

Statutory or Local Law Infringement Request a Court Hearing Application



If you have received an infringement notice from the Local Laws and Animal Management Unit you can choose to have your matter heard in the Magistrates' Court (or the Children's Court if you're under 18 years of age) up until the infringement is registered with Fines Victoria.

Please note:

Please ensure that you complete all required fields or your application may be invalid. It is important you provide your most current address and contact details so we can contact you about your application if required.

Applicant's Details (The person making the application)

Name

Name of business (if applicable)

Address

Postal Address

Contact numbers: Private

Business

Mobile

Fax

Email

I wish to have the matter heard in the Magistrates Court pursuant to the *Infringements Act 2006*.

Signature **Date**

Infringement notice number

Name of person on infringement notice

Explain your circumstances or grounds for your application here

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.....

Please attach a separate sheet if you require more space

Please return the completed form and your supporting evidence before the due date:

BY MAIL



to Greater Shepparton City Council, Locked Bag 1000, SHEPPARTON VIC 3632.

IN PERSON



between 8.15am and 5.00pm, Monday to Friday at the Council offices, 90 Welsford St., Shepparton.

Greater Shepparton City Council

Local Laws and Animal Management department

Locked Bag 1000, Shepparton 3632

90 Welsford Street, Shepparton 3630

Ph: (03) 5832 9700 Fax (03) 5831 1987 Email: council@shepparton.vic.gov.au

www.greatershepparton.com.au

ABN 59 835 329 843

Information

DO YOU UNDERSTAND YOUR INFRINGEMENT NOTICE OR PENALTY REMINDER NOTICE?

You may get advice from the following options:

- A lawyer
- Victorian Legal Aid (www.legalaid.vic.gov.au)
- A Registrar of the Children's Court

Who can prepare your supporting evidence or help you apply?

Please refer to Council website for more information: www.greatershepparton.com.au

When can I elect to go to Court?

You can request to go to court at any time up until the infringement is registered with Fines Victoria.

What happens after you apply?

If your application to go to court is accepted;

- the matter will proceed to Council's lawyers who will prepare the brief of evidence for court;
- you will receive a Charge and Summons to appear in Court;
- the matter will be listed at the Magistrates' Court;
- you may need to appear before the court at a court hearing, at a specified date and time (you'll be notified of your court date, time and location in the mail).

If you don't go to your hearing, the court can decide the matter in your absence.

What are possible outcomes of a court hearing?

The magistrate will hear your case and decide on an appropriate penalty. They may decide to;

- record a conviction if they find you guilty;
- issue you with a new infringement (the penalty may be either more or less than the amount on your infringement notice);
- dismiss or discharge your case;
- adjourn (delay) the matter; or
- issue you with a penalty such as unpaid community work.