in the future.

Policy Considerations

1. Zero emissions by 2030.
2. Council Plan 2021-25.
3. Aquamoves Master Plan.
4. Asset Management Policy.
5. Contracts and Procurement – Procurement Policy.
6. Sport 2050 Strategic Plan.
7. Shepparton and Mooroopna 2050: Regional Growth Plan

Financial Implications

New Splash Parks

Currently, the Greater Shepparton City Council has no budget allocation for constructing new Splash Parks or associated facilities. Additionally, there are no ongoing operational budget allocations for maintaining day-to-day operations, asset maintenance, servicing, or staffing costs that would be required once a new facility is built.

Possible Impacts of Offering Free Access to the Aquamoves Splash Park

Charging for access to Aquamoves Aquatic Services ensures a steady revenue stream crucial for covering operational costs and maintaining facilities. Providing free access would diminish this revenue stream, potentially leading to significant financial shortfalls.

During the most recent 7-month period (October 23 to April 24) when the Splash Park was open to the public, income from casual child swims alone totalled \$109,615.75, with 22,013 casual child visitors accessing all Aquamoves aquatic facilities, including the Splash Park. This figure excludes income generated from parents and carers accompanying these children to the pool.

The total casual child swim figures only account for children aged 3 to 15 years and do not include attendance data from the 1,400 Learn To Swim students or other aquatic facility members. These free and complementary entries are not tracked via the Point-of-Sale system due to the absence of monetary transactions, resulting in a lack of data on the number of Learn To Swim students or other aquatic facility members utilising this offer.

The Aquamoves Splash Park operates only during warmer months, typically from October to April, weather permitting.

Impact on Paying Customers

Reduced Value Perception: Aquamoves customers who have paid for full aquatic services may perceive their expenditure as undervalued if similar services are offered for free to others. This perception could decrease customer satisfaction and loyalty, potentially leading paying customers to seek alternative access options or attempt to use the facilities without paying for the full-service option.

Legal/Statutory Implications

This report has no current Legal or Statutory implications.

Environmental/Sustainability Impacts

This report has no current Environmental or Sustainability Impacts.

Social Implications

While the idea of offering free access to the Aquamoves Splash Park may initially appear beneficial for community engagement, the long-term consequences are likely to outweigh the perceived benefits.

The potential loss of revenue, increased operational costs, issues with overcrowding, and a potential rise in antisocial behaviour could significantly degrade the quality and sustainability of the services the council provides to the community.

Therefore, maintaining a user-pay access system is essential and highly recommended to ensure the facility remains financially viable, safe, and enjoyable for all users. Implementing free access could jeopardise the quality and sustainability of the services offered at Aquamoves.

Gender Impact Assessment

Officers reviewed the Gender Impact Assessment (GIA) Operational Policy and understand the requirements in relation to conducting GIA's to ensure Council remains compliant with obligations outlined in the Gender Equality Act 2020.

The following determination was made by officers.

A Gender Impact Assessment was not conducted.

This service does not meet the criteria to require an assessment.

Economic Impacts

This report has no current Economic Impacts.

Consultation

The development of this report has involved consultation with Greater Shepparton City Council staff and management, as well as stakeholders from the wider aquatic industry.

Any new Splash Park initiatives undertaken by Greater Shepparton City Council will require extensive public consultation before design, procurement, and installation of any new water features.

As the current Aquamoves Splash Park nears its end of life, a survey will be conducted during the 2024/25 Christmas school holidays. This survey aims to gather input from current users and the broader community regarding desired features for a renewed Splash Park.

Officers are confident that appropriate consultation has been conducted, and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

COMMUNITY LIFE - Enhance social connectedness, physical and mental health and well being, education and participatory opportunities in order to improve liveability and provide a greater range of community services.

- Recreation, sports and open space.
- Safe and accessible environments.

b) Other strategic links

- Aquamoves Master Plan.
- Sport 2050 Strategic Plan.
- Shepparton and Mooroopna 2050: Regional Growth Plan

Conclusion

While offering free access to the Aquamoves Splash Park may initially appear beneficial for community engagement, the long-term consequences are likely to outweigh the perceived benefits.

This operational approach could jeopardise the quality and sustainability of the community services provided by the Council at Aquamoves. With also noting the current financial constraints on the council's operational budget, it is not recommended for the council to proceed with the option of offering free access to the Aquamoves Splash Park.

Furthermore, it is also not recommended for the council to proceed with adding any new Splash Park facilities until the financial position improves. Introducing new facilities would incur additional capital and operational expenses, which would not be feasible under our current budgetary limitations.

Attachments

1. Aquatics Health Wellbeing Department - Splash Park Operational Review [12.1.1 - 11 pages]
2. Splash Park Operational Review - July 2024 [12.1.2 - 22 pages]

12.2 Community Feedback on the Fortnightly Collection of the Red Bin

Author	Manager Resource Recovery
Approved by	Director Infrastructure
Purpose	For Noting

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council, having investigated Notice of Motion 8/2024, note the findings of this report.

Executive Summary

This report is prepared in response to Notice of Motion 8/2024 Community Feedback on the Fortnightly Red Bin for which a survey was made available on the website platform Shaping Greater Shepp from 11 June to 23 June 2024. 1,836 responses were received for the survey that incorporated a series of single and multiple-choice responses as well as free text to ensure a comprehensive insight towards utilisation of the red lid bin.

In consideration of the responses, it is evident that the utilisation of alternative recoverable/recyclable options determines the success of adaptation to the fortnightly red lid bin service. As such, Council Officers make the following recommendations to generate airspace in the red lid bin:

- Increase promotion of the 360L Yellow Lid Bin which does not incur an upsize fee or additional service fee charge in FY24/25 to ensure residents are able to recycle their commingled material appropriately
- Increase promotion of the Nappy Collection Service to ensure residents are able to dispose of their nappies and incontinence aids conveniently with the weekly complimentary service
- Increase promotion of the Textile Disposal Points where residents can dispose of textiles at any of the resource recovery centres at no cost
- Increase education and awareness of not disposing of organics within the red lid bin, and utilising the weekly FOGO service to mitigate odour concerns in the red lid bin.

Report Detail

Background

In response to Notice of Motion 8/2024 Community Feedback on the Fortnightly Red Bin, Council Officers prepared a comprehensive suite of questions that considered:

- Red lid bin capacity and recoverable/recyclable material disposed of within that bin
- Household size and bin fullness in relation to the nominated red lid bin capacity
- Resident satisfaction with the fortnightly red lid bin kerbside service

The Feedback Survey was released on 11 June 2024 and concluded on 23 June 2024 and received 1,836 responses.

The Feedback Survey was designed with a series of single choice, multiple choice and free text questions with supporting visual aids to ensure each respondent could articulate their feedback in a manner that was comprehensive and enabled comparative analysis by Council Officers.

The responses provided valuable insights into how residents utilise their red lid bin, and the opportunities for improving their adaptation to a fortnightly collection service with existing alternative disposal means for recoverable/recyclable material.

Responses

A summary of the responses is provided below:

Question 1

- Question: What size red lid bin do you have?
- Response Type: Single response
- Response Data:

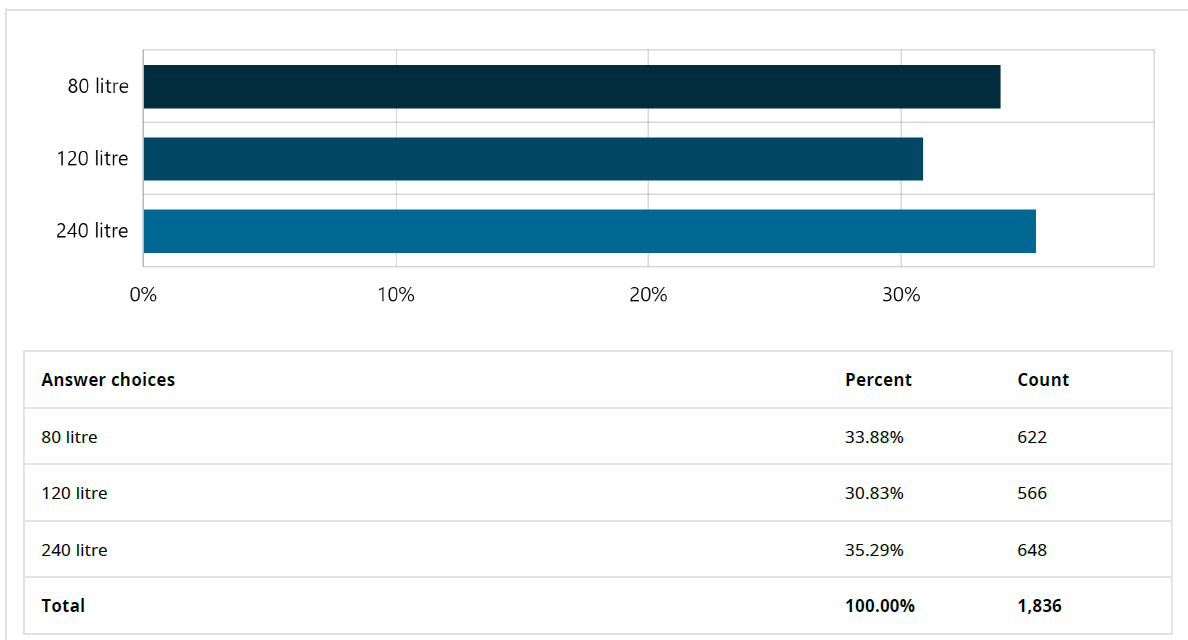


Image 1: Red Lid Bin Size

Question 2

- Question: How many people live in your household?
- Response Type: Single response
- Response Data:

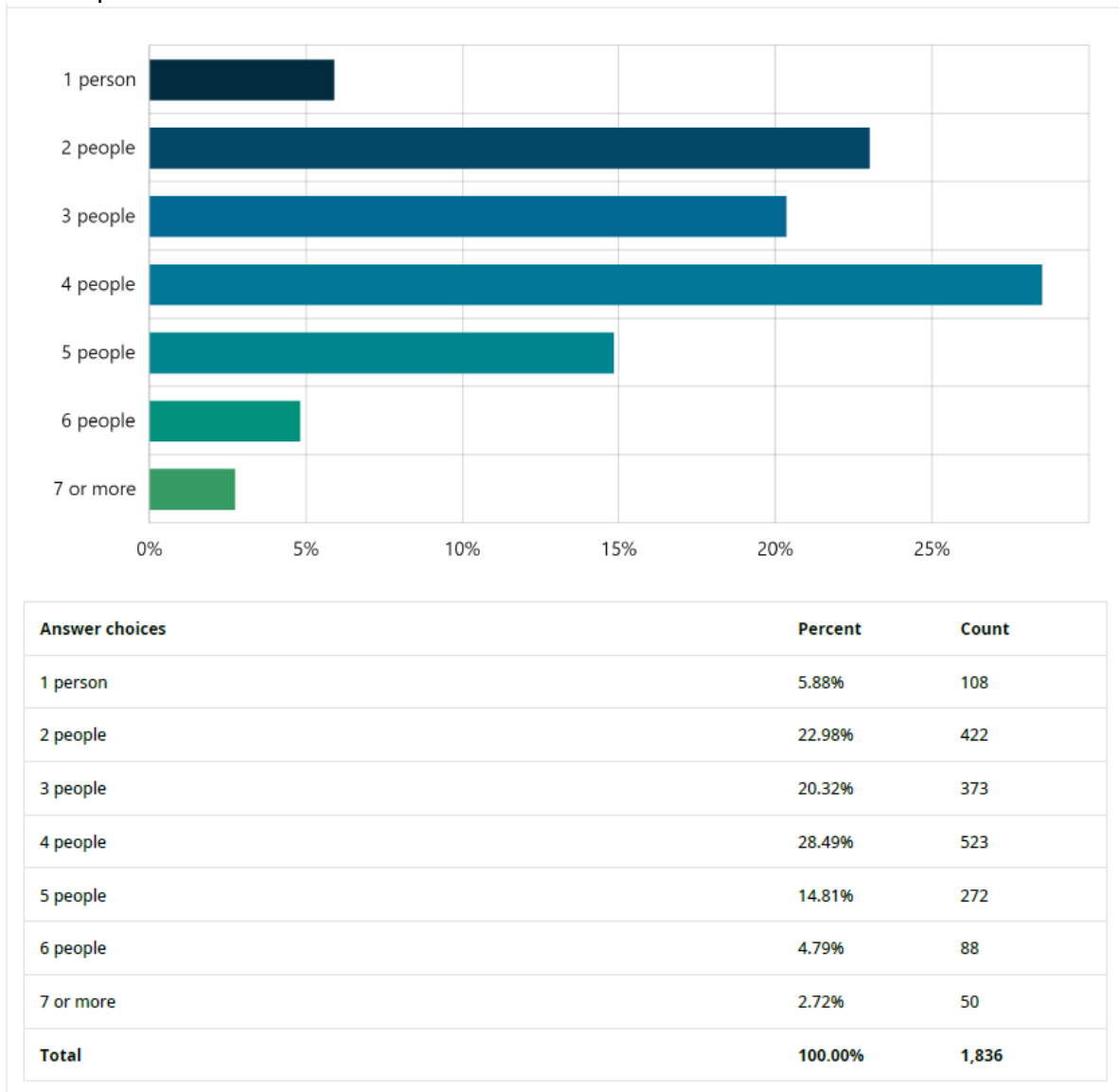


Image 2: Household Size

Question 3

- Question: What type of waste takes up the most space in your red lid bin?
- Response Type: Multi response
- Response Data:

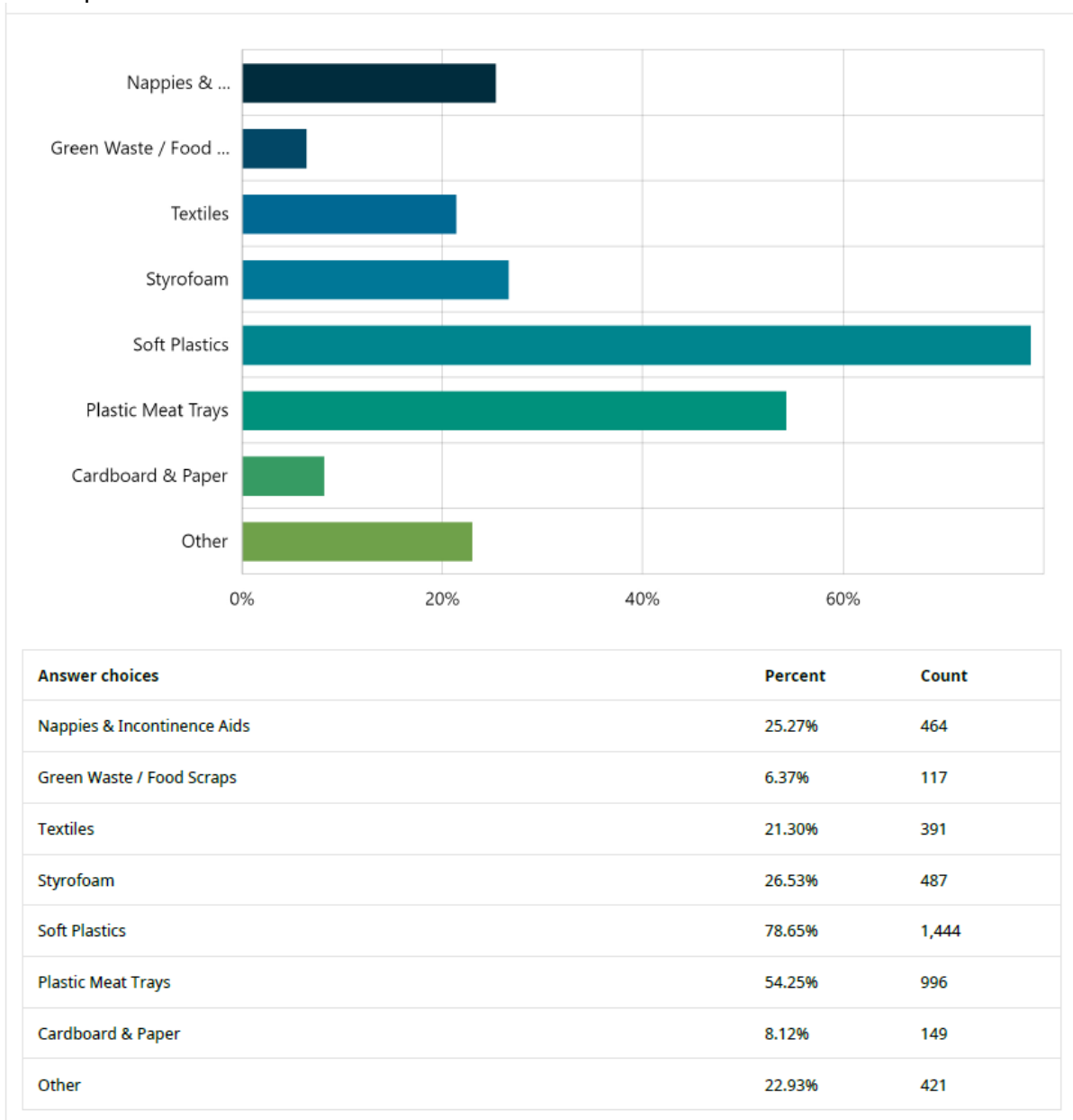


Image 3: Common Waste Type Disposal

Question 4

- Question: On average, how full is your red lid bin when placed out for collection?
- Response Type: Single response
- Response Data:

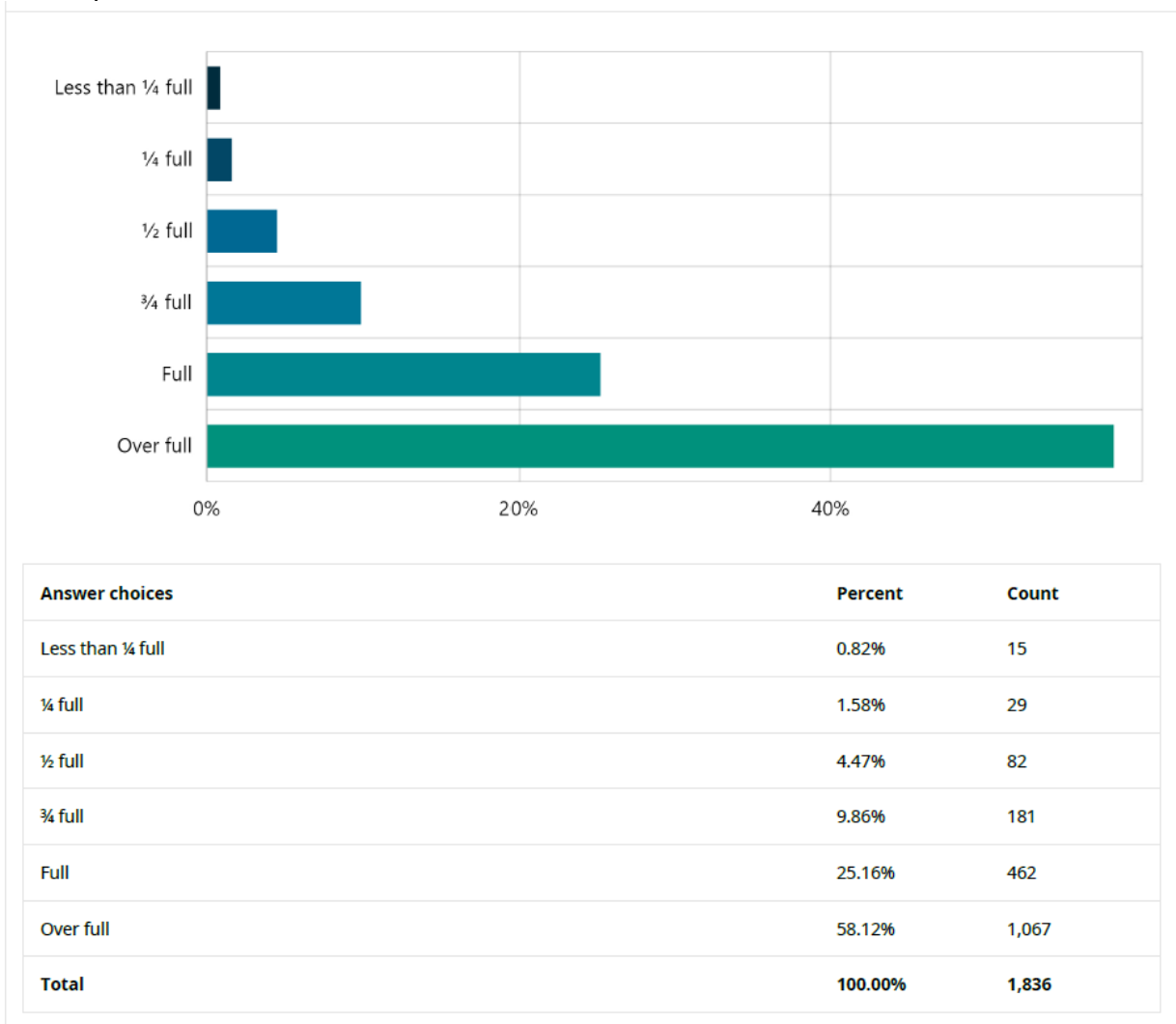


Image 4: Bin Fullness

Question 5

- Question: When thinking about waste, what is important to you?
- Response Type: Multi response
- Response Data:

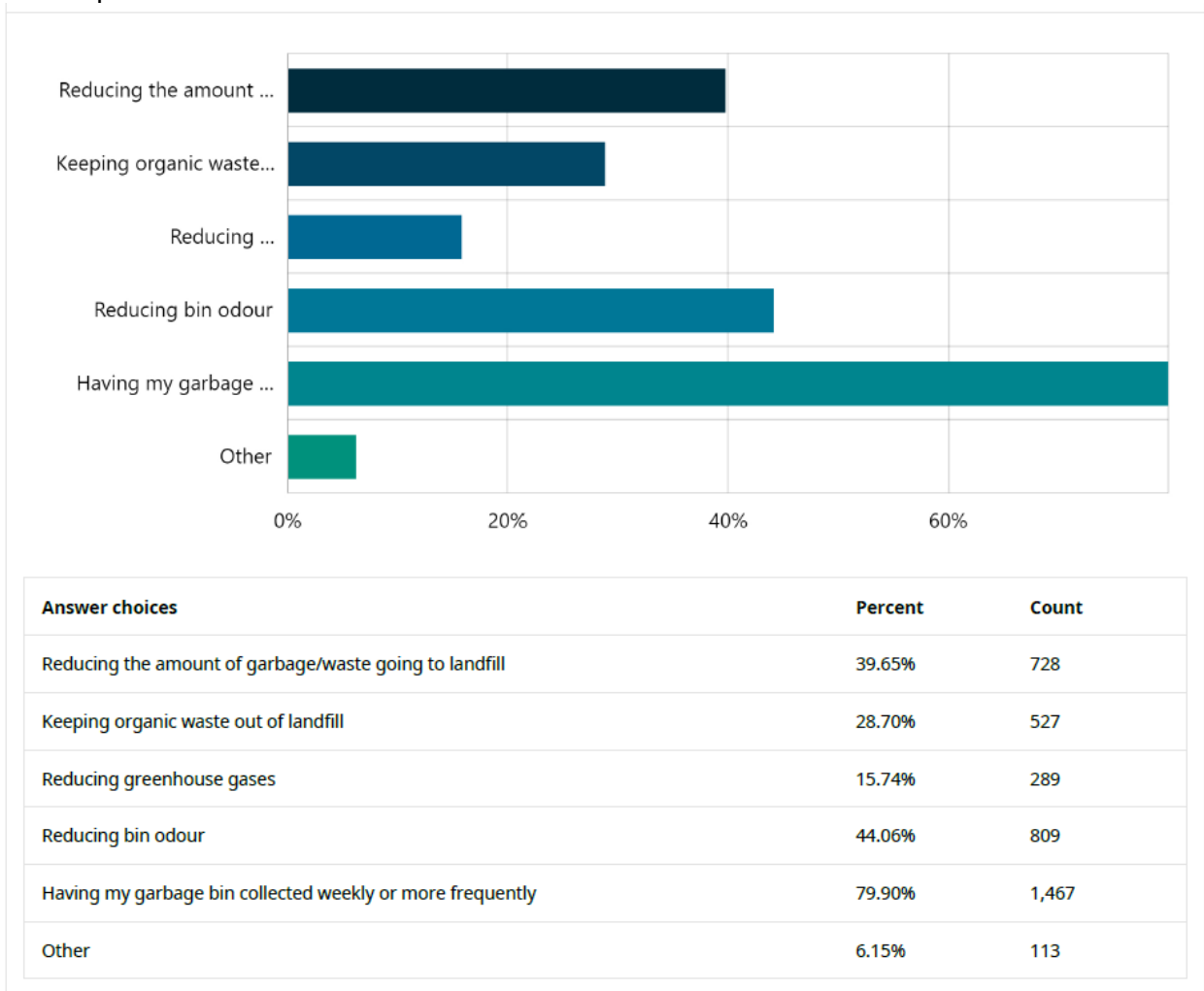


Image 5: Waste Areas of Importance

Question 6

- Question: How satisfied are you with your kerbside collection service?
- Response Type: Single response
- Response Data:

The response categories for 1 to 5 are as follows:

1 Very Dissatisfied, 2 Dissatisfied, 3 Neither Satisfied nor Dissatisfied, 4 Satisfied

5 Very Satisfied

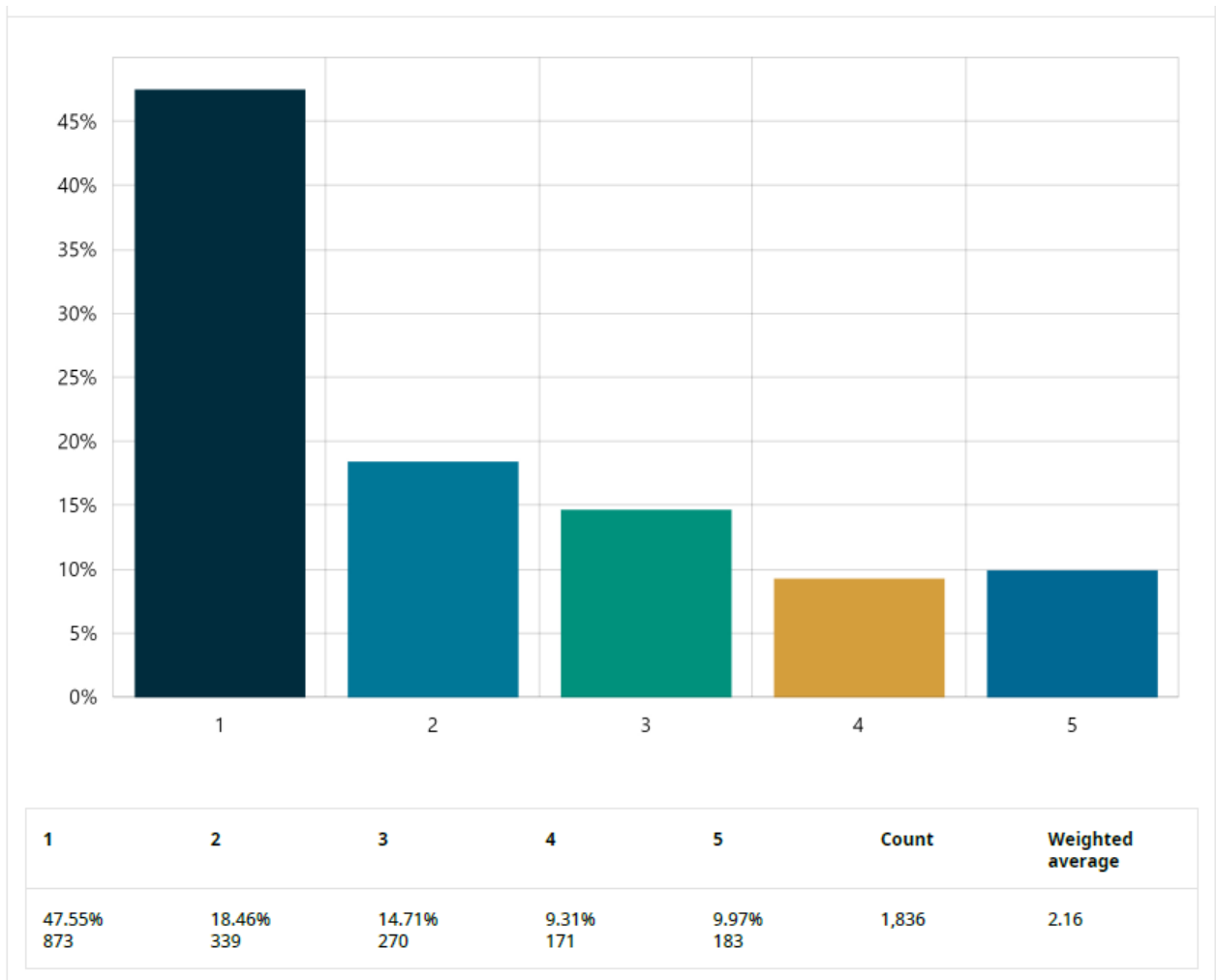


Image 6: Kerbside Collection Service Satisfaction

Question 7

- Question: Is there anything you would like to share about your red lid bin collection?
- Response Type: Free Text response
- Response Data:

Please refer confidential attachment.

Critical Analysis

Council Officers have analysed the responses and identified key comparative elements throughout the submissions. The critical analysis of responses is provided below which informs the recommendations concluded within the report.

Bin Size v Household Size

Table 1 shows the number of respondents with a particular bin size per household size:

Household Size / Bin Size	1	2	3	4	5	6	7+
80L	67	220	136	126	54	8	11
120L	34	111	116	180	87	29	9
240L	7	91	121	217	131	51	30
TOTAL	108	422	373	523	272	88	50

Table 1: Bin Size v Household Size (Number)

Table 2 shows the percent of bin size chosen per household size:

Household Size / Bin Size	1	2	3	4	5	6	7+
80L	62%	52%	36%	24%	20%	9%	22%
120L	31%	26%	31%	34%	32%	33%	18%
240L	6%	22%	32%	41%	48%	58%	60%
TOTAL	100%	100%	100%	100%	100%	100%	100%

Table 2: Percent Bin Size Used by Household Size

Table 3 shows the percent distribution of bin size across each household size:

Household Size / Bin Size	1	2	3	4	5	6	7+	TOTAL
80L	11%	35%	22%	20%	9%	1%	2%	100%
120L	6%	20%	20%	32%	15%	5%	2%	100%
240L	1%	14%	19%	33%	20%	8%	5%	100%

Table 3: Bin Size Distribution Across Household Size

Analysis:

- A household's nominated red lid bin size within a fortnightly collection frequency is dependent on the following factors:
 - The cost of red lid bin service (dictating bin size chosen by household)
 - How well the household recycles material in the yellow lid bin
 - How well the household utilises alternative disposal options such as nappy collection service and textile disposal service
- The responses indicate that a typical household size is between 2 and 4 people
- For household size of 1 to 3 people, an 80L red lid bin was most common
- For household size of 3 to 5 people, a 120L red lid bin was more commonly selected depending on their waste disposal needs

- For household size of 4 people onwards, a 240L red lid bin was most common

Improvement Outcomes:

- Increase Bin Audit Program to identify where households may contaminate kerbside recycling bins where red lid bin size is insufficient for household size
- Targeted campaigns to inform community on FOGO bin for organics disposal, 360L Yellow Lid Bin for excess recycling needs and complimentary textile drop off point and nappy collection service to generate air space within the red lid bin

Problem Waste Type v Bin Fullness

Table 4 shows the respondents bin fullness status per each bin size

Bin Fullness / Bin Size	Less than ¼ Full	¼ Full	½ Full	¾ Full	Full	Over Full	TOTAL
80L	7	16	36	52	167	344	622
120L	5	6	24	65	125	341	566
240L	3	7	22	64	170	382	648
TOTAL	15	29	82	181	462	1067	1836

Table 4: Bin Size and Fullness

Analysis:

- Of the 1,836 respondents,
 - 769 (42%) households have up to a full bin within the fortnight
 - 1,067 (58%) households have an overfull bin within the fortnight

Improvement Outcomes:

- 42% of respondents have adapted to the frequency change to date, and it is important to share their experiences with other members of community for how they successfully manage their waste and recycling disposal needs
- Targeted campaigns to inform community on FOGO bin for organics disposal, 360L Yellow Lid Bin for excess recycling needs and complimentary textile drop off point and nappy collection service to generate air space within the red lid bin will assist the 58% of respondents yet to adapt to the collection frequency change

Table 5 shows the recoverable / recyclable material disposed of in the red lid bin for respondents that noted their bin was Full at collection:

Waste Type / Bin Size	Full	Nappies & Incontinence Aids	Green Waste / Food Scraps	Textiles	Plastic Meat Trays
80L	167	29	6	23	75
120L	125	17	8	31	65
240L	170	46	9	37	103
TOTAL	462	92	23	91	243

Table 5: Full Bin & Recoverable/Recyclable Items in Red Lid Bin

Analysis:

- Of the 462 respondents that noted their bin was Full at collection,
 - 92 (20%) dispose of nappies/incontinence aids in the red lid bin when a complimentary weekly nappy collection service exists to meet those needs
 - 23 (5%) dispose of green waste/food scraps in the red lid bin when there is a weekly FOGO service
 - 91 (20%) dispose of textiles in the red lid bin when there is a complimentary textile disposal point all Resource Recovery Centres

- 243 (53%) dispose of plastic meat trays in the red lid bin when there is a 360L Yellow Lid Bin should their 240L Yellow Lid Bin be insufficient
- If households utilise the available services appropriately, there is a high probability that the number of Full bins will reduce – and thus facilitating a better adaptation to the fortnightly red lid bin collection service

Improvement Outcomes:

Targeted campaigns to inform community on:

- Complimentary nappy collection service
- Use of Yellow Lid Bin for plastic meat trays and similar commingled recycling items as well as the 360L Yellow Lid Bin service to support excess recycling materials
- FOGO bin for organics disposal which will mitigate odour concerns in red lid bin
- Textile drop off points to divert a vast range of textile material to generate air space within the red lid bin for the household to adapt to the collection frequency change.

Table 6 shows the recoverable / recyclable material disposed of in the red lid bin for respondents that noted their bin was Over Full at collection:

Waste Type / Bin Size	Over Full	Nappies & Incontinence Aids	Green Waste / Food Scraps	Textiles	Plastic Meat Trays
80L	344	110	28	84	201
120L	341	110	23	76	182
240L	382	125	33	105	241
TOTAL	1067	345	84	265	624

Table 6: Over Full Bin & Recoverable/Recyclable Items in Red Lid Bin

Analysis:

- Of the 1,067 respondents that noted their bin was Over Full at collection,
 - 345 (32%) dispose of nappies/incontinence aids in the red lid bin when a complimentary weekly nappy collection service exists to meet those needs
 - 84 (8%) dispose of green waste/food scraps in the red lid bin when there is a weekly FOGO service
 - 265 (25%) dispose of textiles in the red lid bin when there is a complimentary textile disposal point all Resource Recovery Centres
 - 624 (58%) dispose of plastic meat trays in the red lid bin when there is a 360L Yellow Lid Bin should their 240L Yellow Lid Bin be insufficient
- If households utilise the available services appropriately, there is a high probability that the number of Over Full bins will reduce – and thus facilitating a better adaptation to the fortnightly red lid bin collection service for those households

Improvement Outcomes:

Targeted campaigns to inform community on:

- Complimentary nappy collection service
- Use of Yellow Lid Bin for plastic meat trays and similar commingled recycling items as well as the 360L Yellow Lid Bin service to support excess recycling materials
- FOGO bin for organics disposal which will mitigate odour concerns in red lid bin
- Textile drop off points to divert a vast range of textile material to generate air space within the red lid bin for the household to adapt to the collection frequency change.

Household Waste Management Priorities

Table 7 shows the respondents' waste management priorities for kerbside collection:

Waste Priority / Bin Size	Reducing the amount of garbage/waste going to landfill	Keeping organic waste out of landfill	Reducing greenhouse gases	Reducing bin odour	Having my garbage bin collected weekly or more frequently	Other
80L	284	208	125	244	474	30
120L	223	163	86	238	448	37
240L	221	156	78	327	545	37
TOTAL	728	527	289	809	1467	104

Table 7: Household Waste Management Priorities

Analysis:

- In a multi-response question, 3,924 selections were received for this question for identifying priorities when it comes to waste management which shows that:
 - 1,544 (39%) have ambitions to reduce waste and organics to landfill as well as reducing greenhouse gas emissions
 - 809 (21%) noted bin odour as a concern
 - 1,467 (37%) were focused on a more frequent red lid bin collection
 - 104 (3%) had other comments which reflected more frequent collections, satisfaction with current service or other non-kerbside waste items
- When comparing the environmental concerns 1,544 (39%) responses to that of a more frequent collection service with 1,467 (37%) responses – it can be concluded that community are wanting to contribute towards climate change mitigation and improved accountability for disposing of waste and recycling items appropriately
- It is a competing interest where the desire for a more frequent collection service does not achieve those environmental (or fiscally sustainable) objectives – and as such adaptation to the Red Lid Bin fortnightly collection service is required through accessing those alternative recoverable / recycling options
- Adaptation to the Red Lid Bin fortnightly collection service can be achieved through better utilisation of nappy collection service, 360L Yellow Lid Bin and Textile Disposal points to further create airspace within the bin – and when organics are further removed from the red lid bin we can mitigate concern of odour which accounts for 809 (21%) of the waste priorities

Improvement Outcomes:

- Respondents showed a collective concern for environmental impacts compared to the immediate desire for a more frequent collection service.
- By diverting items from the red lid bin to recoverable / recycling streams we can achieve further positive environmental outcomes whilst meeting immediate red lid bin airspace needs
- Targeted education and engagement are required to sustain the messaging of alternative and new options to divert recoverable/recycling material

Bin Fullness v Service Satisfaction

Table 7a & 7b shows the respondents kerbside collection service satisfaction where the bin fullness is up to $\frac{3}{4}$ Full.

Satisfaction / Bin Size	1 Very Dissatisfied	2 Dissatisfied	3 Neither Satisfied nor Dissatisfied	4 Satisfied	5 Very Satisfied	Total for Bin Fullness up to $\frac{3}{4}$ Full
80L	9	6	18	25	53	111
120L	8	10	18	24	40	100
240L	16	8	14	27	31	96
TOTAL	33	24	50	76	124	307

Satisfaction / Bin Size	1 Very Dissatisfied	2 Dissatisfied	3 Neither Satisfied nor Dissatisfied	4 Satisfied	5 Very Satisfied
80L	8%	5%	16%	23%	48%
120L	8%	10%	18%	24%	40%
240L	17%	8%	15%	28%	32%

Table 7a & 7b: Up to $\frac{3}{4}$ Full Bin Service Satisfaction

Analysis:

- Of the 307 respondents that noted their bin was up to $\frac{3}{4}$ Full at collection,
 - 53 (48%) of Households with an 80L bin noted they were Very Satisfied; compared to 9 (8%) that noted they were Very Dissatisfied
 - 40 (40%) of Households with a 120L bin noted they were Very Satisfied; compared to 8 (8%) that noted they were Very Dissatisfied
 - 31 (32%) of Households with a 240L bin noted they were Very Satisfied; compared to 16 (17%) that noted they were Very Dissatisfied
- If households utilise the available services appropriately to divert recoverable/recyclable material whilst improving airspace within their bin – their service satisfaction increases
- With the new services available, it is proven that the resident can improve their adaptation to the fortnightly collection service across all 3 red lid bin sizes

Improvement Outcomes:

- Respondents that have taken measures to mitigate their red lid bin contents have adapted better to the frequency change which is reflected in a higher rate of Very Satisfied households with the service
- Targeted education and engagement are required to sustain conversation amongst community such that those who utilise the alternative and new options to divert recoverable/recycling material can inform fellow community members of their positive experience.

Table 8a & 8b shows the respondents kerbside collection service satisfaction where the bin fullness is Full and Over Full.

Satisfaction / Bin Size	1 Very Dissatisfied	2 Dissatisfied	3 Neither Satisfied nor Dissatisfied	4 Satisfied	5 Very Satisfied	Total for Full & Over Full
80L	256	114	77	33	31	511
120L	257	94	61	36	18	466
240L	327	107	82	26	10	552
TOTAL	840	315	220	95	59	1529

Satisfaction / Bin Size	1 Very Dissatisfied	2 Dissatisfied	3 Neither Satisfied nor Dissatisfied	4 Satisfied	5 Very Satisfied
80L	50%	22%	15%	6%	6%
120L	55%	20%	13%	8%	4%
240L	59%	19%	15%	5%	2%

Table 8a & 8b: Full and Over Full Bin Service Satisfaction

Analysis:

- Of the 1,529 respondents that noted their bin was Full or Over Full,
 - 31 (6%) of Households with an 80L bin noted they were Very Satisfied; compared to 511 (50%) that noted they were Very Dissatisfied
 - 18 (4%) of Households with a 120L bin noted they were Very Satisfied; compared to 466 (55%) that noted they were Very Dissatisfied
 - 10 (2%) of Households with a 240L bin noted they were Very Satisfied; compared to 552 (59%) that noted they were Very Dissatisfied
- A respondent's waste disposal habits are reflected within the satisfaction results whereby Tables 5 & 6 demonstrate that Households' whose red lid bins are Full or Over Full at collection have a high probability of containing:
 - Nappies / incontinence aids
 - Textiles
 - Plastic Meat Trays
 - Organic material
- As such, a Household's choice to separate or not separate material at source in the correct bins directly impacts their ability to adapt to the fortnightly collection
- With the new services available, it is proven that a household can improve their adaptation to the fortnightly collection service across all 3 red lid bin sizes by utilising available services to divert:
 - Nappies / incontinence aids
 - Textiles
 - Plastic Meat Trays
 - Organic material

Improvement Outcomes:

- Respondents that have not taken measures to mitigate their red lid bin contents remain in the adaptation phase to the frequency change which is reflected in a higher rate of Very Dissatisfied households with the service.
- Targeted education and engagement are required to sustain conversation amongst community for how the alternative and new options to divert recoverable/recycling material can make a significant impact on their experience with the kerbside service – with minimal additional effort and minimal to no cost implications.

Free Text Response

The free text field enabled respondents to provide their feedback on the kerbside collection service; which saw broad feedback provided in reflection of:

- General preference for weekly red lid bin collection service
- Positive reflection on the transition towards a fortnightly red lid bin collection service
- Support for Council and the collective efforts to addressing waste management
- Challenges experienced with bin odour (*note: this can be mitigated with appropriate disposal of items*)
- Challenges experienced with lack of bin air space (*note: there is potential these comments may be where respondent's red lid bin size is insufficient for household size; or where diversion of recoverable/recyclable materials is not done*)

Feedback Survey Themes

A summary of themes observed within the responses are provided below:

Theme 1 – Role of community in waste management

- The high incorrect utilisation of the red lid bin by respondents indicates the need to create discussion amongst community to raise awareness of appropriate red lid bin utilisation. This includes sharing successful experiences with using alternative recoverable/recyclable methods to show that minimal additional effort can provide beneficial outcomes for the household (airspace) as well as environmental outcomes (landfill diversion) at minimal to no added cost to the household.

Theme 2 – Underutilisation of alternative recoverable/recycling options

- There are opportunities to increase the rate of utilisation of nappy collection service, 360L Yellow Lid Bin, Textile Disposal Points and FOGO bin which will provide direct benefits to the household's red lid bin fullness.

Theme 3 – Residents remain environmentally conscious

- Whilst respondents may have identified a preference for more frequent collection service; respondents were still concerned with environmental impacts of waste management.

Opportunities

The average respondent demonstrated a concern for environmental impacts of waste management but were not utilising alternative or new recoverable/recycling options. Given this, there is significant scope to improve a households' utilisation of the red lid bin within a fortnightly collection service.

Opportunity 1 - Nappy Collection Service

- There are 464 respondents that do not currently utilise the complimentary nappy collection service.
- Using the weekly nappy collection service will immediately relieve these households of concerns related to bin fullness.

Opportunity 2 - Recyclable Plastic Items

- There are 996 and 149 respondents that do not dispose of plastic meat trays and paper / cardboard respectively in the Yellow Lid Bin
- This may be indicative that households may be exceeding their 240L Yellow Lid Bin, and have not upsized to a 360L Yellow Lid Bin
- In FY24/25, residents can upsize to a 360L Yellow Lid Bin for no upsize fee or additional service charge (ie> same cost as 120L and 240L service charge)

Opportunity 3 – Textiles

- There are 391 respondents that do not utilise the Textile Disposal Points located at the Resource Recovery Centres which can be used to dispose of textiles at no cost – with those items being sent for recycling

Opportunity 4 - Organics

- There are 117 respondents that dispose of organic material in the red lid bin which likely contribute towards odour concerns in a fortnightly collection
- The utilisation of the FOGO bin for weekly collection of organic material is critical to preventing organic material being sent to landfill; whilst providing direct benefit to households with the weekly collection of that organic material in the FOGO bin.

Council Plan/Key Strategic Activity

COMMUNITY LEADERSHIP

We will prioritise leadership in the community to celebrate our cultures, people and places that makes Greater Shepparton a unique, vibrant, diverse and liveable region.

1.1 Council to take an active leadership role for access and inclusion in our community.

1.3 Council services will be realistic and delivered in an efficient and effective manner with the aim of continuously looking for delivery that matches our ever-changing environment.

ENVIRONMENT and CLIMATE EMERGENCY

We will prioritise our environment and take urgent action to reduce emissions and waste in order to protect public health and create a region that mitigates and adapts to climate change.

5.2 Council will focus on emission reductions committing to a Zero Emissions 2030 Target.

5.3 Council commits to supporting the establishment of a circular economy within Greater Shepparton.

5.5 Council commits to working with our community to deliver climate safe future.

5.6 Reduce carbon emissions in our community.

5.7 Conserve and improve biodiversity and our natural environment and protect and improve river health.

5.8 Support a circular economy and reduce waste to landfill.

5.9 Drive climate change mitigation and adaptation.

Risk Management

No Medium or Extreme risks identified within this report.

Policy Considerations

Kerbside Landfill Waste, Recycling and Organics Policy

Financial Implications

No Financial Implications within this Report.

All recommendations form part of business as usual with an approved budget in FY24/25.

Legal/Statutory Implications

Legislation Circular Economy (Waste Reduction and Recycling) Act 2021
Local Government Act

Environmental/Sustainability Impacts

The recommendations within the report will contribute towards landfill diversion and recovery rate of recyclable materials.

Social Implications

The recommendations within the report will contribute towards generating awareness of appropriate utilisation of the red lid bin which will achieve:

- Improved recovery of recyclable material
- Increased airspace within the red lid bin for households

This can be achieved by households accessing and utilising alternative recoverable/recycling options for common items such as:

- Nappies and incontinence aids through the Nappy Collection Service
- 360L Yellow Lid Bin to support recovery of excess recycling materials
- FOGO Bin to support recovery of organic material for recycling
- Textile Disposal Points to support diversion of textiles from landfill to recycling

Gender Impact Assessment

Officers reviewed the Gender Impact Assessment (GIA) Operational Policy and understand the requirements in relation to conducting GIA's to ensure Council remains compliant with obligations outlined in the Gender Equality Act 2020.

The following determination was made by officers.

A Gender Impact Assessment was not conducted.

This service does not meet the criteria to require an assessment.

Economic Impacts

No new economic impacts form part of this report.

Consultation

This report reflects findings from a Feedback Survey undertaken on the Shaping Greater Shepp web platform.

Officers believe that appropriate consultation has occurred, and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

There are no links to the Greater Shepparton 2030 Strategy.

b) Other strategic links

- Waste and Resource Recovery Strategy 2013 – 2023
- Climate Emergency Action Plan

Conclusion

Based on the responses to the Feedback Survey, Council Officers conclude the following observation from the comparative data analysis:

- It is not a matter of not being able to adapt to the fortnightly collection service; but rather it is the rate of utilisation of alternative recoverable/recycling options available that dictates success of adaptation

Council Officers provide the following the recommendations in support of the findings obtained via the Feedback Survey:

- Retain fortnightly red lid bin service
 - The current waste management service is the most economical for the ratepayer
 - Ratepayers equally value environmental outcomes to that of a fortnightly service
- Respondents have demonstrated there are opportunities to improve utilisation of the red lid bin to generate airspace and adapt to the fortnightly collection for which Council Officers will action the below:
 - Increase promotion of 360L Yellow Lid Bin
 - Increase promotion of Nappy Collection Service
 - Increase promotion of Textiles Disposal Point
 - Increase awareness for utilisation of FOGO service for organics
- Expand waste engagement and education programs for circular economy and landfill diversion.

Attachments

Nil

12.3 Shepparton Regional Saleyards Advisory Committee

Author Coordinator – Property
 Approved by Director Infrastructure
 Purpose For Decision by Council

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council:

- 1. Approve to dissolve the Shepparton Regional Saleyards Advisory Committee.**
- 2. Acknowledge and thank all current and past Advisory Committee members.**

Executive Summary

The Shepparton Regional Saleyards Advisory Committee was established on the 7 August 2004. The Committee was originally a Section 86 Committee assisting with the management of the Saleyards, however it was determined at that time that most decisions were being made at an administrative level, so the Committee was required in an advisory capacity only. The purpose of the Advisory Committee is to provide advice in relation to general operations, long term strategies, capital and renewal works, future budget priorities, animal welfare matters and changes in legislation.

Membership of the Advisory Committee is made up of a Councillor representative, community representatives, the saleyards contractor, a representative of the Goulburn Valley Stock Agents, the Department of Agriculture and Council officers.

At the Council Meeting held on 23 July 2024, it was resolved that the Shepparton Regional Saleyards would be managed via a long-term commercial lease, commencing on the 1st January 2025. Therefore, the requirement for a Council Advisory Committee has been removed and it is proposed that it be dissolved.

Report Detail

The sole purpose of the Shepparton Regional Saleyards Advisory Committee is to provide advice to Council in relation to the ongoing functioning and performance of the Shepparton Regional Saleyards.

The Terms of Reference for the Advisory Committee were adopted by Council on the 15th May 2018. The current structure of the committee allows for advice, but it has no executive authority.

The Shepparton Regional Saleyards Advisory Committee has provided Council with specialised saleyards advice for many years now and it has been an avenue for stakeholders and users to raise matters pertaining to saleyards and livestock operations.

The Greater Shepparton City Council would like to thank all current and past Advisory Committee members for dedicating their time and effort serving on the committee.

Council Plan/Key Strategic Activity

COMMUNITY LEADERSHIP

We will prioritise leadership in the community to celebrate our cultures, people and places that makes Greater Shepparton a unique, vibrant, diverse and liveable region.

1.8 Good governance and sustainable financial management.

VIBRANT and DIVERSE ECONOMY

We will drive the visitor economy by growing visitor experiences and major events that provide employment and other opportunities to the community. Our economic development will focus on establishing a strong, adaptive, sustainable and thriving region supported by agriculture and a diverse range of industries.

3.5 Encourage and facilitate investment and expansion.

3.6 Attract people to live, work, study and remain in our region.

3.8 Maximise utilisation and investment return on Council assets.

3.9 Expand Greater Shepparton's visitor economy.

INFRASTRUCTURE and TECHNOLOGY

We will focus on the planning of our region's requirements to enable delivery of technology and infrastructure to meet the current and future needs of the community.

4.8 Plan, prioritise and communicate asset maintenance and new asset delivery.

ENVIRONMENT and CLIMATE EMERGENCY

We will prioritise our environment and take urgent action to reduce emissions and waste to protect public health and create a region that mitigates and adapts to climate change.

5.8 Support a circular economy and reduce waste to landfill.

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Lack of communication between the Saleyard Users and Council	Possible	Low	1	The new Lessee of the Saleyards may set up a site User Group and this group may not have Council representation.

Policy Considerations

This decision will not affect any council policy considerations.

Financial Implications

The positions on the Advisory Committee are voluntary, there are no economic impacts.

Council officers (Manager, Team Leader, Coordinator Property and Administration Officer) will no longer be required to attend bi-monthly Advisory Committee meetings, therefore a positive financial resource impact will occur.

Legal/Statutory Implications

The current Advisory Committee have no legal or statutory requirements so there will be no implications with this proposal.

Environmental/Sustainability Impacts

There are no environmental or sustainability impacts arising from this proposal.

Social Implications

Dissolving the Advisory Committee will provide an opportunity for the new Saleyards Lessee to engage with all users of the Shepparton Regional Saleyards and increase stakeholder participation.

Gender Impact Assessment

Officers reviewed the Gender Impact Assessment (GIA) Operational Policy and understand the requirements in relation to conducting GIA's to ensure Council remains compliant with obligations outlined in the Gender Equality Act 2020.

The following determination was made by officers.

A Gender Impact Assessment was not conducted.

This service does not meet the criteria to require an assessment.

Economic Impacts

There are no economic impacts arising from this proposal.

Consultation

Council Officers including the Manager Strategic Assets and Coordinator Property have informed the Saleyards Advisory Committee Members that if a long-term commercial lease were entered into for the Shepparton Regional Saleyards, there would no longer be a requirement for the Saleyards Advisory Committee.

These discussions were positive, and the Advisory Committee were hopeful that any future Lessee of the Saleyards would consider establishing a site user group.

Officers believe that appropriate consultation has occurred, and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

Economic Development – Promote economic growth, business development and diversification, with a focus on strengthening the agricultural industry.

- Agriculture and rural land.

Conclusion

It is recommended that the current Shepparton Regional Saleyards Advisory Committee dissolve.

Council would like to acknowledge and thank all current and past Advisory Committee members for their dedicated work and advice pertaining to the Shepparton Regional Saleyards.

Attachments

Nil

12.4 Contract No 2347 - Provision of Cleaning Services - Council Buildings

Author Manager - Infrastructure Maintenance
 Approved by Director Infrastructure
 Purpose For Decision by Council

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council:

1. Award Contract number 2347 Cleaning Services to Hasspa Group Trust - Part A – Administration Buildings for the lump sum of \$217,225.73 ex GST and Part H – Landfill and Transfer Stations for the lump sum of \$21,732.33 ex GST.
2. Award Contract number 2347 Cleaning Services to Advanced National Services – Part B - Aquamoves for the lump sum of \$167,474.36 ex GST.
3. Abandon Contract 2347 Cleaning Services Part C – Shepparton Art Museum.
4. Award Contract number 2347 Cleaning Services to Higeniq Cleaning Services – Part D – Community Buildings for the lump sum of \$118,726.20 ex GST and Part E - Child Care Centres and MCH Buildings for the lump sum of \$353,106.09 ex GST.
5. Award Contract number 2347 Cleaning Services to BG Corporate Services Part F – Stadiums for the lump sum of \$92,787.90 ex GST.
6. Award Contract 2347 Cleaning Services to Shiners Group – Part G - Parks, Sport and Recreational Buildings for the lump sum of \$11,996.29 ex GST.
7. Authorise the Chief Executive Officer to execute such documents as are necessary to give effect to this resolution.

Executive Summary

This new Contract 2347 – Provision of Cleaning Services – Council Buildings is for the renewal of Contracts 1885 – Cleaning Operational Buildings Admin, 1907 – Cleaning Aquamoves and 1908 – Cleaning Services Community Hubs.

The contract period is recommended to be three (3) years plus the option of two (2) one (1) year extensions.

Evaluation Criteria

In accordance with the procurement policy the moderation panel evaluated each offer received against the requirements of the documents and the evaluation criteria. The moderation panel evaluated each tender as per below;

Evaluation Criteria	Weighting
Price	40%
Contract Delivery – Schedule & Methodology	20%
Relevant Experience & Capability	20%
Environmental Sustainability	10%
Benefit to the Local Region	10%

The moderation panel then met to assess each part and collectively evaluate. This task was a lengthy process, and it was found after discussion with the panel members and procurement that there were considerable differences with each tenderer. Differences included;

- Yearly hours on-site
- Staff hourly rates
- Lump sums
- Number of staff on site to undertake works

These differences skewed the evaluation criteria to favour the lowest lump sum price. Those tenderers with the lowest price were low in yearly hours and the panel felt that the work was underquoted and could not be completed within their proposed timelines. Recommending these tenderers to the contract would put a significant risk on quality and we couldn't be assured works would be completed as per the specification.

Based on procurement advice additional detailed price analysis was undertaken to ensure that potential risks were mitigated. The panel and procurement wanted to minimise the risk of contract failure, potential variations to the contract.

Through the contract establishing process council officers met with internal departments to understand their requirements. From these meetings a predicted yearly hours for cleaning was established.

These predicted yearly hours and an average commercial cleaning rate (\$45) was taken into consideration and used to help further separate tenderers.

Below is an example of this evaluation methodology.

METHODOLOGY
Within 0 to 5% of the hours (higher or lower) 3 points
Within 5.1 to 10% of the hours (higher or lower) 2 points
Within 10.1 to 15% of the hours (higher or lower) 1 point
Within 15.1 to 20% of the hours (higher or lower) 0 points
Greater than 20.1% (higher or lower) -1 point
Average Hourly rate for commercial cleaning - \$45
Within 0 to 5% of \$45 (higher or lower) 3 points
Within 5.1 to 10% of \$45 (higher or lower) 2 points
Within 10.1 to 15% of \$45 (higher or lower) 1 point
Within 15.1 to 20% of \$45 (higher or lower) 0 points
Greater than 20.1% of \$45 (higher or lower) -1 point

Contract Details

This new Contract 2347 – Provision of Cleaning Services – Council Buildings will combine the previous contracts into 1 single contract that will be delivered in 8 separable parts.

The contract period is recommended to be three (3) years plus the option of two (2) one (1) year extensions.

Council's operations include Administration Buildings, Libraries, Community Hubs, Children Centres and Maternal Child Health Offices, Aquatic Centres, Stadiums and Sports Pavilions across the local government area of the Greater Shepparton City Council. The presentation and cleanliness of Councils Facilities is key to the delivery of various services in the Community.

The Contract will be a Lump Sum contract in separable parts with rates for provisional works, which may be required under the contract.

- Works to be performed under the contract include:
- Cleaning of facilities to a predetermined standard and schedule to ensure agreed levels of presentation are maintained.

During the tender process tenderers were required to clearly mark YES or NO in the relevant box against the PART A to H to indicate which sites the Tenderer intended to clean. Tenderers could select all OR some of the parts of the contract.

Tenderers were required to detail their methodology in undertaking the work under the Contract with a particular demonstration of their ability to comply with the key terms of the Contract.

- This included:
- How regular cleaning duties will be performed and estimated hours to complete the cleaning to the required standard
 - How they will undertake monthly, twice yearly and yearly cleans
 - How will communication and documentation requirements be met
 - How will the quality of the services provided be measured and assured

- What the Tenderers complaints process and how are complaints handled
- How are issues resolved
- Consideration for the individual requirements of each site

Below is an outline of each Part that was evaluated as well as recommendations.

PART A - ADMINISTRATION BUILDINGS

- Welsford Street Offices
- Doyles Road Complex
- Shepparton Business Centre
- Shepparton Library
- Shepparton Showgrounds
- Aerodrome
- Animal Shelter
- Mooroopna Depot
- Tatura Depot

The following contractors applied for Contract 2347 Part A as per below:

1. HIGENIQ Cleaning Services
2. Wayne Cleaning Service
3. Alpha Corporate Property Services Pty Ltd
4. Storm International Pty Ltd
5. Shiners Group
6. Hapsa Group Trust
7. SSX Group Pty Ltd
8. BG Corporate Services
9. Makkin Unit Trust
10. V.D.G.Pty Ltd
11. Broadscope Facility Services
12. RP Facility Services
13. Advanced National Services
14. Cleen Servicez Groop
15. Ausbright

Out of the 15 applications received, 0 were non-compliant. The above 15 were moderated on as per the above methodology:

Reference checks were undertaken of the recommended company Hapsa and the following was said;

- spoke very highly about their communication and management of staff when staff shortages were a problem. Prompt turn out times and ability to adapt.
- very impressed with the software portal and attention to detail. Periodicals were always done to standard and on time

Recommendation for Part A – ADMINISTRATION BUILDINGS – Hapsa Group Trust - \$217,225.73 ex GST.

PART B - AQUATIC CENTRE

- Aquamoves

The following contractors applied for Contract 2347 Part B as per below:

1. HIGENIQ Cleaning Services
2. Wayne Cleaning Service
3. Alpha Corporate Property Services Pty Ltd

4. Storm International Pty Ltd
5. Shiners Group
6. Happsa Group Trust
7. SSX Group Pty Ltd
8. BG Corporate Services
9. Makkin Unit Trust
10. V.D.G.Pty Ltd
11. Broadscope Facility Services
12. RP Facility Services
13. Advanced National Services
14. Cleen Servicez Groop
15. Ausbright

Out of the 15 applications received, 0 were non-compliant. The above 15 were moderated on as per the above methodology:

Reference checks were undertaken of the recommended company Advanced National Services and the following was said;

- High quality cleaning with contract management capabilities
- Easy to get along with and able to provide a high standard when it comes to periodicals

Recommendation for Part B – AQUATIC CENTRE – Advanced National Services - \$167,474.36 ex GST.

PART C - SHEPPARTON ART MUSEUM

- SAM

The following contractors applied for Contract 2347 Part C as per below:

1. HIGENIQ Cleaning Services
2. Wayne Cleaning Service
3. Alpha Corporate Property Services Pty Ltd
4. Storm International Pty Ltd
5. Shiners Group
6. Happsa Group Trust
7. SSX Group Pty Ltd
8. BG Corporate Services
9. Makkin Unit Trust
10. V.D.G.Pty Ltd
11. Broadscope Facility Services
12. RP Facility Services
13. Cleen Servicez Groop
14. Ausbright

Out of the 14 applications received, 0 were non-compliant. The above 14 were moderated on as per the above methodology:

It is recommendation that council abandon Part C of this contract – SHEPPARTON ART MUSEUM as Shepparton Art Museum have expressed their intention to undertake this service independently.

PART D - COMMUNITY BUILDINGS

- Shepparton Senior Citizens
- Tatura Senior Citizens
- Merrigum Senior Citizens

- Mooroopna Hub (Including MEAC, Senior Citizens and MCH)
- Mooroopna Library (Located at Mooroopna Hub)
- Tatura Community Centre
- Tatura Library (located at Tatura Community Centre)

The following contractors applied for Contract 2347 Part D as per below:

1. HIGENIQ Cleaning Services
2. Alpha Corporate Property Services Pty Ltd
3. Storm International Pty Ltd
4. Shiners Group
5. Happsa Group Trust
6. SSX Group Pty Ltd
7. BG Corporate Services
8. Makkin Unit Trust
9. V.D.G.Pty Ltd
10. Broadscope Facility Services
11. RP Facility Services
12. Advanced National Group
13. Ausbright

Out of the 13 applications received, 0 were non-compliant. The above 13 were moderated on as per the above methodology:

Reference checks were undertaken of the recommended company Higeniq Cleaning Services and the following was said;

- spoke very highly of the work that is completed at his school. The quality of work, the community is 100%
- The schools said they are reliable and have great attention to detail

Recommendation for Part D – COMMUNITY BUILDINGS – Higeniq Cleaning Services - \$118,726.20 ex GST.

PART E - CHILDREN CENTRES & MATERNAL CHILD HEALTH OFFICES

- Mooroopna Children and Family Centre (including MCH)
- Arthur Dickmann Children’s Centre (including MCH)
- Frank Pullar Children’s Centre (including MCH)
- Leslie Gribble Children’s Centre (including MCH)
- Nancy Vibert Children’s Centre
- Patricia Smith Pre School
- Arthur Mawson Children Centre
- Colliver Road Children’s Centre
- Dolena Young Pre School
- Gowrie Park Pre School
- Rodney Neighbourhood Kindergarten
- Isabel Pearce Pre School
- Katandra Pre School
- Tallygaroopna Kindergarten
- Balaclava Road Maternal Child Office
- North Shepparton Hub Maternal Child Health (Office 1 & 2)
- Tatura Maternal Child Health Office
- Riverside Plaza Maternal Child Health (3 Offices + waiting area)
- Merrigum Maternal Child Health Office
- Toolamba Maternal Child Health Office

- Murchison Maternal Child Health Office
- Kialla Park Maternal Child Health Office

The following contractors applied for Contract 2347 Part E as per below:

1. HIGENIQ Cleaning Services
2. Alpha Corporate Property Services Pty Ltd
3. Storm International Pty Ltd
4. Shiners Group
5. Happsa Group Trust
6. SSX Group Pty Ltd
7. BG Corporate Services
8. Makkin Unit Trust
9. V.D.G.Pty Ltd
10. Broadscope Facility Services
11. RP Facility Services
12. Wayne Cleaning Services
13. Ausbright
14. Advanced National Group

Out of the 14 applications received, 0 were non-compliant. The above 14 were moderated on as per the above methodology:

Reference checks were undertaken of the recommended company Higeniq Cleaning Services and the following was said;

- spoke very highly of the work that is completed at his school. The quality of work, the community is 100%
- school said they are reliable and have great attention to detail

Recommendation for Part E – CHILDREN CENTRES & MATERNAL CHILD HEALTH OFFICES – Higeniq Cleaning Services - \$353,106.09 ex GST.

PART F - STADIUMS

- Shepparton Stadium
- Tatura Stadium

The following contractors applied for Contract 2347 Part E as per below:

1. Alpha Corporate Property Services Pty Ltd
2. Storm International Pty Ltd
3. Shiners Group
4. Happsa Group Trust
5. SSX Group Pty Ltd
6. BG Corporate Services
7. Makkin Unit Trust
8. V.D.G.Pty Ltd
9. Broadscope Facility Services
10. RP Facility Services
11. Wayne Cleaning Services
12. Ausbright

Out of the 14 applications received, 0 were non-compliant. The above 14 were moderated on as per the above methodology.

Reference checks were undertaken of the recommended company BG Corporate Services and the following was said;

- Council have BG on two of their larger buildings and believe that set up works well. They have the same staff on site and have a good working relationship. They are prompt to rectify any issues that are brought up and staff are adaptable.
- Couldn't speak highly enough about their management responses. There will always be issues however he said their response and rectification was as good as it gets.

Recommendation for Part F – STADIUMS – BG Corporate Services - \$92,787.90 ex GST.

PART G – PARKS, SPORT AND RECREATION PAVILLIONS

- Sports City Main Pavilion
- Sports City Small Pavilion
- Murray Slee Pavilion
- Kialla Park Community Centre
- Vibert Reserve
- Victory Reserve
- Kialla West Pavilion

The following contractors applied for Contract 2347 Part E as per below:

1. Alpha Corporate Property Services Pty Ltd
2. Storm International Pty Ltd
3. Shiners Group
4. Happsa Group Trust
5. SSX Group Pty Ltd
6. BG Corporate Services
7. Makkin Unit Trust
8. V.D.G.Pty Ltd
9. Broadscope Facility Services
10. RP Facility Services
11. Wayne Cleaning Services
12. Ausbright

Out of the 14 applications received, 0 were non-compliant. The above 14 were moderated on as per the above methodology:

Reference checks were undertaken of the recommended company Shiners Group and the following was said;

- Spoke very highly of the company, said they are a smallish company who provide a high level of service. They are engaged specifically for periodicals – window cleaning, steam cleaning, floor polishing.

Recommendation for Part G – PARKS, SPORTS AND RECREATION PAVILLIONS – Shiners Group - \$11,996.29 ex GST.

PART H - LANDFILL AND TRANSFER STATIONS

- Cosgrove Landfill and Education Centre
- Shepparton Transfer Station
- Ardmona Transfer Station

The following contractors applied for Contract 2347 Part E as per below:

1. Alpha Corporate Property Services Pty Ltd
2. Storm International Pty Ltd
3. Shiners Group
4. Happsa Group Trust
5. SSX Group Pty Ltd
6. BG Corporate Services
7. Makkin Unit Trust
8. V.D.G.Pty Ltd
9. Broadscope Facility Services
10. RP Facility Services
11. Wayne Cleaning Services
12. Ausbright
13. Advanced National Group

Out of the 14 applications received, 0 were non-compliant. The above 14 were moderated on as per the above methodology:

Reference checks were undertaken of the recommended company Happsa and the following was said;

- spoke very highly about their communication and management of staff when staff shortages were a problem. Prompt turn out times and ability to adapt.
- very impressed with the software portal and attention to detail. Periodicals were always done to standard and on time

Recommendation for Part H – LANDFILL AND TRANSFER STATIONS – Happsa Group Trust - \$21,732.33 ex GST.

Tenders

Tenderers received from all parts (note – some tenderers didn't tender for all parts):

Tenderers
HIGENIQ Cleaning Services
Wayne Cleaning Service
Alpha Corporate Property Services Pty Ltd
Storm International Pty Ltd
Shiners Group
Happsa Group Trust
SSX Group Pty Ltd
BG Corporate Services
Makkin Unit Trust
V.D.G.Pty Ltd
Broadscope Facility Services
RP Facility Services
Advanced National Services
Cleen Servicez Groop
Ausbright

Tender Evaluation

Tenders were evaluated by:

Title	Branch
Manager – Infrastructure Maintenance	Infrastructure
Team Leader – Building Maintenance	Infrastructure
Coordinator – Building Maintenance	Infrastructure
Moderator	Procurement

Council Plan/Key Strategic Activity

COMMUNITY LEADERSHIP

We will prioritise leadership in the community to celebrate our cultures, people and places that makes Greater Shepparton a unique, vibrant, diverse and liveable region.

1.3 Council services will be realistic and delivered in an efficient and effective manner with the aim of continuously looking for delivery that matches our ever changing environment.

1.8 Good governance and sustainable financial management.

SOCIAL RESPONSIBILITY and WELLBEING

We will support the mental and physical health and wellbeing of all in our community, ensuring universal access to information, services, housing, healthcare and learning opportunities.

2.9 Community members are supported to achieve and sustain physical, emotional and creative wellbeing.

INFRASTRUCTURE and TECHNOLOGY

We will focus on the planning of our region's requirements to enable delivery of technology and infrastructure to meet the current and future needs of the community.

4.11 Develop and improve Community and recreation facilities.

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Poor Contractor Performance	3	3	9	Contract administered as per Australian Standards and as per council specifications
Occupational Health & Safety	3	4	12	All contractors supervised as per Council OH&S policy and procedures, and registered with Linksafe

Risks	Likelihood	Consequence	Rating	Mitigation Action
Poor Contract Management	2	3	6	Contract Management training, scope of works provided, regular contractor meetings and accurate invoicing and processes
Council Reputation	3	2	6	Contract management, regular stakeholder and contractor meetings. Scheduled and adhoc inspections to be conducted.

Policy Considerations

Procurement Policy has been followed whilst tendering this contract.

Financial Implications

By engaging a contractor, we are providing certainty around a lump sum cost for cleaning services and obtaining the price in a competitive environment.

The estimated expenditure under this panel arrangement is \$975,123.70 ex GST per year for three years with the option of 1, plus 1 year. Total for 5 years \$4,875,618.50 ex GST.

Year 1 budget for contract

	Approved Budget Estimate for this proposal ¹ \$	This Proposal GST Exclusive \$	Variance to Approved Budget Estimate \$	This Proposal GST Inclusive ² \$
Revenue	\$0	\$0	\$0	\$0
Expense	\$950,895	\$975,123.70	\$24,228.70	\$1,072,636.07
Net Total	\$950,895	\$975,123.70	\$24,228.70	\$1,072,636.07

Legal/Statutory Implications

The awarding of this contract is not anticipated to impact on legal or statutory implications.

Environmental/Sustainability Impacts

All tenderers have submitted their environmental credentials as part of the procurement process. Contractors will be always engaged by Council officers in accordance with Council's environmental policies and procedures.

Social Implications

Tenderers were requested to provide us with philanthropic and social contributions that they have made to the local community and scored accordingly.

Economic Impacts

Tenderers were assessed for local content and preference is given to those businesses with a high local content.

Gender Impact Assessment

Officers reviewed the Gender Impact Assessment (GIA) Operational Policy and understand the requirements in relation to conducting GIA's to ensure Council remains compliant with obligations outlined in the Gender Equality Act 2020.

The following determination was made by officers.

A Gender Impact Assessment was not conducted.

This service does not meet the criteria to require an assessment.

Consultation

All internal Council stakeholders have been consulted in the development of this tender. They have provided feedback regarding the tender specifications, and this has been implemented in this Contract. Internal feedback was sought by the following departments;

- Parks, Sport and Recreation
- Community
- Economic Development
- Active Living
- Children Services
- Maternal Child health
- Resource Recovery
- Animal Shelter

Officers believe that appropriate consultation has occurred, and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

- There are no links to the Greater Shepparton 2030 Strategy

b) Other strategic links

- There are no other strategic links

Conclusion

The final moderators report has been scored as per procurement guidelines and it is recommended that the Council award Contract Number 2347 as outlined in the officer recommendations.

Attachments

Nil

12.5 Contract No 2367 Shepparton BMX Multi Use Events Pavilion Construction

Author Manager - Projects Delivery
 Approved by Director Infrastructure
 Purpose For Decision by Council

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council award Contract No 2367 Shepparton BMX Multi Use Events Pavilion to Moretto Building Pty Ltd for the lump sum price of \$1,741,886.00 ex GST.

Executive Summary

This contract is for works associated with the construction of Shepparton BMX Multi Use Events Pavilion.

This project is funded via the Victorian Government's Regional Sporting Infrastructure Program.

The announced scope in the funding agreement describes three distinct projects.

1. New multi-use pavilion
2. Upgrade of track and start hill and broadcasting enhancements
3. Velodrome lighting upgrade

This tender is for the priority project number 1 being the new multi-use pavilion.

As part of the state government requirements for this funding, Council agrees to underwrite up to \$276,886 to deliver the Regional Sports Infrastructure Program Shepparton BMX Project.

The amount of the underwrite is the difference between the tendered amount and the amount estimated in the Advocacy/Project Plan document in order to deliver the remaining projects of the program. Council officers will work to reduce, and value manage this underwrite figure in further planning and development in delivering the remaining projects of this program in alignment with the scope approved.

Council has sort confirmation from the relevant stakeholders in relation to the value management options proposed for the Regional Sports Infrastructure Program Shepparton BMX Project. The stakeholders are fully supportive of Council's position.

The BMX Multi-use Events Pavilion tender was publicly advertised with four submissions received from local contractors and one from a contractor outside of the Greater Shepparton municipality.

Due to all tenders submitted exceeding the estimated budget, Council officers provided all tenderers with the opportunity to provide a “value add” offer, where contractors were to submit a revised tender price and consider removing or altering the materials to gain price efficiencies without compromising the intended purpose or scope.

From the five submissions only three tenderers submitted the value-add opportunities.

The evaluation panel proceeded to evaluate all tenders' submissions. The evaluation panel have deemed Moretto Building as the preferred tenderer. Moretto Building Pty Ltd submitted a conforming tender, demonstrated capacity and capability to carry out the works under this contract, submitted the lowest price and received the overall highest moderated score.

Council officers then met with the preferred contractor Moretto Building to consider further opportunities to align the scope of works with Council’s estimated budget. Moretto Building confirmed further “value add” offer.

On completion of the value-add offers the evaluation panel recommends the award of contract to Moretto Building Pty Ltd for the lump sum price of \$1,741,886.00 excluding GST.

Report Detail

This contract is for the construction of a new two storey multi use events pavilion. The ground floor level includes compliant access to toilets, change space, showers, catering facilities, storage, meeting and office space and a flexible event space for major competitions along with an outdoor undercover viewing area. The first floor will allow for greater use for major events including enhanced meeting and event management, media, broadcast, commentary and hospitality areas.

The work to be performed under the contract includes, but is not limited to:

- Review Council provided Building Permit for construction of new pavilion and comply with requirements
- Preparation and approval of shop drawings (if required)
- Preliminaries, including setup, survey set out, service locations and permits
- Clearing of site including earthworks
- Disconnection of and protection of existing services
- Excavation and preparation of sub-grades
- Construction of sub-structure, columns, flooring, staircases and roofing
- Construction of internal and external walls, windows and doors
- Construction of building services and fit off
- Construction of all fittings and fixtures
- Installation and connection of all services
- Preparation for and construction of external paving and associated works
- As constructed survey and D-spec asset plan
- Occupancy Certification
- Any other works detailed in the plans and specifications.

Council Plan/Key Strategic Activity

SOCIAL RESPONSIBILITY and WELLBEING

We will support the mental and physical health and wellbeing of all in our community, ensuring universal access to information, services, housing, healthcare and learning opportunities.

2.1 Council will promote the use of the Universal Design Principles across the region to ensure fair and reasonable access for all members of our community.

VIBRANT and DIVERSE ECONOMY

We will drive the visitor economy by growing visitor experiences and major events that provide employment and other opportunities to the community. Our economic development will focus on establishing a strong, adaptive, sustainable and thriving region supported by agriculture and a diverse range of industries.

3.1 Council will promote the use of the Universal Design Principles across the regions to make Greater Shepparton an accessible tourism hub.

3.5 Encourage and facilitate investment and expansion.

3.8 Maximise utilisation and investment return on Council assets.

3.9 Expand Greater Shepparton's visitor economy.

ENVIRONMENT and CLIMATE EMERGENCY

We will prioritise our environment and take urgent action to reduce emissions and waste in order to protect public health and create a region that mitigates and adapts to climate change.

5.2 Council will focus on emission reductions committing to a Zero Emissions 2030 Target.

Risk Management

This recommendation is considered to be low risk.

Policy Considerations

The construction of Shepparton BMX Multi Use Events Pavilion is consistent with Council Plan 2021 – 2025.

Theme 1: Community Leadership; youth require ready and accessible opportunities to reach their full potential.

Theme 2: Social Responsibility and Wellbeing; focusing on mental and physical health and wellbeing, implementing the Universal Access and Inclusion, implements gender equity.

Theme 3: Vibrant and Diverse Economy; provides a destination of choice for events and tourism in regional Australia, maximises utilisation and investment return on Council assets, expands Greater Shepparton visitor economy.

Theme 4: Infrastructure and Technology; develop and improve Community and Recreation facilities.

Local Jobs First and Fair Play Code policies are applicable to this project.

Financial Implications

The project is externally funded through the Victorian Government's Regional Sporting Infrastructure Program. The 2024/25 capital budget allocation for this program is \$2,130,000 ex GST.

After the value-add exercise with the preferred tender the cost of BMX pavilion is at \$1,741,886.00 ex GST leaving a balance of \$388,114 ex GST to complete the remaining two projects, excluding the underwriting value of \$276,886.

The below table indicates the total overall program budget, which is fully funded by the Victorian government. The expense budget indicates the BMX Multi-use pavilion award tendered costs only.

	Approved Budget Estimate for this proposal ¹ \$	This Proposal GST Exclusive \$	Variance to Approved Budget Estimate \$	This Proposal GST Inclusive ² \$
Revenue	2,130,000.00	2,130,000.00		
Expense	1,741,886.00	1,741,886.00		\$1,916,074.60
Net Total	388,114.00	388,114.00		

The remaining two items that need to be delivered as part of this program are highlighted below and are subject to value management to ensure they are delivered within the overall program budget.

- Upgrade of track, start hill and broadcasting enhancements
- Velodrome lighting upgrade

As part of the state government requirements for this funding, Council agrees to underwrite up to \$276,886 to deliver the Regional Sports Infrastructure Program Shepparton BMX Project.

The amount of the underwrite is the difference between the tendered amount and the amount estimated in the Advocacy/Project Plan document in order to deliver the remaining projects of the program. Council officers will work to reduce, and value manage this underwrite figure in further planning and development in delivering the remaining projects of this program in alignment with the scope approved.

Scope Item	Tendered Cost	Cost Estimate (Advocacy Doc)	Variance
BMX Pavilion	1,741,886	1,465,000	-276,886

¹ Budgets are GST exclusive

² For Contract Award reports the GST inclusive expense shall match the amount reported in the recommendation

Legal/Statutory Implications

The Request for Tender process has been carried out according to the requirements of Sections 108 and 109 of the Local Government Act 2020.

In accordance with Section 109(2) of the Local Government Act 2020, Council has considered opportunities for collaboration with other Council and public bodies. In this instance, however, due to the specific location, nature of the works being undertaken and current market conditions, opportunities for collaboration were not available. Council will source any associated goods or services from existing collaborative arrangements where possible

Environmental/Sustainability Impacts

Environmental impacts and the contractor's response has been critiqued during the quotation process and formed 10% of the evaluation criteria.

Moretto Building have an Environmental Policy that outlines how their organisation is committed to protecting and preserving the environment and assisting in provision for a sustainable generation.

The following sustainable materials are identified for use in this construction:

- Recycled crushed concrete within foundations where applicable
- Inclusion of environmentally sustainable materials and within the elements of products specified.
- Energy efficient design.

Social Implications

The contractor is required to consider usage of the area and the day-to-day impact of the works under contract on the community during delivery.

- Sense of community – e.g. stakeholder participation, recognition of diversity, or social cohesion;
- Community health and well-being – e.g. recreation facilities;
- Transport – e.g. safety for travellers, emissions and fuel consumption, public transport usage, walking and cycling or transportation needs of all people.

Gender Impact Assessment

Officers reviewed the Gender Impact Assessment (GIA) Operational Policy and understand the requirements in relation to conducting GIA's to ensure Council remains compliant with obligations outlined in the Gender Equality Act 2020.

A GIA was undertaken for this project and is attached for information.

{custom-field-gender-impact-assessment-do-not-remove}

Economic Impacts

The recommended contractor is a local business and employs the majority of staff from within the Greater Shepparton municipality. The contractor has indicated that they will be using local sub-contractors and purchasing many materials locally where possible for works under this contract.

Moretto Building has a long-standing commitment to fostering community development through active engagement in local employment and training initiatives, particularly youth and minority groups.

Moretto Building's approach is multifaceted in the following:

- Apprenticeship and training
- Engagement with local schools
- Inclusive employment practices
- Support for local sub-contractors and suppliers
- Community contributions

Consultation

Extensive consultation has occurred with all stakeholders/user groups and internal Council departments on the design and delivery of this project.

Consultation has also occurred at the state level with the funding bodies to ensure compliance with the funding agreement.

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Prior to the commencement of construction works.	Social media posts and letter box drops to adjacent businesses and sports city user groups.
Inform	Regular communication for the duration of construction with project working groups.	Face to face with immediately affected user groups
Inform	As per funding agreement and Communications Working Group, regular updates as advised and approved by group.	To be provided by Communications Working Group.

Officers believe that appropriate consultation has occurred, and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

- Promote clustering of facilities to enable multi-use and sharing of community facilities
- Encourage flexible design to meet user group needs
- Promote healthy lifestyle and use of recreation and sporting facilities.

b) Other strategic links

- Greater Shepparton – Sport 2050 Strategic Plan
- Council 2018 – 2028 Public Health
- Shepparton and Mooroopna 2050 – Regional City Growth Plan

Conclusion

Moretto Building Pty Ltd submitted a conforming tender and achieved the highest moderated score against the evaluation criteria. Moretto Building Pty Ltd are a local contractor and have previously successfully completed contracts for Council.

The Evaluation Panel is satisfied that Moretto Building Pty Ltd have the capability and experience to complete the works under contract.

The Evaluation Panel recommends acceptance of the quotation submitted by Moretto Building Pty Ltd for the lump sum price of \$1,741,886.00 excluding GST and award this contract accordingly.

Attachments

1. Gender Impact Assessment (GI A) BMX - Multiuse Pavilion Construction [12.5.1 - 2 pages]

12.6 Contract No 2379 - Asphalt Surfacing & Associated Works Panel of Suppliers

Author Team Leader - Civil Infrastructure Projects
 Approved by Director Infrastructure
 Purpose For Decision by Council

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council:

1. **accept tenders submitted by Szabolics Construction Pty Ltd, Rich River Asphalt, Prestige Paving, Cleaves Earthmoving & Drainage Pty Ltd, BA Road Services Pty Ltd and Downer EDI Works Pty Ltd, to be appointed to a Panel of Suppliers for CN 2379 provision of Asphalt surfacing and Associated works;**
2. **note that the contract term is for a period of two years, with a 0.5 year (6 month) extension option at Council's discretion. The estimated contract value over 2.5 years is \$11,250,000 ex GST; and**
3. **authorise the Chief Executive Officer to execute the contract documents and approve a 0.5 year (6 month) contract extension as deemed appropriate.**

Executive Summary

This tender is to establish a Panel of Contractors for the provision of Asphalt surfacing and associated works within the Greater Shepparton Municipality. The services are required predominantly for capital asphalt and road seal renewal projects over \$10,000 (each occasion) and consist of supply, lay, spread & compaction of specified asphalt and bituminous products constructed at various locations of the Greater Shepparton Municipality.

Council currently undertakes approximately \$4m – \$4.5m of asphalt surfacing and road sealing works each year using specialised sealing and asphalt contractors to deliver a number of road surface renewal programs and capital projects. Works also include the procurement of ex bin (supply only) asphalt for Council's maintenance team.

The purpose of this panel contract is to replace the existing Contract 2184 - Asphalt Surfacing and Associated Works expiring November 9th 2024, and to continue the successful delivery of Council's capital programs and road maintenance responsibilities.

The contract term is for two years, with a 0.5 year (6 month) extension option at Council's discretion.

The tender was publicly advertised with seven submissions received in total; three from local and neighboring municipality contractors and four from contractors outside of the region.

Following evaluation, the Tender Evaluation Panel recommends that six tenderers be appointed to the Panel, being; Szabolics Construction Pty Ltd, Rich River Asphalt, Prestige Paving, Cleaves Earthmoving & Drainage Pty Ltd, BA Road Services Pty Ltd and Downer EDI Works Pty Ltd. This will provide Council with sufficient resources and flexibility to deliver required works over the contract term.

Contract Details

The works to be completed under this Panel Contract include:

- The preparation and laying of asphalt on roads, paths and other infrastructure as per specification.
- Profiling (Excavation & removal) and preparation of pavement surfaces
- Application of bituminous prime and tack coats
- Sweeping and clean-up of surfaces (and adjoining areas) before and after asphalt/sealing works
- Application and spraying of bituminous products
- Application and spreading of aggregates
- Associated Traffic Management and permissions
- Consultation and notification of the works with adjoining residents, business, transport companies (private/public), etc.
- Scheduling of works to minimise disruptions e.g. interface with schools etc.
- Temporary Line marking reinstatement measures

Contractors shall supply and lay asphalt products and surfacing works to specific locations in the Greater Shepparton Municipality.

The contract specifies the use of recycled/sustainable materials and products and will allow Council to complete annual renewal replacement programs and construction projects where asphalt (and associated works) is required.

Tenders

The open Request for Tender was advertised on 7 June 2024 and closed on 3 July 2024

Tenders were received from:

Tenderers
Szabolics Construction Pty Ltd
Rich River Asphalt
Prestige Paving
Cleaves Earthmoving & Drainage Pty Ltd
B.A Road Services Pty Ltd
Downer EDI Works Pty Ltd
*Central Asphalt Group (The Trustee for the David Speranza Family Trust)

* The tender received by Central Asphalt Group (The Trustee for the David Speranza Family Trust) was deemed to be a non-conforming tender submission by the Tender Evaluation Panel. The submission did not include the required supporting documentation as specified in the tender requirements in order to fulfill the tender evaluation process.

Central Asphalt group were no longer included in the evaluation process.

Seven submissions received in total; three from local and neighboring municipality contractors and four from contractors outside of the region.

Tender Evaluation

Tenders were evaluated by:

Title	Branch
Team Leader Civil Infrastructure Projects	Projects Delivery
Team Leader Civil Infrastructure Maintenance	Infrastructure Maintenance
Projects Manager	Projects Delivery
Moderator	Contracts & Procurement
Probity Advisor	External (third-party)

As per council Procurement Policy, a third-party Probity Advisor (Craig Geddes from Dench McClean Carlson) was engaged throughout the tender and evaluation process.

Evaluation Criteria

Tenders were evaluated on the following criteria:

Evaluation Criteria	Weighting
Price	40%
Environmental Sustainability	10%
Project Methodology	20%
Relevant Past Experience & Capability	20%
Benefit to the Local Region	10%
Occupational Health & Safety	Pass/Fail

Six of the Seven tenderers provided conforming tender submissions and provided options for recycled materials to be utilised.

All conforming tenderers demonstrated adequate experience/capability and acceptable methodologies for the works.

Being a schedule of rates contract, tenderers submitted a range of rates for the various items of work. All tenderers' rates were assessed as being reasonable market rates.

Once the panel contracts are executed, for individual works, Council will engage a contractor based on an assessment of; 1) the lowest rates for the specific scope of work; 2) contractor availability; and 3) ability of contractor to supply sustainable products for the particular works. The Council officer responsible for engaging the contractor, must document the assessment outcome.

Council Plan/Key Strategic Activity

VIBRANT and DIVERSE ECONOMY

We will drive the visitor economy by growing visitor experiences and major events that provide employment and other opportunities to the community. Our economic development will focus on establishing a strong, adaptive, sustainable and thriving region supported by agriculture and a diverse range of industries.

3.8 Maximise utilisation and investment return on Council assets.

INFRASTRUCTURE and TECHNOLOGY

We will focus on the planning of our region's requirements to enable delivery of technology and infrastructure to meet the current and future needs of the community.

4.8 Plan, prioritise and communicate asset maintenance and new asset delivery.

4.9 Reliable, efficient, affordable and accessible transport.

Risk Management

Risks	Likelihood	Consequence	Rating	Mitigation Action
Traffic, Pedestrian and Buses/Trucks management during construction.	Likely	Moderate	Moderate	Traffic Management and work methodology to provide for vehicle and pedestrian access
Accident or injury to public or contractor staff	Possible	Moderate	Moderate	Appropriate Traffic & pedestrian management in place as well as Safe Working Systems for different work tasks.
Damage to assets owned by other Authorities	Likely	Moderate	Moderate	Consult with relevant authority to identify the location of services. Relocate and/or protect assets prior to works.

Policy Considerations

Consideration has been given to the Procurement Policy in reaching this recommendation with no identified conflicts with Council Policy.

Financial Implications

Council's annual budget for these works is derived from predictive lifecycle modelling for sealed roads and has been modelled at required annual expenditure of approximately \$4.5m.

The \$4.5m annual expenditure is budgeted in 2024/25 across the Asphalt Renewals and Road Sealing Programs work orders. The \$4.5m annual expenditure for 2024/25 and 2025/26 is captured in the Roads For Renewal Program in the 10 Year Capital Plan.

Based upon a maximum 2.5 year contract term (including the 6 month extension option), the approximate contract value over the term is \$11,250,000.00 excluding GST.

	Approved Budget Estimate for this proposal ¹ \$	This Proposal GST Exclusive \$	Variance to Approved Budget Estimate \$	This Proposal GST Inclusive ² \$
Revenue				
Expense	\$11,250,000.00	\$11,250,000.00		\$12,375,000.00
Net Total	\$11,250,000.00	\$11,250,000.00		\$12,375,000.00

¹ Budgets are GST exclusive

² For Contract Award reports the GST inclusive expense shall match the amount reported in the recommendation

Legal/Statutory Implications

The Request for Tender process has been carried out according to the requirements of Sections 108 and 109 of the Local Government Act 2020.

In accordance with Section 109(2) of the Local Government Act 2020, Council has considered opportunities for collaboration with other Council and public bodies. In this instance, however, due to the specific location, nature of the works being undertaken and current market conditions, opportunities for collaboration were not available. Council will source any associated goods or services from existing collaborative arrangements where possible.

Environmental/Sustainability Impacts

Environmental impacts and the contractor's response has been critiqued during the quotation process and formed 10% of the evaluation criteria.

As specified in the Tender, tenderers were able to supply a number of Recycled Asphalt Products (RAP) as well as innovative recycled material asphalt products for use when resurfacing Asphalt Roads, including the use of rubber car tyres, glass bottles, and ink toner etc. (products that would otherwise have been destined for landfill).

This provides council with numerous options for increasing the use of recycled content and minimising the construction footprint.

Social Implications

No Social impacts have been identified as a result of this panel contract recommendation.

Economic Impacts

The tenderers have indicated that they will be using local sub-contractors and purchasing materials locally where possible in the delivery of this Contract.

Gender Impact Assessment

Officers reviewed the Gender Impact Assessment (GIA) Operational Policy and understand the requirements in relation to conducting GIA's to ensure Council remains compliant with obligations outlined in the Gender Equality Act 2020.

The following determination was made by officers.

A Gender Impact Assessment was not conducted.

This contract does not meet the criteria to require an assessment.

Consultation

Officers believe that appropriate consultation has occurred and the matter is now ready for consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

- Infrastructure – to provide sustainable infrastructure to support growth and development of the municipality.

Conclusion

Six conforming Tender Submissions were received for the Panel of Suppliers Contract CN 2379 Asphalt Surfacing and Associated Works.

The evaluation panel is satisfied that Szabolics Construction Pty Ltd, Rich River Asphalt, Prestige Paving, Cleaves Earthmoving & Drainage Pty Ltd, BA Road Services Pty Ltd and Downer EDI Works Pty Ltd have the required experience and capability to be appointed to a Panel to provide asphalt and sealed road renewal works over the initial 2 year contract term.

The evaluation panel recommend the acceptance of their submitted tenders and Council award these contracts accordingly.

Attachments

Nil

12.7 Contract No 2365 - Minor Civil Works Panel of Suppliers

Author Team Leader - Civil Infrastructure Projects
 Approved by Director Infrastructure
 Purpose For Decision by Council

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council:

1. **accept tenders submitted by Tactile Australia Pty Ltd, Allied Entities Pty Ltd, Jarvis Delahey Contractors Pty Ltd, Cleaves Earthmoving & Drainage Pty Ltd, Prestons Earthmoving & Excavation Pty Ltd and KerbCon Pty Ltd, to be appointed to a Panel of Suppliers for CN 2365 provision of Minor Civil and associated works;**
2. **note that the contract term is for a period of two years, with a 1 year + 1 year extension option at Council's discretion. The estimated contract value over 4 years is \$12,000,000.00 ex GST; and**
3. **authorise the Chief Executive Officer to execute the contract documents and approve any 1 year contract extensions as deemed appropriate.**

Executive Summary

This tender is for the establishment of a panel of suppliers for the provision of Minor Civil and associated works within the Greater Shepparton Municipality. The services are required predominantly for capex minor civil works as detailed under "Contract Details" below.

The purpose of this contract is to replace existing Contract 2246 Concrete Services Panel of Suppliers that expired as of 26 July 2024 and to also expand to incorporate other minor civil works (the streams inclusive of; concrete works, civil drainage and pavement construction).

It is proposed that this contract will be for a period of 2 years, with the option of a 1 + 1 year extension.

Council is currently undertaking approximately \$3m of concrete kerb & channel and footpath renewal works each financial year, requiring the use of specialised civil contractors with concreting, drainage and road pavement construction skills to successfully deliver these programs and associated and capital projects.

Works renewal programs and budgets are assembled by Council's Assets Department utilising condition data and long-term modelling to ensure annual renewal budgets remain in accordance with Council's 10-year plan.

The tender was publicly advertised with eight submissions received in total; six from local and neighboring municipality contractors and two from contractors outside of the region.

Following evaluation, the Tender Evaluation Panel recommends that six tenderers be appointed to the Panel, being; Tactile Australia Pty Ltd, Allied Entities Pty Ltd, Jarvis Delahey Contractors Pty Ltd, Cleaves Earthmoving & Drainage Pty Ltd, Prestons Earthmoving & Excavation Pty Ltd and KerbCon Pty Ltd. This will provide Council with sufficient resources and flexibility to deliver required works over the contract term.

Contract Details

The works under this "Minor Civil" works Panel Contract have been divided into three streams;

1A – Concrete Works

1B – Civil Drainage

1C - Pavement Construction

Tenderers were able to provide submissions for either 'one, 'two' or 'all' of the works' streams listed above, with the understanding that certain contractors may only specialise in a particular "area" of civil construction. This is with the intention of providing council with options to engage specialised contractors for any specific scope of works.

The works "streams" will comprise the following scopes of work:

1A - Concrete Works	1B – Civil Drainage	1C - Pavement Construction
Concrete Kerb & Channel (Renewal & New)	Excavation & Trenching & removal of excess spoil (incl. Excavation & Removal of 'old' drainage lines where needed)	Excavation to subgrade/specified levels, & removal of excess spoil
Reinstatement in front of & behind kerb	Base Preparation & Bedding Materials	Subgrade treatment/preparation (as/when required)
Concrete Footpath, Shared Path & Concrete surfaces (Renewal & New)	Supply & Installation of new drainage culverts to levels (RCP's & Box Culverts)	Granular (FCR) Pavement construction/installation: Sub-base, Base, etc.
Concrete Preparations; Excavation, Demolition of existing concrete, Base Preparation & Bedding materials	Backfill, Compaction & reinstatement of existing/specified surfaces as per IDM (under roads & outside of rods)	Associated Sealing Works for the pavement construction (e.g. asphalt base layers, asphalt wearing, prime coats, etc.)

1A - Concrete Works	1B – Civil Drainage	1C - Pavement Construction
Vehicle crossovers	Culvert Renewal Works	Road Construction / Re-construction, Car Parks, Slip/Turning Lanes, Pavement/Lane widening, Asphalt Shared Paths
	Headwalls & Rock Beaching	
Pram & Pedestrian Crossings	Concrete Stormwater Pit construction, re-construction & modifications	Reinstatement Works
Traffic Control/Management	Traffic Control/Management	Traffic Control/Management
Concrete adaptations. Repair's & Associated Miscellaneous Items	Associated Miscellaneous Items	Associated Miscellaneous Items
Affected Stakeholder Liaison	Affected Stakeholder Liaison	Affected Stakeholder Liaison

Tenders

The open Request for Tender was publicly advertised on 21 June 2024 and closed on 17 July 2024.

Eight submissions received in total; six from local and neighboring municipality contractors and two from contractors outside of the region.

Tenders were received from:

Tenderers
Tactile Australia Pty Ltd (T/A One Stop Civil)
Allied Entities Pty Ltd (T/A Mick Hogan Excavations)
Jarvis Delahey Contractors Pty Ltd (JDC)
Cleaves Earthmoving & Drainage Pty Ltd (Cleaves)
Prestons Earthmoving & Excavation Pty Ltd (Prestons)
KerbCon Pty Ltd
*Central Vic Stabilising Pty Ltd
*Hiway AUS Pty Ltd

* The tenders received by Central Vic Stabilising Pty Ltd and HiWay AUS Pty Ltd was deemed to be a non-conforming tender submission by the Tender Evaluation Panel. Central Vic Stabilising's submission did not include the required supporting documentation, as specified in the tender requirements, in order to fulfill the tender evaluation process. HiWay AUS's submission did not provide a complete pricing schedule, as specified in the tender requirements, in order to fulfill the tender evaluation process.

Both tenderers; Central Vic Stabilising and Hiway AUS, were no longer included in the evaluation process.

Tender Evaluation

Tenders were evaluated by:

Title	Branch
Team Leader Civil Infrastructure Projects	Projects Delivery
Team Leader Civil Infrastructure Maintenance	Infrastructure Maintenance
Team Leader Building & Open Space Projects	Projects Delivery
Moderator	Contracts & Procurement
Probity Advisor	External (third-party)

As per council Procurement Policy, a third-party Probity Advisor (Craig Geddes from Dench McClean Carlson) was engaged throughout the tender and evaluation process. No probity issues were identified throughout the procurement process.

Evaluation Criteria

For each submitted stream of Minor Civil Works, Tenderers were evaluated on the following criteria:

Evaluation Criteria	Weighting
Price	40%
Project Methodology	20%
Relevant Past Experience & Capability	20%
Environmental Sustainability	10%
Benefit to the Local Region	10%
Occupational Health & Safety	Pass/Fail

Six of the Eight tenderers provided conforming tender submissions.

Six tenderers provided conforming submissions for the Concrete Works Stream (1A); Tactile Australia, Allied Entities, JDC, Cleaves, Prestons and KerbCon.

Five tenderers provided conforming submissions for the Civil Drainage Stream (1B); Tactile Australia, Allied Entities, JDC, Cleaves and KerbCon.

Five tenderers provided conforming submissions for the Pavement Construction Stream (1C); Tactile Australia, Allied Entities, JDC, Cleaves and KerbCon.

All conforming tenderers demonstrated adequate experience/capability and acceptable methodologies for the works.

Being a schedule of rates contract, tenderers submitted a range of rates for the various items of work. All tenderers' rates were assessed as being reasonable market rates.

All six conforming tenderers, besides Allied Entities Pty Ltd, have recently (and successfully) delivered civil construction projects and programs of varying scale and scope for Greater Shepparton City Council to a good standard.

Reference checks were undertaken with three companies who had previously engaged Allied Entities Pty Ltd to deliver similar works. All referees provided positive feedback with no items of concern raised.

Once the panel contracts are executed, for individual works, Council will engage a contractor based on an assessment of: 1) the lowest rates for the specific scope of work; 2) contractor availability; and 3) ability of the contractor to supply sustainable products for the particular works.

The Council officer(s) responsible for engaging the contractor, must document the assessment outcome.

Council Plan/Key Strategic Activity

INFRASTRUCTURE and TECHNOLOGY

We will focus on the planning of our region's requirements to enable delivery of technology and infrastructure to meet the current and future needs of the community.

4.8 Plan, prioritise and communicate asset maintenance and new asset delivery.

VIBRANT and DIVERSE ECONOMY

We will drive the visitor economy by growing visitor experiences and major events that provide employment and other opportunities to the community. Our economic development will focus on establishing a strong, adaptive, sustainable and thriving region supported by agriculture and a diverse range of industries.

3.8 Maximise utilisation and investment return on Council assets.

Risk Management

This recommendation is considered to be low risk.

Policy Considerations

Consideration has been given to the Procurement Policy in reaching this recommendation with no identified conflicts with Council Policy.

Financial Implications

Council's annual budget for these works is derived from predictive lifecycle modelling for concrete kerb & channel, concrete footpath, minor drainage and road assets, and has been modelled at an approximate annual expenditure of \$3m.

The \$3m annual expenditure is budgeted in 2024/25 across the Kerb & Channel, Footpath and Minor Drainage Culvert Renewal program work orders. The \$3m annual expenditure for 2024/25 and 2025/26 is captured in the 10 Year Capital Plan.

Based upon a maximum 4 year contract term (including the 1 + 1 year extension options), the approximate contract value over the term is \$12,000,000.00 excluding GST.

	Approved Budget Estimate for this proposal ¹ \$	This Proposal GST Exclusive \$	Variance to Approved Budget Estimate \$	This Proposal GST Inclusive ² \$
Revenue				
Expense	\$12,000,000.00	\$12,000,000.00		\$13,200,000.00
Net Total	\$12,000,000.00	\$12,000,000.00		\$13,200,000.00

¹ Budgets are GST exclusive

² For Contract Award reports the GST inclusive expense shall match the amount reported in the recommendation

Legal/Statutory Implications

The Request for Tender process has been carried out according to the requirements of Sections 108 and 109 of the Local Government Act 2020.

In accordance with Section 109(2) of the Local Government Act 2020, Council has considered opportunities for collaboration with other Council and public bodies. In this instance, however, due to the specific location, nature of the works being undertaken and current market conditions, opportunities for collaboration were not available. Council will source any associated goods or services from existing collaborative arrangements where possible.

Gender Impact Assessment

Officers reviewed the Gender Impact Assessment (GIA) Operational Policy and understand the requirements in relation to conducting GIA's to ensure Council remains compliant with obligations outlined in the Gender Equality Act 2020.

The following determination was made by officers.

A Gender Impact Assessment was not conducted.

This service does not meet the criteria to require an assessment.

Environmental/Sustainability Impacts

Environmental impacts and the contractor's response has been critiqued during the quotation process and formed 10% of the evaluation criteria.

As specified in the Tender, tenderers were able to supply their own recycled material items/products for use in civil construction, as well as providing pricing and options for utilising "green" concrete. Green concrete significantly reduces the amount of CO² production in the manufacturing process of cementitious products.

This provides council with numerous options for increasing the use of recycled content and minimising the construction's environmental footprint.

Social Implications

No Social impacts have been identified as a result of this panel contract recommendation.

Economic Impacts

The tenderers have indicated that they will be using local sub-contractors and purchasing materials locally where possible in the delivery of this Contract.

Consultation

Officers believe that appropriate consultation has occurred, and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

- Infrastructure – to provide sustainable infrastructure to support growth and development of the municipality.

Conclusion

Six conforming Tender Submissions were received for the Panel of Suppliers Contract CN 2365 “Minor Civil” and Associated Works.

The evaluation panel is satisfied that Tactile Australia Pty Ltd, Allied Entities Pty Ltd, Jarvis Delahey Contractors Pty Ltd, Cleaves Earthmoving & Drainage Pty Ltd, Prestons Earthmoving & Excavation Pty Ltd and KerbCon Pty Ltd have the required experience and capability to be appointed to the Panel to provide Minor Civil works over the initial 2 year contract term.

The evaluation panel recommend the acceptance of their submitted tenders and Council award these contracts accordingly.

Attachments

Nil

12.8 Contract No 2378 - Drummond Road Drainage Construction

Author	Project Manager
Approved by	Director Infrastructure
Purpose	For Decision by Council

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council award Contract 2378 Drummond Road Drainage Construction to Mawson Constructions Pty Ltd for the lump sum price of \$1,223,311.50 ex GST.

Executive Summary

This contract is for works associated with the Drummond Road Drainage Construction.

The tender was publicly advertised with two submissions received from local contractors within the Greater Shepparton municipality.

Mawson Constructions Pty Ltd submitted a conforming tender, demonstrated capacity and capability to carry out the works under this contract, submitted the lowest price and received the overall highest moderated score.

The evaluation panel recommends the award of contract to Mawson Constructions Pty Ltd for the lump sum price of \$1,223,311.50 excluding GST.

Report Detail

The works to be performed under this contract include the construction of 630 metres of stormwater pipes, box culverts and drainage pits.

The pipes vary from 1350mm diameter at the downstream Joseph Baldwin Place end to 375mm diameter at the upstream New Dookie Road end near GMW Drain 3.

Re-instatement of pavement, kerb and channel, splitter islands and vehicle crossings as required. The design incorporated duplicated box culverts to avoid costly relocation works for NBN cables located in New Dookie Road near the southern fence line.

The work to be performed under the contract includes but is not limited to:

- Preliminaries, including setup, survey set out, service locations and permits.
- Clearing and grubbing of existing pavement.
- Demolition and stockpiling of existing kerb, pavement and verge, drainage.
- Protection of and adjustment of existing services.
- Construction of stormwater drainage.
- Reinstatement of concrete kerb and channel and median strip.
- Reinstatement of concrete vehicle crossovers.
- Reinstatement of road pavement.
- Supply and installation of street furniture.
- Reinstatement of nature strips.
- As constructed survey and D-spec asset plan.
- Any other works detailed in the plans and specifications.

Council Plan/Key Strategic Activity

VIBRANT and DIVERSE ECONOMY

We will drive the visitor economy by growing visitor experiences and major events that provide employment and other opportunities to the community. Our economic development will focus on establishing a strong, adaptive, sustainable and thriving region supported by agriculture and a diverse range of industries.

3.5 Encourage and facilitate investment and expansion.

INFRASTRUCTURE and TECHNOLOGY

We will focus on the planning of our region's requirements to enable delivery of technology and infrastructure to meet the current and future needs of the community.

4.8 Plan, prioritise and communicate asset maintenance and new asset delivery.

ENVIRONMENT and CLIMATE EMERGENCY

We will prioritise our environment and take urgent action to reduce emissions and waste in order to protect public health and create a region that mitigates and adapts to climate change.

5.2 Council will focus on emission reductions committing to a Zero Emissions 2030 Target.

5.7 Conserve and improve biodiversity and our natural environment, and protect and improve river health.

Risk Management

This recommendation is considered to be low risk.

Policy Considerations

The Drummond Road Drainage Construction is consistent with Council Plan 2021 – 2025, particularly theme 4 Infrastructure Planning that meets the future needs of the community, maintains to leave the next generation with better assets. Theme 5 incorporates Environment and Climate Emergency by reducing waste and establishing a circular economy.

Financial Implications

This project is externally funded through Roads to Recovery from the Department of Infrastructure, Transport, Regional Development, Communications and the Arts.

A 2024/25 capital budget allocation of \$1,315,000 ex-GST has been allocated to this project.

	Approved Budget Estimate for this proposal ¹ \$	This Proposal GST Exclusive \$	Variance to Approved Budget Estimate \$	This Proposal GST Inclusive ² \$
Revenue	1,315,000.00	1,315,000.00		
Expense		1,223,311.50		
Net Total	1,315,000.00	91,688.50	91,688.50	100,857.35

The contractor's tendered price represents a negative variance to the budget of \$91,688.50 ex GST. The budget variance will be used to cover works associated with this project that did not form part of this contract.

¹ Budgets are GST exclusive

² For Contract Award reports the GST inclusive expense shall match the amount reported in the recommendation

Legal/Statutory Implications

The Request for Tender process has been carried out according to the requirements of Sections 108 and 109 of the Local Government Act 2020.

In accordance with Section 109(2) of the Local Government Act 2020, Council has considered opportunities for collaboration with other Council and public bodies. In this instance, however, due to the specific location, nature of the works being undertaken and current market conditions, opportunities for collaboration were not available. Council will source any associated goods or services from existing collaborative arrangements where possible.

Environmental/Sustainability Impacts

Environmental impacts and the contractor's response has been critiqued during the quotation process and formed 10% of the evaluation criteria.

- Demolished concrete kerb, traffic islands and pipes to be recycled.
- Demolished and excavated existing asphalt to be recycled.
- Excavated existing road pavement to be recycled and re-used where applicable.
- Pavement material to consist of recycled crushed concrete where applicable.
- Green star rating concrete for reinstatement works.
- Crushed concrete backfill material for stormwater pipes.

Mawson Constructions have a written environmental policy that outlines how their organisation is working towards reducing carbon footprint, utilising recycled products/materials.

Social Implications

The contractor is required to consider usage of the area and the day-to-day impact of the works under contract on the community during delivery.

- Transport – e.g. safety for travelers, emissions and fuel consumption, public transport usage, walking and cycling or transportation needs of all people.

Gender Impact Assessment

Officers reviewed the Gender Impact Assessment (GIA) Operational Policy and understand the requirements in relation to conducting GIA's to ensure Council remains compliant with obligations outlined in the Gender Equality Act 2020.

A Gender Impact Assessment was conducted.

Officers have reviewed any recommendations that were made.

Economic Impacts

The recommended contractor is a local business and employs the majority of staff from within the Greater Shepparton municipality. The contractor has indicated that they will be using local sub-contractors and purchasing materials locally where possible for works under this contract.

Mawson Constructions provides sponsorship to Shepparton Bears Football and Netballs Club and Shepparton Rotary, they also make purchases from Connect GV. Whilst the contractor is not a social enterprise they do employ indigenous workforce and engage traffic control and casual employment from social enterprise businesses.

Consultation

Officers believe that appropriate consultation has occurred, and the matter is now ready for consideration.

The following table is a description of the consultation to inform businesses and the community of the planned construction works.

Level of public participation	Promises to the public/stakeholders	Examples of techniques to use
Inform	Prior to commencement of works	Social media posts.
Inform	Letter advising of contract award and to invite to afterhours information session.	Business drop-in upon award of contract.
Inform	After hours information session to affected businesses	Contractor representative.
Inform	Regular communication for duration of construction.	Face to face with contractor and Council representative to affected businesses.
Inform	Regular updates for duration of construction.	Council "major projects" notice.

Officers believe that appropriate consultation has occurred, and the matter is now ready for Council consideration.

Strategic Links

a) Greater Shepparton 2030 Strategy

- Infrastructure – to provide sustainable infrastructure to support growth and development of the municipality.

ECONOMIC DEVELOPMENT - Promote economic growth, business development and diversification, with a focus on strengthening the agricultural industry.

- Industry.

INFRASTRUCTURE - The provision and restructure of urban and rural infrastructure to enhance the performance of the municipality and facilitate growth.

- Urban services.

Conclusion

Mawson Constructions Pty Ltd submitted a conforming tender and achieved the highest moderated score against the evaluation criteria. Mawson Constructions Pty Ltd are a local contractor and have previously successfully completed contracts for Council.

The Evaluation Panel is satisfied that Mawson Constructions Pty Ltd have the capability and experience to complete the works under contract.

The Evaluation Panel recommends acceptance of the quotation submitted by Mawson Constructions Pty Ltd for the lump sum price of \$1,223,311.50 excluding GST and award this contract accordingly.

Attachments

Nil

12.9 Shepparton Sports & Events Centre - Staged Approach Proposal

Author Manager - Projects Delivery
 Approved by Director Infrastructure
 Purpose For Decision by Council

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the *Local Government Act 2020* officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

RECOMMENDATION

That the Council endorse Option Two concept plan for the Shepparton Sport & Events Centre and proceed to detailed design and cost estimate.

Executive Summary

In June 2021, the Council accepted the tender from City Collective for Contract 2112 Sports and Events Centre – Detail design for a lump sum price of \$1,073,336. The purpose of this contract is to complete detailed design, tender and construction documentation for the required works to upgrade the existing facility into the Sports and Events Centre.

On completion of the detailed design and after extensive consultation the design was presented to ELT including the Opinion of Probable Costs (OPC) which advised that the stadium is currently estimated for construction over \$60,000,000.

It was decided by ELT that due to the political climate, government funding and Council long term financial position that a stadium construction cost of \$60,000,000 was unsustainable for the Council.

Council has reviewed its position in relation to project feasibility to secure funding, work within the current political context and create a fundable project, the stadium needed to be delivering by way of a staged approach. This will include utilising the work that has already been undertaken in relation to detailed design that was completed for the entirely new stadium.

The Staged approach is now at concept stage with two similar designs presented to Council for review. Updating these plans would enable an opinion of probable costs to be completed to define the associated costs of staged approach for the stadium.

This information would help inform advocacy discussions and associated funding opportunities. Without these documents funding opportunities that might arise would be unable to be applied for.

This project is reliant on major external funding and will be included within Councils Advocacy documents.

Report Detail

As part of the stage approach, consideration was given to usage of the previous design with slight modifications to ensure a more plausible construction budget outcome.

The design needs to ensure that the building provides an entry statement and anchor to the sports and cultural precinct.

Two versions have been developed with the major differences being within the reception/foyer/administration area.

The areas common to both versions are: 3 multi-use courts with compliant runoff, retractable seating (2500-3000), Elite Change spaces that can be utilised for major events and elite sporting events, toilet facilities, first aid area and all accessible/gender neutral toilet.

The difference between the two versions (as seen below in plans) is only relating to the reception/foyer/administration areas, which are:

Option 1

- Small reception area with no associated office area for staff
- Cafe only no kitchen area
- Two large multipurpose rooms with storage area
- Office space for the tenants already housed within the stadium (i.e. Valley Sport)

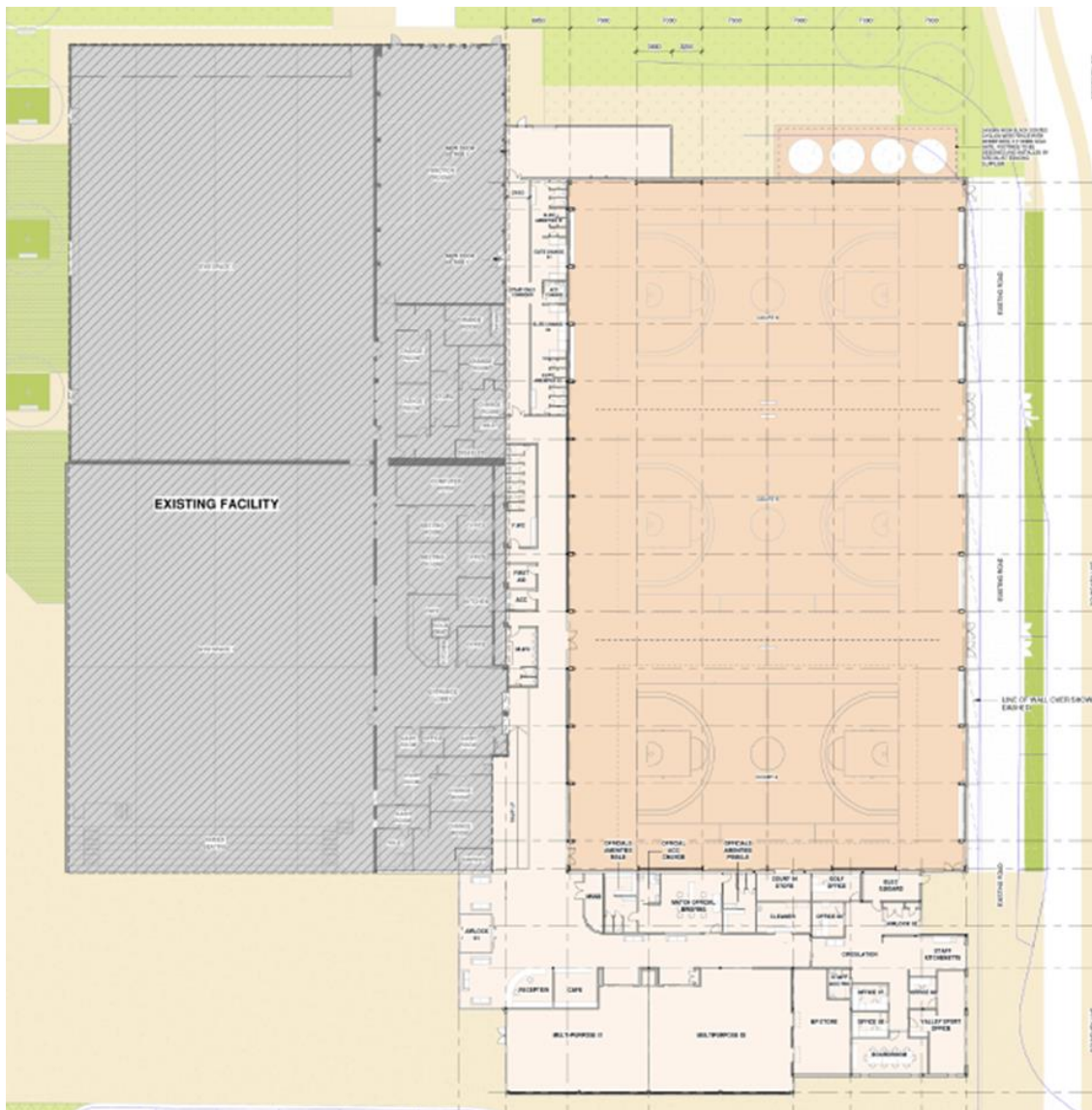
Option 2

- Cafe/Kitchen area to cater for large groups
- Reception area that has 180-degree vision of the stadium
- Office space for stadium staff near reception
- Single multi-purpose facility with store area
- Storeroom on court 3
- Changing places facility
- Meeting room
- Second All Accessible/Gender Neutral toilet facility
- Provides space for future development

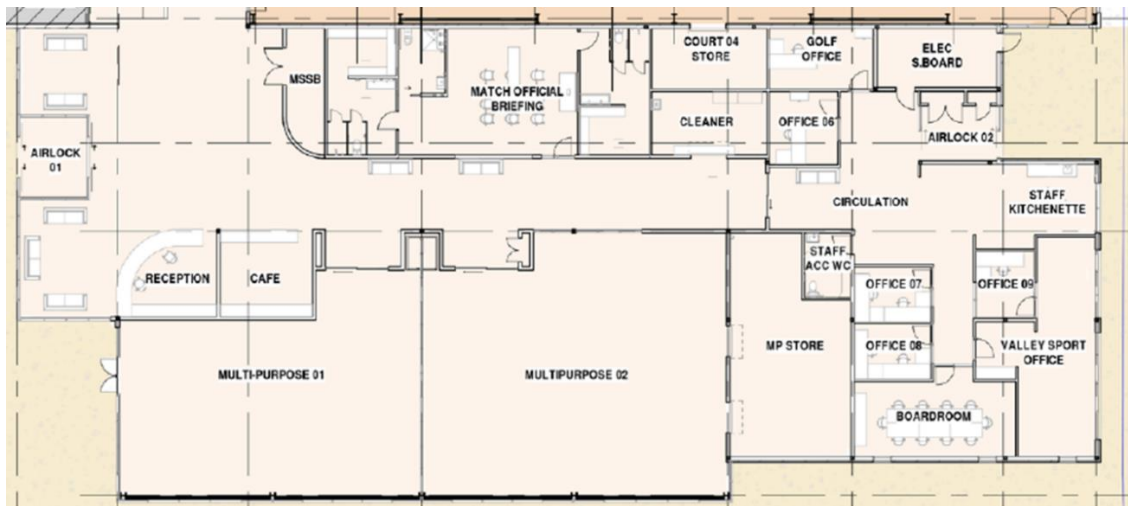
It is recommended that Council proceed with option two concept plan and further develop this plan into detailed design plans which will include an opinion of probably cost (OPC).

Option two provides a more flexible, usable, appropriate space and caters for the users of the facility plus ensuring we can hold sport and non-sporting events into the future.

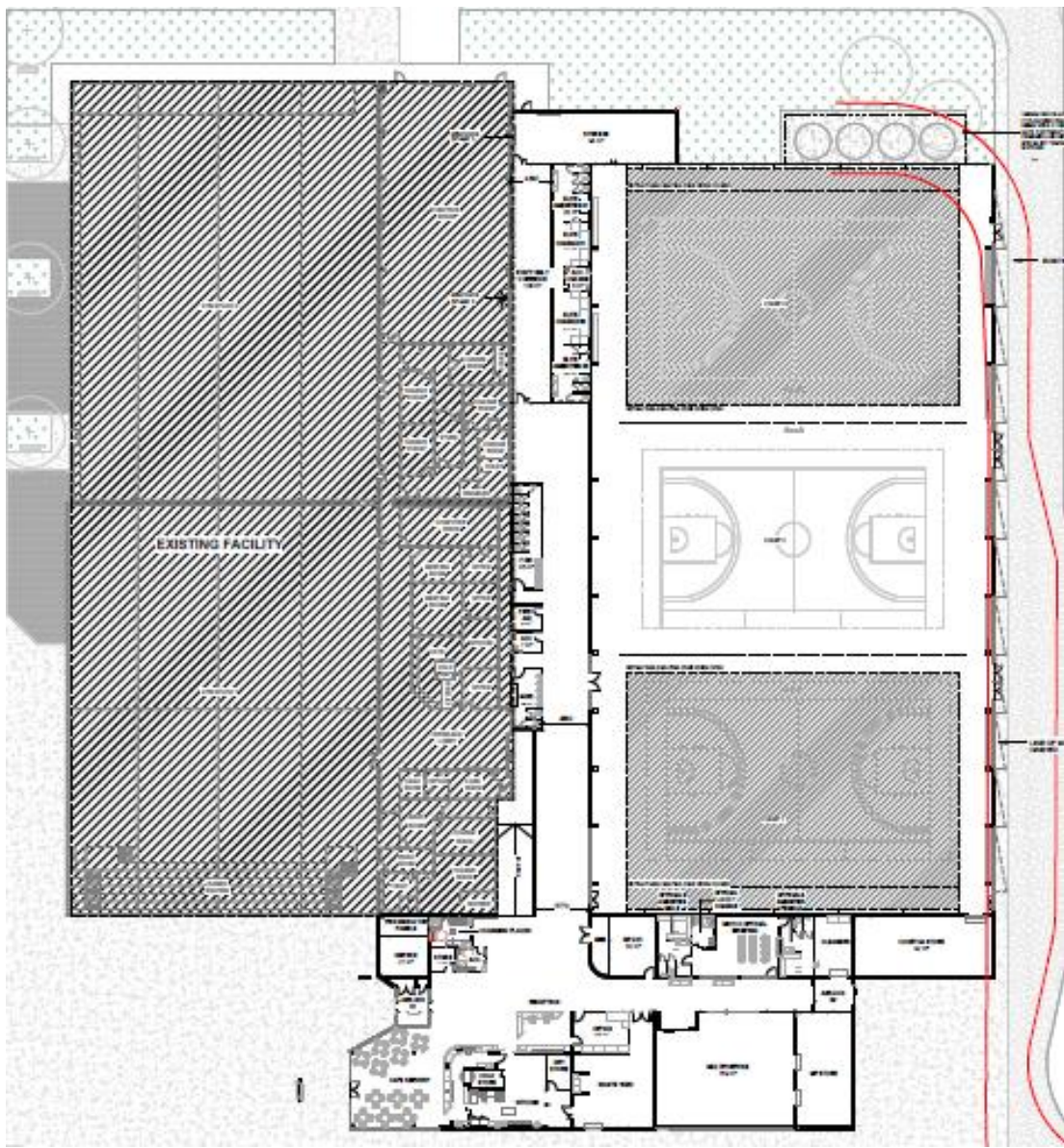
Option 1



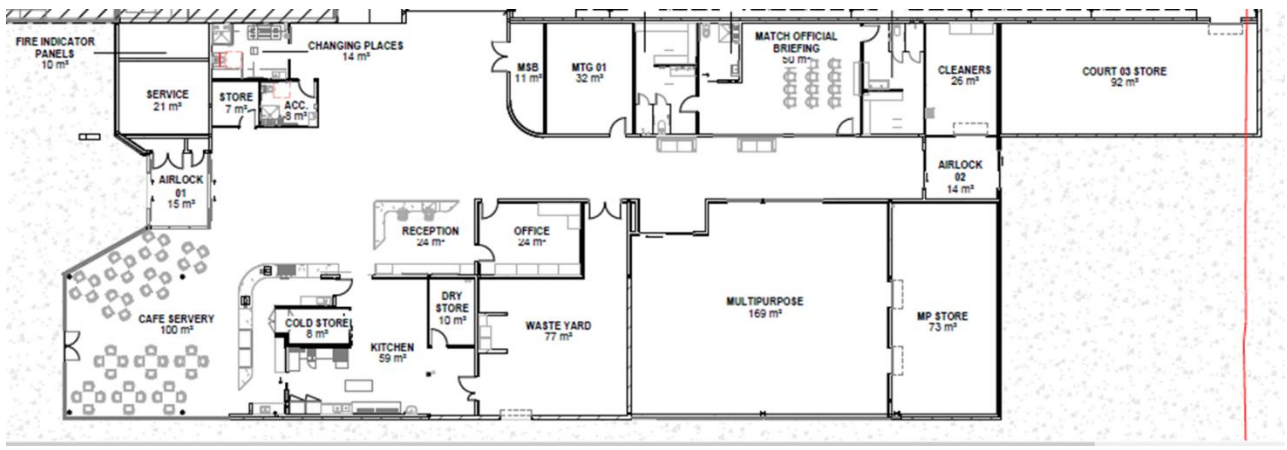
Reception/foyer/administration area



Option 2



Reception/foyer/administration area



Council Plan/Key Strategic Activity

SOCIAL RESPONSIBILITY and WELLBEING

We will support the mental and physical health and wellbeing of all in our community, ensuring universal access to information, services, housing, healthcare and learning opportunities.

2.1 Council will promote the use of the Universal Design Principles across the region to ensure fair and reasonable access for all members of our community.

VIBRANT and DIVERSE ECONOMY

We will drive the visitor economy by growing visitor experiences and major events that provide employment and other opportunities to the community. Our economic development will focus on establishing a strong, adaptive, sustainable and thriving region supported by agriculture and a diverse range of industries.

3.2 Council to prioritise the redevelopment of the Shepparton Sports and Events Centre.

Risk Management

Strategic Risks

The following Strategic Risk/s have been identified as applicable to this report:

- Not delivering an action from the Council Plan

Policy Considerations

There are no policy conflicts for this report, consideration has been given to both the Sport 2050 Strategy and Sports City Master Plan.

Financial Implications

A high-level cost estimate has been developed for this concept plan, utilising the opinion of probably cost (OPC) that was completed by Turner Towns and for the previous design.

The cost estimate is Thirty-Three Million dollars (\$33,000,000) this includes \$4.5M in contingency.

As we work through detail design and refine the treatments in and around the stadium, a more definite OPC will be completed.

This project is reliant on major external funding and will be included within Councils Advocacy documents.

Legal/Statutory Implications

There are no legal or statutory implications associated with this report.

Environmental/Sustainability Impacts

There are no environmental/Sustainability Impact associated with this report, consideration will be given when detailed design is completed ensuring the ESD will be embraced through passive and targeted intervention to reduce energy consumption and waste production.

Social Implications

The community has a real connection with the stadium and any development will need to be carefully managed.

Council Plan also incorporates social responsibility and wellbeing themes by providing an inclusive priority for all.

The Sports & Events Centre design will allow for spaces that are flexible, adaptable and open to the community to promote active participation.

Gender Impact Assessment

Officers reviewed the Gender Impact Assessment (GIA) Operational Policy and understand the requirements in relation to conducting GIA's to ensure Council remains compliant with obligations outlined in the Gender Equality Act 2020.

Whilst a GIA was not completed for this report, it has been taken into consideration in the design by ensuring that movement throughout the building is equitable, inclusive and accessible to all users.

Economic Impacts

When this project is constructed, it will provide significant economic impact into the region due to the ability to host national and state events, non-sporting events and increase the ability for localised sporting leagues to expand.

During construction it would be anticipated that the project will utilise as many local contractors as possible, therefore creating economic stimulation to the local businesses.

Consultation

Extensive consultation occurred with both the local and state sporting bodies, local sporting groups, external community members and internal Council departments when the previous design was being completed. As Council has utilised as much of the previous design as possible it is anticipated that there will be minimal changes to the intent of the concept design.

It is anticipated to start consultation with all relevant stakeholders within the week.

Strategic Links

a) Greater Shepparton 2030 Strategy

- There are no links to the Greater Shepparton 2030 Strategy.

b) Other strategic links

- Sports 2050 Plan
- Sports City Master Plan
- Council Plan
- Advocacy Documents

Conclusion

That the Council endorse option two concept plan for the Shepparton Sports and Events Centre and proceed to detailed design including an opinion of probably cost.

Attachments

Nil



13 Documents for Signing and Sealing

Nil Received.

14 Councillor Reports

14.1 Councillor Activities

14.1.1 Councillor Activities - July 2024

Author Executive Assistant to the Mayor and Councillors
 Approved by Director Corporate Services
 Purpose For Noting

Disclosures of Conflict of Interest in Relation to this Report

Under section 130 of the Local Government Act 2020 officers, delegates and persons engaged under a contract providing advice to Council must disclose any conflicts of interests.

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interests regarding the matter under construction.

RECOMMENDATION

That the Council receive and note the summary of the Councillors' Community Interactions and Informal Meetings of Councillors.

Mayor's Community Interaction and Briefing Program

From 1 July 2024 to 30 July 2024, the Mayor has been involved in the following activities:

Regional Forum | National General Assembly Conference 2024

Mayor, Cr Shane Sali

National Press Club Luncheon

Mayor, Cr Shane Sali

National General Assembly Conference 2024

Mayor, Cr Shane Sali

Welcome Reception & Exhibition Opening | Regional National General Assembly Conference 2024

Mayor, Cr Shane Sali

Dinner with McArthur

Mayor, Cr Shane Sali

Meeting with Federal Member for Nicholls

Mayor, Cr Shane Sali

General Assembly Dinner

Mayor, Cr Shane Sali

Gala Dinner | Australian Council of Local Government

Mayor, Cr Shane Sali

Order of Play | Australian National Piano Awards

Mayor, Cr Shane Sali

Citizenship Ceremony 2024

Mayor, Cr Shane Sali

Development Hearing Panel Meeting

Mayor, Cr Shane Sali

Antiques Roadshow Opening

Mayor, Cr Shane Sali

Bike Program Launch | Bouchier St Primary School

Mayor, Cr Shane Sali

Regional Cities Victoria EMG

Mayor, Cr Shane Sali

Community Project Discussion

Mayor, Cr Shane Sali

TAC Victorian Top Tourism Town Awards Presentation

Mayor, Cr Shane Sali

Governance and Integrity Steering Committee Meeting

Mayor, Cr Shane Sali

Meeting with Campaspe Shire Council

Mayor, Cr Shane Sali

GMCU Special Shoppers Promotion Draw

Mayor, Cr Shane Sali

Mayor and Councillors' Community Interaction and Briefing Program

From 1 July 2024 to 31 July 2024, some or all of the Councillors have been involved in the following activities:

Civic Reception | Murray Darling Association National Conference 2024

Mayor, Cr Shane Sali

Cr Geoff Dobson

Study Tour | Murray Darling Association National Conference 2024

Mayor, Cr Shane Sali

Cr Geoff Dobson

Murray Darling Association National Conference 2024

Mayor, Cr Shane Sali

Cr Geoff Dobson

Junior State Championships | Hockey Victoria

Deputy Mayor, Cr Sam Spinks

Fruits of the Valley Cyclo-Cross | Victorian State Cyclo-Cross Series

Deputy Mayor, Cr Sam Spinks
Cr Anthony Brophy

Congolese Independence Celebration

Deputy Mayor, Cr Sam Spinks

Shepparton Squash International Competition

Cr Fern Summer

NAIDOC Week 2024 Exhibition Opening - Kaiela Arts

Deputy Mayor, Cr Sam Spinks
Cr Anthony Brophy
Cr Fern Summer

NAIDOC Week Morning Tea | Goulburn Valley Libraries

Deputy Mayor, Cr Sam Spinks
Cr Anthony Brophy
Cr Dinny Adem
Cr Greg James
Cr Ben Ladson

Mooroopna Community Tree Opening

Mayor, Cr Shane Sali
Deputy Mayor, Cr Sam Spinks
Cr Anthony Brophy
Cr Fern Summer

Shepparton Fire Station Visit

Mayor, Cr Shane Sali
Cr Anthony Brophy
Cr Fern Summer

Meeting with the Albanian Ambassador

Mayor, Cr Shane Sali
Cr Dinny Adem

Palestine Vigil

Cr Seema Abdullah

Mooroopna Primary School 150th Year Celebration

Mayor, Cr Shane Sali
Cr Anthony Brophy
Cr Fern Summer
Cr Ben Ladson

Shepparton Heritage Centre Celebration and Greater Shepparton Sports Hall of Fame Exhibition Launch

Mayor, Cr Shane Sali
Cr Anthony Brophy
Cr Geoff Dobson

Dungala Kaiela Oration

Mayor, Cr Shane Sali
Cr Seema Abdullah
Cr Anthony Brophy
Cr Geoff Dobson

Morning Tea - Sir Andrew & Lady Fairley Foundation

Mayor, Cr Shane Sali
Cr Seema Abdullah
Cr Geoff Dobson
Cr Anthony Brophy

Fairley La Trobe Lecture - Hon Dr Linda Dessau Former Governor

Mayor, Cr Shane Sali
Cr Seema Abdullah
Cr Anthony Brophy
Cr Geoff Dobson

Net Zero Circular Economy Workshop Dinner

Cr Geoff Dobson

Net Zero Circular Economy Meeting – CSIRO

Cr Geoff Dobson

Cosgrove Landfill Site Visit

Cr Geoff Dobson

Womens Only Candidate Information Session

Mayor, Cr Shane Sali
Cr Anthony Brophy

St Anne's College Opening & Blessing Ceremony for Stage 2B

Mayor, Cr Shane Sali
Cr Anthony Brophy

Net Zero Circular Economy Workshop – CSIRO, MSDI & MDA

Deputy Mayor, Cr Sam Spinks
Cr Seema Abdullah
Cr Geoff Dobson

Furphy Literary Award - Open Short Story Presentation

Mayor, Cr Shane Sali
Cr Anthony Brophy
Cr Geoff Dobson
Cr Ben Ladson
Cr Fern Summer

National Tree Day 2024

Mayor, Cr Shane Sali
Cr Anthony Brophy
Cr Ben Ladson
Cr Fern Summer

Furphy Literary Award 2024 | Junior and Youth

Cr Geoff Dobson

Cr Seema Abdullah

Australian Botanic Gardens Shepparton Advisory Committee Meeting

Cr Geoff Dobson

Fairley Leadership Program - Greater Shepparton Place-Based Day

Cr Seema Abdullah

Attachments

1. Informal Meetings of Council - Councillor Briefing - 2 July 2024 [**14.1.1.1** - 1 page]
2. Informal Meetings of Council - Councillor Briefing - 16 July 2024 [**14.1.1.2** - 2 pages]
3. Informal Meetings of Council - CEO and Councillors Catch Up - 2 July 2024 [**14.1.1.3** - 1 page]
4. Informal Meetings of Council - CEO and Councillors Catch Up - 16 July 2024 [**14.1.1.4** - 2 pages]

15 Notice of Motion, Amendment or Rescission

15.1 Notice of Motion 11/2024 - Costs, Risks and Benefits in Reinstating the Weekly Red Lid (waste) Bin Collection Service

Author Governance Administration Officer
Approved by Chief Executive Officer
Purpose For Decision by Council

Cr Ben Ladson has given notice of intent to move:

RECOMMENDATION

That the Council:

1. Outline the costs, risks and benefits in reinstating weekly red lid (waste) bin collection frequency, including the cost of contamination.
2. For this information to be provided to Council within four weeks of the August 2024 OCM.
3. That the findings are released to the public.

16 Urgent Business not Included on the Agenda

Nil Received.

17 Close of Meeting