

# UNCONFIRMED MINUTES

Greater Shepparton City Council

## COUNCIL MEETING

**3:00PM, Tuesday 27 August 2024**

In the Council Boardroom, Welsford Street

### COUNCILLORS

Cr Shane Sali (Mayor)

Cr Sam Spinks (Deputy Mayor)

Cr Seema Abdullah

Cr Dinny Adem

Cr Anthony Brophy

Cr Geoffrey Dobson

Cr Greg James

Cr Ben Ladson

Cr Fern Summer

### VISION

**GREATER SHEPPARTON, GREATER FUTURE**

A thriving economy in the foodbowl of Victoria with excellent lifestyles, innovative agriculture a diverse community and abundant opportunities

# Values

Values reflect what we feel is important. Organisations may have core values that reflect what is important in the organisation. These values may be guiding principles of behaviour for all members in the organisation.

## **Respect first, always**

We are attentive, listen to others and consider all points of view in our decision making.

## **Take ownership**

We take pride in honouring our promises and exceeding expectations, and are transparent with and accountable for our actions.

## **Courageously lead**

We lead with integrity, and stand up and stand by what is in the best interests of the Greater Shepparton community.

## **Working together**

We work collaboratively to create higher quality outcomes that are more efficient, thoughtful, effective and responsive. We cannot accomplish all that we need to do without working together.

## **Continually innovate**

We are open to new ideas and creatively seek solutions that encourage us to do our best for our community.

## **Start the celebration**

As ambassadors for our people and place, we proudly celebrate the strengths and achievements of Council and the Greater Shepparton community.

**MINUTES  
FOR THE  
COUNCIL MEETING  
HELD ON  
TUESDAY 27 AUGUST 2024 AT 3:00PM**

**CHAIR  
CR SHANE SALI  
MAYOR**

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## Risk Level Matrix Legend

Note: A number of reports in this agenda include a section on “risk management implications”. The following table shows the legend to the codes used in the reports.

Risk Matrix			Consequence				
			Negligible	Minor	Moderate	Major	Catastrophic
			1	2	3	4	5
Likelihood	Rare	1	LOW 1	LOW 2	LOW 3	LOW 4	MEDIUM 5
	Unlikely	2	LOW 2	LOW 4	MEDIUM 6	MEDIUM 8	HIGH 10
	Possible	3	LOW 3	MEDIUM 6	MEDIUM 9	HIGH 12	HIGH 15
	Likely	4	LOW 4	MEDIUM 8	HIGH 12	HIGH 16	EXTREME 20
	Almost Certain	5	MEDIUM 5	HIGH 10	HIGH 15	EXTREME 20	EXTREME 25

Low	1-4
Medium	5-9
High	10-16
Extreme	17-25

- Extreme**      **Intolerable** – Immediate action is required to mitigate this risk to an acceptable level. Event/Project/Activity is not to proceed without authorisation.
- High**         **Intolerable** – Attention is needed to treat risk.
- Medium**      **Variable** – May be willing to accept the risk in conjunction with monitoring and controls.
- Low**          **Tolerable** – Managed by routine procedures.

**PRESENT:**

**Cr Shane Sali (Mayor)**  
**Cr Sam Spinks (Deputy Mayor)**  
**Cr Seema Abdullah**  
**Cr Dinny Adem**  
**Cr Anthony Brophy**  
**Cr Geoffrey Dobson**  
**Cr Greg James**  
**Cr Ben Ladson**  
**Cr Fern Summer**

**OFFICERS:**

<b>Fiona Le Gassick</b>	<b>Chief Executive Officer</b>
<b>Geraldine Christou</b>	<b>Director Sustainable Development</b>
<b>Louise Mitchell</b>	<b>Director Community</b>
<b>Chris Teitzel</b>	<b>Director Corporate Services</b>
<b>Gary Randhawa</b>	<b>Director Infrastructure</b>
<b>Rebecca Good</b>	<b>Manager Corporate Governance</b>
<b>Molly Willmott</b>	<b>Official Minute Taker</b>
<b>Janaka Samaranayake</b>	<b>Deputy Minute Taker</b>

## 1 Acknowledgement

We, Greater Shepparton City Council, acknowledge the Yorta Yorta Peoples of the land which now comprises Greater Shepparton, we pay our respect to their tribal elders, we celebrate their continuing culture and we acknowledge the memory of their ancestors.

## 2 Privacy Notice

This public meeting is being streamed live via our Facebook page and made available for public access on our website along with the official Minutes of this meeting.

All care is taken to maintain your privacy; however as a visitor in the public gallery, it is assumed that your consent is given in the event that your image is broadcast to the public. It is also assumed that your consent is given to the use and disclosure of any information that you share at the meeting (including personal or sensitive information) to any person who accesses those recordings or Minutes.

## 3 Governance Principles

Council considers that the decisions contained in these Minutes gives effect to the overarching governance principles stated in Section 9(2) of the *Local Government Act 2020*. These principles are as follows:

1. Council decisions are to be made and actions taken in accordance with the relevant law;
2. priority is to be given to achieving the best outcomes for the municipal community, including future generations;
3. the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted;
4. the municipal community is to be engaged in strategic planning and strategic decision making;
5. innovation and continuous improvement is to be pursued;
6. collaboration with other Councils and Governments and statutory bodies is to be sought;
7. the ongoing financial viability of the Council is to be ensured;
8. regional, state and national plans and policies are to be taken into account in strategic planning and decision making;
9. the transparency of Council decisions, actions and information is to be ensured.

## 4 Apologies

Nil Received.

## 5 Declarations of Conflict of Interest

In accordance with section 130 (1)(a) of the Local Government Act 2020 Councillors are required to disclose any “conflict of interest” in respect of a matter to be considered at a Council Meeting.

**Disclosure must occur immediately before the matter is considered or discussed.**

Nil Received.

## 6 Confirmation of Minutes of Previous Meetings

**Moved by Cr Dobson  
Seconded by Cr Adem**

**That the minutes of the 23 July 2024 Council Meeting as circulated, be confirmed.**

**CARRIED UNOPPOSED**



## 7 Public Question Time

**The following public question was submitted to Council in accordance with Governance Rule 92.**

1. Can you address insufficient parking at the sports precinct?

The sports precinct has adequate carparking across the precinct. It is noted that some areas experience higher demand and utilisation than others given their proximity to netball and soccer fields in particular. However, Council has developed an extensive shared path system throughout the precinct, and visitors to the precinct can easily walk to their sport of interest by parking in areas where there is low utilisation and ample carparking. This may mean that drivers need to allow some extra time to walk. A new walkway has been developed on the western side of Munarra, and will connect the netball precinct carparking to the northern soccer fields. The carpark in front of Munarra has also been recently reconstructed to improve carparking efficiency.

Many drivers within the precinct receive infringements for parking illegally. This illegal parking presents a significant safety risk for pedestrians, especially young children and impacts on accessibility for emergency services when access points are blocked. Parking on nature strips also damages Council infrastructure. Parking signage within the precinct is regularly checked and maintained.

Council has also provided funding to upgrade the Brauman Street netball carparking area, again to improve useability, encourage efficient use of spaces, provide improved parking restriction signage clarity and reduce damage to Council property. It is anticipated that these works will commence in early 2025 in readiness for the next netball season.

## 8 Deputations and Petitions

### 8.1 Petition regarding Conflict in Gaza

Moved by Cr Adem  
Seconded by Cr Spinks

That the Council receive and note the petition regarding 'Conflict in Gaza' in accordance with Governance Rule 83.

**CARRIED UNOPPOSED**

## 9 Community Directorate

### 9.1 Mooroopna Community Plan 2022 - 2026

Moved by Cr Ladson  
Seconded by Cr Brophy

That the Council note the updated Mooroopna Community Plan 2022 – 2026, as attached.

**CARRIED UNOPPOSED**

## **9.2 Lemnos Commemorative Signage**

**Moved by Cr Adem  
Seconded by Cr Brophy**

**That the Council note:**

- 1. the advice from the Heritage Advisory Committee regarding a commemorative sign for Lemnos to acknowledge the relevance of the Lemnos name and its connection to the Gallipoli campaign; and**
- 2. that a commemorative sign project will be considered in the 2025/26 capital budget process.**

**CARRIED UNOPPOSED**

## 10 Corporate Services Directorate

### 10.1 Conflict of Interest Policy

Moved by Cr Dobson  
Seconded by Cr James

That the Council adopt the Conflict of Interest Policy, as attached.

**CARRIED**

## **10.2 Contracts Awarded Under Delegation - July 2024**

**Moved by Cr James  
Seconded by Cr Adem**

**That the Council:**

- 1. note the contracts awarded under delegation pursuant to a formal procurement process for the reporting period; and**
- 2. note the requests for tender advertised but not yet awarded.**

**CARRIED UNOPPOSED**

**10.3 Audit & Risk Management Committee - Minutes - 14  
February and 8 May 2024**

Moved by Cr Brophy  
Seconded by Cr Summer

That the Council note the confirmed minutes of the 14 February 2024 and 8 May 2024 Audit and Risk Management Committee meeting, as attached.

**CARRIED UNOPPOSED**

## **10.4 Media Policy**

**Moved by Cr Ladson  
Seconded by Cr Spinks**

**That the Council adopt the Media Policy, as attached.**

**The motion was put and carried unopposed.**

**Cr Summer called for a division.**

**Those voting in favour of the motion: Cr Sali, Cr Spinks, Cr Adem, Cr Abdullah, Cr Brophy, Cr Dobson, Cr James and Cr Ladson.**

**Those voting against the motion: Cr Summer.**

**The motion was put and carried.**



## 10.5 S11A Instrument of Appointment and Authorisation (Planning and Environment Act 1987)

Moved by Cr Dobson  
Seconded by Cr Adem

That the Council in the exercise of the provisions conferred by Section 147 of the *Planning and Environment Act 1987* and other legislation referred to in the attached Instruments of Appointment and Authorisation (*Planning and Environment Act 1987*) (S11A) resolves that:

1. The following contractors be appointed as Authorised Officers as set out in the Instruments of Authorisation (*Planning and Environment Act 1987*) (S11A):  
Stephen Eastwood  
Hai Quach  
Sam Priest  
Simon Hickey
2. The Instruments come into force immediately the signature of Chief Executive Officer is affixed to the Instrument and remain in force until Council resolves to vary or revoke the Instrument, or until the officer ceases employment with Council.

CARRIED UNOPPOSED

## **10.6 Civic Recognition and Official Plaques Policy**

**Moved by Cr Summer  
Seconded by Cr Brophy**

**That the Council adopt the Civic Recognition and Official Plaques Policy, as attached.**

**CARRIED UNOPPOSED**

**10.7 July 2024 Monthly Financial Report**

**Moved by Cr Dobson  
Seconded by Cr Ladson**

**That the Council note the July 2024 Monthly Financial Report, as attached.**

**CARRIED UNOPPOSED**

## 11 Sustainable Development Directorate

### 11.1 Affordable Housing Reference Group Annual Report

Moved by Cr Spinks  
Seconded by Cr Ladson

That the Council receive and note the Greater Shepparton Affordable Housing Reference Group Annual Report 2022 - 2023, as attached.

**CARRIED UNOPPOSED**

## **11.2 Planning Scheme Amendment C-243gshe - Mooroopna West Growth Area C-243 (294 McLennan Street Mooroopna)**

Moved by Cr Ladson  
Seconded by Cr Brophy

That the Council:

1. note that Amendment C243gshe to the Greater Shepparton Planning Scheme received four no-objection submissions;
2. adopt Amendment C243gshe to the Greater Shepparton Planning Scheme in accordance with Section 29 of the *Planning and Environment Act 1987*; and
3. in accordance with section 31 of the *Planning and Environment Act 1987*, submit Amendment C243gshe to the Greater Shepparton Planning Scheme, as adopted, to the Minister for Planning for approval.

**CARRIED UNOPPOSED**

## 12 Infrastructure Directorate

### 12.1 Splash Park Operational Review

Moved by Cr Summer  
Seconded by Cr Ladson

That the Council, having investigated Notice of Motion 2/2024 note the findings of this report.

**CARRIED UNOPPOSED**

## **12.2 Community Feedback on the Fortnightly Collection of the Red Bin**

**Moved by Cr Ladson  
Seconded by Cr Summer**

**That the Council, having investigated Notice of Motion 8/2024 note the findings of this report.**

**The motion was put and carried unopposed.**

**Cr Ladson called for a division.**

**Those voting in favour of the motion: Cr Sali, Cr Spinks, Cr Adem, Cr Abdullah, Cr Brophy, Cr Dobson, Cr James, Cr Ladson and Cr Summer.**

**Those voting against the motion: Nil.**

**The motion was put and carried unopposed.**

### **12.3 Shepparton Regional Saleyards Advisory Committee**

**Moved by Cr Dobson  
Seconded by Cr Adem**

**That the Council:**

- 1. Approve to dissolve the Shepparton Regional Saleyards Advisory Committee.**
- 2. Acknowledge and thank all current and past Advisory Committee members.**

**CARRIED UNOPPOSED**

**The meeting was adjourned at 5:33pm.**

**The meeting was resumed at 5:45pm.**



## **12.4 Contract Number 2347 - Provision of Cleaning Services - Council Buildings**

Moved by Cr Ladson  
Seconded by Cr Brophy

That the Council:

- 1. Award Contract number 2347 Cleaning Services to Hasspa Group Trust - Part A – Administration Buildings for the lump sum of \$217,225.73 ex GST and Part H – Landfill and Transfer Stations for the lump sum of \$21,732.33 ex GST.**
- 2. Award Contract number 2347 Cleaning Services to Advanced National Services – Part B - Aquamoves for the lump sum of \$167,474.36 ex GST.**
- 3. Abandon Contract 2347 Cleaning Services Part C – Shepparton Art Museum.**
- 4. Award Contract number 2347 Cleaning Services to Higeniq Cleaning Services – Part D – Community Buildings for the lump sum of \$118,726.20 ex GST and Part E - Child Care Centres and MCH Buildings for the lump sum of \$353,106.09 ex GST.**
- 5. Award Contract number 2347 Cleaning Services to BG Corporate Services Part F – Stadiums for the lump sum of \$92,787.90 ex GST.**
- 6. Award Contract 2347 Cleaning Services to Shiners Group – Part G - Parks, Sport and Recreational Buildings for the lump sum of \$11,996.29 ex GST.**
- 7. Authorise the Chief Executive Officer to execute such documents as are necessary to give effect to this resolution.**

**CARRIED UNOPPOSED**

**12.5 Contract Number 2367 Shepparton BMX Multi Use  
Events Pavilion Construction**

Moved by Cr Summer  
Seconded by Cr Ladson

That the Council award Contract No 2367 Shepparton BMX Multi Use Events Pavilion to Moretto Building Pty Ltd for the lump sum price of \$1,741,886.00 ex GST.

**CARRIED UNOPPOSED**

## **12.6 Contract Number 2379 - Asphalt Surfacing & Associated Works Panel of Suppliers**

Moved by Cr Summer  
Seconded by Cr Dobson

That the Council:

- 1. accept tenders submitted by Szabolics Construction Pty Ltd, Rich River Asphalt, Prestige Paving, Cleaves Earthmoving & Drainage Pty Ltd, BA Road Services Pty Ltd and Downer EDI Works Pty Ltd, to be appointed to a Panel of Suppliers for CN 2379 provision of Asphalt surfacing and Associated works;**
- 2. note that the contract term is for a period of two years, with a 0.5 year (6 month) extension option at Council's discretion. The estimated contract value over 2.5 years is \$11,250,000 ex GST; and**
- 3. authorise the Chief Executive Officer to execute the contract documents and approve a 0.5 year (6 month) contract extension as deemed appropriate.**

**CARRIED UNOPPOSED**

## **12.7 Contract Number 2365 - Minor Civil Works Panel of Suppliers**

Moved by Cr Adem  
Seconded by Cr Summer

That the Council:

1. accept tenders submitted by Tactile Australia Pty Ltd, Allied Entities Pty Ltd, Jarvis Delahey Contractors Pty Ltd, Cleaves Earthmoving & Drainage Pty Ltd, Prestons Earthmoving & Excavation Pty Ltd and KerbCon Pty Ltd, to be appointed to a Panel of Suppliers for CN 2365 provision of Minor Civil and associated works;
2. note that the contract term is for a period of two years, with a 1 year + 1 year extension option at Council's discretion. The estimated contract value over 4 years is \$12,000,000.00; ex GST and
3. authorise the Chief Executive Officer to execute the contract documents and approve any 1 year contract extensions as deemed appropriate.

**CARRIED UNOPPOSED**

**12.8 Contract Number 2378 - Drummond Road Drainage Construction**

**Moved by Cr Adem  
Seconded by Cr Brophy**

**That the Council award Contract 2378 Drummond Road Drainage Construction to Mawson Constructions Pty Ltd for the lump sum price of \$1,223,311.50 excluding GST.**

**CARRIED UNOPPOSED**

## **12.9 Shepparton Sports & Events Centre - Staged Approach Proposal**

**Moved by Cr Ladson  
Seconded by Cr Brophy**

**That the Council endorse Option Two concept plan for the Shepparton Sport & Events Centre and proceed to detailed design and cost estimate.**

**CARRIED UNOPPOSED**

**13 Documents for Signing and Sealing**

Nil Received.

## 14 Councillor Reports

### 14.1.1 Councillor Activities - July 2024

Moved by Cr Brophy  
Seconded by Cr Adem

That the Council receive and note the summary of the Councillors' Community Interactions and Informal Meetings of Councillors.

**CARRIED UNOPPOSED**



## 15 Notice of Motion, Amendment or Rescission

### 15.1 Notice of Motion 11/2024 - Costs, risks and benefits in reinstating the weekly red lid (waste) bin collection service

Moved by Cr Ladson  
Seconded by Cr Summer

That the Council:

1. Outline the costs, risks and benefits in reinstating weekly red lid (waste) bin collection frequency, including the cost of contamination.
2. For this information to be provided to Council within four weeks of the August 2024 OCM.
3. That the findings are released to the public.

The motion was put and carried.

Cr Spinks called for a division.

Those voting in favour of the motion: Cr Sali, Cr Dobson, Cr James, Cr Ladson and Cr Summer.

Those voting against the motion: Cr Spinks, Cr Brophy, Cr Abdullah and Cr Adem.

The motion was put and carried.

## **16 Urgent Business not Included on the Agenda**

Nil Received.

## **17 Close of Meeting**

**Meeting closed at 6.43pm.**